

~

71-53A (Program Based Budgeting Version)

# DEPARTMENTAL SUMMARY BY FUND

Damar			4 OPERATING BU					IN -
Deparl F	tment Procurement							No. 38
No. (1)	Fund (2)	Class (3)	Description (4)	Fiscal 2022 Actual Obligations (5)	Fiscal 2023 Original Appropriation (6)	Fiscal 2023 Estimated Obligations (7)	Fiscal 2024 Proposed Budget (8)	Increase or (Decrease) (9)
01	General	100 a)	Employee Compensation Personal Services	2,665,060	3,404,302	3,411,587	3,612,226	200,639
	General	b) 200 300	Employee Benefits Purchase of Services Materials and Supplies	2,312,609 5,389	3,431,115 12,359	4,406,115 12,359	3,576,628 46,868	(829,487 34,509
		400 500 800	Equipment Contributions, etc. Payments to Other Funds	20,000	27,000	27,000	7 025 700	(27,00)
			Total	5,003,058	6,874,776	7,857,061	7,235,722	(621,33
02	Water	100 a) b) 200 300 400 500	Employee Compensation Personal Services Employee Benefits Purchase of Services Materials and Supplies Equipment Contributions, etc.	114,475	113,720	113,720	126,961	13,241
		800	Payments to Other Funds Total	114,475	113,720	113,720	126,961	13,241
		100 a) b) 200 300 400 500 800 100 a) b) 200 300 400 500 800	Employee Compensation Personal Services Employee Benefits Purchase of Services Materials and Supplies Equipment Contributions, etc. Payments to Other Funds Total Employee Compensation Personal Services Employee Benefits Purchase of Services Materials and Supplies Equipment Contributions, etc. Payments to Other Funds Total					
		100 a) 200 300 400 500 800	Employee Compensation Personal Services Employee Benefits Purchase of Services Materials and Supplies Equipment Contributions, etc. Payments to Other Funds Total					
	epartmental Total All Funds	100 a) b) 200 300 400 500 800	Employee Compensation Personal Services Employee Benefits Purchase of Services Materials and Supplies Equipment Contributions, etc. Payments to Other Funds Total	2,779,535 2,312,609 5,389 20,000 5,117,533	3,518,022 3,431,115 12,359 27,000 6,988,496	3,525,307 4,406,115 12,359 27,000 7,970,781	3,739,187 3,576,628 46,868 7,362,683	213,880 (829,487 34,509 (27,000 (608,098

71-53B (Program Based Budgeting Version)

## DEPARTMENTAL SUMMARY INCREASES AND DECREASES ALL FUNDS

FISCAL 2024 OPERATING BUL	ALL FUNDS						
Department						No.	
Procurement						38	
	Class	Class	Class	Class	Other		
Budget Comments	100	200	300/400	500	Classes	Total	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
			.,	( )			
General Fund	110.000					110.00	
mplementation of BIL (2 positions)	112,923					112,92	
DC33/DC47/Nonrep/Exempt Wage Increases and	87,716					87,71	
Other Negotiated Increases							
FY23 Midyear Funding; Thomson Reuters		(975,000)				(975,00	
nflation Increase		138,038	34,509			172,54	
ncrease in Professional Svcs Information Tech.		7,475				7,47	
BIL one-time equipment funding			(27,000)			(27,00	
Total General Fund	200,639	(829,487)	7,509			(621,33	
Nater Fund							
DC33/DC47/Nonrep/Exempt Wage Increases and	13,241					13,24	
Other Negotiated Increases							
Total Water Fund	13,241					13,24	
71-53C (Program Based Budgeting Version)					4	+	

71-53C (Program Based Budgeting Version)

# DEPARTMENTAL SUMMARY PERSONAL SERVICES

Departr Pi Line No.	ment rocurement					No.		38		
Line	rocurement							38		
						38				
		Fis	scal 2022		Fiscal 2023		Fis	scal 2024	Increase	Increase
No		Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed	(Decrease)	(Decrease)
110.	Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Budget	in Pos.	in Requirements
		6/30/22				11/27/22			(Col. 8 less 5)	(Col. 9 less 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
A. Sui	mmary by Object Classi	ification - A								
1 L	ump Sum		40,461		15,323			39,456		24,133
2 F	ull Time	37	2,737,216	54	3,509,942	31	56	3,699,731	2	189,789
3 B	Bonus, Gross Adj.		(1,277)							
4 P	PT, Temp/Seas, Bd , SCG									
5 C	Overtime		1,961		42					(42)
6 H	loliday Overtime									
7 S	Shift/Stress									
8 H	1&L, IOD, LT-Sick		1,174							
9										
	Total	37	2,779,535	54	3,525,307	31	56	3,739,187	2	213,880
B. Sur	mmary of Uniformed Pe	rsonnel Ind	cluded in Above	- All Funds	5					
1 L	ump Sum									
2 F	Full Time - Uniform									
3 B	Bonus, Gross Adj.									
4 P	PT, Temp/Seas, Bd , SCG									
5 C	Overtime - Uniform									
6 U	Jnused Uniform Leave									
7 S	Shift/Stress									
8 H	H&L, IOD, LT-Sick									
9										
	Total									
C. Sur	mmary by Object Classi	ification - G	eneral Fund							
1 L	ump Sum		40,461		15,323			39,456		24,133
2 F	- Full Time	35	2,619,507	52	3,396,222	29	54	3,572,770	2	176,548
3 B	3onus, Gross Adj.		1,957							
4 P	PT, Temp/Seas, Bd, SCG									
5 C	Overtime		1,961		42					(42)
6 H	loliday Overtime									
7 S	Shift/Stress									
8 H	1&L, IOD, LT-Sick		1,174							
9										
	Total	35	2,665,060	52	3,411,587	29	54	3,612,226	2	200,639
D. Sur	mmary of Uniformed Pe	rsonnel Ind	cluded in Above	- General I						
	ump Sum									
2 F	- Full Time - Uniform									
	3onus, Gross Adj.									
	PT, Temp/Seas, Bd , SCG									
5 C	Overtime - Uniform									
6 U	Jnused Uniform Leave									
7 S	Shift/Stress									
	1&L, IOD, LT-Sick									
9										
	Total									

71-53D (Program Based Budgeting Version)

## **PERFORMANCE MEASURES**

Department	No.	Program			No.					
Procurement	38	Public Works			02					
	Program	n Description								
Through the Public Works program, the City utilizes formal contracts for the procurement of its public works (construction) contracting for City- owned property, land, or leased facilities. This program also includes concessions contracts, which are public-private partnerships established between the City and a business to generate revenue.										
	Progra	m Objectives								
-The program will onboard additional resources to support the competitive bidding and contract conformance process, as well as data management for the City's Bipartisan Infrastructure projects. -The program will memorialize and document Public Works processes to standardize and simplify the knowledge transfer and retention process for staff.										
	Performa	nce Measures								
Description		Fiscal 2022 Year-End	Fiscal 2023 Year-to-Date (Q1 + Q2)	Fiscal 2023 Target	Fiscal 2024 Target					
(1)		(2)	(3)	(4)	(5)					
Average number of days from bid initiation to awa	rd	110	111	140	140					
<u>Comments:</u>										
Average number of bidders per awarded contract(	s)	5	4	At least 3	At least 3					
<u>Comments:</u>										
Percentage of contracts awarded to Local Busines	ss Entities (LBE)	57.4%	65.9%	60.0%	60.0%					
Percentage of contracts awarded to Local Busines <u>Comments:</u> Procurement will continue to educate a City's Local Business Purchasing Initia	and engage Local									
Comments: Procurement will continue to educate a	and engage Local									
Comments: Procurement will continue to educate a City's Local Business Purchasing Initia	and engage Local									
Comments: Procurement will continue to educate a City's Local Business Purchasing Initia	and engage Local									

71-53EZ (Program Based Budgeting Version)

# **PROGRAM SUMMARY - ALL FUNDS**

FI	SCAL 2024 OPERATING B	UDGET								
Department		No.	Program No.							
Procurem	ent	38	Public Works	02						
		Summ	ary by Fund							
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase				
Fund	Fund	Actual	Original	Estimated	Proposed	or				
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)				
(1)	(2)	(3)	(4)	(5)	(6)	(7)				
01	General	189,328	620,527	525,275	695,259	169,984				
02	Water	114,475	113,720	113,720	126,961	13,241				
	Total	303,803	734,247	638,995	822,220	183,225				
	Si		Time Positions b		- , -					
Fund		Actual Positions	Fiscal 2023	Fiscal 2023	Fiscal 2024	Inc. / (Dec.)				
No.	Fund	6/30/22	Budgeted	PPE 11/27/22	Budgeted	(Col. 6 less 4)				
(1)	(2)	(3)	(4)	(5)	(6)	(7)				
01	General	2	8	1	12	(i )				
02	Water	2	2	2	2					
	Total Full Time	4	10	3	14					
	S	ummary of Non-	Tax Revenues b	y Fund						
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase				
Fund	Fund	Actual	Original	Estimated	Proposed	or				
No.		Revenues	Budget	Revenues	Budget	(Decrease)				
(1)	(2)	(3)	(4)	(5)	(6)	(7)				
01	General	252,831	200,000	200,000	200,000	(*)				
02	Water	28,712	20,000	20,000	20,000					
	Total	204 542	220,000	220,000	220,000					
		281,543	iated Capital Pro	220,000	220,000					
David					Figure 1 000 4	<b>Fig. a 1 000 4</b>				
Dept.	Description	Carry	Fiscal 2023	Fiscal 2023	Fiscal 2024	Fiscal 2024				
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt				
Appropriated (1)	(2)	(3)	(GO Only) (4)	(All Other Sources) (5)	(GO Only) (6)	(All Other Sources (7)				
	Total									
		Selected Associ	ated Operating (	Costs						
Dept.		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase				
Where	Description	Calculated	Calculated	Calculated	Calculated	or				
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)				
(1)	(2)	(3)	(4)	(5)	(6)	(7)				
Finance	Employee Benefits - Civilian	122,676	275,612	232,168	328,051	95,88				
Finance	Employee Benefits - Uniform									
	Total	122,676	275,612	232,168	328,051	95,88				

71-53E (Program Based Budgeting Version)

# PROGRAM SUMMARY

F	ISCAL 2024 OPERATING	BUDGET				
Departmer	nt	No.	Program	No.		
Procure	ement	38	Public Works			02
Fund		No.				•
Genera	al	01				
	-	Sumr	nary by Class			
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	152,194	490,560	395,308	592,292	196,984
b)	Employee Benefits					
200	Purchase of Services	37,134	102,217	102,217	102,217	
300	Materials and Supplies		750	750	750	
400	Equipment		27,000	27,000		(27,000
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	189,328	620,527	525,275	695,259	169,984
		Summa	ary of Positions			•
		Actual	Fiscal 2023	Increment	Fiscal 2024	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/22	Positions	PPE 11/27/22	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	2	8	1	12	4
105	Full Time - Uniform					
	Total	2	8	1	12	4
	Sele	ected Associated	I Non-Tax Reven	ues by Type		-
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
	Description	Actual	Original	Estimated	Proposed	or
		Revenues	Budget	Revenues	Budget	(Decrease)
	(1)	(2)	(3)	(4)	(5)	(6)
``	on-Governmental)	252,831	200,000	200,000	200,000	
Federal						
State						
	vernments					
Other Ful	nds of the City	050.001	000.000	000.000	000.000	
74 525 (D.	Total	252,831	200,000	200,000	200,000	

71-53F (Program Based Budgeting Version)

## SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

		FISCAL 2024 OPERATING		BY PROGRAM					
Departr	nent			No.	Program				No.
Proc	curement			38	Public Wo	rks			02
Fund				No.					
Gen	eral			01					
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2022 Actual Pos. 6/30/22	Fiscal 2023 Budgeted Positions	Increment Run -PPE 11/27/22	Fiscal 2024 Budgeted Positions	Annual Salary 7/1/23	Increase (Decrease) (Col. 8 less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		(3) Procurement Technician Supervisor Procurement Technician 1 Procurement Technician 2 Contract Coordinator Contract Clerk Clerk 3 Information Management Analyst 2 Total Public Works	(4) 75,843 - 97,514 45,769 - 58,840 58,316 - 74980 66,588 - 85,594 51,535 - 56,695 44,352 - 48,394 58,316 - 74,980		(6) 2 3 1 1 1				
74 521	Broaram	Based Budgeting Version)							

71-53I (Program Based Budgeting Version)

		CITY OF PHIL BUDGET C FISCAL 2024 OPER	OFFICE		Г	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM					
Departr	ment				No.	Program					No.
	cureme	nt			38	Public Wo	orks				02
Fund					No.						
Ger	neral				01						
Line No.	Class Code	Title			Salary Range (in dollars)	Fiscal 2022 Actual Pos. 6/30/22	Fiscal 2023 Budgeted Positions	Increment Run -PPE 11/27/22	Fiscal 2024 Budgeted Positions	Annual Salary 7/1/23	Inc. (Dec.) (Col. 8 less Col. 6)
(1)	1)         (2)         (3)           1         Total Full - Time Employees				(4)	(5)	(6)	(7)	(8)	(9) 631,291	(10)
Total G	ross Re	quirements				2	8	1	12	631,291	4
		Plus: Earned Increment					1	1		457	
		Plus: Longevity									
		Less: (Vacancy Allowance)								(39,456)	
				Total Budget						592,292	
					ary of Personal						
				al 2022		iscal 2023			al 2024	Inc. / (Dec.)	Inc. / (Dec.)
Line		0-1-	Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed	in Require.	in Bud. Pos.
No.		Category	Positions 6/30/22	Obligations	Positions	Obligations	Run -PPE 11/27/22	Positions	Budget	(Col. 9	(Col. 8 less Col. 5)
(1)		(2)	6/30/22 (3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6) (10)	(11) less Col. 5)
(1)	Lump S		(0)	(-)	(0)	(0)	(')	(0)	(*)	(10)	('')
		ne - Civilian	2	151,258	8	395,308	1	12	592,292	196,984	4
3		ne - Uniform	2			200,000			002,202	,	-
		Gross Adj.		936							
		np/Seas, Bd, SCG									
6		ne - Civilian									
7		ne - Uniform									
8		Uniform Leave									
9	Shift/St										
10		DD, LT-Sick									
11											
12											
		Total	2	152,194	8	395,308	1	12	592,292	196,984	4

71-53J (Program Based Budgeting Version)

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

Departm	nent	No.	Program			No.			
Proc	urement	38	Public Works			02			
Fund		No.							
Gene	eral	01							
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase			
Code	Description	Actual	Original	Estimated	Proposed	or			
		Obligations	Appropriations	Obligations	Budget	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
		Schedule 200 - F	Purchase of Ser	vices					
	Cleaning & Laundering								
202	Janitorial Services								
	Refuse, Garbage, Silt and Sludge Removal								
209	Telephone & Communication								
	Postal Services								
211	Transportation								
	Licenses, Permits & Inspection Charges Commercial off the Shelf Software Licenses								
216 220	Electric Current								
220	Gas Services								
	Steam for Heating								
	Meals (non-travel) & Official Entertaining								
	Overtime Meals								
	Advertising & Promotional Activities	37,134	84,361	84,361	84,361				
250	Professional Services	01,101	01,001	01,001	01,001				
	Professional Svcs Information Technology								
	Accounting & Auditing Services								
253	Legal Services								
	Mental Health & Intellectual Disability Services								
255	Dues								
256	Seminar & Training Sessions		17,556	17,856	17,856				
257	Architectural & Engineering Services								
258	Court Reporters		300						
259	Arbitration Fees								
260	Repair & Maintenance Charges								
261	Repaving, Repairing & Resurfacing Streets								
262	Demolition of Buildings								
264	Abatement of Nuisances								
265	Rehabilitation of Property								
266	Maint. & Support - Comp. Hardware & Software								
275	Juror Fees								
276	Juror Expenses								
277	Witness Fees								
	Insurance & Official Bonds								
282	Lease Purchase - Computer Systems								
283	Lease Purchase - Vehicles								
	Ground & Building Rental								
	Rents - Other								
	Rental of Parking Spaces								
	Payments for Care of Individuals								
	Imprest Advances								
	Payments for Burials & Graves								
299	Other Expenses (not otherwise classified)								
	Total	37,134	102,217	102,217	102,217				
		51,104							

71-53K (Program Based Budgeting Version)

### SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

_	No					
Departm	lent	No.	Program			No.
Proc	urement	38	Public Works			02
Fund		No.				
Gene	eral	01				
Ī		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Inorogog
Code	Description	Actual		Estimated	Proposed	Increase
Code	Description	Obligations	Original Appropriations	Obligations	Budget	or (Decrease)
(1)		-		-		· · · ·
(1)	(2)	(3) Schodulo 300 - I	(4) Materials & Supp	(5)	(6)	(7)
004				Jiles		
	Agricultural & Botanical					
	Animal, Livestock & Marine					
	Bakeshop, Dining Room & Kitchen					
	Books & Other Publications					
	Building & Construction					
306	Library Materials					
	Chemicals & Gases					
	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies		750	750	750	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
	Total		750	750	750	
		Schedule 4	00 - Equipment			
405	Construction, Dredging & Conveying					
	Electrical, Lighting & Communications					
	General Equipment & Machinery					
	Fire Fighting & Emergency					
	Hospital & Laboratory					
	Office Equipment					
	Plumbing, AC & Space Heating					
	Precision, Photographic & Artists					
	Recreational & Educational					
	Computer Equipment & Peripherals		27,000	27,000		(27,000)
428	Vehicles		,	,000		(,000)
	Furniture & Furnishings					
	Other Equipment (not otherwise classified)					
	,					
	Total	1	27,000	27,000		(27,000)
		1	, <del>.</del>	,		( ,===)

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA
BUDGET OFFICE
<b>FISCAL 2024 OPERATING BUDGET</b>

## SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM

Depart	ment		No.	Program			No.
			38	Public Works			02
Fund	curement		No.				02
	neral		01				
			Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
			Actual	Original	Estimated	Proposed	or
Class	Description		Obligations	Appropriation	Obligations	Budget	(Decrease)
(1)	(2)		(3)	(4)	(5)	(6)	(7)
250s	Professional Services (250-254, 257-259)			300			
290	Payments for Care of Individuals						
Minor	Name of Contractor	Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Describe purpo	se or scope of
Object		Actual	Original	Estimated	Proposed	service provid	
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit	
258	Miscellaneous		300			Miscellaneous Cou	rt Reporters
	Total Class 258		300				

71-53N (Program Based Budgeting Version)

## SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290, BY PROGRAM

Depart	ment		No.	Program		No.
Pro	curement		38	Public Works		02
Fund			No.			
Ger	neral		01			
Minor	Name of Contractor	Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Describe purpose or scope of
Object	or Provider	Actual	Original	Estimated	Proposed	service provided. Include, if
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit cost of service.
240	Various Vendors - Advertising	37,134	84,361	84,361	84,361	Citywide Advertising-Philadelphia Inquirer/Daily News, Legal Intelligencer and The Philadelphia Tribune
	Total Class 240	37,134	84,361	84,361	84,361	

71-530 (Program Based Budgeting Version)

# **PROGRAM SUMMARY**

Departmen	t	No.	Program			No.
Procure	ement	38	Public Works			02
Fund		No.				
Water		02				
		Sumr	nary by Class			
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	114,475	113,720	113,720	126,961	13,241
b)	Employee Benefits					
200	Purchase of Services					
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	114,475	113,720	113,720	126,961	13,241
		Summa	ary of Positions			
		Actual	Fiscal 2023	Increment	Fiscal 2024	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/22	Positions	PPE 11/27/22	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	2	2	2	2	
105	Full Time - Uniform					
	Total	2	2	2	2	
	Sele	ected Associated	l Non-Tax Reven	ues by Type		
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
	Description	Actual	Original	Estimated	Proposed	or
		Revenues	Budget	Revenues	Budget	(Decrease)
	(1)	(2)	(3)	(4)	(5)	(6)
Local (No	n-Governmental)	28,712	20,000	20,000	20,000	
Federal						
State						
	vernments					
Other Fur	ids of the City					
	Total	28,712	20,000	20,000	20,000	

71-53F (Program Based Budgeting Version)

## SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

Departr	ment			No.	Program				No.
Proc	cureme	nt		38	Public Wo	rks			02
Fund				No.					
Wat	er			02					
				Fiscal	Fiscal		Fiscal		Increase
			Salary	2022	2023	Increment	2024	Annual	(Decrease)
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code	The second se	(in dollars)	6/30/22	Positions	11/27/22	Positions	7/1/23	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1		Clerk 3	44,352 - 48,394	1	1				
2		Procurement Technician 2	44,332 - 48,394 58,316 - 74,980	1	1	1	1	71,444	(1)
2		Contract Clerk	51,535 - 56,695	1	I	1	1	52,160	1
5	1029		51,555 - 50,685			I		52,100	1
		Total Public Works; Water		2	2	2	2	123,604	
								,	

71-53I (Program Based Budgeting Version)

	CITY OF PHILADELPHIA BUDGET OFFICE FISCAL 2024 OPERATING BUDGET							ST OF F	ULE 100 POSITIOI OGRAM		
Departr	ment				No.	Program					No.
	cureme	nt			38	Public Wo	orks				02
Fund Wat	er				No. 02						
Line No. (1)	Class Code (2)	Title (3)			Salary Range (in dollars) (4)	Fiscal 2022 Actual Pos. 6/30/22 (5)	Fiscal 2023 Budgeted Positions (6)	Increment Run -PPE 11/27/22 (7)	Fiscal 2024 Budgeted Positions (8)	Annual Salary 7/1/23 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1 Total - Full Time Employees					2	2	2	2	123,604		
Total G	ross Po	quirements				2	2	2	2	123,604	
i Jidi G		Plus: Earned Increment				2	2	2	2	3,357	
		Plus: Longevity								3,357	
		Less: (Vacancy Allowance)									
		(·,·,		Total Budget						126,961	
					ry of Personal	Services				-	
			Fisca	al 2022		iscal 2023			al 2024	Inc. / (Dec.)	Inc. / (Dec.)
Line			Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed	in Require.	in Bud. Pos.
No.		Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Budget	(Col. 9	(Col. 8
(4)		(2)	6/30/22	(4)	(5)	(6)	11/27/22	(9)	(0)	less Col. 6)	less Col. 5)
(1)	Lump S	(2) Sum	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
		ne - Civilian	2	117,709	2	113,720	2	2	126,961	13,241	
3		ne - Uniform		,					.,		
4		Gross Adj.		(3,234)							
		np/Seas, Bd, SCG									
7											
8	8 Unused Uniform Leave										
9	9 Shift/Stress										
10	H&L, IC	DD, LT-Sick									
11											
12		Total	2	114,475	2	113,720	2	2	126,961	13,241	
		IUIAI	2	114,475	2	113,720	2	2	120.901	13.241	

71-53J (Program Based Budgeting Version)

# PERFORMANCE MEASURES

Department	No.	Program			No.					
Procurement	38	Inventory Disposal/Co	ontrol		03					
	Program	n Description								
Inventory Disposal/Control tracks the purchase, ownership, and disposal lifecycle of all City assets and conducts random inspections to ensure vendors are in compliance with their contracts. This program posts all surplus inventory to a local vendor, which hosts online government auctions for vehicles, equipment, excess office supplies, and other surplus goods. Procurement promotes its auction services and visits City agencies to help identify and manage surplus inventory that can be auctioned.										
	Progra	m Objectives								
-The Inventory Disposal/Control Unit will continue assisting City departments with their building cleanouts. -The unit will engage in proactive conversations with departments about managing, evaluating, and proper disposal or auctioning of surplus items at their locations. -The unit will assess the citywide need for virtual tagging, disposal, transfer, and inventory reconciliation training sessions.										
	Performa	ance Measures								
Description (1)		Fiscal 2022 Year-End (2)	Fiscal 2023 Year-to-Date (Q1 + Q2) (3)	Fiscal 2023 Target (4)	Fiscal 2024 Target (5)					
Total revenues earned across the program		\$ 2,118,076	\$ 1,126,421	\$ 1,500,000	\$ 1,500,000					
Comments:										
<u>Comments:</u>										
Comments:										
<u>Comments:</u>										
Comments:		-	1	1						
4										

71-53EZ (Program Based Budgeting Version)

# **PROGRAM SUMMARY - ALL FUNDS**

Department		No.	Program			No.
Procurem	ent	38	Inventory Disposal	/Control		03
			ary by Fund	,		
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.	i ulu	Obligations	Appropriations	Obligations	Budget	
		-		•	-	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	253,920	310,305	279,620	309,676	30,056
	Total	253,920	310,305	279,620	309,676	30,056
	Sur	nmary of Full 1	Time Positions b	y Fund		
Fund		Actual Positions	Fiscal 2023	Fiscal 2023	Fiscal 2024	Inc. / (Dec.)
No.	Fund	6/30/22	Budgeted	PPE 11/27/22	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	4	5	3	5	
•.				<u> </u>		
	Total Full Time	4	5	3	5	
	Sui	-	Tax Revenues b	-		
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Revenues	Budget	Revenues	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	180,680	125,000	125,000	125,000	
09	Aviation	1,048	4,000	4,000	4,000	
		,	,	,	,	
	Total	181,728	129,000	129,000	129,000	
			ated Capital Pro		120,000	
	3				<b>F</b> : 10004	51 1 000 4
Dept.		Carry	Fiscal 2023	Fiscal 2023	Fiscal 2024	Fiscal 2024
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
		elected Associ	ated Operating (	Costs		
Dept.		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Where	Description	Calculated	Calculated	Calculated	Calculated	or
Appropriated	Description	Obligations	Appropriations	Obligations	Budget	(Decrease)
	(0)	-		-	-	
(1) Financa	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	112,045	137,621	123,607	137,334	13,728
Finance	Employee Benefits - Uniform					
	Total	112,045	137,621	123,607	137,334	13,728

71-53E (Program Based Budgeting Version)

# **PROGRAM SUMMARY**

F	ISCAL 2024 OPERATING	BUDGET				
Departmer	t	No.	Program			No.
Procur	ement	38	Inventory Disposal	/Control		03
Fund		No.				
Genera	al	01				
		Sumr	nary by Class			
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	249,927	301,735	271,050	301,106	30,056
b)	Employee Benefits					
200	Purchase of Services		5,670	5,670	5,670	
300	Materials and Supplies	3,993	2,900	2,900	2,900	
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	253,920	310,305	279,620	309,676	30,056
		Summa	ary of Positions			
		Actual	Fiscal 2023	Increment	Fiscal 2024	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/22	Positions	PPE 11/27/22	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	4	5	3	5	
105	Full Time - Uniform					
	Total	4	5	3	5	
	Sele	ected Associated	l Non-Tax Reven	ues by Type		
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
	Description	Actual	Original	Estimated	Proposed	or
		Revenues	Budget	Revenues	Budget	(Decrease)
	(1)	(2)	(3)	(4)	(5)	(6)
,	on-Governmental)	180,680	125,000	125,000	125,000	
ederal						
State						
	vernments					
Jther Fu	nds of the City	400.000	405 000	405 000	405 000	
	Total	180,680	125,000	125,000	125,000	

Total 71-53F (Program Based Budgeting Version)

# SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

								0 un	
Departr	nent			No.	Program				No.
Proc	cureme	nt		38	Inventory [	Disposal/Cont	rol		03
Fund				No.	,				
Gen	eral			01					
	Ju								
				Fiscal	Fiscal		Fiscal		Increase
			Salary	2022	2023	Increment	2024	Annual	(Decrease)
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code		(in dollars)	6/30/22	Positions	11/27/22	Positions	7/1/23	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	2522	Procurement Special Services Officer	51,535 - 56,695	3	4	3	4	225,295	
1		Procurement Officer Support Manager		3 1	4	3	4		
2	2E09	Procurement Officer Support Manager	62,868 - 80,819	.1	1			75,811	
		Tatal Investory Diana a 1/0 autori			5			204 400	
		Total Inventory Disposal/Control		4	5	3	5	301,106	-

	CITY OF PHILADELPHIA BUDGET OFFICE FISCAL 2024 OPERATING BUDGET						SCHEDULE 100 LIST OF POSITIONS BY PROGRAM				
Depart	ment				No.	Program					No.
Pro	cureme	nt			38	Inventory	Disposal/Co	ontrol			03
Fund					No.						-
Ger	neral				01						
Line No. (1)	Class Code (2)	Title	2		Salary Range (in dollars) (4)	Fiscal 2022 Actual Pos. 6/30/22 (5)	Fiscal 2023 Budgeted Positions (6)	Increment Run -PPE 11/27/22 (7)	Fiscal 2024 Budgeted Positions (8)	Annual Salary 7/1/23 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Total - Full Time Employees				4	5	3	5	301,106	
Total G	ross Re	quirements				4	5	3	5	301,106	
		Plus: Earned Increment									
		Plus: Longevity									
		Less: (Vacancy Allowance)									
				Total Budget						301,106	
					ary of Personal						
1 :				al 2022		iscal 2023	In		al 2024	Inc. / (Dec.)	Inc. / (Dec.)
Line		Category	Actual Positions	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE	Budgeted Positions	Proposed Budget	in Require.	in Bud. Pos. (Col. 8
No.		Calegory	6/30/22	Obligations	FUSILIONS	Obligations	Run -PPE 11/27/22	FUSICIONS	Budget	(Col. 9 less Col. 6)	(Col. 8 less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S		(*)	2,750	(*)	(*)	(	(*)	(*)	()	()
		ne - Civilian	4	245,658	5	271,008	3	5	301,106	30,098	
		ne - Uniform		.,		,			,	,	
4		Gross Adj.		85							
5		mp/Seas, Bd, SCG									
6		ne - Civilian		1,434		42				(42)	
7											
8	Unused	I Uniform Leave									
9	Shift/St	ress									
10	H&L, IC	DD, LT-Sick									
11											
12											
		Total am Based Budgeting Version)	4	249,927	5	271,050	3	5	301,106	30,056	

71-53J (Program Based Budgeting Version)

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

Departm	nent	No.	Program			No.
	urement	38	Inventory Dispose	l/Control		03
Fund		No.				
Gen	eral	01				
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 200 - F	Purchase of Ser	vices		
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal		420	420	420	
209	Telephone & Communication					
210	Postal Services					
211	Transportation					
	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services					
	Professional Svcs Information Technology					
252	Accounting & Auditing Services					
	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues		5,250	5,250	5,250	
256 257	Seminar & Training Sessions Architectural & Engineering Services		5,250	5,250	5,250	
	Court Reporters					
259	Arbitration Fees					
	Repair & Maintenance Charges					
	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
	Abatement of Nuisances					
	Rehabilitation of Property					
	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
	Juror Expenses					
	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other					
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
	Total		5,670	5,670	5,670	

71-53K (Program Based Budgeting Version)

### SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

Doportr	aant	No.	Program			No.
Departm			0			
	urement	38	Inventory Disposa	I/Control		03
Fund		No.				
Gene	eral	01				
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 300 - N	Materials & Sup	plies		
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	1,143				
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
	General Equipment & Machinery					
312	Fire Fighting & Safety					
	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	2,850	400	400	400	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)		2,500	2,500	2,500	
	Total	3,993	2,900	2,900	2,900	
		Schedule 4	00 - Equipment			
	Construction, Dredging & Conveying					
	Electrical, Lighting & Communications					
	General Equipment & Machinery					
	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
	Total					

71-53L (Program Based Budgeting Version)

# **PROGRAM SUMMARY**

Department	t	No.	Program		No.	
Procure	ement	38	Inventory Disposal	/Control		03
Fund		No.				
Aviatior	1	09				
		Sumi	mary by Class			
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services					
b)	Employee Benefits					
200	Purchase of Services					
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total					
		Summa	ary of Positions			
		Actual	Fiscal 2023	Increment	Fiscal 2024	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/22	Positions	PPE 11/27/22	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
	Total					
	Sele	ected Associated	l Non-Tax Reven	ues by Type		
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
	Description	Actual	Original	Estimated	Proposed	or
		Revenues	Budget	Revenues	Budget	(Decrease)
	(1)	(2)	(3)	(4)	(5)	(6)
	n-Governmental)	1,048	4,000	4,000	4,000	
Federal						
State						
	vernments					
Other Fur	ids of the City					
	Total	1,048	4,000	4,000	4,000	

71-53F (Program Based Budgeting Version)

# PERFORMANCE MEASURES

Department	No.	Program			No.			
Procurement	38	Vendor Engagement			04			
	Prograi	m Description						
The Vendor Engagement program consists of contract opportunities and programs, answe PH	ering questions re		rs and City employe					
	Progra	m Objectives						
The program will seek to improve and increase marketing strategies to attract and maintain local and diverse businesses. The program will collaborate with the OPAL Enterprise Resource Planning software vendor to analyze the City's requirements related to vendor interaction with the eProcurement system. The program will work with the vendor to develop vendor registration and verification modules, as well as support enrollment and data transition efforts. The program will reinstitute eProcurement training sessions for vendors, as well as review contract conformance metrics with departments, develop strategies to reduce late contract conformance, and encourage prompt payment to vendors.								
	Performa	ance Measures						
Description (1)		Fiscal 2022 Year-End (2)	Fiscal 2023 Year-to-Date (Q1 + Q2) (3)	Fiscal 2023 Target (4)	Fiscal 2024 Target (5)			
No performance measures associated with progra	m.							
Comments:								
Comments:								
Comments:		-						
Comments:								
<u>Comments:</u>								
Comments:								

71-53EZ (Program Based Budgeting Version)

# **PROGRAM SUMMARY - ALL FUNDS**

Department		No.	Program			No.
Procurem	ent	38	Vendor Managemo	ent		04
Troourein			ary by Fund			04
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
						Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	153,417	154,092	173,312	164,052	(9,260)
	T-4-1	450 447	454.000	170.040	404.050	(0.000)
	Total	153,417	154,092	173,312	164,052	(9,260)
	Sur	-	ime Positions b	-		
Fund		Actual Positions	Fiscal 2023	Fiscal 2023	Fiscal 2024	Inc. / (Dec.)
No.	Fund	6/30/22	Budgeted	PPE 11/27/22	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	2	2	1	2	
	Total Full Time	2	2	1	2	
	Sui	mmary of Non-	Tax Revenues b	y Fund		
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Revenues	Budget	Revenues	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(2000000)
(1)	(2)	(3)	(4)	(5)	(0)	(7)
	Total					
	S	elected Associ	ated Capital Pro	-		
Dept.		Carry	Fiscal 2023	Fiscal 2023	Fiscal 2024	Fiscal 2024
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
(1)	(-)	(0)	(1)	(0)	(0)	(1)
	Total					
	S	elected Associ	ated Operating	Costs		
Dept.		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Where	Description	Calculated	Calculated	Calculated	Calculated	or
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(20010000)
Finance	Employee Benefits - Civilian	69,700	(4) 68,006	(3) 76,772	72,549	(4,223)
Finance	Employee Benefits - Uniform	09,700	00,000	10,112	12,549	(4,223)
Findlice		00.700	00.000	70 770	70 5 40	(4.000)
	Total	69,700	68,006	76,772	72,549	(4,223)

71-53E (Program Based Budgeting Version)

# PROGRAM SUMMARY

F	-ISCAL 2024 OPERATING	BUDGEI				
Departmer	nt	No.	Program			No.
Procur	ement	38	Vendor Manageme	ent		04
Fund		No.				•
Genera	al	01				
	-	Sumr	nary by Class		-	
1		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	152,817	149,103	168,323	159,063	(9,260
b)	Employee Benefits					
200	Purchase of Services		1,800	1,800	1,800	
300	Materials and Supplies	600	3,189	3,189	3,189	
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	153,417	154,092	173,312	164,052	(9,260
		Summa	ary of Positions			
l		Actual	Fiscal 2023	Increment	Fiscal 2024	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/22	Positions	PPE 11/27/22	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	2	2	1	2	
105	Full Time - Uniform					
	Total	2	2	1	2	
	Sel	ected Associated	Non-Tax Reven	ues by Type		
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
	Description	Actual	Original	Estimated	Proposed	or
		Revenues	Budget	Revenues	Budget	(Decrease)
	(1)	(2)	(3)	(4)	(5)	(6)
	on-Governmental)					
Federal						
State						
	overnments					
Other Fu	nds of the City Total					
	TOTAL	1				

Total 71-53F (Program Based Budgeting Version)

# SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

FISCAL 2024 OPERATING BUDGET							PROGR	o un	
Departi	nent			No.	Program				No.
Pro	cureme	nt		38	Vendor Ma	anagement			04
und				No.					
Ger	eral			01					
				Fiscal	Fiscal		Fiscal		Increase
			Salary	2022	2023	Increment	2024	Annual	(Decrease
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code		(in dollars)	6/30/22	Positions	11/27/22	Positions	7/1/23	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	D250	Deputy Commissioner/Dir of Admin & Mgmt.	120,000	1	1	1	1	120,000	
2	1A04	Clerk 3	44,352 - 48,394		1				(1
3	2L01	Administrative Technician	40,333- 51,866	1			1	39,063	1
		Total Inventory Disposal/Control		2	2	1	2	159,063	
		m Based Budgeting Version)							

		CITY OF PHILADELPHIA BUDGET OFFICE FISCAL 2024 OPERATING BUDGE				SCHEDULE 100 LIST OF POSITIONS BY PROGRAM					
Departr	nent				No.	Program					No.
	cureme	nt			38	Vendor Ma	anagement				04
Fund					No.						
Ger	eral				01						
Line No. (1)	Class Code (2)	Title (3)			Salary Range (in dollars) (4)	Fiscal 2022 Actual Pos. 6/30/22 (5)	Fiscal 2023 Budgeted Positions (6)	Increment Run -PPE 11/27/22 (7)	Fiscal 2024 Budgeted Positions (8)	Annual Salary 7/1/23 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1	(=)	Total - Full Time Employees			(.)	2	2	1	2	159,063	(10)
Total G	ross Rei	quirements				2	2	1	2	159,063	
i otai O		Plus: Earned Increment				2		· · · ·		100,000	
		Plus: Longevity									
		Less: (Vacancy Allowance)									
				Total Budget						159,063	
					ary of Personal						
				al 2022		iscal 2023			al 2024	Inc. / (Dec.)	Inc. / (Dec.)
Line			Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed	in Require.	in Bud. Pos.
No.		Category	Positions 6/30/22	Obligations	Positions	Obligations	Run -PPE 11/27/22	Positions	Budget	(Col. 9 less Col. 6)	(Col. 8 less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	Lump S		(0)	(1)	(0)	(0)	(*/	(0)	(*)	(10)	(11)
		ie - Civilian	2	152,817	2	168,323	1	2	159,063	(9,260)	
		ie - Uniform									
		Gross Adj.									
5	PT, Ter	np/Seas, Bd, SCG									
		ie - Civilian									
7	Overtim	ie - Uniform									
8	Unused	l Uniform Leave									
9	Shift/St	ress									
10	H&L, IC	DD, LT-Sick									
11											
12											
		Total	2	152,817	2	168,323	1	2	159,063	(9,260)	I

71-53J (Program Based Budgeting Version)

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

Departm	nent	No.	Program			No.
Proc	urement	38	Vendor Managem	ent		04
Fund		No.				
Gene	eral	01				
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
ooue	Beschpton	Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(20010400) (7)
(.)	(-)	Schedule 200 - F	Purchase of Ser	vices	(0)	(.)
201	Cleaning & Laundering					
	Janitorial Services					
	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
	Postal Services					
	Transportation					
	Licenses, Permits & Inspection Charges					
	Commercial off the Shelf Software Licenses					
220	Electric Current					
	Gas Services					
	Steam for Heating					
	Meals (non-travel) & Official Entertaining					
	Overtime Meals					
	Advertising & Promotional Activities					
	Professional Services					
	Professional Svcs Information Technology					
	Accounting & Auditing Services					
252	Legal Services					
	Mental Health & Intellectual Disability Services Dues					
			1,800	1,800	1,800	
256	Seminar & Training Sessions		1,000	1,000	1,000	
	Architectural & Engineering Services					
	Court Reporters					
	Arbitration Fees					
	Repair & Maintenance Charges					
	Repairing & Resurfacing Streets					
	Demolition of Buildings					
	Abatement of Nuisances					
	Rehabilitation of Property					
	Maint. & Support - Comp. Hardware & Software					
	Juror Fees					
	Juror Expenses					
	Witness Fees Insurance & Official Bonds					
	Lease Purchase - Computer Systems					
	Lease Purchase - Vehicles					L
	Ground & Building Rental					
	Rents - Other					
	Rental of Parking Spaces					
	Payments for Care of Individuals					
	Imprest Advances					
	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
	Tatal		1 000	4 000	4 000	
i i	Total		1,800	1,800	1,800	

71-53K (Program Based Budgeting Version)

### SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

Departm	nent	No.	Program			No.
			-			
Proc Fund	urement	38 No.	Vendor Managem	ient		04
Gene		01				
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	<sup>(3)</sup> Schedule 300 - I	(4)	(5)	(6)	(7)
		schedule 300 - I	naterials & Sup	ones		
	Agricultural & Botanical					
	Animal, Livestock & Marine					
	Bakeshop, Dining Room & Kitchen					
	Books & Other Publications					
	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
	Dry Goods, Notions & Wearing Apparel					
	Cordage & Fibers					
310	Electrical & Communication					
	General Equipment & Machinery					
	Fire Fighting & Safety					
	Food					
	Fuel - Heating & Cooling					
	General Hardware & Minor Tools					
	Hospital & Laboratory					
	Janitorial, Laundry & Household		400	400	400	
	Office Materials & Supplies		400	400	400	
322	Small Power Tools & Hand Tools					
	Plumbing, AC & Space Heating		0.000	0.000	0.000	
	Precision, Photographic & Artists		2,000	2,000	2,000	
325	Printing	600	789	789	789	
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
	#2 Diesel Fuel					
	Compressed Natural Gas (CNG)					
	Liquid Propane Gas (LPG)					
	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
	Total	600	3,189	3,189	3,189	
	Total		00 - Equipment		5,105	
405	Construction, Dredging & Conveying					
	Electrical, Lighting & Communications					
	General Equipment & Machinery					
	Fire Fighting & Emergency					
	Hospital & Laboratory					
	Office Equipment					
	Plumbing, AC & Space Heating					
	Precision, Photographic & Artists					
	Recreational & Educational					
	Computer Equipment & Peripherals					
428	Vehicles					
	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
	- ,					
	Total					

71-53L (Program Based Budgeting Version)

## **PERFORMANCE MEASURES**

Department	No.	Program			No.			
Procurement	38	Administration			05			
	Prograi	m Description						
The Procurement Administration program is res human resources. The program also oversees								
	Progra	m Objectives						
-Procurement Administration will continue to work collaboratively with the OPAL team to properly address the City's purchasing needs. This work includes the review of existing systems and functionalities to support data integration efforts and City contracting requirements. -The program will collaborate with the Office of Human Resources to reframe recruitment strategies and job specification for Procurement related positions. The program also will continue to engage with Human Resources to evaluate the testing format and interview questions for purchasing positions across City departments. -Procurement Administration will work with the Infrastructure Solutions Team (IST) and external networks to develop policies that reduce racial disparities in contracting. -The program also will analyze and report data to support data-driven decision-making with the goal of achieving more equitable contracting opportunities.								
	Performa	ance Measures						
Description		Fiscal 2022 Year-End (2)	Fiscal 2023 Year-to-Date (Q1 + Q2) (3)	Fiscal 2023 Target (4)	Fiscal 2024 Target (5)			
Average invoice processing times for Citywide adv	/ertising (davs)	14.2	16.1	14.0	14.0			
<u>Comments:</u> The Procurement Department will con for processing. Once received we will	tinue to communi	cate with the variou	s newspapers rega	rding prompt submi				
Percent of citywide advertising not related to bid a Comments:	dvertisements	44.6%	46.5%	60.0%	60.0%			
Average contract conformance time: professional contracts (days)	services	83.8	88.0	80.0	80.0			
Comments: The Department will continue to work through processing issues as they arise	•	responsible for cor	nforming contracts a	and assist them with	working			
Comments:		<u> </u>						
Comments:		L	1					
<u>Comments:</u>								

71-53EZ (Program Based Budgeting Version)

# **PROGRAM SUMMARY - ALL FUNDS**

	SCAL 2024 OF LIVATING DO					
Department		No.	Program			No.
Procurem	ent	38	Administration			05
		Summa	ary by Fund			
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.	i ulu	Obligations	Appropriations	Obligations	Budget	(Decrease)
		-		•	-	· · · · ·
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	2,964,620	4,025,159	5,018,156	4,269,500	(748,656)
	Total	2,964,620	4,025,159	5,018,156	4,269,500	(748,656)
	Sui	nmary of Full 1	ime Positions b	y Fund		
Fund		Actual Positions	Fiscal 2023	Fiscal 2023	Fiscal 2024	Inc. / (Dec.)
No.	Fund	6/30/22	Budgeted	PPE 11/27/22	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	8	9	8	10	1
			-			
	I Total Full Time	8	9	8	10	1
		Tax Revenues b		10	1	
	Sui	-				
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Revenues	Budget	Revenues	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	160	10,000	10,000	10,000	
	Total	160	10,000	10,000	10,000	
	S	elected Associ	ated Capital Pro	jects		
Dept.		Carry	Fiscal 2023	Fiscal 2023	Fiscal 2024	Fiscal 2024
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt
Appropriated	Decemption	i ormand	(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)
	(2)	(3)			(6)	(7)
(1)	(2)	(3)	(4)	(5)	(0)	(7)
	Total					
	S	r	ated Operating	Costs		
Dept.		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Where	Description	Calculated	Calculated	Calculated	Calculated	or
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	326,201	380,181	392,494	413,622	21,127
Finance	Employee Benefits - Uniform					
	Total	326,201	380,181	392,494	413,622	21,127
			, -		,	;

71-53E (Program Based Budgeting Version)

# PROGRAM SUMMARY

F	ISCAL 2024 OPERATING	BUDGET				
Departmen	t	No.	Program			No.
Procure	ement	38	Administration			05
Fund		No.				•
Genera	al	01				
	-	Sumr	nary by Class			
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	722,746	842,547	860,544	906,866	46,322
b)	Employee Benefits					
200	Purchase of Services	2,221,078	3,180,092	4,155,092	3,325,605	(829,487)
300	Materials and Supplies	796	2,520	2,520	37,029	34,509
400	Equipment					
500	Contributions, Indemnities and Taxes	20,000				
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	2,964,620	4,025,159	5,018,156	4,269,500	(748,656)
		Summa	ary of Positions			
		Actual	Fiscal 2023	Increment	Fiscal 2024	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/22	Positions	PPE 11/27/22	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	8	9	8	10	1
105	Full Time - Uniform					
	Total	8	9	8	10	1
	Sele	ected Associated	I Non-Tax Reven	ues by Type		
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
	Description	Actual	Original	Estimated	Proposed	or
		Revenues	Budget	Revenues	Budget	(Decrease)
	(1)	(2)	(3)	(4)	(5)	(6)
	n-Governmental)	160	10,000	10,000	10,000	
Federal						
State						
	vernments					
Other Fur	nds of the City	400	40.000	40.000	40.000	
	Total	160	10,000	10,000	10,000	

71-53F (Program Based Budgeting Version)

# SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

		FISCAL 2024 OPERATING	<b>BUDGET</b>		BY PROGRAM				
Departr	nent			No.	Program				No.
Proc	cureme	nt		38	Administra	ition			05
Fund				No.					
Gen	eral			01					
				Fiscal	Fiscal		Fiscal		Increase
			Salary	2022	2023	Increment	2024	Annual	(Decrease)
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code		(in dollars)	6/30/22	Positions	11/27/22	Positions	7/1/23	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	1A04	Clerk 3	44,352 - 48,394	1	1		1	42,956	
2	D250	Deputy Commissioner	127,000	2	2	2	2	254,000	
3	1E04	Information Management Analyst 3	64,965 - 83,508	1	1	1	1	84,133	
4	2E14	Procurement Technician Supervisor	75,843 - 97,514	1	1	1	1	98,939	
5		Assistant Chief Administration Officer	80,627	1	2	1	2	161,254	
6		Deputy Chief Administration Officer	160,000	1	1	1	1	160,000	
7		Executive Assistant	57,000	1	1	1	1	57,000	
8	1B29	Contract Clerk	51,535 - 56,695			1	1	52,160	1
		Total Administration		8	9	8	10	910,442	1
1									
71-531	Progra	m Based Budgeting Version)	1	I	I			l	1

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA BUDGET OFFICE FISCAL 2024 OPERATING BUDGE					Г			ST OF F	ULE 100 POSITIOI OGRAM		
Departr	nent				No.	Program					No.
Pro	cureme	nt			38	Administration				05	
Fund					No.						
Ger	eral				01						
Line No. (1)	Class Code (2)	Title (3)			Salary Range (in dollars) (4)	Fiscal 2022 Actual Pos. 6/30/22 (5)	Fiscal 2023 Budgeted Positions (6)	Increment Run -PPE 11/27/22 (7)	Fiscal 2024 Budgeted Positions (8)	Annual Salary 7/1/23 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Total - Full Time Employees				8	9	8	10	910,442	1
2		Exempt Wage Increase								29,140	
Total G	ross Re	quirements				8	9	8	10	939,582	1
		Plus: Earned Increment								1,348	
		Plus: Longevity									
		Less: (Vacancy Allowance)								(34,064)	
				Total Budget	ary of Personal	Sorviços				906,866	
			Eieor	al 2022	-	iscal 2023		Fierce	al 2024	Inc. / (Dec.)	Inc. / (Dec.)
Line			Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed	in Require.	in Bud. Pos.
No.		Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Budget	(Col. 9	(Col. 8
		- 3 ,	6/30/22	- 5		5	11/27/22		5	less Col. 6)	less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S			7,029							
2	Full Tim	ne - Civilian	8	715,197	9	860,544	8	10	906,866	46,322	1
3	Full Tim	ne - Uniform									
4	Bonus,	Gross Adj.									
5	PT, Ter	np/Seas, Bd, SCG									
6	Overtim	ne - Civilian		520							
7	Overtim	ne - Uniform									
8	Unused	Uniform Leave									
9	Shift/St										
10	H&L, IC	DD, LT-Sick									
11											
12											
		Total	8	722,746	9	860,544	8	10	906,866	46,322	1

71-53J (Program Based Budgeting Version)

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

		1				
Departm	ient	No.	Program			No.
	urement	38	Administration			05
Fund		No.				
Gene	eral	01				
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 200 - F	Purchase of Ser	vices		
201	Cleaning & Laundering					
202	Janitorial Services					
	Refuse, Garbage, Silt and Sludge Removal					
	Telephone & Communication		2,692	2,692	2,692	
	Postal Services	3,500	750	1,500	1,500	
211	Transportation		1,125	1,125	1,125	
	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses				15,000	15,000
	Electric Current					
	Gas Services					
222	Steam for Heating					
	Meals (non-travel) & Official Entertaining					
231	Overtime Meals	0.400.455	0.400.470	0.400.470	0.505.045	
	Advertising & Promotional Activities	2,189,457	2,496,179	2,496,179	2,587,217	91,038
	Professional Services	386	000.050	1 000 074	074.040	(007.505)
	Professional Svcs Information Technology		622,659	1,638,871	671,346	(967,525)
	Accounting & Auditing Services					
	Legal Services					
	Mental Health & Intellectual Disability Services	07.505	07.044		0.000	0.000
	Dues	27,585	37,914		2,000	2,000
	Seminar & Training Sessions	150	4,048		30,000	30,000
	Architectural & Engineering Services					
	Court Reporters					
	Arbitration Fees		44.405	44.405	44.405	
	Repair & Maintenance Charges		14,125	14,125	14,125	
	Repaving, Repairing & Resurfacing Streets					
	Demolition of Buildings					
	Abatement of Nuisances					
	Rehabilitation of Property Maint. & Support - Comp. Hardware & Software					
275 276	Juror Fees Juror Expenses					
	Witness Fees					
	Insurance & Official Bonds					
	Lease Purchase - Computer Systems					
	Lease Purchase - Vehicles					
	Ground & Building Rental					
	Rents - Other		600	600	600	
	Rental of Parking Spaces		000	000	000	
	Payments for Care of Individuals					
	Imprest Advances					
	Payments for Burials & Graves					
	Other Expenses (not otherwise classified)					
	Total	2,221,078	3,180,092	4,155,092	3,325,605	(829,487)

71-53K (Program Based Budgeting Version)

### SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

Departm	pent	No.	Program			No.
			-			
	urement	38 No	Administration			05
Fund		No.				
Gene	eral	01				
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	<sup>(3)</sup> Schedule 300 - I	(4)	(5)	(6)	(7)
		Schedule 300 - N	laterials & Supp	olies		
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	173				
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	123	1,020	1,020	35,529	34,509
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists		500	500	500	
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)	500	1,000	1,000	1,000	
	Total	796	2,520	2,520	37,029	34,509
		Schedule 4	00 - Equipment			
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
	Total					

71-53L (Program Based Budgeting Version)

#### SCHEDULE 500 - 700 - 800 - 900 BY PROGRAM

Departm	nent	No.	Program			No.
Proc	urement	38	Administration			05
Fund		No.	,			
Gen	eral	01				
0011			<b>F</b> i 1 0000			<b>I</b> .
<u> </u>		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	<sup>(3)</sup> le 500 - Contrib	(4) utiona Indomni	(5)	(6)	(7)
504			ullons, maenini	lies & laxes	1	-
	Celebrations					
	Meritorious Awards					
	Contributions to Educational & Recreational Org.					
	Payments to Prisoners					
	Refunds					
513	Indemnities					
515	Taxes					
517	Contributions to Other Govt. Agencies and Non-Profit Org. not Educational or Recreational					
583	Contract Claims - City Breach Contract	20,000				
	Total	20,000				
		Schedule 70	0 - Debt Service	es	-	_
701	Interest on City Debt - Long Term					
702	Principal Payments on City Debt - Long Term					
703	Interest on City Debt - Short Term					
704	Sinking Fund Reserve Payment					
705	Commitment Fee Expense					
706	Arbitrage Payments					
	Total					
	Sc	hedule 800 - Pay	ments to Othe	r Funds	-	_
801	Payments to General Fund					
803	Payments to Water Fund					
804	Payments to Capital Projects Fund					
805	Payments to Special Funds					
806	Payments to Bond Fund					
807	Payments to Other Funds					
809	Payments to Aviation Fund					
812	Payments to Grants Revenue Fund					
						ļ
						ļ
	Total					
		) - Advances an	d Other Miscell	aneous Paymen	ts	
	Advances to Create Working Capital Funds					
902	Miscellaneous Advances					
	Total			1		

71-53M (Program Based Budgeting Version)

## SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM

						,	
Depart	ment		No.	Program			No.
Pro	curement		38	Administration			05
Fund			No.				
Ger	neral		01				
			Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
			Actual	Original	Estimated	Proposed	or
Class	Description		Obligations	Appropriation	Obligations	Budget	(Decrease)
(1)	(2)		(3)	(4)	(5)	(6)	(7)
	Professional Services (250-254, 257-259)		386	622,659	1,638,871	671,346	(967,525)
			500	022,005	1,000,071	071,040	(307,323)
290	Payments for Care of Individuals						
Minor	Name of Contractor	Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Describe purpo	ose or scope of
Object	or Provider	Actual	Original	Estimated	Proposed	service provid	led. Include, if
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit	cost of service.
250	ABSO	386				Background checks	\$
	Total Class 250	386					
	MODIS		310	310	310	IT Consulting	
251	Westlaw EDGE and CLEAR		622,349	1,638,561	671,036	Legal Research Se	rvices
	Total Class 251		622,659	1,638,871	671,346		

71-53N (Program Based Budgeting Version)

## SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290, BY PROGRAM

eparti	ment		No.	Program			No.
	curement		38	Administration			05
und			No.				
Ger	neral		01				
Minor	Name of Contractor	Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024		ose or scope of
Dbject	or Provider	Actual	Original	Estimated	Proposed		ded. Include, if
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit	t cost of service
Code	Advertising - Various Vendors	Obligations 2,189,457	Appropriation 2,496,179	Obligations 2,496,179	Budget 2,587,217		t cost of service ng-Philadelphia s, Legal

71-53O (Program Based Budgeting Version)

## PERFORMANCE MEASURES

Department	No.	Program			No.				
' Procurement	38	Services, Supplies &	Equipmont		06				
		• ••	Equipment		00				
Service, Supplies, and Equipment is responsible	-	m Description	ntracto for the proc	uramant of City oa	viaca aunalica				
and equipment as per the requirements									
	Progra	m Objectives							
-Procurement intends to work with the Managing [			ergency Manageme	ent to engage in an	emergency				
burchasing plan for unforeseen natural disasters and/or domestic emergencies. Procurement will continue to support departments with their strategic purchasing plans, including sustainable purchases, where appropriate. The Department will utilize cooperative contracts established by other governmental and/or public institutions to leverage buying power and alleviate increased costs for specific commodities. The Department will continue working with client departments to standardize bidding documents and procedures. Procurement will re-align the Purchasing Unit to improve processes and contract availability.									
	Performa	ance Measures							
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024				
Description		Year-End	Year-to-Date (Q1 + Q2)	Target	Target				
(1)		(2)	(3)	(4)	(5)				
Average number of days from bid initiation to awa	rd	192	235	140	140				
Comments:         These measures are higher due to an incre <u>Comments:</u> bid to initiation performance measures for S	ased level of staff tu								
Average number of bidders per awarded contract(		2	2	5	5				
Comments:         The Procurement Department will con           bidders on these contract opportunities         Some of these contracts are historical	s. Opportunities a	are advertised in the							
Percentage of Service, Supply and Equipment (SS awarded to Minority-, Women-, and Disabled- Own Enterprises (M/W/DSBEs)		Data not yet available	N/A	35%	35%				
<u>Comments:</u> This is an annual measure. These per percentages are based upon the available.					racts. These				
Percentage of Small Order Purchases (SOPs) awa M/W/DSBEs	Percentage of Small Order Purchases (SOPs) awarded to     Data not yet       M/W/DSBEs     N/A     25%								
<u>Comments:</u> This is an annual measure. These per percentages are based upon the available.					racts. These				
Comments:		l							
<u>commente.</u>									
Comments:		1							

71-53EZ (Program Based Budgeting Version)

# **PROGRAM SUMMARY - ALL FUNDS**

	OGAL 2024 OF ERATING DE					
Department		No.	Program			No.
Procurem	ent	38	Services, Supplies	& Equipment		06
		Summa	ary by Fund			
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Fund	Fund	GF	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	1,441,773	1,764,693	1,860,698	1,797,235	(63,463)
-			, - ,	, ,	, - ,	(,
	Total	1,441,773	1,764,693	1,860,698	1,797,235	(63,463)
			ime Positions b		.,,	(00,100)
Fund		Actual Positions	Fiscal 2023	Fiscal 2023	Fiscal 2024	Inc. / (Dec.)
No.	Fund	6/30/22	Budgeted	PPE 11/27/22	Budgeted	(Col. 6 less 4)
	(2)		-		-	· · · ·
(1) 01	General	(3)	(4)	(5)	(6) 25	(7)
01	General	19	20	10	25	(3)
	Tatal Full Times	10		10	05	(0)
	Total Full Time	19	28 <b>Tax Revenues b</b>	16 V Eurod	25	(3)
	Sui	-				
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Revenues	Budget	Revenues	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General		11,000	11,000	11,000	
	Total		11,000	11,000	11,000	
	S	elected Associ	ated Capital Pro			
Dept.		Carry	Fiscal 2023	Fiscal 2023	Fiscal 2024	Fiscal 2024
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
	S	elected Associ	ated Operating	Costs		
Dept.		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Where	Description	Calculated	Calculated	Calculated	Calculated	or
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	617,823	730,529	775,844	735,891	(39,953)
Finance	Employee Benefits - Uniform					
	Total	617,823	730,529	775,844	735,891	(39,953)
		, -	,	· · · · · ·		( , , , , , , , , , , , , , , , , , , ,

71-53E (Program Based Budgeting Version)

## **PROGRAM SUMMARY**

F	ISCAL 2024 OPERATING	BUDGET				
Departmer	nt	No.	Program			No.
Procur	ement	38	Services, Supplies	& Equipment		06
Fund		No.				•
Genera	al	01				
	-	Sumr	nary by Class			
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	1,387,376	1,620,357	1,716,362	1,652,899	(63,463
b)	Employee Benefits					
200	Purchase of Services	54,397	141,336	141,336	141,336	
300	Materials and Supplies		3,000	3,000	3,000	
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	1,441,773	1,764,693	1,860,698	1,797,235	(63,463
		Summa	ary of Positions			
		Actual	Fiscal 2023	Increment	Fiscal 2024	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/22	Positions	PPE 11/27/22	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	19	28	16	25	(3
105	Full Time - Uniform					
	Total	19	28	16	25	(3
	Sele	ected Associated	Non-Tax Reven	ues by Type		
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
	Description	Actual	Original	Estimated	Proposed	or
		Revenues	Budget	Revenues	Budget	(Decrease)
	(1)	(2)	(3)	(4)	(5)	(6)
	on-Governmental)		11,000	11,000	11,000	
Federal						
State						
	overnments					
Otner Fu	nds of the City		11.000	11.000	11.000	
74 525 (D.	Total		11,000	11,000	11,000	

71-53F (Program Based Budgeting Version)

# SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

		FISCAL 2024 OPERATING	BUDGET		BY PROGRAM				
Departm	nent			No.	Program				No.
Proc	ureme	nt		38	Services,	Supplies & Ec	uipment		06
Fund				No.	,				
Gene	eral			01					
				Fiscal	Fiscal		Fiscal		Increase
			Salary	2022	2023	Increment	2024	Annual	(Decrease)
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code		(in dollars)	6/30/22	Positions	11/27/22	Positions	7/1/23	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	A441	Assistant Chief Administrative Officer	98,000	1	1	1	1	98,000	
2	1A04	Clerk 3	44,352 - 48,394	4	4	4	4	197,076	
3	1B29	Contract Clerk	51,535 - 56,695	1	3	1	2	112,406	(1)
4		Dep. Comm/Director of Supplies & Equip.	127,000	1	1	1	1	127,000	
5	2E09	Procurement Operations Support Manager	62,868 - 80,819		1		1	68,889	
6	2E02	Procurement Technician 1	45,769 - 58,840		4		5	214,665	1
7		Procurement Technician 2	58,316 - 74,980	10	10	7	7	491,905	(3)
8		Procurement Technician Supervisor	75,843 - 97,514	2	3	2	3	296,417	
9	2F69	Contract Coordinator	66,588 - 85,594		1		1	64,492	
		Total Services, Supplies & Equipment		19	28	16	25	1,670,850	(3)
		Total Services, Supplies & Equipment		13	20	10	25	1,070,050	(3)
		m Based Budgeting Version)							

71-53I (Program Based Budgeting Version)

	CITY OF PHILADELPHIA BUDGET OFFICE FISCAL 2024 OPERATING BUDGET						SCHEDULE 100 LIST OF POSITIONS BY PROGRAM					
Departr	nent					No.	Program					No.
Pro	cureme	nt				38	Services,	Supplies & I	Equipment			06
Fund						No.						
Ger	eral					01						
Line No. (1)	Class Code (2)		Title (3)			Salary Range (in dollars) (4)	Fiscal 2022 Actual Pos. 6/30/22 (5)	Fiscal 2023 Budgeted Positions (6)	Increment Run -PPE 11/27/22 (7)	Fiscal 2024 Budgeted Positions (8)	Annual Salary 7/1/23 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1 2		Total - Full Time Employees Lump Sum					19	28	16	25	1,670,850 39,456	(3)
T 1 1 0		· .					10				4 740 000	(0)
I otal G		quirements					19	28	16	25	1,710,306	(3)
		Plus: Earned Increment									6,294	
		Plus: Longevity									58	
		Less: (Vacancy Allowance)			Tatal Davids at						(63,759)	
					Total Budget	ary of Personal	Sonvicos				1,652,899	
				Fisca	al 2022	1	iscal 2023		Fisca	al 2024	Inc. / (Dec.)	Inc. / (Dec.)
Line				Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed	in Require.	in Bud. Pos.
No.		Category		Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Budget	(Col. 9	(Col. 8
		0,2		6/30/22	-		Ĩ	11/27/22		, j	less Col. 6)	less Col. 5)
(1)		(2)		(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S				30,682		15,323			39,456	24,133	
2	Full Tim	e - Civilian		19	1,354,577	28	1,701,039	16	25	1,613,443	(87,596)	(3)
3	Full Tim	e - Uniform										
4	Bonus,	Gross Adj.			936							
5	PT, Ten	np/Seas, Bd, SCG										
6	Overtim	e - Civilian			7							
7		e - Uniform										
8		Uniform Leave										
9	Shift/Str											
10	H&L, IC	D, LT-Sick			1,174							
11												
12							. –					
L	-	Total m Based Budgeting Version)		19	1,387,376	28	1,716,362	16	25	1,652,899	(63,463)	(3)

71-53J (Program Based Budgeting Version)

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

				-		
Departm	nent	No.	Program			No.
	urement	38	Services, Supplies	s & Equipment		06
Fund		No.				
Gene	eral	01				
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 200 - F	urchase of Ser	vices		
	Cleaning & Laundering					
202	Janitorial Services					
	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
	Postal Services					
	Transportation Licenses, Permits & Inspection Charges					
	Commercial off the Shelf Software Licenses					
210	Electric Current					
220	Gas Services					
	Steam for Heating					
	Meals (non-travel) & Official Entertaining					
	Overtime Meals					
	Advertising & Promotional Activities	54,397	126,336	126,336	126,336	
250	Professional Services	01,001	120,000	120,000	120,000	
	Professional Svcs Information Technology					
	Accounting & Auditing Services					
253	Legal Services					
	Mental Health & Intellectual Disability Services					
	Dues					
256	Seminar & Training Sessions		15,000	15,000	15,000	
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges					
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
	Ground & Building Rental					
	Rents - Other					
	Rental of Parking Spaces					
	Payments for Care of Individuals					
	Imprest Advances					
	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
	Total	54,397	141,336	141,336	141,336	
	10101	57,557	1-1,000	1-11,000	1-1,000	

71-53K (Program Based Budgeting Version)

### SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

		ñ	-	••		
Departm	nent	No.	Program			No.
	urement	38	Services, Supplies	s & Equipment		06
Fund		No.				
Gene	eral	01				
		Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
_	, I	Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 300 - I	Materials & Sup	olies		· · ·
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
	Cordage & Fibers					
	Electrical & Communication					
	General Equipment & Machinery					
	Fire Fighting & Safety					
	Food					
	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
	Hospital & Laboratory					
	Janitorial, Laundry & Household					
	Office Materials & Supplies		3,000	3,000	3,000	
	Small Power Tools & Hand Tools		-,	-,	-,	
	Plumbing, AC & Space Heating					
	Precision, Photographic & Artists					
	Printing					
	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
	#2 Diesel Fuel					
	Compressed Natural Gas (CNG)					
	Liquid Propane Gas (LPG)					
	Gasoline					
	Other Materials & Supplies (not otherwise classified)					
	Total	1	3,000	3,000	3,000	
		Schedule 4	00 - Equipment	.,	-,	
405	Construction, Dredging & Conveying		1			
	Electrical, Lighting & Communications	1				
	General Equipment & Machinery					L
	Fire Fighting & Emergency					L
	Hospital & Laboratory					
	Office Equipment	1				
	Plumbing, AC & Space Heating	1				
	Precision, Photographic & Artists					
	Recreational & Educational	1				
	Computer Equipment & Peripherals	1				
	Vehicles					
	Furniture & Furnishings					
	Other Equipment (not otherwise classified)					
	Total	1				

71-53L (Program Based Budgeting Version)

## SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290, BY PROGRAM

eparti	ment	No.	Program			No.	
Procurement			38	Services, Supplies & Equipment		t	06
und		No.					
General			01				
Minor	Name of Contractor	Fiscal 2022	Fiscal 2023	Fiscal 2023	Fiscal 2024		ose or scope of
)bject	or Provider	Actual	Original	Estimated	Proposed		ded. Include, if
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit	cost of service
Code	Various Vendors - Advertising					applicable, unit	cost of service g-Philadelphia s, Legal

71-53O (Program Based Budgeting Version)