

## CITY OF PHILADELPHIA

## ORGANIZATION CHART (ALL FUNDS) BY PROGRAM

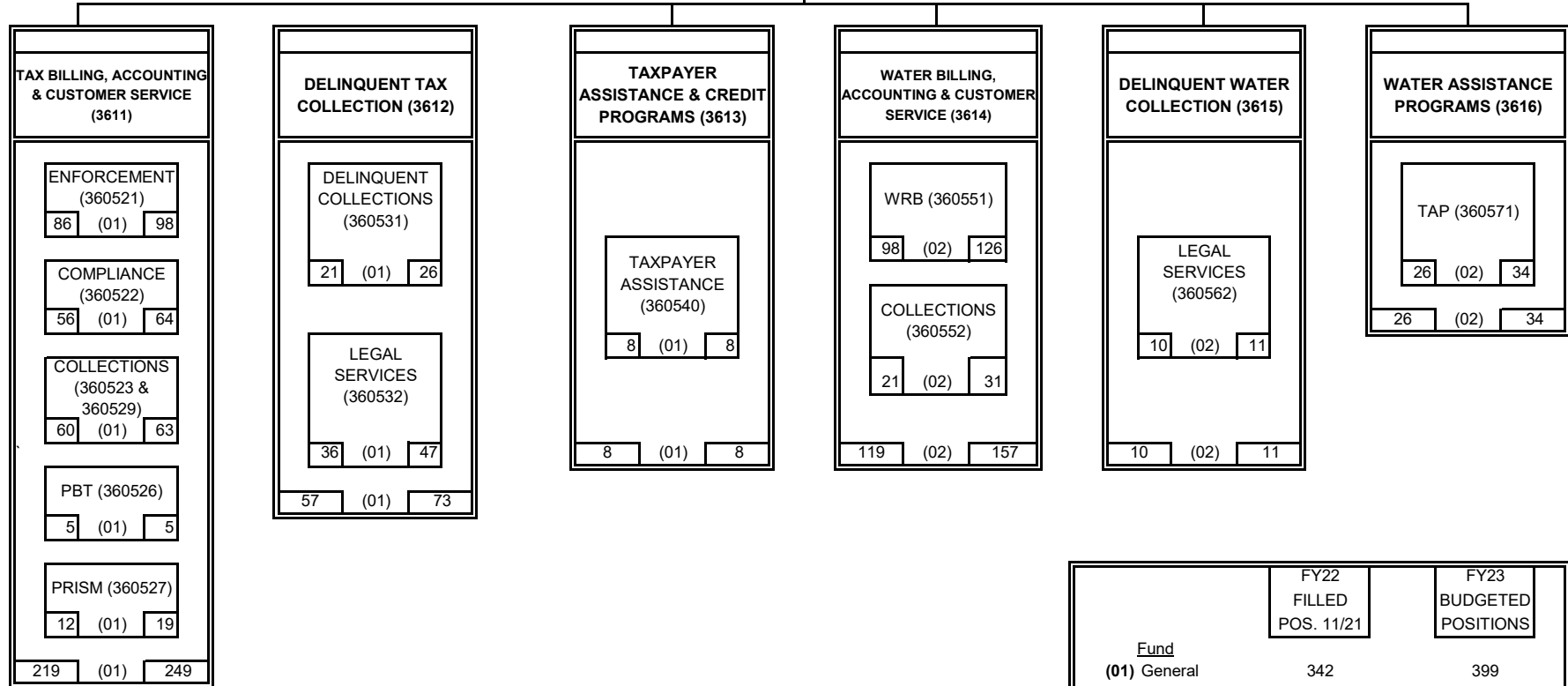
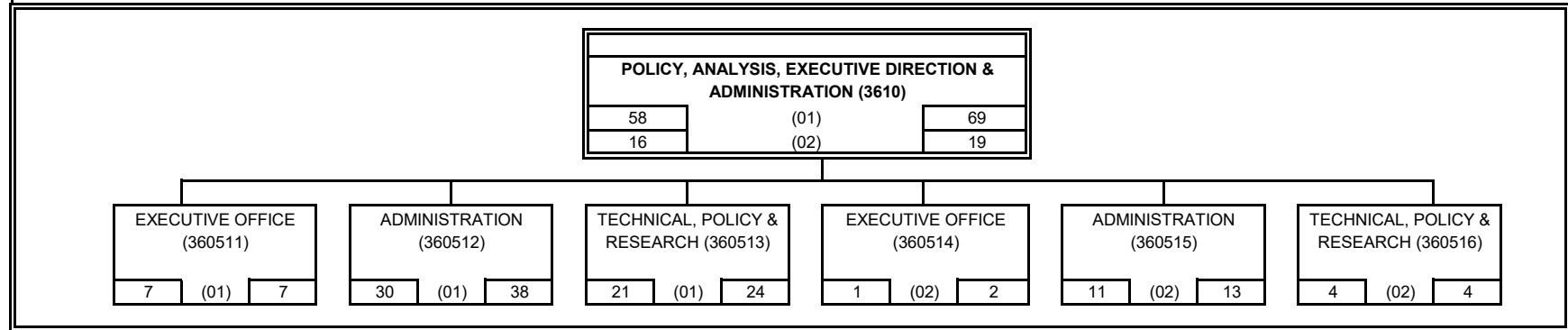
## FISCAL 2023 OPERATING BUDGET

Department

No.

Revenue

36



	FY22 FILLED POS. 11/21	FY23 BUDGETED POSITIONS
<u>Fund</u>		
(01) General	342	399
(02) Water	171	221
	<u>513</u>	<u>620</u>

CITY OF PHILADELPHIA					DEPARTMENTAL SUMMARY BY FUND			
FISCAL 2023 OPERATING BUDGET								
Department Revenue								No. 36
No. (1)	Fund (2)	Class (3)	Description (4)	Fiscal 2021 Actual Obligations (5)	Fiscal 2022 Original Appropriation (6)	Fiscal 2022 Estimated Obligations (7)	Fiscal 2023 Proposed Budget (8)	Increase or (Decrease) (9)
01	General	100	Employee Compensation					
		a)	Personal Services	22,277,095	20,380,548	21,518,547	21,756,185	237,638
		b)	Employee Benefits					
		200	Purchase of Services	4,810,492	5,787,749	4,321,359	4,106,407	(214,952)
		300	Materials and Supplies	563,117	557,976	557,976	557,976	
		400	Equipment	183,079	217,000	217,000	217,000	
		500	Contributions, etc.	301				
		800	Payments to Other Funds					
			Total	27,834,085	26,943,273	26,614,882	26,637,568	22,686
02	Water	100	Employee Compensation					
		a)	Personal Services	9,763,255	10,236,598	10,558,273	10,627,057	68,784
		b)	Employee Benefits					
		200	Purchase of Services	3,395,971	5,165,000	5,165,000	5,165,000	
		300	Materials and Supplies	355,496	560,500	560,500	560,500	
		400	Equipment	529,954	874,000	874,000	874,000	
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total	14,044,676	16,836,098	17,157,773	17,226,557	68,784
08	Grants	100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services	9,368,088	19,650,000	19,650,000	19,650,000	
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total	9,368,088	19,650,000	19,650,000	19,650,000	
14	Acute Care Hospital Fund	100	Employee Compensation					
		a)	Personal Services	30,000	30,000	30,000	30,000	
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies	5,000	5,000	5,000	5,000	
		400	Equipment	5,009	10,000	10,000	10,000	
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total	40,009	45,000	45,000	45,000	
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total					
	Departmental Total All Funds	100	Employee Compensation					
		a)	Personal Services	32,070,350	30,647,146	32,106,820	32,413,242	306,422
		b)	Employee Benefits					
		200	Purchase of Services	17,574,551	30,602,749	29,136,359	28,921,407	(214,952)
		300	Materials and Supplies	923,613	1,123,476	1,123,476	1,123,476	
		400	Equipment	718,042	1,101,000	1,101,000	1,101,000	
		500	Contributions, etc.	301				
		800	Payments to Other Funds					
			Total	51,286,857	63,474,371	63,467,655	63,559,125	91,470

71-53B (Program Based Budgeting Version)

CITY OF PHILADELPHIA		DEPARTMENTAL SUMMARY				
FISCAL 2023 OPERATING BUDGET		INCREASES AND DECREASES				
		ALL FUNDS				
Department						No.
Revenue						36
Budget Comments (1)	Class 100 (2)	Class 200 (3)	Class 300/400 (4)	Class 500 (5)	Other Classes (6)	Total (7)
<b>General Fund</b>						
DC33/DC47/Nonrep/Exempt Wage Increases and Other Negotiated Increases	237,638					237,638
Transfer of Xerox maintenance from OIT		28,766				28,766
Reduction in Postal Services		(243,718)				
<b>Total General Fund</b>	<b>237,638</b>	<b>(214,952)</b>				<b>22,686</b>
<b>Water Fund</b>						
DC33/DC47/Nonrep/Exempt Wage Increases and Other Negotiated Increases	68,784					68,784
<b>Total Water Fund</b>	<b>68,784</b>					<b>68,784</b>
<b>Department Total - All Funds</b>	<b>306,422</b>	<b>(214,952)</b>				<b>91,470</b>

CITY OF PHILADELPHIA						DEPARTMENTAL SUMMARY				
FISCAL 2023 OPERATING BUDGET						PERSONAL SERVICES				
Department						No.				
Revenue						36				
Line No.	Category	Fiscal 2021		Fiscal 2022			Fiscal 2023		Increase	Increase
		Actual Positions 6/30/21	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 11/28/21	Budgeted Positions	Department Request	(Decrease) in Pos. (Col. 8 less 5)	(Decrease) in Requirements (Col. 9 less 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
<b>A. Summary by Object Classification - All Funds</b>										
1	Lump Sum		122,656		237,624			288,500		50,876
2	Full Time	579	31,779,565	620	30,205,778	513	620	31,204,685		998,907
3	Bonus, Gross Adj.		(979)		817,861					(817,861)
4	PT, Temp/Seas, Bd , SCG							50,000		50,000
5	Overtime		121,242		806,557			826,557		20,000
6	Holiday Overtime									
7	Shift/Stress		15		7,000			7,000		
8	H&L, IOD, LT-Sick		17,850		2,000					(2,000)
9										
Total		579	32,040,349	620	32,076,820	513	620	32,376,742		299,922
<b>B. Summary of Uniformed Personnel Included in Above - All Funds</b>										
1	Lump Sum									
2	Full Time - Uniform									
3	Bonus, Gross Adj.									
4	PT, Temp/Seas, Bd , SCG									
5	Overtime - Uniform									
6	Unused Uniform Leave									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
Total										
<b>C. Summary by Object Classification - General Fund</b>										
1	Lump Sum		75,714		155,778			205,000		49,222
2	Full Time	386	22,100,757	399	20,405,520	342	399	21,231,185		825,665
3	Bonus, Gross Adj.		(2,832)		655,249					(655,249)
4	PT, Temp/Seas, Bd , SCG									
5	Overtime		85,747		300,000			320,000		20,000
6	Holiday Overtime									
7	Shift/Stress		15							
8	H&L, IOD, LT-Sick		17,695		2,000					(2,000)
9										
Total		386	22,277,095	399	21,518,547	342	399	21,756,185		237,638
<b>D. Summary of Uniformed Personnel Included in Above - General Fund</b>										
1	Lump Sum									
2	Full Time - Uniform									
3	Bonus, Gross Adj.									
4	PT, Temp/Seas, Bd , SCG									
5	Overtime - Uniform									
6	Unused Uniform Leave									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
Total										

71-53D (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Policy, Analysis, Exec Direction and Admin	10	
<b>Program Description</b>				
<p><i>This program provides leadership for the Department, conducts analyses, sets and informs policy, ensures that Revenue has the resources it needs, and includes fiscal and information technology functions and an outgoing mail processing center.</i></p>				
<b>Program Objectives</b>				
<p>-Continue efforts to modernize the Department's technology and processes with a successful launch of phase 2 of PRISM, which includes some of the property-based taxes: Real Estate and Use and Occupancy. The PRISM project is a multi-year project that will eventually affect every resident and business in the city. This effort will further improve the customer experience and self-service options while increasing efficiency. This project will be completed in FY23.</p> <p>-The Data and Research unit will support the PRISM project and system implementation while maintaining full reporting and data analysis throughout the transition period. The reporting and analysis will continue to be utilized to monitor the impacts of the pandemic on the City's tax collections. Revenue will leverage PRISM and data analytics software to increase analytical capabilities, improve work processes, and generate additional revenues through more efficient collection and enforcement initiatives.</p> <p>-Due to COVID-19 safety protocols and the digital divide in Philadelphia, Revenue will continue to utilize alternative methods to outreach that go beyond social media and digital messaging.</p>				
<b>Performance Measures</b>				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent of budgeted positions filled	87.8%	86.0%	92.00%	90.00%
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Policy, Analysis, Exec Direction and Admin			10
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General Fund	8,203,491	7,696,010	7,400,183	7,357,737	(42,446)
02	Water Fund	4,163,184	5,762,121	5,881,812	5,922,651	40,839
Total		12,366,675	13,458,131	13,281,995	13,280,388	(1,606)
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General Fund	63	68	58	69	1
02	Water Fund	17	17	16	19	2
Total Full Time		80	85	74	88	3
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdgt (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	1,804,707	1,681,062	1,739,097	1,829,572	90,475
Finance	Employee Benefits - Uniform					
Total		1,804,707	1,681,062	1,739,097	1,829,572	90,475

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Policy, Analysis, Exec Direction and Admin			10
Fund		No.				
General		01				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	4,610,208	4,451,931	4,670,494	4,853,000	182,506
b)	Employee Benefits					
200	Purchase of Services	3,112,956	2,711,103	2,196,713	1,981,761	(214,952)
300	Materials and Supplies	346,659	340,976	340,976	330,976	(10,000)
400	Equipment	133,367	192,000	192,000	192,000	
500	Contributions, Indemnities and Taxes	301				
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		8,203,491	7,696,010	7,400,183	7,357,737	(42,446)
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	63	68	58	69	1
105	Full Time - Uniform					
Total		63	68	58	69	1
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Policy, Analysis, Executive Direction & Admin			10	
Fund				No.					
General				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2021	2022		2023	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/22	(Col. 8
				6/30/21	Positions	11/28/21	Positions	(9)	less Col. 6)
			(4)	(5)	(6)	(7)	(8)	(10)	(10)
<b>Executive Office (360511)</b>									
1	2L10	Administrative Assistant - Non-Confidential	44,328 - 56,988	1	1				(1)
2	C121	Chief Counsel (E)	143,220	1					
3	2B02	Collection Customer Representative	42,956 - 46,871	1	1	2	2	93,742	1
4	D402	Deputy Revenue Commissioner (E)	127,926	3	3	3	3	383,778	
5	F392	First Deputy Revenue Commissioner (E)	138,586	1	1	1	1	138,586	
6	D325	Revenue Commissioner ( E)	159,908	1	1	1	1	159,908	
Subtotal Executive Office				8	7	7	7	776,014	
<b>Administration Division (360512)</b>									
<b>Administration</b>									
7	2L17	Administrative Specialist 2 - Confidential	54,706 - 70,334		1				(1)
8	A620	Chief Fiscal & Administrative Officer	119,025				1	119,025	1
9	A620	Director Of Operations & Strategic Planning	119,025	1	1				(1)
10	1A18	Secretary	39,229 - 42,637	1	1	1	1	42,637	
11	2L04	Administrative/Tech Trainee	40,198 - 51,681		1		1	51,681	
12	A620	Mgr. of Ops & CI/Director	90,000	1	1	1	1	90,000	
13	A620	Project Manager	80,000	1	1	1	1	80,000	
14	A620	Project Coordinator	55,000-65,000		1		1	65,000	
Subtotal Administration				4	7	3	6	329,318	(1)
<b>Budget &amp; Fiscal</b>									
15	2C05	Budget Officer 1	68,618 - 88,216	1		1	1	88,216	1
16	1A04	Clerk 3	42,956 - 46,871	2	3	2	2	91,134	(1)
17	1B29	Contract Clerk	49,913 - 54,910	1	1	1	1	54,910	
18	2F69	Contract Coordinator	64,024 - 82,298	1	1		1	82,298	
19	2E08	Department Procurement Specialist	48,894 - 62,867	1	1	1	1	62,867	
20	2A01	Financial Technician	39,906 - 51,305				1	51,305	1
21	2A33	Fiscal Officer	84,044 - 108,065	1	1	1	1	108,065	
Subtotal Budget & Fiscal				7	7	6	8	538,795	1
<b>Human Resources</b>									
22	2L01	Administrative Technician	39,063 -50,233	2	2	2	2	100,466	
23	1A22	Clerical Supervisor 2	45,263 - 49,515	1	1	1	1	49,515	
24	1D41	Data Services Support Clerk	39,229 - 42,637	1	1	1	1	42,637	
25	2H12	Department Human Resources Manager	73,456 - 94,445	1	1	1	1	94,445	
26	1B27	Department Payroll Supervisor	46,414 - 50,866	1		1	1	50,866	1
27	2H90	Human Resources Professional 1	35,099 - 49,761	1		1			
28	2H91	Human Resources Professional 2	57,896 - 74,435	1	2	1	2	122,102	
29	2H77	Occupational Safety Administrator 1	64,492 - 82,900	1	1	1	1	82,900	
30	2H58	Senior Department HR Associate	64,492 - 82,900		1	1	1	82,900	
Subtotal Human Resources				9	9	10	10	625,831	1

71-531 (Program Based Budgeting Version)



CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Policy, Analysis, Executive Direction & Admin			10	
Fund				No.					
General				01					
				Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
Line	Class	Title	Salary	2021	2022	Run -PPE	2023	Salary	(Decrease)
No.	Code		Range	Actual Pos.	Budgeted		Budgeted		(Col. 8
(1)	(2)	(3)	(in dollars)	6/30/21	Positions	11/28/21	Positions	7/1/22	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
<b>Office Services</b>									
31	2L09	Administrative Services Supervisor	45,437 - 58,412	1	1	1	1	58,412	
32	1A04	Clerk 3	42,956 - 46,871	1	1	1	1	46,871	
33	1F06	Stores Workers	40,396 - 43,963	2	2	2	2	87,926	
<b>Subtotal Office Services</b>				<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>193,209</b>	
<b>Training &amp; Development</b>									
34	2L16	Administrative Specialist 1	45,107 - 57,987		1		1	50,287	
35	2L04	Administrative/Tech Trainee	40,198 - 51,681	1		1			
36	2H33	Training & Development Manager	72,923 - 93,759	1	1		1	93,759	
<b>Total Training &amp; Development</b>				<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>144,046</b>	
<b>Outgoing Mail Processing Center (360519):</b>									
37	1D34	Data Services Support Clerk	39,229 - 42,637	1	1	1	1	42,637	
38	7M07	Office Machinery Equipment Op 1	41,675 - 45,417	2	2	1	1	45,417	(1)
39	7M08	Office Machinery Equipment Op 2	45,263 - 49,515			1	1	46,668	1
40	7A03	Semi-Skilled Laborer	39,229 - 42,637	4	5	3	5	124,201	
<b>Subtotal Outgoing Mail Processing Center</b>				<b>7</b>	<b>8</b>	<b>6</b>	<b>8</b>	<b>258,923</b>	
<b>Subtotal Administrative Services &amp; OMPC</b>				<b>33</b>	<b>37</b>	<b>30</b>	<b>38</b>	<b>2,090,122</b>	<b>1</b>
<b>Technical, Policy &amp; Research (360513)</b>									
<b>Technical Staff</b>									
41	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
42	A620	Director of Policy & Planning	109,803	1	1	1	1	109,803	
43	2B34	Revenue Examiner 4	78,755 - 101,252	1	1	1	1	101,252	
44	2B40	Tax & Revenue Conferee	66,944 - 86,064	2	3	2	3	172,128	
45	2B41	Tax & Revenue Conferee Supervisor	84,044 - 108,065	1	1	1	1	108,065	
<b>Subtotal Technical Staff</b>				<b>6</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>549,660</b>	
<b>Policy &amp; Outreach</b>									
46	A620	Communication and Outreach Manager	72,450	1	1	1	1	72,450	
47	2J04	Public Information Officer	59,404 - 76,369	1	1	1	1	73,965	
48	2J02	Public Relations Specialist 2	54,090 - 69,544	1	1	1	1	69,544	
49	A620	Revenue Policy Analyst	75,000	2	2	1	2	150,000	
50	A620	Senior Revenue Policy Analyst	102,206	1	1	1	1	102,206	
51	A620	Web Content Manager	60,000	1	1	1	1	60,000	
52	A620	Writer/Editor	57,000	1	1	1	1	57,000	
<b>Subtotal Policy &amp; Outreach</b>				<b>8</b>	<b>8</b>	<b>7</b>	<b>8</b>	<b>585,165</b>	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Policy, Analysis, Executive Direction & Admin			10	
Fund				No.					
General				01					
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2021 Actual Pos. 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Increase (Decrease) (Col. 8 less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		<b>Data &amp; Research</b>							
53	A620	Data Analyst	66,000- 72,491	5	5	5	5	349,392	
54	A620	Data Intelligence Analyst	65,000	1	2	1	2	138,877	
55	A620	Data & Research Manager	78,000	1	1	1	1	78,000	
56	D554	Head/Director of Data & Research	117,266	1	1	1	1	117,266	
		<b>Subtotal Data &amp; Research</b>		<b>8</b>	<b>9</b>	<b>8</b>	<b>9</b>	<b>683,535</b>	
		<b>Subtotal Technical, Policy &amp; Research</b>		<b>22</b>	<b>24</b>	<b>21</b>	<b>24</b>	<b>1,818,360</b>	
		<b>Program Total</b>		<b>63</b>	<b>68</b>	<b>58</b>	<b>69</b>	<b>4,684,496</b>	<b>1</b>

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department				No.	Program				No.	
Revenue				36	Policy, Analysis, Executive Direction and Admin				10	
Fund				No.						
General				01						
Line No. (1)	Class Code (2)	Title  (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)	
1		Full-Time Civilian		63	68	58	69	4,684,496	1	
2		Regular Overtime						90,000		
3		Lump Sum						130,000		
Total Gross Requirements				63	68	58	69	4,904,496	1	
Plus: Earned Increment								12,994		
Plus: Longevity								33,600		
Less: (Vacancy Allowance)								(98,090)		
Total Budget Request								4,853,000		
Summary of Personal Services										
Line No. (1)	Category  (2)	Fiscal 2021 Actual Positions 6/30/21 (3)	Actual Obligations (4)	Fiscal 2022 Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Department Request (9)	Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
1	Lump Sum		15,464		70,000			130,000	60,000	
2	Full Time - Civilian	63	4,570,036	68	4,403,892	58	69	4,633,000	229,108	1
3	Full Time - Uniform									
4	Bonus, Gross Adj.		(254)		124,602				(124,602)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		24,832		70,000			90,000	20,000	
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress		10							
10	H&L, IOD, LT-Sick		120		2,000				(2,000)	
11										
12										
Total		63	4,610,208	68	4,670,494	58	69	4,853,000	182,506	1

71-53J (Program Based Budgeting Version)

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2023 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Policy, Analysis, Executive Direction and Admin		10	
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal		1,000			
209	Telephone & Communication	7,224	15,000	17,997	18,000	3
210	Postal Services	2,585,720	1,906,103	1,441,713	1,197,995	(243,718)
211	Transportation		12,000	12,000	12,000	
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses	14,002	40,000	40,000	30,000	(10,000)
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining		1,000		1,000	1,000
231	Overtime Meals					
240	Advertising & Promotional Activities		1,000	640	1,000	360
250	Professional Services	174,663	315,000	315,000	345,000	30,000
251	Professional Svcs. - Information Technology	45,814	60,000	60,000	30,000	(30,000)
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues	38,896	20,000	20,000	20,000	
256	Seminar & Training Sessions	35,910	40,000	40,000	40,000	
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges	105,685	150,000	102,648	108,000	5,352
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software	78,974	60,000	56,715	88,766	32,051
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	23,243	90,000	90,000	90,000	
286	Rental of Parking Spaces	2,825				
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		3,112,956	2,711,103	2,196,713	1,981,761	(214,952)

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2023 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Policy, Analysis, Executive Direction and Admin		10	
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Departmental Request (6)	Increase or (Decrease) (7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	20,092	17,905	15,599	5,000	(10,599)
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel	9,624	2,000	2,000	2,000	
309	Cordage & Fibers					
310	Electrical & Communication	555		384		(384)
311	General Equipment & Machinery	206				
312	Fire Fighting & Safety	850		8,500	9,000	500
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools	339	1,000			
317	Hospital & Laboratory	90		422		(422)
318	Janitorial, Laundry & Household	7,021	1,000			
320	Office Materials & Supplies	289,192	269,071	269,071	287,476	18,405
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists	12,500		7,500	7,500	
325	Printing	3,677	40,000	32,500	15,000	(17,500)
326	Recreational & Educational	2,513	10,000	5,000	5,000	
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		346,659	340,976	340,976	330,976	(10,000)
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery	96				
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment	18,314		50,000	50,000	
423	Plumbing, AC & Space Heating	455				
424	Precision, Photographic & Artists	21,947				
426	Recreational & Educational					
427	Computer Equipment & Peripherals	45,444	71,000	71,000	71,000	
428	Vehicles					
430	Furniture & Furnishings	47,111	121,000	71,000	71,000	
499	Other Equipment (not otherwise classified)					
Total		133,367	192,000	192,000	192,000	

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 500 - 700 - 800 - 900 BY PROGRAM			
<b>FISCAL 2023 OPERATING BUDGET</b>						
Department <b>REVENUE</b>		No. <b>36</b>	Program Policy, Analysis, Executive Direction and Admin		No. <b>10</b>	
Fund <b>GENERAL</b>		No. <b>01</b>				
<b>Code</b>	<b>Description</b>	<b>Fiscal 2021 Actual Obligations</b>	<b>Fiscal 2022 Original Appropriations</b>	<b>Fiscal 2022 Estimated Obligations</b>	<b>Fiscal 2023 Departmental Request</b>	<b>Increase or (Decrease)</b>
(1)	(2)	(3)	(4)	(5)	(6)	(7)
<b>Schedule 500 - Contributions, Indemnities &amp; Taxes</b>						
501	Celebrations					
504	Meritorious Awards					
505	Contributions to Educational & Recreational Org.					
506	Payments to Prisoners					
512	Refunds					
513	Indemnities					
515	Taxes					
517	Contributions to Other Govt. Agencies and Non-Profit Org. not Educational or Recreational					
579	Other Non-Automotive/Non-Punitive	301				
	Total	301				
<b>Schedule 700 - Debt Services</b>						
701	Interest on City Debt - Long Term					
702	Principal Payments on City Debt - Long Term					
703	Interest on City Debt - Short Term					
704	Sinking Fund Reserve Payment					
705	Commitment Fee Expense					
706	Arbitrage Payments					
	Total					
<b>Schedule 800 - Payments to Other Funds</b>						
801	Payments to General Fund					
803	Payments to Water Fund					
804	Payments to Capital Projects Fund					
805	Payments to Special Funds					
806	Payments to Bond Fund					
807	Payments to Other Funds					
809	Payments to Aviation Fund					
812	Payments to Grants Revenue Fund					
	Total					
<b>Schedule 900 - Advances and Other Miscellaneous Payments</b>						
901	Advances to Create Working Capital Funds					
902	Miscellaneous Advances					
	Total					

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.		Program		No.
Revenue		36		Policy, Analysis, Executive Direction and Admin		10
Fund		No.				
General		01				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	220,477	375,000	375,000	375,000	
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	ABSO	29,726	23,000	23,000	23,000	Criminal Background Screening
250	Acumen	31,000			30,000	Database Support and Training
250	Community College of Philadelphia	34,000				Workforce Development
250	Constant Contact Inc	4,662	6,000	4,158	6,000	Marketing & Outreach Services
250	Drugscan		2,000			Background Checks
250	Geneva Worldwide Inc.	5,000	5,000	155		Language Access Program
250	Globo Solutions	8,500	5,000	5,000	5,000	Language Access Program
250	Instant Web LLC			14,700	14,700	Disaster Recovery System
250	Jones Lang LaSalle America	12,542	20,000	20,000	20,000	General Maintenance/Repairs
250	Language Line Service	5,000	10,000			Language Access Program
250	LaSalle University	30,000	30,000	30,000	30,000	General Consulting
250	Powerling Inc.			5,000	5,000	Language Access Program
250	Superior Moving & Storage	10,954	25,000	25,000	25,000	Office Reconfigurations
250	Various Vendors	3,279	35,000	73,987	72,300	Mem. Dues, Conferences, etc....
250	TBD '22 & '23			10,000	10,000	Language Access Program
250	TBD '22 & '23		50,000	50,000	50,000	Expanded Outreach - Language
250	TBD '22 & '23		20,000	20,000	20,000	Racial Equity
250	TBD '22 & '23		50,000			Technical Writing
250	TBD '22 & '23		34,000	34,000	34,000	Workforce Development
	<b>Subtotal Class 250</b>	<b>174,663</b>	<b>315,000</b>	<b>315,000</b>	<b>345,000</b>	
251	Acumen		30,000	30,000		Database Support and Training
251	Fairfax Imaging Inc.	40,120				Data Imaging
251	Miscellaneous Vendors	5,694	10,000	30,000	30,000	Miscellaneous IT Services
251	Online Consulting Inc		20,000			Online Training
	<b>Subtotal Class 251</b>	<b>45,814</b>	<b>60,000</b>	<b>60,000</b>	<b>30,000</b>	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				CLASSES OTHER THAN 250s AND 290, BY PROGRAM		
Department		No.		Program		No.
Revenue		36		Policy, Analysis, Executive Direction and Admin		10
Fund		No.				
General		01				
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
210	Five Thousand Forms	119,334	105,000	120,000	120,000	Delinquent Real Estate Mailing
210	Pitney Bowes Bank Inc. (Reserve Account)	2,412,716	1,745,103	1,263,831	1,016,495	Mail Center Activities
210	United Parcel Service Inc.	1,500	1,500	1,500	1,500	Express Mail
210	United States Postal Services	52,019	54,500	56,382	60,000	PO Boxes
210	Triangle Systems	151				Mailing of Coupon Books
	<b>Subtotal Class 210</b>	<b>2,585,720</b>	<b>1,906,103</b>	<b>1,441,713</b>	<b>1,197,995</b>	
260	Associated Specialty		30,000			Repair and Maintenance
260	Bell & Howell	64,621	70,000	70,000	70,000	Mail Center Equipment
260	Palman Electric Incorporated		42,200			Electrical Maintenance & Repair
260	Miscellaneous Vendors	41,064	7,800	32,648	38,000	Repair and Maintenance - Misc.
	<b>Subtotal Class 260</b>	<b>105,685</b>	<b>150,000</b>	<b>102,648</b>	<b>108,000</b>	
266	QLess Inc.	25,753				Kiosks Maintenance
266	Xerox	27,751			28,766	Computer Maintenance
266	Miscellaneous Vendors	25,470	60,000	56,715	60,000	Computer Maintenance
	<b>Subtotal Class 265</b>	<b>78,974</b>	<b>60,000</b>	<b>56,715</b>	<b>88,766</b>	
285	Xerox	19,627		13,763		Lease Purchase - Copier Upgrade
285	Miscellaneous Vendors	3,616	90,000	76,237	90,000	Lease Purchase
	<b>Subtotal Class 285</b>	<b>23,243</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	
320	Paper Mart	234,812	150,000	220,000	230,000	Supplies, Paper & Envelopes
320	Pitney Bowes	10,000		10,000		Supplies for Mail Center
320	Staples	31,691		15,970		Office Supplies
320	Miscellaneous Vendors	12,689	119,071	23,101	57,476	Supplies, Paper & Envelopes
	<b>Subtotal Class 320</b>	<b>289,192</b>	<b>269,071</b>	<b>269,071</b>	<b>287,476</b>	
420	Miscellaneous Vendors	18,314		50,000	50,000	Miscellaneous Office Equipment
	<b>Subtotal Class 420</b>	<b>18,314</b>		<b>50,000</b>	<b>50,000</b>	
427	Miscellaneous Vendors	45,444	71,000	71,000	71,000	Furniture & Furnishings
	<b>Subtotal Class 427</b>	<b>45,444</b>	<b>71,000</b>	<b>71,000</b>	<b>71,000</b>	
430	TransAmerican Furniture	8,580	121,000			Furniture & Furnishings
430	Miscellaneous Vendors	38,531		71,000	71,000	Furniture & Furnishings
	<b>Subtotal Class 430</b>	<b>47,111</b>	<b>121,000</b>	<b>71,000</b>	<b>71,000</b>	

71-530 (Program Based Budgeting Version)



CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Policy, Analysis, Executive Direction and Admin			10
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	4,163,184	5,762,121	5,881,812	5,922,651	40,839
Total		4,163,184	5,762,121	5,881,812	5,922,651	40,839
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	17	17	16	19	2
Total Full Time		17	17	16	19	2
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdgt (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	305,735	340,649	372,162	385,482	13,320
Finance	Employee Benefits - Uniform					
Total		305,735	340,649	372,162	385,482	13,320

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Policy, Analysis, Executive Direction and Admin		10	
Fund		No.				
Water		02				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	808,817	902,621	1,022,312	1,026,151	3,839
b)	Employee Benefits					
200	Purchase of Services	3,034,936	4,362,000	4,362,000	4,362,000	
300	Materials and Supplies	275,637	332,500	332,500	332,500	
400	Equipment	43,794	165,000	165,000	202,000	37,000
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		4,163,184	5,762,121	5,881,812	5,922,651	40,839
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	17	17	16	19	2
105	Full Time - Uniform					
Total		17	17	16	19	2
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Policy, Analysis, Executive Direction and Admin			10	
Fund				No.					
Water				02					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2021	2022	Run -PPE	2023	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	11/28/21	Budgeted	7/1/22	(Col. 8
				6/30/21	Positions		Positions		less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		<b><u>Executive Office (360514)</u></b>							
1	D402	Deputy Revenue Commissioner	127,926	1	1	1	1	127,926	
2	2F22	Research & Information Analyst II	62,462 - 80,291				1	38,188	1
		<b>Subtotal Executive Office</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>166,114</b>	<b>1</b>
		<b><u>Administration (360515)</u></b>							
		<b>Office Services</b>							
3	1F08	Stores Supervisor	44,934 - 49,155		1				(1)
4	1F06	Stores Worker	40,396 - 43,963	1	1	1	1	43,963	
		<b>Subtotal Office Services</b>		<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>43,963</b>	<b>(1)</b>
		<b>Budget &amp; Fiscal</b>							
5	2L04	Administrative/Technical Trainee	40,198 - 51,681	1	1		1	18,992	
		<b>Subtotal Budget &amp; Fiscal</b>		<b>1</b>	<b>1</b>		<b>1</b>	<b>18,992</b>	
		<b>Human Resources</b>							
6	1A04	Clerk 3	42,956 - 46,871		1	1	1	46,871	
7	1B25	Departmental Payroll Clerk	40,396 - 43,963	1		1	1	43,963	1
8	2H90	Human Resources Professional 1	35,099 - 49,761	1					
9	2H91	Human Resources Professional 2	57,896 - 74,435		1	1	1	57,896	
		<b>Subtotal Human Resources</b>		<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>148,730</b>	<b>1</b>
		<b>Outgoing Mail Center</b>							
10	1F22	Mail Operations Manager	57,896 - 74,435	1	1	1	1	70,303	
11	7M07	Office Machinery Equipment Operator 1	41,675 - 45,417	6	6	6	6	254,107	
12	7A03	Semi-Skilled Laborer	39,229 - 42,637	1			1	21,819	1
		<b>Subtotal Outgoing Mail Center</b>		<b>8</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>346,229</b>	<b>1</b>
		<b><u>TECHNICAL, POLICY &amp; RESEARCH (360516)</u></b>							
		<b>Data &amp; Research</b>							
13	A620	Data & Research Manager	83,151	1	1	1	1	83,151	
14	R551	Director of Data Intelligence	92,803	1	1	1	1	92,803	
		<b>Subtotal Data &amp; Research</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>175,954</b>	
		<b>Technical Staff</b>							
15	2B18	Revenue Collection Representative	44,107 - 48,179	2	2	2	2	96,358	
		<b>Subtotal Technical Staff</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>96,358</b>	
		<b>Program Total</b>		<b>17</b>	<b>17</b>	<b>16</b>	<b>19</b>	<b>996,339</b>	<b>2</b>

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department				No.	Program				No.	
Revenue				36	Policy, Analysis, Executive Direction and Admin				10	
Fund				No.						
Water				02						
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Inc.	
No.	Code		Range	2021	2022	Run -PPE	2023	Salary	(Dec.)	
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	11/28/21	Budgeted	7/1/22	(Col. 8	
			(4)	6/30/21	Positions	(7)	Positions	(9)	less Col. 6)	
				(5)	(6)		(8)	(10)	(10)	
1		Full-Time Civilian		17	17	16	19	996,339	2	
2		Regular Overtime						40,000		
3		Lump Sum						10,000		
Total Gross Requirements				17	17	16	19	1,046,339	2	
Plus: Earned Increment								5,609		
Plus: Longevity								9,075		
Less: (Vacancy Allowance)								(34,872)		
Total Budget Request								1,026,151		
Summary of Personal Services										
Line	Category	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.)	Inc. / (Dec.)
No.		Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Department	in Require.	in Bud. Pos.
(1)	(2)	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Request	(Col. 9	(Col. 8
		6/30/21		(5)	(6)	11/28/21	(8)	(9)	less Col. 6)	less Col. 5)
		(3)	(4)			(7)			(10)	(11)
1	Lump Sum		14,728		146			10,000	9,854	
2	Full Time - Civilian	17	774,208	17	942,422	16	19	976,151	33,729	2
3	Full Time - Uniform									
4	Bonus, Gross Adj.				39,744				(39,744)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		19,881		40,000			40,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total		17	808,817	17	1,022,312	16	19	1,026,151	3,839	2

71-53J (Program Based Budgeting Version)

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2023 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Policy, Analysis, Executive Direction and Admin		10	
Fund		No.				
Water		02				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal	2,598	4,000	4,000	4,000	
209	Telephone & Communication					
210	Postal Services	2,749,507	4,000,000	4,000,000	4,000,000	
211	Transportation		7,000	7,000	7,000	
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses	1,937				
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services	32,679	60,000	60,000	60,000	
251	Professional Svcs. - Information Technology					
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues	219				
256	Seminar & Training Sessions	544	34,000	34,000	34,000	
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges	185,726	225,000	225,000	195,000	(30,000)
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software	54,652	25,000	25,000	55,000	30,000
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	7,074	7,000	7,000	7,000	
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		3,034,936	4,362,000	4,362,000	4,362,000	

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2023 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Policy, Analysis, Executive Direction and Admin		10	
Fund		No.				
Water		02				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel			805		(805)
309	Cordage & Fibers					
310	Electrical & Communication	7				
311	General Equipment & Machinery	206				
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools	22				
317	Hospital & Laboratory		1,000	195	1,000	805
318	Janitorial, Laundry & Household	65	2,000	2,000	1,000	(1,000)
320	Office Materials & Supplies	272,621	220,000	220,000	308,500	88,500
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists	2,500	30,000	30,000	10,000	(20,000)
325	Printing	216	79,500	79,500	12,000	(67,500)
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		275,637	332,500	332,500	332,500	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment	42,733	101,000	101,000	138,000	37,000
423	Plumbing, AC & Space Heating	1,061	1,000	1,000	1,000	
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings		63,000	63,000	63,000	
499	Other Equipment (not otherwise classified)					
Total		43,794	165,000	165,000	202,000	37,000

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.		Program		No.
Revenue		36		Policy, Analysis, Executive Direction and Admin		10
Fund		No.				
Water		02				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	32,679	60,000	60,000	60,000	
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	Instant Web LLC	29,400	30,000	14,700	14,700	Disaster Recovery Services
250	Jones Lang LaSalle Americas, Inc.		5,000	5,000	5,000	Triplex OM&S
250	Various Vendors	3,279	5,000	20,300	20,300	Membership Dues, Conferences and Training
250	TBD '22 & '23		20,000	20,000	20,000	Racial Equity Initiative
	<b>Subtotal Class 250</b>	<b>32,679</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290, BY PROGRAM			
FISCAL 2023 OPERATING BUDGET							
Department			No.	Program			No.
Revenue			36	Policy, Analysis, Executive Direction and Admin			10
Fund			No.				
Water			02				
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.	
210	Pitney Bowes Bank Inc.	2,744,917	3,995,000	3,995,000	3,995,000	Mail Center Postage Meters	
210	Miscellaneous Vendors	4,590	5,000	5,000	5,000	PO Boxes	
	<b>Subtotal Class 210</b>	<b>2,749,507</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>4,000,000</b>		
260	Bell & Howell	167,055		65,958		Repair and Maintenance	
260	Miscellaneous Vendors	18,671	225,000	159,042	195,000	Repair and Maintenance	
	<b>Subtotal Class 260</b>	<b>185,726</b>	<b>225,000</b>	<b>225,000</b>	<b>195,000</b>		
266	Fluence Automation Holdings	21,290		15,586	22,000	Repair & Maintenance - Computer	
	Pitney Bowes Inc.	32,913				Repair & Maintenance - Computer	
	Miscellaneous Vendors	450	25,000	9,414	33,000	Repair & Maintenance - Computer	
	<b>Subtotal Class 266</b>	<b>54,652</b>	<b>25,000</b>	<b>25,000</b>	<b>55,000</b>		
320	Paper Mart	261,053		210,000		Envelopes	
320	Miscellaneous Vendors	11,568	220,000	10,000	308,500	Office Materials and Supplies	
	<b>Subtotal Class 320</b>	<b>272,621</b>	<b>220,000</b>	<b>220,000</b>	<b>308,500</b>		
325	Miscellaneous Vendors	216	79,500	79,500	12,000	Printing Services	
	<b>Subtotal Class 325</b>	<b>216</b>	<b>79,500</b>	<b>79,500</b>	<b>12,000</b>		
420	Miscellaneous Vendors	938	101,000		138,000	Office Equipment	
420	Pitney Bowes Inc	41,795		101,000		Mail Center Equipment	
	<b>Subtotal Class 420</b>	<b>42,733</b>	<b>101,000</b>	<b>101,000</b>	<b>138,000</b>		
430	TBD '22 & '23		63,000	63,000	63,000	Office Furniture	
	<b>Subtotal Class 430</b>		<b>63,000</b>	<b>63,000</b>	<b>63,000</b>		

71-530 (Program Based Budgeting Version)



CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Tax Billing, Accounting and Customer Service	11	
Program Description				
This program determines which taxes, fees, and fines people owe, lets people know how much to pay, and processes payments and tax returns received.				
Program Objectives				
-Develop and streamline processes to align with new PRISM functionality to improve internal efficiencies and the customer experience. -Support all customers, practitioners, and staff throughout the second phase of PRISM. - Increase e-billing adoption for all taxes and fees. - Expand Call Center functionality to include an online “chat” communication with customers.				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent of real estate tax collected within calendar year	95.8%	tabulated at year-end	96.00%	96.00%
Comments: The annual collection percentage is finalized in the November of the following calendar year.				
Total dollar amount collected (General Fund)	\$3.42B	\$1.63B	\$3.62B	\$3.84B
Comments: FY22 projection likely to shift again before close of FY.				
Total dollar amount collected (School District)	\$1.33B	\$208.1M	\$1.37B	\$1.41B
Comments:				
Comments:				
Comments:				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Tax Billing, Accounting & Customer Service			11
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	12,704,335	13,001,813	13,775,739	13,848,996	73,257
14	Acute Care Hospital Tax	40,009	45,000	45,000	45,000	
Total		12,744,344	13,046,813	13,820,739	13,893,996	73,257
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	221	251	219	249	(2)
Total Full Time		221	251	219	249	(2)
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	31,244,663	56,547,000	48,223,000	60,626,000	12,403,000
14	Acute Care Hospital Tax	190,334,219	249,661,000	250,000,000	250,000,000	
Total		221,578,882	306,208,000	298,223,000	310,626,000	12,403,000
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdgt (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	4,661,518	4,640,931	4,766,581	4,971,534	204,953
Finance	Employee Benefits - Uniform					
Total		4,661,518	4,640,931	4,766,581	4,971,534	204,953

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Tax Billing, Accounting & Customer Service			11
Fund		No.				
General		01				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	11,928,168	12,027,167	12,801,093	12,864,350	63,257
b)	Employee Benefits					
200	Purchase of Services	523,686	769,646	769,646	769,646	
300	Materials and Supplies	202,769	180,000	180,000	190,000	10,000
400	Equipment	49,712	25,000	25,000	25,000	
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		12,704,335	13,001,813	13,775,739	13,848,996	73,257
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	221	251	219	249	(2)
105	Full Time - Uniform					
Total		221	251	219	249	(2)
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)		5,687,947	12,763,000	4,439,000	15,879,000	11,440,000
Federal		4,187	7,000	7,000	7,000	
State						
Other Governments		25,552,529	43,777,000	43,777,000	44,740,000	963,000
Other Funds of the City						
Total		31,244,663	56,547,000	48,223,000	60,626,000	12,403,000

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Tax Billing, Accounting & Customer Service			11	
Fund				No.					
General				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2021	2022	Run -PPE	2023	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	11/28/21	Budgeted	7/1/22	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
<b>Enforcement (360521)</b>									
<b>Administrative Unit</b>									
1	2L32	Administrative Specialist 2	56,480 - 72,620	1	1	1	1	72,620	
2	2B02	Collection Customer Representative	42,956 - 46,871	1	1				(1)
3	2B11	Revenue Collection Manager	64,492 - 82,900		1				(1)
4	2B20	Revenue Collection Officer 1	84,044 - 108,065	1	1	1	1	96,050	
5	2B18	Revenue Collection Representative	44,107 - 48,179			1	1	48,179	1
<b>Subtotal Administrative Unit</b>				<b>3</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>216,849</b>	<b>(1)</b>
<b>Northeast Satellite Office</b>									
6	2B10	Assistant Revenue Collection Manager	53,149 - 68,314	1	1	1	1	68,314	
7	2B02	Collection Customer Representative	42,956 - 46,871	3	3	2	2	89,839	(1)
8	2B04	Collection Representative Supervisor	45,437 - 58,412				1	22,719	1
9	2B18	Revenue Collection Representative	44,107 - 48,179			1	1	48,179	1
<b>Subtotal Northeast Satellite Office</b>				<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>229,051</b>	<b>1</b>
<b>North Philly Satellite Office</b>									
10	2B10	Assistant Revenue Collection Manager	53,149 - 68,314		1		1	53,149	
11	2B02	Collection Customer Representative	42,956 - 46,871	2	2	1	1	46,871	(1)
12	2B18	Revenue Collection Representative	44,107 - 48,179			1	1	48,179	1
<b>Subtotal North Philly Satellite Office</b>				<b>2</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>148,199</b>	
<b>Intake Unit</b>									
13	2B10	Assistant Revenue Collection Manager	53,149 - 68,314		1	1	1	64,519	
14	2B02	Collection Customer Representative	42,956 - 46,871	9	11	10	9	454,411	(2)
15	2B04	Collection Representative Supervisor	45,437 - 58,412	3	3	2	3	159,017	
16	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	69,090	
17	2B18	Revenue Collection Representative	44,107 - 48,179	1	2	1	1	48,179	(1)
18	1A37	Service Representative	39,229 - 42,637				3	39,229	3
<b>Subtotal Intake Unit</b>				<b>14</b>	<b>18</b>	<b>15</b>	<b>18</b>	<b>834,445</b>	
<b>Call Center (Telephone Pool)</b>									
19	2B10	Assistant Revenue Collection Manager	53,149 - 68,314	1	1	1	1	68,314	
20	2B02	Collection Customer Representative	42,956 - 46,871	18	19	17	19	775,973	
21	2B04	Collection Representative Supervisor	45,437 - 58,412	2	4	2	3	175,236	(1)
22	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	64,492	
23	2B18	Revenue Collection Representative	44,107 - 48,179	3	4	3	3	144,537	(1)
24	1A37	Service Representative	39,229 - 42,637	1					
<b>Subtotal Call Center (Telephone Pool)</b>				<b>26</b>	<b>29</b>	<b>24</b>	<b>27</b>	<b>1,228,552</b>	<b>(2)</b>

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Tax Billing, Accounting & Customer Service			11	
Fund				No.					
General				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2021	2022	Run -PPE	2023	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	11/28/21	Budgeted	7/1/22	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(10)									(10)
<b>Electronic Correspondence &amp; Research Unit</b>									
25	2B10	Assistant Revenue Collection Manager	53,149 - 68,314	9	9	9	9	412,738	
26	2B02	Collection Customer Representative	42,956 - 46,871	2	2	2	2	116,824	
27	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	64,492	
28	2B18	Revenue Collection Representative	44,107 - 48,179	4	4	4	4	192,716	
29	1A37	Service Representative	39,229 - 42,637				2	39,229	2
<b>Subtotal Electronic Correspondence &amp; Research Unit</b>				<b>16</b>	<b>16</b>	<b>16</b>	<b>18</b>	<b>825,999</b>	<b>2</b>
<b>Judicial Sales &amp; Formal Mail/IMU Units</b>									
30	1B10	Account Clerk	40,396 - 43,963	1	1	1	1	42,770	
31	2B02	Collection Customer Representative	42,956 - 46,871	11	11	10	11	416,641	
32	2B04	Collection Representative Supervisor	45,437 - 58,412	1	2	2	1	116,824	(1)
33	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	82,900	
34	2B18	Revenue Collection Representative	44,107 - 48,179	2	2	2	2	96,358	
<b>Subtotal Judicial Sales &amp; Formal Mail/IMU Units</b>				<b>16</b>	<b>17</b>	<b>16</b>	<b>16</b>	<b>755,493</b>	<b>(1)</b>
<b>Clerical Support &amp; Bill Services</b>									
35	2B02	Collection Customer Representative	42,956 - 46,871			1	1	44,263	1
36	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
37	1D41	Data Service Support Clerk	39,229 - 42637	3	5	3	5	162,632	
38	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	82,900	
39	1A37	Service Representative	39,229 - 42,637	1					
<b>Subtotal Clerical Support &amp; Bill Services</b>				<b>6</b>	<b>7</b>	<b>6</b>	<b>8</b>	<b>348,207</b>	<b>1</b>
<b>Total Enforcement Division</b>				<b>87</b>	<b>98</b>	<b>86</b>	<b>98</b>	<b>4,586,795</b>	
<b>Compliance (360522):</b>									
<b>Administrative Unit</b>									
40	2B35	Director of Tax Compliance	117,245	1	1	1	1	117,245	
<b>Subtotal Compliance</b>				<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>117,245</b>	
<b>Audit Unit</b>									
41	1A04	Clerk 3	42,956 - 46,871	1	1	1	1	46,871	
42	1A12	Office Clerk 2	36,345 - 39,295	2	2	2	1	39,295	(1)
43	2A05	Revenue Examiner Trainee	41,326 - 53,127		1	1			(1)
44	2B31	Revenue Examiner 1	41,886 - 53,848	2	1		1	53,127	
45	2B32	Revenue Examiner 2	56,480 - 72,620	14	14	15	15	1,020,702	1
46	2B33	Revenue Examiner 3	68,618 - 88,216	5	5	5	5	426,369	
47	2B34	Revenue Examiner 4	78,755 - 101,252	1	1	1	1	101,252	
48	2B28	Tax Assessor	45,263 - 49,515	1	1	1	1	49,515	
<b>Subtotal Audit Unit</b>				<b>26</b>	<b>26</b>	<b>26</b>	<b>25</b>	<b>1,737,131</b>	<b>(1)</b>

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Tax Billing, Accounting & Customer Service			11	
Fund				No.					
General				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2021	2022	Run -PPE	2023	Salary	(Decrease)
(1)	(2)	(3)	(4)	Actual Pos.	Budgeted	11/28/21	Budgeted	7/1/22	(Col. 8
			(in dollars)	6/30/21	Positions		Positions		less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Investigations Unit									
49	1B10	Account Clerk	40,396 - 43,963		1				(1)
50	A620	Administrator of Tax Enforc. & Investigations	97,850		1		1	97,850	
51	2B02	Collection Customer Representative	42,956 - 46,871	3	4	3	3	136,710	(1)
52	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
53	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	78,292	
54	6E23	Revenue Investigator	44,107 - 48,179	5	6	4	6	192,716	
55	6E25	Revenue Investigation Supervisor	45,437 - 58,412	2	3	2	3	116,824	
Subtotal Investigations Unit				12	17	11	15	680,804	(2)
Tax Discovery Unit									
56	2B02	Collection Customer Representative	42,956 - 46,871	5	5	4	5	234,355	
57	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	82,900	
58	2B28	Tax Assessor	45,263 - 49,515	10	13	10	13	495,150	
59	2B29	Tax Assessor Supervisor	47,172 - 60,643	4	5	3	4	234,144	(1)
Subtotal Tax Discovery Unit				20	24	18	23	1,046,549	(1)
Total Compliance Division				59	68	56	64	3,581,729	(4)
Collection (360523)									
Administrative Unit									
60	2A08	Accounting Transactions Supervisor	68,618 - 88,216		1	1	1	88,216	
61	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	73,695	
62	2B20	Revenue Collection Officer 1	84,044 - 108,065	1	1	1	1	118,745	
63	2B33	Revenue Examiner 3	68,618 - 88,216	1	1	1	1	88,216	
Subtotal Administrative Unit				3	4	4	4	368,872	
Refunds Unit									
64	2A06	Accountant	49,584 - 63,753	2	6	3	7	403,767	1
65	2A05	Revenue Examiner Trainee	41,326 - 53,127	3		4			
66	2A07	Accounting Supervisor	64,492 - 82,900	1	1				(1)
67	2A08	Accounting Transactions Supervisor	68,618 - 88,216			1	1	83,311	1
68	2B02	Collection Customer Representative	42,956 - 46,871	1	3	2	3	134,090	
69	2B18	Revenue Collection Representative	44,107 - 48,179	2	2	2	2	96,358	
70	1A37	Service Representative	39,229 - 42,637	2		2			
Subtotal Refunds Unit				11	12	14	13	717,526	1
Forms Rev/Egov Unit									
71	2A06	Accountant	49,584 - 63,753	6	9	6	6	368,340	(3)
72	2A05	Revenue Examiner Trainee	41,326 - 53,127	1			1	31,000	1
73	2A07	Accounting Supervisor	64,492 - 82,900	1	1	1	1	69,090	
74	2B02	Collection Customer Representative	42,956 - 46,871	1	1				(1)
Subtotal Forms Rev/Egov Unit				9	11	7	8	468,430	(3)

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CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Tax Billing, Accounting & Customer Service			11	
Fund				No.					
General				01					
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2021 Actual Pos. 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Increase (Decrease) (Col. 8 less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Forms Processing Unit									
75	1D41	Data Service Support Clerk	39,229 - 42,637	5	6	6	5	252,450	(1)
76	1B81	Payment Processing Clerk	39,229 - 42,637			1	1	39,229	1
77	1B83	Payment Processing Clerk Supervisor	46,414 - 50,866	1	1	1	1	49,345	
Subtotal Forms Processing Unit				6	7	8	7	341,024	
Agency Receivables									
78	2B02	Collection Customer Representative	42,956 - 46,871	1	1	1	1	46,871	
79	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
80	1A37	Service Representative	39,229 - 42,637				1	41,295	1
Subtotal Agency Receivables				2	2	2	3	146,578	1
Financial Reporting Unit									
81	2A06	Accountant	49,584 - 63,753	2	1	2	2	116,880	1
82	2A05	Revenue Examiner Trainee	41,326 - 53,127		2				(2)
83	2A07	Accounting Supervisor	64,492 - 82,900	1	1	1	1	82,900	
84	2B02	Collection Customer Representative	42,956 - 46,871	1					
Subtotal Financial Reporting Unit				4	4	3	3	199,780	(1)
Settlement & Bank Returns Unit									
85	2A06	Accountant	49,584 - 63,753	1					
86	2B10	Assistant Revenue Collection Manager	53,149 - 68,314		1	1	1	64,519	
87	2B02	Collection Customer Representative	42,956 - 46,871	1	1	2	2	92,447	1
88	2B04	Collection Representative Supervisor	45,437 - 58,412			1	1	48,683	1
89	1A37	Service Representative	39,229 - 42,637			1	2	40,377	2
Subtotal Settlement & Bank Returns Unit				2	2	5	6	246,026	4
Total Collections Division				37	42	43	44	2,488,236	2
Payment Processing (360529)									
Administrative Unit									
90	1D41	Data Service Support Clerk	39,229 - 42637	1	1	1	1	41,513	
Subtotal Administrative Unit				1	1	1	1	41,513	
Cashiering Unit									
91	1B81	Payment Processing Clerk	39,229 - 42,637	4	3	4	5	163,768	2
92	1B82	Senior Payment Processing Clerk	41,675 - 45,417	1	1	1	1	45,417	
Subtotal Cashiering Unit				5	4	5	6	209,185	2
Exceptions Processing Unit									
93	2B02	Collection Customer Representative	42,956 - 46,871	2	2	2	2	92,447	
Subtotal Exceptions Processing Unit				2	2	2	2	92,447	

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CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Tax Billing, Accounting & Customer Service			11	
Fund				No.					
General				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2021	2022	Run -PPE	2023	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	11/28/21	Budgeted	7/1/22	(Col. 8
				6/30/21	Positions		Positions		less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
<b>Incoming Mail Unit</b>									
94	1A22	Clerical Supervisor 2	45,263 - 49,515	1	1	1	1	48,079	
95	1D41	Data Service Support Clerk	39,229 - 42637	3	3	3	3	126,787	
96	1A12	Office Clerk 2	36,345 - 39,295		1		1	36,345	
<b>Subtotal Incoming Mail Unit</b>				<b>4</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>211,211</b>	
<b>Remit Pro Unit</b>									
97	1B81	Payment Processing Clerk	39,229 - 42,637	3	3	4	4	169,424	1
98	1B83	Payment Processing Clerk Supervisor	46,414 - 50,866	1	1	1	1	50,866	
<b>Subtotal Remit Pro Unit</b>				<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>220,290</b>	<b>1</b>
<b>Total Payment Processing Division</b>				<b>16</b>	<b>16</b>	<b>17</b>	<b>19</b>	<b>774,646</b>	<b>3</b>
<b>Philadelphia Beverage Tax (360526)</b>									
99	6E25	Revenue Investigation Supervisor	45,437 - 58,412	1	1	1	1	58,412	
100	6E23	Revenue Investigator	44,107 - 48,179	4	4	4	4	192,716	
<b>Subtotal Philadelphia Beverage Tax</b>				<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>251,128</b>	
<b>PRISM (360527)</b>									
101	2A06	Accountant	49,584 - 63,753	1	2	1	1	63,753	(1)
102	2A07	Accounting Supervisor	64,492 - 82,900	1	1		1	32,246	
103	2A08	Accounting Transactions Supervisor	68,618 - 88,216		1				(1)
104	A620	Assistant Project Manager	63,972	1	1	1	1	63,972	
105	2B10	Assistant Revenue Collection Manager	53,149 - 68,314	1	1	1	1	68,314	
106	A620	Change Management Lead	70,000 - 80,000		1		1	35,000	
107	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1		1	22,719	
108	A620	Data Analyst	73,000 - 74,242	2	3	2	3	147,242	
109	A620	Director of Collections	101,275	1	1	1	1	101,275	
110	A620	PRISM Director	127,926	1	1	1	1	127,926	
111	A620	Project Manager	90,000	1	1	1	1	90,000	
112	2B11	Revenue Collection Manager	64,492 - 82,900	2	2	1	2	82,900	
113	1A37	Service Representative	39,229 - 42,637		2				(2)
114	A620	Systems Training Manager	70,000	1	1	1	1	70,000	
115	2B51	Tax Analyst 2	56,480 - 72,620	1			1	60,517	1
116	2B28	Tax Assessor	45,263 - 49,515	1			1	49,515	1
117	2B29	Tax Assessor Supervisor	47,172 - 60,643	1	1	1	1	60,643	
118	2B55	Tax Collection Coordinator	68,618 - 88,216	1	1	1	1	88,216	
119	A620	Writer/Editor	55,000		1				(1)
<b>Subtotal</b>				<b>17</b>	<b>22</b>	<b>12</b>	<b>19</b>	<b>1,164,237</b>	<b>(3)</b>
<b>Program Totals</b>				<b>221</b>	<b>251</b>	<b>219</b>	<b>249</b>	<b>12,846,771</b>	<b>(2)</b>

71-531 (Program Based Budgeting Version)



CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department			No.	Program			No.			
Revenue			36	Tax Billing, Accounting & Customer Service			11			
Fund			No.							
General			01							
Line No.	Class Code	Title	Salary Range	Fiscal 2021 Actual Pos.	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Inc. (Dec.)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(Col. 8 less Col. 6) (10)	
1		Full-Time Civilian		221	251	219	249	12,846,771	(2)	
2		Regular Overtime						200,000		
3		Lump Sum						75,000		
4		Expenditure Transfer to Acute Care Hospital Assessment Fund						(30,000)		
Total Gross Requirements				221	251	219	249	13,091,771	(2)	
Plus: Earned Increment								88,741		
Plus: Longevity								142,675		
Less: (Vacancy Allowance)								(458,837)		
Total Budget Request								12,864,350		
Summary of Personal Services										
Line No.	Category	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.)	Inc. / (Dec.)
		Actual Positions 6/30/21	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 11/28/21	Budgeted Positions	Department Request	in Require. (Col. 9 less Col. 6)	in Bud. Pos. (Col. 8 less Col. 5)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump Sum		44,661		85,000			75,000	(10,000)	
2	Full Time - Civilian	221	11,804,299	251	12,070,350	219	249	12,589,350	519,000	(2)
3	Full Time - Uniform		837							
4	Bonus, Gross Adj.		190		445,743				(445,743)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		60,602		200,000			200,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress		5							
10	H&L, IOD, LT-Sick		17,574							
11										
12										
Total		221	11,928,168	251	12,801,093	219	249	12,864,350	63,257	(2)

71-53J (Program Based Budgeting Version)

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CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2023 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Tax Billing, Accounting & Customer Service		11	
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication	5,841	5,841	5,841	6,000	159
210	Postal Services					
211	Transportation	865	10,000	5,000	10,000	5,000
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses	21,757	6,605	6,605	10,000	3,395
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services	8,575	184,000	178,999	110,000	(68,999)
251	Professional Svcs. - Information Technology	110,815	160,000	160,000	160,000	
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues	1,512	2,000	2,000	2,000	
256	Seminar & Training Sessions	1,246	2,500	2,500	2,000	(500)
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges	10,251	12,000	7,501	10,000	2,499
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software	426		4,499	6,000	1,501
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	362,398	386,700	396,701	453,646	56,945
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		523,686	769,646	769,646	769,646	

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CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2023 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program			No.
Revenue		36	Tax Billing, Accounting & Customer Service			11
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Departmental Request (6)	Increase or (Decrease) (7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	56				
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel	422	1,000	1,000	1,000	
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety	2,303				
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	22,060	14,000	14,000	14,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing	177,928	165,000	165,000	175,000	10,000
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		202,769	180,000	180,000	190,000	10,000
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications	1,130				
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals	48,582	25,000	25,000	25,000	
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
Total		49,712	25,000	25,000	25,000	

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.		Program		No.
Revenue		36		Tax Billing, Accounting & Customer Service		11
Fund		No.				
General		01				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	119,390	344,000	338,999	270,000	(68,999)
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	Scotlandyard Security Services		74,000	74,000	74,000	Professional Security Services Information Database Services Professional Services Expenses and Petty Cash Expenditures
250	Transunion Risk & Alternative Data	5,875	10,000	25,556	10,000	
250	Various Vendors	2,700	100,000	79,443	26,000	
	<b>Subtotal Class 250</b>	<b>8,575</b>	<b>184,000</b>	<b>178,999</b>	<b>110,000</b>	
251	ISP	107,394				TIPS Programming & Consulting E-Filing & E-Payment Updates IT Related Expenses
251	ISP		160,000	160,000	160,000	
251	Various Vendors	3,421				
	<b>Subtotal Class 251</b>	<b>110,815</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				CLASSES OTHER THAN 250s AND 290, BY PROGRAM		
Department		No.		Program		No.
Revenue		36		Tax Billing, Accounting & Customer Service		11
Fund		No.				
General		01				
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
285	Enterprise Holdings, Inc.	98	25,000	32,000	40,000	Vehicle Share Rental
285	Fast Enterprises, LLC	359,280	360,000	360,000	400,000	Rental Space - PRISM
285	Xerox	2,970	1,700	3,846		Equipment Rental
285	Miscellaneous Vendors	50		855	16,646	Miscellaneous Rents
	<b>Subtotal Class 285</b>	<b>362,398</b>	<b>386,700</b>	<b>396,701</b>	<b>456,646</b>	
325	Five Thousand Forms	16,085	17,000	16,676	17,000	Real Estate Printing Services
325	Triangle Systems	15,613	13,000	18,750	19,000	Tax Coupon Booklets
325	Vanguard Direct, Inc.	37,720	40,000	40,480	41,000	Refuse Printing Services
325	Vanguard Direct, Inc.	82,960	85,000	88,200	90,000	Real Estate Printing Services
325	Vanguard Direct, Inc.	25,550		527		Miscellaneous Printing Services
325	Miscellaneous Vendors		10,000	367	8,000	Miscellaneous Printing Services
	<b>Subtotal Class 325</b>	<b>177,928</b>	<b>165,000</b>	<b>165,000</b>	<b>175,000</b>	

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Tax Billing, Accounting & Customer Service		11	
Fund		No.				
Acute Care Hospital Tax		14				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	30,000	30,000	30,000	30,000	
b)	Employee Benefits					
200	Purchase of Services					
300	Materials and Supplies	5,000	5,000	5,000	5,000	
400	Equipment	5,009	10,000	10,000	10,000	
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		40,009	45,000	45,000	45,000	
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)		190,334,219	249,661,000	250,000,000	250,000,000	
Federal						
State						
Other Governments						
Other Funds of the City						
Total		190,334,219	249,661,000	250,000,000	250,000,000	

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department				No.	Program				No.	
Revenue				36	Tax Billing, Accounting & Customer Service				11	
Fund				No.						
Acute Care Hospital Tax				14						
Line No.	Class Code	Title	Salary Range	Fiscal 2021 Actual Pos.	Fiscal 2022 Budgeted Positions	Increment Run -PPE	Fiscal 2023 Budgeted Positions	Annual Salary	Inc. (Dec.)	
(1)	(2)	(3)	(in dollars) (4)	6/30/21 (5)	Positions (6)	11/28/21 (7)	Positions (8)	7/1/22 (9)	(Col. 8 less Col. 6) (10)	
		Expenditure Transfer from General Fund						30,000		
Total Gross Requirements								30,000		
Plus: Earned Increment										
Plus: Longevity										
Less: (Vacancy Allowance)										
Total Budget Request								30,000		
Summary of Personal Services										
Line No.	Category	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require.	Inc. / (Dec.) in Bud. Pos.
		Actual Positions	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE	Budgeted Positions	Department Request	(Col. 9 less Col. 6)	(Col. 8 less Col. 5)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump Sum									
2	Full Time - Civilian		30,000		30,000			30,000		
3	Full Time - Uniform									
4	Bonus, Gross Adj.									
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian									
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total					30,000				30,000	

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2023 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program			No.
Revenue		36	Tax Billing, Accounting & Customer Service			11
Fund		No.				
Acute Care Hospital Tax		14				
Code	Description	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Departmental Request (6)	Increase or (Decrease) (7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	5,000	5,000	5,000	5,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		5,000	5,000	5,000	5,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment	5,009	10,000	10,000	10,000	
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
Total		5,009	10,000	10,000	10,000	

71-53L (Program Based Budgeting Version)



CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Delinquent Tax Collection	12	
Program Description				
Revenue, in partnership with the Law Department, uses an array of enforcement tools to encourage and compel payment of delinquent taxes, fees, and fines. These tools include sending letters and emails, placing liens on property, placement of accounts with collection agencies, closure of non-compliant businesses, sale of property through Sheriff's Sales, filing suit in both Municipal and Common Pleas Courts, sequestration of the rents from delinquent properties, and administration of payment agreements.				
Program Objectives				
-Reduce delinquent active principal for Real Estate and Business Taxes. -Continue to encourage voluntary compliance through early intervention outreach, flexible payment plans, and taxpayer self-service via the Department's new tax system.				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent change in delinquent principal outstanding - Real Estate Tax	8.0%	tabulated at year-end	0.00%	0.00%
Comments: This represents real estate taxes for active periods. Active periods being defined as the last 10 years for real estate.				
Percent delinquent real estate tax accounts in payment agreements	24.7%	tabulated at year-end	25.00%	25.00%
Comments: This measure consists of active periods. Active periods are defined as the last 10 years for real estate. The calculation divides the number of real estate accounts with payment agreements by the total number of delinquent real estate accounts.				
Comments:				
Comments:				
Comments:				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Delinquent Tax Collection			12
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	6,223,398	5,742,241	4,911,499	4,892,082	(19,417)
08	Grants	7,700,935	16,650,000	16,550,000	16,550,000	
Total		13,924,333	22,392,241	21,461,499	21,442,082	(19,417)
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	93	72	57	73	1
Total Full Time		93	72	57	73	1
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
08	Grants	7,700,935	16,650,000	16,550,000	16,550,000	
Total		7,700,935	16,650,000	16,550,000	16,550,000	
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdgt (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	2,124,737	1,356,182	1,376,126	1,396,399	20,272
Finance	Employee Benefits - Uniform					
Total		2,124,737	1,356,182	1,376,126	1,396,399	20,272

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Delinquent Tax Collection		12	
Fund		No.				
General		01				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	5,393,579	3,459,241	3,580,499	3,561,082	(19,417)
b)	Employee Benefits					
200	Purchase of Services	816,850	2,247,000	1,295,000	1,295,000	
300	Materials and Supplies	12,969	36,000	36,000	36,000	
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		6,223,398	5,742,241	4,911,499	4,892,082	(19,417)
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	93	72	57	73	1
105	Full Time - Uniform					
Total		93	72	57	73	1
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Delinquent Tax Collection			12	
Fund				No.					
General				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2021	2022	Run -PPE	2023	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	11/28/21	Budgeted	7/1/22	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
<b><u>Delinquent Collections (360531)</u></b>									
<b>Technical/Administrative Unit</b>									
1	2L10	Administrative Assistant	44,328 - 56,988	1	1	1	1	56,998	
2	2L01	Administrative Technician	39,063 - 50,233	1	1		1	50,233	
3	1D41	Data Services Support Clerk	39,229 - 46,637	1	1	1	1	40,377	
4	E695	Director of Collections	99,249	1	1		1	99,249	
5	R551	Research Analyst	80,752	1	1	1	1	80,752	
6	2B20	Revenue Collection Officer 1	84,044 - 108,065	1	1	1	1	108,065	
<b>Subtotal Technical/Administrative</b>				<b>6</b>	<b>6</b>	<b>4</b>	<b>6</b>	<b>435,674</b>	
<b>Outside Collection Agencies</b>									
7	2L32	Administrative Specialist 2	56,480 - 72,620	1	1	1	1	72,620	
8	1D41	Data Services Support Clerk	39,229 - 46,637	2	2	1	2	40,377	
9	S217	Senior Legal Assistant	36,060 - 54,100	1					
<b>Subtotal Outside Collection Agencies</b>				<b>4</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>112,997</b>	
<b>CAL/Revocation</b>									
10	2B32	Revenue Examiner 2	56,480 - 72,620	2	2	2	2	141,210	
11	2B49	Tax Analyst Trainee	40,198 - 56,680		1		1	48,439	
12	2B50	Tax Analyst 1	44,328 - 56,988	2					
13	2B51	Tax Analyst 2	56,480 - 72,620	2	5	4	4	318,894	(1)
14	2B55	Tax Collections Coordinator	68,618 - 88,216	1	1	1	1	78,410	
<b>Subtotal CAL/Revocation</b>				<b>7</b>	<b>9</b>	<b>7</b>	<b>8</b>	<b>586,953</b>	<b>(1)</b>
<b>Tax Clearance</b>									
15	2B02	Collection Customer Representative	42,956 - 46,871	4	4	4	5	153,581	1
16	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
17	1D41	Data Service Support Clerk	39,229 - 46,637	1	1	1	1	42,637	
18	2B18	Revenue Collection Representative	44,107 - 48,179	1	1	1	1	48,179	
19	1A37	Service Representative	39,229 - 42,637			1	1	40,377	1
<b>Subtotal Tax Clearance</b>				<b>7</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>343,186</b>	<b>2</b>
<b>Total Delinquent Collections</b>				<b>24</b>	<b>25</b>	<b>21</b>	<b>26</b>	<b>1,478,810</b>	<b>1</b>
<b><u>Legal Services (360532)</u></b>									
<b>Administration</b>									
20	2L01	Administrative Technician	39,063 - 50,233	1	1	1	1	50,233	
21	C130	Chief Deputy City Solicitor	107,700 - 161,540	1					
22	L153	Legal Assistant	30,060 - 45,080	1					
23	L155	Legal Assistant Supervisor	36,060 - 54,100	1					
<b>Subtotal Administration</b>				<b>4</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>50,233</b>	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Delinquent Tax Collection			12	
Fund				No.					
General				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2021	2022	Run -PPE	2023	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	11/28/21	Budgeted	7/1/22	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Mass Revenue Litigation									
24	2L01	Administrative Technician	39,063 - 50,233	1	1		1	50,233	
25	A451	Assistant City Solicitor	51,940 - 77,900	1					
26	2B02	Collection Customer Representative	42,956 - 46,871	2	2				(2)
27	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
28	1D41	Data Service Support Clerk	39,229 - 46,637		1		1	39,229	
29	D580	Divisional Deputy City Solicitor	89,740 - 134,620	1					
30	L153	Legal Assistant	30,060 - 45,080	1					
31	2B18	Revenue Collection Representative	44,107 - 48,179	1	1	3	3	144,537	2
32	2B49	Tax Analyst Trainee	40,198 - 56,680	1					
33	2B50	Tax Analyst 1	44,328 - 56,988	1		1	1	44,328	1
34	2B51	Tax Analyst 2	56,480 - 72,620	2	4	3	3	205,757	(1)
35	2B55	Tax Collections Coordinator	68,618 - 88,216	1	1	1	1	88,216	
Subtotal Mass Revenue Litigation				13	11	9	11	630,712	
Major Tax Division									
36	2L01	Administrative Technician	39,063 - 50,233	1	1	1	1	50,233	
37	A451	Assistant City Solicitor	51,940 - 77,900	1					
38	A452	Assistant City Solicitor 2	51,940 - 77,900	1					
39	1A04	Clerk 3	42,956 - 46,871	1	1	1	1	47,896	
40	2B02	Collection Customer Representative	42,956 - 46,871		1		1	42,870	
41	1D41	Data Service Support Clerk	39,229 - 46,637	2	2	2	2	85,274	
42	D210	Deputy City Solicitor	62,320 - 93,480	1					
43	D215	Deputy City Solicitor 2	62,320 - 93,480	1					
44	D580	Divisional Deputy City Solicitor	89,740 - 134,620	1					
45	L153	Legal Assistant	30,060 - 45,080	3					
46	L155	Legal Assistant Supervisor	36,060 - 54,100	1					
47	1A03	Office Clerk 2	36,345 - 39,295	1	1	1	1	37,284	
48	2B18	Revenue Collection Representative	44,107 - 48,179		2		2	23,546	
49	2B49	Tax Analyst Trainee	40,198 - 56,680		1		1	20,099	
50	2B50	Tax Analyst 1	44,328 - 56,988	2	1	1	1	44,238	
51	2B51	Tax Analyst 2	56,480 - 72,620	6	7	7	7	290,480	
52	2B55	Tax Collections Coordinator	68,618 - 88,216	2	2	1	2	78,410	
Subtotal Major Tax Division				24	19	14	19	720,330	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Delinquent Tax Collection			12	
Fund				No.					
General				01					
				Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
Line	Class	Title	Salary	2021	2022		2023	Salary	(Decrease)
No.	Code		Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/22	(Col. 8
(1)	(2)	(3)	(in dollars)	6/30/21	Positions	11/28/21	Positions	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		<b>Real Estate Tax Division</b>							
53	2L10	Administrative Assistant	44,328 - 56,988	1	1	1	1	56,988	
54	2L01	Administrative Technician	39,063 - 50,233	1	1	1	1	50,233	
55	A451	Assistant City Solicitor	51,940 - 77,900	2					
56	2B02	Collection Customer Representative	42,956 - 46,871	1	1	1	1	46,871	
57	1D41	Data Service Support Clerk	39,229 - 46,637	3	3	3	3	129,537	
58	D210	Deputy City Solicitor	62,320 - 93,480	2					
59	D580	Divisional Deputy City Solicitor	89,740 - 134,620	1					
60	2A01	Financial Technician	40,198 - 51,681		1		1	18,992	
61	L153	Legal Assistant	30,060 - 45,080	2					
62	L155	Legal Assistant Supervisor	36,060 - 54,100	1					
63	1F20	Mail Center Supervisor	47,448 - 52,069	1	1	1	1	52,069	
64	2B18	Revenue Collection Representative	44,107 - 48,179	2	2	2	2	96,358	
65	7A03	Semiskilled Laborer	39,229 - 42,637	1	1	1	1	42,637	
66	2B51	Tax Analyst 2	56,480 - 72,620	1	1	1	1	72,620	
67	2B55	Tax Collections Coordinator	68,618 - 88,216		1		1	34,309	
Subtotal Real Estate Tax Division				19	13	11	13	600,614	
		<b>Sequestration Group</b>							
68	2L20	Administrative Officer	57,896 - 74,435	1	1	1	1	74,435	
69	2B02	Collection Customer Representative	42,956 - 46,871		2		2	41,908	
70	L153	Legal Assistant	30,060 - 45,080	2					
71	S201	Senior Attorney	89,740 - 134,620	1					
Subtotal Sequestration Group				4	3	1	3	116,343	
		<b>Use &amp; Occupancy Tax Group</b>							
72	L153	Legal Assistant	30,060 - 45,080	3					
73	L155	Legal Assistant Supervisor	36,060 - 54,100	1					
74	S201	Senior Attorney	89,740 - 134,620	1					
Subtotal Use & Occupancy Tax Group				5					
Total Legal Services Division				69	47	36	47	2,118,231	
Program Total				93	72	57	73	3,597,041	1

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department				No.	Program				No.	
Revenue				36	Delinquent Tax Collection				12	
Fund				No.						
General				01						
Line No.	Class Code	Title	Salary Range	Fiscal 2021 Actual Pos.	Fiscal 2022 Budgeted Positions	Increment Run -PPE	Fiscal 2023 Budgeted Positions	Annual Salary	Inc. (Dec.)	
(1)	(2)	(3)	(in dollars) (4)	6/30/21 (5)	(6)	11/28/21 (7)	(8)	7/1/22 (9)	(Col. 8 less Col. 6) (10)	
1		Full Time Civilian		93	72	57	73	3,597,041	1	
2		Overtime						25,000		
Total Gross Requirements				93	72	57	73	3,622,041	1	
Plus: Earned Increment								21,412		
Plus: Longevity								44,400		
Less: (Vacancy Allowance)								(126,771)		
Total Budget Request								3,561,082		
Summary of Personal Services										
Line No.	Category	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.)	Inc. / (Dec.)
		Actual Positions	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE	Budgeted Positions	Department Request	in Require.	in Bud. Pos.
(1)	(2)	6/30/21 (3)	(4)	(5)	(6)	11/28/21 (7)	(8)	(9)	(Col. 9 less Col. 6) (10)	(Col. 8 less Col. 5) (11)
1	Lump Sum		15,589							
2	Full Time - Civilian	93	5,380,444	72	3,484,746	57	73	3,536,082	51,336	1
3	Full Time - Uniform									
4	Bonus, Gross Adj.		(2,768)		70,753				(70,753)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		314		25,000			25,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total		93	5,393,579	72	3,580,499	57	73	3,561,082	(19,417)	1

71-53J (Program Based Budgeting Version)

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2023 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Delinquent Tax Collection		12	
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
210	Postal Services					
211	Transportation		4,000	4,000	4,000	
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses	318				
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services	473,645	2,162,000	1,289,500	1,289,500	
251	Professional Svcs. - Information Technology	6,969	67,000			
252	Accounting & Auditing Services					
253	Legal Services	325,000				
254	Mental Health & Intellectual Disability Services					
255	Dues	218	2,500			
256	Seminar & Training Sessions	6,715	5,000			
257	Architectural & Engineering Services					
258	Court Reporters	1,904	5,000			
259	Arbitration Fees					
260	Repair & Maintenance Charges	1,232	1,300	1,300	1,300	
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	849	200	200	200	
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		816,850	2,247,000	1,295,000	1,295,000	

71-53K (Program Based Budgeting Version)



CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2023 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program			No.
Revenue		36	Delinquent Tax Collection			12
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Departmental Request (6)	Increase or (Decrease) (7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications		8,000	8,000	8,000	
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication	39				
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools	477				
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	12,373	28,000	27,920	28,000	80
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing	80		80		(80)
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		12,969	36,000	36,000	36,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
Total						

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.	Program		No.	
Revenue		36	Delinquent Tax Collection		12	
Fund		No.				
General		01				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	807,518	2,234,000	1,289,500	1,289,500	
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	AAL Acquest Corp	150,000	540,000	540,000	540,000	Tax Info. Certs. (Sheriff Sales)
250	Acumen Group Inc.	60,000		60,000	60,000	Law Document Management
250	B&R Professional Services	5,000	5,000	5,000	5,000	Subpoena and Complaint Services
250	FSS Acquisition Co LLC		191,000			Writ Services for Tax
250	GSB&B LLC	50,000	50,000	50,000	50,000	Sequestrators
250	It's Done! Courier		191,000			Writ Services for Tax
250	LTS Acquisition Co. LLC	7,000	540,000			Tax Info. Certs. (Sheriff Sales)
250	PA Constable		40,000	40,000	40,000	Phila. Municipal Court Services
250	Philadelphia Writ Service Inc.	75,000				Writ Services for Tax
250	RCDH of Pennsylvania Inc.	100,000	200,000	200,000	200,000	Licensed Appraisers
250	TransUnion Risk and Alter. Data Solutions, Inc.	15,824	18,000	18,000	18,000	Public Access Database
250	Various Vendors	7,799	25,000	25,000	25,000	Petty Cash and Other
						Reimbursements
250	Various Vendors	3,022	27,810	17,310	17,310	Non-contracted County Complaint, Judgement and Transcript Fees
250	TBD '22 & '23		267,000	267,000	267,000	Writ Services
250	TBD '22 & '23		67,190	67,190	67,190	Outside Appraiser Contracts
	Subtotal Class 250	473,645	2,162,000	1,289,500	1,289,500	
251	Acumen Group Inc.		60,000			Law Document Management
251	West Publishing Corp.		500			Online Legal Services
251	Misc. Vendors	6,969				Misc. Professional IT Services
251	TBD '22		6,500			Misc. Professional IT Services
	Subtotal Class 251	6,969	67,000			
253	RCDH of Pennsylvania, Inc.	325,000				Licensed Appraisers
	Subtotal Class 253	325,000				
253	Various Vendors	1,904	5,000			Court Reporters
	Subtotal Class 258	1,904	5,000			

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Delinquent Tax Collection		12	
Fund		No.				
Grants		08				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services					
b)	Employee Benefits					
200	Purchase of Services	7,700,935	16,650,000	16,550,000	16,550,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		7,700,935	16,650,000	16,550,000	16,550,000	
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State			150,000	150,000	150,000	
Other Governments		7,700,935	16,500,000	16,400,000	16,400,000	
Other Funds of the City						
Total		7,700,935	16,650,000	16,550,000	16,550,000	

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA			GRANT INFORMATION SUMMARY			
FISCAL 2023 OPERATING BUDGET			WITHIN PROGRAM			
Department		No.	Program		No.	
Revenue		36	Delinquent Tax Collection		12	
Fund		No.				
Grants		08				
Funding Sources		Grant Title		Grant Number	Index Code	
	Federal	Delinquent Tax Collection Program		G36L05	360533	
	State	Award Period		Type of Grant		
X	Other Govt.	7/1/22 - 6/30/23		Reimbursement		
	Local (Non-Govt.)	Grant Objective				
<p>Commissions for collection of delinquent taxes, fees, and fines.</p>						
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmts.					
	Class 187 - Worker's Comp. - Disability					
	Class 188 - Worker's Comp. - Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services	7,700,935	16,500,000	16,400,000	16,400,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		7,700,935	16,500,000	16,400,000	16,400,000	
Summary by Funding Source						
Code	Category	Fiscal 2021 Actual Revenue	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Revenue	Fiscal 2023 Department Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Federal					
200	State					
300	Other Governments	7,700,935	16,500,000	16,400,000	16,400,000	
400	Local (Non-Governmental)					
Total		7,700,935	16,500,000	16,400,000	16,400,000	
Summary of Positions						
Code	Category	Actual Pos. 6/30/21	Fiscal 2022 Budgeted Pos.	Incr. Run PPE 11/28/21	Fiscal 2023 Budgeted Pos.	Inc. / (Dec.) (Col. 6 less Col. 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						

CITY OF PHILADELPHIA			GRANT INFORMATION SUMMARY			
FISCAL 2023 OPERATING BUDGET			WITHIN PROGRAM			
Department Revenue		No. 36	Program Delinquent Tax Collection		No. 12	
Fund Grants		No. 08				
Funding Sources		Grant Title		Grant Number	Index Code	
	Federal	Delinquent Tax Collection Program		G36216	360534	
X	State	Award Period		Type of Grant		
	Other Govt.	7/1/22 - 6/30/23		Reimbursement		
	Local (Non-Govt.)	Grant Objective				
<p>Collect sales tax refunds due the City of Philadelphia from the Commonwealth.</p>						
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmts.					
	Class 187 - Worker's Comp. - Disability					
	Class 188 - Worker's Comp. - Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services		150,000	150,000	150,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total			150,000	150,000	150,000	
Summary by Funding Source						
Code	Category	Fiscal 2021 Actual Revenue	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Revenue	Fiscal 2023 Department Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Federal					
200	State		150,000	150,000	150,000	
300	Other Governments					
400	Local (Non-Governmental)					
Total			150,000	150,000	150,000	
Summary of Positions						
Code	Category	Actual Pos. 6/30/21	Fiscal 2022 Budgeted Pos.	Incr. Run PPE 11/28/21	Fiscal 2023 Budgeted Pos.	Inc. / (Dec.) (Col. 6 less Col. 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Taxpayer Assistance and Credit Programs	13	
Program Description				
Revenue provides tax relief to individual homeowners and business taxpayers through this program.				
Program Objectives				
-Continue timely processing of 10,000 applications received annually. -Expand auto-enrollment efforts by collaborating with other departments. -Collaborate with internal and external stakeholders to increase awareness and access to Revenue assistance programs.				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent of eligible homeowners receiving relief	79.1%	tabulated at year-end	80.00%	80.00%
Metric uses the count of enrolled homeowners divided by the Census estimate of owner-occupied homes. The four programs included are the <u>Comments:</u> Homestead Exemption, LOOP, Senior Freeze & the 10-Year Tax Abatement. Owners can be enrolled in either the Homestead Exemption, LOOP, or 10-year abatement. However, they can be cross-enrolled in the Senior Freeze program & the Homestead/LOOP.				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenues		36	Tax Assistance and Credit Programs			13
Summary by Fund						
Fund No. (1)	Fund (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Proposed Budget (6)	Increase or (Decrease) (7)
01	General	702,860	503,209	527,461	538,754	11,293
Total		702,860	503,209	527,461	538,754	11,293
Summary of Full Time Positions by Fund						
Fund No. (1)	Fund (2)	Actual Positions 6/30/21 (3)	Fiscal 2022 Budgeted (4)	Fiscal 2022 PPE 11/28/21 (5)	Fiscal 2023 Budgeted (6)	Inc. / (Dec.) (Col. 6 less 4) (7)
01	General	9	8	8	8	
Total Full Time		9	8	8	8	
Summary of Non-Tax Revenues by Fund						
Fund No. (1)	Fund (2)	Fiscal 2021 Actual Revenues (3)	Fiscal 2022 Original Budget (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Proposed Budget (6)	Increase or (Decrease) (7)
Total						
Selected Associated Capital Projects						
Dept. Where Appropriated (1)	Description (2)	Carry Forward (3)	Fiscal 2022 Original Approp. (GO Only) (4)	Fiscal 2022 Original Approp. (All Other Sources) (5)	Fiscal 2023 Proposed Budget (GO Only) (6)	Fiscal 2023 Proposed Bdgt (All Other Sources) (7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated (1)	Description (2)	Fiscal 2021 Calculated Obligations (3)	Fiscal 2022 Calculated Appropriations (4)	Fiscal 2022 Calculated Obligations (5)	Fiscal 2023 Calculated Budget (6)	Increase or (Decrease) (7)
Finance	Employee Benefits - Civilian	136,296	172,654	176,336	186,691	10,355
Finance	Employee Benefits - Uniform					
Total		136,296	172,654	176,336	186,691	10,355

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Tax Assistance and Credit Programs		13	
Fund		No.				
General		01				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	345,140	442,209	466,461	477,754	11,293
b)	Employee Benefits					
200	Purchase of Services	357,000	60,000	60,000	60,000	
300	Materials and Supplies	720	1,000	1,000	1,000	
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		702,860	503,209	527,461	538,754	11,293
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	9	8	8	8	
105	Full Time - Uniform					
Total		9	8	8	8	
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)



CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program				No.
Revenue				36	Tax Assistance and Credit Programs				13
Fund				No.					
General				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2021	2022	Run -PPE	2023	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	11/28/21	Budgeted	7/1/22	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
									(10)
		<b>Taxpayer Assistance (360540):</b>							
1	2B10	Assistant Revenue Collection Manager	53,149 - 68,314	1	1	1	1	68,314	
2	2B02	Collection Customer Representative	42,956 - 46,871	4	3	4	4	182,286	1
3	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
4	1A37	Service Representative	39,229 - 42,637		1				(1)
5	2B40	Tax and Revenue Conferee	66,944 - 86,064	2	1	1	1	86,064	
6	A620	Taxpayer Assistant Program Director	72,450	1	1	1	1	72,450	
		<b>Totall Taxpayer Assistance</b>		<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>467,526</b>	

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department				No.	Program				No.	
Revenue				36	Tax Assistance and Credit Programs				13	
Fund				No.						
General				01						
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2021 Actual Pos. 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Inc. (Dec.) (Col. 8 less Col. 6)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
1		Full Time Civilian		9	8	8	8	467,526		
2		Overtime - Civilian						5,000		
Total Gross Requirements				9	8	8	8	472,526		
Plus: Earned Increment								1,503		
Plus: Longevity								3,725		
Less: (Vacancy Allowance)										
Total Budget Request								477,754		
Summary of Personal Services										
Line No.	Category	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require.	Inc. / (Dec.) in Bud. Pos.
		Actual Positions 6/30/21	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 11/28/21	Budgeted Positions	Department Request	(Col. 9 less Col. 6)	(Col. 8 less Col. 5)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump Sum				778				(778)	
2	Full Time - Civilian	9	345,140	8	446,532	8	8	472,754	26,222	
3	Full Time - Uniform									
4	Bonus, Gross Adj.				14,151				(14,151)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian				5,000			5,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total		9	345,140	8	466,461	8	8	477,754	11,293	

71-53J (Program Based Budgeting Version)

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2023 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Tax Assistance and Credit Programs		13	
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
210	Postal Services					
211	Transportation					
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services	357,000	60,000	60,000	60,000	
251	Professional Svcs. - Information Technology					
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues					
256	Seminar & Training Sessions					
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges					
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other					
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		357,000	60,000	60,000	60,000	

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2023 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program			No.
Revenue		36	Tax Assistance and Credit Programs			13
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Departmental Request (6)	Increase or (Decrease) (7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	720	1,000	1,000	1,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		720	1,000	1,000	1,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
Total						

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:			
FISCAL 2023 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM			
Department		No.	Program		No.		
Revenue		36	Tax Assistance and Credit Programs		13		
Fund		No.					
General		01					
Class	Description	Fiscal 2021	Fiscal 2022	Fiscal 2022	Fiscal 2023	Increase	
(1)	(2)	Actual	Original	Estimated	Department	or	
		Obligations	Appropriation	Obligations	Request	(Decrease)	
		(3)	(4)	(5)	(6)	(7)	
250s	Professional Services (250-254, 257-259)	357,000	60,000	60,000	60,000		
290	Payments for Care of Individuals						
Minor	Name of Contractor	Fiscal 2021	Fiscal 2022	Fiscal 2022	Fiscal 2023	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.	
Object	or Provider	Actual	Original	Estimated	Department		
Code		Obligations	Appropriation	Obligations	Request		
250	Vanguard Direct, Inc.	60,000	60,000	20,000	20,000		
250	Campaign for Working Families	297,000					
250	Various Vendors			40,000	40,000		
	Subtotal Class 250	357,000	60,000	60,000	60,000	Expanded Outreach	

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Water Billing, Accounting and Customer Service	14	
Program Description				
This program determines which water, sewer, and stormwater charges customers owe, lets people know how much to pay, and processes payments received.				
Program Objectives				
-Revenue will support water customers as they continue to experience pandemic challenges through ongoing assistance program outreach and expansion of e-pay services, to maintain the percentage of water bills paid on-time. -Continue reduction of internal billing costs by increasing e-pay and e-bill adoption. -Assess the lifespan of the current water billing system (Basis2), define replacement requirements, and prepare a Scope of Work for a future Request for Proposals to update the billing system.				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent of water bills paid in 90 days	84.6%	83.2%	84.00%	84.00%
Comments:				
Dollar amount of water bills collected	\$684.7M	\$359.6M	\$683.8M	\$683.8M
Comments:				
Comments:				
Comments:				
Comments:				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Water Billing, Accounting and Customer Service			14
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	7,377,867	8,678,817	8,945,393	8,958,476	13,083
Total		7,377,867	8,678,817	8,945,393	8,958,476	13,083
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	129	158	119	157	(1)
Total Full Time		129	158	119	157	(1)
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	682,897,728	683,767,340	717,589,000	767,462,000	49,873,000
Total		682,897,728	683,767,340	717,589,000	767,462,000	49,873,000
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdgt (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	2,572,080	2,660,369	2,742,915	2,774,755	31,841
Finance	Employee Benefits - Uniform					
Total		2,572,080	2,660,369	2,742,915	2,774,755	31,841

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Water Billing, Accounting and Customer Service		14	
Fund		No.				
Water		02				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	6,550,812	7,265,817	7,532,393	7,555,476	23,083
b)	Employee Benefits					
200	Purchase of Services	261,035	503,000	503,000	503,000	
300	Materials and Supplies	79,860	201,000	201,000	228,000	27,000
400	Equipment	486,160	709,000	709,000	672,000	(37,000)
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		7,377,867	8,678,817	8,945,393	8,958,476	13,083
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	129	158	119	157	(1)
105	Full Time - Uniform					
Total		129	158	119	157	(1)
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)		682,897,728	683,767,340	717,589,000	767,462,000	49,873,000
Federal						
State						
Other Governments						
Other Funds of the City						
Total		682,897,728	683,767,340	717,589,000	767,462,000	49,873,000

71-53F (Program Based Budgeting Version)



CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Water Billing, Accounting and Customer Service			14	
Fund				No.					
Water				02					
				Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
Line	Class	Title	Salary	2021	2022	Run -PPE	2023	Salary	(Decrease)
No.	Code		Range	Actual Pos.	Budgeted		Budgeted		(Col. 8
(1)	(2)	(3)	(in dollars)	6/30/21	Positions	11/28/21	Positions	7/1/22	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
WATER REVENUE BUREAU (360551)									
Accounting									
1	1B10	Account Clerk	40,396 - 43,963	2	2	2	2	88,551	
2	2A06	Accountant	49,584 - 63,753	9	13	7	9	544,121	(4)
3	2A05	Accountant Trainee	41,326 - 53,127			1	3	104,958	3
4	2A07	Accounting Supervisor	64,492 - 82,900	4	4	3	4	333,453	
5	2A08	Accounting Transaction Supervisor	68,618 - 88,216	4	3	4	4	352,434	1
6	1A22	Clerical Supervisor 2	45,263 - 49,515		1	1	1	50,140	
7	1A04	Clerk 3	42,956 - 46,871	9	11	8	11	499,502	
8	1D41	Data Service Support Clerk	39,299 - 42,637		1		1	42,637	
9	2A01	Financial Technician	40,198 - 51,681	2	2	2	2	104,612	
10	2A21	Revenue Accounting Manager	78,755-101,252	1	1	1	1	103,077	
Subtotal Accounting				31	38	29	38	2,223,485	
Adjudications									
11	2B02	Collection Customer Representative	42,956 - 46,871	6		5	6	217,527	6
12	2B04	Collection Representative Supervisor	45,437 - 58,412	2		1	2	105,438	2
13	1D41	Data Service Support Clerk	39,299 - 42,637	1		2	2	85,274	2
14	2B11	Revenue Collection Manager	64,492 - 82,900	1		1	1	74,520	1
15	2B18	Revenue Collection Representative	44,107 - 48,179	4		4	4	195,616	4
16	1A37	Service Representative	39,229 - 42,637				1	39,229	1
Subtotal Adjudications				14		13	16	717,604	16
Administrative Operations									
17	2L11	Administrative Assistant	45,437 - 58,412	1	1	1	1	60,037	
18	2B21	Revenue Collections Officer 2	97,795 - 125,728	1	1	1	1	127,353	
Subtotal Administrative Operations				2	2	2	2	187,390	
Collection Operations									
19	2B10	Assistant Revenue Collection Manager	53,149 - 68,314		1	1	1	61,746	
20	2B02	Collection Customer Representative	42,956 - 46,871	9	22	9	9	374,025	(13)
21	2B04	Collection Representative Supervisor	45,437 - 58,412	2	5	1	2	116,623	(3)
22	1D41	Data Service Support Clerk	39,299 - 42,637	2	5	2	3	100,923	(2)
23	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	84,525	
24	2B18	Revenue Collection Representative	44,107 - 48,179		4				(4)
25	1A37	Service Representative	39,229 - 42,637				4	79,104	4
Subtotal Collection Operations				14	38	14	20	816,946	(18)
Customer Operations									
26	1A22	Clerical Supervisor 2	45,263 - 49,515	1	1	1	1	50,140	
27	2B02	Collection Customer Representative	42,956 - 46,871	20	24	17	20	876,720	(4)
28	2B04	Collection Representative Supervisor	45,437 - 58,412	3	3	4	4	232,657	1
29	1D41	Data Service Support Clerk	39,299 - 42,637	3	4	3	4	171,173	
30	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	84,525	
31	1A37	Service Representative	39,229 - 42,637				4	78,458	4
Subtotal Customer Operations				28	33	26	34	1,493,673	1

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CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Water Billing, Accounting and Customer Service			14	
Fund				No.					
Water				02					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2021	2022	Run -PPE	2023	Salary	(Decrease)
(1)	(2)	(3)	(4)	Actual Pos.	Budgeted	11/28/21	Budgeted	7/1/22	(Col. 8
			(in dollars)	6/30/21	Positions		Positions		less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Technical Operations									
32	2B02	Collection Customer Representative	42,956 - 46,871	2	2	2	2	96,192	
33	1D41	Data Service Support Clerk	39,299 - 42,637	3	3	3	3	127,911	
34	6E26	Revenue Investigation Manager	50,824 - 65,346	1	1	1	1	62,943	
35	6E25	Revenue Investigation Supervisor	45,437 - 58,412	2	2	2	2	104,166	
36	6E23	Revenue Investigator	44,107 - 48,179	6	8	6	8	277,057	
Subtotal Technical Operations				14	16	14	16	668,269	
Total Water Revenue Bureau				103	127	98	126	6,107,367	(1)
Payment Processing (360552)									
Administrative									
37	2B10	Assistant Revenue Collection Manager	53,149 - 68,314		1		1	66,647	
38	2B02	Collection Customer Rep.	42,956 - 46,871	1		1	1	45,088	1
Subtotal Administrative				1	1	1	2	111,735	1
Cashiering									
39	1D41	Data Service Support Clerk	39,299 - 42,637	1	2	1	1	42,637	(1)
40	1B81	Payment Processing Clerk	39,229 - 42,637	8	11	6	10	260,580	(1)
41	1B83	Payment Processing Supervisor	46,414 - 50,866	1	1	1	1	51,691	
42	1B82	Senior Payment Process Clerk	41,675 - 45,417	2	3	2	2	92,884	(1)
Subtotal Cashiering				12	17	10	14	447,792	(3)
Exceptions Processing									
43	2B02	Collection Customer Representative	42,956- 46,871	2	2	3	3	123,778	1
44	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	59,837	
45	1A37	Service Representative	39,229 - 42,637	2	2				(2)
Subtotal Exceptions Processing				5	5	4	4	183,615	(1)
Remit Pro Unit:									
46	1B81	Payment Processing Clerk	39,229 - 42,637	2		1	2	82,489	2
Subtotal Remit Pro Unit				2		1	2	82,489	2
Incoming Mail									
47	1A21	Clerical Supervisor 1	40,396 - 43,963	1	1	1	1	44,788	
48	1D41	Data Service Support Clerk	39,299 - 42,637	2	2	2	2	84,775	
49	1A03	Office Clerk 2	36,345 - 39,395	3	3	2	3	80,840	
50	7L03	Office Equipment Operator	37,994 - 42,637		2		3	38,271	1
Subtotal Incoming Unit				6	8	5	9	248,674	1
Total Payment Processing				26	31	21	31	1,074,305	
Program Total									
				129	158	119	157	7,181,672	(1)

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CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department				No.	Program				No.	
Revenue				36	Water Billing, Accounting and Customer Service				14	
Fund				No.						
Water				02						
Line No. (1)	Class Code (2)	Title  (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)	
1		Full-time Civilian		129	158	119	157	7,181,672	(1)	
2		Temporary & Seasonal						50,000		
3		Regular Overtime						392,000		
4		Shift Differential						7,000		
5		Lump Sum Separation Payments						80,000		
Total Gross Requirements				129	158	119	157	7,710,672	(1)	
Plus: Earned Increment								30,904		
Plus: Longevity								83,775		
Less: (Vacancy Allowance)								(269,875)		
Total Budget Request								7,555,476		
Summary of Personal Services										
Line No. (1)	Category  (2)	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/21 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum		20,150		80,000			80,000		
2	Full Time - Civilian	129	6,513,245	158	6,945,846	119	157	7,026,476	80,630	(1)
3	Full Time - Uniform									
4	Bonus, Gross Adj.		2,808		107,547				(107,547)	
5	PT, Temp/Seas, Bd, SCG							50,000	50,000	
6	Overtime - Civilian		14,453		392,000			392,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress				7,000			7,000		
10	H&L, IOD, LT-Sick		156							
11										
12										
Total		129	6,550,812	158	7,532,393	119	157	7,555,476	23,083	(1)

71-53J (Program Based Budgeting Version)

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2023 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Water Biling, Accounting and Customer Service		14	
Fund		No.				
Water		02				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal		2,000			
209	Telephone & Communication	3,963	5,000	5,000	5,000	
210	Postal Services					
211	Transportation		1,000	1,000	1,000	
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses	4,358				
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining		1,000			
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services	105,634	200,000	200,000	200,000	
251	Professional Svcs. - Information Technology	1,596	100,000	100,000	100,000	
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues					
256	Seminar & Training Sessions	3,222	36,000	36,000	36,000	
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges	139,042	126,000	126,000	126,000	
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software	2,392	12,000	12,000	12,000	
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	828	20,000	20,000	20,000	
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)			3,000	3,000	
Total		261,035	503,000	503,000	503,000	

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2023 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Water Billing, Accounting and Customer Service		14	
Fund		No.				
Water		02				
Code	Description	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Departmental Request (6)	Increase or (Decrease) (7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	436	2,000		2,000	2,000
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel	10,398	2,000	2,000	2,000	
309	Cordage & Fibers					
310	Electrical & Communication	20				
311	General Equipment & Machinery					
312	Fire Fighting & Safety	850				
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household	22,203	1,000		1,000	1,000
320	Office Materials & Supplies	31,668	193,000	188,000	210,000	22,000
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists	10,000		5,000	10,000	5,000
325	Printing	2,650				
326	Recreational & Educational	1,635	3,000			
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)			6,000	3,000	(3,000)
Total		79,860	201,000	201,000	228,000	27,000
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications		10,000		10,000	10,000
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment		42,000	42,000	5,000	(37,000)
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists	21,947				
426	Recreational & Educational					
427	Computer Equipment & Peripherals	151,720	16,000	16,000	16,000	
428	Vehicles					
430	Furniture & Furnishings	312,493	641,000	641,000	641,000	
499	Other Equipment (not otherwise classified)			10,000		(10,000)
Total		486,160	709,000	709,000	672,000	(37,000)

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.		Program		No.
Revenue		36		Water Billing, Accounting and Customer Service		14
Fund		No.				
Water		02				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	107,230	300,000	300,000	300,000	
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	Braille Works	32,000	32,000	32,000	32,000	Braille and Large Print Services
250	Jones Lang Lasalle	19,448				Triplex OM&S
250	Levlane Advertising		10,000	10,000	10,000	Branding & Customer Svc Improv.
250	Pacer Service Center	5,296				Court Records
250	Scotlandyard Security		66,000	66,000	66,000	Security Services
250	Superior Moving & Storage	48,890				Moving Services
250	U.S. Facilities		15,000	15,000	15,000	Office Configurations
250	Misc. Vendors		27,000	27,000	27,000	Miscellaneous Professional Svc.
250	TBD '22 & '23		50,000	50,000	50,000	WRB Customer Service Training
	<b>Subtotal Class 250</b>	<b>105,634</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	
251	Cellico Partnership	1,596				Miscellaneous IT Professional Svc.
	TBD '22 & '23		100,000	100,000	100,000	Miscellaneous IT Professional Svc.
	<b>Subtotal Class 251</b>	<b>1,596</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:			
FISCAL 2023 OPERATING BUDGET				CLASSES OTHER THAN 250s AND 290, BY PROGRAM			
Department			No.	Program		No.	
Revenue			36	Water Billing, Accounting and Customer Service		14	
Fund			No.				
Water			02				
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.	
260	Associated Specialty Contracting	30,235				Repair & Maintenance - Abate.	
260	Paik Incorporated	3,345				Repair & Maintenance - Reno.	
260	Palman Electric	89,715				Repair & Maintenance - Electrical	
260	Misc. Vendors	15,746				Repair & Maintenance - Misc.	
260	TBD '22 & '23		126,000	126,000	126,000	Repair & Maintenance - Reno.	
Subtotal Class 260		139,042	126,000	126,000	126,000		
320	Paper Mart	4,825				Envelopes	
320	Various Vendors	26,843	193,000	188,000	210,000	Envelopes	
Subtotal Class 320		31,668	193,000	188,000	210,000		
427	CDW Government	7,200				Computer Equipment	
427	Dell Marketing Corp	127,420				Computer Equipment	
427	Xerox Corp	17,100				Computer Equipment	
427	Miscellaneous Vendors		16,000	16,000	16,000	Computer Equipment	
Subtotal Class 427		151,720	16,000	16,000	16,000		
430	Transamerican Office Furniture	312,493				Office Furniture	
430	TBD '22 & '23		641,000	641,000	641,000	Office Furniture - Renovations	
Subtotal Class 430		312,493	641,000	641,000	641,000		

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Delinquent Water Collection	15	
Program Description				
Revenue, in partnership with the Law Department, uses an array of tactics to encourage and compel payment of delinquent water and sewer charges. Enforcement tools include making phone calls, sending letters, placing liens on properties, filing suit in both Municipal and Common Pleas Courts, placement of accounts with collection agencies, shut-off of delinquent accounts, sale of property through Sheriff's Sales, and administration of payment agreements.				
Program Objectives				
-Maintain current levels of delinquent principal outstanding considering current enforcement constraints due to the pandemic. -Continue to bring delinquent landlords into compliance using Consolidated Actions and Sequestration.				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent change in delinquent principal outstanding (excludes current charges not yet overdue/delinquent and City bills)	2.0%	tabulated at year-end	0.00%	0.00%
Comments:				
Percent of Delinquent Water Accounts in Payment Agreements or TAP	10.0%	tabulated at year-end	11.00%	11.00%
Comments:				
Comments:				
Comments:				
Comments:				

71-53EZ (Program Based Budgeting Version)



CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Delinquent Water Collection			15
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	1,244,180	863,762	792,261	804,536	12,275
08	Grants	1,667,153	3,000,000	3,100,000	3,100,000	
Total		2,911,333	3,863,762	3,892,261	3,904,536	12,275
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	Water	21	12	10	11	(1)
Total Full Time		21	12	10	11	(1)
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
08	Grants	1,667,153	3,000,000	3,100,000	3,100,000	
Total		1,667,153	3,000,000	3,100,000	3,100,000	
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdgt (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	452,106	222,235	192,111	198,847	6,735
Finance	Employee Benefits - Uniform					
Total		452,106	222,235	192,111	198,847	6,735

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Delinquent Water Collection		15	
Fund		No.				
Water		02				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	1,144,180	563,762	492,261	504,536	12,275
b)	Employee Benefits					
200	Purchase of Services	100,000	300,000	300,000	300,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,244,180	863,762	792,261	804,536	12,275
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	21	12	10	11	(1)
105	Full Time - Uniform					
Total		21	12	10	11	(1)
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100						
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM						
Department				No.	Program			No.			
Revenue				36	Delinquent Water Collection			15			
Fund				No.							
Water				02							
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2021 Actual Pos. 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Increase (Decrease) (Col. 8 less Col. 6)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)		
		<b>LEGAL SERVICES (360562)</b>									
		<b>Mass Revenue Litigation</b>									
		1	A451	Assistant City Solicitor	50,938 - 70,231	1					
		2	2L01	Administrative Technician	38,779 - 49,868		1			(1)	
		3	2B02	Collection Customer Representative	42,956 - 46,871	4	3	4	4	139,318	1
		4	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
		5	1D41	Data Service Support Clerk	39,229 - 42,637	1	1	1	1	42,637	
		6	D210	Deputy City Solicitor 2	83,780 - 89,837	1					
		7	2B18	Revenue Collection Representative	44,107 - 48,179	2	2	2	2	96,358	
		8	S217	Senior Legal Assistant	44,641 - 57,662	1					
		<b>Subtotal Mass Revenue Litigation</b>				11	8	8	8	336,725	
		<b>Major Tax</b>									
		9	A452	Assistant City Solicitor 2	61,800 - 70,040	2					
		10	1D41	Data Service Support Clerk	39,229 - 42,637	1	1	1	1	42,637	
		11	L153	Legal Assistant	26,352 - 39,527	2					
		12	2B55	Tax Collections Coordinator	68,618 - 88,216	1	1	1	1	88,216	
		<b>Subtotal Major Tax</b>				6	2	2	2	130,853	
		<b>Real Estate Tax</b>									
		13	A452	Assistant City Solicitor 2	61,800 - 70,040		1				(1)
		14	1D41	Data Service Support Clerk	39,229 - 42,637	1	1		1	42,637	
		15	L153	Legal Assistant	26,352 - 39,527	2					
16	S217	Senior Legal Assistant	44,641 - 57,662	1							
<b>Subtotal Real Estate Tax</b>				4	2		1	42,637	(1)		
<b>Total Legal Services</b>				21	12	10	11	510,215	(1)		

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department				No.	Program				No.	
Revenue				36	Delinquent Water Collection				15	
Fund				No.						
Water				02						
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2021 Actual Pos. 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Inc. (Dec.) (Col. 8 less Col. 6)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
1		Full-Time Civilian		21	12	10	11	510,215	(1)	
2		Overtime						1,000		
Total Gross Requirements				21	12	10	11	511,215	(1)	
Plus: Earned Increment								1,389		
Plus: Longevity								9,825		
Less: (Vacancy Allowance)								(17,893)		
Total Budget Request								504,536		
Summary of Personal Services										
Line No.	Category	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require.	Inc. / (Dec.) in Bud. Pos.
		Actual Positions 6/30/21	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 11/28/21	Budgeted Positions	Department Request	(Col. 9 less Col. 6)	(Col. 8 less Col. 5)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump Sum				1,700				(1,700)	
2	Full Time - Civilian	21	1,144,862	12	486,481	10	11	503,536	17,055	(1)
3	Full Time - Uniform									
4	Bonus, Gross Adj.		(937)		3,080				(3,080)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		255		1,000			1,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total		21	1,144,180	12	492,261	10	11	504,536	12,275	(1)

71-53J (Program Based Budgeting Version)

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2023 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Delinquent Water Collection		15	
Fund		No.				
Water		02				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
210	Postal Services					
211	Transportation					
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services	100,000	300,000	300,000	300,000	
251	Professional Svcs. - Information Technology					
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues					
256	Seminar & Training Sessions					
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges					
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other					
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		100,000	300,000	300,000	300,000	

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:			
FISCAL 2023 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM			
Department		No.		Program		No.	
Revenue		36		Delinquent Water Collection		15	
Fund		No.					
Water		02					
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
250s	Professional Services (250-254, 257-259)	100,000	300,000	300,000	300,000		
290	Payments for Care of Individuals						
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.	
250	AAL Acquest	100,000	150,000	150,000	150,000	Title Search Services	
250	LTS Acquisition		150,000			Title Search Services	
250	TBD '22 & '23			150,000	150,000	Title Search Services	
	<b>Subtotal Class 250</b>	<b>100,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>		

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Delinquent Water Collection		15	
Fund		No.				
Grants Revenue		08				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services					
b)	Employee Benefits					
200	Purchase of Services	1,667,153	3,000,000	3,100,000	3,100,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,667,153	3,000,000	3,100,000	3,100,000	
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)		1,667,153	3,000,000	3,100,000	3,100,000	
Federal						
State						
Other Governments						
Other Funds of the City						
Total		1,667,153	3,000,000	3,100,000	3,100,000	

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA			GRANT INFORMATION SUMMARY WITHIN PROGRAM			
FISCAL 2023 OPERATING BUDGET						
Department Revenue		No. 36	Program Delinquent Water Collection		No. 15	
Fund Grants Revenue		No. 08				
Funding Sources		Grant Title		Grant Number	Index Code	
	Federal	Delinquent Water Collection Program - Water		G36L05	360563	
	State	Award Period		Type of Grant		
	Other Govt.	7/1/22 - 6/30/23		Reimbursement		
X	Local (Non-Govt.)	Grant Objective				
<p>Commissions for the collection of delinquent water and sewer charges and fees.</p>						
Summary by Class						
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmts.					
	Class 187 - Worker's Comp. - Disability					
	Class 188 - Worker's Comp. - Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services	1,667,153	3,000,000	3,100,000	3,100,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,667,153	3,000,000	3,100,000	3,100,000	
Summary by Funding Source						
Code (1)	Category (2)	Fiscal 2021 Actual Revenue (3)	Fiscal 2022 Original Budget (4)	Fiscal 2022 Estimated Revenue (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
100	Federal					
200	State					
300	Other Governments					
400	Local (Non-Governmental)	1,667,153	3,000,000	3,100,000	3,100,000	
Total		1,667,153	3,000,000	3,100,000	3,100,000	
Summary of Positions						
Code (1)	Category (2)	Actual Pos. 6/30/21 (3)	Fiscal 2022 Budgeted Pos. (4)	Incr. Run PPE 11/28/21 (5)	Fiscal 2023 Budgeted Pos. (6)	Inc. / (Dec.) (Col. 6 less Col. 4) (7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						



CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Water Assistance Programs	16	
<b>Program Description</b>				
<p><i>Revenue provides discounted water bills to vulnerable residential customers through the Senior Citizen Water Discount and the Tiered Assistance Program (TAP) for low-income customers.</i></p>				
<b>Program Objectives</b>				
<p>-In cooperation with the Commonwealth, provide direct relief to low-income customers through the new federal Low Income Household Water Assistance Program (LIHWAP).</p> <p>-Increase TAP enrollment for eligible customers through focused outreach, specifically within BIPOC communities.</p> <p>-Continue to streamline the application process to make it more convenient for customers to access assistance.</p>				
<b>Performance Measures</b>				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent of applications reviewed within 30 days	100.0%	100.0%	100.0%	100.0%
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Water Assistance Programs			16
Summary by Fund						
Fund No. (1)	Fund (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Proposed Budget (6)	Increase or (Decrease) (7)
02	Water	1,259,446	1,531,398	1,538,307	1,540,893	2,586
Total		1,259,446	1,531,398	1,538,307	1,540,893	2,586
Summary of Full Time Positions by Fund						
Fund No. (1)	Fund (2)	Actual Positions 6/30/21 (3)	Fiscal 2022 Budgeted (4)	Fiscal 2022 PPE 11/28/21 (5)	Fiscal 2023 Budgeted (6)	Inc. / (Dec.) (Col. 6 less 4) (7)
02	Water	26	34	26	34	
Total Full Time		26	34	26	34	
Summary of Non-Tax Revenues by Fund						
Fund No. (1)	Fund (2)	Fiscal 2021 Actual Revenues (3)	Fiscal 2022 Original Budget (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Proposed Budget (6)	Increase or (Decrease) (7)
Total						
Selected Associated Capital Projects						
Dept. Where Appropriated (1)	Description (2)	Carry Forward (3)	Fiscal 2022 Original Approp. (GO Only) (4)	Fiscal 2022 Original Approp. (All Other Sources) (5)	Fiscal 2023 Proposed Budget (GO Only) (6)	Fiscal 2023 Proposed Bdgt (All Other Sources) (7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated (1)	Description (2)	Fiscal 2021 Calculated Obligations (3)	Fiscal 2022 Calculated Appropriations (4)	Fiscal 2022 Calculated Obligations (5)	Fiscal 2023 Calculated Budget (6)	Increase or (Decrease) (7)
Finance	Employee Benefits - Civilian	492,240	565,039	562,934	579,451	16,518
Finance	Employee Benefits - Uniform					
Total		492,240	565,039	562,934	579,451	16,518

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Water Assistance Programs		16	
Fund		No.				
Water		02				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	1,259,446	1,504,398	1,511,307	1,540,893	29,586
b)	Employee Benefits					
200	Purchase of Services					
300	Materials and Supplies		27,000	27,000		(27,000)
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,259,446	1,531,398	1,538,307	1,540,893	2,586
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	26	34	26	34	
105	Full Time - Uniform					
Total		26	34	26	34	
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
Revenue				36	Water Assistance Programs			16	
Fund				No.					
Water				02					
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2021 Actual Pos. 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Increase (Decrease) (Col. 8 less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		<b>TAP (360571)</b>							
1	1A22	Clerical Supervisor 2	45,263 - 49,515	1	1	1	1	49,515	
2	1A04	Clerk 3	42,956 - 46871			1			
3	2B02	Collection Customer Representative	42,956 - 46,871	19	24	17	24	977,780	
4	2B04	Collection Representative Supervisor	45,437 - 58,412	4	4	4	4	230,404	
5	1D41	Data Service Support Clerk	39,229 - 42,637	1	4	1	4	170,548	
6	A620	Director of Customer Assistance	72,450	1	1	1	1	72,450	
7	6E23	Revenue Investigator	44,107 - 48,179			1			
		<b>Total TAP</b>		<b>26</b>	<b>34</b>	<b>26</b>	<b>34</b>	<b>1,500,697</b>	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department				No.	Program				No.	
Revenue				36	Water Assistance Programs				16	
Fund				No.						
Water				02						
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2021 Actual Pos. 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Inc. (Dec.) (Col. 8 less Col. 6)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
1		Full-Time Civilian		26	34	26	34	1,500,697		
2		Overtime						73,557		
Total Gross Requirements				26	34	26	34	1,574,254		
Plus: Earned Increment								3,538		
Plus: Longevity								18,200		
Less: (Vacancy Allowance)								(55,099)		
Total Budget Request								1,540,893		
Summary of Personal Services										
Line No.	Category	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require.	Inc. / (Dec.) in Bud. Pos.
		Actual Positions 6/30/21	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 11/28/21	Budgeted Positions	Department Request	(Col. 9 less Col. 6)	(Col. 8 less Col. 5)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump Sum		12,064							
2	Full Time - Civilian	26	1,246,493	34	1,425,509	26	34	1,467,336	41,827	
3	Full Time - Uniform									
4	Bonus, Gross Adj.		(17)		12,241				(12,241)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		906		73,557			73,557		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total		26	1,259,446	34	1,511,307	26	34	1,540,893	29,586	

71-53J (Program Based Budgeting Version)

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2023 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Water Assistance Programs		16	
Fund		No.				
Water		02				
Code	Description	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Departmental Request (6)	Increase or (Decrease) (7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies		27,000	27,000		(27,000)
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total			27,000	27,000		(27,000)
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
Total						

71-53L (Program Based Budgeting Version)