

CITY OF PHILADELPHIA

FISCAL 2022 OPERATING BUDGET

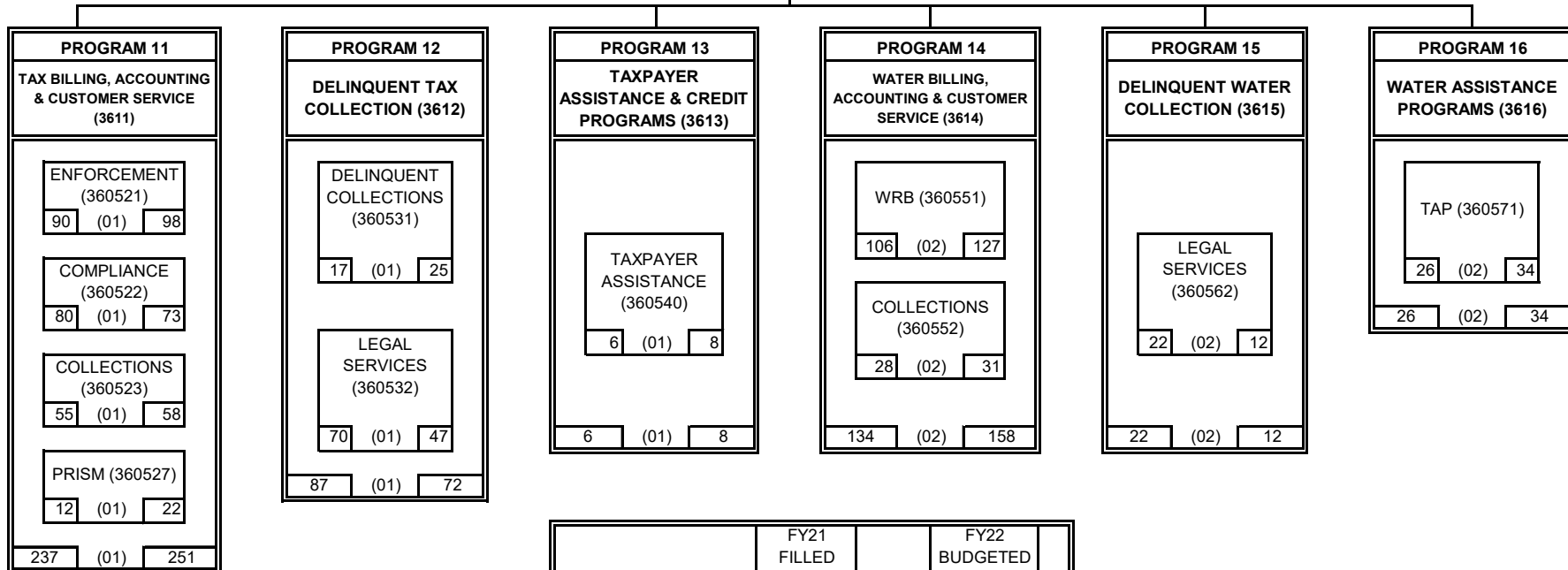
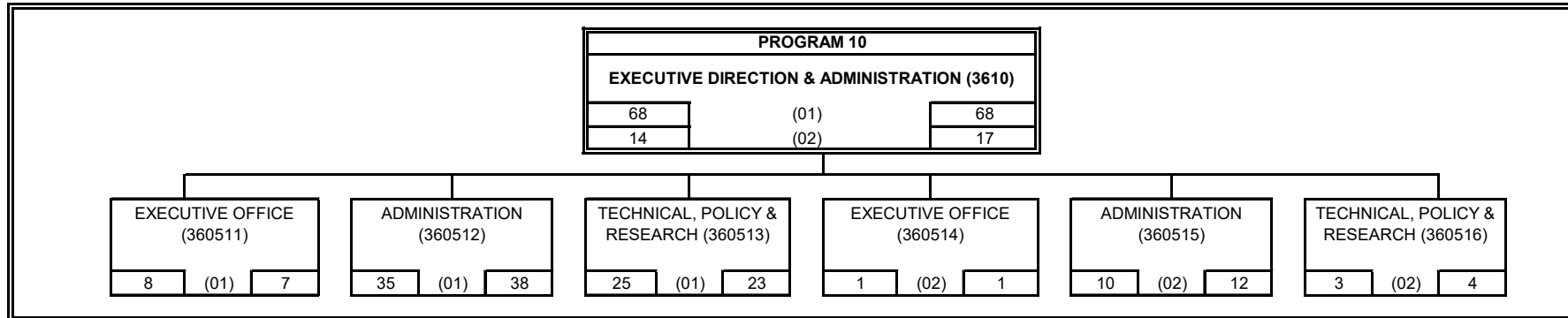
ORGANIZATION CHART (ALL FUNDS) BY PROGRAM

Department

REVENUE

No.

36



FUND	FY21 FILLED POS. 12/20	FY22 BUDGETED POSITIONS
(01) GENERAL	398	399
(02) WATER	196	221
	594	620

CITY OF PHILADELPHIA					DEPARTMENTAL SUMMARY BY FUND			
FISCAL 2022 OPERATING BUDGET								
Department REVENUE								No. 36
No. (1)	Fund (2)	Class (3)	Description (4)	Fiscal 2020 Actual Obligations (5)	Fiscal 2021 Original Appropriation (6)	Fiscal 2021 Estimated Obligations (7)	Fiscal 2022 Proposed Budget (8)	Increase or (Decrease) (9)
01	General	100	Employee Compensation					
		a)	Personal Services	23,489,160	22,648,673	22,648,673	20,380,548	(2,268,125)
		b)	Employee Benefits					
		200	Purchase of Services	5,445,679	5,787,749	6,225,749	6,087,749	(138,000)
		300	Materials and Supplies	718,343	557,976	530,976	557,976	27,000
		400	Equipment	362,901	217,000	244,000	217,000	(27,000)
		500	Contributions, etc.	305,791				
		800	Payments to Other Funds					
		Total		30,321,874	29,211,398	29,649,398	27,243,273	(2,406,125)
02	Water	100	Employee Compensation					
		a)	Personal Services	10,102,618	10,927,991	11,047,103	10,236,598	(810,505)
		b)	Employee Benefits					
		200	Purchase of Services	4,959,294	5,165,000	5,165,000	5,165,000	
		300	Materials and Supplies	336,441	560,500	560,500	560,500	
		400	Equipment	192,661	874,000	874,000	874,000	
		500	Contributions, etc.					
		800	Payments to Other Funds					
		Total		15,591,014	17,527,491	17,646,603	16,836,098	(810,505)
08	Grants Revenue	100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services	12,888,306	23,000,000	18,400,000	19,650,000	1,250,000
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
		Total		12,888,306	23,000,000	18,400,000	19,650,000	1,250,000
14	Acute Care Hospital	100	Employee Compensation					
		a)	Personal Services	30,000	30,000	30,000	30,000	
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies	5,000	5,000	5,000	5,000	
		400	Equipment		10,000	10,000	10,000	
		500	Contributions, etc.					
		800	Payments to Other Funds					
		Total		35,000	45,000	45,000	45,000	
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
		Total						
	Departmental Total All Funds	100	Employee Compensation					
		a)	Personal Services	33,621,778	33,606,664	33,725,776	30,647,146	(3,078,630)
		b)	Employee Benefits					
		200	Purchase of Services	23,293,278	33,952,749	29,790,749	30,902,749	1,112,000
		300	Materials and Supplies	1,059,784	1,123,476	1,096,476	1,123,476	27,000
		400	Equipment	555,562	1,101,000	1,128,000	1,101,000	(27,000)
		500	Contributions, etc.	305,791				
		800	Payments to Other Funds					
		Total		58,836,193	69,783,889	65,741,001	63,774,371	(1,966,630)

71-53B (Program Based Budgeting Version)

CITY OF PHILADELPHIA				DEPARTMENTAL SUMMARY		
FISCAL 2022 OPERATING BUDGET				INCREASES AND DECREASES		
				ALL FUNDS		
Department						No.
REVENUE						36
Budget Comments	Class	Class	Class	Class	Other	Total
(1)	100	200	300/400	500	Classes	(7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
General Fund:						
Increase in Exempt Salaries from FY21 Reduction	116,402					116,402
Transfer of Law Employees to Law Department	(2,384,527)					
Funding for EITC		300,000				300,000
Decrease in Professional Services Contracts		(438,000)				
Increase in Office Supplies (Class 320); PRISM			27,000			27,000
Decrease in Furniture (Class 0430); PRISM				(27,000)		(27,000)
Total General Fund:	(2,268,125)	(138,000)	27,000	(27,000)		(2,406,125)
Water Fund:						
Transfer of law employees to Law Department and	(810,505)					(810,505)
Decrease in salary						
Total Water Fund:	(810,505)					(810,505)
Grant Fund:						
Increase in Professional Services;		1,250,000				1,250,000
Delinquent Collections Contracts						
Total Grant Fund:		1,250,000				1,250,000
Department Total- All Funds	(3,078,630)	1,112,000	27,000	(27,000)		(1,966,630)

CITY OF PHILADELPHIA						DEPARTMENTAL SUMMARY				
FISCAL 2022 OPERATING BUDGET						PERSONAL SERVICES				
Department REVENUE						No. 36				
Line No.	Category	Fiscal 2020		Fiscal 2021			Fiscal 2022		Increase	Increase
		Actual Positions 6/30/20 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 12/21/20 (7)	Budgeted Positions (8)	Department Request (9)	(Decrease) in Pos. (Col. 8 less 5) (10)	(Decrease) in Requirements (Col. 9 less 6) (11)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
A. Summary by Object Classification - All Funds										
1	Lump Sum		204,976		192,123			180,000		(12,123)
2	Full Time	607	32,161,603	668	33,031,207	594	620	29,603,589	(48)	(3,427,618)
3	Bonus, Gross Adj.		(6,810)		1,763					(1,763)
4	PT, Temp/Seas, Bd , SCG		753,645		50,000			50,000		
5	Overtime		470,698		413,510			806,557		393,047
6	Holiday Overtime									
7	Shift/Stress		9		4,173			7,000		2,827
8	H&L, IOD, LT-Sick		7,656		3,000					(3,000)
9										
Total		607	33,591,778	668	33,695,776	594	620	30,647,146	(48)	(3,048,630)
B. Summary of Uniformed Personnel Included in Above - All Funds										
1	Lump Sum									
2	Full Time - Uniform									
3	Bonus, Gross Adj.									
4	PT, Temp/Seas, Bd , SCG									
5	Overtime - Uniform									
6	Unused Uniform Leave									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
Total										
C. Summary by Object Classification - General Fund										
1	Lump Sum		150,076		111,123			100,000		(11,123)
2	Full Time	402	22,331,038	436	22,275,104	398	399	19,980,548	(37)	(2,294,556)
3	Bonus, Gross Adj.		(9,418)		1,763					(1,763)
4	PT, Temp/Seas, Bd, SCG		715,884							
5	Overtime		294,588		257,510			300,000		42,490
6	Holiday Overtime									
7	Shift/Stress		9		173					(173)
8	H&L, IOD, LT-Sick		6,982		3,000					(3,000)
9										
Total		402	23,489,160	436	22,648,673	398	399	20,380,548	(37)	(2,268,125)
D. Summary of Uniformed Personnel Included in Above - General Fund										
1	Lump Sum									
2	Full Time - Uniform									
3	Bonus, Gross Adj.									
4	PT, Temp/Seas, Bd , SCG									
5	Overtime - Uniform									
6	Unused Uniform Leave									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
Total										

71-53D (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY
FISCAL 2022 OPERATING BUDGET		
Department	No.	Responses to Racial Equity Questions
REVENUE	36	
Racial Equity Questions for Existing Budget		
What programs or policies does your office administer to improve racial equity in the following areas? What impact have they had on output and outcomes measures related to racial equity? · A Safer and More Just Philadelphia · Health Equity for All · Quality Education for All · Inclusive Economy and Thriving Neighborhoods · Diverse, Efficient, and Effective Government		
<p>Revenue administers a variety of programs that assist homeowners who are experiencing hardship. In FY20, Real Estate Relief programs provided Philadelphia homeowners over \$171 million in tax relief and \$17.5 million in water bill savings. These programs include:</p> <p>a) Tiered Assistance Program (TAP): over 40,000 enrollees; a water affordability program that offers affordable water bills based on household income and offers debt forgiveness on previous water account balances once the customer makes 24 complete monthly payments.</p> <p>b) Senior Citizen Discount Program: over 24,000 low-income seniors received a 25% discount on their monthly water bill.</p> <p>c) Owner Occupied Payment Agreement (OOPA): 10,093 enrollees; anyone can qualify for an OOPA, which gives homeowners an affordable monthly payment for delinquent Real Estate Taxes, and forgiveness for interest and penalty, based on income. For very low-income households are as low as \$0 a month.</p> <p>d) Homestead Exemption: about 229,000 enrollees; reduces the assessed value of a property for homeowners. Anyone who owns and lives in their home is eligible. Most homeowners save up to \$629 on their Real Estate Tax bill.</p> <p>e) Low-income Senior Citizen Tax Freeze: 18,267 enrollees; low-income seniors can qualify for a "frozen" Real Estate Tax bill that does not increase, even if rates or assessments go up.</p> <p>f) Long-time Owner Occupants Program: 15,910 enrollees; limits a property's assessment increase to 50% and locks in that assessment for as long as the owner qualifies. Homeowners must fall into income limits and have lived in their home for at least 10 years.</p> <p>Revenue also administers the Community Development Corporation (CDC) Tax credit that gives businesses a credit against their Business Income and Receipts liability for qualified donations to participating CDCs. Participating CDCs contribute to and lead economic development initiatives in commercial corridors throughout the city. In FY20, 42 community organizations participated, receiving a collective \$3.76 million in donations.</p>		
Have you involved internal and external stakeholders, including marginalized communities of color, in your department's budget process and program/policy design?		
<p>The Department of Revenue has not involved internal or external stakeholders in the budget process; however, we have worked collaboratively with stakeholders in the design of various programs including the Owner-Occupied Payment Agreement and Earned Income Tax Credit outreach plans. In addition, when developing and enhancing the Tiered Assistance Program (TAP) the Department works with internal stakeholders from the Law Department, Water Department, and Office of Immigrant Affairs and with external stakeholders from Community Legal Services, the Utility Emergency Services Fund, and the Tenant Union Representative Network.</p>		
How is your department using its budget to create an inclusive, anti-racist workplace?		
<p>The Department of Revenue promotes an inclusive and anti-racist workplace. The department has utilized budgeted resources to ensure that the policies and procedures initiated by the Administration have been implemented throughout the department with the support of executive leadership. In addition, by using budgeted dollars to develop the first ever mentorship program the department was able to promote training and professional development opportunities. Further, the department invested in additional memberships to various professional organizations such as American Society for Quality, Association of Government Accountants, Association of Talent Development, Federation of Tax Administrators, Government Finance Officers Association, National Society of Accountants, Pennsylvania Institute of Public Accountants, Project Management Institute, Society of Human Resources Management that support the values of the department and fosters an anti-racist environment.</p> <p>The Department also actively works to showcase the diversity of staff in its internal and external communications such as employee spotlights in our internal newsletter, and interview and topic selection for the Department's blog and video projects. These intentional choices are designed to elevate our racial and cultural diversity and to better connect our message to staff and the public.</p> <p>In FY22, the department will invest an additional \$40,000 in professional services dollars to provide resources and support in developing and implementing the Racial Equity Strategy Action Plan.</p>		

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2022 OPERATING BUDGET				
Department	No.	Program	No.	
REVENUE	36	EXECUTIVE DIRECTION & ADMINISTRATION	10	
Program Description				
This program provides leadership for the Department, conducts analyses, sets and informs policy, ensures that Revenue has the resources it needs, and includes fiscal and information technology functions, and an outgoing mail processing center.				
Program Objectives				
Due to COVID-19 safety protocols, Revenue will modify established in-person outreach strategies. The Department will leverage existing stakeholder relationships to continue the strategy of meeting taxpayers where they are to increase assistance program enrollment, however in a modified form. For example, participating in stakeholder events held virtually. Continue efforts to modernize the Department’s technology by replacing the legacy tax system, which will improve the customer experience and expand self-service options while increasing efficiency. This project will take 2-3 years to complete from FY21. The Data and Research unit will support the Philadelphia Revenue Integrated System Manager (PRISM) project and system implementation while maintaining full reporting and data analysis during the transition period. Revenue will leverage PRISM and data analytics software to increase analytical capabilities, improve work processes and generate additional revenues through more efficient collection/enforcement initiatives.				
Performance Measures				
Description	Fiscal 2020 Year-End	Fiscal 2021 Year-to-Date (Q1 + Q2)	Fiscal 2021 Target	Fiscal 2022 Target
(1)	(2)	(3)	(4)	(5)
Percent of budgeted positions filled	88.8%	88.5%	90.0%	92.0%
Comments:				
Comments:				
Comments:				
Comments:				
Comments:				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program			No.
REVENUE		36	EXECUTIVE DIRECTION & ADMINISTRATION			10
Summary by Fund						
Fund No.	Fund	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General Fund	8,378,128	7,939,860	8,072,758	7,696,011	(376,747)
02	Water Fund	5,513,466	5,761,237	5,761,237	5,762,121	884
Total		13,891,594	13,701,097	13,833,995	13,458,132	(375,863)
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/20	Fiscal 2021 Budgeted	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General Fund	64	71	68	68	(3)
02	Water Fund	16	17	14	17	
Total Full Time		80	88	82	85	(3)
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2021 Original Approp. (GO Only)	Fiscal 2021 Original Approp. (All Other Sources)	Fiscal 2022 Proposed Budget (GO Only)	Fiscal 2022 Proposed Bdgt (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2020 Calculated Obligations	Fiscal 2021 Calculated Appropriations	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	1,730,205	1,760,900	1,826,241	1,726,652	(99,589)
Finance	Employee Benefits - Uniform					
Total		1,730,205	1,760,900	1,826,241	1,726,652	

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	EXECUTIVE DIRECTION & ADMINISTRATION		10	
Fund		No.				
GENERAL		01				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	4,463,995	4,628,135	4,673,629	4,451,932	(221,697)
b)	Employee Benefits					
200	Purchase of Services	3,058,926	2,778,749	2,893,153	2,711,103	(182,050)
300	Materials and Supplies	405,240	340,976	313,976	340,976	27,000
400	Equipment	144,176	192,000	192,000	192,000	
500	Contributions, Indemnities and Taxes	305,791				
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		8,378,128	7,939,860	8,072,758	7,696,011	(376,747)
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	64	71	68	68	(3)
105	Full Time - Uniform					
Total		64	71	68	68	(3)
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program				No.
REVENUE				36	EXECUTIVE DIRECTION & ADMINISTRATION				10
Fund				No.					
GENERAL				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(10)									(10)
EXECUTIVE OFFICE (360511):									
1	2L10	Administrative Assistant	41,886 - 53,848	1	1	1	1	55,073	
2	C121	Chief Counsel	143,220	1	1	1			
3	2B02	Collection Customer Representative	40,589 - 44,289		1	1	1	43,064	
4	D402	Deputy Revenue Commissioner	127,926	2	3	3	3	383,778	
5	F392	First Deputy Revenue Commissioner	138,586	1	1	1	1	138,586	
6	D325	Revenue Commissioner	159,908	1	1	1	1	159,908	
7	2B49	Tax Analyst Trainee	37,983 - 48,833	1					
Subtotal Executive Office				7	8	8	7	780,409	(1)
ADMINISTRATION DIVISION (360512):									
Administration Unit									
8	A620	Director of Operations & Strategic Planning	119,025	1	1	1	1	119,025	
9	1A20	Executive Secretary	36,748 - 47,245	1	1	1	1	43,220	
Subtotal Administration Unit				2	2	2	2	162,245	
Budget & Fiscal Unit									
10	1A04	Clerk 3	40,589 - 44,289	4	3	3	3	130,192	
11	1B29	Contract Clerk	47,163 - 51,885		1		1	47,163	
12	2F69	Contract Coordinator	60,939 - 78,333	1	1	1	1	79,358	
13	2E08	Departmental Procurement Specialist	46,200 - 59,403	1	1	1	1	53,630	
14	2A33	Fiscal Officer	79,414 - 102,110	1	1	1	1	102,110	
Subtotal Budget & Fiscal Unit				7	7	6	7	412,453	
Human Resources Office									
15	2L01	Administrative Technician	38,910 - 47,465	1	2	1	1	48,490	(1)
16	1A22	Clerical Supervisor 2	42,769 - 46,786	1	1	1	1	47,611	
17	1A04	Clerk 3	40,589 - 44,289	1		1	1	41,824	1
18	1D41	Data Service Support Clerk	37,067 - 40,288	1	1	1	1	41,513	
19	2H12	Departmental Human Resources Manager 2	69,409 - 89,241		1	1	1	90,066	
20	1B25	Departmental Payroll Clerk	38,170 - 41,540		1				(1)
21	1B27	Departmental Payroll Supervisor	43,857 - 48,063		1				(1)
22	2H90	Human Resources Professional 1	38,931 - 55,193	2	1	2			(1)
23	2H91	Human Resources Professional 2	54,706 - 70,334		1	1	2	157,605	1
24	2L03	Management Trainee	38,931 - 50,052	1					
25	2H77	Occupational Safety Administrator 1	60,939 - 78,333		1	1	1	79,958	
26	2H58	Senior Dept. Human Resource Associate	60,939 - 78,333	1	1				(1)
Subtotal Human Resources Office				8	11	9	8	507,067	(3)

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program				No.
REVENUE				36	EXECUTIVE DIRECTION & ADMINISTRATION				10
Fund				No.					
GENERAL				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Operations & Continous Improvement Office									
27	2L08	Administrative Services Supervisor	42,934 - 55,193	1	1	1	1	55,136	
28	2L04	Administrative/Technical Trainee	37,983 - 48,833				1	37,983	1
29	1A04	Clerk 3	40,589 - 44,289	1	1	1	1	43,049	
30	2L03	Management Trainee	38,931 - 50,052		1				(1)
31	A620	Manager of Operations & Cont. Improvement	80,000	1	1	1	1	80,000	
32	S484	Special Asst. to the Revenue Commiss.	63,972	1					
33	1F06	Stores Worker	38,170 - 41,540	2	2	2	2	84,930	
Subtotal Operations & CI Unit				6	6	5	6	301,098	
Outgoing Mail Processing Center (360519)									
34	1D41	Data Service Support Clerk	37,067 - 40,288		1	1	1	41,113	
35	7M07	Office Machinery Equipment Operator	39,379 - 42,914	2	2	2	2	87,053	
36	7A03	Semiskilled Laborer	37,067 - 40,288	5	5	5	5	197,933	
Subtotal OMPC				7	8	8	8	326,099	
Special Projects & Strategic Planning Unit									
37	2L17	Administrative Specialist 2 - Confidential	54,706 - 70,334	1	1	1	1	54,706	
38	2L01	Administrative Technician	36,910 - 47,465	1		1	1	48,290	1
39	A620	Project Coordinator	55,000 - 65,000		1		1	55,000	
40	A620	Project Manager	70,000	1	1	1	1	70,000	
41	2H58	Senior Dept. Human Resource Associate	60,939 - 78,333			1	1	79,158	1
Subtotal Special Projects & Strat. Planning				3	3	4	5	307,154	2
Training & Development Office									
42	2L16	Administrative Specialist 1	42,934 - 55,193				1	48,833	1
43	2H90	Human Resources Professional	38,931 - 55,193		1				(1)
44	A620	Training and Developent Manager	69,409 - 89,241		1	1	1	79,951	
Subtotal Training & Development Unit					2	1	2	128,784	
SUBTOTAL ADMINISTRATIVE SERVICES				33	39	35	38	2,144,900	(1)

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program				No.
REVENUE				36	EXECUTIVE DIRECTION & ADMINISTRATION				10
Fund				No.					
GENERAL				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
TECHNICAL, POLICY & RESEARCH (360513)									
Technical Staff									
45	A620	Director of Policy & Planning	109,803	1	1	1	1	109,803	
46	2B04	Collection Representative Supervisor	42,934 - 55,193			1	1	56,018	1
47	2B34	Revenue Examiner 4	74,416 - 95,673	1	1	1	1	97,498	
48	2B40	Tax & Revenue Conferee	63,256 - 81,322	2	4	3	3	226,110	(1)
49	2B41	Tax & Revenue Conferee Supervisor	79,414 - 102,110	1	1	1	1	103,935	
Subtotal Technical Staff				5	7	7	7	593,364	
Policy & Outreach Unit									
50	A620	Communications & Outreach Manager	72,400	1	1	1	1	72,400	
51	D402	Deputy Revenue Commissioner	127,926	1					
52	L153	Legal Assistant	26,352 - 39,527	1	1	1			(1)
53	2J04	Public Information Officer	56,131 - 72,161	1	1	1	1	73,586	
54	2J03	Public Relations Specialist 2	51,109 - 65,712	1	1	1	1	62,889	
55	A620	Revenue Policy Analyst	75,000	2	2	2	2	150,000	
56	A620	Senior Revenue Policy Analyst	100,162	1	1	1	1	100,162	
57	A620	Web Content Manager	61,800	1	1	1	1	61,800	
Subtotal Policy & Outreach Unit				9	8	8	7	520,837	(1)
Data & Research Unit									
58	D554	Director of Research	117,250	1	1	1	1	117,250	
59	A620	Data Intelligence Analyst	74,242	1	2	1	2	148,484	
60	A620	Data Analyst	65,000-75,000	6	5	6	5	341,564	
61	A620	Data & Research Manager	82,400	2	1	2	1	82,400	
Subtotal Data & Research Unit				10	9	10	9	689,698	
SUBTOTAL TECHNICAL, POLICY & RESEARCH				24	24	25	23	1,803,899	(1)
PROGRAM TOTAL				64	71	68	68	4,729,208	(3)

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program				No.
REVENUE				36	EXECUTIVE DIRECTION & ADMINISTRATION				10
Fund				No.					
GENERAL				01					
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2020 Actual Pos. 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run -PPE 12/21/20	Fiscal 2022 Budgeted Positions	Annual Salary 7/1/21	Inc. (Dec.) (Col. 8 less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1		Full-time Civilian		64	71	68	68	4,729,208	(3)
2		Regular Overtime						70,000	
3		Lump Sum Payouts						25,000	

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2022 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	EXECUTIVE DIRECTION & ADMINISTRATION		10	
Fund		No.				
GENERAL		01				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal	417	1,000	1,000	1,000	
209	Telephone & Communication	31,925	10,000	10,000	15,000	5,000
210	Postal Services	2,491,472	2,009,800	2,009,800	1,906,103	(103,697)
211	Transportation	10,712	12,000	12,000	12,000	
215	Licenses, Permits & Inspection Charges	240				
216	Commercial off the Shelf Software Licenses	38,317	59,000	59,000	40,000	(19,000)
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining	973	1,000	1,000	1,000	
231	Overtime Meals					
240	Advertising & Promotional Activities	945	1,000	1,000	1,000	
250	Professional Services	206,951	258,000	372,404	315,000	(57,404)
251	Professional Svcs. - Information Technology	72,966	62,000	62,000	60,000	(2,000)
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues	20,125	20,949	20,949	20,000	(949)
256	Seminar & Training Sessions	18,893	42,000	42,000	40,000	(2,000)
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges	88,079	150,000	150,000	150,000	
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software	56,906	62,000	62,000	60,000	(2,000)
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems	294				
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	18,811	90,000	90,000	90,000	
286	Rental of Parking Spaces	900				
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		3,058,926	2,778,749	2,893,153	2,711,103	(182,050)

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2022 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	EXECUTIVE DIRECTION & ADMINISTRATION		10	
Fund		No.				
GENERAL		01				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	11,629	14,000	14,000	17,905	3,905
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel	2,479			2,000	2,000
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety	2,998				
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools	886			1,000	1,000
317	Hospital & Laboratory	1,320	1,000	1,000		(1,000)
318	Janitorial, Laundry & Household	11,248	1,905	1,905	1,000	(905)
320	Office Materials & Supplies	307,493	269,071	242,071	269,071	27,000
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing	58,236	40,000	40,000	40,000	
326	Recreational & Educational	8,951	15,000	15,000	10,000	(5,000)
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		405,240	340,976	313,976	340,976	27,000
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications		6,000	6,000		(6,000)
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment	417	51,000	51,000		(51,000)
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals	81,552	20,000	20,000	71,000	51,000
428	Vehicles					
430	Furniture & Furnishings	62,207	115,000	115,000	121,000	6,000
499	Other Equipment (not otherwise classified)					
Total		144,176	192,000	192,000	192,000	

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 500 - 700 - 800 - 900 BY PROGRAM			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	EXECUTIVE DIRECTION & ADMINISTRATION		10	
Fund		No.				
GENERAL		01				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 500 - Contributions, Indemnities & Taxes						
501	Celebrations					
504	Meritorious Awards					
505	Contributions to Educational & Recreational Org.					
506	Payments to Prisoners					
512	Refunds					
513	Indemnities					
515	Taxes					
517	Contributions to Other Govt. Agencies and Non-Profit Org. not Educational or Recreational					
0584	Employee Claims- Not Workman Comp	9,300				
0588	Civil Rights- Attorney Fees	47,700				
0589	Other Miscellaneous Claims	248,791				
Total		305,791				
Schedule 700 - Debt Services						
701	Interest on City Debt - Long Term					
702	Principal Payments on City Debt - Long Term					
703	Interest on City Debt - Short Term					
704	Sinking Fund Reserve Payment					
705	Commitment Fee Expense					
706	Arbitrage Payments					
Total						
Schedule 800 - Payments to Other Funds						
801	Payments to General Fund					
803	Payments to Water Fund					
804	Payments to Capital Projects Fund					
805	Payments to Special Funds					
806	Payments to Bond Fund					
807	Payments to Other Funds					
809	Payments to Aviation Fund					
812	Payments to Grants Revenue Fund					
Total						
Schedule 900 - Advances and Other Miscellaneous Payments						
901	Advances to Create Working Capital Funds					
902	Miscellaneous Advances					
Total						

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2022 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department			No.	Program		No.
REVENUE			36	EXECUTIVE DIRECTION & ADMINISTRATION		10
Fund			No.			
GENERAL			01			
Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriation (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	279,917	320,000	434,404	375,000	(59,404)
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	ABSO	29,000	29,000	29,000	23,000	Criminal Background Screening
250	Coalition of African Communities	32,200				Creative Services
250	Community College of Philadelphia	33,444		34,000		Workforce Development
250	Constant Contact Inc.	2,814	2,814	4,662	6,000	Marketing & Outreach Services
250	Drugscan	2,016	2,016	2,016	2,000	Background Checks
250	Geneva Worldwide Inc.	5,000	5,000	5,000	5,000	Language Access Program
250	Globo Solutions	8,500	8,500	8,500	5,000	Language Access Program
250	Jones Lang LaSalle America	10,000				Review and Survey Services
250	Jones Lang LaSalle America		20,500	20,500	20,000	General Maintenance/Repairs
250	Language Line Service	3,500	10,000	10,000	10,000	Language Access Program
250	LaSalle University	20,000	30,000	30,000	30,000	General Consulting
250	Various Vendors	20,362	28,500	82,056	35,000	Membership Dues, Conferences and Training
250	Shu Shu	33,900				Creative Services
250	Superior Moving & Storage	6,215	21,670	21,670	25,000	Moving Services
250	TBD '22				50,000	Expanded Outreach - Language Access for the Immigrant Community
250	TBD '22				20,000	Racial Equity Initiative
250	TBD '21		25,000	25,000		Tax Regs. Training & Consultants
250	TBD '21, '22		50,000	50,000	50,000	Technical Writing
250	TBD '21		25,000	50,000		Training & Development
250	TBD '22				34,000	Workforce Development
	Subtotal Class 250	206,951	258,000	372,404	315,000	
251	Acumen	54,349	31,000	31,000	30,000	Database Support and Training
251	CCH Inc.	3,445				IT Services
251	Miscellaneous Vendors	15,172			10,000	Information Technology Services
251	Online Consulting Inc.		31,000	31,000	20,000	Online Training
	Subtotal Class 251	72,966	62,000	62,000	60,000	
	Total Professional Services	279,917	320,000	434,404	375,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290, BY PROGRAM		
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	EXECUTIVE DIRECTION & ADMINISTRATION		10	
Fund		No.				
GENERAL		01				
Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
210	Five Thousand Forms Inc.	95,786	105,000	105,000	105,000	Delinquent Real Estate Mailing
210	Triangle Systems	141,166				Postage Coupon Books
210	Pitney Bowes Bank, Inc (Reserve Account)	2,196,490	1,849,300	1,849,300	1,745,103	Mail Center Activities
210	United Parcel Service Inc.	5,430	1,500	1,500	1,500	Express Mail
210	U.S. Postmaster	52,600	54,000	54,000	54,500	PO Boxes
	Class 210 Total	2,491,472	2,009,800	2,009,800	1,906,103	
216	Miscellaneous Vendors	38,317	25,000	25,000	15,000	Misc. Software & Licenses
216	TBD '21, '22		34,000	34,000	25,000	Economic Impact Analysis Model
	Class 216 Total	38,317	59,000	59,000	40,000	
260	Associated Specialty		30,000	30,000	30,000	Repair & Maintenance
260	Bell & Howell	72,604	70,000	70,000	70,000	Mail Center Equip. Maintenance
260	Palman Electric Inc.		42,200	42,200	42,200	Repair & Maintenance- Electrical
260	Miscellaneous Vendors	15,475	7,800	7,800	7,800	Repair & Maintenance- Misc.
	Class 260 Total	88,079	150,000	150,000	150,000	
266	Qless	27,353				Computer Maintenance & Support
266	Xerox	15,622				Computer Maintenance & Support
266	Miscellaneous Vendors	13,931	62,000	62,000	60,000	Computer Maintenance & Support
	Class 266 Total	56,906	62,000	62,000	60,000	
285	Xerox	9,115				Lease Purchase-Copier Upgrade
285	Miscellaneous Vendors	9,696	90,000	90,000	90,000	Lease Purchases-Copiers/Printers
	Class 285 Total	18,811	90,000	90,000	90,000	
320	Paper Mart	241,213	150,000	150,000	150,000	Misc. Envelopes
320	Miscellaneous Vendors	66,280	119,071	92,071	119,071	Supplies, Paper, Envelopes, etc.
	Class 320 Total	307,493	269,071	242,071	269,071	
325	Miscellaneous Vendors	58,236	40,000	40,000	40,000	Misc. Printing
	Class 325 Total	58,236	40,000	40,000	40,000	
420	Miscellaneous Vendors	417	51,000	51,000		Misc. Office Equipment
	Class 420 Total	417	51,000	51,000		
427	Miscellaneous Vendors	81,552	20,000	20,000	71,000	Computer Equip. & Peripherals
	Class 427 Total	81,552	20,000	20,000	71,000	
430	TransAmerican	62,207	115,000	115,000	121,000	Furniture & Furnishings
	Class 430 Total	62,207	115,000	115,000	121,000	

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program			No.
REVENUE		36	EXECUTIVE DIRECTION & ADMINISTRATION			10
Summary by Fund						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriations (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
02	Water	5,513,466	5,761,237	5,761,237	5,762,121	884
Total		5,513,466	5,761,237	5,761,237	5,762,121	884
Summary of Full Time Positions by Fund						
Fund No. (1)	Fund (2)	Actual Positions 6/30/20 (3)	Fiscal 2021 Budgeted (4)	Increment Run PPE 11/22/20 (5)	Fiscal 2022 Budgeted (6)	Inc. / (Dec.) (Col. 6 less 4) (7)
02	Water	16	17	14	17	
Total Full Time		16	17	14	17	
Summary of Non-Tax Revenues by Fund						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Revenues (3)	Fiscal 2021 Original Budget (4)	Fiscal 2021 Estimate (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
Total						
Selected Associated Capital Projects						
Dept. Where Appropriated (1)	Description (2)	Carry Forward (3)	Fiscal 2021 Original Approp. (GO Only) (4)	Fiscal 2021 Original Approp. (All Other Sources) (5)	Fiscal 2022 Proposed Budget (GO Only) (6)	Fiscal 2022 Proposed Bdgt (All Other Sources) (7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated (1)	Description (2)	Fiscal 2020 Calculated Obligations (3)	Fiscal 2021 Calculated Appropriations (4)	Fiscal 2021 Calculated Obligations (5)	Fiscal 2022 Calculated Budget (6)	Increase or (Decrease) (7)
Finance	Employee Benefits - Civilian	319,650	347,847	348,640	341,857	(6,783)
Finance	Employee Benefits - Uniform					
Total		319,650	347,847	348,640	341,857	(6,783)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	EXECUTIVE DIRECTION & ADMINISTRATION		10	
Fund		No.				
WATER		02				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	832,008	955,737	955,737	902,621	(53,116)
b)	Employee Benefits					
200	Purchase of Services	4,448,071	4,308,000	4,308,000	4,362,000	54,000
300	Materials and Supplies	218,690	332,500	332,500	332,500	
400	Equipment	14,697	165,000	165,000	165,000	
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		5,513,466	5,761,237	5,761,237	5,762,121	884
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	16	17	14	17	
105	Full Time - Uniform					
Total		16	17	14	17	
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
REVENUE				36	EXECUTIVE DIRECTION & ADMINISTRATION			10	
Fund				No.					
WATER				02					
Line No.	Class Code	Title	Salary Range	Fiscal 2020 Actual Pos.	Fiscal 2021 Budgeted Positions	Increment Run -PPE 12/21/20	Fiscal 2022 Budgeted Positions	Annual Salary 7/1/21	Increase (Decrease) (Col. 8 less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	D402	EXECUTIVE OFFICE (360514) Deputy Revenue Commissioner	127,926	1	1	1	1	127,926	
		Subtotal Executive Office		1	1	1	1	127,926	
		ADMINISTRATIVE SERVICES (360515) Administrative Services Unit							
2	1F08	Stores Supervisor	42,769 - 46,786	1	1		1	44,533	
3	1F06	Stores Worker	38,170 - 41,540	1	1	1	1	40,725	
		Subtotal Admin. Services Unit		2	2	1	2	85,258	
		Budget & Fiscal Unit							
4	2L01	Administrative Technician	36,910 - 47,465	1	1	1	1	46,534	
		Subtotal Budget & Fiscal Unit		1	1	1	1	46,534	
		Human Resources Unit							
5	1B25	Departmental Payroll Clerk	38,170 - 41,540	1	1	1			(1)
6	1A04	Clerk 3	40,589 - 44,289				1	43,689	1
7	2H91	Human Resources Professional 2	54,706 - 70,334				1	54,706	1
		Subtotal HR Unit		1	1	1	2	98,395	1
		Outgoing Mail Processing Center							
8	1D41	Data Service Support Clerk	37,067 - 40,288	1					
9	1F20	Mail Center Supervisor	44,833 - 49,200		1				(1)
10	1F22	Mail Operations Manager	54,706 - 70,334	1	1	1	1	61,286	
11	7M07	Office Machinery Equipment Operator	39,379 - 42,914	6	6	6	6	260,584	
		Subtotal OMPC		8	8	7	7	321,870	(1)
		Subtotal Administrative Services		12	12	10	12	552,057	
		TECHNICAL, POLICY & RESEARCH (360516) Data & Research Unit							
12	R551	Director of Data Intelligence	90,947	1	1	1	1	90,947	
13	A620	Data & Research Manager	82,400		1		1	82,400	
		Subtotal Data & Research Unit		1	2	1	2	173,347	
		Technical Staff							
14	2B18	Revenue Collection Representative	41,677 - 45,524	2	2	2	2	89,262	
		Subtotal Technical Staff		2	2	2	2	89,262	
		Subtotal Technical, Policy & Research		3	4	3	4	262,609	
		Total		16	17	14	17	942,592	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department				No.	Program				No.	
REVENUE				36	EXECUTIVE DIRECTION & ADMINISTRATION				10	
Fund				No.						
WATER				02						
Line No.	Class Code	Title	Salary Range	Fiscal 2020 Actual Pos.	Fiscal 2021 Budgeted Positions	Increment Run -PPE 12/21/20	Fiscal 2022 Budgeted Positions	Annual Salary 7/1/21	Inc. (Dec.) (Col. 8 less Col. 6)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
1		Full-time Civilian		16	17	14	17	942,592		
2		Regular Overtime						40,000		
Total Gross Requirements				16	17	14	17	982,592		
Plus: Earned Increment								1,952		
Plus: Longevity								990		
Less: (Vacancy Allowance)								(82,952)		
Total Budget Request								902,621		
Summary of Personal Services										
Line No.	Category	Fiscal 2020		Fiscal 2021			Fiscal 2022		Inc. / (Dec.) in Require. (Col. 9 less Col. 6)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5)
		Actual Positions 6/30/20	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 12/21/20	Budgeted Positions	Department Request		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump Sum				1,000				(1,000)	
2	Full Time - Civilian	16	806,585	17	879,737	14	17	862,621	(17,116)	
3	Full Time - Uniform									
4	Bonus, Gross Adj.									
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		25,423		75,000			40,000	(35,000)	
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total		16	832,008	17	955,737	14	17	902,621	(53,116)	

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2022 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	EXECUTIVE DIRECTION & ADMINISTRATION		10	
Fund		No.				
WATER		02				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal	3,740	4,000	4,000	4,000	
209	Telephone & Communication					
210	Postal Services	4,176,830	4,000,000	4,000,000	4,000,000	
211	Transportation	2,368	7,000	7,000	7,000	
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services	39,400	35,000	40,000	60,000	20,000
251	Professional Svcs. - Information Technology					
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues					
256	Seminar & Training Sessions	200	5,000		34,000	34,000
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges	180,931	227,000	224,881	225,000	119
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software	36,267	23,000	25,119	25,000	(119)
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	8,337	7,000	7,000	7,000	
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		4,448,071	4,308,000	4,308,000	4,362,000	54,000

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2022 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	EXECUTIVE DIRECTION & ADMINISTRATION		10	
Fund		No.				
WATER		02				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety	335				
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory		1,000	1,000	1,000	
318	Janitorial, Laundry & Household	1,425	2,000	2,000	2,000	
320	Office Materials & Supplies	206,684	220,000	220,000	220,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists		30,000	30,000	30,000	
325	Printing	10,245	79,500	79,500	79,500	
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		218,690	332,500	332,500	332,500	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency		1,000			
417	Hospital & Laboratory					
420	Office Equipment	1,278	101,000	100,939	101,000	61
423	Plumbing, AC & Space Heating			1,061	1,000	(61)
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals	5,170				
428	Vehicles					
430	Furniture & Furnishings	8,248	63,000	63,000	63,000	
499	Other Equipment (not otherwise classified)					
Total		14,697	165,000	165,000	165,000	

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2022 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.		Program		No.
REVENUE		36		EXECUTIVE DIRECTION & ADMINISTRATION		10
Fund		No.				
WATER		02				
Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriation (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	39,400	35,000	40,000	60,000	20,000
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	Instant Web LLC	29,400	35,000	35,000	30,000	Disaster Recovery Services
250	Jones Lang LaSalle Americas, Inc.	10,000			5,000	Triplex OM&S
250	To Be Determined '21, '22			5,000	5,000	Misc. Professional Services
250	To Be Determined '22				20,000	Racial Equity Initiative
	Class 250 Total	39,400	35,000	40,000	60,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2022 OPERATING BUDGET				CLASSES OTHER THAN 250s AND 290, BY PROGRAM		
Department		No.		Program		No.
REVENUE		36		EXECUTIVE DIRECTION & ADMINISTRATION		10
Fund		No.				
WATER		02				
Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
210	Pitney Bowes Bank Inc.	4,175,320	3,998,520	3,998,520	3,995,000	Postage
210	Miscellaneous Postage	1,510	1,480	1,480	5,000	Postage Service
	Class 210 Total	4,176,830	4,000,000	4,000,000	4,000,000	
260	Bell & Howell	169,411				Repair and Maintenance
260	Miscellaneous Vendors	11,520	227,000	224,881	225,000	Repair and Maintenance
	Class 260 Total	180,931	227,000	224,881	225,000	
320	Paper Mart	169,783	220,000	220,000		Envelopes
320	Miscellaneous Vendors	36,901			220,000	Office Materials and Supplies
	Class 320 Total	206,684	220,000	220,000	220,000	
325	Miscellaneous Vendors	10,245	79,500	79,500	79,500	Printing
	Class 325 Total	10,245	79,500	79,500	79,500	
420	Miscellaneous Vendors	1,278	101,000	100,939	101,000	Office Equipment
	Class 420 Total	1,278	101,000	100,939	101,000	
430	To Be Determined '21, '22		63,000	63,000	63,000	Office Furniture
430	Miscellaneous Vendors	8,248				Furniture and Furnishing
	Class 430 Total	8,248	63,000	63,000	63,000	

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2022 OPERATING BUDGET				
Department	No.	Program	No.	
REVENUE	36	TAX BILLING, ACCOUNTING & CUSTOMER SERVICE	11	
Program Description				
This program determines which taxes, fees, and fines people owe, lets people know how much to pay, and processes payments and tax returns received.				
Program Objectives				
a) Continue to increase electronic payment and tax return filing with expanded options and functionality. b) Ensure all staff are trained, and prepared to support customers, when implementing the first phase of the new integrated tax system (PRISM). c) Provide customers with increased self-service functionality.				
Performance Measures				
Description	Fiscal 2020 Year-End	Fiscal 2021 Year-to-Date (Q1 + Q2)	Fiscal 2021 Target	Fiscal 2022 Target
(1)	(2)	(3)	(4)	(5)
Percent of real estate tax collected within calendar year	96.3%	tabulated at year-end	96.0%	91.0%
Comments:				
Total dollar amount collected (General Fund)	\$3,865,598,718	\$1,776,257,646	\$3.84B	\$3.75B
Comments:				
Total dollar amount collected (School District)	\$1,317,092,000	\$199,051,440	\$1.25B	\$1.31B
Comments:				
Comments:				
Comments:				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	TAX BILLING, ACCOUNTING & CUSTOMER SERVICE		11	
Summary by Fund						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriations (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
01	General	13,838,069	12,874,114	13,064,169	13,001,813	(62,357)
14	Acute Care Hospital Tax	35,000	45,000	45,000	45,000	
Total		13,873,068	12,919,114	13,109,169	13,046,813	(62,357)
Summary of Full Time Positions by Fund						
Fund No. (1)	Fund (2)	Actual Positions 6/30/20 (3)	Fiscal 2021 Budgeted (4)	Increment Run PPE 12/21/20 (5)	Fiscal 2022 Budgeted (6)	Inc. / (Dec.) (Col. 6 less 4) (7)
01	General	238	258	237	251	(7)
Total Full Time		238	258	237	251	(7)
Summary of Non-Tax Revenues by Fund						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Revenues (3)	Fiscal 2021 Original Budget (4)	Fiscal 2021 Estimate (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
01	General	40,113,032	41,273,000	40,548,000	54,489,000	13,941,000
Total		40,113,032	41,273,000	40,548,000	54,489,000	13,941,000
Selected Associated Capital Projects						
Dept. Where Appropriated (1)	Description (2)	Carry Forward (3)	Fiscal 2021 Original Approp. (GO Only) (4)	Fiscal 2021 Original Approp. (All Other Sources) (5)	Fiscal 2022 Proposed Budget (GO Only) (6)	Fiscal 2022 Proposed Bdgt (All Other Sources) (7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated (1)	Description (2)	Fiscal 2020 Calculated Obligations (3)	Fiscal 2021 Calculated Appropriations (4)	Fiscal 2021 Calculated Obligations (5)	Fiscal 2022 Calculated Budget (6)	Increase or (Decrease) (7)
Finance	Employee Benefits - Civilian	4,714,126	4,603,177	4,691,260	4,657,384	(33,876)
Finance	Employee Benefits - Uniform					
Total		4,714,126	4,603,177	4,691,260	4,657,384	(33,876)

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	TAX BILLING, ACCOUNTING & CUSTOMER SERVICE		11	
Fund		No.				
GENERAL		01				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	12,832,978	12,049,114	12,102,747	12,027,167	(75,581)
b)	Employee Benefits					
200	Purchase of Services	502,069	620,000	729,422	769,646	40,224
300	Materials and Supplies	293,095	180,000	180,000	180,000	
400	Equipment	209,927	25,000	52,000	25,000	(27,000)
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		13,838,069	12,874,114	13,064,169	13,001,813	(62,357)
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	238	258	237	251	(7)
105	Full Time - Uniform					
Total		238	258	237	251	(7)
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)		7,562,349	10,070,000	9,345,000	9,025,000	(320,000)
Federal		4,455	5,000	5,000	5,000	
State						
Other Governments		32,546,228	31,198,000	31,198,000	45,459,000	14,261,000
Other Funds of the City						
Total		40,113,032	41,273,000	40,548,000	54,489,000	13,941,000

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
REVENUE				36	TAX BILLING, ACCOUNTING & CUSTOMER SERVICE			11	
Fund				No.					
GENERAL				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(10)									(10)
ENFORCEMENT DIVISION (360521):									
1	1B10	Account Clerk	38,170 - 41,540	1	1	1	1	40,414	
2	2L32	Administrative Specialist 2	53,368 - 68,619	1	1	1	1	70,044	
3	2B10	Assistant Revenue Collection Manager	50,220 - 64,550	4	4	4	4	214,061	
4	1A04	Clerk 3	40,589 - 44,289	1	1				(1)
5	2B02	Collection Customer Representative	40,589 - 44,289	49	45	49	56	2,248,688	11
6	2B04	Collection Representative Supervisor	42,934 - 55,193	13	12	11	12	658,267	
7	1D41	Data Services Support Clerk	37,067 - 40,288	4	1	4	5	195,667	4
8	2B11	Revenue Collection Manager	60,939 - 78,333	6	6	3	6	271,543	
9	2B18	Revenue Collection Representative	41,677 - 45,524	10	10	12	12	559,188	2
10	2B20	Revenue Collections Officer 1	79,414 - 102,110	1	1		1	86,312	
11	1A37	Service Representative	37,067 - 40,288	6	10	5			(10)
12	2B29	Tax Assessor Supervisor	44,573 -57,301	1					
SUBTOTAL ENFORCEMENT DIVISION				97	92	90	98	4,344,184	6
COMPLIANCE DIVISION (360522):									
13	1B10	Account Clerk	38,170 - 41,540	1	1	1	1	40,414	
14	A620	Admin. of Tax Enforcement and Investigations	97,850	1	1	1	1	97,850	
15	1A04	Clerk 3	40,589 - 44,289	1	1	1	1	45,114	
16	2B02	Collection Customer Representative	40,589 - 44,289	9	10	11	9	393,461	(1)
17	2B04	Collection Representative Supervisor	42,934 - 55,193	2	3	3	1	56,218	(2)
18	1D41	Data Services Support Clerk	37,067 - 40,288		4	1			(4)
19	2B35	Director of Tax Compliance (exempt)	114,900		1		1	114,900	
20	1A03	Office Clerk 2	34,342 - 37,130	2	2	2	2	75,510	
21	2B11	Revenue Collection Manager	60,939 - 78,333	2	2	2	2	151,017	
22	2B18	Revenue Collection Representative	41,677 - 45,524	2	2	1			(2)
23	2B31	Revenue Examiner 1	41,886 - 53,848	5	3	6	1	53,848	(2)
24	2B32	Revenue Examiner 2	53,368 - 68,619	9	10	10	14	1,012,762	4
25	2B33	Revenue Examiner 3	64,837 - 83,355	5	4	4	5	373,965	1
26	2B34	Revenue Examiner 4	74,416 - 95,673	1	1	1	1	96,898	
27	2A05	Revenue Examiner Trainee	50,200	2	5		1	50,200	(4)
28	6E25	Revenue Investigation Supervisor	42,934 - 55,193	3	3	3	3	165,389	
29	6E23	Revenue Investigator	41,677 - 45,524	4	6	6	6	277,895	
30	1A37	Service Representative	37,067 - 40,288			1			
31	2B28	Tax Assessor	42,769 - 46,786	14	13	13	14	622,343	1
32	2B29	Tax Assessor Supervisor	44,573 -57,301	4	5	4	5	289,444	
SUBTOTAL COMPLIANCE DIVISION				67	77	71	68	3,917,228	(9)

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program				No.
REVENUE				36	TAX BILLING, ACCOUNTING & CUSTOMER SERVICE				11
Fund				No.					
GENERAL				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
COLLECTIONS DIVISION (360523/360529):									
33	2A06	Accountant	46,852 - 60,240	12	11	11	16	753,388	5
34	2A05	Accountant Trainee	50,200	2	2	2			(2)
35	2A07	Accounting Supervisor	60,939 - 78,333	3	3	2	3	179,887	
36	2A08	Accounting Transaction Supervisor	64,837 - 83,355			1	1	78,721	1
37	1A22	Clerical Supervisor 2	42,769 - 46,786	1	1	1	1	46,055	
38	2B02	Collection Customer Representative	40,589 - 44,289	9	8	9	10	497,359	2
39	2B04	Collection Representative Supervisor	42,934 - 55,193	2	2	2	2	96,834	
40	1D41	Data Services Support Clerk	37,067 - 40,288	10	10	11	11	448,665	1
41	1B81	Payment Processing Clerk	37,067 - 40,288	8	6	7	6	279,214	
42	1B83	Payment Processing Clerk Supervisor	43,857 - 48,063	3	2	2	2	96,339	
43	2A21	Revenue Accounting Manager	74,416 - 95,673	1	1				(1)
44	2B11	Revenue Collection Manager	60,939 - 78,333	1	1		1	69,575	
45	2B18	Revenue Collection Representative	41,677 - 45,524	2	2	2	2	93,298	
46	2B20	Revenue Collections Officer 1	79,414 - 102,110	1	1	2	1	102,935	
47	2B33	Revenue Examiner 3	64,837 - 83,355	1	1	1	1	83,980	
48	1B82	Senior Payment Processing Clerk	39,379 - 42,914		1	1	1	42,563	
49	1A37	Service Representative	37,067 - 40,288	2	3	1			(3)
SUBTOTAL COLLECTIONS DIVISION				58	55	55	58	2,868,813	3
PHILADELPHIA BEVERAGE TAX UNIT (360526):									
50	2B02	Collection Customer Representative	40,589 - 44,289		1	1			(1)
51	2B18	Revenue Collection Representative	41,677 - 45,524	2	1	2			(1)
52	2B33	Revenue Examiner 3	64,837 - 83,355		1	1			(1)
53	6E25	Revenue Investigation Supervisor	42,934 - 55,193	1	1	1	1	56,418	
54	6E23	Revenue Investigator	41,677 - 45,524	5	6	4	4	269,350	(2)
SUBTOTAL PHILADELPHIA BEVERAGE TAX UNIT				8	10	9	5	325,768	(5)

71-531 (Program Based Budgeting Version)

[illegible]

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department			No.	Program			No.			
REVENUE			36	TAX BILLING, ACCOUNTING & CUSTOMER SERVICE			11			
Fund			No.							
GENERAL			01							
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2020 Actual Pos. 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run -PPE 12/21/20	Fiscal 2022 Budgeted Positions	Annual Salary 7/1/21	Inc. (Dec.) (Col. 8 less Col. 6)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
1		Full Time - Civilian		238	258	237	251	12,960,613	(7)	
2		Overtime - Civilian						200,000		
3		Lump Sum Payouts						75,000		
4		Expenditure Transfer to Acute Care Hospital Assessment Fund						(30,000)		
Total Gross Requirements				238	258	237	251	13,205,613	(7)	
Plus: Earned Increment								95,033		
Plus: Longevity								11,606		
Less: (Vacancy Allowance)								(1,285,085)		
Total Budget Request								12,027,167		
Summary of Personal Services										
Line No.	Category	Fiscal 2020		Fiscal 2021			Fiscal 2022		Inc. / (Dec.) in Require. (Col. 9 less Col. 6)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5)
		Actual Positions 6/30/20	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 12/21/20	Budgeted Positions	Department Request		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump Sum		107,096		85,000			75,000	(10,000)	
2	Full Time - Civilian	238	11,895,347	258	11,837,647	237	251	11,752,167	(85,481)	(7)
3	Full Time - Uniform									
4	Bonus, Gross Adj.		1,079		2,000				(2,000)	
5	PT, Temp/Seas, Bd, SCG		586,610							
6	Overtime - Civilian		239,944		175,000			200,000	25,000	
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress		(3)		100				(100)	
10	H&L, IOD, LT-Sick		2,904		3,000				(3,000)	
11										
12										
Total			238		12,832,978			258	12,102,747	

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2022 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	TAX BILLING, ACCOUNTING & CUSTOMER SERVICE		11	
Fund		No.				
GENERAL		01				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication	118		5,841	5,841	
210	Postal Services	1,886				
211	Transportation	8,887	10,000	1,000	10,000	9,000
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses			6,605	6,605	
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services	189,263	399,000	185,000	184,000	(1,000)
251	Professional Svcs. - Information Technology	150,000	141,000	157,000	160,000	3,000
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues	1,612	2,000	2,000	2,000	
256	Seminar & Training Sessions	2,094	4,000	2,000	2,500	500
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges	61,258	3,000	8,496	12,000	3,504
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software	6,060		426		(426)
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	78,391	61,000	361,054	386,700	25,646
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)	2,500				
Total		502,069	620,000	729,422	769,646	40,224

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2022 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	TAX BILLING, ACCOUNTING & CUSTOMER SERVICE		11	
Fund		No.				
GENERAL		01				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications		1,000			
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel	3,621		1,000	1,000	
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety	45		2,303		(2,303)
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	20,416	14,000	11,697	14,000	2,303
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing	269,013	165,000	165,000	165,000	
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		293,095	180,000	180,000	180,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications	4,506				
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment	36,963				
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals	155,133	25,000	52,000	25,000	(27,000)
428	Vehicles					
430	Furniture & Furnishings	13,325				
499	Other Equipment (not otherwise classified)					
Total		209,927	25,000	52,000	25,000	(27,000)

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2022 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.		Program		No.
REVENUE		36		TAX BILLING, ACCT & CUSTOMER SERVICE		11
Fund		No.				
GENERAL		01				
Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriation (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	339,263	540,000	342,000	344,000	2,000
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	AB+C Creative Intelligence	100,000				Marketing & Outreach for PBT
250	Scotlandyard Security Services	72,560	74,000	25,000	74,000	Professional Security Services
250	Transunion Risk & Alt. Data	10,000		10,000	10,000	Information Database Services
250	Various Vendors	6,703	25,000	150,000	100,000	Professional Services expenses and Petty Cash Expenditures
250	Various Vendors		300,000			Miscellaneous Services - PRISM
	Class 250 Total	189,263	399,000	185,000	184,000	
251	Information Services Partner, Inc.	150,000		157,000		TIPS Programing & Consulting
251	Transunion Risk & Alt. Data Solutions, Inc.		10,000			Public Access Database
251	ISP		9,675			IT Related Expenses (PBT)
251	ISP		121,325		160,000	E-Filing & E-Payment Updates
	Class 251 Total	150,000	141,000	157,000	160,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2022 OPERATING BUDGET				CLASSES OTHER THAN 250s AND 290, BY PROGRAM		
Department		No.		Program		No.
REVENUE		36		TAX BILLING, ACCT & CUSTOMER SERVICE		11
Fund		No.				
GENERAL		01				
Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
260	Palman Electric	13,836				Repair and Maintenance - ITS
260	Smith Construction	39,266		4,953		Repair and Maintenance - ITS
260	Miscellaneous Vendors	8,156	3,000	3,543	12,000	Repair and Maintenance
	Class 260 Total	61,258	3,000	8,496	12,000	
285	Enterprise Holdings, Inc.	77,195	61,000	98	25,000	Vehicle Share Rental
285	Fast Enterprises, LLC			359,280	360,000	Rental Space - ITS
285	Xerox	1,196		1,674	1,700	Equipment Rental
285	Miscellaneous Vendors			2		Miscellaneous Rentals
	Class 285 Total	78,391	61,000	361,054	386,700	
325	Five Thousand Forms	7,887		16,805	17,000	Real Estate Printing Services
325	Triangle Systems	136,211	13,000	2,835	13,000	Tax Coupon Booklets
325	Vanguard Direct, Inc.	35,000	115,000	37,720	40,000	Refuse Printing Services
325	Vanguard Direct, Inc.	78,900		82,960	85,000	Real Estate Printing Services
325	Vanguard Direct, Inc.	11,015		1,075		Miscellaneous Printing Services
325	Miscellaneous Vendors		37,000	23,605	10,000	Printing Services
	Class 325 Total	269,013	165,000	165,000	165,000	
427	Dell Marketing LP	125,225		2,210		Computer Equipment - ITS
427	Dell Marketing LP	3,425				Computer Equipment
427	Xerox	22,340				Computer Equipment - ITS
427	Miscellaneous Vendors	4,143	25,000	49,790	25,000	Computer Equipment
	Class 427 Total	155,133	25,000	52,000	25,000	

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	TAX BILLING, ACCOUNTING & CUSTOMER SERVICE		11	
Fund		No.				
ACUTE CARE HOSPITAL TAX		14				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	30,000	30,000	30,000	30,000	
b)	Employee Benefits					
200	Purchase of Services					
300	Materials and Supplies	5,000	5,000	5,000	5,000	
400	Equipment		10,000	10,000	10,000	
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		35,000	45,000	45,000	45,000	
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)		190,622,605	310,000,000	225,339,340	250,000,000	24,660,660
Federal						
State						
Other Governments						
Other Funds of the City						
Total		190,622,605	310,000,000	225,339,340	250,000,000	24,660,660

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department REVENUE				No. 36	Program TAX BILLING, ACCOUNTING & CUSTOMER SERVICE				No. 11	
Fund ACUTE CARE HOSPITAL TAX				No. 14						
Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2020 Actual Pos. 6/30/20 (5)	Fiscal 2021 Budgeted Positions (6)	Increment Run -PPE 12/21/20 (7)	Fiscal 2022 Budgeted Positions (8)	Annual Salary 7/1/21 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)	
		Expenditure Transfer from General Fund						30,000		
Total Gross Requirements								30,000		
Plus: Earned Increment										
Plus: Longevity										
Less: (Vacancy Allowance)										
Total Budget Request								30,000		
Summary of Personal Services										
Line No. (1)	Category (2)	Fiscal 2020		Fiscal 2021			Fiscal 2022		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/20 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 12/21/20 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum									
2	Full Time - Civilian		30,000		30,000			30,000		
3	Full Time - Uniform									
4	Bonus, Gross Adj.									
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian									
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total			30,000		30,000			30,000		

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2022 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	TAX BILLING, ACCOUNTING & CUSTOMER SERVICE		11	
Fund		No.				
ACUTE CARE HOSPITAL TAX		14				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	5,000	5,000	5,000	5,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		5,000	5,000	5,000	5,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment		10,000	10,000	10,000	
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
Total			10,000	10,000	10,000	

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2022 OPERATING BUDGET				
Department	No.	Program	No.	
REVENUE	36	DELINQUENT TAX COLLECTION	12	
Program Description				
Revenue, in partnership with the Law Department, uses an array of enforcement tools to encourage and compel payment of delinquent taxes, fees, and fines. These tools include sending letters and emails, placing liens on property, placement of accounts with collection agencies, closure of non-compliant businesses, sale of property through Sheriff's Sales, filing suit in both Municipal and Common Pleas Courts, sequestration of the rents from delinquent properties, and administration of payment agreements.				
Program Objectives				
a) Reduce delinquent active principal for Real Estate and Business Taxes. b) Continue to encourage voluntary compliance through early intervention outreach, flexible payment plans, and taxpayer self-service via the Department's new tax system. c) Add a third post-judgment execution vendor to focus on collection from out-of-state taxpayers. d) Pursue delinquent accounts that also benefit from the 10-year Real Estate Tax Abatement, by notifying them that their abatements will be revoked if they fail to resolve their tax delinquency.				
Performance Measures				
Description	Fiscal 2020 Year-End	Fiscal 2021 Year-to-Date (Q1 + Q2)	Fiscal 2021 Target	Fiscal 2022 Target
(1)	(2)	(3)	(4)	(5)
Percent change in delinquent principal outstanding - Real Estate Tax	4.8%	tabulated at year-end	0.0%	0.0%
Comments: This represents real estate taxes for active periods. Active periods being defined as the last 10 years for real estate.				
Percent delinquent Real Estate Tax accounts in payment agreements	26.7%	tabulated at year-end	27.0%	25.0%
Comments: This measure consists of active periods. Active periods are defined as the last 10 years for real estate. The calculation divides the number of real estate accounts with payment agreement by the total number of delinquent real estate accounts.				
Comments:				
Comments:				
Comments:				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program			No.
REVENUE		36	DELINQUENT TAX COLLECTION			12
Summary by Fund						
Fund No.	Fund	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	6,991,682	7,872,492	7,607,374	5,742,241	(1,865,133)
08	Grants	11,017,789	17,475,000	14,400,000	16,650,000	2,250,000
Total		18,009,471	25,347,492	22,007,374	22,392,241	384,867
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/20	Fiscal 2021 Budgeted	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	89	97	83	72	(25)
Total Full Time		89	97	83	72	(25)
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
08	Grants Revenue	11,910,995				
Total		11,910,995				
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2021 Original Approp. (GO Only)	Fiscal 2021 Original Approp. (All Other Sources)	Fiscal 2022 Proposed Budget (GO Only)	Fiscal 2022 Proposed Bdgt (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2020 Calculated Obligations	Fiscal 2021 Calculated Appropriations	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	2,255,048	2,173,900	2,173,956	1,360,990	(812,966)
Finance	Employee Benefits - Uniform					
Total		2,255,048	2,173,900	2,173,956	1,360,990	(812,966)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	DELINQUENT TAX COLLECTION		12	
Fund		No.				
GENERAL		01				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	5,810,192	5,557,492	5,516,200	3,459,241	(2,056,959)
b)	Employee Benefits					
200	Purchase of Services	1,152,684	2,279,000	2,055,174	2,247,000	191,826
300	Materials and Supplies	20,008	36,000	36,000	36,000	
400	Equipment	8,798				
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		6,991,682	7,872,492	7,607,374	5,742,241	(1,865,133)
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	89	97	83	72	(25)
105	Full Time - Uniform					
Total		89	97	83	72	(25)
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program				No.
REVENUE				36	DELINQUENT TAX COLLECTION				12
Fund				No.					
GENERAL				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(4)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	6/30/20	Positions	12/21/20	Positions	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
DELINQUENT COLLECTIONS (360531)									
Technical/Administrative Unit:									
1	2L10	Administrative Assistant	41,886 - 53,848	1	1	1	1	55,073	
2	2L01	Administrative Technician	36,910 - 47,465	1	1	1	1	36,910	
3	1D41	Data Services Support Clerk	37,067 - 40,288	1	1	1	1	37,067	
4	E695	Director of Collections/Executive Assistant	90,000	1	1	1	1	90,000	
5	R551	Research Analyst	85,284		1	1	1	85,284	
6	2B20	Revenue Collection Officer 1	79,414 - 102,110	1	1	1	1	103,935	
Subtotal Technical/Administrative Unit				5	6	6	6	408,269	
Outside Collection Agencies Unit:									
7	2L32	Administrative Specialist 2	53,368 - 68,619	1	1	1	1	69,444	
8	1D41	Data Services Support Clerk	37,067 - 40,288	2	2	1	2	76,917	
9	S217	Senior Legal Assistant	52,530	1	1	1			(1)
Subtotal Outside Collection Agencies Unit				4	4	3	3	146,361	(1)
CAL/Revocation Unit:									
10	2B32	Revenue Examiner 2	53,368 - 68,619	2	2	2	2	123,243	
11	2B49	Tax Analyst Trainee	37,983 - 48,833	1	1		1	25,322	
12	2B50	Tax Analyst 1	41,886 - 53,848		1	1			(1)
13	2B51	Tax Analyst 2	53,368 - 68,619	4	4	4	5	304,299	1
14	2B55	Tax Collections Coordinator	64,837 - 83,355	1	1	1	1	70,091	
Subtotal CAL/Revocation Unit				8	9	8	9	522,955	
*Tax Clearance Unit:									
15	2B02	Collection Customer Representative	40,589 - 44,289				4	172,846	4
16	2B04	Collection Representative Supervisor	42,934 - 55,193				1	55,818	1
17	1D41	Data Services Support Clerk	37,067 - 40,288				1	40,288	1
18	2B18	Revenue Collection Representative	41,677 - 45,524				1	46,349	1
Subtotal Tax Clearance Unit							7	315,301	7
Total Delinquent Collections (360531)									
				17	19	17	25	1,392,886	6
*Moved from Program #11									

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
REVENUE				36	DELINQUENT TAX COLLECTION			12	
Fund				No.					
GENERAL				01					
Line	Class	Title	Salary Range	Fiscal 2020	Fiscal 2021	Increment	Fiscal 2022	Annual	Increase
No.	Code		(in dollars)	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
LEGAL SERVICES - LAW DEPARTMENT - TAX & REVENUE UNIT (360532)									
Administration:									
19	2L01	Administrative Technician	36,910 - 47,465	1	1	1	1	48,490	
20	L153	Legal Assistant	26,352 - 39,527	1	1	1			(1)
21	L155	Legal Assistant Supervisor	39,527 - 51,056	1	1	1			(1)
22	C130	Chief Deputy City Solicitor	143,220	1	1	1			(1)
Subtotal Administration Unit				4	4	4	1	48,490	(3)
Mass Revenue Litigation Unit:									
23	2L01	Administrative Technician	36,910 - 47,465	1	1	1	1	48,480	
24	A451	Assistant City Solicitor	50,938 - 70,231	1					
25	A452	Assistant City Solicitor 2	69,300		1				(1)
26	2B02	Collection Customer Representative	40,589 - 44,289		1		2	92,298	1
27	2B04	Collection Representative Supervisor	42,934 - 55,193	1	1	1	1	56,218	
28	1D41	Data Service Support Clerk	37,067 - 40,288	1	1	1	1	38,218	
29	D580	Div. Deputy City Solicitor	76,859 - 111,445	1	1				(1)
30	L153	Legal Assistant	26,352 - 39,527	1	1	1			(1)
31	2B18	Revenue Collection Representative	41,677 - 45,524	1	2	2	1	46,149	(1)
32	1A37	Service Representative	37,067 - 40,288	1					
33	2B49	Tax Analyst Trainee	37,983 - 48,833		1	1			(1)
34	2B50	Tax Analyst 1	41,886 - 53,848	1	1	1			(1)
35	2B51	Tax Analyst 2	53,368 - 68,619	2	2	2	4	244,018	2
36	2B55	Tax Collections Coordinator	64,837 - 83,355	1	1	1	1	84,980	
Subtotal Mass Revenue Litigation Unit				12	14	11	11	610,361	(3)
Major Tax Division:									
37	2L01	Administrative Technician	36,910 - 47,465	1	1	1	1	48,690	
38	A451	Assistant City Solicitor	50,938 - 70,231		3	1			(3)
39	A452	Assistant City Solicitor 2	69,300	1	2	1			(2)
40	1A04	Clerk 3	40,589 - 44,289	1	1		1	45,314	
41	2B02	Collection Customer Representative	40,589 - 44,289	1	1	1	1	41,824	
42	1D41	Data Service Support Clerk	37,067 - 40,288	2	2	2	2	77,377	
43	D210	Deputy City Solicitor	58,193 - 85,093	3	3	3			(3)
44	D215	Deputy City Solicitor 2	58,490 - 91,670	2		2			
45	D580	Divisional Deputy City Solicitor	76,859 - 111,445	1	1	1			(1)
46	L153	Legal Assistant	26,352 - 39,527	1	3	1			(3)
47	1A03	Office Clerk 2	34,342 - 37,130	1	1	1	1	34,342	
48	2B18	Revenue Collection Representative	41,677 - 45,524	3	2	2	2	81,734	
49	S217	Senior Legal Asstistant Supervisor	52,530	1	1	1			(1)
50	2B49	Tax Analyst Trainee	37,983 - 48,833	1		1	1	48,833	1
51	2B50	Tax Analyst 1	41,886 - 53,848	1	1	1	1	47,865	
52	2B51	Tax Analyst 2	53,368 - 68,619	7	8	6	7	462,825	(1)
53	2B55	Tax Collections Coordinator	64,837 - 83,355	2	2	2	2	157,445	
Subtotal Major Tax Division				29	32	27	19	1,046,249	(13)

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
REVENUE				36	DELINQUENT TAX COLLECTION			12	
Fund				No.					
GENERAL				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(4)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	6/30/20	Positions	12/21/20	Positions	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77		Real Estate Tax Division:							
	2L10	Administrative Assistant	41,886 - 53,848	1	1	1	1	54,473	
	2L32	Administrative Specialist 2	53,368 - 68,619	1	1				(1)
	2L01	Administrative Technician	36,910 - 47,465	1	1	1	1	48,690	
	A451	Assistant City Solicitor	50,938 - 70,231	2	2	2			(2)
	2B02	Collection Customer Representative	40,589 - 44,289	1	1	1	1	45,114	
	1D41	Data Service Support Clerk	37,067 - 40,288	3	3	3	3	122,289	
	D210	Deputy City Solicitor	58,193 - 85,093	2	2	2			(2)
	D580	Div. Deputy City Solicitor	76,859 - 111,445	1	1	1			(1)
	2A01	Financial Technician	37,983 - 48,833	1	1	1	1	49,508	
	L153	Legal Assistant	26,352 - 39,527	1	2	1			(2)
	L155	Legal Assistant Supervisor	39,527 - 51,056	1	1	1			(1)
	1F20	Mail Center Supervisor	44,833 - 49,200	1	1	1	1	50,625	
	2B18	Revenue Collection Representative	41,677 - 45,524	2	2	2	2	92,498	
	7A03	Semi-Skilled Laborer	37,067 - 40,288	1	1	1	1	40,913	
	2B51	Tax Analyst 2	53,368 - 68,619	1	1	1	1	69,644	
	2B55	Tax Collections Coordinator	64,837 - 83,355	1	1		1	64,837	
	Subtotal Real Estate Tax Division			21	22	19	13	638,591	(9)
	Sequestration Group:								
	2L20	Administrative Officer	54,706 - 70,334	1	1	1	1	71,559	
	2B02	Collection Customer Representative	40,589 - 44,289	1	2	1	2	85,503	
	L153	Legal Assistant	26,352 - 39,527	2	2	2			(2)
	2B18	Revenue Collection Representative	41,677 - 45,524	1					
	S201	Senior Attorney	106,090 - 134,110	1	1	1			(1)
	Subtotal Sequestration Group			6	6	5	3	157,062	(3)
	Use & Occupancy Tax Group:								
	L153	Legal Assistant	26,352 - 39,527	2	2	2			(2)
	L155	Legal Assistant Supervisor	39,527 - 51,056	1	1	1			(1)
	S201	Senior Attorney	106,090 - 134,110	1	1	1			(1)
	Subtotal Use & Occupancy Tax Group			4	4	4			(4)
	Total Legal Services (360532)			72	78	66	47	2,500,753	(31)
Program Total			89	97	83	72	3,893,639	(25)	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100						
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM						
Department				No.	Program				No.		
REVENUE				36	DELINQUENT TAX COLLECTION				12		
Fund				No.							
GENERAL				01							
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2020 Actual Pos. 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run -PPE 12/21/20	Fiscal 2022 Budgeted Positions	Annual Salary 7/1/21	Inc. (Dec.) (Col. 8 less Col. 6)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)		
1		Full Time - Civilian		89	97	83	72	3,893,639	(25)		
2		Overtime - Civilian						25,000			
Total Gross Requirements				89	97	83	72	3,918,639	(25)		
Plus: Earned Increment								18,098			
Plus: Longevity								1,904			
Less: (Vacancy Allowance)								(479,400)			
Total Budget Request								3,459,241			
Summary of Personal Services											
Line No.	Category	Fiscal 2020		Fiscal 2021			Fiscal 2022		Inc. / (Dec.) in Require.	Inc. / (Dec.) in Bud. Pos.	
		Actual Positions 6/30/20	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 12/21/20	Budgeted Positions	Department Request	(Col. 9 less Col. 6)	(Col. 8 less Col. 5)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
1	Lump Sum		12,399		13,027				(13,027)		
2	Full Time - Civilian	89	5,690,255	97	5,485,632	83	72	3,434,241	(2,051,391)	(25)	
3	Full Time - Uniform										
4	Bonus, Gross Adj.		1,917								
5	PT, Temp/Seas, Bd, SCG		96,165								
6	Overtime - Civilian		5,475		17,541			25,000			7,459
7	Overtime - Uniform										
8	Unused Uniform Leave										
9	Shift/Stress										
10	H&L, IOD, LT-Sick		3,981								
11											
12											
Total			89		5,810,192			97			5,516,200
71-53J (Program Based Budgeting Version)											

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2022 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	DELINQUENT TAX COLLECTION		12	
Fund		No.				
GENERAL		01				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication	60				
210	Postal Services	38				
211	Transportation	2,414	4,000	1,000	4,000	3,000
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities		3,000			
250	Professional Services	1,013,389	2,190,000	1,935,791	2,162,000	226,209
251	Professional Svcs. - Information Technology	117,718	67,000	107,000	67,000	(40,000)
252	Accounting & Auditing Services					
253	Legal Services	12,000				
254	Mental Health & Intellectual Disability Services					
255	Dues	370	4,000	1,500	2,500	1,000
256	Seminar & Training Sessions	3,413	5,000	3,500	5,000	1,500
257	Architectural & Engineering Services					
258	Court Reporters	1,756	5,000	5,000	5,000	
259	Arbitration Fees					
260	Repair & Maintenance Charges		1,000	1,232	1,300	68
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software	564				
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees	62				
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	900		151	200	49
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		1,152,684	2,279,000	2,055,174	2,247,000	191,826

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2022 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	DELINQUENT TAX COLLECTION		12	
Fund		No.				
GENERAL		01				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	1,973	8,000	8,000	8,000	
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	16,999	28,000	28,000	28,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing	1,036				
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		20,008	36,000	36,000	36,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings	8,798				
499	Other Equipment (not otherwise classified)					
Total		8,798				

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2022 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department			No.	Program		No.
REVENUE			36	DELINQUENT TAX COLLECTION		12
Fund			No.			
GENERAL			01			
Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriation (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	1,144,863	2,262,000	2,047,791	2,234,000	186,209
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	AAL Acquest Corp	207,815	540,000	300,000	540,000	Tax Info. Cert. Sheriff Sales
250	B&R Professional Services			5,000	5,000	Subpoena and Complaint Services
250	FSS Acquisition Co LLC	50,000	191,000		191,000	Writ Services
250	GSB&B, LLC	50,000	50,000	50,000	50,000	Sequestrators
250	it's Done! Courier	1,000	191,000		191,000	Writ Services
250	LTS Acquisition Co. LLC	123,390	540,000	300,000	540,000	Tax Info. Cert. Sheriff Sales
250	PA Constable	6,075	40,000	40,000	40,000	Phila. Municipal Court Services
250	Philadelphia Writ Service Inc.	266,089	267,000	75,000		Writ Services
250	RCDH of Pennsylvania Inc.	200,000		200,000	200,000	Outside Appraiser Services
250	TransUnion Risk and Alter. Data Solutions, Inc.	14,280	21,000	15,601	18,000	Public Access Database Services
250	The Tyler Firm	30,000				Writ Services
250	Various Vendors	6,111		56,000	27,810	Non-contracted County Complaint, Judgement and Transcript fees
250	Petty Cash & Other Reimbursements	58,629	53,000	53,000	25,000	Non-contracted Professional Services & Reimbursable Employee expenses
250	TBD '21, '22			574,000	267,000	Writ Services
250	TBD '21		29,810			Tax Info. Cert. Sheriff Sales
250	TBD '21, '22		267,190	267,190	67,190	Outside Appraiser Services
	Class 250 Total	1,013,389	2,190,000	1,935,791	2,162,000	
251	Acumen Group Incorporated	86,113	60,000	100,000	60,000	Law Document Management
251	West Publishing Corporation	31,605				Judgement Notices Updates
251	West Publishing Corporation		7,000	500	500	Online Legal Services
251	TBD '21, '22			6,500	6,500	Misc. Professional IT Services
	Class 251 Total	117,718	67,000	107,000	67,000	
253	Stephanie Kammer Heiman	12,000				Income Tax Regulation Compilation
	Class 253 Total	12,000				
258	Miscellaneous Vendors	1,756	5,000	5,000	5,000	Court Report/Transcript Services
	Class 258 Total	1,756	5,000	5,000	5,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	DELINQUENT TAX COLLECTION		12	
Fund		No.				
GRANTS		08				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services					
b)	Employee Benefits					
200	Purchase of Services	11,017,789	17,475,000	14,400,000	16,650,000	2,250,000
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		11,017,789	17,475,000	14,400,000	16,650,000	2,250,000
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State			150,000	150,000	150,000	
Other Governments		11,910,995	17,325,000	14,250,000	16,500,000	2,250,000
Other Funds of the City						
Total		11,910,995	17,475,000	14,400,000	16,650,000	2,250,000

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA			GRANT INFORMATION SUMMARY WITHIN PROGRAM			
FISCAL 2022 OPERATING BUDGET						
Department REVENUE		No. 36	Program DELINQUENT TAX COLLECTION		No. 12	
Fund GRANTS		No. 08				
Funding Sources		Grant Title		Grant Number	Index Code	
	Federal	DELINQUENT TAX COLLECTION PROGRAM		G36L05	360533	
	State	Award Period		Type of Grant		
X	Other Govt.	7/1/20 - 6/30/22		REIMBURSEMENT		
	Local (Non-Govt.)	Grant Objective				
<p>Commissions for collection of delinquent taxes, fees, and fines.</p>						
Summary by Class						
Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriations (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmts.					
	Class 187 - Worker's Comp. - Disability					
	Class 188 - Worker's Comp. - Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services	11,017,789	17,325,000	14,250,000	16,500,000	2,250,000
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		11,017,789	17,325,000	14,250,000	16,500,000	2,250,000
Summary by Funding Source						
Code (1)	Category (2)	Fiscal 2020 Actual Revenue (3)	Fiscal 2021 Original Budget (4)	Fiscal 2021 Estimated Revenue (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
100	Federal					
200	State					
300	Other Governments	11,910,995	17,325,000	14,250,000	16,500,000	2,250,000
400	Local (Non-Governmental)					
Total		11,910,995	17,325,000	14,250,000	16,500,000	2,250,000
Summary of Positions						
Code (1)	Category (2)	Actual Pos. 6/30/20 (3)	Fiscal 2021 Budgeted Pos. (4)	Incr. Run PPE 12/21/20 (5)	Fiscal 2022 Budgeted Pos. (6)	Inc. / (Dec.) (Col. 6 less Col. 4) (7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						

CITY OF PHILADELPHIA			GRANT INFORMATION SUMMARY WITHIN PROGRAM			
FISCAL 2022 OPERATING BUDGET						
Department REVENUE		No. 36	Program DELINQUENT TAX COLLECTION		No. 12	
Fund GRANTS		No. 08				
Funding Sources		Grant Title		Grant Number	Index Code	
	Federal	DELINQUENT TAX COLLECTION PROGRAM		G36216	360534	
X	State	Award Period		Type of Grant		
	Other Govt.	7/1/21 - 6/30/22		REIMBURSEMENT		
	Local (Non-Govt.)	Grant Objective				
<p>Collect sales tax refunds due the City of Philadelphia from the Commonwealth.</p>						
Summary by Class						
Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriations (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmts.					
	Class 187 - Worker's Comp. - Disability					
	Class 188 - Worker's Comp. - Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services		150,000	150,000	150,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total			150,000	150,000	150,000	
Summary by Funding Source						
Code (1)	Category (2)	Fiscal 2020 Actual Revenue (3)	Fiscal 2021 Original Budget (4)	Fiscal 2021 Estimated Revenue (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
100	Federal					
200	State		150,000	150,000	150,000	
300	Other Governments					
400	Local (Non-Governmental)					
Total			150,000	150,000	150,000	
Summary of Positions						
Code (1)	Category (2)	Actual Pos. 6/30/20 (3)	Fiscal 2021 Budgeted Pos. (4)	Incr. Run PPE 12/21/20 (5)	Fiscal 2022 Budgeted Pos. (6)	Inc. / (Dec.) (Col. 6 less Col. 4) (7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						

71-53P (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2022 OPERATING BUDGET				
Department	No.	Program	No.	
REVENUE	36	TAXPAYER ASSISTANCE & CREDIT PROGRAMS	13	
Program Description				
Revenue provides tax relief to individual homeowners and business taxpayers through this program.				
Program Objectives				
a) Continue timely processing of 10,000 applications received annually. b) Collaborate with internal and external stakeholders to increase awareness and access to Revenue assistance programs.				
Performance Measures				
Description	Fiscal 2020 Year-End	Fiscal 2021 Year-to-Date (Q1 + Q2)	Fiscal 2021 Target	Fiscal 2022 Target
(1)	(2)	(3)	(4)	(5)
Percent of eligible homeowners receiving relief	80.2%	tabulated at year-end	80.0%	80.0%
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program			No.
REVENUE		36	TAXPAYER ASSISTANCE & CREDIT PROGRAMS			13
Summary by Fund						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriations (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
01	General	1,113,995	524,932	905,097	803,209	(101,888)
Total		1,113,995	524,932	905,097	803,209	(101,888)
Summary of Full Time Positions by Fund						
Fund No. (1)	Fund (2)	Actual Positions 6/30/20 (3)	Fiscal 2021 Budgeted (4)	Increment Run PPE 12/21/20 (5)	Fiscal 2022 Budgeted (6)	Inc. / (Dec.) (Col. 6 less 4) (7)
01	General	7	6	6	8	2
Total Full Time		7	6	6	8	2
Summary of Non-Tax Revenues by Fund						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Revenues (3)	Fiscal 2021 Original Budget (4)	Fiscal 2021 Estimate (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
Total						
Selected Associated Capital Projects						
Dept. Where Appropriated (1)	Description (2)	Carry Forward (3)	Fiscal 2021 Original Approp. (GO Only) (4)	Fiscal 2021 Original Approp. (All Other Sources) (5)	Fiscal 2022 Proposed Budget (GO Only) (6)	Fiscal 2022 Proposed Bdgt (All Other Sources) (7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated (1)	Description (2)	Fiscal 2020 Calculated Obligations (3)	Fiscal 2021 Calculated Appropriations (4)	Fiscal 2021 Calculated Obligations (5)	Fiscal 2022 Calculated Budget (6)	Increase or (Decrease) (7)
Finance	Employee Benefits - Civilian	150,411	118,070	136,167	173,266	37,098
Finance	Employee Benefits - Uniform					
Total		150,411	118,070	136,167	173,266	37,098

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	TAXPAYER ASSISTANCE & CREDIT PROGRAMS		13	
Fund		No.				
GENERAL		01				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	381,995	413,932	356,097	442,209	86,112
b)	Employee Benefits					
200	Purchase of Services	732,000	110,000	548,000	360,000	(188,000)
300	Materials and Supplies		1,000	1,000	1,000	
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,113,995	524,932	905,097	803,209	(101,888)
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	7	6	6	8	2
105	Full Time - Uniform					
Total		7	6	6	8	2
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
REVENUE				36	TAXPAYER ASSISTANCE & CREDIT PROGRAMS			13	
Fund				No.					
GENERAL				01					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(4)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
TAXPAYER ASSISTANCE & CREDIT PROGRAM (360540)									
1	2B10	Assistant Revenue Collection Manager	50,220 - 64,550	1	1	1	1	65,375	
2	2B02	Collection Customer Representative	40,589 - 44,289	3	2	3	3	126,727	1
3	2B04	Collection Representative Supervisor	42,934 - 55,193				1	56,018	1
4	2B18	Revenue Collection Representative	41,677 - 45,524		1				(1)
5	1A37	Service Representative	37,067 - 40,288	1	1		1	42,449	
6	2B40	Tax and Revenue Conferee	63,256 - 81,322	1		1	1	72,905	1
7	A620	Taxpayer Assistance Program Director	72,450	1	1	1	1	72,450	
Program Total				7	6	6	8	435,924	2

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department				No.	Program				No.	
REVENUE				36	TAXPAYER ASSISTANCE & CREDIT PROGRAMS				13	
Fund				No.						
GENERAL				01						
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2020 Actual Pos. 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run -PPE 12/21/20	Fiscal 2022 Budgeted Positions	Annual Salary 7/1/21	Inc. (Dec.) (Col. 8 less Col. 6)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
1		Full Time Civilian		7	6	6	8	435,924	2	
2		Overtime - Civilian						5,000		

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2022 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	TAXPAYER ASSISTANCE & CREDIT PROGRAMS		13	
Fund		No.				
GENERAL		01				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
210	Postal Services					
211	Transportation					
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services	732,000	110,000	548,000	360,000	(188,000)
251	Professional Svcs. - Information Technology					
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues					
256	Seminar & Training Sessions					
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges					
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other					
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		732,000	110,000	548,000	360,000	(188,000)

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2022 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	TAXPAYER ASSISTANCE & CREDIT PROGRAMS		13	
Fund		No.				
GENERAL		01				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel		1,000			
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies			1,000	1,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total			1,000	1,000	1,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
Total						

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2022 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department			No.	Program		No.
REVENUE			36	TAXPAYER ASSISTANCE & CREDIT PGRMS		13
Fund			No.			
GENERAL			01			
		Fiscal 2020	Fiscal 2021	Fiscal 2021	Fiscal 2022	Increase
Class	Description	Actual	Original	Estimated	Department	or
(1)	(2)	Obligations	Appropriation	Obligations	Request	(Decrease)
		(3)	(4)	(5)	(6)	(7)
250s	Professional Services (250-254, 257-259)	732,000	110,000	548,000	360,000	(188,000)
290	Payments for Care of Individuals					
Minor	Name of Contractor	Fiscal 2020	Fiscal 2021	Fiscal 2021	Fiscal 2022	Describe purpose or scope of
Object	or Provider	Actual	Original	Estimated	Department	service provided. Include, if
Code		Obligations	Appropriation	Obligations	Request	applicable, unit cost of service.
250	AB+C Creative Intelligence	350,000				EITC Marketing Services
250	Campaign for Working Families	292,000		438,000		EITC Tax Pre & Marketing Svc
250	Pathways PA, Inc.	30,000				EITC Tax Pre & Marketing Svc
250	Vanguard Direct Inc.	60,000	60,000	60,000	60,000	Homestead Program
250	TBD '21		50,000	50,000		Expanded Outreach
250	TBD '22				300,000	EITC Tax Prep & Marketing Svc
	Class 250 Total	732,000	110,000	548,000	360,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2022 OPERATING BUDGET				
Department	No.	Program	No.	
REVENUE	36	WATER BILLING, ACCT. & CUSTOMER SRVC.	14	
Program Description				
This program determines which water, sewer, and stormwater charges customers owe, lets people know how much to pay, and processes payments received.				
Program Objectives				
a) Maintain the percentage of water bills paid on-time while customers continue to recover from the pandemic through continued outreach about assistance programs and expansion of e-pay services. b) Continue to reduce internal billing costs by increasing e-pay and e-bill adoption. c) Select a vendor to assess the lifespan of the current water billing system (Basis2), define replacement requirements, and prepare the Scope of Work for a future Request for Proposals to replace Basis2.				
Performance Measures				
Description	Fiscal 2020 Year-End	Fiscal 2021 Year-to-Date (Q1 + Q2)	Fiscal 2021 Target	Fiscal 2022 Target
(1)	(2)	(3)	(4)	(5)
Percent of water bills paid in 90 days	86.6%	84.9%	84.0%	84.0%
Comments:				
Dollar amount of water bills collected	\$649,545,202	\$339,632,911	\$643,717,340	\$683,767,340
Comments:				
Comments:				
Comments:				
Comments:				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	WATER BILLING, ACCT. & CUSTOMER SRVC.		14	
Summary by Fund						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriations (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
02	Water	7,581,766	8,769,888	8,889,000	8,678,817	(210,183)
Total		7,581,766	8,769,888	8,889,000	8,678,817	(210,183)
Summary of Full Time Positions by Fund						
Fund No. (1)	Fund (2)	Actual Positions 6/30/20 (3)	Fiscal 2021 Budgeted (4)	Increment Run PPE 12/21/20 (5)	Fiscal 2022 Budgeted (6)	Inc. / (Dec.) (Col. 6 less 4) (7)
02	Water	139	158	134	158	
Total Full Time		139	158	134	158	
Summary of Non-Tax Revenues by Fund						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Revenues (3)	Fiscal 2021 Original Budget (4)	Fiscal 2021 Estimate (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
02	Water	647,419,097	643,717,340	643,717,340	683,767,340	40,050,000
Total		647,419,097	643,717,340	643,717,340	683,767,340	40,050,000
Selected Associated Capital Projects						
Dept. Where Appropriated (1)	Description (2)	Carry Forward (3)	Fiscal 2021 Original Approp. (GO Only) (4)	Fiscal 2021 Original Approp. (All Other Sources) (5)	Fiscal 2022 Proposed Budget (GO Only) (6)	Fiscal 2022 Proposed Bdgt (All Other Sources) (7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated (1)	Description (2)	Fiscal 2020 Calculated Obligations (3)	Fiscal 2021 Calculated Appropriations (4)	Fiscal 2021 Calculated Obligations (5)	Fiscal 2022 Calculated Budget (6)	Increase or (Decrease) (7)
Finance	Employee Benefits - Civilian	2,626,640	2,684,492	2,868,419	2,669,800	(198,619)
Finance	Employee Benefits - Uniform					
Total		2,626,640	2,684,492	2,868,419	2,669,800	(198,619)

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	WATER BILLING, ACCT. & CUSTOMER SRVC.		14	
Fund		No.				
WATER		02				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	6,824,828	7,302,888	7,422,000	7,265,817	(156,183)
b)	Employee Benefits					
200	Purchase of Services	461,223	557,000	557,000	503,000	(54,000)
300	Materials and Supplies	117,751	201,000	201,000	201,000	
400	Equipment	177,964	709,000	709,000	709,000	
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		7,581,766	8,769,888	8,889,000	8,678,817	(210,183)
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	139	158	134	158	
105	Full Time - Uniform					
Total		139	158	134	158	
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)		647,419,097	643,717,340	643,717,340	683,767,340	40,050,000
Federal						
State						
Other Governments						
Other Funds of the City						
Total		647,419,097	643,717,340	643,717,340	683,767,340	40,050,000

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
REVENUE				36	WATER BILLING, ACCT. & CUSTOMER SRVC.			14	
Fund				No.					
WATER				02					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(4)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
WATER REVENUE BUREAU (360551)									
Accounting Unit									
1	1B10	Account Clerk	38,170 - 41,540	2	2	2	2	78,147	
2	2A06	Accountant	46,862 - 60,240	11	11	10	13	654,650	2
3	2A05	Accountant/Revenue Examiner Trainee	50,200	1	2				(2)
4	2A07	Accounting Supervisor	60,939 - 78,333	4	4	4	4	294,394	
5	2A08	Accounting Transaction Supervisor	64,837 - 83,355	3	3	3	3	245,163	
6	1A22	Clerical Supervisor 2	42,769 - 46,786	1	1		1	41,930	
7	1A04	Clerk 3	40,589 - 44,289	11	11	11	11	465,544	
8	1D41	Data Service Support Clerk	37,067 - 40,288	1	1	1	1	39,225	
9	2A01	Financial Technician	37,983 - 48,833	2	2	2	2	90,432	
10	2A21	Revenue Accounting Manager	74,416 - 95,673	1	1	1	1	93,797	
Subtotal Accounting Unit				37	38	34	38	2,003,282	
Administrative Operations Unit									
11	2L11	Administrative Assistant (Confidential)	42,934 - 55,193	1	1	1	1	55,193	
12	1D59	Computer User Support Specialist	43,857 - 48,063	2					
13	2B21	Revenue Collection Officer 2	92,407 - 118,800	1	1	1	1	118,800	
Subtotal Administrative Operations Unit				4	2	2	2	173,993	
Collection Operations Unit									
14	2B10	Assistant Revenue Collection Manager	50,220 - 64,550		1	1	1	50,220	
15	2B02	Collection Customer Representative	40,589 - 44,289	15	16	15	22	868,280	6
16	2B04	Collection Representative Supervisor	42,934 - 55,193	3	5	4	5	250,791	
17	1D41	Data Service Support Clerk	37,067 - 40,288	5	5	4	5	195,841	
18	2B11	Revenue Collection Manager	60,939 - 78,333		1	1	1	68,269	
19	2B18	Revenue Collection Representative	41,677 - 45,524	6	4	4	4	175,924	
20	1A37	Service Representative	37,067 - 40,288		6				(6)
Subtotal Collection Operations Unit				29	38	29	38	1,609,325	
Customer Operations Unit									
21	1A22	Clerical Supervisor 2	42,769 - 46,786	1		1	1	46,786	1
22	2B02	Collection Customer Representative	40,589 - 44,289	19	20	19	24	955,610	4
23	2B04	Collection Representative Supervisor	42,934 - 55,193	3	3	3	3	150,475	
24	1D41	Data Service Support Clerk	37,067 - 40,288	3	4	3	4	153,647	
25	2B11	Revenue Collection Manager	60,939 - 78,333	1	1	1	1	68,269	
26	1A37	Service Representative	37,067 - 40,288	3	5	2			(5)
Subtotal Customer Operations Unit				30	33	29	33	1,374,787	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
REVENUE				36	WATER BILLING, ACCT. & CUSTOMER SRVC.			14	
Fund				No.					
WATER				02					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(10)									(10)
Technical Operations Unit									
27	2B02	Collection Customer Representative	40,589 - 44,289	2	2	2	2	80,732	
28	1D41	Data Service Support Clerk	37,067 - 40,288	3	3	3	3	117,675	
29	6E26	Revenue Investigation Manager	47,081 - 60,534		1		1	53,808	
30	6E25	Revenue Investigation Supervisor	38,708 - 49,761	2	2	2	2	102,209	
31	6E23	Revenue Investigator	38,702 - 42,274	5	8	5	8	357,048	
Subtotal Technical Operations Unit				12	16	12	16	711,472	
Total Water Revenue Bureau				112	127	106	127	5,872,859	
<u>PAYMENT PROCESSING (360552)</u>									
Administrative Unit									
32	2B10	Assistant Revenue Collection Manager	50,220 - 64,550	1	1		1	70,859	
33	2B02	Collection Customer Representative	40,589 - 44,289		1				(1)
34	D215	Deputy City Solicitor 2	58,193 - 85,093	1		1			
35	2B11	Revenue Collection Manager	60,939 - 78,333			1			
Subtotal Administrative Unit				2	2	2	1	70,859	(1)
Cashiering Unit									
36	1D41	Data Service Support Clerk	37,067 - 40,288	1	1	1	2	75,219	1
37	1B81	Payment Processing Clerk	37,067 - 40,288	10	12	10	11	421,846	(1)
38	1B83	Payment Processing Supervisor	43,857 - 48,063		1	1	1	47,451	
39	1B82	Senior Payment Processing Clerk	39,379 - 42,914	3	3	2	3	126,219	
Subtotal Cashiering Unit				14	17	14	17	670,735	
Exceptions Processing Unit									
40	2B04	Collection Representative Supervisor	42,934 - 55,193	1	1	1	1	54,111	
41	2B02	Collection Customer Representative	40,589 - 44,289	3	2	2	2	84,888	
42	1A37	Service Representative	37,067 - 40,288		1	2	2	74,134	1
Subtotal Exceptions Processing Unit				4	4	5	5	213,133	1
Incoming Mail Unit									
43	1A21	Clerical Supervisor 1	38,170 - 41,540	1	1	1	1	39,539	
44	1A03	Office Clerk 2	34,342 - 37,130	3	3	3	3	109,206	
45	1D41	Data Service Support Clerk	37,067 - 40,288	2	2	2	2	79,513	
46	7L03	Office Equipment Operator	36,340 - 39,498	1	2	1	2	70,564	
Subtotal Incoming Mail Unit				7	8	7	8	298,822	
Total Payment Processing				27	31	28	31	1,253,549	
Program Total				139	158	134	158	7,126,408	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100										
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM										
Department				No.	Program				No.						
REVENUE				36	WATER BILLING, ACCT. & CUSTOMER SRVC.				14						
Fund				No.											
WATER				02											
Line No.	Class Code	Title	Salary Range	Fiscal 2020 Actual Pos.	Fiscal 2021 Budgeted Positions	Increment Run -PPE 12/21/20	Fiscal 2022 Budgeted Positions	Annual Salary 7/1/21	Inc. (Dec.) (Col. 8 less Col. 6)						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)						
1		Full-time Civilian		139	158	134	158	7,126,408							
2		Temporary & Seasonal						50,000							
3		Regular Overtime						392,000							
4		Shift Differential						7,000							
5		Lump Sum Separation Payments						80,000							
Total Gross Requirements				139	158	134	158	7,655,408							
Plus: Earned Increment								39,971							
Plus: Longevity								2,110							
Less: (Vacancy Allowance)								(431,672)							
Total Budget Request								7,265,817							
Summary of Personal Services															
Line No.	Category	Fiscal 2020		Fiscal 2021			Fiscal 2022		Inc. / (Dec.) in Require. (Col. 9 less Col. 6)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5)					
		Actual Positions 6/30/20	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 12/21/20	Budgeted Positions	Department Request							
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)					
1	Lump Sum		45,359		80,000			80,000							
2	Full Time - Civilian	139	6,627,908	158	7,238,000	134	158	6,736,817	(501,183)						
3	Full Time - Uniform														
4	Bonus, Gross Adj.		2,596												
5	PT, Temp/Seas, Bd, SCG		27,934		50,000			50,000							
6	Overtime - Civilian		120,357		50,000			392,000							
7	Overtime - Uniform														
8	Unused Uniform Leave														
9	Shift/Stress				4,000			7,000							
10	H&L, IOD, LT-Sick		674												
11															
12															
Total			139		6,824,828			158	7,422,000		134	158	7,265,817	(156,183)	

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2022 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	WATER BILLING, ACCT. & CUSTOMER SRVC.		14	
Fund		No.				
WATER		02				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering		1,000	1,000		(1,000)
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal		2,000	2,000	2,000	
209	Telephone & Communication		5,000	5,000	5,000	
210	Postal Services					
211	Transportation		1,000	1,000	1,000	
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining	521	1,000	1,000	1,000	
231	Overtime Meals					
240	Advertising & Promotional Activities		1,000	1,000		(1,000)
250	Professional Services	214,283	220,000	220,000	200,000	(20,000)
251	Professional Svcs. - Information Technology		100,000	100,000	100,000	
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues					
256	Seminar & Training Sessions	1,791	70,000	70,000	36,000	(34,000)
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges	223,263	124,000	124,000	126,000	2,000
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software	6,905	12,000	12,000	12,000	
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	14,460	20,000	20,000	20,000	
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		461,223	557,000	557,000	503,000	(54,000)

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2022 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	WATER BILLING, ACCT. & CUSTOMER SRVC.		14	
Fund		No.				
WATER		02				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications		2,000	2,000	2,000	
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel	103	2,000	2,000	2,000	
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household		1,000	1,000	1,000	
320	Office Materials & Supplies	105,878	193,000	186,925	193,000	6,075
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists			5,000		(5,000)
325	Printing	10,000		1,075		(1,075)
326	Recreational & Educational	1,770	3,000	3,000	3,000	
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		117,751	201,000	201,000	201,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications	10,514	10,000	10,000	10,000	
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment	1,669	42,000	42,000	42,000	
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals	62	16,000	16,000	16,000	
428	Vehicles					
430	Furniture & Furnishings	165,719	641,000	641,000	641,000	
499	Other Equipment (not otherwise classified)					
Total		177,964	709,000	709,000	709,000	

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2022 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.		Program		No.
REVENUE		36		WATER BILLING, ACCT. & CUSTOMER SRVC.		14
Fund		No.				
WATER		02				
Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriation (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	214,283	320,000	320,000	300,000	(20,000)
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	Braille Works	32,000	32,000	32,000	32,000	Braille and Large Print Services
250	Levlane Advertising		10,000		10,000	Branding & Customer Svc. Improv.
250	Scotlandyard Security	75,681	66,000	66,000	66,000	Security Services
250	Superior Moving & Storage	73,173		5,240		Moving Services
250	U.S. Facilities		15,000	15,000	15,000	Office Configurations
250	Other- Professional Services	33,429	27,000	31,760	27,000	Professional Services
250	TBD '21, '22		70,000	70,000	50,000	WRB Customer Service Training, non-contracted Professional Services and Petty Cash
	Class 250 Total	214,283	220,000	220,000	200,000	
251	TBD '21, '22		100,000	100,000	100,000	Miscellaneous IT Prof. Services
	Class 251 Total		100,000	100,000	100,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2022 OPERATING BUDGET				CLASSES OTHER THAN 250s AND 290, BY PROGRAM		
Department		No.		Program		No.
REVENUE		36		WATER BILLING, ACCT. & CUSTOMER SRVC.		14
Fund		No.				
WATER		02				
Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
256	Miscellaneous Vendors	1,791	70,000	70,000	36,000	Seminar & Training Sessions
	Class 256 Total	1,791	70,000	70,000	36,000	
260	Associated Specialty Contracting	28,964				Repair & Maintenance- Abatement
260	Palman Electric, Inc.	157,467				Repair & Maintenance- Electrical
260	Miscellaneous Vendors	36,832		36,312		Repair & Maintenance- Misc.
260	TBD '21, '22		124,000	87,688	126,000	Renovations (Repairs & Maint.)
	Class 260 Total	223,263	124,000	124,000	126,000	
320	Paper Mart	82,126		4,874		Envelopes
320	Miscellaneous Vendors	23,752	193,000	182,051	193,000	Miscellaneous Supplies
	Class 320 Total	105,878	193,000	186,925	193,000	
430	Transamerican Office Furniture Inc.	165,719		1,444		Office Furniture
430	TBD '21, '22		641,000	639,556	641,000	Renovations (Furniture & Furnish.)
	Class 430 Total	165,719	641,000	641,000	641,000	

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2022 OPERATING BUDGET				
Department	No.	Program	No.	
REVENUE	36	DELINQUENT WATER COLLECTION	15	
Program Description				
Revenue provides discounted water bills to vulnerable residential customers through the Senior Citizen Water Discount and the Tiered Assistance Program (TAP) for low-income customers.				
Program Objectives				
a) Increase TAP enrollment for eligible customers. b) Continue to streamline the application process to make it more convenient for customers to obtain assistance. c) Develop new, digital outreach and communications to reach eligible customers.				
Performance Measures				
Description	Fiscal 2020 Year-End	Fiscal 2021 Year-to-Date (Q1 + Q2)	Fiscal 2021 Target	Fiscal 2022 Target
(1)	(2)	(3)	(4)	(5)
Percent of applications reviewed within 30 days	90.2%	100.0%	100.0%	100.0%
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program			No.
REVENUE		36	DELINQUENT WATER COLLECTION			15
Summary by Fund						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriations (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
02	Water	1,125,771	1,411,031	1,411,031	863,762	(547,269)
08	Grants	1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)
Total		2,996,288	6,936,031	5,411,031	3,863,762	(1,547,269)
Summary of Full Time Positions by Fund						
Fund No. (1)	Fund (2)	Actual Positions 6/30/20 (3)	Fiscal 2021 Budgeted (4)	Increment Run 12/21/20 (5)	Fiscal 2022 Budgeted (6)	Inc. / (Dec.) (Col. 6 less 4) (7)
02	Water	20	23	22	12	(11)
Total Full Time		20	23	22	12	(11)
Summary of Non-Tax Revenues by Fund						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Revenues (3)	Fiscal 2021 Original Budget (4)	Fiscal 2021 Estimate (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
08	Grants Revenue	1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)
Total		1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)
Selected Associated Capital Projects						
Dept. Where Appropriated (1)	Description (2)	Carry Forward (3)	Fiscal 2021 Original Approp. (GO Only) (4)	Fiscal 2021 Original Approp. (All Other Sources) (5)	Fiscal 2022 Proposed Budget (GO Only) (6)	Fiscal 2022 Proposed Bdgt (All Other Sources) (7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated (1)	Description (2)	Fiscal 2020 Calculated Obligations (3)	Fiscal 2021 Calculated Appropriations (4)	Fiscal 2021 Calculated Obligations (5)	Fiscal 2022 Calculated Budget (6)	Increase or (Decrease) (7)
Finance	Employee Benefits - Civilian	418,979	439,905	439,905	223,023	(216,883)
Finance	Employee Benefits - Uniform					
Total		418,979	439,905	439,905	223,023	(216,883)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	DELINQUENT WATER COLLECTION		15	
Fund		No.				
WATER		02				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	1,075,771	1,111,031	1,111,031	563,762	(547,269)
b)	Employee Benefits					
200	Purchase of Services	50,000	300,000	300,000	300,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,125,771	1,411,031	1,411,031	863,762	(547,269)
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	20	23	22	12	(11)
105	Full Time - Uniform					
Total		20	23	22	12	(11)
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program				No.
REVENUE				36	DELINQUENT WATER COLLECTION				15
Fund				No.					
WATER				02					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(4)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(10)									(10)
LEGAL SERVICES DIVISION (360562)									
Mass Revenue Litigation									
1	2L01	Administrative Technician	36,910 - 47,465		1		1	40,156	
2	A451	Assistant City Solicitor	50,938 - 70,231	1	3	1			(3)
3	2B02	Collection Customer Representative	40,589 - 44,289	3	3	4	3	132,672	
4	2B04	Collection Representative Supervisor	42,934 - 55,193	1	1	1	1	56,418	
5	1D41	Data Service Support Clerk	37,067 - 40,288	1	1	1	1	39,225	
6	D210	Deputy City Solicitor	58,193 - 85,093	1	1	1			(1)
7	2B18	Revenue Collection Representative	41,677 - 45,524	2	2	2	2	91,048	
8	S217	Senior Legal Assistant	43,341 - 55,983	1	1	1			(1)
9	1A37	Service Representative	37,067 - 40,288		1				(1)
Subtotal Mass Revenue Litigation				10	14	11	8	359,519	(6)
Real Estate Tax Division									
10	A452	Assistant City Solicitor 2	49,454 - 68,185	1	1	1	1	69,300	
11	1D41	Data Service Support Clerk	37,067 - 40,288	1	1	1	1	40,288	
12	L153	Legal Assistant	26,352 - 39,527	3	3	3			(3)
13	S217	Senior Legal Assistant	43,341 - 55,983	1	1	1			(1)
Subtotal Real Estate Tax Division				6	6	6	2	109,588	(4)
Major Tax Division									
14	A451	Assistant City Solicitor	50,938 - 70,231	1		1			
15	1D41	Data Service Support Clerk	37,067 - 40,288	1	1	1	1	40,288	
16	D210	Deputy City Solicitor	58,193 - 85,093		1				(1)
17	L153	Legal Assistant	26,352 - 39,527	2		2			
18	2B55	Tax Collections Coordinator	64,837 - 83,355		1	1	1	74,096	
Subtotal Major Tax Division				4	3	5	2	114,384	(1)
Program Total				20	23	22	12	583,491	(11)

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department REVENUE				No. 36	Program DELINQUENT WATER COLLECTION				No. 15	
Fund WATER				No. 02						
Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2020 Actual Pos. 6/30/20 (5)	Fiscal 2021 Budgeted Positions (6)	Increment Run -PPE 12/21/20 (7)	Fiscal 2022 Budgeted Positions (8)	Annual Salary 7/1/21 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)	
1		Full-time Civilian		20	23	22	12	583,491	(11)	
2		Overtime						1,000		
Total Gross Requirements					20	23	22	12	584,491	(11)
Plus: Earned Increment								5,244		
Plus: Longevity								283		
Less: (Vacancy Allowance)								(26,257)		
Total Budget Request								563,762		
Summary of Personal Services										
Line No. (1)	Category (2)	Fiscal 2020		Fiscal 2021			Fiscal 2022		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/20 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 12/21/20 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum		8,632							
2	Full Time - Civilian	20	1,057,226	23	1,110,031	22	12	562,762	(547,269)	(11)
3	Full Time - Uniform									
4	Bonus, Gross Adj.		12							
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		9,901		1,000			1,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total		20	1,075,771	23	1,111,031	22	12	563,762	(547,269)	(11)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2022 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	DELINQUENT WATER COLLECTION		15	
Fund		No.				
WATER		02				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
210	Postal Services					
211	Transportation					
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services	50,000	300,000	300,000	300,000	
251	Professional Svcs. - Information Technology					
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues					
256	Seminar & Training Sessions					
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges					
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other					
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		50,000	300,000	300,000	300,000	

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:			
FISCAL 2022 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM			
Department			No.	Program		No.	
REVENUE			36	DELINQUENT WATER COLLECTION		15	
Fund			No.				
WATER			02				
Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriation (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)	
250s	Professional Services (250-254, 257-259)	50,000	300,000	300,000	300,000		
290	Payments for Care of Individuals						
Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.	
250	AAL Acquest	25,000	150,000	150,000	150,000	Title Search Service	
250	LTS Acquisition	25,000	150,000	150,000	150,000	Title Search Service	
	Class 250 Total	50,000	300,000	300,000	300,000		

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
REVENUE		36	DELINQUENT WATER COLLECTION		15	
Fund		No.				
WATER		02				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services					
b)	Employee Benefits					
200	Purchase of Services	1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)		1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)
Federal						
State						
Other Governments						
Other Funds of the City						
Total		1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA			GRANT INFORMATION SUMMARY WITHIN PROGRAM			
FISCAL 2022 OPERATING BUDGET						
Department REVENUE		No. 36	Program DELINQUENT WATER COLLECTION		No. 15	
Fund GRANTS REVENUE		No. 08				
Funding Sources		Grant Title		Grant Number	Index Code	
	Federal	Delinquent Water Collection Program- Water		G36L05	360563	
	State	Award Period		Type of Grant		
	Other Govt.	7/1/21 - 6/30/22		Reimbursement		
X	Local (Non-Govt.)	Grant Objective				
<p>Commissions for the collection of delinquent water and sewer charges and fees.</p>						
Summary by Class						
Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriations (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmts.					
	Class 187 - Worker's Comp. - Disability					
	Class 188 - Worker's Comp. - Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services	1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)
Summary by Funding Source						
Code (1)	Category (2)	Fiscal 2020 Actual Revenue (3)	Fiscal 2021 Original Budget (4)	Fiscal 2021 Estimated Revenue (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
100	Federal					
200	State					
300	Other Governments					
400	Local (Non-Governmental)	1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)
Total		1,870,517	5,525,000	4,000,000	3,000,000	(1,000,000)
Summary of Positions						
Code (1)	Category (2)	Actual Pos. 6/30/20 (3)	Fiscal 2021 Budgeted Pos. (4)	Incr. Run PPE 12/21/20 (5)	Fiscal 2022 Budgeted Pos. (6)	Inc. / (Dec.) (Col. 6 less Col. 4) (7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2022 OPERATING BUDGET				
Department	No.	Program	No.	
REVENUE	36	WATER ASSISTANCE PROGRAMS	16	
Program Description				
<p>Revenue, in partnership with the Law Department, uses an array of tactics to encourage and compel payment of delinquent water and sewer charges. Enforcement tools include making phone calls, sending letters, placing liens on properties, filing suit in both Municipal and Common Pleas Courts, placement of accounts with collection agencies, shut-off of delinquent accounts, sale of property through Sheriff's Sales, and administration of payment agreements.</p>				
Program Objectives				
<p>a) Maintain current levels of delinquent principal outstanding despite current enforcement constraints due to the COVID-19 emergency. b) Expand consolidated assumpsit actions, in which a single lawsuit is filed for Real Estate, Water, Refuse, and Nuisance liens on a landlord's properties to combine and collect on all liabilities. c) Broaden the use of Sequestration to effectively collect landlord water debt without impacting tenants.</p>				
Performance Measures				
Description	Fiscal 2020 Year-End	Fiscal 2021 Year-to-Date (Q1 + Q2)	Fiscal 2021 Target	Fiscal 2022 Target
(1)	(2)	(3)	(4)	(5)
Percent change in delinquent principal outstanding (excludes current charges not yet overdue/ delinquent and city bills)	11.9%	tabulated at year-end	0.0%	0.0%
<u>Comments:</u>				
Percent of Delinquent Water Accounts in Payment Agreements or TAP	14.0%	tabulated at year-end	14.0%	14.0%
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program			No.
REVENUE		36	WATER ASSISTANCE PROGRAMS			16
Summary by Fund						
Fund No.	Fund	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	1,370,011	1,585,335	1,585,335	1,531,398	(53,937)
Total		1,370,011	1,585,335	1,585,335	1,531,398	(53,937)
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/20	Fiscal 2021 Budgeted	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	30	34	26	34	
Total Full Time		30	34	26	34	
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2021 Original Approp. (GO Only)	Fiscal 2021 Original Approp. (All Other Sources)	Fiscal 2022 Proposed Budget (GO Only)	Fiscal 2022 Proposed Bdgt (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2020 Calculated Obligations	Fiscal 2021 Calculated Appropriations	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	530,585	583,090	605,679	567,042	(38,637)
Finance	Employee Benefits - Uniform					
Total		530,585	583,090	605,679	567,042	(38,637)

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program			No.
REVENUE		36	WATER ASSISTANCE PROGRAMS			16
Fund		No.				
WATER		02				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	1,370,011	1,558,335	1,558,335	1,504,398	(53,937)
b)	Employee Benefits					
200	Purchase of Services					
300	Materials and Supplies		27,000	27,000	27,000	
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,370,011	1,585,335	1,585,335	1,531,398	(53,937)
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	30	34	26	34	
105	Full Time - Uniform					
Total		30	34	26	34	
Selected Associated Non-Tax Revenues by Type						
Description		Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)		(2)	(3)	(4)	(5)	(6)
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program			No.	
REVENUE				36	WATER ASSISTANCE PROGRAMS			16	
Fund				No.					
WATER				02					
Line	Class	Title	Salary	Fiscal	Fiscal	Increment	Fiscal	Annual	Increase
No.	Code		Range	2020	2021		2022	Salary	(Decrease)
(1)	(2)	(3)	(in dollars)	Actual Pos.	Budgeted	Run -PPE	Budgeted	7/1/21	(Col. 8
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		TAP (AFFORDABLE RATES) (360571)							
1	A620	Assistant to the Director of Finance	72,450	1	1	1	1	72,450	
2	2B10	Assistant Revenue Collection Manager	50,220 - 64,550	1					
3	1A22	Clerical Supervisor 2	42,769 - 46,786	1	1	1	1	44,539	
4	1A04	Clerk 3	40,589 - 44,289	1					
5	2B02	Collection Customer Representative	40,589 - 44,289	18	20	19	24	1,011,744	4
6	2B04	Collection Representative Supervisor	42,934 - 55,193	3	4	4	4	201,422	
7	1D41	Data Service Support Clerk	37,067 - 40,288	2	4	1	4	157,992	
8	6F71	Meter Reader	36,332 - 39,539	1	1				(1)
9	1D54	Network Support Associate	41,886 - 53,848	1					
10	1A37	Service Representative	37,067 - 40,288	1	3				(3)
		Total		30	34	26	34	1,488,147	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100				
FISCAL 2022 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM				
Department				No.	Program				No.
REVENUE				36	WATER ASSISTANCE PROGRAMS				16
Fund				No.					
WATER				02					

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2022 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
REVENUE		36	WATER ASSISTANCE PROGRAMS		16	
Fund		No.				
WATER		02				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies		27,000	27,000	27,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total			27,000	27,000	27,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
Total						

71-53L (Program Based Budgeting Version)