

## **CITY OF PHILADELPHIA**

## **FISCAL 2020 OPERATING BUDGET**

## **DEPARTMENTAL SUMMARY BY FUND**

•	tment	NIT.						No.
F	PROCUREME	NT						38
				Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
No.	Fund	Class	Description	Actual Obligations	Original	Estimated	Proposed Budget	or (Decrease)
(1)	(2)	(3)	(4)	Obligations (5)	Appropriation (6)	Obligations (7)	(8)	(Decrease) (9)
01	(=)			(0)	(0)	(,)	(0)	(0)
UI	General	100 a)	Employee Compensation Personal Services	2,450,043	2,573,121	2,648,866	2,709,242	60,37
	acriciai	b)	Employee Benefits	2,430,040	2,570,121	2,040,000	2,700,242	00,0
		200	Purchase of Services	2,297,951	2,316,267	2,316,267	2,316,267	
		300	Materials and Supplies	17,453	33,588	33,588	33,588	
		400	Equipment	24,062	15,466	15,466	15,466	
		500	Contributions, etc.					
		800	Payments to Other Funds					
_			Total	4,789,509	4,938,442	5,014,187	5,074,563	60,3
02		100	Employee Compensation					
	Water	a)	Personal Services	84,412	93,093	93,093	105,285	12,1
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400 500	Equipment Contributions, etc.					
		800	Payments to Other Funds					
		000	Total	84,412	93,093	93,093	105,285	12,1
08		100	Employee Compensation	- ,	,	,	,	,
00	Grants	a)	Personal Services					
	Revenue	b)	Employee Benefits					
		200	Purchase of Services	6,200				
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds	0.000				
			Total	6,200				
		100	Employee Compensation Personal Services					
		a) b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
_		<u> </u>	Total					
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300 400	Materials and Supplies Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total					
		100	Employee Compensation					
		a)	Personal Services	2,534,455	2,666,214	2,741,959	2,814,527	72,5
		b)	Employee Benefits	, , , , , ,				,-
D	epartmental	200	Purchase of Services	2,304,151	2,316,267	2,316,267	2,316,267	
	Total	300	Materials and Supplies	17,453	33,588	33,588	33,588	
	All Funds	400	Equipment	24,062	15,466	15,466	15,466	
		500	Contributions, etc.					
		800	Payments to Other Funds	1 000 101	E 001 E05	F 107 000	F 130 010	<del></del>
			Total	4,880,121	5,031,535	5,107,280	5,179,848	72,5

71-53B (Program Based Budgeting Version)

## **FISCAL 2020 OPERATING BUDGET**

**CITY OF PHILADELPHIA** 

## DEPARTMENTAL SUMMARY INCREASES AND DECREASES ALL FUNDS

FISCAL 2020 OPERATING	BODGLI			ALL FUND	<u> </u>	
Department PROCUREMENT						No. 38
1 HOOGILLIMEINI	1 5: 1	01	1 0	01	1 0::	1 30
D 1 . 0	Class	Class	Class	Class	Other	
Budget Comments	100	200	300/400	500	Classes	Total
(1)	(2)	(3)	(4)	(5)	(6)	(7)
General Fund:						
DC#33 Pay Increase 3%	25,644					25,644
DC#47 / NR Raise 3%	34,732					34,732
Total General Fund	60,376					60,376
Water Fund:						
DC#33 Pay Increase 3%	1,264					1,264
DC#47 / NR Raise 3%	1,741					1,741
Internal Promotion	9,187					9,187
Total Water Fund	12,192					12,192
Grand Total	72,568		<u> </u>		<u> </u> 	72,568
71-53C (Program Based Budgeting Version)	1		1		1	+

## **CITY OF PHILADELPHIA**

## **FISCAL 2020 OPERATING BUDGET**

## DEPARTMENTAL SUMMARY PERSONAL SERVICES

Department No. **PROCUREMENT** 38 Fiscal 2018 Fiscal 2019 Fiscal 2020 Increase Increase Line Actual Actual Budgeted Estimated Increment Budgeted Department (Decrease) (Decrease) No. **Positions** Obligations Obligations Run -PPE Category **Positions Positions** Request in Pos. in Requirements 6/30/18 11/25/18 (Col. 9 less 6) (Col. 8 less 5) (1) (3) (5) (7) (8) (9) (10)(2)(4) (6) (11)A. Summary by Object Classification - All Funds 1 Lump Sum 47 2,431,739 52 2,680,070 46 52 2,763,527 83,457 2 Full Time 3 Bonus, Gross Adj. 72,009 39 (39)PT, Temp/Seas, Bd , SCG 4 21,060 30,000 30,000 9,647 31,850 21,000 (10,850)Holiday Overtime 6 7 Shift/Stress 8 H&L, IOD, LT-Sick 9 47 2,534,455 2,741,959 46 2,814,527 72,568 52 Total B. Summary of Uniformed Personnel Included in Above - All Funds Lump Sum Full Time - Uniform Bonus, Gross Adj. 3 PT, Temp/Seas, Bd, SCG 5 Overtime - Uniform 6 Unused Uniform Leave Shift/Stress H&L, IOD, LT-Sick 8 9 Total

C. S	C. Summary by Object Classification - General Fund									
1	Lump Sum									
2	Full Time	46	2,348,084	50	2,587,267	44	50	2,658,242		70,975
3	Bonus, Gross Adj.		71,970							
4	PT, Temp/Seas, Bd, SCG		21,060		30,000			30,000		
5	Overtime		8,929		31,599			21,000		(10,599)
6	Holiday Overtime									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
	Total	46	2,450,043	50	2,648,866	44	50	2,709,242		60,376
D. S	Summary of Uniformed Pe	rsonnel In	cluded in Above	- General	Fund					
										_

1	Lump Sum					
2	Full Time - Uniform					
3	Bonus, Gross Adj.					
4	PT, Temp/Seas, Bd , SCG					
5	Overtime - Uniform					
6	Unused Uniform Leave					
7	Shift/Stress					
8	H&L, IOD, LT-Sick					
9						
	Total					
	D. /Dugayana Dagad Dudagtin					

71-53D (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA**

### **FISCAL 2020 OPERATING BUDGET**

#### **PROGRAM SUMMARY - ALL FUNDS**

Department	No.	Program	No.
PROCUREMENT	38	PUBLIC WORKS	02

#### **Program Description**

Through this program, the City utilizes formal contracts for the procurement of its public works (construction) contracting for City-owned or leased facilities. This program also includes concessions contracts, which are public-private partnerships between the City and a business to generate revenue.

### **Program Objectives**

- Improve sourcing and marketing of bidding opportunities through partner organizations (Pennsylvania Public Purchasing Association, The Institute for Public Procurement, General Building Contractors Association and local Chambers).
- Increase vendor outreach to attract local, small, and diverse businesses through monthly vendor trainings.
- Develop strategic purchasing plans with client departments to improve competition on bids.

Performance Measures							
	Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020			
Description	Year-End	Year-to-Date	Target	Target			
1		(Q1 + Q2)					
(1)	(2)	(3)	(4)	(5)			
Average number of days from bid initiation to award	84	77	85	85			
Average number of bidders per awarded contract(s)	4.2	4.3	5.0	5.0			
Percentage of contracts awarded to Local Business Entities (LBE)	62.0%	44.5%	75.0%	65.0%			

Comments: These metrics are a result of a change in LBE regulations and requirements. City Council Bill 160709 amended
Chapter 17-109 of the Philadelphia Code entitled Procurement Contracts – Local Bidding Preference. The bill was amended to state that
the "Business Entity's principal place of business is located in the City" as one of the criteria for becoming a LBE. Prior to this amendment,
entities were only required to "occupy" a space in the city of Philadelphia. Those companies that may have met the original criteria will
no longer qualify.

368 257

Comments:	This is an annual measure, and FY19 data	will be available at	year-end.							
	Summary by Fund									
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase				
Fund	Fund	Actual	Original	Estimated	Proposed	or				
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)				
(1)	(2)	(3)	(4)	(5)	(6)	(7)				

422 903

U	General	300,237	422,303	337,730	433,130	33,300
	Total	368,257	422,903	397,758	433,138	35,380
	Sui	mmary of Full 1	ime Positions b	y Fund		
Fund		Actual Positions	Fiscal 2019	Increment Run	Fiscal 2020	Inc. / (Dec.)
No.	Fund	6/30/18	Budgeted	PPE 11/25/18	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	7	6	4	6	
	Total Full Time	7	6	4	6	

71-53E (Program Based Budgeting Version)

01

General

Percentage of Public Works contracts awarded to M/W/DSBEs

Section 25 6

N/A

397 758

433 138

35.0%

35 380

#### **PROGRAM SUMMARY - ALL FUNDS FISCAL 2020 OPERATING BUDGET** (CONTINUED) Program No. **PROCUREMENT PUBLIC WORKS** 02 Selected Associated Non-Tax Revenues by Fund Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Fund Fund Actual Original Estimate Proposed Budget Budget No. Revenues (Decrease) (2) (4) (6) (1) (3) (5) (7) 01 General 117,713 60.000 60.000 60,000 Selected Associated Capital Projects Fiscal 2019 Fiscal 2019 Fiscal 2020 Fiscal 2020 Dept. Carry Where Description Forward Original Approp. Original Approp. Proposed Budget Proposed Bdgt Appropriated (GO Only) (All Other Sources) (GO Only) (All Other Sources) (1) (2) (3) (4) (5) (6) (7) Selected Associated Operating Costs Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Dept. Increase Where Calculated Calculated Calculated Calculated Description Appropriated Obligations Appropriations Obligations Budget (Decrease) (1) (2) (7) 141,352 Employee Benefits - Civilian 124,845 126,174 126,174 Finance 15,178

Employee Benefits - Uniform

Finance

**CITY OF PHILADELPHIA** 

<sup>71-53</sup>E (Program Based Budgeting Version)

F	FISCAL 2020 OPERATING			PROGRAM	SUMMARY	
Departme	nt	No.	Program			No.
PROC	UREMENT	38	PUBLIC WORKS			02
Fund		No.				
GENE	RAL	01				
		Sumr	nary by Class			
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	312,723	320,257	295,112	330,492	35,380
b)	Employee Benefits					
200	Purchase of Services	50,529	97,326	97,326	97,326	
300	Materials and Supplies	2,684	3,000	3,000	3,000	
400	Equipment	2,321	2,320	2,320	2,320	
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	368,257	422,903	397,758	433,138	35,380
		_	ary of Positions			
		Actual	Fiscal 2019	Increment	Fiscal 2020	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/18	Positions	PPE 11/25/18	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	7	6	4	6	
105	Full Time - Uniform					
	Total	7	6	4	6	
	Sele	ected Associated				
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
	Description	Actual	Original	Estimate	Proposed	or
		Revenues	Budget		Budget	(Decrease)
_	(1)	(2)	(3)	(4)	(5)	(6)
	on-Governmental)	117,713	60,000	60,000	60,000	
Federal						
State						
	overnments					
Other Fu	nds of the City					
74 EDE /D	Total rogram Based Budgeting Version)	117,713	60,000	60,000	60,000	

CITY OF PHILADELPHIA

#### **CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS FISCAL 2020 OPERATING BUDGET BY PROGRAM** Department No. No. **PUBLIC WORKS PROCUREMENT** 38 02 No. **GENERAL** 01 Fiscal Fiscal Fiscal Increase Salary 2020 2018 2019 Increment Annual (Decrease) Line Class Title Range Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 No. Code (in dollars) 6/30/18 Positions 11/25/18 Positions 7/1/19 less Col. 6) (1) (2) (3) (5) (6) (7) (8) (9) (10)1B10 36,332 - 39,539 39,622 Account Clerk B129 2 Contract Clerk 44,891 - 49,386 3 D250 Dep. Comm./Director PW & Special Services 92,700 92,700 4 2E02 Procurement Technician 1 41,065 - 52,791 2 1 (1) 5 2E03 Procurement Technician 2 52,321 - 67,274 2 155,340 3 3 68,047 - 87,491 70,000 6 2E14 Procurement Technician Supervisor 357,662 Total: 6 4 6

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA  FISCAL 2020 OPERATING BUDGET					Г			ST OF F	ULE 100 POSITIOI OGRAM		
Departi	ment				No.	Program					No.
PRO	CURE	EMENT			38	PUBLIC V	VORKS				02
Fund					No.						
GEI	NERAL				01						
Line No. (1)	Class Code (2)	Title			Salary Range (in dollars) (4)	Fiscal 2018 Actual Pos. 6/30/18 (5)	Fiscal 2019 Budgeted Positions (6)	Increment Run -PPE 11/25/18 (7)	Fiscal 2020 Budgeted Positions (8)	Annual Salary 7/1/19 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
		TOTAL FULL TIME EMPLOYEES				7	6	4	6	357,662	
		OVERTIME								1,000	
Total G	ross Re	quirements				7	6	4	6	358,662	
		Plus: Earned Increment								4,744	
		Plus: Longevity								521	
		Less: (Vacancy Allowance)								(33,435)	
			Total Bu	dget Request	my of Dawasar's	Comicae				330,492	
					ary of Personal				-1.0000	Inc. / (D)	Ina //Darah
Line			Actual	al 2018 Actual	Budgeted	iscal 2019 Estimated	Increment	Budgeted	al 2020 Department	Inc. / (Dec.) in Require.	in Bud. Pos.
No.		Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Request	(Col. 9	(Col. 8
			6/30/18		33.3310	2 2 1 9 4 10 1 10	11/25/18	. 55.0.5110		less Col. 6)	less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S										
		ne - Civilian	7	291,013	6	294,112	4	6	329,492	35,380	
3		ne - Uniform							·		
		Gross Adj.		21,492							
5	PT, Ter	mp/Seas, Bd, SCG									
		ne - Civilian		218		1,000			1,000		
		ne - Uniform									
8	Holiday	Overtime - Civilian									
9	Unused	d Uniform Leave									
10	Shift/St	ress									
11	H&L, IC	DD, LT-Sick									
12											
71-53	/Drogr	Total am Based Budgeting Version)	7	312,723	6	295,112	4	6	330,492	35,380	

Total
71-53J (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA SCHEDULE 200 PURCHASE OF SERVICES FISCAL 2020 OPERATING BUDGET** BY PROGRAM Department No. Program **PROCUREMENT PUBLIC WORKS** 02 38 Nο. **GENERAL** 01 Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Estimated Departmental Description Actual Original Code or Obligations Appropriations Obligations Request (Decrease) (1) (2) (6) (7) Schedule 200 - Purchase of Services Cleaning & Laundering 201 202 Janitorial Services 205 Refuse, Garbage, Silt and Sludge Removal 209 Telephone & Communication 210 Postal Services 1,032 211 Transportation 215 Licenses, Permits & Inspection Charges 1,800 (1,800)Commercial off the Shelf Software Licenses 216 220 Electric Current Gas Services 221 222 Steam for Heating 230 Meals (non-travel) & Official Entertaining 231 Overtime Meals 87,876 240 Advertising & Promotional Activities 31,809 87,876 86,076 1,800 4,150 250 250 Professional Services 250 13,760 5,000 8,900 8,900 251 Professional Svcs. - Information Technology 252 Accounting & Auditing Services 253 Legal Services Mental Health & Intellectual Disability Services 254 255 390 Seminar & Training Sessions 2,507 256 257 Architectural & Engineering Services 258 Court Reporters 1,031 300 300 300 259 Arbitration Fees 260 Repair & Maintenance Charges 261 Repaving, Repairing & Resurfacing Streets Demolition of Buildings 262 264 Abatement of Nuisances 265 Rehabilitation of Property Maint. & Support - Comp. Hardware & Software 266 275 Juror Fees 276 Juror Expenses 277 Witness Fees 280 Insurance & Official Bonds 282 Lease Purchase - Computer Systems 283 Lease Purchase - Vehicles 284 Ground & Building Rental 285 Rents - Other Rental of Parking Spaces 286 290 Payments for Care of Individuals 295 Imprest Advances Payments for Burials & Graves 298 299 Other Expenses (not otherwise classified)

50,529

71-53K (Program Based Budgeting Version)

Total

Section 25

97,326

97,326

97,326

# CITY OF PHILADELPHIA SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM No. Program No.

	FISCAL 2020 OPERATING B	BY PROGRAM				
Departn	nent	No.	Program			No.
PRC	CUREMENT	38	PUBLIC WORKS			02
Fund		No.				
GEN	IERAL	01				
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
Code	Description	Actual	Original	Estimated	Departmental	or
	·	Obligations	Appropriations	Obligations	Request	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 300 - I	Materials & Supp	olies		
	Materials & Supplies					
	Agricultural & Botanical					
	Animal, Livestock & Marine					
	Bakeshop, Dining Room & Kitchen					
	Books & Other Publications					
	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
	Dry Goods, Notions & Wearing Apparel					
	Cordage & Fibers					
310 311	Electrical & Communication General Equipment & Machinery					
312 313	Fire Fighting & Safety Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	2,149	3,000	2,880	3,000	120
322	Small Power Tools & Hand Tools	2,140	0,000	2,000	0,000	120
	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing	70		120		(120)
326	Recreational & Educational	465				( -)
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
	Total	2,684	3,000	3,000	3,000	
		Schedule 4	00 - Equipment			
405	Construction, Dredging & Conveying					
	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment	2,321	2,020	2,020	2,020	
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals	1				
428	Vehicles	1	000	000	000	
430	Furniture & Furnishings	-	300	300	300	
499	Other Equipment (not otherwise classified)					
		1				

71-53L (Program Based Budgeting Version)

#### **SUPPORTING DETAIL: CITY OF PHILADELPHIA** PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM **FISCAL 2020 OPERATING BUDGET** Department No. **PUBLIC WORKS PROCUREMENT** 38 02 No. **GENERAL** 01 Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Actual Original Estimated Department or Class Obligations Appropriation Obligations Request Description (Decrease) (1) (3) (4) (5) (6) (7) 14,791 9,450 9,450 250s Professional Services (250-254, 257-259) 9,450 Payments for Care of Individuals Minor Name of Contractor Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Describe purpose or scope of Object or Provider Actual Original Estimated Department service provided. Include, if Code Obligations Appropriation Obligations Request applicable, unit cost of service. 250 ABSO/Sterling Infosystems, Inc. 250 250 250 Employee Background Checks 250 US Facilities Inc. 3,900 Building Maintenance/Support 251 Modis 13,760 5,000 8,900 8,900 IT Consulting 258 Miscellaneous 1,031 300 300 300 Miscellaneous Court Reporters 14,791 9,450 9,450 9,450 Total

71-53N (Program Based Budgeting Version)

## **SUPPORTING DETAIL: CITY OF PHILADELPHIA CLASSES OTHER THAN FISCAL 2020 OPERATING BUDGET** 250s AND 290, BY PROGRAM Department Program **PROCUREMENT PUBLIC WORKS** 02 38 No. **GENERAL** 01 Name of Contractor Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Describe purpose or scope of Object Actual Estimated Department or Provider Original service provided. Include, if Appropriation Code Obligations Obligations Request applicable, unit cost of service. 240 Various Vendors 31,809 87,876 86,076 87,876 Citywide Advertising

71-530 (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA**

### **FISCAL 2020 OPERATING BUDGET**

### **PROGRAM SUMMARY - ALL FUNDS**

Department	No.	Program	No.
PROCUREMENT	38	INVENTORY DISPOSAL/CONTROL	03

#### **Program Description**

This program tracks assets from the purchase, ownership, and disposal lifecycle, and conducts random inspections to ensure vendors' compliance with contracts. This program posts all surplus inventory to a local vendor, which hosts online government auctions for vehicles, equipment, excess office supplies, and other surplus goods. Procurement promotes its auction services and visits City agencies to help identify and manage surplus inventory that can be sold.

### **Program Objectives**

- Increase outreach and training to City operating departments.
- Measure savings related to storage and disposal cost avoidance.
- Implement a new inventory management system.

Performance Measures									
	Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020					
Description	Year-End	Year-to-Date	Target	Target					
		(Q1 + Q2)							
(1)	(2)	(3)	(4)	(5)					
Total revenues earned across the program	\$1,116,750	\$974,662	\$970,000	\$695,000					

Comments: The revenue earned from vehicle sales (surplus disposal) is a large component of the revenue reported in this measure.

		Summ	ary by Fund			
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	243,991	302,379	319,051	328,823	9,772
	Total	243,991	302,379	319,051	328,823	9,772
	Sui	mmary of Full 1	Time Positions b	y Fund		
Fund		Actual Positions	Fiscal 2019	Increment Run	Fiscal 2020	Inc. / (Dec.)
No.	Fund	6/30/18	Budgeted	PPE 11/25/18	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	4	6	5	7	1
	<u> </u>			_		
İ	Total Full Time	4	6	5	7	1

71-53E (Program Based Budgeting Version)

F	ISCAL 2020 OPERATING BU	JDGET	PROC	GRAM SUMM (CONTI	ARY - ALL FU NUED)	INDS					
Department		No.	Program			No.					
PROCUR		38	INVENTORY DISF			03					
	Selecte	ed Associated I	Non-Tax Revenu	es by Fund							
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase					
Fund	Fund	Actual	Original	Estimate	Proposed	or					
No.		Revenues	Budget		Budget	(Decrease)					
(1)	(2)	(3)	(4)	(5)	(6)	(7)					
01	General	147,672	135,000	135,000	135,000						
02	Water	85,471	100,000 20,000		20,000						
09	Aviation	518	10,000	5,000	5,000						
	Selected Associated Capital Projects										
Dept.		Carry	Fiscal 2019	Fiscal 2019	Fiscal 2020	Fiscal 2020					
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt					
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)					
(1)	(2)	(3)	(4)	(5)	(6)	(7)					
	S		ated Operating (								
Dept.		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase					
Where	Description	Calculated	Calculated	Calculated	Calculated	or					
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)					
(1)	(2)	(3)	(4)	(5)	(6)	(7)					
Finance	Employee Benefits - Civilian	94,029	120,088	120,088	131,384	11,296					
Finance	Employee Benefits - Uniform										

71-53E (Program Based Budgeting Version)

**CITY OF PHILADELPHIA** 

F	CITY OF PHILADELPI		PROGRAM SUMMARY					
Departmen	ıt	No.	Program			No.		
PROC	UREMENT	38	INVENTORY DISP	OSAL/CONTROL		03		
Fund		No.						
GENE	RAL	01						
		Sumi	nary by Class					
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase		
Class	Description	Actual	Original	Estimated	Proposed	or		
		Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
100	Employee Compensation							
a)	Personal Services	221,262	289,812	299,925	316,256	16,331		
b)	Employee Benefits							
200	Purchase of Services	18,683	9,020	12,069	9,020	(3,049)		
300	Materials and Supplies	1,955	2,000	5,510	2,000	(3,510)		
400	Equipment	2,091	1,547	1,547	1,547			
500	Contributions, Indemnities and Taxes							
700	Debt Service							
800	Payments to Other Funds							
900	Advances and Misc. Payments							
	Total	243,991	302,379	319,051	328,823	9,772		
			ary of Positions	0.0,00.	020,020	3,7.7		
	I	Actual	Fiscal 2019	Increment	Fiscal 2020	Increase		
		Positions	Budgeted	Run	Budgeted	or		
Code	Category	6/30/18	Positions	PPE 11/25/18	Positions	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
101	Full Time - Civilian	4	6	5	7	1		
105	Full Time - Uniform							
	Total	4	6	5	7	1		
	Sele	ected Associated	l Non-Tax Reven	ues by Type				
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase		
	Description	Actual	Original	Estimate	Proposed	or		
	·	Revenues	Budget		Budget	(Decrease)		
	(1)	(2)	(3)	(4)	(5)	(6)		
Local (No	on-Governmental)	147,672	135,000	135,000	135,000	. ,		
Federal	<i>,</i>		·	·	•			
State								
	other Governments							
Other Fur	nds of the City							
	Total	147,672	135,000	135,000	135,000			

Total
71-53F (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS FISCAL 2020 OPERATING BUDGET BY PROGRAM** Department No. No. **PROCUREMENT** 38 INVENTORY DISPOSAL/CONTROL 03 No. GENERAL 01 Fiscal Fiscal Fiscal Increase Salary 2020 2018 2019 Increment Annual (Decrease) Line Class Title Range Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 No. Code (in dollars) 6/30/18 Positions 11/25/18 Positions 7/1/19 less Col. 6) (1) (2) (3) (5) (6) (7) (8) (9) (10)1A11 30,944 - 33,043 30,977 Clerk Typist 1 2 46,237 - 50,867 4 234,286 2E23 Procurement Special Services Officer 3 3 69,580 2E10 Procurement Special Services Supervisor 53,633 - 68,955 334,843 Total: 4 6 5

71-53I (Program Based Budgeting Version)

		CITY OF PHIL FISCAL 2020 OPER			Г			ST OF F	ULE 100 POSITION OGRAM		
Departr	nent				No.	Program					No.
	CURE	MENT			38	INVENTO	RY DISPOS	SAL/CONTR	OL		03
Fund GFN	IERAL				No. 01						
<u> </u>					<u>.                                    </u>	Fiscal	Fiscal		Fiscal		Inc.
Line No. (1)	Class Code (2)	Title			Salary Range (in dollars) (4)	2018 Actual Pos. 6/30/18 (5)	2019 Budgeted Positions (6)	Increment Run -PPE 11/25/18 (7)	2020 Budgeted Positions (8)	Annual Salary 7/1/19 (9)	(Dec.) (Col. 8 less Col. 6) (10)
		TOTAL FULL TIME EMPLOYEES OVERTIME				4	6	5	7	334,843 10,000	1
Total G		quirements Plus: Earned Increment				4	6	5	7	344,843 1,413	1
		Plus: Longevity Less: (Vacancy Allowance)								(30,000)	
		2000. (Vacancy microalice)	Total Bu	idget Request						316,256	
				Summa	ry of Personal	Services					
			Fisca	al 2018		iscal 2019	1		al 2020	Inc. / (Dec.)	
No.		Category	Actual Positions 6/30/18	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 11/25/18	Budgeted Positions	Department Request	(Col. 9 less Col. 6)	in Bud. Pos. (Col. 8 less Col. 5)
(1)	I 2	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
2	Lump S		4	210 100	6	279,925	5	7	206.050	26 224	1
3		ne - Civilian ne - Uniform	4	219,182	ь	2/9,925	5		306,256	26,331	1
		Gross Adj.		1,957							
		mp/Seas, Bd, SCG		1,007							
6		ne - Civilian		123		20,000			10,000	(10,000)	
7		ne - Uniform									
8		Overtime - Civilian									
9	Unused	Uniform Leave									
10	Shift/St										
11	H&L, IC	DD, LT-Sick									
12									A.A.==		
71-53	/Drogra	Total am Based Budgeting Version)	4	221,262	6	299,925	5	7	316,256	16,331	1

Total
71-53J (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA SCHEDULE 200 PURCHASE OF SERVICES FISCAL 2020 OPERATING BUDGET BY PROGRAM** Department No. Program INVENTORY DISPOSAL/CONTROL **PROCUREMENT** 03 38 Nο. **GENERAL** 01 Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Estimated Departmental Description Actual Original Code or Obligations Appropriations Obligations Request (Decrease) (1) (2) (6) (7) Schedule 200 - Purchase of Services Cleaning & Laundering 201 202 Janitorial Services 598 420 420 420 205 Refuse, Garbage, Silt and Sludge Removal 209 Telephone & Communication 210 Postal Services 211 Transportation 215 Licenses, Permits & Inspection Charges 1,800 (1,800)216 Commercial off the Shelf Software Licenses 220 Electric Current Gas Services 221 222 Steam for Heating 230 Meals (non-travel) & Official Entertaining 231 Overtime Meals Advertising & Promotional Activities 737 (737)240 18,085 250 Professional Services 3,600 5,000 8,600 8,600 251 Professional Svcs. - Information Technology 252 Accounting & Auditing Services 253 Legal Services Mental Health & Intellectual Disability Services 254 255 256 Seminar & Training Sessions 257 Architectural & Engineering Services Court Reporters 258 259 Arbitration Fees 512 (512)260 Repair & Maintenance Charges 261 Repaving, Repairing & Resurfacing Streets Demolition of Buildings 262 264 Abatement of Nuisances 265 Rehabilitation of Property Maint. & Support - Comp. Hardware & Software 266 275 Juror Fees 276 Juror Expenses 277 Witness Fees 280 Insurance & Official Bonds 282 Lease Purchase - Computer Systems 283 Lease Purchase - Vehicles 284 Ground & Building Rental 285 Rents - Other 286 Rental of Parking Spaces 290 Payments for Care of Individuals 295 Imprest Advances Payments for Burials & Graves 298 299 Other Expenses (not otherwise classified)

18,683

71-53K (Program Based Budgeting Version)

Total

Section 25 20

12,069

9,020

(3,049)

9,020

## CITY OF PHILADELPHIA SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

FISCAL 2020 OPERATING BUDGET			BY PROGRAM					
Departr	nent	No.	Program			No.		
PRO	OCUREMENT	38	INVENTORY DISF	POSAL/CONTROL		03		
Fund		No.						
GEN	IERAL	01						
Code	Description	Fiscal 2018 Actual Obligations	Fiscal 2019 Original Appropriations	Fiscal 2019 Estimated Obligations	Fiscal 2020 Departmental Request	Increase or (Decrease)		
(1)	(2)	(3) <b>Schedule 300 - I</b>	(4)	(5)	(6)	(7)		
200		Scneaule 300 - I	viateriais & Supp			(4.000)		
300	Materials & Supplies			4,800		(4,800)		
301 302	Agricultural & Botanical Animal, Livestock & Marine							
	· ·							
303	Bakeshop, Dining Room & Kitchen	1.510						
304	Books & Other Publications	1,510						
305	Building & Construction							
306	Library Materials							
307	Chemicals & Gases	100		605		(605)		
308	Dry Goods, Notions & Wearing Apparel	126		635		(635)		
309	Cordage & Fibers							
310	Electrical & Communication							
311	General Equipment & Machinery							
312	Fire Fighting & Safety							
313	Food							
314	Fuel - Heating & Cooling							
316	General Hardware & Minor Tools							
317	Hospital & Laboratory							
318	Janitorial, Laundry & Household		2.222		2.222			
320	Office Materials & Supplies	319	2,000	75	2,000	1,925		
322	Small Power Tools & Hand Tools							
323	Plumbing, AC & Space Heating							
324	Precision, Photographic & Artists							
325	Printing							
326	Recreational & Educational							
328	Vehicle Parts & Accessories							
335	Lubricants							
340	#2 Diesel Fuel							
341	Compressed Natural Gas (CNG)							
342	Liquid Propane Gas (LPG)							
345	Gasoline							
399	Other Materials & Supplies (not otherwise classified)		2.222		2.222	(0.7.10)		
	Total	1,955	2,000	5,510	2,000	(3,510)		
		Schedule 4	00 - Equipment					
405	Construction, Dredging & Conveying							
410	Electrical, Lighting & Communications							
411	General Equipment & Machinery							
412	Fire Fighting & Emergency							
417	Hospital & Laboratory							
420	Office Equipment	175	1,347	1,347	1,347			
423	Plumbing, AC & Space Heating							
424	Precision, Photographic & Artists							
426	Recreational & Educational							
427	Computer Equipment & Peripherals							
428	Vehicles							
430	Furniture & Furnishings	1,916	200	200	200			
499	Other Equipment (not otherwise classified)							
	Total	2,091	1,547	1,547	1,547			
74 501	(Drogram Based Budgeting Version)							

71-53L (Program Based Budgeting Version)

#### **SUPPORTING DETAIL: CITY OF PHILADELPHIA** PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM **FISCAL 2020 OPERATING BUDGET** Department No. **PROCUREMENT** 38 INVENTORY DISPOSAL/CONTROL 03 No. **GENERAL** 01 Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Actual Original Estimated Department or Class Obligations Appropriation Obligations Request Description (Decrease) (1) (3) (4) (5) (6) (7) 18,085 8,600 250s Professional Services (250-254, 257-259) 8,600 8,600 Payments for Care of Individuals Minor Name of Contractor Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Describe purpose or scope of Object or Provider Actual Original Estimated Department service provided. Include, if Code Obligations Appropriation Obligations Request applicable, unit cost of service. 250 US Facilities Inc. 17,605 3,600 Building Maintenance/Support 250 Miscellaneous Miscellaneous 480 IT Consulting 251 Modis 5,000 8,600 8,600 8,600 18,085 8,600 8,600

71-53N (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA**

### **FISCAL 2020 OPERATING BUDGET**

### **PROGRAM SUMMARY - ALL FUNDS**

Department	No.	Program	No.
PROCUREMENT	38	VENDOR ENGAGEMENT	04

#### **Program Description**

This program includes customer service and vendor outreach initiatives, including marketing City procurement contract opportunities and programs, answering questions from vendors and City employees, and registering vendors in PHLContracts, which is the City's new eProcurement system.

### **Program Objectives**

- Increase the number of suppliers registered in PHLContracts.
- Increase and develop training opportunities for external stakeholders.
- Improve and increase marketing strategies for attracting and maintaining local and diverse vendors.
- Increase customer satisfaction rating (customer experience).

Performance Measures										
	Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020						
Description	Year-End	Year-to-Date	Target	Target						
		(Q1 + Q2)								
(1)	(2)	(3)	(4)	(5)						
Percent of external survey respondents that rate customer service										
as Satisfactory or better	64.5%	N/A	85.0%	85.0%						

Comments: This is an annual measure, and FY19 data will be available at year-end. In FY19, Procurement is increasing its marketing strategies regarding the Customer Service Survey.

		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	243,149	225,729	252,211	227,996	(24,215)
	Total	243,149	225,729	252,211	227,996	(24,215)
			ime Positions b		==.,000	(= :,= : 0)
Fund		Actual Positions	Fiscal 2019	Increment Run	Fiscal 2020	Inc. / (Dec.)
No.	Fund	6/30/18	Budgeted	PPE 11/25/18	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	4	5	5	4	(1)
	Total Full Time	4	5	5	4	(1)

71-53E (Program Based Budgeting Version)

FI	CITY OF PHILADELPH		PROGRAM SUMMARY - ALL FUNDS (CONTINUED)					
Department		No.	Program			No.		
PROCUR	EMENT	38	VENDOR ENGAG	04				
	Selec	ted Associated I	Non-Tax Revenu	es by Fund				
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase		
Fund	Fund	Actual	Original	Estimate	Proposed	or		
No.		Revenues	Budget		Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
01	General							
		Selected Assoc						
Dept.		Carry	Fiscal 2019	Fiscal 2019	Fiscal 2020	Fiscal 2020		
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt		
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
		Selected Associ	ated Operating	Costs				
Dept.		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase		
Where	Description	Calculated	Calculated	Calculated	Calculated	or		
Appropriated	·	Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
Finance	Employee Benefits - Civilian	88,597	101,367	101,367	91,021	(10,346)		

Finance Employee Benefits - Uniform
71-53E (Program Based Budgeting Version)

	CITY OF PHILADELPH	HIA		PROGRAM	SUMMARY	
F	ISCAL 2020 OPERATING I	BUDGET				
Departmen	nt	No.	Program			No.
	UREMENT	38	VENDOR ENGAG	EMENT		04
Fund		No.				
GENE	RAL	01	mary by Class			
	T	Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
Class	Description	Actual		Estimated		
Class	Description		Original		Proposed	or (Daarrage)
(1)	(2)	Obligations	Appropriations	Obligations	Budget (6)	(Decrease)
100	Employee Compensation	(3)	(4)	(5)	(0)	(7)
a)	Personal Services	208,001	209,904	236,386	212,171	(24,215)
b)	Employee Benefits	200,001	209,904	250,500	212,171	(24,213)
200	Purchase of Services	25,177	2,400	2,400	2,400	
300	Materials and Supplies	783	12,188	12,188	12,188	
400	Equipment	9,188	1,237	1,237	1,237	
500	Contributions, Indemnities and Taxes	5,100	1,207	1,207	1,207	
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
300	Total	243,149	225,729	252,211	227,996	(24,215)
	rotai		ary of Positions	202,211	227,550	(24,213)
		Actual	Fiscal 2019	Increment	Fiscal 2020	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/18	Positions	PPE 11/25/18	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	4	5	5	4	(1)
105	Full Time - Uniform					
	Total	4	5	5	4	(1)
	Sele	ected Associated	l Non-Tax Reven	ues by Type		
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
	Description	Actual	Original	Estimate	Proposed	or
		Revenues	Budget		Budget	(Decrease)
	(1)	(2)	(3)	(4)	(5)	(6)
<del></del>	on-Governmental)					
Federal						
State						
	vernments					
Other Fur	nds of the City					
	Total		Ī l			

Total
71-53F (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS FISCAL 2020 OPERATING BUDGET BY PROGRAM** Department No. No. **PROCUREMENT** 38 **VENDOR ENGAGEMENT** 04 No. GENERAL 01 Fiscal Fiscal Fiscal Increase Salary 2020 2018 2019 Increment Annual (Decrease) Line Class Title Range Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 No. Code (in dollars) 6/30/18 Positions 11/25/18 Positions 7/1/19 less Col. 6) (1) (2) (3) (5) (6) (7) (8) (9) (10)41,930 - 45,868 1A22 46,893 Clerical Supervisor 2 2 D250 87,550 Deputy Commissioner/Dir of Admin & Mgmt. 87,550 1 3 2 3 3 76,863 1A37 Service Representative 36,340 - 39,498 (1) 211,306 Total: 4 5 5 4 (1)

71-53I (Program Based Budgeting Version)

		CITY OF PHIL FISCAL 2020 OPER			Ī			ST OF F	OULE 100 POSITION OGRAM		
Departr	ment				No.	Program					No.
PRO	CURE	EMENT			38	VENDOR	ENGAGEM	ENT			04
Fund					No.						
GEN	NERAL				01						
Line No. (1)	Class Code (2)	Title			Salary Range (in dollars) (4)	Fiscal 2018 Actual Pos. 6/30/18 (5)	Fiscal 2019 Budgeted Positions (6)	Increment Run -PPE 11/25/18 (7)	Fiscal 2020 Budgeted Positions (8)	Annual Salary 7/1/19 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
		TOTAL FULL TIME EMPLOYEES				4	5	5	4	211,306	(1)
Total G	ross Re	quirements				4	5	5	4	211,306	(1)
		Plus: Earned Increment								798	
		Plus: Longevity								67	
		Less: (Vacancy Allowance)									
			Total Bu	udget Request						212,171	
			ı		ry of Personal				1000		
Lina				al 2018		iscal 2019 Estimated	Inoro		al 2020	Inc. / (Dec.)	
Line No.		Category	Actual Positions	Actual Obligations	Budgeted Positions	Obligations	Increment Run -PPE	Budgeted Positions	Department Request	in Require. (Col. 9	in Bud. Pos. (Col. 8
110.		Calcyony	6/30/18	Julyalions	1 03/110/13	Obligations	11/25/18	1 03/110113	ricquest	less Col. 6)	less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S										
2		ne - Civilian	4	206,519	5	236,287	5	4	212,171	(24,116)	(1)
3	Full Tim	ne - Uniform									
		Gross Adj.		1,177							
		mp/Seas, Bd, SCG									
6		ne - Civilian		305		99				(99)	
		ne - Uniform	-								
		Overtime - Civilian									
9		Uniform Leave	+								
10	Shift/St	ress DD, LT-Sick	1								
12	riole, ic	/D, ∟1-010N	1								
12	<u> </u>	Total	4	208 001	5	236 386	5	4	212 171	(24 215)	(1)
71-53.1	(Progra	Total am Based Budgeting Version)	4	208,001	5	236,386	5	4	212,171	(24,215)	

Total
71-53J (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA SCHEDULE 200 PURCHASE OF SERVICES FISCAL 2020 OPERATING BUDGET** BY PROGRAM Department No. Program **PROCUREMENT VENDOR ENGAGEMENT** 38 04 Nο. **GENERAL** 01 Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Estimated Departmental Description Actual Original Code or Appropriations Obligations Obligations Request (Decrease) (1) (2) (4) (6) (7) Schedule 200 - Purchase of Services Cleaning & Laundering 201 202 Janitorial Services 205 Refuse, Garbage, Silt and Sludge Removal 209 Telephone & Communication 210 Postal Services 211 Transportation 215 Licenses, Permits & Inspection Charges 216 Commercial off the Shelf Software Licenses 220 Electric Current Gas Services 221 222 Steam for Heating 230 Meals (non-travel) & Official Entertaining 231 Overtime Meals 240 Advertising & Promotional Activities 19,567 2.400 250 Professional Services 5,440 2,400 2,400 251 Professional Svcs. - Information Technology 252 Accounting & Auditing Services 253 Legal Services Mental Health & Intellectual Disability Services 254 255 78 Seminar & Training Sessions 92 256 257 Architectural & Engineering Services Court Reporters 258 259 Arbitration Fees 260 Repair & Maintenance Charges 261 Repaving, Repairing & Resurfacing Streets Demolition of Buildings 262 264 Abatement of Nuisances 265 Rehabilitation of Property Maint. & Support - Comp. Hardware & Software 266 275 Juror Fees 276 Juror Expenses 277 Witness Fees 280 Insurance & Official Bonds 282 Lease Purchase - Computer Systems 283 Lease Purchase - Vehicles 284 Ground & Building Rental 285 Rents - Other 286 Rental of Parking Spaces 290 Payments for Care of Individuals 295 Imprest Advances Payments for Burials & Graves 298 299 Other Expenses (not otherwise classified)

25,177

71-53K (Program Based Budgeting Version)

Total

Section 25 28

2,400

2,400

2,400

## CITY OF PHILADELPHIA SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM IN IPPOGRAM IN IPPOGRAM

	FISCAL 2020 OPERATING B	BY PROGRAM							
Department No.			Program No.						
PRO	DCUREMENT	38	VENDOR ENGAGE	04					
und		No.							
GEN	NERAL	01							
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase			
Code	Description	Actual	Original	Estimated	Departmental	or			
		Obligations	Appropriations	Obligations	Request	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
		Schedule 300 - I	Materials & Supp	lies					
	Materials & Supplies								
301	Agricultural & Botanical								
302	Animal, Livestock & Marine								
303	Bakeshop, Dining Room & Kitchen								
304	Books & Other Publications								
305	Building & Construction								
306	Library Materials								
307	Chemicals & Gases								
308	Dry Goods, Notions & Wearing Apparel								
309	Cordage & Fibers								
310	Electrical & Communication								
311	General Equipment & Machinery								
312	Fire Fighting & Safety								
313	Food								
314	Fuel - Heating & Cooling								
316	General Hardware & Minor Tools								
317	Hospital & Laboratory								
318	Janitorial, Laundry & Household								
320	Office Materials & Supplies	213	1,600	1,600	1,600				
322	Small Power Tools & Hand Tools		,	,	,				
323	Plumbing, AC & Space Heating								
324	Precision, Photographic & Artists		5,605	5,605	5,605				
325	Printing		4,983	4,983	4,983				
326	Recreational & Educational	570	,	,	,				
328	Vehicle Parts & Accessories	0.0							
335	Lubricants								
340	#2 Diesel Fuel								
341	Compressed Natural Gas (CNG)								
342	Liquid Propane Gas (LPG)								
	Gasoline								
	Other Materials & Supplies (not otherwise classified)								
399	Total	783	12,188	12,188	12,188				
	1000		00 - Equipment	12,100	12,100				
405	Construction, Dredging & Conveying		Lydipinent	<u> </u>					
410	Electrical, Lighting & Communications								
411	General Equipment & Machinery								
412	Fire Fighting & Emergency								
417									
	Hospital & Laboratory	1,238	1,077	1,077	1,077				
420	Office Equipment	1,238	1,077	1,077	1,077				
423	Plumbing, AC & Space Heating								
424	Precision, Photographic & Artists								
426	Recreational & Educational								
427	Computer Equipment & Peripherals								
428	Vehicles								
430	Furniture & Furnishings	7,950	160	160	160				
499	Other Equipment (not otherwise classified)								
	Total (Program Based Budgeting Version)	9,188	1,237	1,237	1,237				

#### **SUPPORTING DETAIL: CITY OF PHILADELPHIA** PROFESSIONAL SERVICES AND **FISCAL 2020 OPERATING BUDGET** CARE OF INDIVIDUALS, BY PROGRAM Department No. **PROCUREMENT** 38 **VENDOR ENGAGEMENT** 04 No. **GENERAL** 01 Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Actual Original Estimated Department or Class Obligations Appropriation Obligations Request (Decrease) Description (1) (3) (4) (5) (6) (7) 25,007 2,400 2,400 250s Professional Services (250-254, 257-259) 2,400 Payments for Care of Individuals Minor Name of Contractor Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Describe purpose or scope of Object or Provider Actual Original Estimated Department service provided. Include, if Code Obligations Appropriation Obligations Request applicable, unit cost of service. 250 US Facilities Inc. 19,567 2,400 Building Maintenance/Support 251 Modis 5,440 2,400 2,400 IT Consulting 25,007 2,400 2,400 2,400

71-53N (Program Based Budgeting Version)

## **CITY OF PHILADELPHIA**

### **FISCAL 2020 OPERATING BUDGET**

### **PROGRAM SUMMARY - ALL FUNDS**

Department	No.	Program	No.
PROCUREMENT	38	ADMINISTRATION	05

#### **Program Description**

This program is responsible for the strategic direction of all Procurement program areas and oversees training and human resources. This program also includes required advertising for all City departments, boards, and commissions.

### **Program Objectives**

- Develop strategic purchasing plans with operating departments.
- Finalize the roll-out of City's Vendor Performance Module.
- Continue to assess advertising costs.
- Increase and develop training opportunities for City operating departments.

Performance Measures									
	Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020					
Description	Year-End	Year-to-Date	Target	Target					
		(Q1 + Q2)							
(1)	(2)	(3)	(4)	(5)					
Average invoice processing times for Citywide advertising (days)	23.6	17.1	30.0	30.0					
Percent of citywide advertising not related to bid advertisements	67.5%	45.1%	66.0%	60.0%					

		Summ	ary by Fund				
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase	
Fund	Fund	Actual	Original	Estimated	Proposed	or	
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
01	General	2,586,427	2,585,655	2,516,720	2,643,066	126,346	
08	Grants Revenue	6,200					
	Total	2,592,627	2,585,655	2,516,720	2,643,066	126,346	
	Sui	mmary of Full 1	ime Positions b	y Fund			
Fund		Actual Positions	Fiscal 2019	Increment Run	Fiscal 2020	Inc. / (Dec.)	
No.	Fund	6/30/18	Budgeted	PPE 11/25/18	Budgeted	(Col. 6 less 4)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
01	General	8	7	6	8	1	
80	Grants Revenue						
	Total Full Time	8	7	6	8	1	

71-53E (Program Based Budgeting Version)

FI	CITY OF PHILADELPH SCAL 2020 OPERATING B	PROGRAM SUMMARY - ALL FUNDS (CONTINUED)						
Department		No.	Program	No.				
PROCUR	EMENT	38	ADMINISTRATION		05			
	Selec	ted Associated I	Non-Tax Revenues by Fund					
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase		
Fund	Fund	Actual	Original	Estimate	Proposed	or		
No.		Revenues	Budget		Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
01	General	(-)	( )	(-)	(-)	( )		
08	Grants Revenue	6,200						
		Selected Assoc	iated Capital Pro	jects				
Dept.		Carry	Fiscal 2019	Fiscal 2019	Fiscal 2020	Fiscal 2020		
Where	Description	Forward	Original Approp. Original Approp. Proposed E		Proposed Budget	Proposed Bdgt		
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
		Selected Associ	ated Operating (	Costs				
Dept.		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase		
Where	Description	Calculated	Calculated	Calculated	Calculated	or		
Appropriated	· ·	Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
Finance	Employee Benefits - Civilian	173,383	182,981	182,981	235,871	52,890		

Finance Employee Benefits - Uniform
71-53E (Program Based Budgeting Version)

F	CITY OF PHILADELPH	PROGRAM SUMMARY							
Departmen		No.	Program No.						
PROC	UREMENT	ADMINISTRATION 05							
Fund		No.							
GENE	RAL	01							
			mary by Class						
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase			
Class	Description	Actual	Original	Estimated	Proposed	or			
		Obligations	Appropriations	Obligations	Budget	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
100	Employee Compensation								
a)	Personal Services	438,369	522,405	457,029	579,816	122,787			
b)	Employee Benefits								
200	Purchase of Services	2,138,952	2,054,221	2,051,172	2,054,221	3,049			
300	Materials and Supplies	6,133	6,400	5,890	6,400	510			
400	Equipment	2,973	2,629	2,629	2,629				
500	Contributions, Indemnities and Taxes								
700	Debt Service								
800	Payments to Other Funds								
900	Advances and Misc. Payments								
	Total	2,586,427	2,585,655	2,516,720	2,643,066	126,346			
		Summa	ary of Positions			·			
		Actual	Fiscal 2019	Increment	Fiscal 2020	Increase			
		Positions	Budgeted	Run	Budgeted	or			
Code	Category	6/30/18	Positions	PPE 11/25/18	Positions	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
101	Full Time - Civilian	8	7	6	8	1			
105	Full Time - Uniform								
	Total	8	7	6	8	1			
	Sele	ected Associated	l Non-Tax Reven	ues by Type					
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase			
	Description	Actual	Original	Estimate	Proposed	or			
		Revenues	Budget		Budget	(Decrease)			
	(1) (2)			(4)	(5)	(6)			
Local (No	on-Governmental)								
Federal									
State									
Other Go	vernments								
Other Fu	nds of the City								
	Total								

Total
71-53F (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS FISCAL 2020 OPERATING BUDGET BY PROGRAM** Department No. No. **PROCUREMENT** 38 **ADMINISTRATION** 05 No. **GENERAL** 01 Fiscal Fiscal Fiscal Increase Salary 2018 2019 Increment 2020 Annual (Decrease) Line Class Title Range Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 Code (in dollars) 6/30/18 Positions 11/25/18 Positions 7/1/19 less Col. 6) No. (1) (2) (3) (5) (6) (7) (8) (9) (10)1B10 Account Clerk 37,421 - 40,725 39,622 Clerk 1 2 1A02 30,944 - 33,043 (1) 3 1A03 Clerk 2 33,669 - 36,402 31,637 4 1A04 Clerk 3 39,793 - 43,420 44,645 112,500 5 D250 Deputy Commissioner 112,500 36,027 - 46,319 47,344 6 1A20 **Executive Secretary** 59,789 7 52,321 - 67,274 1E03 Information Management Analyst 2 8 P534 Procurement Commissioner 123,600 123,600 9 2E14 Procurement Technician Supervisor 68,047 - 87,491 88,716 10 2E23 Procurement Special Services Officer 46,237 - 50,867 Total: 8 6 8 547,853

71-53I (Program Based Budgeting Version)

		CITY OF PHIL FISCAL 2020 OPER	Г	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM							
Departr	nent				No.	Program					No.
	CURE	MENT			38	ADMINISTRATION				05	
	Fund GENERAL				No.						
GEI	NERAL				01		ı				ı
Line No. (1)	Class Code (2)	Title			Salary Range (in dollars) (4)	Fiscal 2018 Actual Pos. 6/30/18 (5)	Fiscal 2019 Budgeted Positions (6)	Increment Run -PPE 11/25/18 (7)	Fiscal 2020 Budgeted Positions (8)	Annual Salary 7/1/19 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
		TOTAL FULL TIME EMPLOYEES				8	7	6	8	547,853	1
		TEMPORARY AND SEASONAL APPO	DINTMENTS							30,000	
Total G	ross Re	quirements				8	7	6	8	577,853	1
		Plus: Earned Increment								1,478	
		Plus: Longevity				485					
		Less: (Vacancy Allowance)									
	_		Total Bu	udget Request	ary of Personal	579,816					
			Figor	al 2018	T T			Figor	1 2020	Inc. / (Doc.)	Inc. / (Doc.)
Line			Actual	Actual	Budgeted	iscal 2019 Estimated	Increment	Budgeted	al 2020 Department	Inc. / (Dec.) in Require.	in Bud. Pos.
No.		Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Request	(Col. 9	(Col. 8
		- <i>•</i>	6/30/18	<u> </u>		-	11/25/18		,	less Col. 6)	less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S										
		ne - Civilian	8	404,157	7	426,529	6	8	549,816	123,287	1
3		ne - Uniform									
		Gross Adj.		12,492		00.55-			00.555		
		mp/Seas, Bd, SCG		21,060		30,000			30,000	(50.5)	
6		ne - Civilian		660		500				(500)	
7		ne - Uniform									
9		Overtime - Civilian  Uniform Leave									
10	Shift/St										
11		DD, LT-Sick									
12	. 10.2, 10	, <u>.</u> ,									
	1	Total	8	438,369	7	457,029	6	8	579,816	122,787	1
71-53.1	(Progra	am Based Budgeting Version)		,	· · · · · ·	,020	<u> </u>		2.2,0.0	,. 01	· · · · · ·

Total
71-53J (Program Based Budgeting Version)

#### CITY OF PHILADELPHIA **SCHEDULE 200 PURCHASE OF SERVICES FISCAL 2020 OPERATING BUDGET BY PROGRAM** Department No. Program **PROCUREMENT ADMINISTRATION** 05 38 Nο. **GENERAL** 01 Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Estimated Departmental Description Actual Original Code or Obligations Appropriations Obligations Request (Decrease) (1) (2) (6) (7) Schedule 200 - Purchase of Services Cleaning & Laundering 201 202 Janitorial Services 205 Refuse, Garbage, Silt and Sludge Removal 209 Telephone & Communication 2,700 4,000 4,000 4,000 210 Postal Services 4,448 5,000 6,000 5,000 (1,000)211 Transportation 215 Licenses, Permits & Inspection Charges 1,979 (1,979)216 Commercial off the Shelf Software Licenses 220 Electric Current Gas Services 221 222 Steam for Heating 47 35 (35)230 Meals (non-travel) & Official Entertaining 231 Overtime Meals 1,975,186 240 Advertising & Promotional Activities 2,044,874 1,975,186 1,975,186 3,900 250 Professional Services 1,059 45,000 3,900 3,900 251 Professional Svcs. - Information Technology 252 Accounting & Auditing Services 253 Legal Services Mental Health & Intellectual Disability Services 254 255 33,829 40,025 40,025 40,025 Seminar & Training Sessions 3,361 8,000 8,000 8,000 256 257 Architectural & Engineering Services Court Reporters 258 259 Arbitration Fees 5,000 2,064 5,000 5,000 260 Repair & Maintenance Charges 261 Repaving, Repairing & Resurfacing Streets Demolition of Buildings 262 264 Abatement of Nuisances 265 Rehabilitation of Property Maint. & Support - Comp. Hardware & Software 300 360 (360)266 275 Juror Fees 276 Juror Expenses 277 Witness Fees 280 Insurance & Official Bonds 282 Lease Purchase - Computer Systems 283 Lease Purchase - Vehicles 284 Ground & Building Rental 1,269 13,110 6,687 13,110 6,423 285 Rents - Other 286 Rental of Parking Spaces 290 Payments for Care of Individuals 295 Imprest Advances 298 Payments for Burials & Graves 299 Other Expenses (not otherwise classified)

2,138,952

2,054,221

71-53K (Program Based Budgeting Version)

Total

Section 25 36

2,051,172

2,054,221

3,049

## **CITY OF PHILADELPHIA**

## **FISCAL 2020 OPERATING BUDGET**

# SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

	FISCAL 2020 OPERATING B	UDGET	BY PROGRAM						
Departr	nent	No.	Program			No.			
PRO	CUREMENT	38	ADMINISTRATIO	N		05			
Fund		No.		· ·					
GEN	IERAL	01							
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase			
Code	Description	Actual	Original	Estimated	Departmental	or			
0000	Bosonpaon	Obligations	Appropriations	Obligations	Request	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
	· ·	Schedule 300 - I	Materials & Supp	olies		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \			
300	Materials & Supplies		1,000	1,000	1,000				
301	Agricultural & Botanical								
302	Animal, Livestock & Marine								
303	Bakeshop, Dining Room & Kitchen								
304	Books & Other Publications	560	1,000	1,000	1,000				
305	Building & Construction								
306	Library Materials								
307	Chemicals & Gases								
308	Dry Goods, Notions & Wearing Apparel								
309	Cordage & Fibers								
310	Electrical & Communication								
311	General Equipment & Machinery								
312	Fire Fighting & Safety								
313	Food	218							
314	Fuel - Heating & Cooling								
316	General Hardware & Minor Tools								
317	Hospital & Laboratory								
318	Janitorial, Laundry & Household								
320	Office Materials & Supplies	2,219	3,400	2,890	3,400	510			
322	Small Power Tools & Hand Tools								
	Plumbing, AC & Space Heating								
	Precision, Photographic & Artists	2,000	1,000	1,000	1,000				
	Printing	206							
	Recreational & Educational	930							
328	Vehicle Parts & Accessories								
	Lubricants								
-	#2 Diesel Fuel								
341	Compressed Natural Gas (CNG)								
	Liquid Propane Gas (LPG)								
	Gasoline								
399	Other Materials & Supplies (not otherwise classified)  Total	6,133	6,400	5,890	6,400	510			
	Total		00 - Equipment	5,890	0,400	310			
405	Construction, Dredging & Conveying		oo - Lyaipinein						
	Electrical, Lighting & Communications								
	General Equipment & Machinery	+							
	Fire Fighting & Emergency	+							
	Hospital & Laboratory	+							
	Office Equipment	2,289	2,289	2,289	2,289				
	Plumbing, AC & Space Heating	2,203	2,203	2,209	2,209				
	Precision, Photographic & Artists								
	Recreational & Educational								
	Computer Equipment & Peripherals								
428	Vehicles								
	Furniture & Furnishings	684	340	340	340				
499	Other Equipment (not otherwise classified)	004	340	3 10	340				
		1							
	Total	2,973	2,629	2,629	2,629				
71-531	(Program Based Budgeting Version)	1 1-1-0	,	7	,				

71-53L (Program Based Budgeting Version)

#### **SUPPORTING DETAIL: CITY OF PHILADELPHIA** PROFESSIONAL SERVICES AND **FISCAL 2020 OPERATING BUDGET** CARE OF INDIVIDUALS, BY PROGRAM Department No. **PROCUREMENT** 38 **ADMINISTRATION** 05 No. **GENERAL** 01 Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Actual Original Estimated Department or Class Obligations Appropriation Obligations Request (Decrease) Description (1) (3) (4) (5) (6) (7) 46,059 3,900 3,900 250s Professional Services (250-254, 257-259) 3,900 Payments for Care of Individuals Minor Name of Contractor Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Describe purpose or scope of Object or Provider Actual Original Estimated Department service provided. Include, if Code Obligations Appropriation Obligations Request applicable, unit cost of service. 250 US Facilities Inc. 1,059 3,900 Building Maintenance/Support 251 Modis 45,000 3,900 3,900 IT Consulting 46,059 3,900 3,900 3,900

71-53N (Program Based Budgeting Version)

## **SUPPORTING DETAIL: CITY OF PHILADELPHIA CLASSES OTHER THAN FISCAL 2020 OPERATING BUDGET** 250s AND 290, BY PROGRAM Department Program **PROCUREMENT ADMINISTRATION** 05 38 No. **GENERAL** 01 Describe purpose or scope of Name of Contractor Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Object Actual Estimated Department or Provider Original service provided. Include, if Code Obligations Appropriation Obligations Request applicable, unit cost of service. 240 Various Vendors 1,975,186 1,975,186 1,975,186 Citywide Advertising 2,044,874

71-530 (Program Based Budgeting Version)

	CITY OF PHILADELP	HIA	PROGRAM SUMMARY						
F	ISCAL 2020 OPERATING	BUDGET							
Departmer	nt	No.	Program			No.			
	UREMENT	38	ADMINISTRATION	N		05			
Fund		No.							
GRAN	TS REVENUE	08	marry by Olasa						
			mary by Class	E: 10040	F: 10000				
0.1	5	Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase			
Class	Description	Actual	Original	Estimated	Proposed	or			
		Obligations	Appropriations	Obligations	Budget	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
100	Employee Compensation								
a)	Personal Services								
b)	Employee Benefits								
200	Purchase of Services	6,200							
300	Materials and Supplies								
400	Equipment								
500	Contributions, Indemnities and Taxes								
700	Debt Service								
800	Payments to Other Funds								
900	Advances and Misc. Payments								
	Total	6,200							
			ary of Positions			<del> </del>			
		Actual	Fiscal 2019	Increment	Fiscal 2020	Increase			
		Positions	Budgeted	Run	Budgeted	or			
Code	Category	6/30/18	Positions	PPE 11/25/18	Positions	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
101	Full Time - Civilian								
105	Full Time - Uniform								
	Total	 ected Associated	l Non Toy Boyon	was by Type					
	Selic	Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Ingrages			
	Deparinties					Increase			
	Description	Actual	Original	Estimate	Proposed	or (Decrease)			
	(4)	Revenues	Budget	(4)	Budget	(Decrease)			
0001 /NI	(1)	(2)	(3)	(4)	(5)	(6)			
,	on-Governmental)	6,200							
ederal									
State	v co vom a nata								
	vernments								
Jiner Fu	nds of the City	0.000							
71-53F (P	Total rogram Based Budgeting Version)	6,200							

#### CITY OF PHILADELPHIA **GRANT INFORMATION SUMMARY** FISCAL 2020 OPERATING BUDGET WITHIN PROGRAM No. Department Program **PROCUREMENT** 38 **ADMINISTRATION** 05 Fund No. **GRANTS REVENUE** 080 Funding Sources Grant Number Index Code US COMMUNITIES EDUCATION GRANT G38L04 18LI 380300 Federal State Award Period Type of Grant Other Govt. 7/1/18-6/30/19 90-Local (Non-Govt) X Local (Non-Govt.) Grant Objective To fund participation in a certified class offered by the National Institute of Governmental Purchasers (NIGP) Summary by Class Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Class Description Actual Original Estimated Department Obligations Appropriations Obligations Request (Decrease) (1) (3) (4) (6) 100 a) Personal Services 100 b) Employee Benefits - Total Class 186 - Flex Cash Pmts. Class 187 - Worker's Comp. - Disability Class 188 - Worker's Comp. - Medical Class 189 - Medicare Tax Class 190 - Pension Obligation Bonds Class 191 - Pension Contributions Class 192 - FICA Class 193 - Health / Medical Class 194 - Group Life Class 195 - Group Legal 6,200 200 Purchase of Services 300 Materials and Supplies 400 Equipment

500	Contributions, Indemnities and Taxes						
800	Payments to Other Funds						
900	Advances and Misc. Payments						
	Total	6,200					
		Summary by	Funding Source	е			
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase	
Code	Category	Actual	Original	Estimated	Department	or	
		Revenue	Budget	Revenue	Request	(Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
100	Federal						
200	State						
300	Other Governments						
400	Local (Non-Governmental)	6,200					
	Total	6,200					
		Summary	of Positions				
		Actual Pos.	Fiscal 2019	Incr. Run	Fiscal 2020	Inc. / (Dec.)	
Code	Category	6/30/18	Budgeted Pos.	PPE 11/25/18	Budgeted Pos.	(Col. 6 less Col. 4)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
101	Full Time - Civilian						

71-53P (Program Based Budgeting Version)

Full Time - Uniform

## **CITY OF PHILADELPHIA**

## **FISCAL 2020 OPERATING BUDGET**

## **PROGRAM SUMMARY - ALL FUNDS**

Department	No.	Program	No.
PROCUREMENT	38	SERVICES, SUPPLIES AND EQUIPMENT	06

#### **Program Description**

This program is responsible for Philadelphia's formal and informal contracts for procurement of City services, supplies, and equipment as per the requirements of the Philadelphia Charter (Section 8-200) and Philadelphia Code.

#### Program Objectives

- Improve sourcing and marketing of bidding opportunities through partner organizations (Pennsylvania Public Purchasing Association, The Institute for Public Procurement, local Chambers of Commerce).
- Increase vendor outreach to attract local, small, and diverse businesses through monthly vendor trainings.
- Develop strategic purchasing plans with client departments to improve the City's overall purchasing process.
- Encourage professional staff to attend training and pursue professional certifications.

Perfori	mance Measures			
	Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020
Description	Year-End	Year-to-Date	Target	Target
		(Q1 + Q2)		
(1)	(2)	(3)	(4)	(5)
Average number of days from bid initiation to award	130	141	110	130
Comments: SSE is experiencing longer processing times due to unexpe	ected staffing changes.		-	
Average number of bidders per awarded contract(s)	2.3	2.8	4.0	4.0
Comments: Procurement anticipates larger contracts during Q3 and Q4				
Percentage of Service, Supply and Equipment (SSE) contracts				
awarded to Minority-, Women-, and Disabled- Owned Business				
Enterprises (M/W/DSBEs)	27.1%	N/A	35.0%	35.0%
Comments: This is an annual measure, and FY19 data will be available	at year-end. These perce	entages represent the	e overall M/W/DSBE	
contract awards for all City contracts. These percentages are based upon	n the availability of M/W/I	DSBE in the marketp	lace for a specific	
commodity area.				
Percentage of Small Order Purchases (SOPs) awarded to				
M/W/DSBEs	12.8%	N/A	20.0%	25.0%
Comments: This is an annual measure, and FY19 data will be available	at year-end. These perc	entages represent the	e overall M/W/DSBE	
contract awards for all City contracts. These percentages are based upon	n the availability of M/W/I	DSBE in the marketp	lace for a specific	
commodity area.				
Sum	mary by Fund			

		Summa	ary by Fund			
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	1,347,684	1,401,776	1,528,447	1,441,540	(86,907)
02	Water	84,412	93,093	93,093	105,285	12,192
	Total	1,432,096	1,494,869	1,621,540	1,546,825	(74,715)
	Sur	mmary of Full 1	Time Positions b	y Fund		
Fund		Actual Positions	Fiscal 2019	Increment Run	Fiscal 2020	Inc. / (Dec.)
No.	Fund	6/30/18	Budgeted	PPE 11/25/18	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	23	26	24	25	(1)
02	Water	1	2	2	2	
	Total Full Time	24	28	26	27	(1)

71-53E (Program Based Budgeting Version)

F	ISCAL 2020 OPERATING BI	UDGET	PROC	GRAM SUMM (CONTI	ARY - ALL FU NUED)	NDS
Department		No.	Program			No.
PROCUR		38		LIES AND EQUIPME	ENT	06
	Selecte	ed Associated I	Non-Tax Revenu	es by Fund		
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
Fund	Fund	Actual	Original	Estimate	Proposed	or
No.		Revenues	Budget		Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	74,164	45,000	45,000	45,000	
02	Water					
		Selected Associ	iated Capital Pro	jects		
Dept.		Carry	Fiscal 2019			
Where	Description	Forward	Original Approp. Original Approp. Proposed Budget		Proposed Bdgt	
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)
(1)	(2)	(3)	(4) (5)		(6)	(7)
		1	ated Operating (			
Dept.		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
Where	Description	Calculated	Calculated	Calculated	Calculated	or
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1) Finance	(2) Employee Benefits - Civilian	(3) 562,363	(4) 619,140	(5) 619,140	(6) 585,925	(7) (33,215)
Finance		36∠,363	619,140	019,140	505,925	(33,215)
rinance	Employee Benefits - Uniform					

<sup>71-53</sup>E (Program Based Budgeting Version)

**CITY OF PHILADELPHIA** 

	CITY OF PHILADELPI	AIF	PROGRAM SUMMARY						
F	ISCAL 2020 OPERATING	BUDGET							
Departmer	nt	No.	Program			No.			
	UREMENT	38	SERVICES, SUPP	LIES AND EQUIPME	NT	06			
Fund		No.							
GENE	RAL	01							
		T	nary by Class						
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase			
Class	Description	Actual	Original	Estimated	Proposed	or			
		Obligations	Appropriations	Obligations	Budget	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
100	Employee Compensation								
a)	Personal Services	1,269,688	1,230,743	1,360,414	1,270,507	(89,907			
b)	Employee Benefits								
200	Purchase of Services	64,610	153,300	153,300	153,300				
300	Materials and Supplies	5,897	10,000	7,000	10,000	3,000			
400	Equipment	7,489	7,733	7,733 7,733					
500	Contributions, Indemnities and Taxes								
700	Debt Service								
800	Payments to Other Funds								
900	Advances and Misc. Payments								
	Total	1,347,684	1,401,776	1,528,447	1,441,540	(86,907			
		Summa	ary of Positions	,,	, ,	(22)22			
		Actual	Fiscal 2019	Increment	Fiscal 2020	Increase			
		Positions	Budgeted	Run	Budgeted	or			
Code	Category	6/30/18	Positions	PPE 11/25/18	Positions	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
101	Full Time - Civilian	23	26	24	25	(1			
105	Full Time - Uniform								
	Total	23	26	24	25	(1			
	Sele	ected Associated	Non-Tax Reven	ues by Type		·			
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase			
	Description	Actual	Original	Estimate	Proposed	or			
	·	Revenues	Budget		Budget	(Decrease)			
	(1)	(2)	(3)	(4)	(5)	(6)			
Local (No	on-Governmental)	74,164	45,000	45,000	45,000	` , ,			
Federal	,		·	·	,				
State									
	vernments								
	nds of the City								
	Total	74,164	45,000	45,000	45,000				

#### **CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS FISCAL 2020 OPERATING BUDGET BY PROGRAM** Department No. No. **PROCUREMENT** 38 SERVICES, SUPPLIES AND EQUIPMENT 06 No. **GENERAL** 01 Fiscal Fiscal Fiscal Increase Salary 2018 2019 Increment 2020 Annual (Decrease) Class Title Range Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 Line 6/30/18 Positions 11/25/18 Positions 7/1/19 No. Code (in dollars) less Col. 6) (1) (2) (3) (5) (6) (7) (9) (10)1B10 37,421 - 40,725 3 119,760 Account Clerk 4 (1) 2 2L04 Admin/Technical Trainee 37,238 - 47,875 1 (1) 3 1A02 Clerk 1 30,944 - 33,043 4 1A03 Clerk 2 33,669 - 36,402 33,669 1 Clerk 3 39,793 - 43,420 5 1A04 2 2 2 2 87,690 Clerk Typist 1 33,000 6 1A11 30,944 - 33,043 1 1 3 7 Clerk Typist 2 2 70,070 1A12 33,668 - 36,402 1 (1) 8 1B29 Contract Clerk 46,237 - 50,867 48,408 9 D250 Dep. Comm/Director of Supplies&Equipment 92,700 92,700 1 10 56,405 - 72,512 74,337 2E09 Procurement Operations Support Manager 1 2E02 3 123,195 Procurement Technician 1 41,065 - 52,791 3 11 1 6 7 2E03 Procurement Technician 2 52,321 - 67,274 357,944 12 6 2 3 13 2E14 Procurement Technician Supervisor 68,047 - 87,491 2 251,374 14 1A18 Secretary 36,340 - 39,498 1 40,523 15 1A37 Service Representative 36,340 - 39,498 (1) Total: 23 26 24 25 1,332,670 (1)

71-53I (Program Based Budgeting Version)

		CITY OF PHIL FISCAL 2020 OPER			Т			ST OF F	ULE 100 POSITIOI OGRAM		
Departr	ment				No.	Program					No.
		EMENT			38		S, SUPPLIE	S AND FOI	IIPMENT		06
Fund	700112	- INC. IT			No.	CENTICE	0, 001 1 212	O / II VD LQ	JII IVILITI		00
GEN	NERAL				01						
Line No. (1)	Class Code (2)	Title			Salary Range (in dollars) (4)	Fiscal 2018 Actual Pos. 6/30/18 (5)	Fiscal 2019 Budgeted Positions (6)	Increment Run -PPE 11/25/18 (7)	Fiscal 2020 Budgeted Positions (8)	Annual Salary 7/1/19 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
		TOTAL FULL TIME EMPLOYEES OVERTIME				23	26	24	25	1,332,670 10,000	(1)
Total G	ross Ra	quirements				23	26	24	25	1,342,670	(1)
, otal G		Plus: Earned Increment						24	20	14,724	(1)
		Plus: Longevity								83	
		Less: (Vacancy Allowance)									
		,	Total Bu	udget Request						(86,970) 1,270,507	
					ary of Personal						
				al 2018	1	iscal 2019	1.		al 2020	Inc. / (Dec.)	
Line		Outroni	Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Department		in Bud. Pos.
No.		Category	Positions 6/30/18	Obligations	Positions	Obligations	Run -PPE 11/25/18	Positions	Request	(Col. 9 less Col. 6)	(Col. 8 less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S		(0)	(7)	(5)	(0)	(*)	(0)	(0)	(10)	(11)
2		ne - Civilian	23	1,227,214	26	1,350,414	24	25	1,260,507	(89,907)	(1)
3		ne - Uniform		,==: ; <b>=</b> · ·		,,			,===,007	(==,007)	(.)
		Gross Adj.		34,851							
		mp/Seas, Bd, SCG		·							
6		ne - Civilian		7,623		10,000			10,000		
7		ne - Uniform									
8		Overtime - Civilian									
9	Unused	d Uniform Leave									
10	Shift/St										
11	H&L, IC	DD, LT-Sick									
12											
71 52 1	/Progra	Total am Based Budgeting Version)	23	1,269,688	26	1,360,414	24	25	1,270,507	(89,907)	(1)

Total
71-53J (Program Based Budgeting Version)

Section 25 46

#### **CITY OF PHILADELPHIA SCHEDULE 200 PURCHASE OF SERVICES FISCAL 2020 OPERATING BUDGET BY PROGRAM** Department No. Program **PROCUREMENT** SERVICES, SUPPLIES AND EQUIPMENT 38 06 Nο. **GENERAL** 01 Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Estimated Departmental Description Actual Original Code or Obligations Appropriations Obligations Request (Decrease) (1) (2) (4) (6) (7) Schedule 200 - Purchase of Services Cleaning & Laundering 201 202 Janitorial Services Refuse, Garbage, Silt and Sludge Removal 205 209 Telephone & Communication 210 Postal Services 305 397 (397 211 Transportation 215 Licenses, Permits & Inspection Charges 512 3,675 (3,675)Commercial off the Shelf Software Licenses 216 220 Electric Current Gas Services 221 222 Steam for Heating 894 230 Meals (non-travel) & Official Entertaining 231 Overtime Meals 127,528 240 Advertising & Promotional Activities 41,629 131,600 131,600 4,072 16,700 5,500 5,500 250 Professional Services 15,800 5,000 16,200 16,200 251 Professional Svcs. - Information Technology 252 Accounting & Auditing Services 253 Legal Services Mental Health & Intellectual Disability Services 254 255 1,171 4,298 Seminar & Training Sessions 256 257 Architectural & Engineering Services Court Reporters 258 259 Arbitration Fees 260 Repair & Maintenance Charges Repaving, Repairing & Resurfacing Streets 261 Demolition of Buildings 262 264 Abatement of Nuisances 265 Rehabilitation of Property Maint. & Support - Comp. Hardware & Software 266 275 Juror Fees 276 Juror Expenses 277 Witness Fees 280 Insurance & Official Bonds 282 Lease Purchase - Computer Systems 283 Lease Purchase - Vehicles 284 Ground & Building Rental 285 Rents - Other Rental of Parking Spaces 286 290 Payments for Care of Individuals 295 Imprest Advances 298 Payments for Burials & Graves 299 Other Expenses (not otherwise classified)

64,610

153,300

71-53K (Program Based Budgeting Version)

Total

Section 25 47

153,300

153,300

# CITY OF PHILADELPHIA SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

laterials & Supplies	No. 38 No. 01 Fiscal 2018 Actual Obligations (3)	Program SERVICES, SUPP Fiscal 2019 Original Appropriations	LIES AND EQUIPME Fiscal 2019 Estimated		No. 06
Description (2) laterials & Supplies	No.  01  Fiscal 2018  Actual  Obligations  (3)	Fiscal 2019 Original	Fiscal 2019		06
Description (2) laterials & Supplies	No.  01  Fiscal 2018  Actual  Obligations  (3)	Fiscal 2019 Original	Fiscal 2019		
Description (2) laterials & Supplies	Fiscal 2018 Actual Obligations (3)	Original		Figg-1 0000	
(2)	Actual Obligations (3)	Original		Figs-L0000	
(2)	Actual Obligations (3)	Original		FISCAI 2020	Increase
(2)	(3)	-	Laumaieu	Departmental	or
laterials & Supplies	(3)		Obligations	Request	(Decrease)
laterials & Supplies	Schedule 300 - I	(4)	(5)	(6)	(7)
	borroadro dod in	Materials & Supp	lies		
grisultural 9 Deteriori					
gricultural & Botanical					
nimal, Livestock & Marine					
akeshop, Dining Room & Kitchen					
ooks & Other Publications					
uilding & Construction					
ibrary Materials					
hemicals & Gases					
ry Goods, Notions & Wearing Apparel					
-					
· · · · · · · · · · · · · · · · · · ·				-	
	4 832	10.000	6 720	10,000	3,280
***	4,032	10,000	0,720	10,000	3,200
	600		280		(280)
					(=00)
ehicle Parts & Accessories					
ubricants					
iquid Propane Gas (LPG)					
Gasoline					
other Materials & Supplies (not otherwise classified)					
Total	5,897	10,000	7,000	10,000	3,000
	Schedule 4	00 - Equipment			
construction, Dredging & Conveying					
lectrical, Lighting & Communications					
General Equipment & Machinery					
ire Fighting & Emergency					_
lospital & Laboratory					
Office Equipment	5,115	6,733	6,733	6,733	
lumbing, AC & Space Heating					
recision, Photographic & Artists					
	2.27	1 000	1.000	1.000	
	2,3/4	1,000	1,000	1,000	
uner Equipment (not otherwise classified)					
Total	7 /100	7 700	7 799	7 799	
	ordage & Fibers lectrical & Communication eneral Equipment & Machinery ire Fighting & Safety ood uel - Heating & Cooling eneral Hardware & Minor Tools ospital & Laboratory anitorial, Laundry & Household ffice Materials & Supplies mall Power Tools & Hand Tools lumbing, AC & Space Heating recision, Photographic & Artists rinting ecreational & Educational ehicle Parts & Accessories ubricants 2 Diesel Fuel ompressed Natural Gas (CNG) quid Propane Gas (LPG) asoline ther Materials & Supplies (not otherwise classified) Total  construction, Dredging & Conveying lectrical, Lighting & Communications eneral Equipment & Machinery ire Fighting & Emergency ospital & Laboratory ffice Equipment lumbing, AC & Space Heating recision, Photographic & Artists ecreational & Educational omputer Equipment & Peripherals ehicles urniture & Furnishings ther Equipment (not otherwise classified)  Total	ordage & Fibers lectrical & Communication eneral Equipment & Machinery ire Fighting & Safety ood uel - Heating & Cooling eneral Hardware & Minor Tools ospital & Laboratory anitorial, Laundry & Household ffice Materials & Supplies mall Power Tools & Hand Tools lumbing, AC & Space Heating recision, Photographic & Artists rinting ecreational & Educational ehicle Parts & Accessories ubricants 2 Diesel Fuel ompressed Natural Gas (CNG) quid Propane Gas (LPG) asoline ther Materials & Supplies (not otherwise classified) Total  Schedule 4  onstruction, Dredging & Conveying lectrical, Lighting & Communications eneral Equipment & Machinery ire Fighting & Emergency ospital & Laboratory ffice Equipment lumbing, AC & Space Heating recision, Photographic & Artists ecreational & Educational ospital & Laboratory ffice Equipment ffice Equipment lumbing, AC & Space Heating recision, Photographic & Artists ecreational & Educational omputer Equipment & Peripherals ehicles urniture & Furnishings 2,374 ther Equipment (not otherwise classified)  Total  Total  7,489	ordage & Fibers lectrical & Communication eneral Equipment & Machinery ire Fighting & Safety ood uel - Heating & Cooling eneral Hardware & Minor Tools ospital & Laboratory anitorial, Laundry & Household ffice Materials & Supplies mall Power Tools & Hand Tools lumbing, AC & Space Heating recision, Photographic & Artists rinting eneral & Educational ehicle Parts & Accessories ubricants 2 Diesel Fuel ompressed Natural Gas (CNG) quid Propane Gas (LPG) asoline ther Materials & Supplies (not otherwise classified) Total  Schedule 400 - Equipment onstruction, Dredging & Conveying lectrical, Lighting & Communications eneral Equipment & Machinery ire Fighting & Emergency ospital & Laboratory ffice Equipment foreigners and selectional mythology and solutional mythology and solutional mythology and solutions eneral Equipment & Machinery ire Fighting & Emergency ospital & Laboratory ffice Equipment fice Equipment fereigner & Artists ecreational & Educational omputer Equipment & Peripherals ehicles urrniture & Furnishings 2,374 1,000 ther Equipment (not otherwise classified)  recision, Photographic & Artists ecreational & Educational omputer Equipment & Peripherals ehicles urrniture & Furnishings 2,374 1,000 ther Equipment (not otherwise classified)	ordage & Fibers lectrical & Communication lectrical Lighting & Colory lectrical Lighting & Conveying lectrical Lighting & Communications lectrical Lighting lectrical Lighting lectrical Lighting lectrical Lighting lectr	ordage & Fibers  lectrical & Communication eneral Equipment & Machinery ire Fighting & Safety  ood  ul Heating & Cooling eneral Hardware & Minor Tools ospital & Laboratory fiber All Laboratory  fiber All Laboratory  anali Power Tools & Hand Tools  multipling, AC & Sapace Heating recision, Photographic & Artists  recreational & Educational  photographic & Artists  compressed Natural Gas (CNG) quid Propane Gas (LPG) asoline  ther Materials & Supplies (not otherwise classified)  Total  Schedule 400 - Equipment  fiber Gaypane & Garists  recision, Photographic & Artists  construction, Dredging & Conveying  lectrical, Lighting & Communications  eneral Equipment & Machinery  rei Fighting & Emergency  ospital & Laboratory  file Geguipment & Machinery  rei Fighting & Emergency  ospital & Laboratory  file Geguipment & Artists

71-53L (Program Based Budgeting Version)

#### **SUPPORTING DETAIL: CITY OF PHILADELPHIA** PROFESSIONAL SERVICES AND **FISCAL 2020 OPERATING BUDGET** CARE OF INDIVIDUALS, BY PROGRAM Department No. **PROCUREMENT** 38 SERVICES, SUPPLIES AND EQUIPMENT 06 No. **GENERAL** 01 Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Increase Actual Original Estimated Department or Class Obligations Appropriation Obligations Request Description (Decrease) (1) (3) (4) (5) (6) (7) 15,800 21,700 21,700 21,700 250s Professional Services (250-254, 257-259) Payments for Care of Individuals Minor Name of Contractor Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Describe purpose or scope of Object or Provider Actual Original Estimated Department service provided. Include, if Code Obligations Appropriation Obligations Request applicable, unit cost of service. 250 ABSO/Sterling Infosystems, Inc. 500 500 500 Employee Background Checks US Facilities Inc. 16,200 5,000 Building Maintenance/Support 250 5,000 16,200 251 Modis 15,800 5,000 16,200 IT Consulting 15,800 21,700 21,700 21,700

71-53N (Program Based Budgeting Version)

# **SUPPORTING DETAIL: CITY OF PHILADELPHIA CLASSES OTHER THAN FISCAL 2020 OPERATING BUDGET** 250s AND 290, BY PROGRAM Department Program **PROCUREMENT** SERVICES, SUPPLIES AND EQUIPMENT 06 38 No. **GENERAL** 01 Describe purpose or scope of Name of Contractor Fiscal 2018 Fiscal 2019 Fiscal 2019 Fiscal 2020 Object Estimated Department service provided. Include, if or Provider Actual Original Code Obligations Appropriation Obligations Request applicable, unit cost of service. 240 Various Vendors 41,629 131,600 127,528 131,600 Citywide Advertising

71-530 (Program Based Budgeting Version)

F	CITY OF PHILADELPH			PROGRAM	SUMMARY	
Departmen		No.	Program			No.
	UREMENT	38		PLIES AND EQUIPME	-NT	06
Fund	O	No.	02::::020; 00:::			
WATE	R	02				
		Sumi	mary by Class			
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	84,412	93,093	93,093	105,285	12,192
b)	Employee Benefits					
200	Purchase of Services					
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	84,412	93,093	93,093	105,285	12,192
		Summa	ary of Positions			
		Actual	Fiscal 2019	Increment	Fiscal 2020	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/18	Positions	PPE 11/25/18	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	1	2	2	2	
105	Full Time - Uniform					
	Total	1	2	2	2	
	Sele	ected Associated	l Non-Tax Reven	nues by Type		
		Fiscal 2018	Fiscal 2019	Fiscal 2019	Fiscal 2020	Increase
	Description	Actual	Original	Estimate	Proposed	or
		Revenues	Budget		Budget	(Decrease)
	(1)	(2)	(3)	(4)	(5)	(6)
Local (No	on-Governmental)					
Federal						
State						
Other Go	vernments					
Other Fu	nds of the City					
	Total					

Total
71-53F (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS FISCAL 2020 OPERATING BUDGET BY PROGRAM** Department No. No. **PROCUREMENT** 38 SERVICES, SUPPLIES AND EQUIPMENT 06 No. WATER 02 Fiscal Fiscal Fiscal Increase Salary 2020 2018 2019 Increment Annual (Decrease) Line Class Title Range Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 No. Code (in dollars) 6/30/18 Positions 11/25/18 Positions 7/1/19 less Col. 6) (1) (2) (3) (5) (6) (7) (9) (10)CLERK 3 1A04 39,793 - 43,420 44,245 2 CONTRACT CLERK 46,237 - 50,867 1B29 (1) 3 2E03 PROCUREMENT TECHNICIAN 2 60,414 52,321 - 67,274 104,660 Total: 2 2 2

71-53I (Program Based Budgeting Version)

		CITY OF PHIL FISCAL 2020 OPER			Т	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM						
Depart	ment				No.	ī	Program					No.
PRO	CURE	EMENT			38		SERVICES	S, SUPPLIE	S AND EQI	JIPMENT		06
Fund					No.			•				
WA	TER				02							
Line No. (1)	Class Code (2)	Title			Salary Range (in dollars) (4)		Fiscal 2018 Actual Pos. 6/30/18 (5)	Fiscal 2019 Budgeted Positions (6)	Increment Run -PPE 11/25/18 (7)	Fiscal 2020 Budgeted Positions (8)	Annual Salary 7/1/19 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
		TOTAL FULL TIME EMPLOYEES			I	Ī	1	2	2	2	104,660	
Total G	ross Re	quirements					1	2	2	2	104,660	
		Plus: Earned Increment									625	
		Plus: Longevity										
		Less: (Vacancy Allowance)										
			Total Bu	udget Request							105,285	
				Summa	ary of Persona	al .	Services					
13				al 2018	Dudastad	Fi	scal 2019	la sus : :- :		al 2020		Inc. / (Dec.)
Line No.		Catogony	Actual Positions	Actual Obligations	Budgeted Positions		Estimated Obligations	Increment Run -PPE	Budgeted Positions	Department Request		in Bud. Pos. (Col. 8
INU.		Category	6/30/18	Obligations	rositions		Obligations	11/25/18	FUSILIONS	nequest	(Col. 9 less Col. 6)	(Col. 8 less Col. 5)
(1)		(2)	(3)	(4)	(5)		(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S		(5)	\''/	(5)		\~/	(*)	(3)	(3)	()	\/
2		ne - Civilian	1	83,655		2	92,803	2	2	105,285	12,482	
3		ne - Uniform				T	•					
4	Bonus,	Gross Adj.		39			39				(39)	
5		mp/Seas, Bd, SCG										
6	Overtim	ne - Civilian		718			251				(251)	
7		ne - Uniform										
8	8 Holiday Overtime - Civilian											
9	Unused	Uniform Leave										
10	Shift/St											
11	H&L, IC	DD, LT-Sick										
12												
74 50 1		Total	1	84,412	:	2	93,093	2	2	105,285	12,192	

71-53J (Program Based Budgeting Version)