

**BOARD OF L+I REVIEW
FISCAL YEAR 2018 BUDGET TESTIMONY**

DEPARTMENT MISSION & PLANS

Mission: To ensure timely hearings of property violations issued by the Department of Licenses and Inspections and, in some instances, other city agencies, such as the Water Department and the Art and Historical Commissions.

Plans for Fiscal Year 2018:

The Board of Licenses and Inspections Review (Board of L+I Review) will continue to afford citizens a process for the review of decisions made by the Department of Licenses and Inspections and in some cases, other departments. The Board of L+I Review also hears appeals of License and Firearm Permit disapprovals as well as Health and Property Maintenance Code violations. Decisions of the Board can be appealed to the Court of Common Pleas under the Local Agency Law.

BUDGET SUMMARY & OTHER BUDGET DRIVERS

Staff Demographics Summary (as of December 2016)				
	Total	Minority	White	Female
Number of Full-Time Staff	2	2	0	1
Number of Civil Service-Exempt Staff	0	0	0	0
Number of Executive Staff (deputy level and above)	0	0	0	0
Average Salary, Full-Time Staff	\$49,540	\$49,540	\$0	\$36,290
Average Salary, Civil Service-Exempt Staff	\$0	\$0	\$0	\$0
Average Salary, Executive Staff	\$0	\$0	\$0	\$0
Median Salary, Full-Time Staff	\$49,540	\$49,540	\$0	\$36,290
Median Salary, Civil Service-Exempt Staff	\$0	\$0	\$0	\$0
Median Salary, Executive Staff	\$0	\$0	\$0	\$0

Employment Levels (as of December 2016)		
	Budgeted	Filled
Number of Full-Time Positions	2	2
Number of Part-Time Positions	0	0
Number of Civil-Service Exempt Positions	0	0
Number of Executive Positions (deputy level and above)	0	0
Average Salary of All Full-Time Positions	\$49,540	\$49,540
Median Salary of All Full-Time Positions	\$49,540	\$49,540

General Fund Financial Summary by Class						
	FY16 Original Appropriations	FY16 Actual Obligations	FY17 Original Appropriations	FY17 Estimated Obligations	FY18 Proposed Appropriations	Difference: FY18-FY17
Class 100 - Employee Compensation	\$157,354	\$139,762	\$159,201	\$160,759	\$161,349	\$590
Class 200 - Purchase of Services	\$10,436	\$10,436	\$10,436	\$10,436	\$10,436	\$0
Class 300 - Materials and Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Class 400 - Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Class 500 - Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Class 700 - Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Class 800 - Payment to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0
Class 900 - Advances/Misc. Payments	\$0	\$0	\$0	\$0	\$0	\$0
	\$167,790	\$150,198	\$169,637	\$171,195	\$171,785	\$590

The Board of L + I Review has no professional services contracts.

PROPOSED BUDGET OVERVIEW

Proposed Funding Request:

The proposed Fiscal Year 2018 General Fund budget totals \$171,785, an increase of \$590 over Fiscal Year 2017 estimated obligation levels.

The proposed budget includes:

- \$161,349 in Class 100, a \$590 increase over FY17. The additional funding is the result of the District Council 33 wage increase. Class 100 funding also pays for fees to Board members.
- \$10,436 in Class 200, which represents no increase over FY17.

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STAFFING LEVELS

The department is requesting two budgeted positions for FY18, which represents no increase over FY17.

NEW HIRES

The Board of L + I Review has no new hires to report.

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PERFORMANCE, CHALLENGES, AND INITIATIVES

N/A

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OTHER BUDGETARY IMPACTS

Federal and State (Where Applicable)

N/A

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CONTRACTING EXPERIENCE

The Board of L + I Review has no professional services contracts.

EMPLOYEE DATA

Staff Demographics (as of December 2016)					
Full-Time Staff			Executive Staff		
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	50%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	\$0	\$36,290	<i>Average Salary</i>	\$0	\$0
<i>Median Salary</i>	\$0	\$36,290	<i>Median Salary</i>	\$0	\$0
	White	White		White	White
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0	0
<i>Average Salary</i>	\$0	\$0	<i>Average Salary</i>	0%	0%
<i>Median Salary</i>	\$0	\$0	<i>Median Salary</i>	\$0	\$0
	Hispanic	Hispanic		Hispanic	Hispanic
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0	0
<i>Average Salary</i>	\$0	\$0	<i>Average Salary</i>	0%	0%
<i>Median Salary</i>	\$0	\$0	<i>Median Salary</i>	\$0	\$0
	Asian	Asian		Asian	Asian
<i>Total</i>	1	0	<i>Total</i>	0	0
<i>% of Total</i>	50%	0%	<i>% of Total</i>	0	0
<i>Average Salary</i>	\$62,790	\$0	<i>Average Salary</i>	0%	0%
<i>Median Salary</i>	\$62,790	\$0	<i>Median Salary</i>	\$0	\$0
	Other	Other		Other	Other
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0	0
<i>Average Salary</i>	\$0	\$0	<i>Average Salary</i>	0%	0%
<i>Median Salary</i>	\$0	\$0	<i>Median Salary</i>	\$0	\$0
	Bilingual	Bilingual		Bilingual	Bilingual
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0	0
<i>Average Salary</i>	\$0	\$0	<i>Average Salary</i>	0%	0%
<i>Median Salary</i>	\$0	\$0	<i>Median Salary</i>	\$0	\$0
	Male	Female		Male	Female
<i>Total</i>	1	1	<i>Total</i>	0	0
<i>% of Total</i>	50%	50%	<i>% of Total</i>	0	0
<i>Average Salary</i>	\$62,790	\$36,290	<i>Average Salary</i>	0%	0%
<i>Median Salary</i>	\$62,790	\$36,290	<i>Median Salary</i>	\$0	\$0

Board of L+I Review

NUMBER OF BILINGUAL EMPLOYEES

The Board of L + I Review does not have any bilingual employees. However, Language Access Services including the Language Line and in-person interpreters (if requested in advance) are made available to all appellants. We are working with the City's Office of Immigrant Affairs to roll out the Department's new Language Access Policy, which includes enhanced signage and translation services.