COUNCIL OF THE CITY OF PHILADELPHIA COMMITTEE OF THE WHOLE

Room 400, City Hall Philadelphia, Pennsylvania Wednesday, April 20, 2016 10:32 a.m.

PRESENT:

COUNCIL PRESIDENT DARRELL L. CLARKE COUNCILWOMAN CINDY BASS COUNCILWOMAN JANNIE L. BLACKWELL COUNCILMAN ALLAN DOMB COUNCILMAN DEREK S. GREEN COUNCILMAN WILLIAM K. GREENLEE COUNCILWOMAN HELEN GYM COUNCILMAN BOBBY HENON COUNCILMAN CURTIS JONES, JR. COUNCILMAN DAVID OH COUNCILMAN BRIAN J. O'NEILL COUNCILWOMAN CHERELLE L. PARKER COUNCILWOMAN BLONDELL REYNOLDS BROWN

COUNCILWOMAN MARIA D. QUINONES-SANCHEZ COUNCILMAN MARK SOUILLA

COUNCILMAN AL TAUBENBERGER

BILLS: 160170, 160171, 160172

RESOLUTIONS: 160180

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- 1 - -
- 2 COUNCIL PRESIDENT CLARKE: Good morning.
- 3 We are going to start now.
- 4 This is the Public Hearing of the
- 5 Committee of the Whole regarding Bills No.
- 6 160170, 160171, 160172, and Resolution No.
- 7 160180. Mr. Stitt, please read the titles
- 8 of the bills and resolution.
- 9 THE CLERK: Bill No. 160170: An
- 10 ordinance to adopt a Capital Program for the
- 11 six Fiscal Years 2017-2022 inclusive.
- 12 Bill No. 160171: An ordinance to adopt
- 13 a Fiscal 2017 Capital Budget.
- Bill No. 160172: An ordinance adopting
- 15 the Operating Budget for Fiscal Year 2017.
- 16 Resolution No. 160180: A resolution
- 17 providing for the approval by the Council of
- 18 the City of Philadelphia of a Revised Five
- 19 Year Financial Plan for the City of
- 20 Philadelphia covering Fiscal Years 2017
- 21 through 2021, and incorporating proposed
- 22 changes with respect to Fiscal Year 2016,
- 23 which is to be submitted by the Mayor to the
- 24 Pennsylvania Intergovernmental Cooperation Strehlow & Associates, Inc.

Page 3 1 Authority (the "Authority") pursuant to the 2 Intergovernmental Cooperation Agreement, 3 authorized by an Ordinance of this Council approved by the Mayor on January 3, 1992 4 (Bill No. 1563-A), by and between the City 5 6 and the Authority. COUNCIL PRESIDENT CLARKE: Thank you. Today we continue the Public Hearing of 8 Committee of the Whole to consider the bills 9 just read by the clerk that constitute 10 proposed and operating capital spending 11 12 measures for Fiscal 2017 and Capital Program 13 and forward looking capital plan for Fiscal 2017 through Fiscal 2022. 14 Today we will hear testimony from the 15 16 following departments: The Chief 17 Administrative Office, Public Property, 18 Procurement, Human Resources and Fleet 19 Management. 20 The first person to testify from the Administration is? 2.1 22 THE CLERK: Rebecca Rhynhart. 23 (Panel approaches Table.) 24 COUNCIL PRESIDENT CLARKE: Good morning.

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- 1 Please state your name for the record and
- 2 proceed with your testimony.
- 3 MS. RHYNHART: Good morning, Council
- 4 President and Members of City Council. I'm
- 5 Rebecca Rhynhart, Chief Administrative
- 6 Officer. I'm pleased to provide testimony
- 7 on the Office of the Chief Administrative
- 8 Office Fiscal 17 Operating Budget.
- 9 The CAO is a newly created cabinet level
- 10 position responsible for improving the way
- 11 that the City allocates resources, acquires
- 12 goods and services and the way it hires and
- 13 develops employees. This CAO's office
- 14 directly supervises the operations of Public
- 15 Property, IT, Procurement, Fleet Management,
- 16 Records, OAR, the Contracting Unit and the
- 17 BAA. In addition, the CAO coordinates with
- 18 the Office of HR.
- 19 The CAO has an emphasis on improving
- 20 efficiency and effectiveness across the
- 21 government and ensuring accountability in
- 22 the performance of government departments
- 23 through implementation of City-wide
- 24 performance management. The CAO's office is Strehlow & Associates, Inc.

- 1 overseeing many initiatives that will
- 2 modernize processes and will bring about a
- 3 more efficient government. A few of those
- 4 initiatives are procurement reform and
- 5 modernization, implementing changes to make
- 6 our capital projects get done faster and
- 7 within budget.
- 8 The newly created HR and Talent function
- 9 within the CAO's office will assist
- 10 departments with recruiting, provide
- 11 training for employees and work on process
- 12 improvements so that departments can hire
- 13 and retain the most talented and diverse
- 14 workforce. A new performance management
- 15 process to replace PhillyStat focused on
- 16 collaborative problem solving and sharing
- 17 best practices and increasing open data,
- 18 supporting innovation and focusing on core
- 19 IT systems.
- The proposed Fiscal 17 General Fund
- 21 Budget totals 4.6 million. While the budget
- 22 is new for Fiscal 17, the vast majority of
- 23 the budget came from transfers from other
- 24 departments. Funding was transferred from Strehlow & Associates, Inc.

- 1 Finance in the amount of 3.2 million and
- 2 from MDO in the amount of 1 million. Total
- 3 new General Fund Dollars proposed in the '17
- 4 Budget is 432,000. The new General Fund
- 5 spending by class is Class 100, 244,000;
- 6 180,000 in Class 200; and 8,000 in Class 3
- 7 and 400.
- 8 This concludes my testimony. A longer
- 9 testimony has been provided to you on the
- 10 record. And with me are representatives
- 11 from the CAO's office and the departments
- 12 that report up to the CAO to answer any
- 13 questions.
- 14 COUNCIL PRESIDENT CLARKE: Thank you.
- Just briefly, you state in your
- 16 testimony that the new Chief Administrative
- 17 Office is a cabinet level position?
- 18 MS. RHYNHART: That's right.
- 19 COUNCIL PRESIDENT CLARKE: How is that
- 20 done? Is that done by charter or by
- 21 executive order?
- MS. RHYNHART: Oh. Well, there -- the
- 23 Mayor has -- the Mayor has a cabinet that is
- 24 official -- that is officially part of his Strehlow & Associates, Inc.

- 1 cabinet. By charter, I think there are
- 2 three members of the Charter Cabinet. But
- 3 by practice, the Mayor establishes a cabinet
- 4 that has other people in it. I don't know
- 5 how legally that's done, but it's the
- 6 practice.
- 7 COUNCIL PRESIDENT CLARKE: Say executive
- 8 order.
- 9 MS. RHYNHART: Okay. Executive order.
- 10 COUNCIL PRESIDENT CLARKE: That gets you
- 11 around the rules.
- MS. RHYNHART: Okay. That's a good
- 13 answer then.
- 14 COUNCIL PRESIDENT CLARKE: The charter
- 15 changed to create the Office of Planning and
- 16 Development, which was a charter required by
- 17 charter so we don't normally get to do that
- 18 at will.
- 19 Let me ask you about -- on the executive
- 20 branch of government, particularly the
- 21 executive staff, does the -- does the
- 22 department head have anything to do with --
- let me start out by asking, how many exempt
- 24 positions do you have in your department? Strehlow & Associates, Inc.

- 1 MS. RHYNHART: In just the CAO office?
- 2 COUNCIL PRESIDENT CLARKE: Yeah. If you
- 3 have that information on other departments
- 4 that fall under your jurisdiction.
- 5 MS. RHYNHART: Okay.
- 6 COUNCIL PRESIDENT CLARKE: I'll just ask
- 7 you about your.
- 8 MS. RHYNHART: For mine, the direct
- 9 employees -- we have ten exempt employees.
- 10 COUNCIL PRESIDENT CLARKE: I'm sorry?
- 11 MS. RHYNHART: Ten exempt employees.
- 12 COUNCIL PRESIDENT CLARKE: Okay. Sc
- 13 basically, they are people that are just
- 14 hired without Civil Service requirements or
- 15 exams or things of that nature?
- 16 MS. RHYNHART: That's right.
- 17 COUNCIL PRESIDENT CLARKE: You had broad
- 18 latitude in terms of who you hire?
- 19 MS. RHYNHART: Right.
- 20 COUNCIL PRESIDENT CLARKE: Right? And
- 21 in the hiring practices -- let me follow up
- 22 on the other earlier question.
- 23 Do you have that information on the
- 24 other departments that fall under your Strehlow & Associates, Inc.

- 1 jurisdiction?
- 2 MS. RHYNHART: For how many exempts are
- 3 in Property and Fleet, I think -- I don't
- 4 have it right on hand. I'm sure maybe the
- 5 commissioners could come up and answer that,
- 6 or I could get it to you.
- 7 COUNCIL PRESIDENT CLARKE: When they
- 8 testify?
- 9 MS. RHYNHART: Yeah. And their
- 10 testimony's later today. They could answer
- 11 that if that makes sense.
- 12 COUNCIL PRESIDENT CLARKE: All right.
- 13 I'm just, you know -- I'm just trying to get
- 14 a sense of -- I understand transitions as
- 15 relates to one administration to the next.
- 16 You know, one of the things that we in the
- 17 government have been good about is making
- 18 sure that we had diversity throughout the
- 19 ranks particularly when opportunities
- 20 present themselves, i.e., exempt positions
- 21 that you do have flexibility to hire people.
- 22 I just want to see what your perspective is
- 23 on that.
- MS. RHYNHART: Sure.

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- 1 COUNCIL PRESIDENT CLARKE: And in terms
- 2 of the hiring practices not only of your
- 3 office for exempt executive staff, but in
- 4 other particular offices.
- 5 MS. RHYNHART: I mean, obviously, I
- 6 think diversity within the City is a very,
- 7 very important topic and one that needs to
- 8 be worked on. I think that having the most
- 9 talented and diverse workforce is a goal.
- 10 And to that end, you know, we've been
- 11 working closely with Nolan Atkinson, the new
- 12 Diversity Officer, as well as we just signed
- 13 a contract yesterday, I believe, with Pew
- 14 Charitable Trust. And they are going to be
- 15 looking at all of our hiring and promotional
- 16 practices, exempt and civil service, to make
- 17 recommendations for how we have a more
- 18 diverse workforce in all ranks of government
- 19 including the leadership and executive
- 20 level.
- 21 So I think that, you know, we need to
- 22 make -- put an emphasis on it and work
- 23 towards it. Absolutely.
- 24 COUNCIL PRESIDENT CLARKE: So when did Strehlow & Associates, Inc.

- 1 you come to this determination that you
- 2 needed to put an emphasis on that?
- 3 MS. RHYNHART: When did I come to the
- 4 determination? I think this is an
- 5 emphasis --
- 6 COUNCIL PRESIDENT CLARKE: I'm just
- 7 asking. I mean, there is a change in
- 8 administration -- there is bunch of new
- 9 people that get hired and the change in
- 10 administration normally.
- 11 MS. RHYNHART: I mean, I've always --
- 12 I've always thought it's important
- 13 personally if it's an personal question.
- 14 COUNCIL PRESIDENT CLARKE: My question
- is, if it's -- if it's important, which I
- 16 believe you believe it is and the
- 17 Administration, there are opportunities to
- 18 make a statement with respects to the hiring
- 19 practices pretty much day one. And I'm
- 20 hearing you talk about having the need to go
- 21 to Pew and other entities to make
- 22 determinations. I got to tell you, I have a
- 23 number of people work for me. I never
- 24 called Pew or any other agency, and I found Strehlow & Associates, Inc.

- 1 talented people. We have what I believe to
- 2 be a pretty diverse workforce in City
- 3 Council. And I don't know why people have
- 4 to figure out a way to do that.
- 5 MS. RHYNHART: Well, I think if we're
- 6 going to go about actual -- any type of code
- 7 changes or civil service reg changes, we
- 8 should have, you know, an entity.
- 9 COUNCIL PRESIDENT CLARKE: I'm not
- 10 talking about civil service. I'm talking
- 11 about --
- MS. RHYNHART: Exempts.
- 13 COUNCIL PRESIDENT CLARKE: Exempt staff.
- MS. RHYNHART: I agree.
- 15 COUNCIL PRESIDENT CLARKE: You have
- 16 flexibility to hire whoever you want to
- 17 hire.
- 18 MS. RHYNHART: Right. I agree. I mean,
- 19 we're talking about the diversity in the
- 20 CAO's office, the Deputy for HR and Talent
- 21 is an African-American woman. She can come
- 22 up and talk to you. I have Liza Rodriguez
- 23 who is an Hispanic woman. There are several
- 24 new hires that do represent diversity in Strehlow & Associates, Inc.

- 1 our -- in my group. I do think that we can
- 2 do better. We obviously can do better, but
- 3 there is -- there is diversity.
- 4 COUNCIL PRESIDENT CLARKE: All right.
- 5 So I have a sheet, and it may be inaccurate.
- 6 Under the departments that fall under your
- 7 jurisdiction -- I'm not just picking on you.
- 8 MS. RHYNHART: Okay.
- 9 COUNCIL PRESIDENT CLARKE: Just happen
- 10 to be the person up here right now. I have
- 11 this information. So under the various
- 12 departments that's under the Chief
- 13 Administrative Office, executive staff which
- 14 is probably exempt, there is 22 percent
- 15 minority and 78 percent White.
- 16 MS. RHYNHART: Let me just pull it up.
- 17 22 percent, yes. Right.
- 18 COUNCIL PRESIDENT CLARKE: So, that
- 19 clearly doesn't represent the demographics
- 20 of the City.
- 21 MS. RHYNHART: Right. I mean, overall
- 22 I'm looking at staff demographics, 3 out of
- 23 9 executive staff members are minority. And
- 24 I agree with you that doesn't --Strehlow & Associates, Inc. (215) 504-4622

- 1 COUNCIL PRESIDENT CLARKE: Overall? So
- 2 my numbers are incorrect?
- 3 MS. RHYNHART: Well, I'm trying to --
- 4 matching those.
- 5 COUNCIL PRESIDENT CLARKE: If my numbers
- 6 are wrong --
- 7 MS. RHYNHART: You know what, the
- 8 22 percent of the total, that's of the 9 --
- 9 I think you are looking on page 9. That's
- 10 the two men out of the nine people because
- 11 we have fewer men than women in our office.
- 12 COUNCIL PRESIDENT CLARKE: All right.
- 13 MS. RHYNHART: But it's still --
- 14 COUNCIL PRESIDENT CLARKE: If you want
- 15 to get me a more up-to-date, more accurate
- 16 list.
- 17 MS. RHYNHART: Sure. It's still at
- 18 33 percent. It's lower than the City.
- 19 COUNCIL PRESIDENT CLARKE: Okay.
- 20 MS. RHYNHART: Okay. Thank you.
- 21 COUNCIL PRESIDENT CLARKE: I will come
- 22 back.
- 23 MS. RHYNHART: Okay. Great.
- 24 COUNCIL PRESIDENT CLARKE: Chair Strehlow & Associates, Inc.

- 1 recognizes Councilman Domb.
- 2 COUNCILMAN DOMB: Thank you, Council
- 3 President and good morning.
- 4 MS. RHYNHART: Good morning, Councilman.
- 5 COUNCILMAN DOMB: Just two or three
- 6 quick questions.
- 7 MS. RHYNHART: Sure.
- 8 COUNCILMAN DOMB: I'm not clear yet who
- 9 the right person to ask this question. I
- 10 will ask it to you.
- 11 I'm only been in this position, I think,
- 12 for 105 days so far. So from a public
- 13 sector -- coming from the private sector,
- one of my concerns in the public sector is
- 15 the way everyone operates independently and
- 16 nothing gets tied together from the
- 17 computerization standpoint. And the
- 18 equipment that we are using as a City of
- 19 Philadelphia, that seems super-antiquated to
- 20 me. It seems like in the private sector you
- 21 would never tolerate this. You would have
- 22 up-to-date information which would make your
- 23 goals easier to accomplish, by the way.
- 24 And my question is, is it your Strehlow & Associates, Inc. (215) 504-4622

- 1 department's responsibility to look at
- 2 software that we can use as a City that ties
- 3 Revenue, Finance, L&I together on a handheld
- 4 device where we have access to information?
- 5 That's one -- I'm not sure who the right
- 6 person is, so I'm asking you that question.
- 7 MS. RHYNHART: Yes. That's my short
- 8 answer. I think that what you are talking
- 9 about is an IT software and application that
- 10 ties together a few different departments,
- 11 right, Finance, Revenue and L&I.
- 12 COUNCILMAN DOMB: Well, really
- 13 everything. I am trying to look for a
- 14 package that ties everything.
- 15 MS. RHYNHART: Right. It would fall
- 16 under my office in terms of bringing that
- 17 together. And IT reports to the CAO, but
- 18 then it's also the coordination with other
- 19 departments. And I would like to say that
- 20 IT does have a project called Alpha for our
- 21 website to try to tie together so that a
- 22 business owner when going to the City's
- 23 website in the future would be able to
- 24 access and pay L&I permits at the same time Strehlow & Associates, Inc.

- 1 as tax bills, et cetera. So, it wouldn't be
- 2 siloed by department.
- 3 COUNCILMAN DOMB: Are we currently
- 4 looking at what other cities are using
- 5 whether it's Austin or New York or other
- 6 markets to see if they have software that we
- 7 can adopt?
- 8 MS. RHYNHART: Yes. I believe that the
- 9 IT department, those vendors constantly
- 10 coming in to show what they have. And we do
- 11 look at, you know, what other City's use.
- 12 I think part of it is even a challenge
- 13 for governments for us and for governments
- 14 across the country is that we probably need
- 15 to bridge the gap better between the private
- 16 sector and the public sector because I think
- 17 governments overall are behind with
- 18 technology. And we might need to look
- 19 outside of the governmental sphere in order
- 20 to get the best practices we need.
- 21 COUNCILMAN DOMB: Do you have people in
- 22 your department who you can assign or look
- 23 at the issue of what is -- I'm using Austin,
- 24 Texas as an example, or what does New York Strehlow & Associates, Inc.

- 1 use or how could it apply to Philadelphia?
- 2 That in six months from now we can say, you
- 3 know what, there is a package out there. We
- 4 got six different locations. This could
- 5 work for Philadelphia. This is the cost.
- 6 We are not reinventing the wheel. This is
- 7 the cost. This is how we implement it.
- 8 MS. RHYNHART: Can definitely look at it
- 9 and we can definitely work on it. Yes.
- 10 COUNCILMAN DOMB: Okay. I will come
- 11 back to you can with some more questions.
- 12 Thank you.
- 13 MS. RHYNHART: Sure.
- 14 COUNCIL PRESIDENT CLARKE: Thank you,
- 15 Councilman. Chair recognizes Councilman Oh.
- 16 COUNCILMAN OH: Thank you very much,
- 17 Council President. I'd like to congratulate
- 18 you in your new position and --
- 19 MS. RHYNHART: Thank you.
- 20 COUNCILMAN OH: New administration and a
- 21 new day and all that.
- MS. RHYNHART: Thank you very much.
- 23 COUNCILMAN OH: I had questions kind of
- on the same lines as Councilman Allan Domb. Strehlow & Associates, Inc.

- 1 They are not really questions but just
- 2 because you're new and you haven't really
- 3 had a chance to do things, but I -- I am
- 4 very much interested in your -- how you plan
- 5 on integrating the technology that I think
- 6 is critical to better services and more
- 7 efficiency and cost savings and, you know,
- 8 making our services available more on an
- 9 24-hour, seven-day a week basis.
- 10 And I know it's a challenge because of
- 11 the money, but I am sure you're going to put
- 12 a plan together. I would also like to say
- 13 that I see that the Administration is much
- 14 more global in its perspective, which I
- 15 appreciate. And there are some cities that
- 16 have top notch technology as part of the
- 17 government services and the satisfaction
- 18 that they provide to their citizens. And I
- 19 would say that some of them and many of them
- 20 are not in the U.S. So if you can take a
- 21 look at, you know, better systems and things
- 22 like that.
- I have found it kind of frustrating, you
- 24 know, for example, you know, bringing Strehlow & Associates, Inc.

- 1 company that would provide Plexiglass screen
- 2 doors between the riders and the subway
- 3 tracks, better lighting and television
- 4 monitors and all kind of things that we
- 5 wouldn't have to pay for. Was a -- they
- 6 captured in advertising costs. But SEPTA
- 7 already signed a contract with Titan. It is
- 8 no way comparable to the safety, the air
- 9 quality, you know, of that type of thing.
- 10 And I just, you know, would not like to see
- 11 what's the -- you know, what's the state of
- 12 the art when it's not globally state of the
- 13 art, best practices in the world, you know,
- 14 that are tried and true and tested and
- 15 everything.
- 16 So we have had some issues in City
- 17 Council. I had explained before that, you
- 18 know, I was trying to get a resume from one
- 19 of my friends who is an attorney at Pepper.
- 20 He is a Lieutenant Commander Navy Seal. And
- 21 I found eventually that my emails and his
- 22 emails, our emails are blocked but nobody
- 23 told me that. We didn't know kind of what
- 24 was going on. When I was dealing with Strehlow & Associates, Inc.

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- 1 Korea, we tried to do some research and the
- 2 entire nation of Korea was blocked from
- 3 access. We kind of reported it, but
- 4 couldn't get access.
- 5 And I think it's just a reflection that
- 6 if we had better technology, we can get a
- 7 lot more work done, citizens could interface
- 8 with us better.
- 9 How would you approach that?
- 10 MS. RHYNHART: I think there are a few
- 11 questions in there.
- 12 COUNCILMAN OH: Yes.
- 13 MS. RHYNHART: The mention of Korea
- 14 being blocked, I know that our CIO Charlie
- 15 Brennan came to talk to you that South Korea
- 16 is definitely not blocked.
- 17 COUNCILMAN OH: I am going to say again,
- 18 it was blocked. He wasn't here at the time.
- 19 It's a ridiculous thing.
- MS. RHYNHART: Okay.
- 21 COUNCILMAN OH: The entire country was
- 22 blocked. The Korea Times, the newspapers.
- 23 It's a democratic country in South Korea.
- 24 We have Hyundai Rotem. I got a lot of smart Strehlow & Associates, Inc.

- 1 people. And when we can't get through to
- 2 Korea, we can't get through. So what I said
- 3 to him is let's not argue about what I did
- 4 and my staff did who are all intelligent,
- 5 have masters degree, graduated from Harvard
- 6 and, you know, Brown and all that. We could
- 7 not get through because it said you can't
- 8 get through. So that's --
- 9 MS. RHYNHART: Okay.
- 10 COUNCILMAN OH: -- not even worth
- 11 arguing about.
- 12 MS. RHYNHART: With that said, the state
- of our technology definitely needs
- 14 improvements. And that is something that
- 15 we've very focused on in this
- 16 administration. One of the reasons, you
- 17 know, that we are putting this big focus on
- 18 it is because departments need to have IT
- 19 systems in order to operate better. Charlie
- 20 Brennan, the head of IT, is putting a lot of
- 21 focus and energy onto making our systems
- 22 work better.
- So, it's a big priority and we need to
- 24 be better at it. And I think that's Strehlow & Associates, Inc.

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- 1 something that we are moving towards. I
- 2 mean, there is various projects that are
- 3 underway in IT to modernize systems.
- 4 COUNCILMAN OH: Have you put a working
- 5 group together? Are you think about putting
- 6 like, you know, some of our best folks with,
- 7 you know, the IT head but also reaching out
- 8 to our private and academic sectors?
- 9 I mean, what -- and the challenges on,
- 10 you know, budget and all that. But do you
- 11 have a working plan at this time?
- MS. RHYNHART: A working plan to address
- 13 IT needs?
- 14 COUNCILMAN OH: Yes.
- MS. RHYNHART: Is that what -- there is
- 16 a plan in place that -- for IT to be
- 17 reaching out to the departments to address
- 18 need and then to prioritize need. There
- 19 will be a working group within the City
- 20 established for that. We are also
- 21 contemplating having an external working
- 22 group to get some best practice advise from
- 23 the private sector.
- 24 COUNCILMAN OH: Okay. Fantastic. And I Strehlow & Associates, Inc.

- 1 would just, you know, say that I would hope
- 2 that the City would take a leadership role
- 3 with our authorities and even with some of
- 4 our public utilities like our taxicabs and,
- 5 you know, those type of entities. I am
- 6 always jealous when I look at Hong Kong and
- 7 you take your phone out and you get a cab or
- 8 bus or train.
- 9 MS. RHYNHART: Right.
- 10 COUNCILMAN OH: Whatever you need and
- 11 you purchase an item off of your smartphone.
- 12 I wonder if we could look at those types of
- 13 systems as well and all the other
- 14 information captured. It's, you know,
- 15 convenient that way.
- But if we don't push SEPTA, they have a
- 17 much broader sense of what their
- 18 responsibilities are. And sometimes they
- 19 conflict with our interests.
- 20 MS. RHYNHART: Right. Absolutely. I
- 21 think there is a lot of opportunity there.
- 22 And we do need to take a lead.
- 23 COUNCILMAN OH: All right. Thank you
- 24 very much.

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- 1 COUNCIL PRESIDENT CLARKE: Thank you,
- 2 Councilman.
- 3 Chair recognizes Councilman Green.
- 4 COUNCILMAN GREEN: Thank you, Council
- 5 President.
- 6 Ms. Rhynhart, good morning and welcome.
- 7 MS. RHYNHART: Good morning, Councilman.
- 8 COUNCILMAN GREEN: You were talking
- 9 about in response to the Council President's
- 10 questions in reference to diversity and some
- of your goals both from a personal
- 12 perspective and administration's perspective
- in reference to making sure you have a
- 14 diverse staff within the agencies under your
- 15 departments under your umbrella. And
- 16 diversity in reference to recruitment is
- 17 important but also in reference to
- 18 retention.
- 19 Can you talk about the perspective of
- 20 trying to retain diverse employees within --
- 21 although your office is new, for some of the
- 22 departments that are under your umbrella.
- 23 MS. RHYNHART: Sure. I think that
- 24 employee retention and employee promotion is Strehlow & Associates, Inc.

- 1 very important topic that we don't always do
- 2 well as a City in terms of that there's room
- 3 for improvement in our promotion/retention
- 4 strategies. But I think that for minority
- 5 employees, as well -- I mean, as well as the
- 6 larger employee pool, we want to promote
- 7 growth opportunities for them. And I think
- 8 we need to, you know, probably do that more.
- 9 So it something that we'll emphasize and
- 10 I will emphasize within the departments that
- 11 report up to me.
- 12 COUNCILMAN GREEN: Okay. And also,
- 13 earlier in the testimony when the Mayor's
- 14 office testified in reference to Rebuild
- 15 concept as well as universal -- well, let me
- 16 focus on Rebuild.
- 17 My understanding that the process of
- 18 bringing in contractors for the Rebuild
- 19 Project would go through a either new entity
- 20 or an entity outside of Procurement?
- 21 MS. RHYNHART: In this -- this falls
- 22 under the Managing Director. But my
- 23 understanding from that testimony and from
- 24 conversations with them is that it would Strehlow & Associates, Inc.

- 1 fall outside perhaps of the Public Property
- 2 structure, yes. It would perhaps be through
- 3 PAID.
- 4 COUNCILMAN GREEN: So, it would not go
- 5 through the traditional procurement
- 6 structure?
- 7 MS. RHYNHART: I don't know if that's --
- 8 it wouldn't go through the traditional
- 9 structure. But the word procurement, I'm
- 10 not sure exactly how it would be
- 11 configured --
- 12 COUNCILMAN GREEN: Okay.
- MS. RHYNHART: -- at this point.
- 14 COUNCILMAN GREEN: Okay.
- 15 COUNCIL PRESIDENT CLARKE: Thank you,
- 16 Councilman.
- 17 Chair recognizes Councilwoman Reynolds
- 18 Brown.
- 19 COUNCILWOMAN REYNOLDS-BROWN: Good
- 20 morning, Mr. President. Thank you very
- 21 much.
- 22 Good morning.
- MS. RHYNHART: Good morning.
- 24 COUNCILWOMAN REYNOLDS BROWN: Okay. I

Strehlow & Associates, Inc.

- 1 want to take a step back and get your
- 2 professional and/or personal opinion on a
- 3 couple of things. And it's clear that --
- 4 that Mayor Kenney is leading by example in
- 5 that he has taken a very actionable,
- 6 tangible step in appointing Mr. Nolan
- 7 Atkinson as the Chief Diversity and
- 8 Inclusion Officer. And so, leadership for
- 9 sure makes a difference when it comes to
- 10 this big elephant known as diversity and
- 11 inclusion.
- 12 And in a City where again we were
- 13 44 percent African-American, 13 percent
- 14 Hispanic and Latino, 7 percent Asian, please
- 15 tell me your philosophy -- what is your view
- 16 on diversity?
- 17 MS. RHYNHART: I think the City -- the
- 18 City's workforce should represent the
- 19 diversity of the City. I think that we have
- 20 improvements that need to be made. I think
- 21 we need to do better. I think that we're --
- 22 we, as an Administration, are taking steps
- 23 towards that with the creation of the Chief
- 24 Diversity Officer, with the work that our Strehlow & Associates, Inc.

- 1 office, the CAO's office, is doing with the
- 2 Diversity Officer. And I did mention Pew.
- 3 I know that Pew Charitable Trust, before you
- 4 walked in, that they've been brought on
- 5 board to do a study over the next year on
- 6 what changes we need to make both in our
- 7 practice and in regulation and perhaps even
- 8 in City code to establish modern, best
- 9 practices to create a more diverse
- 10 workforce. So -- and then we plan to
- 11 implement on those.
- 12 So I guess in a nutshell, I view it as
- 13 very important. And I think we have work to
- 14 do.
- 15 COUNCILWOMAN REYNOLDS BROWN: Do you
- 16 think that it matters?
- 17 MS. RHYNHART: I think absolutely it
- 18 matters.
- 19 COUNCILWOMAN REYNOLDS BROWN: Why does
- 20 it matter?
- 21 MS. RHYNHART: It matters because the
- 22 City represents -- the workforce of the City
- 23 represents the people of the City; and
- 24 therefore, should look like and understand Strehlow & Associates, Inc.

- 1 the community.
- 2 COUNCILWOMAN REYNOLDS BROWN: And so
- 3 with that said, how many persons -- how many
- 4 professionals report to you that are Civil
- 5 Service?
- 6 MS. RHYNHART: Directly report to me is
- 7 just exempt -- like, you're talking about
- 8 within all the departments?
- 9 COUNCILWOMAN REYNOLDS BROWN: Yes. I
- 10 want to separate it out.
- 11 MS. RHYNHART: Okay. I can get that. I
- 12 don't have it with me.
- 13 COUNCILWOMAN REYNOLDS BROWN: Can
- 14 someone get that now during this hearing?
- MS. RHYNHART: I think so. We can try,
- 16 yes.
- 17 COUNCILWOMAN REYNOLDS BROWN: How many
- 18 exempt staff report to you?
- 19 MS. RHYNHART: Are you talking about in
- 20 all the departments? We will get that to
- 21 you, as well.
- 22 COUNCILWOMAN REYNOLDS BROWN: All of
- 23 those departments that report to you.
- 24 MS. RHYNHART: We will get that for you, Strehlow & Associates, Inc. (215) 504-4622

- 1 as well.
- 2 COUNCILWOMAN REYNOLDS BROWN: Okay. And
- 3 then of the exempt staff, I would like to
- 4 see it broken down demographically all those
- 5 departments that report to you?
- 6 MS. RHYNHART: Demographically, okay.
- 7 Yes.
- 8 COUNCILWOMAN REYNOLDS BROWN: In looking
- 9 at this chart here -- Public Property,
- 10 Procurement, Fleet, OIT and CAO -- define
- 11 minority as depicted on this chart?
- MS. RHYNHART: What chart are you -- are
- 13 you looking in the CAO testimony?
- 14 COUNCILWOMAN REYNOLDS BROWN: Got it.
- 15 First of all, define minority for me in
- 16 your view?
- MS. RHYNHART: Well, I'm sure there's an
- 18 official definition. But minority would be
- 19 African-American, Hispanic, Asians, anything
- 20 other than White/Caucasian.
- 21 COUNCILWOMAN REYNOLDS BROWN: Okay. So
- 22 based on the homework done by our offices,
- 23 in Procurement, in Public Property, there
- 24 are no people of color in executive Strehlow & Associates, Inc. (215) 504-4622

- 1 position. I think that --
- 2 MS. RHYNHART: I think that the Public
- 3 Property Commissioner you might want to
- 4 address that directly.
- 5 COUNCILWOMAN REYNOLDS BROWN: Does she
- 6 report to you?
- 7 MS. RHYNHART: She does, yes.
- 8 COUNCILWOMAN REYNOLDS BROWN: Okay.
- 9 MS. RHYNHART: And I think that might
- 10 get to some of the challenges of the people
- 11 coming from the trades background.
- 12 COUNCILWOMAN REYNOLDS BROWN: Forgive
- 13 me. What did you say?
- MS. RHYNHART: It might speak to the
- 15 challenges in that industry in Public
- 16 Property, Trades, Construction. But
- 17 absolutely, there is work to do there.
- 18 COUNCILWOMAN REYNOLDS BROWN: In Fleet
- 19 there are no women. Does Fleet report to
- 20 you?
- MS. RHYNHART: Yes, it does.
- 22 COUNCILWOMAN REYNOLDS BROWN: Help me
- 23 understand why we have to go to an outside
- 24 external authority? Is the -- will they -- Strehlow & Associates, Inc.

- 1 are they doing this free to the City?
- 2 MS. RHYNHART: Yes, they're -- it's
- 3 free.
- 4 COUNCILWOMAN REYNOLDS BROWN: Help me
- 5 understand why we have to go to a third
- 6 party to help us in government where we have
- 7 very smart people figure it out.
- 8 MS. RHYNHART: I think there are some
- 9 steps we can take on our own. Keep in mind,
- 10 the structure is new. This structure and
- 11 the departments reporting up to the CAO is
- 12 only a few months, you know, in the making,
- 13 right? So we are just starting to look at
- 14 all this in this Administration to take next
- 15 steps. But there are certain things that we
- 16 can do within the Administration.
- 17 COUNCILWOMAN REYNOLDS BROWN: Such as?
- 18 MS. RHYNHART: I think we can add -- we
- 19 can look at recruiting. I think that's an
- 20 emphasis that we have started within CAO.
- 21 We established a new unit, a new function
- 22 called HR and Talent which is going to focus
- 23 on recruitment and training, two areas that
- 24 are sorely needed here. And Jackie Linton Strehlow & Associates, Inc.

- 1 who is here today, is Deputy CAO, is going
- 2 to be leading that effort. And one of the
- 3 big emphasis on that will be on recruiting.
- 4 And often, we don't have good enough
- 5 recruiting to recruit the candidates,
- 6 minority candidates, to fill those roles.
- 7 We need to get better at that. And that is
- 8 one of the ways that we are going about that
- 9 right now.
- 10 I'm sure she would be happy to come up
- 11 and talk to you about some of her --
- 12 COUNCILWOMAN REYNOLDS BROWN: Does she
- 13 report to you?
- MS. RHYNHART: She does, yes. Would you
- 15 like her to come up?
- 16 COUNCILWOMAN REYNOLDS BROWN: Please.
- 17 MS. RHYNHART: Sure.
- 18 COUNCIL PRESIDENT CLARKE: And
- 19 Ms. Rhynhart?
- MS. RHYNHART: Yes.
- 21 COUNCIL PRESIDENT CLARKE: Is it
- 22 possible that Mr. Atkinson can come?
- MS. RHYNHART: Sure. We will contact
- 24 him.

Strehlow & Associates, Inc.

- 1 COUNCIL PRESIDENT CLARKE: He's the
- 2 person that you've indicated that you talked
- 3 to --
- 4 MS. RHYNHART: Okay.
- 5 COUNCIL PRESIDENT CLARKE: -- as it
- 6 relates to that.
- 7 MS. RHYNHART: We're calling him now.
- 8 MS. LINTON: Good morning. Jackie
- 9 Linton, Deputy Chief Administrative Officer
- 10 for Human Resources and Talent.
- 11 COUNCILWOMAN REYNOLDS BROWN: The bell
- 12 has rung, but I will ask you to please brief
- 13 us briefly, because the bell has rung, on
- 14 what one, two, three priorities you have to
- 15 achieve between now and June.
- 16 MS. LINTON: Sure. So one of the first
- 17 things we are trying to do is understand the
- 18 current landscape.
- 19 COUNCILWOMAN REYNOLDS BROWN: Please
- 20 speak into the mic.
- 21 MS. LINTON: Sorry. One of the first
- 22 things that we are trying to do is
- 23 understand the current landscape. Like
- 24 what -- what is represented in the City Strehlow & Associates, Inc.

- 1 right now from a number of perspectives:
- 2 Exempt, Nonexempt, Civil Service, department
- 3 by department so we kind of put together a
- 4 number of different looks, views of the way
- 5 the City population currently looks. So
- 6 once we kind of know where there are big
- 7 pockets, then we want to go and find out
- 8 why.
- 9 One of the other things that we are
- 10 doing is, we're going to be doing an
- 11 employee engagement survey that will include
- 12 some diversity-related questions so that we
- 13 can better understand what it looks and
- 14 feels like for diverse employee in the City,
- 15 and what kinds of environmental things there
- 16 may be that impact our ability to attract
- 17 and retain diverse employees. So, that's
- 18 something that we are going to be doing this
- 19 summer.
- 20 And then finally, we want to make sure
- 21 that we target those departments where there
- 22 are opportunities and where there is a need.
- 23 You know, some of them are because we have
- 24 certain practices that we can't change in Strehlow & Associates, Inc.

- 1 the short term, so we really want to focus
- 2 our efforts on those things we can do sooner
- 3 rather than later so we can have as much of
- 4 an impact as we can.
- 5 COUNCILWOMAN REYNOLDS BROWN: Are you
- 6 Civil Service or exempt?
- 7 MS. LINTON: I'm exempt.
- 8 COUNCILWOMAN REYNOLDS BROWN: So before
- 9 this hearing is over, I would like to have
- 10 that demographic information, Ms. Rhynhart.
- 11 MS. RHYNHART: Yes. It's being worked
- 12 on right now.
- 13 COUNCILWOMAN REYNOLDS BROWN: Terrific.
- 14 And I will wait till the next round.
- 15 Thank you, Mr. President.
- 16 COUNCIL PRESIDENT CLARKE: Thank you,
- 17 Councilwoman.
- 18 Chair recognizes Councilman Henon.
- 19 COUNCILMAN HENON: Thank you, Council
- 20 President.
- 21 Good morning.
- MS. RHYNHART: Good morning, Councilman.
- 23 COUNCILMAN HENON: I got to say for the
- 24 record that I -- I have a list of questions Strehlow & Associates, Inc.

- 1 to ask, and I'm going to ask them. But I'm
- 2 excited about the new role. And I think
- 3 it's an actual positive change. And I think
- 4 it's critical to the success of delivering
- 5 efficiencies if it's executed. And I think
- 6 that's what we all struggle with as Council
- 7 is the execution of programs and systems and
- 8 communications. But I'm excited about it,
- 9 and look forward to the execution of it.
- 10 MS. RHYNHART: Great.
- 11 COUNCILMAN HENON: Let me get into some
- 12 of the questions that I have.
- 13 Can you explain the difference --
- 14 differences and responsibilities between the
- 15 Procurement and the Contracting Unit, and
- 16 typically, the challenges that each office
- 17 faces when trying to resolve the length of
- 18 time between a contract and when the -- the
- 19 contract is awarded and the RFP process?
- 20 MS. RHYNHART: Sure. The Contracting
- 21 Unit previously reported to Finance. That
- 22 unit contracting does professional services.
- 23 So by having it report to me now, both
- 24 Procurement which handles the bidding Strehlow & Associates, Inc.

- 1 processes for Public Works and supplies
- 2 SS&E, is reporting to me. And also, the
- 3 professional services contracting is
- 4 reporting to me. So, that's the difference
- 5 in terms of what they do.
- 6 In terms of the challenges they face
- 7 and -- can you repeat the challenges,
- 8 specifically what was it related to?
- 9 COUNCILMAN HENON: Just typical the
- 10 challenges that face the office when trying
- 11 to resolve the length of time.
- 12 MS. RHYNHART: Length of time.
- 13 COUNCILMAN HENON: Between --
- MS. RHYNHART: Absolutely.
- 15 COUNCILMAN HENON: -- when the City
- 16 executes the contract and when its RFP is
- 17 initially issued.
- 18 MS. RHYNHART: Yes. So that's a very
- 19 good question, and it's a big issue. So, it
- 20 currently takes a long time. On -- we have
- 21 a working group right now that's been
- 22 working on reducing the length of time.
- 23 So under Procurement, it has gone down,
- 24 I believe, by about 20 or so days in the Strehlow & Associates, Inc.

- 1 last few months. So we've been cutting --
- 2 we've been working on reducing that by doing
- 3 things such as having, you know, looking at
- 4 the processes and some things are as simple
- 5 as, you know, contract being mailed before
- 6 by snail mail now goes by email saving 15
- 7 days. That type of thing.
- 8 So, we are going through those process
- 9 to look at what could shorten that time.
- 10 COUNCILMAN HENON: Are they on the same
- 11 system, those two offices?
- 12 MS. RHYNHART: Well, it's interesting.
- 13 No, they're not. But Procurement is
- 14 currently paper based.
- 15 COUNCILMAN HENON: I mean, they should
- 16 be on the same system, correct?
- 17 MS. RHYNHART: I think a best practice
- 18 without, like, knowing the specifics of it,
- 19 yes. I think we have had several studies
- 20 come tell us the best practice would be to
- 21 have the functions combined, as well. So
- 22 that's something that we're looking at,
- 23 functions and the system.
- 24 COUNCILMAN HENON: Well, especially with Strehlow & Associates, Inc.

Page 41 the crossover of the data information and the sharing --3 MS. RHYNHART: Right. 4 COUNCILMAN HENON: -- of the information. 5 6 MS. RHYNHART: Yeah. COUNCILMAN HENON: You were saying that the -- the one office still operates with 8 9 paper? 10 MS. RHYNHART: So Procurement. COUNCILMAN HENON: Procurement? 11 12 MS. RHYNHART: Which is changing. 13 currently Procurement does all of its 14 bidding by paper. So yes, but we are changing that. There is going to be an 15 16 eProcurement system. 17 COUNCILMAN HENON: Can we go all the way 18 back to, like, 2000 Presidential Election 19 and say hanging chads? We still have 20 hanging chads in our City's Procurement

24 going forward. It is paper based, but we

MS. RHYNHART: We are trying to make

progress. We are going forward. We are

Office?

2.1

22

23

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- 1 are moving with the eProcurement system over
- 2 the next year. We will be moving to an
- 3 actual system where vendors will be able to
- 4 submit bids online. This doesn't sound
- 5 revolutionary, obviously. But right now
- 6 they are submitting either by walking into
- 7 our office or by faxing it in. So if you
- 8 think about the billions of dollars of
- 9 business we do, this is important.
- 10 COUNCILMAN HENON: It's very important.
- 11 MS. RHYNHART: And it will -- we will
- 12 have the system up and running within six to
- 13 nine months.
- 14 COUNCILMAN HENON: Six to nine months.
- MS. RHYNHART: You can hold me to that.
- 16 COUNCILMAN HENON: I'm going to mark
- 17 that down.
- 18 MS. RHYNHART: You can do that.
- 19 COUNCILMAN HENON: Okay. What are the
- 20 other functions that the staff works on in
- 21 the Contracts Unit serve if not solely
- 22 focused on contracts themselves?
- MS. RHYNHART: Well, they are focused on
- 24 both -- they are focused on the contracts, Strehlow & Associates, Inc.

- 1 but also the implementation of 17-400. I
- 2 don't want to be messing this up right
- 3 now -- 17-1400 of the Code. It's about
- 4 contributions and other legal requirements
- 5 in terms of who is eligible for bidding.
- 6 And they have to look at that, as well.
- 7 COUNCILMAN HENON: You think it would
- 8 make sense to consolidate the two offices so
- 9 that it would be easier?
- 10 I mean, just as you had mentioned, you
- 11 made a statement that it's easier for
- vendors to, you know, points of contact and,
- 13 you know, for work flow instead of having
- 14 them separated.
- MS. RHYNHART: I think there's a good
- 16 argument to be made. And that's something
- 17 that I'm looking at right now.
- 18 COUNCILMAN HENON: On page 5 of your
- 19 testimony, there is a breakdown of the
- 20 performance measures of the Contracts
- 21 Legislation Unit.
- MS. RHYNHART: Yes.
- 23 COUNCILMAN HENON: What specific steps
- 24 are we taking to increase the competition Strehlow & Associates, Inc.

- 1 between vendors and to move the average
- 2 vendor response time, you know, from five
- 3 per FRP to the goal of eight?
- 4 MS. RHYNHART: On the RFPs to --
- 5 COUNCILMAN HENON: Or the RFP.
- 6 MS. RHYNHART: Right. To move from five
- 7 to eight. I think -- I don't know if T.
- 8 David has anything to add to this. Is he
- 9 here? I will have T. David speak to that in
- 10 terms of -- and then there's also the issue
- 11 of what we're doing on the Procurement side
- 12 which I can address, too.
- 13 COUNCILMAN HENON: Okay.
- MR. WILLIAMS: Good morning, Council
- 15 President, Members of City Council. My name
- 16 is T. David Williams. I'm the Deputy
- 17 Director of Finance. And I am the Director
- 18 of the Contracts Legislation Unit, which we
- 19 refer to as the Professional Services Unit.
- 20 COUNCILWOMAN REYNOLDS BROWN: Talk into
- 21 the mic.
- MR. WILLIAMS: I'm sorry. One of the
- 23 things that we are -- couple of things we
- 24 are doing in regard to increasing or Strehlow & Associates, Inc.

- 1 attempting to increase the number of vendors
- 2 that respond to those opportunities is
- 3 working -- one of the things we do
- 4 constantly is work with departments to make
- 5 sure that the RFPs that they are putting out
- 6 are clear, have defined goals, defined scope
- 7 of work so that the vendors can understand
- 8 it.
- 9 The second thing that we do, we work
- 10 with Ms. Angela Dowd-Burton with her doing
- 11 business with the City. And we present
- 12 there along with Procurement and other
- 13 departments. And another specific thing
- 14 that we are doing, we have a system that we
- 15 just installed probably within the past
- 16 eight months called eNotification. And that
- 17 system is triggered by some of the
- 18 requirements in Chapter 17-1400 of the Code.
- 19 And we take those email notifications and we
- 20 now allow vendors who are registered on
- 21 eContract Philly to sign up and to receive
- 22 eNotifications.
- 23 What that system does is it gives them
- 24 an email every single day that tells them if Strehlow & Associates, Inc.

- 1 an RFP has posted, gives them a description
- of the RFP, gives them the department, gives
- 3 them a time that the RFP is opening and
- 4 closing and allows them to click right on
- 5 the link in the email and go right to the
- 6 opportunity details for that RFP. And then
- 7 from that point, they can begin to complete
- 8 their application.
- 9 When we started, we had probably about a
- 10 thousand vendors that signed up. We
- 11 recently did an email blast. And that -- as
- 12 a result of that blast or I should say
- 13 within a couple of days of sending that
- 14 blast out we increased to about 1300. Since
- 15 then, one of the things that we've been
- 16 doing, we have sent that blast out to a
- 17 couple of the various chambers. So the
- 18 Hispanic Chamber, the Asian-American
- 19 Chamber, the Filipino-American Chamber. We
- 20 have sent that blast out to the LGBT Chamber
- 21 and the African-American Chamber.
- 22 And then, we are working with OEO and
- 23 Ms. Angela Dowd-Burton to make sure that
- 24 that blast also goes out to her list of Strehlow & Associates, Inc.

- 1 women and minority-owned businesses who are
- 2 registered and certified with her.
- 3 COUNCILMAN HENON: Was there -- Council
- 4 President, just a subset to that question,
- 5 all right, and then I will turn it over for
- 6 the next round.
- 7 COUNCIL PRESIDENT CLARKE: Understand,
- 8 Councilman.
- 9 COUNCILMAN HENON: Is there lack of
- 10 information flow to the perspective contract
- 11 or to the perspective contractors? And how
- 12 do we reach -- I mean, you just answered
- 13 some of it, right, I mean a part of it with
- 14 the email.
- 15 In addition to reaching out via email to
- 16 the perspective Chambers and their
- 17 constituency, are there other ways to
- 18 communicate so we can have a better
- 19 information flow for the vendors and give
- 20 them opportunities to bid on procurements?
- 21 MR. WILLIAMS: Okay. So, the other way
- 22 I did mention was working with -- doing
- 23 business with the Philadelphia with
- 24 Ms. Dowd-Burton. And then Ms. Rhynhart and Strehlow & Associates, Inc.

- 1 Commissioner Day actually had an in-person
- 2 meeting with the Greater Philadelphia
- 3 Chamber of Commerce. And we can surely
- 4 continue those meetings with the other
- 5 Chambers of Commerce. And one that I forgot
- 6 to mention, the Greater Northeast Chambers
- 7 also one we reached out to.
- 8 COUNCILMAN HENON: Great. I appreciate
- 9 that. So thank you. I mean, you are taking
- 10 steps. And you're going to refine it as we
- 11 go along. You can see the measurements,
- 12 right? And I think that's what you're
- 13 ultimately trying to accomplish, right?
- 14 MS. RHYNHART: Yes.
- 15 COUNCILMAN HENON: More people access
- 16 via communication the correct information,
- 17 the proper information.
- 18 MR. WILLIAMS: Correct.
- 19 COUNCILMAN HENON: More of an electronic
- 20 way.
- 21 MR. WILLIAMS: The other thing that we
- 22 encourage departments to do when the RFP
- 23 post on eContract Philly, is to then take
- 24 that posting and email to vendors that they Strehlow & Associates, Inc.

- 1 may know that are interested. So, that's
- 2 just another route to get the information
- 3 out.
- 4 COUNCILMAN HENON: My last suggestion is
- 5 please communicate with, you know -- and you
- 6 have -- with my office when it would -- and
- 7 a few other members that I know in
- 8 Procurement. But it's been an issue, I
- 9 think, of this body making sure that, you
- 10 know, the communities and the businesses
- 11 that we come across in the groups
- 12 disseminate the information properly and
- 13 efficiently. So if you could communicate
- 14 with the Council President's office.
- 15 MR. WILLIAMS: Definitely.
- 16 COUNCILMAN HENON: Continue to
- 17 communicate with Councilmembers here to help
- 18 you, you know, reach out to vendors and
- 19 opportunities.
- 20 MR. WILLIAMS: I think we are happy to
- 21 go with you and meet your vendors if vendors
- 22 in your areas, if that's helpful.
- 23 COUNCILMAN HENON: It will be helpful.
- 24 Thank you.

Strehlow & Associates, Inc.

- 1 COUNCIL PRESIDENT CLARKE: Thank you,
- 2 Councilman.
- 3 Chair recognizes Councilman Domb.
- 4 COUNCILMAN DOMB: Thank you, Council
- 5 President.
- 6 In the testimony that you provided, you
- 7 talked about Performance Philly. I'm just
- 8 wondering what you think the timeline is for
- 9 the implementation of that program and when
- 10 it might go live and be usable?
- 11 MS. RHYNHART: I will have Liza
- 12 Rodriguez, who is the Deputy in charge of
- 13 Performance Philly, to come up here.
- 14 MS. RODRIGUEZ: Good morning. Liza
- 15 Rodriguez, Director of Performance
- 16 Management.
- 17 Can you please repeat the question?
- 18 COUNCILMAN DOMB: Sure. The question is
- 19 you have a new program called Performance
- 20 Philly. What do you think the timeline is
- 21 for the implementation of the program? When
- 22 will it go live and be usable?
- MS. RODRIGUEZ: So, we want to do a few
- 24 test sessions this summer, June and July, Strehlow & Associates, Inc.

- 1 with some programs and departments. We are
- 2 going to do a lot of preparation with them
- and support, not just sort of developing the
- 4 data but also the facilitation of the
- 5 conversation. So by in the fall, meaning
- 6 between September and December, we -- it
- 7 should be already in a cycle. You know, we
- 8 hope to have additional sessions there, you
- 9 know, between September and December that
- 10 are, you know, already formal, not test
- 11 sessions. And then we will have actually a
- 12 schedule in Calendar Year 2017 of the
- different programs and areas that we'll be
- 14 focusing on.
- 15 COUNCILMAN DOMB: Will this also --
- 16 will -- as that also relates to the
- 17 eProcurement system, electronic document
- 18 retention in the City departments, do you
- 19 have any idea when that implementation
- 20 occur?
- 21 MS. RHYNHART: The eProcurement -- those
- 22 are different areas. The eProcurement
- 23 System, that's when I had mentioned to
- 24 Councilman Henon is about six to nine Strehlow & Associates, Inc.

- 1 months, rough estimate. Records, we have a
- 2 brand new Records Commissioner, Jim Leonard.
- 3 Joan Decker retired about two weeks ago. We
- 4 are just starting to look at how best to
- 5 look at going to electronic record
- 6 retention. I don't know if you've ever been
- 7 down to the Records storage facility at
- 8 Drexel's -- Drexel's campus. But it is a
- 9 lot of paper, and we're trying to move away
- 10 from that.
- 11 COUNCILMAN DOMB: One last question for
- 12 now. I'm sure this is in your department or
- 13 not, but I feel like the City should have a
- 14 "how to" for all different businesses that
- 15 want to open in the City. How to open a
- 16 restaurant, all the steps to do it; how to
- 17 open a law firm, all the steps to do it.
- 18 You know, how to do anything. How to open a
- 19 dental office in the City, how to open a
- 20 supermarket, how to open a grocery store,
- 21 whatever it is.
- Is that in conjunction with Commerce?
- 23 If we had a website, we can just click on
- 24 "how to", you go to that and find out all Strehlow & Associates, Inc.

- 1 the forms you need, all the rules you have
- 2 to follow and all the detail. Is that
- 3 something we could --
- 4 MS. RHYNHART: Yeah. That's a great
- 5 idea. I will look into that and talk to the
- 6 Commerce Director about it.
- 7 COUNCILMAN DOMB: There is somebody who
- 8 used to work here before, I think her name
- 9 is Alli Pearlman. You may want to contact
- 10 her. I think she has a lot of that
- 11 information.
- MS. RHYNHART: Okay, great. Thank you.
- 13 COUNCIL PRESIDENT CLARKE: Thank you,
- 14 Councilman.
- 15 Chair recognizes Councilwoman Gym.
- 16 COUNCILWOMAN GYM: Hello, Ms. Rhynhart.
- 17 MS. RHYNHART: Good morning.
- 18 COUNCILWOMAN GYM: I wanted to join my
- 19 voice with other Councilmembers who've also
- 20 raised concerns about issues of disparity,
- 21 racial disparity within the -- not only the
- 22 departments that are under your control in
- 23 particular, but also overall. I'm
- 24 wondering, like, if you have any types of Strehlow & Associates, Inc.

- 1 measures or an approach that will help track
- 2 and analyze, you know, progress in this area
- 3 for the coming year?
- 4 MS. RHYNHART: I think at this point
- 5 we've been collecting the data. And then
- 6 the performance in terms of if we -- any of
- 7 our ratios have moved for minorities in
- 8 executive staff or anything like that,
- 9 that's something that we'll be working on.
- 10 So, not there yet. But definitely, we'll be
- 11 working on that. And be happy to talk to
- 12 you more about it.
- 13 COUNCILWOMAN GYM: Sure. I think that
- 14 the important thing is the City does have a
- 15 ton of data. And what we're not seeing as
- 16 much of is an ability to utilize it and
- 17 analyze it to the purposes for which data is
- 18 collected.
- 19 MS. RHYNHART: Right.
- 20 COUNCILWOMAN GYM: And if there's a way
- 21 in particular that you can be documenting
- 22 trends within departments or particular
- 23 areas, highlighting or flagging things for
- 24 departments that are needing to see Strehlow & Associates, Inc.

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- 1 improvement, you know, I think that in this
- 2 particular area, a lot of people do need
- 3 some advice on how to make this happen. And
- 4 to the extent that those of us on Council
- 5 can be supportive of that, I think that's
- 6 also extremely important.
- 7 MS. RHYNHART: Okay. Great. Thank you.
- 8 COUNCILWOMAN GYM: The other area -- and
- 9 you know, again, to emphasize, I think a lot
- 10 of us on Council are very concerned about
- 11 what we're seeing in terms of both disparity
- 12 in terms of hiring but also in terms of
- 13 wages. And I do think we are going to need
- 14 some strong guidance and some strong and
- 15 clear performance measures on how
- 16 departments can and have to improve.
- 17 MS. RHYNHART: That's something we can
- 18 work with you on that.
- 19 COUNCILWOMAN GYM: A follow up on my
- 20 colleague's question about Performance
- 21 Philly, and in particular about how you'll
- 22 be working with the Office of Immigrant
- 23 Affairs to ensure that the language access
- 24 mandate is being met by all the different Strehlow & Associates, Inc.

- 1 departments.
- 2 MS. RODRIGUEZ: Liza Rodriguez.
- 3 I am glad you asked that guestion
- 4 because we just -- we started working with
- 5 them last week. You know, they have a draft
- 6 plan, language access plan. And we've
- 7 already identified some draft measures for
- 8 the first year. And so, we are going to
- 9 help them put a document together.
- 10 So, we already started collaborating
- 11 with that office on sort of defining the
- 12 short term and long term goals and then
- 13 identifying measures that are in
- 14 intermediate and then longer term.
- 15 COUNCILWOMAN GYM: I think what I'm also
- 16 interested in, in not only defining goals
- 17 but how you're tracking departments to see
- 18 whether and how they are actually
- 19 implementing the language access mandate.
- MS. RODRIGUEZ: So, we don't have the
- 21 details on that, but that's part of the
- 22 measurement plan. So each department is
- 23 going to be putting a plan together. And
- 24 the Office of Immigrant Affairs has already Strehlow & Associates, Inc.

- 1 developed a template. And that is going to
- 2 be shared with departments very soon. It
- 3 hasn't, you know, been requested yet.
- 4 And then the format of that plan is --
- 5 they're going to be pulling data from those
- 6 plans at least for the first year to create
- 7 kind of like a comprehensive picture. So,
- 8 the data is going to come from departments.
- 9 But the details about how we're going to
- 10 measure each department versus the larger
- 11 goals, we are still working on that.
- 12 COUNCILWOMAN GYM: Do you have a
- 13 timeline for when the departments are
- 14 supposed to submit the plans?
- MS. RODRIGUEZ: It's probably going to
- 16 be, like, eight weeks from the time they
- 17 receive the request, something like that.
- 18 COUNCILWOMAN GYM: Okay. Great. Would
- 19 love to also continue to work with you on
- 20 that.
- MS. RODRIGUEZ: Yes. Absolutely.
- 22 COUNCILWOMAN GYM: One thing that became
- 23 clear yesterday, it's not -- it's not
- 24 entirely clear that a lot of departments Strehlow & Associates, Inc.

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- 1 understand how the use LanguageLine. And I
- 2 think that that's a very essential,
- 3 important and very easy start to all of
- 4 this.
- 5 MS. RODRIGUEZ: Yes. And one of the
- 6 components of the process is going to be
- 7 training that the Office of Immigrant
- 8 Affairs is going to provide to the
- 9 departments. Having a language access
- 10 coordinator in each department, that's going
- 11 to be like the point -- a senior level
- 12 language access coordinator.
- And so, that person in CAO, that's going
- 14 to be me. And that -- so that person is
- 15 going to be working very closely with the
- 16 Office of Immigrant Affairs to make
- 17 sure that -- you know, the training is
- 18 provided, scheduling, all those things.
- 19 COUNCILWOMAN GYM: And to the extent
- 20 that, you know, your office -- seems like
- 21 OIA should be involving heavily with
- 22 training, goal setting, advice and all of
- 23 that. But it seems like your office
- 24 might -- Performance Philly might be Strehlow & Associates, Inc.

- 1 involved with monitoring, reviewing,
- 2 analyzing data. And one of the things that
- 3 I think is strong about LanguageLine is that
- 4 it will be very clear and evident about
- 5 which departments actually use it, which
- 6 languages they use it for, and which ones
- 7 actually never use it.
- 8 MS. RODRIGUEZ: They actually already
- 9 generate reports. LanguageLine is a great
- 10 tool because -- it's a great tool to use but
- 11 also because it collects data behind it.
- 12 COUNCILWOMAN GYM: One other thing that
- our office introduced legislation earlier
- 14 this year that would require reporting and
- 15 tracking of our economic development subsidy
- 16 programs. And in particular, to make sure
- 17 that we're tracking jobs and how the
- 18 subsidies actually result in jobs to
- 19 residents here and quality jobs in
- 20 particular. And a key component of that
- 21 bill is going to be able to ensure that
- 22 there's an online interface that allows for
- 23 the public to actually easily access it,
- 24 access the information and for the public to Strehlow & Associates, Inc.

- 1 be able the view it.
- 2 So one of the questions that I had was
- 3 whether our office could work with
- 4 Performance Philly to make sure and review
- 5 the legislation that we're proposing so that
- 6 it can work in the best practices of
- 7 performance management and also to ensure
- 8 that, you know, again, we really do want
- 9 this to be very easily accessible to the
- 10 public. They should be able to input an
- 11 address or the name of a company, understand
- 12 how much subsidy they receive, the types of
- 13 jobs that are created as a result, and a
- 14 number of details about the types of jobs
- 15 that came out of the -- of the economic
- 16 subsidy.
- MS. RODRIGUEZ: No, that would be great.
- 18 We would love to work with you. I guess is
- 19 the Commerce Department the other
- 20 department?
- 21 COUNCILWOMAN GYM: Yes.
- MS. RODRIGUEZ: Absolutely.
- 23 COUNCILWOMAN GYM: Thank you.
- 24 COUNCIL PRESIDENT CLARKE: Thank you, Strehlow & Associates, Inc.

- 1 Councilwoman.
- 2 Chair recognizes Councilwoman Blackwell.
- 3 COUNCILWOMAN BLACKWELL: Thank you,
- 4 Mr. President.
- 5 I've heard the conversation with regard
- 6 to the immigrant community, and I always say
- 7 this. Eleven years ago we started the
- 8 Mayor's Commission of African-American and
- 9 Caribbean Immigrant Affairs. Twenty years
- 10 ago we started Echos of Africa. We
- 11 represent 35 countries from Africa and the
- 12 Caribbean. We deal with everything. We had
- 13 the Cameroonians in for 45 day. They just
- 14 went back, I guess, Monday. And we have a
- 15 lot of -- we have people who speak the
- 16 languages. People in programs. We are
- involved in the Mayor's soccer program.
- 18 We're there. All you have to do is just use
- 19 us. And what in exchange we want is our
- 20 flags on the Parkway that I keep talking
- 21 about, hopefully before the Democratic
- 22 National Convention.
- It's embarrassing when people come and
- 24 don't see their flag. Many have worn off, Strehlow & Associates, Inc.

- 1 blown off. And we only had maybe six or
- 2 eight more. But they -- you know, they
- 3 usually change them a couple times a year,
- 4 make sure they're cleaned up. But really,
- 5 that should not be something that's so
- 6 difficult to get done. So, that's my
- 7 statement on the immigrant community.
- 8 And also, we are -- I'll wait for you on
- 9 another community meeting. We are working
- 10 on for the community center.
- 11 MS. RHYNHART: Okay.
- 12 COUNCILWOMAN BLACKWELL: I will leave
- 13 that be. You know what that is.
- MS. RHYNHART: Uh-huh.
- 15 COUNCILWOMAN BLACKWELL: And the last
- 16 thing I want to mention is that everybody
- 17 knows about the big projects, the
- 18 3.9 billion which is just one project I got
- 19 in West and Southwest. I'm trying to keep
- 20 up with the President in North Philly, but
- 21 I'm just doing the best I can.
- 22 And but, you know, they have -- I
- 23 remember the years when we talked about
- 24 20-year plans, maybe 30-year. But we heard Strehlow & Associates, Inc.

- 1 yesterday about a 60-year plan for out
- 2 there. And what I'm saying is that as we
- 3 live and work hard at these projects, we
- 4 have to have a system where we check what
- 5 the work is. You know, we talk about it.
- 6 But the City's job is not just to create
- 7 programs, projects, work with the private
- 8 community, government programs, but it is
- 9 this issue of monitoring to make sure that
- 10 the citizens who vote for us know that they
- 11 have a chance at these programs to work
- 12 there, to -- to be involved in opening
- offices there, to have a bite at legitimate
- 14 homes so that they don't just feel that they
- 15 are being gentrified as they do.
- So, we have got to do it all at one
- 17 time. And if we don't do it, we are not
- 18 going to be successful and our City won't
- 19 survive in the way we are trying to go. We
- 20 can't just deal with it from development
- 21 narrowly and see all retail and commercial
- 22 investments and industrial stuff. We have
- 23 got to deal with it from the every day John
- 24 and Jane Q Public who want to be involved. Strehlow & Associates, Inc.

- 1 I raised that issue again.
- I know I said it many times. At least,
- 3 colleagues, you can't say I mentioned Water
- 4 Department. I didn't yet. I didn't talk
- 5 about all those people, 34 at our last
- 6 count, who haven't been -- the number goes
- 7 up who have not been taken care of on North
- 8 52nd Street. I just slid that in.
- 9 But these are the issues that affect me
- 10 and that I think affect our City and all of
- 11 us directly or indirectly. So we are
- 12 hope -- we appreciate you. I know that you
- 13 are sincere and you are trying to help our
- 14 City the best you can. And I only ask you
- 15 to be involved in those five things up
- 16 front.
- 17 MS. RHYNHART: Okay. Thank you.
- 18 COUNCILWOMAN BLACKWELL: Thank you,
- 19 Mr. President. I'm done.
- 20 COUNCIL PRESIDENT CLARKE: Thank you,
- 21 Councilwoman.
- 22 Chair recognizes Councilwoman
- 23 Ouinones-Sanchez.
- 24 COUNCILWOMAN QUINONES-SANCHEZ: Thank Strehlow & Associates, Inc.

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- 1 you. Good morning, folks.
- 2 MS. RHYNHART: Good morning.
- 3 COUNCILWOMAN QUINONES-SANCHEZ: One of
- 4 the things I would like to you for you to
- 5 articulate for me, particularly on this
- 6 Performance Philly, is how is this going to
- 7 help to get us to the zero-based budgeting
- 8 piece?
- 9 How is this going to help generate the
- 10 direction that we are moving into?
- 11 MS. RHYNHART: I would say that
- 12 Performance Philly is an -- is a program to
- 13 use performance measures to assist in
- 14 accountability. So right now, we're going
- 15 through a process under Liza who spoke
- 16 earlier, Liza Rodriguez, that we are looking
- 17 at all of the departments' performance
- 18 measures to see which ones are the best
- 19 performance measure.
- 20 In program or zero-program based
- 21 budgeting, there is many names. Basically,
- 22 what it is, is it's saying what services
- 23 does each department provide, and then
- 24 attaching that to performance measures. Strehlow & Associates, Inc.

- 1 What service does it provide, what service
- does, for example, the Streets Department
- 3 provide and then what performance measures
- 4 best judge the performance of that service.
- 5 So, it will assist and go also hand in
- 6 hand. So, it will assist in the move
- 7 towards program-based budgeting by
- 8 establishing the best, most accurate outcome
- 9 based performance measures. It also,
- 10 though, will be in addition to the budgeting
- 11 change. It will be a change in the program
- 12 to ensure accountability.
- So, the way we see it is as departments
- 14 and programs will have a meeting where
- 15 performance measure -- their recent
- 16 performance measures are discussed. And we
- 17 can work with a department to identify the
- 18 problems that they are having and what they
- 19 need to get better.
- 20 COUNCILWOMAN QUINONES-SANCHEZ: And then
- 21 how is this going to interface with 311
- 22 which is the must frustrating part of some
- 23 of this?
- 24 MS. RHYNHART: That's a good question. Strehlow & Associates, Inc.

- 1 And I have a meeting coming up with the new
- 2 director of 311 to talk about that. I think
- 3 at this point, it might be a little bit
- 4 premature for me to answer it. But it's
- 5 something definitely on our radar.
- 6 COUNCILWOMAN QUINONES-SANCHEZ: Yeah. I
- 7 think it's important that we put that at the
- 8 front end. Ultimately, you know, we want to
- 9 get to a place where our budgeting is based
- 10 on needs that is based on responses to the
- 11 interfacing that we are doing with our
- 12 customers which are the residents.
- MS. RHYNHART: Absolutely.
- 14 COUNCILWOMAN QUINONES-SANCHEZ: We
- 15 should kind of put that in the front end.
- 16 Because one of the things that we are really
- 17 interested in seeing is because of the
- 18 frustration, is sort of like what does it
- 19 cost, you know, to do the things that people
- 20 are asking for? You know, are we budgeting
- 21 for 14,000 potholes when we have 20?
- MS. RHYNHART: Right.
- 23 COUNCILWOMAN QUINONES-SANCHEZ: And how
- 24 do you get there? And then how do you Strehlow & Associates, Inc.

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- 1 incentivize departments to want to fully
- 2 cooperate and be honest about what we need
- 3 to do, so that it's not just a tool -- it's
- 4 a tool for accountability. But there's an
- 5 incentive to get people to become more
- 6 efficient and effective.
- 7 Do you know what I mean?
- 8 MS. RHYNHART: I do.
- 9 COUNCILWOMAN QUINONES-SANCHEZ: I'm
- 10 interested in that. I just want to make
- 11 sure that -- that this doesn't -- this
- 12 doesn't act as a silo to all of the other
- 13 things that the Administration wants to do
- 14 moving forward.
- 15 MS. RHYNHART: Right.
- 16 COUNCILWOMAN QUINONES-SANCHEZ: From the
- 17 very beginning, it's kind of connected.
- Obviously, for me that's important. And
- 19 systematically because on the language
- 20 access piece, I really want to see
- 21 departments in their budgets reflect their
- 22 responsibility. I don't want to see
- 23 language access get regulated to an isolated
- 24 office.

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- 1 I think --
- 2 MS. RHYNHART: Right.
- 3 COUNCILWOMAN QUINONES-SANCHEZ: --
- 4 departments need to be held accountable and
- 5 they need to have a plan that's reflected in
- 6 their budget. If they don't feel it and
- 7 measure it, then they are not going to own
- 8 it. And the reason you see the disparity
- 9 about the utilization, whether it's
- 10 LanguageLine or -- is because up to now,
- 11 it's been an isolated source.
- 12 So to me, if we're committed to
- 13 following the law which requires a plan in
- 14 June, then it has to be reflected in every
- 15 department. So, this has to help people
- 16 build that in on what it looks. And again,
- 17 not being punitive. How you incentivize
- 18 people to do the right thing to be inclusive
- 19 in that way. You know, because I don't want
- 20 people to say, you know, now I'm responsible
- 21 for something else.
- There has to be an incentive, a hook to
- 23 get it notwithstanding that it's the law.
- 24 MS. RHYNHART: Right. It's also about Strehlow & Associates, Inc. (215) 504-4622

- 1 providing the best customer service.
- 2 COUNCILWOMAN QUINONES-SANCHEZ: Right.
- 3 MS. RHYNHART: And to provide the best
- 4 customer service as a City, we need to make
- 5 things accessible in more than one language.
- 6 COUNCILWOMAN QUINONES-SANCHEZ: Yeah.
- 7 And particularly, since you have this new
- 8 structure allows you to look at some of the
- 9 key components around HR and hiring
- 10 practices. Because again, the great thing
- 11 about data is not what you say. It's what
- 12 you do.
- 13 MS. RHYNHART: Right.
- 14 COUNCILWOMAN QUINONES-SANCHEZ: And so,
- 15 people say it. But if the numbers don't
- 16 reflect that, then, you know, at some point
- 17 it's going to catch up to you. First year
- 18 budget is one thing. Second year is totally
- 19 different thing.
- 20 MS. RHYNHART: Right.
- 21 COUNCILWOMAN QUINONES-SANCHEZ: So, I'm
- 22 interested in seeing kind of the connections
- 23 to that. I have some other questions around
- 24 Procurement and stuff, but I just wanted to Strehlow & Associates, Inc.

- 1 make sure. Because I think this is an
- 2 important tool to get us to those things. I
- 3 want to make sure we put some of these
- 4 things in the front end of this.
- 5 MS. RHYNHART: Just to add one thing, we
- 6 are going to be conducting a citizen survey.
- 7 So, that's something that will also be used
- 8 to inform where we are doing a good job as a
- 9 City and where we are not.
- 10 COUNCILWOMAN QUINONES-SANCHEZ: Yeah.
- 11 And I think the data -- again, we have
- 12 different systems. Every department is
- 13 doing their data systems. You know, really
- 14 figuring out early on how some of those
- 15 things interface in a way that -- that can
- 16 allow us to be more proactive.
- 17 It's a challenge. I mean, I see it as
- 18 we work on Eclipse at L&I. You know, you
- 19 don't want Eclipse to be an enhanced version
- 20 of Hanson. You really want Eclipse to do
- 21 what it has the capacity to do. That we are
- 22 investing in the front end for that data --
- 23 that data sharing that we need as opposed to
- 24 then, like, building out systems, you know, Strehlow & Associates, Inc.

Page 72 and then backtracking to where we want to go, which is eventually perform-based 3 budgeting or whatever you want, the newer term is. 4 5 Thank you, Mr. Chair. (Councilman Henon sits in as Chair.) 9 COUNCILMAN HENON: Thank you, Councilwoman. 10 Chair recognizes Councilman 11 12 Taubenberger. 13 COUNCILMAN TAUBENBERGER: Thank you, 14 Mr. Chairman. I do have a question. And correct me if I'm wrong, as I'm 15 16 freshmen and may make an error. I think we -- I think I have an understanding. 17 18 The contracts for DHS, they would come under somehow you at some point? 19 MS. RHYNHART: Right. The contracts for 20 21 DHS would go through a contracting process, 22 so yes. COUNCILMAN TAUBENBERGER: And -- and --23 24 and the ones I'm specifically interested in

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- 1 are the ones for nonprofits to manage the
- 2 day-to-day care of foster children.
- 3 MS. RHYNHART: Okay.
- 4 COUNCILMAN TAUBENBERGER: My question to
- 5 you is, why do these contracts last only for
- 6 one year when these types of services
- 7 usually require contracts for longer periods
- 8 of time?
- 9 MS. RHYNHART: Okay. I think --
- 10 COUNCILMAN TAUBENBERGER: You can get
- 11 back to me on this.
- 12 MS. RHYNHART: I can answer it generally
- 13 that contracts -- I hear what you're saying,
- 14 though, about foster -- about foster care.
- 15 Maybe I can get back to you on that.
- 16 COUNCILMAN TAUBENBERGER: I would like
- 17 that. And let me fill you on the second
- 18 part of this.
- 19 MS. RHYNHART: Sure.
- 20 COUNCILMAN TAUBENBERGER: So you're
- 21 prepared for the larger scope.
- 22 Unfortunately, we have heard that some of
- 23 these contracts take four months or so to be
- 24 renewed, thus leaving these nonprofits many Strehlow & Associates, Inc.

- 1 times have difficulty. I worked for a
- 2 nonprofit. And making the budget in four
- 3 months without income can be very difficult.
- 4 Taking four months to recover costs for that
- 5 time, and basically I like to know from your
- 6 department, when you can answer this to the
- 7 full committee, is what steps are being
- 8 taken to address the length of time of these
- 9 contracts? Unless I am in error and have
- 10 been told wrong, but I have heard that the
- 11 Procurement process on renewal, on renewal,
- 12 takes up to four months.
- MS. RHYNHART: That doesn't surprise me.
- 14 It's a problem.
- 15 COUNCILMAN TAUBENBERGER: Okay.
- 16 MS. RHYNHART: I would say -- and this
- 17 isn't just a DHS contract issue, this is a
- 18 City-wide contracting issue that it takes
- 19 way too long to establish a contract or
- 20 renew a contract. So, we are reviewing that
- 21 right now. It's not just -- it's a multi
- 22 cross-departmental issue. It's like
- 23 un-pealing an onion to fix it.
- 24 COUNCILMAN TAUBENBERGER: Okay Strehlow & Associates, Inc. (215) 504-4622

- 1 MS. RHYNHART: And we are doing that.
- 2 So obviously, it's a big problem. And it's
- 3 something that in the outreach that I have
- 4 done since being here in my role, business
- 5 after business has said I can't do
- 6 business -- the reason I don't -- I don't
- 7 respond, it's especially small businesses,
- 8 minority, women-owned, local businesses.
- 9 COUNCILMAN TAUBENBERGER: Sure
- 10 MS. RHYNHART: They say I don't
- 11 respond -- I can't do City business because
- 12 the City doesn't pay me fast enough. And
- 13 the reason the City doesn't pay fast enough
- 14 is because the City doesn't contract fast
- 15 enough. And that's something that if we're
- 16 going to really increase competition and
- 17 increase local business, minority,
- 18 women-owned businesses and also just be a
- 19 better run business as a City --
- 20 COUNCILMAN TAUBENBERGER: Ourselves,
- 21 yeah.
- 22 MS. RHYNHART: -- we need to fix that.
- 23 That is something we are actively working on
- 24 right now.

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- 1 COUNCILMAN TAUBENBERGER: I thank you
- 2 for that answer. But I would still ask you
- 3 to take a look at the DHS contracts.
- 4 MS. RHYNHART: Yes, we will.
- 5 COUNCILMAN TAUBENBERGER: Because you
- 6 are talking about foster children and you're
- 7 talking about nonprofits have a small scope
- 8 of budget, a couple months can hurt them
- 9 greatly.
- 10 And the second part of that is, I don't
- 11 think any of those contractors want to turn
- 12 these children away.
- 13 MS. RHYNHART: No.
- 14 COUNCILMAN TAUBENBERGER: These are
- 15 children in need and have difficulty in
- 16 their lives.
- 17 MS. RHYNHART: Absolutely.
- 18 COUNCILMAN TAUBENBERGER: We don't want
- 19 our bureacracy getting in the way of their
- 20 lives any worse than they already have it.
- MS. RHYNHART: I a hundred percent agree
- 22 with you.
- 23 COUNCILMAN TAUBENBERGER: Mr. Chairman,
- 24 I am finished. Ms. Rhynhart, thank you very Strehlow & Associates, Inc.

- 1 much.
- 2 MS. RHYNHART: Thank you.
- 3 COUNCIL PRESIDENT CLARKE: Thank you,
- 4 Councilman.
- 5 Chair recognizes Councilwoman Reynolds
- 6 Brown.
- 7 COUNCILWOMAN REYNOLDS BROWN: Thank you.
- 8 I wanted to get some additional detail
- 9 regarding the Pew study. When is the
- 10 anticipated start date or kick off for that
- 11 effort?
- 12 MS. RHYNHART: Let me have Jackie Linton
- 13 speak on that since she'll be leading that.
- 14 COUNCILWOMAN REYNOLDS BROWN: Okay.
- 15 MS. LINTON: Good morning, again. The
- 16 Pew Study, we will actually be sending Pew
- 17 the data to begin their study this week.
- 18 The data will be sent over a period of time
- 19 based on how easily it is to be able to be
- 20 collected out of the system. And they will
- 21 begin their work immediately.
- The goal is for them to give us updates
- 23 throughout the process on specific areas
- 24 that they discover rather than waiting until Strehlow & Associates, Inc.

- 1 the end of the survey, at the end of the
- 2 study to give us all of the information.
- 3 COUNCILWOMAN REYNOLDS BROWN: I see.
- 4 MS. LINTON: We will be getting
- 5 information along the way.
- 6 COUNCILWOMAN REYNOLDS BROWN: Okay. And
- 7 what's the end date?
- 8 MS. LINTON: So, the study is expected
- 9 to last about a year.
- 10 COUNCILWOMAN REYNOLDS BROWN: That means
- 11 April 1? That means May 1? That means
- 12 June 1? What does that mean?
- 13 MS. LINTON: Of 2017?
- 14 COUNCILWOMAN REYNOLDS BROWN: I'm asking
- 15 you.
- 16 MS. LINTON: You mean as an end date?
- 17 COUNCILWOMAN REYNOLDS BROWN: Yes.
- 18 MS. LINTON: Yes. We have not
- 19 established an end date because it's based
- 20 on when the project actually starts.
- 21 COUNCILWOMAN REYNOLDS BROWN: Okay.
- MS. LINTON: So now that we have gotten
- 23 the contract signed and we are beginning the
- 24 work, it's about expected to be about a year Strehlow & Associates, Inc.

- 1 from now.
- 2 COUNCILWOMAN REYNOLDS BROWN: Okay. All
- 3 right, then. That's helpful. By way of --
- 4 point of information as a follow up to
- 5 Councilman Domb's brilliant suggestion to
- 6 create a self-help website for different
- 7 types of businesses.
- 8 Just by way of information, 1&I used to
- 9 have a childcare unit, if you will, where
- 10 that type of information was available all
- in one place. It was like a one-stop shop
- 12 for childcare providers which was -- came
- 13 out of my office with the recommendation at
- 14 least 15 years ago. More recently, that
- 15 childcare unit has been disbanded but it was
- 16 brilliant in that childcare providers could
- 17 go one place and find out all of the
- 18 regulations and licenses -- licensees were
- 19 required to start up and operate a childcare
- 20 business.
- 21 So, the idea or to examine the value of
- 22 that for other industries is brilliant and
- 23 one that, A, you should be aware of that
- 24 that type of practice existed in L&I; and B, Strehlow & Associates, Inc.

- 1 if we're serious about wanting to grow
- 2 neighborhood corridors and the like, that
- 3 might be something worth examining. But it
- 4 was exceedingly useful to childcare
- 5 providers for the time that it was in place.
- 6 MS. RHYNHART: Thank you.
- 7 COUNCILWOMAN REYNOLDS BROWN: I share
- 8 that with you by way of information.
- 9 2011/2012, I did a lot of homework on
- 10 women on boards. And so the interest in
- 11 diversity and inclusion stems from a lot of
- 12 study, having read a lot of data and the
- 13 like. And ultimately as a result of that
- 14 study homework I will call it, in 2013 we
- 15 were successful in getting a Women on Boards
- 16 Bill passed signed by the Mayor which
- 17 essentially said if you want to do business
- 18 with the City of Philadelphia, you now have
- 19 to provide demographics of your Board. And
- 20 if your board in many ways does not look
- 21 like Philadelphia, then the chances of that
- 22 particular effort being executed or
- 23 authorized by Council is unlikely.
- 24 And then November of 2014, that law was Strehlow & Associates, Inc.

- 1 actually tested because a developer wanted
- 2 to build a brand new hotel in Councilman
- 3 Kenyatta's district. He showed up here with
- 4 documents. Councilman Goode and I looked
- 5 back to the exhibit section where the
- 6 question is now asked, what does your Board
- 7 look like? What do you think the answer
- 8 was?
- 9 MS. RHYNHART: It was not diverse.
- 10 Didn't have any woman.
- 11 COUNCILWOMAN REYNOLDS BROWN: There were
- 12 no women and there were no people of color.
- 13 MS. RHYNHART: Right.
- 14 COUNCILWOMAN REYNOLDS BROWN: So that
- 15 effort went nowhere. And so, the reason why
- 16 I share the back story is because the
- 17 research in my homework, I learned also
- 18 based on research of boards across the
- 19 country, when you have diverse boards, you
- 20 actually get different and oftentimes better
- 21 decisions. And so, that's why it matters to
- 22 us that we have a City, particularly those
- 23 in leadership and executive positions, that
- 24 look like the City of Philadelphia. Strehlow & Associates, Inc. (215) 504-4622

- 1 And so, with that I need to know of your
- 2 staffers who are here, with the Kenney's
- 3 appointees aside, have them stand so I can
- 4 see who they are.
- 5 MS. RHYNHART: You want my staff to
- 6 stand up?
- 7 COUNCILWOMAN REYNOLDS BROWN: Yes
- 8 MS. RHYNHART: Stand up if you are part
- 9 of the CAO.
- 10 COUNCILWOMAN REYNOLDS BROWN: Direct
- 11 reports.
- 12 (Staffers stand up as requested.)
- MS. RHYNHART: I have a lot of women.
- 14 COUNCILWOMAN REYNOLDS BROWN: That's
- 15 quite encouraging. I see no
- 16 African-American men.
- 17 MS. RHYNHART: Right there.
- 18 (T. David Williams stands behind pillar.)
- 19 COUNCILWOMAN REYNOLDS BROWN: That's
- 20 encouraging. And these are direct reports?
- 21 MS. RHYNHART: Yes.
- 22 COUNCILWOMAN REYNOLDS BROWN: Only the
- 23 professionals. All professionals?
- MS. RHYNHART: Uh-huh, yes. Strehlow & Associates, Inc.

- 1 COUNCILWOMAN REYNOLDS BROWN: Thank you
- 2 very much.
- 3 MS. RHYNHART: Welcome.
- 4 COUNCILWOMAN REYNOLDS BROWN: Know that
- 5 we will be looking forward to the final
- 6 report from Pew and the ask or the
- 7 expectation would be that Members of Council
- 8 get a copy of that report at whatever time
- 9 Pew is ready to release it.
- 10 MS. RHYNHART: Absolutely.
- 11 COUNCILWOMAN REYNOLDS BROWN: Okay. I
- 12 think the bell rung. Thank you,
- 13 Mr. Chairman.
- MS. RHYNHART: Thank you.
- 15 COUNCILMAN HENON: Thank you,
- 16 Councilwoman.
- I know we are going to hear from
- 18 Procurement about the eProcurement System
- 19 when they come up, and we will hear from
- 20 Public Property about their new work on
- 21 their work order system. And that's all
- 22 great news, all the systems we need to
- 23 modernize before, you know, they become
- 24 absolutely obsolete. I think that's Strehlow & Associates, Inc.

- 1 important.
- 2 How are we working towards integrating
- 3 the systems?
- 4 MS. RHYNHART: Integrating the system so
- 5 that they talk to one another?
- 6 COUNCILMAN HENON: Correct.
- 7 Like any piece of data that one
- 8 department has about business or a person or
- 9 a parcel or a land or, you know, another use
- 10 of -- so it's like that data sharing systems
- 11 with Office of Property data and some of the
- 12 others, you know, information offices that
- 13 we have in systems that are shared so we get
- 14 a profile, you know, and breaking down some
- of the, you know, the separate in some of
- 16 the systems.
- 17 MS. RHYNHART: I will have Charlie
- 18 Brennan answer that.
- 19 MR. BRENNAN: Charlie Brennan, CIO,
- 20 Councilman.
- In every system that we build now,
- 22 actually, what makes them so hard now is all
- 23 the interfaces that are required. So every
- 24 system for which we start a project, we look Strehlow & Associates, Inc.

- 1 for is what feeds it and what it has to feed
- 2 to. So that's actually part of the RFP
- 3 process. It's written in for the vendor to
- 4 have to build those interfaces. So -- and
- 5 you kind of hit on one of them is the
- 6 financial systems tend to be the oldest one.
- 7 Probably the next round of capital funding,
- 8 they will be targeted to be replaced because
- 9 many of them are like 30 years old.
- 10 Many of the things we are concentrating
- 11 now are a lot of the public safety systems
- 12 are kind of front and center, and they all
- 13 have really complicated interface. And
- 14 really, that's what -- that's what drives a
- 15 lot of costs in the project.
- 16 COUNCILMAN HENON: So it seems to me
- 17 this is just -- seems to me that, you know,
- 18 we should be moving towards maximum of two
- 19 systems, one -- one based on people and one
- 20 based on -- based on land.
- 21 So are we in a position to orchestrate
- 22 that even if the plan comes to, you know,
- 23 with a cost?
- 24 MR. BRENNAN: Are you speaking Strehlow & Associates, Inc. (215) 504-4622

- 1 specifically about the Camera Project?
- 2 COUNCILMAN HENON: Well, it -- about the
- data departments on the business end of it,
- 4 the land end of it, the -- just useful
- 5 information that you can share with, you
- 6 know, separating, you know, the land, to
- 7 profile a land and profile of a person.
- 8 This way, you know, we are maximizing, you
- 9 know, only having or working towards two
- 10 systems as opposed to --
- 11 MR. BRENNAN: I think you have a really
- 12 good point. It's actually shared more than
- 13 you would believe. Because a lot of the
- 14 information is pulled off and used in other
- 15 applications.
- 16 For example, our GIS work with
- 17 Geographic Information Systems and mapping,
- 18 uses a lot of that stuff. We are very
- 19 intimately involved in using the land and
- 20 parcel records for other uses. So you know,
- 21 even in the older systems, what we do that
- 22 don't have the interfaces, we kind of yank
- 23 the information off and use it.
- 24 But in the new systems, we actually Strehlow & Associates, Inc.

- 1 build it in so it's actually there for
- 2 everybody. So, your point is well taken.
- 3 COUNCILMAN HENON: Good. And I hope we
- 4 can work towards that. Maybe be something
- 5 in the capital, you know, moving forward a
- 6 new creative idea from, you know, moving
- 7 ourselves, you know, to where we need to be.
- 8 MR. BRENNAN: Yes, sir.
- 9 COUNCILMAN HENON: To effectively
- 10 deliver services quicker and more efficient.
- 11 Rebecca in the performance measure in
- 12 your testimony you stated that there will be
- 13 a review streamline and a refined current
- 14 performance measures and integrate them into
- 15 a single reporting system. How often would
- 16 you see or would you imagine that this would
- 17 be -- this analysis would be conducted?
- 18 Is it only annual?
- 19 MS. RHYNHART: No.
- 20 COUNCILMAN HENON: I think it's a good
- 21 idea. And will Council get reviews, you
- 22 know, on the -- before the budget process?
- 23 MS. RHYNHART: In terms of performance
- 24 measures being updated, our goal was to do Strehlow & Associates, Inc.

- 1 it monthly.
- 2 COUNCILMAN HENON: Okay. Well,
- 3 that's --
- 4 MS. RODRIGUEZ: Right now we do it
- 5 quarterly and we --
- 6 COUNCILMAN HENON: I'm sorry. Can you
- 7 state your name?
- 8 MS. RODRIGUEZ: I'm sorry. Liza
- 9 Rodriguez, Director of Performance
- 10 Management.
- 11 Right now we can get the measures
- 12 quarterly, but we want to move to a monthly
- 13 reporting system. And we will be testing
- 14 some sort of internal dashboards in the
- 15 summer, early fall to see how that monthly
- 16 reporting is going.
- 17 COUNCILMAN HENON: That's great. Will
- 18 the centralized reporting system be
- 19 developed in regular reports to Council, or
- 20 will we have access to the data to review in
- 21 the department progress?
- MS. RODRIGUEZ: So, I think after we do
- 23 some tests to make sure that the display
- 24 information, the data is being illustrated Strehlow & Associates, Inc.

- 1 appropriately, we would be able to share
- 2 sort of the reports in a useful and
- 3 accessible way with Council.
- 4 COUNCILMAN HENON: Okay, great. How are
- 5 we going to ensure that all the offices
- 6 of -- offices that come in front of the City
- 7 Council including the independent offices
- 8 and agencies have a standardized performance
- 9 measures including their budget test --
- 10 including in their budget testimony?
- 11 MS. RHYNHART: I think for performance
- 12 measures, we are going through a process
- 13 with all departments to make sure that their
- 14 performance measures are the best ones
- 15 possible. In terms of the elected officials
- or the separately elected, we are happy to
- 17 have them participate.
- I don't think we have the same, you
- 19 know, force that we would have with our own
- 20 departments to say that we need to do this.
- 21 But if they want to, we will absolutely
- 22 reach out to them.
- 23 COUNCILMAN HENON: Great. And lastly
- 24 for me, what is the projected cost of the Strehlow & Associates, Inc.

- 1 proposed annual citizen survey when it's
- 2 related to the City services and customer
- 3 needs?
- 4 MS. RODRIGUEZ: It's about \$30,000.
- 5 COUNCILMAN HENON: And how many people
- 6 are we planning to interact with?
- 7 MS. RODRIGUEZ: We want to get -- you
- 8 know, in typical surveys that are done in
- 9 cities about the size of Philadelphia,
- 10 having our responses between 800 and 1,000
- 11 response is statistically valid sample. So,
- 12 that's what we're aiming for.
- 13 COUNCILMAN HENON: Okay. Great. Thank
- 14 you.
- 15 I'm going to turn the questioning over
- 16 to Council President. Thank you.
- 17 MS. RHYNHART: Thank you.
- 18 COUNCIL PRESIDENT CLARKE: Thank you,
- 19 Councilman. Real quick, I'm going to have
- 20 to run over to the Veterans event in a
- 21 second. But while I'm here, I see
- 22 Mr. Atkinson is in the room now. Had a
- 23 couple of questions with respects to your
- 24 early responses relating to leaning on Strehlow & Associates, Inc.

- 1 Mr. Atkinson's expertise with respect to
- 2 staffing.
- 3 MR. ATKINSON: Good morning, Council
- 4 President.
- 5 COUNCIL PRESIDENT CLARKE: Good morning.
- 6 MR. ATKINSON: Nolan Atkinson.
- 7 COUNCIL PRESIDENT CLARKE: I'm sorry.
- 8 MR. ATKINSON: I just gave my name for
- 9 the record.
- 10 COUNCIL PRESIDENT CLARKE: It's all
- 11 good.
- 12 Yeah. Had a earlier conversation with
- 13 Ms. Rhynhart with respects to the exempt
- 14 positions in the executive staff. And we
- 15 were discussing the demographics, the racial
- 16 demographics as relates -- as compared to
- 17 the demographics of the City. And I think
- 18 there was acknowledgement that "we have to
- 19 do better." And your name came up in the
- 20 conversation as a person that, I guess, not
- 21 only this particular office but the
- 22 Administration was going to lean on in terms
- 23 of identifying people.
- I asked specifically about exempt, i.e., Strehlow & Associates, Inc.

- 1 non-Civil Service jobs because you don't
- 2 have to go through a lengthy process
- 3 essentially. You just hire somebody, right,
- 4 who you believe to be qualified and meet
- 5 other standards as it relates to the job.
- 6 So from your perspective, one, what has
- 7 been your interaction with this department
- 8 and other departments as it relates -- well,
- 9 I will talk about this department as it
- 10 relates to the hiring practices of this
- 11 particular jurisdictional template Chief
- 12 Administrative Office? And then all of the
- 13 subsequent offices that fall under that
- 14 particular jurisdiction.
- MR. ATKINSON: Thank you, Councilman.
- 16 When we came in the office, I came in the
- 17 office in January, my first assignment was
- 18 to take a snapshot of the existing metrics
- 19 of the various departments. That actually
- 20 took place on or about February 4, I
- 21 believe, the figures that I got. By that
- 22 time, staffing had been done on a number of
- 23 departments.
- I was not and have not been involved in Strehlow & Associates, Inc.

- 1 the staffing of any individual department.
- 2 I always look at diversity and inclusion as
- 3 a macro kind of responsibility as opposed to
- 4 a responsibility that applies to individual
- 5 positions. But certainly, the measurements
- 6 will -- will be determined at the end of the
- 7 period of time.
- 8 So, my goal is to get the metrics for
- 9 all of the departments to begin to figure
- 10 out what departments we need to really work
- 11 with to improve the racial and gender
- 12 metrics as well as ethnic metrics and begin
- 13 doing that. And as I testified earlier in
- 14 this process, our goal is to give a
- 15 transparent document by the end of this
- 16 calendar year which says what our metrics
- 17 look like and beginning to work with
- 18 addressing areas that need change.
- 19 COUNCIL PRESIDENT CLARKE: Okay. Thank
- 20 you. So, it sounds like to me that you
- 21 didn't really have an opportunity to
- 22 interact with this particular office as it
- 23 related to staffing because that particular
- 24 department had been staffed up by the time Strehlow & Associates, Inc.

- 1 you got here and got settled.
- 2 MR. ATKINSON: That's correct, sir.
- 3 COUNCIL PRESIDENT CLARKE: All right.
- 4 Ms. Rhynhart, in your earlier testimony
- 5 you indicated that you were working with
- 6 Mr. Atkinson's office.
- 7 MS. RHYNHART: Yes. We are working --
- 8 COUNCIL PRESIDENT CLARKE: Does that
- 9 mean in the future?
- 10 MS. RHYNHART: Right. We are working
- 11 together quite closely.
- 12 MR. ATKINSON: Very closely.
- MS. RHYNHART: To talk about next steps
- 14 and going forward what are the best ways to
- 15 increase -- to increase diversity. And I
- 16 know that Nolan has been working on a work
- 17 plan that he's going to identify several
- 18 departments to focus on within the City.
- 19 And then, you know, use those as examples to
- 20 put out best practices.
- 21 So, I think that when I was referring to
- 22 working with the -- Nolan Atkinson, Chief
- 23 Diversity Officer, was about how to increase
- 24 the diversity within the City and how to Strehlow & Associates, Inc. (215) 504-4622

- 1 tackle the issue.
- 2 COUNCIL PRESIDENT CLARKE: How would you
- 3 do that once you've already staffed up?
- 4 MS. RHYNHART: Because staffing is a
- 5 continual -- I mean, staffing -- people
- 6 leave. People -- we have to establish
- 7 promotional opportunities. There is --
- 8 people are going to be retiring. A lot of
- 9 people will be retiring over the next few
- 10 years. So, this is not sort of a something
- 11 that's done in any point of time. It's
- 12 something that we have to continually strive
- 13 towards.
- 14 COUNCIL PRESIDENT CLARKE: So, there was
- 15 no thought to that when you hired the first
- 16 level of staff?
- MS. RHYNHART: Well, there was thought.
- 18 And there is diversity in the staff.
- 19 COUNCIL PRESIDENT CLARKE: You got
- 20 22 percent.
- 21 MS. RHYNHART: No. It's -- well,
- 22 it's -- the diversity of full-time staff is
- 24 admit --

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- 1 COUNCIL PRESIDENT CLARKE: Across the
- 2 board? Across all the departments?
- 3 MS. RHYNHART: No. Across all the
- 4 departments we now have that information if
- 5 you want. Jackie can come up and give that.
- 6 I guess what I would say is there was
- 7 thought given to it.
- 8 Could we do better? Of course. We can
- 9 always do better.
- 10 MS. LINTON: Good morning, again.
- 11 COUNCIL PRESIDENT CLARKE: Good morning.
- MS. LINTON: In response to Councilwoman
- 13 Reynolds Brown question earlier, we've been
- 14 feverishly trying to put together the
- 15 numbers the way she just asked for it. So,
- 16 I will just preface this by saying this
- information we put together by hand in the
- 18 last few minutes. But in the CAO office,
- 19 there is total of 45 employees.
- 20 Twenty-eight of them are minority, which is
- 21 62 percent. While --
- 22 COUNCIL PRESIDENT CLARKE: Are they all
- 23 45 exempt?
- MS. LINTON: No.

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- 1 COUNCIL PRESIDENT CLARKE: I'm only
- 2 asking about exempt because you have direct
- 3 opportunity to hire who you want. Civil
- 4 Service employees, that's a process, the
- 5 whole nine. I'm talking about exempt
- 6 executive staff.
- 7 MS. LINTON: Right.
- 8 COUNCIL PRESIDENT CLARKE: That's where
- 9 you have the ability to say I need to have
- 10 diversity, and I want to hire people across
- 11 the -- that represent the demographics of
- 12 the City.
- MS. LINTON: Of course.
- 14 COUNCIL PRESIDENT CLARKE: That's all I
- 15 really want to talk about.
- 16 MS. LINTON: Sure.
- 17 COUNCILWOMAN REYNOLDS BROWN: Point of
- 18 information.
- 19 COUNCIL PRESIDENT CLARKE: Councilwoman.
- 20 COUNCILWOMAN REYNOLDS BROWN: I asked
- 21 precisely the essence of my request, as
- 22 well, to separate out Civil Service for the
- 23 reasons that you just articulated.
- MS. LINTON: What we have are the actual Strehlow & Associates, Inc.

- 1 numbers of exempt employees. But I just
- 2 wanted to preface this by saying all of
- 3 these folks weren't hired, like, within the
- 4 last few months. Many of them were already
- 5 there. Our opportunity to really change
- 6 that really rests with the number of new
- 7 people that came in. Even though we have
- 8 those numbers today, I would offer up that
- 9 it might be more helpful --
- 10 COUNCIL PRESIDENT CLARKE: You're saying
- 11 that there were no people -- there were
- 12 people that were in executive positions
- 13 across this spectrum that did not get moved?
- 14 MS. LINTON: Yes.
- 15 COUNCIL PRESIDENT CLARKE: You sure?
- 16 MS. LINTON: From an exempt perspective,
- 17 yes, I am pretty sure of that.
- 18 MS. RHYNHART: There is some people.
- 19 But I think --
- 20 COUNCIL PRESIDENT CLARKE: So, the
- 21 answer is yes, there were people that were
- 22 in executive staff that got moved?
- MS. LINTON: All of these exempt people
- 24 are not in the staff.

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- 1 COUNCIL PRESIDENT CLARKE: Sorry, can't
- 2 hear you.
- 3 MS. LINTON: I'm sorry. All of these
- 4 exempt people are not in executive staff.
- 5 COUNCIL PRESIDENT CLARKE: All I'm
- 6 talking about is executive.
- 7 MS. RHYNHART: Why don't we -- why don't
- 8 we get this information exactly exempt
- 9 executive staff that has been hired, you
- 10 know, since January 4 and show you the
- 11 numbers that way so that we can have a more
- 12 conversation looking at the same -- the
- 13 numbers the way you want to look at them.
- 14 Is that --
- 15 COUNCIL PRESIDENT CLARKE: No. I'm --
- 16 that's why I said earlier I wanted you to
- 17 give me the best of your capabilities
- 18 accurate information. I don't want to sit
- 19 here and ask you questions about that
- 20 information that is not accurate.
- MS. RHYNHART: Well, so that we're
- 22 clear, the information in the testimony, is
- 23 accurate if you're looking --
- 24 COUNCIL PRESIDENT CLARKE: I'm saying my Strehlow & Associates, Inc.

- 1 information.
- 2 MS. RHYNHART: Oh, okay.
- 3 COUNCIL PRESIDENT CLARKE: It did come
- 4 from your information, but I'm saying maybe
- 5 mine is inaccurate. Maybe we transposed
- 6 numbers or something.
- 7 MS. RHYNHART: Well, we'll make sure to
- 8 get you --
- 9 COUNCIL PRESIDENT CLARKE: The numbers
- 10 you have are 22 percent. And that's clearly
- 11 problematic. And I think we all agree. And
- 12 my -- what -- my point is that the best
- 13 opportunity to deal with that problem is in
- 14 the transition of administrations or
- 15 governance or whatever, whether it's
- 16 significant layoff.
- 17 Records Commissioners, as an example,
- 18 did -- Records Commissioner just left
- 19 recently?
- 20 MS. RHYNHART: Yes. Joan Decker
- 21 retired, yes.
- 22 COUNCIL PRESIDENT CLARKE: And what
- 23 process was established to --
- 24 MS. RHYNHART: There were --Strehlow & Associates, Inc. (215) 504-4622

- 1 COUNCIL PRESIDENT CLARKE: -- have an
- 2 opportunity for diversity?
- 3 MS. RHYNHART: Well, there were
- 4 candidates interviewed and Jim Leonard was
- 5 selected. He is a white male. We felt he
- 6 was most qualified to lead that department.
- 7 You know, there are -- that's one
- 8 specific example. You know, there are other
- 9 areas where we brought in executives that
- 10 are minority, which I don't want to
- 11 necessarily point out specific individuals
- 12 and go back and forth on that. But I agree
- 13 with you, that it's important.
- 14 COUNCIL PRESIDENT CLARKE: I only
- 15 brought it because you said there is
- 16 opportunities when people move or resign or
- 17 whatever, then you have an opportunity to
- 18 increase your diversity numbers. And there
- 19 was an opportunity, and you did not do that.
- 20 I happen to know Jim. He's a great guy. I
- 21 never worked with him outside of this
- 22 office, but I'm sure he's extremely
- 23 qualified.
- 24 But I only reference it because you Strehlow & Associates, Inc.

- 1 referenced it in terms of being able to
- 2 change the demographics.
- 3 MS. RHYNHART: Okay.
- 4 COUNCIL PRESIDENT CLARKE: All right.
- 5 So you're going to get "accurate"
- 6 information or information that I will now
- 7 know that it's accurate since my information
- 8 may not be right although it did come from
- 9 your numbers.
- 10 MS. RHYNHART: We will talk offline
- 11 about it.
- 12 COUNCIL PRESIDENT CLARKE: I will defer
- 13 to your information. And you'll be apart of
- 14 that process, sir?
- MR. ATKINSON: I will be a part of the
- 16 process of trying to get all of the
- 17 department diversity statistics up.
- 18 COUNCIL PRESIDENT CLARKE: So, you're
- 19 saying you're not going to address until you
- 20 get -- I mean, there is -- I don't know.
- 21 This is -- this is a -- I love the Public
- 22 Property Commissioner, a great person. And
- 23 these numbers here, six people, it's like
- 24 not a single minority. That's -- you got to Strehlow & Associates, Inc.

- 1 explain that.
- 2 So are you saying you going to wait
- 3 until you do the entire government before
- 4 you address some of these issues?
- 5 MR. ATKINSON: I think the overall
- 6 diversity plan is with the snapshot to have
- 7 conversations with the commissioners or the
- 8 executives of a particular department and
- 9 put out -- and point out where there are
- 10 significant disparities between what the
- 11 workforce looks like and what Philadelphia
- 12 looks like and work on a plan for
- 13 improvement.
- 14 COUNCIL PRESIDENT CLARKE: It's going to
- 15 take you a year to do that?
- 16 MR. ATKINSON: It's going to -- I can't
- 17 give a specific time table. I know we are
- 18 committed to doing the document by the end
- 19 of the year. But that's not something that
- 20 we will -- that process has started, and it
- 21 will continue throughout the summer with
- 22 individual departments.
- 23 COUNCIL PRESIDENT CLARKE: Okay. So, I
- 24 guess I'm trying to get a sense of who Strehlow & Associates, Inc.

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- 1 throughout that time frame when there's
- 2 opportunities to change the demographics,
- 3 who is responsible for overseeing that?
- 4 MR. ATKINSON: The commissioner. That
- 5 would not be my responsibility.
- 6 COUNCIL PRESIDENT CLARKE: It will be
- 7 the individual commissioners?
- 8 MR. ATKINSON: Yes.
- 9 COUNCIL PRESIDENT CLARKE: All right.
- 10 Okay. I will -- wait a minute. Does that
- 11 mean -- hold on one second, please. If it's
- 12 the commissioners' responsibility, who will
- 13 be responsible for ensuring that the
- 14 commissioners --
- MS. RHYNHART: For my departments, that
- 16 would fall on me. For the Managing
- 17 Director's departments, that will fall on
- 18 the Managing Director.
- 19 COUNCIL PRESIDENT CLARKE: You and
- 20 Managing Director DiBerardinis, the two
- 21 primary entities?
- MS. RHYNHART: Yes. Right.
- 23 COUNCIL PRESIDENT CLARKE: Okay. All
- 24 right. Thank you. Thank you, sir.
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- 1 Chair recognizes Councilwoman
- 2 Quinones-Sanchez.
- 3 COUNCILWOMAN QUINONES-SANCHEZ: Thank
- 4 you. I want to stay on that line of the HR
- 5 because I agree with you, Council President.
- 6 Even as we do this Pew Study, what is
- 7 the protocol -- and I'm going to -- I want
- 8 to talk about this Civil Service ones. What
- 9 is the protocol as jobs get posted? And who
- 10 is going to be monitoring them?
- I am going to say this -- this is what I
- 12 am going to say. I don't want to highlight
- 13 the department because it's -- there was an
- 14 open competitive posting last week that
- 15 included a requirement that there had to be
- 16 40 hours of required training by the
- 17 department. So how is that open
- 18 competitive?
- 19 And so, how are we going to monitor the
- 20 new ones -- like, what is going to be the
- 21 protocol? There is a job description that
- 22 says open competitive, but it has 40 hours
- 23 of required approved training from the
- 24 department.

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- 1 MS. RHYNHART: And that is a Civil
- 2 Service position?
- 3 COUNCILWOMAN QUINONES-SANCHEZ: Yes,
- 4 uh-huh.
- 5 MS. RHYNHART: And I think that speaks
- 6 to like a lot of the reform that's needed.
- 7 COUNCILWOMAN QUINONES-SANCHEZ: What are
- 8 we going to do while we're doing this Pew
- 9 stuff?
- 10 MS. RHYNHART: Well, I would say, look,
- 11 that we're trying to do through our HR and
- 12 Talent Unit, we are trying to do as much as
- 13 process for process change, for job spec
- 14 changes, for training, recruitment. Some of
- 15 it, you know, falls on the office of HR
- 16 which, you know, does not directly report to
- 17 me or the Mayor. Actually, reports to the
- 18 Civil Service commission. So, we're trying
- 19 to work our way through that.
- 20 COUNCILWOMAN QUINONES-SANCHEZ: I know.
- 21 But because you have so many challenges, if
- 22 we don't have an interim protocol that
- 23 someone is monitoring this stuff, this is
- 24 the stuff that gets posted. And then --Strehlow & Associates, Inc.

- 1 MS. RHYNHART: Right.
- 2 COUNCILWOMAN QUINONES-SANCHEZ: You
- 3 know, what you're saying and what you're
- 4 doing are in conflict with each other. The
- 5 exempt, you know, that's low hanging fruit.
- 6 The Civil Service one, you know, we are
- 7 approving budgets that are going to allow
- 8 departments to staff up. And -- and so, we
- 9 have to have an interim protocol.
- 10 MS. RHYNHART: I hear what you're
- 11 saying.
- 12 COUNCILWOMAN QUINONES-SANCHEZ: Because
- 13 if not, a job like that gets posted. And
- it's a very low hanging, entry level
- 15 position. But somebody, including the Civil
- 16 Service Commission, approves this
- 17 requirement. You know, then so folks call
- 18 me and say, you know, why can't I get this
- 19 job? I don't have 40 hours preapproved
- 20 training from the department.
- 21 MS. RHYNHART: Right. I think -- I
- 22 think that we're doing what we can do under
- 23 the CAO in the meantime with recruiting and
- 24 training. And some -- and process changes, Strehlow & Associates, Inc.

- 1 you know. Human resources needs to -- the
- 2 Office of HR which reports to the Civil
- 3 Service Commissions needs to take the lead
- 4 on some of Civil Service -- diversity within
- 5 the Civil Service regs and the job specs, as
- 6 well.
- 7 COUNCILWOMAN QUINONES-SANCHEZ: We do
- 8 have an opportunity to finance and others
- 9 not to approve those positions to be
- 10 slotted. There is so many different things
- 11 we could be doing. If people are not
- 12 meeting a basic major kind of --
- MS. RHYNHART: I hear what you're
- 14 saying.
- 15 COUNCILWOMAN QUINONES-SANCHEZ: You
- 16 know, just -- you know, Commissioner Ross
- 17 said last week they have not discussed
- 18 bilingual selective factor or the three
- 19 points that took us five years to get the
- 20 last Administration to agree to. We're
- 21 approving staff ups because we know the
- 22 Police Department has to staff up.
- 23 And notwithstanding the collective
- 24 bargaining stuff, it's like when there Strehlow & Associates, Inc.

- 1 doesn't seem to be a standard by which all
- 2 departments at minimum until we have this
- 3 plan.
- 4 MS. RHYNHART: Pew Study, right?
- 5 COUNCILWOMAN QUINONES-SANCHEZ: That we
- 6 have some sort of, you know -- there is an
- 7 executive order. There is all these other
- 8 things around this diversity. But I just
- 9 feel like waiting for a Pew Study, waiting
- 10 for the stuff -- when we are approving
- 11 budgets that are going to allow people to
- 12 staff up and opening, say, something
- 13 different.
- MS. RHYNHART: Right. Why don't we -- I
- 15 hear what you're saying, and it's a very
- 16 good point. Why don't we get back to you
- 17 with a thoughtful response.
- 18 COUNCILWOMAN QUINONES-SANCHEZ: We get a
- 19 protocol. We want to be able to hold
- 20 departments to the same standards.
- 21 MS. RHYNHART: Yes.
- 22 COUNCILWOMAN QUINONES-SANCHEZ: If
- 23 everybody is doing whatever, then it's going
- 24 to be really hard. You know, then we are Strehlow & Associates, Inc.

Page 110 going to have to question you. I just think in the interim --MS. RHYNHART: 3 Right. 4 COUNCILWOMAN QUINONES-SANCHEZ: -- we 5 need a standard protocol particularly for 6 those entry-level jobs. Like no one -- that's not cool. I mean, we could have that conversation when HR an 8 Civil Service comes up. But who approves a 9 position like that, you know? 10 11 MS. RHYNHART: We can get back to you about the interim. 12 COUNCILWOMAN QUINONES-SANCHEZ: Okay. 13 14 Thank you. 15 Thank you, Mr. Chair. 16 17 (Councilman Henon again sits in as Chair.) 18 19 COUNCILMAN HENON: Thank you, 20 councilwoman. 21 Chair recognizes Councilwoman Gym. 22 COUNCILWOMAN GYM: Thank you very much. 23 Ms. Rhynhart, I actually had a question 24 with OIT. I was wondering if Mr. Brennan Strehlow & Associates, Inc. (215) 504-4622

- 1 was still here.
- 2 MS. RHYNHART: Sure. Yup.
- 3 COUNCILWOMAN GYM: Great. Thank you.
- 4 It also has to do with your department. In
- 5 part, because I know that OIT is such an
- 6 important area for making sure that the City
- 7 becomes more modernized. We have an
- 8 opportunity through our OIT to attract jobs
- 9 amongst the diverse community of young
- 10 people who want to stay in the City, who are
- 11 innovative, creative. And, you know, we
- 12 would like to see our department do that.
- 13 And I know that, Mr. Brennan, you had
- 14 expressed concerns about the ability to
- 15 attract that kind of dynamic in part because
- 16 we are competing with the creative sector.
- 17 But the two areas that I wanted to go
- 18 through in terms of, you know, performance
- 19 accountability in particular is to see if we
- 20 can ask if OIT's department could submit to
- 21 the Council President's Office a list of the
- 22 capital projects that are currently online,
- 23 what the deadlines are, what the -- what
- 24 the -- what the budget is for that. And as Strehlow & Associates, Inc.

- 1 well, a list of your most recent major
- 2 capital investment projects, the ones that
- 3 are categorized by amount of money that was
- 4 actually invested in them; and to understand
- 5 what the timelines were, were they -- do
- 6 they meet -- did they meet the deadline?
- 7 And if we can get those to the Council
- 8 President's Office, do you think that would
- 9 be possible?
- 10 MR. BRENNAN: I actually have that list.
- 11 That is easy for us to get.
- 12 COUNCILWOMAN GYM: Okay, great.
- 13 And the other thing that would be
- 14 helpful is if we can maybe have a briefing
- on Council so you can kind of get us updated
- on that with a little bit more clarity. I
- 17 probably prefer a briefing over a hearing on
- 18 it. But you know, if we can do that, I
- 19 think that would be the first step towards
- 20 better understanding the department.
- 21 MR. BRENNAN: I actually think that's a
- 22 fantastic idea. Because I think there's a
- 23 kind of misunderstanding sometimes about how
- 24 the City works as far as capital projects Strehlow & Associates, Inc.

- 1 and why -- why things are focused in certain
- 2 ways. And a lot of your comments are, like,
- 3 why things don't work.
- 4 You know, for example, why a lot of the
- 5 financial things. I hear Councilman Domb
- 6 saying, oh, why can't I do everything on my
- 7 iPhone. But there is a reason for that. I
- 8 think if you understood better about the IT
- 9 projects and how the money is allocated --
- 10 we go through a rather extensive process to
- 11 do that. I think you have a better
- 12 understanding about, you know, some things
- 13 work better than others.
- 14 COUNCILWOMAN GYM: Yeah. And I think
- that's there been some legitimate concerns
- 16 raised about major investments made in OIT
- 17 that -- where the projects didn't come to
- 18 fruition or they're taking much longer than
- 19 they're supposed to be. And, you know,
- 20 there is questions about ensuring that the
- 21 direction in which OIT is going are things
- 22 that truly bring us into -- that address
- 23 issues of equity, that address issues around
- 24 diversity, how Philadelphians understand how Strehlow & Associates, Inc.

- 1 this is a place that's going to serve across
- 2 the board rather than maybe just being
- 3 splashier projects, you know, for -- for
- 4 lack of a better phrasing.
- Why don't we start with that list. I
- 6 think that would be really important to help
- 7 with because I think it would help a lot of
- 8 us on Council better understand how OIT is
- 9 thinking about tech and innovation for the
- 10 future.
- 11 The second area where I think it would
- 12 be helpful to know and this would overlap
- 13 with both OIT in particular and Human
- 14 Resources since it was articulated at an
- 15 earlier meeting. I know that you have
- 16 raised concerns about the difficulty to
- 17 compete with the private sector.
- 18 And in part, I'm curious about whether
- 19 your department, Ms. Rhynhart, could talk
- 20 with Human Resources and with OIT about
- 21 being more creative and flexible about the
- 22 kind of work that could bring people,
- 23 especially those in the tech sector, into
- 24 City government. One of the things that I'm Strehlow & Associates, Inc.

- 1 pretty sure that, you know, we're not really
- 2 clear about is that if -- if tech is viewed
- 3 as a standard government kind of drudgery
- 4 or, you know, kind of like stuck in City
- 5 Hall and we kind of got a creative economy
- 6 and younger folks and very diverse folks who
- 7 are much more mobile who are moving around
- 8 and we're not flexible about that
- 9 particularly in a department that's
- 10 articulated that, you know, we are
- 11 struggling to attract the kinds of people
- 12 who are going to excite our City and bring
- 13 us new projects and ideas.
- 14 That -- is that an area where Human
- 15 Resources could also look into this idea of
- 16 tapping more creative possibilities around
- 17 work with the City?
- MS. RHYNHART: So, there's a few
- 19 questions in there. I think, first, I don't
- 20 want to make it seem like the people --
- 21 there is -- we have a lot of great people
- 22 working in IT, a lot of great people.
- 23 COUNCILWOMAN GYM: Absolutely.
- MS. RHYNHART: There has been a few Strehlow & Associates, Inc.

- 1 articles about a few people that have left
- 2 and sort of triggered some questions about
- 3 the City's policy to -- that you can't work
- 4 from home or you can't work -- you need to
- 5 come to work for the City. That is a rule.
- 6 I mean, that the -- that the City employees
- 7 follow. They come here to work every day.
- 8 And so, since it's a rule, it's not fair
- 9 to let some not have to come to work while
- 10 others, the vast majority, have to come to
- 11 work. I think the conversation, though,
- 12 with HR about how do we recruit the most
- 13 talented workforce, I mean that is something
- 14 that my office is actually directly working
- 15 on, which is recruiting.
- And one of the things that we'll be
- 17 focused on is what do the millennials want
- 18 to work here? How do we invigorate and
- 19 inspire the next generation of civic
- 20 leaders? And that's probably not just by,
- 21 you know, advertising a test in the
- 22 newspaper and seeing who comes to take a
- 23 test. That's not the way our -- the young
- 24 generation is.

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- 1 So, I think we need to do exactly what
- 2 you're saying and look at how do we -- what
- 3 are creative ways that we can attract
- 4 talent.
- 5 COUNCILWOMAN GYM: You know, for
- 6 clarity, nothing that I said was meant to
- 7 disparage anybody who's currently in
- 8 government. It was more a reflection on the
- 9 fact that that department has specifically
- 10 articulated concerns about its difficulty in
- 11 competing with the private sector.
- 12 You know, second, I believe strongly in
- 13 work rules. I have a high level of standard
- on government work, too, and wanting it to
- 15 be highly accountable. And I think that
- 16 there is a way to be creative about thinking
- 17 through an ability to report in to ensure
- 18 that work is being done, to hold people
- 19 accountable to the projects that they start
- 20 and finish and still be able to think
- 21 creatively.
- 22 And then the last point would be that
- 23 know that the term millenial sometimes comes
- 24 with a whole host of presumptions,
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- 1 particularly around like class. And
- 2 sometimes it can be race, as well. I want
- 3 to be thoughtful that the creative economy
- 4 in Philadelphia and, in particular, around
- 5 what needs to be done desperately around
- 6 tech and innovation is about the issue of
- 7 disparity and access for low income
- 8 communities and primarily communities of
- 9 color who are often cut out of that.
- 10 And I'm particularly interested in
- 11 creative ways in which our very diverse
- 12 communities are pushing through on things.
- 13 And I would hate to see them kind of
- 14 excluded from that conversation. So, it's
- 15 just a term of where the millenial thing
- 16 kind of sometimes doesn't always or
- 17 necessarily capture the full range of
- 18 diversity around particularly the tech and
- 19 innovation sector. So, we have got young
- 20 people in high schools. We have got high
- 21 schools that are online that have creative
- 22 young people who are into graphic design who
- 23 are into competing, who are trying to push
- 24 hard on these issues. And I want to make Strehlow & Associates, Inc.

- 1 sure that they are part of that
- 2 conversation.
- 3 MS. RHYNHART: Absolutely. Thank you.
- 4 COUNCILMAN HENON: Thank you,
- 5 Councilwoman.
- 6 Chair recognizes Councilwoman Blondell
- 7 Reynolds Brown.
- 8 COUNCILWOMAN REYNOLDS BROWN: Thank you,
- 9 Mr. Chairman.
- 10 I would like to punctuate the request
- 11 made from Councilwoman Sanchez. And that
- 12 while we want and work and look towards
- doing better after the Pew Report to address
- 14 protocols, what I call in my office standard
- operating procedures now, would be valuable.
- 16 So, I look forward to that going to the
- 17 President, as well.
- 18 How soon can we expect to have the
- 19 snapshot of the staff exempt demographics
- 20 that the President and I requested?
- 21 MS. RHYNHART: Within a day or two we
- 22 can pull it together.
- 23 COUNCILWOMAN REYNOLDS BROWN: Okay.
- 24 Very well. I am going to have my next Strehlow & Associates, Inc.

- 1 conversation off the record because I
- 2 should.
- 3 MS. RHYNHART: Okay.
- 4 COUNCILWOMAN REYNOLDS BROWN: I will
- 5 speak with the Public Property Commissioner
- 6 off the record. Thank you.
- 7 Thank you, Mr. Chairman.
- 8 COUNCILMAN HENON: Thank you,
- 9 Councilwoman.
- 10 If no other members have any further
- 11 questions, Rebecca, I want to thank you for
- 12 spending all morning with us.
- MS. RHYNHART: Thank you, Councilman.
- 14 COUNCILMAN HENON: And look forward to
- 15 continuing the conversations and the
- 16 discussions that we've had here today.
- MS. RHYNHART: So, do I. Thank you.
- 18 COUNCILMAN HENON: Thank you very much.
- 19 With that being said, Public Property --
- 20 we're going the break for lunch -- no, I am
- 21 only joking. Would Public Property
- 22 Commissioner please approach the testimony
- and proceed with your testimony, please.
- 24 (Panel approaches Table.) Strehlow & Associates, Inc. (215) 504-4622

- 1 COUNCILMAN HENON: But we will be
- 2 taking -- for those other departments that
- 3 are here and those who are here to witness
- 4 are public budget hearings, we will be
- 5 taking a lunch immediately following the --
- 6 taking a break immediately following Public
- 7 Property's testimony and the lines of
- 8 questioning.
- 9 So thank you. If you want to state your
- 10 name for the record and begin with your
- 11 testimony. And thank you for joining.
- 12 MS. COLLINS-GREENWALD: Good afternoon,
- 13 Council Majority Leader Henon and Members of
- 14 City Council. My name is Bridget
- 15 Collins-Greenwald. And I'm the Commissioner
- 16 of Public Property. With me today is Lori
- 17 Davey, our Deputy Commissioner of
- 18 Administrative Services. In the interest of
- 19 time, we have submitted written budget
- 20 testimony before the hearing. So, we will
- 21 just mention a few of the accomplishments we
- 22 have had this year.
- These were all achieved because of the
- 24 dedicated staff of the Department of Public Strehlow & Associates, Inc.

- 1 Property. I would also like to acknowledge
- 2 that this year is going to see three of our
- 3 very dedicated deputies leave City
- 4 government after long and fruitful careers.
- 5 Gary Knappick of Capital Programs, John
- 6 Herzins of Real Estate, and Len Gipson of
- 7 Facilities have all contributed to countless
- 8 numbers of successful projects in the City
- 9 and will be sorely missed especially by me,
- 10 but by our whole staff and by sure by many
- 11 of the Members of Council that have worked
- 12 with them over the years. This will be the
- 13 last budget testimony for all three.
- 14 Some of the accomplishments achieved by
- 15 the Department of Public Property are as
- 16 follows. We continue to enhance the
- 17 experience in City Hall by adding additional
- 18 lighting to the portals, installing more
- 19 historic photos where we see the most
- 20 visitors, the latest on the seventh floor by
- 21 the Tower, by designing and installing new
- 22 landscaping in the aprons and courtyard,
- 23 painting of the entire building, resurfacing
- 24 the entire northwest portion of the apron, Strehlow & Associates, Inc.

- 1 installing new ceilings in our magnificent
- 2 hallways, and finally our most exciting
- 3 project, installing ornate gates on the
- 4 building.
- 5 Most of you know that there have never
- 6 been any gates on City Hall's portals, so
- 7 this was a great accomplishment. The gates
- 8 were just selected to receive a Grand Jury
- 9 Award from the Preservation Alliance which
- 10 we are very excited to accept in May.
- 11 Speaking of awards, one of our own WBEs
- 12 also won a very well deserved awarded this
- 13 year. Gary Knappick will be receiving this
- 14 years American Society of Civil Engineer
- 15 Philadelphia's Section prestigious award for
- 16 Engineer of the Year. Gary's still here? I
- 17 don't know. Congratulations, Gary. We're
- 18 very proud of him and all his
- 19 accomplishments.
- 20 Stand up Gary. He was hiding.
- 21 (Mr. Knappicks stands to applause.)
- MS. COLLINS-GREENWALD: Very well
- 23 deserved. We made numerous space moves and
- 24 renovations to space to accommodate the new Strehlow & Associates, Inc.

- 1 administration and its staff as well as our
- 2 five new members of City Council with
- 3 minimal lead time and with a very expedited
- 4 schedule. Our Real Estate facilities teams
- 5 both work diligently to ensure work was
- 6 completed timely, on budget with our
- 7 customers needs in mind. Working closely
- 8 with the Council President's Office, we
- 9 continue to prioritize future construction
- 10 and maintenance activity in City Hall and
- 11 the Council areas. Look for this room to be
- 12 painted over the summer recess.
- We continue to promote an atmosphere of
- 14 performing preventive maintenance, over
- 15 reactive maintenance and the numbers this
- 16 year have showed that initiative is paying.
- 17 In Fiscal Year 16 to date, only 1 percent of
- 18 our work orders have been for emergencies.
- 19 85 percent were for preventive or routine
- 20 maintenance, and 14 percent over longer term
- 21 plan construction projects.
- We created a fit team of facilities
- 23 improvement team which utilizes the
- 24 facilities assessment which was done on Strehlow & Associates, Inc.

- 1 Police and Fire Stations back in Fiscal Year
- 2 15 to prioritize minor renovation jobs in
- 3 addition to the routine and preventive
- 4 maintenance activity the rest of the
- 5 facility staff performs. This team also
- 6 coordinated with the capital programs
- 7 division to do major renovation. To date,
- 8 we have completed major renovations in
- 9 Engine 70 and 71 and are currently in Engine
- 10 69. We recently completed construction
- 11 renovations to the Police Academy, the 35th,
- 12 the 39th, the 22nd, the 12th and the 26th
- 13 Police District to just name a few with the
- 14 addition of this new team. The outcomes
- 15 have been very well received by our fellow
- 16 City workers in both the Police and Fire
- 17 Department.
- We were able to finally procure an asset
- 19 management system which will allow the City
- 20 to finally track and understand how
- 21 resources are allocated for facilities,
- 22 something the department has been advocating
- 23 for years. In conjunction with the asset
- 24 management system, we are looking to Strehlow & Associates, Inc.

- 1 incorporate a space management component
- 2 which will allow us to better understand
- 3 vacancy trends and apply these newer space
- 4 standards. We anticipate the assets will
- 5 soon be up and running in the fall.
- 6 We provided support to over 200
- 7 specialty events last year, including the
- 8 Papal visit and, most recently, Villanova
- 9 Rally and Parade. I received compliments
- 10 from everyone who comes in contact with our
- 11 special event staff on the dedication and
- 12 professionalism they deserve. So, I would
- 13 like to take a moment to publicly
- 14 acknowledge all of their hard work.
- We will continue to support the efforts
- 16 to promote our City through these events in
- 17 the upcoming year. This is just a glimpse
- 18 into the accomplishments of the staff of
- 19 DPP. As I stated earlier, I'm very proud
- 20 and very fortunate to work with such a
- 21 dedicated and hard working group of
- 22 individuals.
- 23 I'm happy to answer any questions you
- 24 may have.

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- 1 COUNCILMAN HENON: Thank you,
- 2 Commissioner. Let me just start off by
- 3 saying I -- you know, I appreciate the
- 4 daunting task that you have with all of our
- 5 public properties and really look forward
- 6 to, I think, the new approach that we're
- 7 having. You know, we're taking a look at ur
- 8 assets, taking a look at, you know, how much
- 9 they are being utilized, what kind of
- 10 spatial design that we have. What are we
- 11 using for storage.
- 12 How are we housing our people and, you
- 13 know, what kind of work are they doing and
- 14 how often they need to be in their work
- 15 place. So, I know that's important to you
- 16 moving forward. And I think -- you know,
- 17 I'm sure you and Rebecca Rhynhart have been
- 18 having these kind of conversations as --
- 19 as -- as we're trying, you know, just to
- 20 expand on Councilwoman Gym's questions
- 21 about, you know, recruiting from the private
- 22 sector more professionals and give them a
- 23 better atmosphere where they can, you know,
- 24 have work -- shared work spaces and make it Strehlow & Associates, Inc.

- 1 a little more, I think, just little more
- 2 sexier to come to work, all right.
- 3 MS. COLLINS-GREENWALD: We all want
- 4 that.
- 5 COUNCILMAN HENON: So, let me start mine
- 6 line of questioning with, I understand that
- 7 there is a new work order system in place.
- 8 Can you describe how that improves the
- 9 City services and makes them more efficient?
- 10 MS. COLLINS-GREENWALD: Sure. There is
- 11 a work order system that's been -- was put
- in place, implemented over the past few
- 13 yeas. It's been phenomenal because it
- 14 replaced an old system of -- we had a system
- 15 apparently back in '09 that crashed and
- 16 never was put back up. So, that system
- 17 replaced a work order system of taking
- 18 orders over the phone and faxing them to the
- 19 various zones to try to get the work out.
- 20 Obviously, to track them electronically
- 21 is a lot easier and everything is done over
- 22 the system. What that system will do is
- 23 feed into the new asset management system.
- 24 So all the work orders -- so each asset will Strehlow & Associates, Inc.

- 1 now have a comprehensive look of what
- 2 happened to it from the work order end, from
- 3 the capital end, anything that any number of
- 4 departments have done. So, Parks and Rec is
- 5 involved in this. Health is involved in it.
- 6 It will link up to the budget system, so we
- 7 will actually know how much money is being
- 8 spent.
- 9 Then we can make more informed decisions
- 10 just like you were just talking about on
- 11 where do we house people, how much room do
- 12 we have in this facility, is this asset
- worth keeping because we've thrown so much
- 14 money into it, or do we finally say this
- 15 asset needs -- we need to decommission this
- 16 and go somewhere else.
- 17 So this new system, which will be up in
- 18 the fall, will help us make those more
- 19 informed decisions.
- 20 COUNCILMAN HENON: That's great. And I
- 21 think you answered my follow-up questions.
- 22 Does the systems actually integrate with
- 23 other departments --
- 24 MS. COLLINS-GREENWALD: Yes.
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Page 130 1 COUNCILMAN HENON: -- in the City 2 system? 3 MS. COLLINS-GREENWALD: Yes, it does. COUNCILMAN HENON: So, it does. And who 4 5 will have access? Each department will have 6 access, or is it going to be --MS. COLLINS-GREENWALD: Yes. COUNCILMAN HENON: -- limited to a 9 certain manager or supervisor to have 10 access? 11 MS. COLLINS-GREENWALD: Each department will have access, each department that has 12 13 anything to do with asset management or 14 maintenance or anything like that. will be different levels. So if you have 15 the administrative level, you will have like 16 17 the top level so you can go in and tinker 18 around with the system a little bit. Most 19 people will have that entering -- enter in, 20 update data, entering work order and what 2.1 not. 22 So yeah, every -- we were actually 23 working. We had a meeting Monday, actually,

on determining what access levels.

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- 1 COUNCILMAN HENON: And you will be able
- 2 to track -- be able to -- somebody will be
- 3 able to take a look at and see who's using
- 4 the facilities at any given time?
- 5 MS. COLLINS-GREENWALD: Yeah. So, like
- 6 a read-only type.
- 7 COUNCILMAN HENON: Great.
- 8 MS. COLLINS-GREENWALD: Can't go in and
- 9 change anything.
- 10 COUNCILMAN HENON: Now I see that you
- 11 have a plan for the facility reports for
- 12 Police and Fire. Is there a facilities
- 13 report, or will there be one available for
- 14 the new system of all their structural
- 15 systems and needs that are in order like our
- 16 rec centers, our libraries and other public
- 17 properties?
- 18 MS. COLLINS-GREENWALD: So for the
- 19 Police -- I can speak -- yes. The bigger
- 20 answer is yes. For all the maintenance --
- 21 all the maintenance work orders will feed up
- 22 into this new system, so you will know what
- 23 type of maintenance work is put in.
- 24 COUNCILMAN HENON: That will be in fall. Strehlow & Associates, Inc.

- 1 Police, Fire, all the public properties?
- 2 MS. COLLINS-GREENWALD: Yeah. For
- 3 Police and Fire, we have -- I can't speak
- 4 for Health and Library only because we don't
- 5 maintain those facilities. But for Police
- 6 and Fire, in Fiscal Year 15, we underwent a
- 7 facilities assessment. So it's a complete
- 8 assessment of what we needed to fix at that
- 9 time.
- 10 So when we create our capital plan that
- 11 feeds into the capital plan, but it also
- 12 feeds into that FIT Program I was just
- 13 talking about, the Facility Improvement
- 14 Team, where we are going to go next. So we
- 15 say, okay, we did an assessment of Engine
- 16 70. This is what it pans out. Had this,
- 17 this and this. Let's do a capital project
- 18 and have our facilities group come in and do
- 19 that.
- Yeah, all that data will be captured in
- 21 there.
- 22 COUNCILMAN HENON: If the department
- 23 needs space, how is that request handled?
- MS. COLLINS-GREENWALD: So, there is a Strehlow & Associates, Inc. (215) 504-4622

- 1 new space request -- there is a new space
- 2 allocation policy. What happens now is
- 3 there's a form. We always have a form.
- 4 There's a form you fill out. It has your
- 5 space needs. It has your budget, how much
- 6 money you may have budgeted for things.
- 7 Things like how many offices you need, how
- 8 many work stations you need, what the
- 9 function is, whether you have the budgeted
- 10 approval.
- 11 And then what happens is it comes to
- 12 Public Property, the Real Estate Division,
- 13 who does a preliminary assessment on okay is
- 14 there really funding in place? Do we have
- 15 anything that can fit these needs
- 16 immediately? How much work is this going to
- 17 take if we don't?
- 18 And what Public Property then does is
- 19 makes a recommendation to the Chief
- 20 Administrator Officer's office. And then
- 21 they review what our recommendation is.
- 22 They may have some questions, they may not.
- 23 Then it can either go one or two places and
- 24 come back to us to dig deeper into their Strehlow & Associates, Inc.

- 1 request, or it could be approved and go
- 2 right to the space allocation committee
- 3 which consist of the Managing Director, the
- 4 Finance Director and the Chief
- 5 Administrative Officer to make a decision.
- 6 And then it will come back to Public
- 7 Property, and we would just start doing the
- 8 work whether that's fitting out space or
- 9 designing something or whatever -- whatever
- 10 the next step would be.
- 11 COUNCILMAN HENON: Do you know or do we
- 12 know what the total value of our public
- 13 property the City owns?
- MS. COLLINS-GREENWALD: We don't know
- 15 the --
- 16 COUNCILMAN HENON: Market value?
- 17 MS. COLLINS-GREENWALD: We don't know
- 18 total value. We have some properties that
- 19 have like an appraisal value. We have some
- 20 properties that have an OPA value. We don't
- 21 a complete comprehensive list of what all
- 22 properties are worth because we would want
- 23 to do an appraisal for each one. Certain
- ones we absolutely know. We can say, yeah, Strehlow & Associates, Inc.

- 1 this one.
- 2 COUNCILMAN HENON: Once the asset
- 3 management system is up and running in the
- 4 fall, would -- would -- is there a movement
- 5 to try to -- or, I mean, would somebody try
- 6 to do appraisals of our --
- 7 MS. COLLINS-GREENWALD: I think
- 8 eventually we would get to that point.
- 9 Right off the get go when it first starts we
- 10 wouldn't because there is no information
- 11 like that that exists to feed into it. What
- 12 information we have, I shouldn't say that,
- 13 will feed into it. But then as we start to
- 14 get the system becoming more robust, yeah, I
- 15 would imagine we would.
- 16 COUNCILMAN HENON: Maybe we should
- 17 coordinate with OPA and then see when
- 18 they're, you know, making their -- when
- 19 they're having commercial assessments, you
- 20 know, we can incorporate City property. I
- 21 guess some of these other follow-up
- 22 questions to that is, you may have to
- 23 provide to the Chair. So not expecting you
- 24 to know all the answers at this hearing Strehlow & Associates, Inc.

- 1 here, like, how many square feet of Public
- 2 Property is underutilized or doesn't have a
- 3 tenant.
- 4 MS. COLLINS-GREENWALD: Or doesn't have
- 5 a tenant?
- 6 COUNCILMAN HENON: Or does not have a
- 7 tenant.
- 8 MS. COLLINS-GREENWALD: Okay.
- 9 COUNCILMAN HENON: And do we have a
- 10 value of the property that is underutilized?
- 11 Is there an advantage to keeping some of the
- 12 property strategically located throughout
- 13 the City on call for use as needed?
- So, I will get those questions over to
- 15 you.
- MS. COLLINS-GREENWALD: Okay.
- 17 COUNCILMAN HENON: And you can provide
- 18 them to the Chair.
- 19 MS. COLLINS-GREENWALD: Sure.
- 20 COUNCILMAN HENON: The Chair recognizes
- 21 Councilwoman Blondell Reynolds Brown.
- 22 COUNCILWOMAN REYNOLDS BROWN: Thank you,
- 23 Mr. Chairman. Good afternoon now.
- MS. COLLINS-GREENWALD: Good afternoon. Strehlow & Associates, Inc.

- 1 COUNCILWOMAN REYNOLDS BROWN: How long
- 2 have you been in your current leadership
- 3 position?
- 4 MS. COLLINS-GREENWALD: I've been in my
- 5 position about three and a half years now.
- 6 COUNCILWOMAN REYNOLDS BROWN: Okay. You
- 7 opened up your testimony by speaking to the
- 8 accomplishments of your division. And I
- 9 commend your team members as well. We have
- 10 to salute those who do extraordinary good
- 11 work.
- 12 MS. COLLINS-GREENWALD: Thank you.
- 13 They're a great group.
- 14 COUNCILWOMAN REYNOLDS BROWN: Speak, if
- 15 you would, to a few of the challenges that
- 16 currently exist with your department.
- 17 MS. COLLINS-GREENWALD: Sure.
- 18 Obviously, a lot of our buildings are aging.
- 19 They were all built -- especially, our
- 20 police and fire stations. They were all
- 21 built around the same time, so they're all
- 22 kind of having the same problems at the same
- 23 time just like you would, you know, in your
- 24 house. So, we try to stay on top of things Strehlow & Associates, Inc.

- 1 through our preventive maintenance program.
- 2 And we stay on top of things through
- 3 routinely going through these things, but
- 4 it's challenging because they are older.
- 5 And some of them are just really not
- 6 conducive to the way we do work right now.
- 7 If you look at the police stations, you
- 8 know.
- 9 COUNCILWOMAN REYNOLDS BROWN: Technology.
- 10 MS. COLLINS-GREENWALD: We have
- 11 technology. Everyone has 50 things they
- 12 plug in from their desk that just doesn't
- 13 exist. So we are -- we struggle with that,
- 14 but I think our staff stays on top of it.
- 15 But we absolutely know it's a challenge.
- 16 COUNCILWOMAN REYNOLDS BROWN: What is
- 17 the status of the Police Administration
- 18 Building? I believe it was the Police
- 19 Commissioner where I posed a question, and I
- 20 was advised to punt the ball back to you.
- 21 MS. COLLINS-GREENWALD: So, right now
- 22 the facility out at 4601 Market is being
- 23 worked on. We continue to work on the
- 24 exterior package. So, the whole entire Strehlow & Associates, Inc.

- 1 facility has been gutted, the inside.
- 2 COUNCILWOMAN REYNOLDS BROWN: Okay.
- 3 MS. COLLINS-GREENWALD: It's amazing.
- 4 If you actually get a chance, it's a
- 5 phenomenal, you know, older building.
- 6 COUNCILWOMAN REYNOLDS BROWN: I actually
- 7 worked in that building for Senator Hughes.
- 8 MS. COLLINS-GREENWALD: Okay, yes. When
- 9 you see it empty, it's quite remarkable.
- 10 We have got gutted the building. We
- 11 have remediated the building. What we are
- doing now is removing the windows, replacing
- 13 the windows.
- 14 COUNCILWOMAN REYNOLDS BROWN: Oh, wow.
- MS. COLLINS-GREENWALD: Yeah. Doing the
- 16 whole outside, the roof, the facade and the
- 17 windows. We continue to -- we are
- 18 continuing, though, to have discussions on
- 19 options for that building as well as others.
- 20 COUNCILWOMAN REYNOLDS BROWN: I see.
- 21 So, the City has purchased it?
- MS. COLLINS-GREENWALD: Yes.
- 23 COUNCILWOMAN REYNOLDS BROWN: But it is
- 24 not yet determined if it will be used for Strehlow & Associates, Inc.

- 1 the new headquarters for the police?
- 2 MS. COLLINS-GREENWALD: You know what,
- 3 we are just looking at some options.
- 4 COUNCILWOMAN REYNOLDS BROWN: Okay.
- 5 MS. COLLINS-GREENWALD: When a new
- 6 administration comes in, we want to say --
- 7 COUNCILWOMAN REYNOLDS BROWN: Sure.
- 8 MS. COLLINS-GREENWALD: -- here is what,
- 9 you know -- here is what you're looking at
- 10 to do an analysis.
- 11 COUNCILWOMAN REYNOLDS BROWN: Okay.
- 12 MS. COLLINS-GREENWALD: We continue to
- 13 do work on that.
- 14 COUNCILWOMAN REYNOLDS BROWN: Very well.
- 15 Let's move to the staffing part of the
- 16 ledger.
- 17 According to my homework here, there
- 18 are -- at the executive staff level, are
- 19 those all exempt employees?
- 20 MS. COLLINS-GREENWALD: On the testimony
- 21 we submitted, the five that we submitted?
- 22 COUNCILWOMAN REYNOLDS BROWN: Yes.
- MS. COLLINS-GREENWALD: Yes
- 24 COUNCILWOMAN REYNOLDS BROWN: And Strehlow & Associates, Inc.

- 1 according to the testimony, there are no
- 2 people of color?
- 3 MS. COLLINS-GREENWALD: There are not at
- 4 the moment.
- 5 COUNCILWOMAN REYNOLDS BROWN: So what
- 6 does that mean?
- 7 MS. COLLINS-GREENWALD: The three people
- 8 that I mentioned that are leaving, three of
- 9 them are in our executive staff.
- 10 COUNCILWOMAN REYNOLDS BROWN: I see.
- 11 MS. COLLINS-GREENWALD: Yeah. We've
- 12 been working -- we've been working with
- 13 Talent and OHR to see where we can recruit
- 14 some of these issues. One person has an
- 15 heir apparent that has been approached to
- 16 see if she would be interested in filling
- 17 that position.
- 18 COUNCILWOMAN REYNOLDS BROWN: I see.
- 19 MS. COLLINS-GREENWALD: We are working
- 20 towards a more diverse workplace. We knew
- 21 that we had -- at least two of these
- 22 deputies were going out because they are on
- 23 the Drop. The one kind of through us for a
- 24 loop. So, we are actually working. I think Strehlow & Associates, Inc.

- 1 we are making good strides in that area.
- We are working with -- I met with Jackie
- 3 Linton actually yesterday. We had a
- 4 conversation about groups that she might
- 5 know, like, where we can recruit.
- 6 Historically, we have put engineers in
- 7 these -- in some of these positions just by
- 8 the nature of the work and the capital and
- 9 facilities. And we have -- we haven't
- 10 pulled a lot from the minority field. We
- 11 have been lately.
- 12 If you look at the capital -- which I
- 13 know this isn't the Capital Budget -- but
- 14 the stats for our capital professional staff
- on the capital side, we have a ratio. And
- 16 these are professional higher level staff
- 17 members. They are not the senior team right
- 18 now.
- 19 COUNCILWOMAN REYNOLDS BROWN: Sure.
- 20 MS. COLLINS-GREENWALD: We are at a
- 21 42 percent ration for minorities. We are
- 22 starting to see that trend change of having
- 23 more people in that. So, I envision when I
- 24 am back here next year having the same Strehlow & Associates, Inc.

- 1 conversation, the makeup of our senior team
- 2 will look a lot different.
- 3 COUNCILWOMAN REYNOLDS BROWN: We would
- 4 welcome that, as well. In your current
- 5 scenario is an example of what the CAO
- 6 officer shared with us in that as people are
- 7 transitioning, hopefully for greater, better
- 8 things, that that's an opportunity for the
- 9 leadership of departments to be serious
- 10 about looking for qualified competent
- 11 professionals.
- 12 And you should know that there's an
- 13 association called National Association of
- 14 Black Engineers with the Philadelphia
- 15 Chapter where you might be able to capture
- 16 the kind of talent you're looking for.
- 17 MS. COLLINS-GREENWALD: Jackie actually
- 18 is a member. And Jackie was an engineer in
- 19 her former life. So, she's a member. And
- 20 we spoke about it yesterday.
- 21 COUNCILWOMAN REYNOLDS BROWN: Very good.
- 22 Okay. I also notice in your testimony that
- 23 while you all are doing exceptionally well
- 24 in area of minority business contracting, Strehlow & Associates, Inc.

- 1 unless I read this incorrectly, in the area
- 2 of female women-owned businesses, did I read
- 3 that incorrectly?
- 4 MS. COLLINS-GREENWALD: We have -- I
- 5 believe our contracting is at 68 percent
- 6 for -- let me just pull this up real quick.
- 7 I believe it's at 68.5 percent for MBE and
- 8 27 percent for women.
- 9 COUNCILWOMAN REYNOLDS BROWN: Then I did
- 10 misread that.
- 11 MS. COLLINS-GREENWALD: Yeah. I have
- 12 this big book. And of course, I can't find
- 13 it. Hold on a second. I'm also positive.
- 14 COUNCILWOMAN REYNOLDS BROWN: Okay. I
- 15 may very well misread it. With all the work
- 16 going on --
- MS. COLLINS-GREENWALD: Yes, they are.
- 18 I'm sorry.
- 19 COUNCILWOMAN REYNOLDS BROWN: 27
- 20 percent.
- 21 MS. COLLINS-GREENWALD: It's 68.5 for
- 22 WBE and 28.7 for women.
- 23 COUNCILWOMAN REYNOLDS BROWN: Okay. I'm
- 24 looking at the wrong data here. With all Strehlow & Associates, Inc. (215) 504-4622

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- 1 the work going on at the 4601 Market Street,
- 2 where are you with regards to -- of the work
- 3 that needs to be done, how well are you
- 4 doing with regards to MBE/WBE activity for
- 5 that particular building?
- 6 MS. COLLINS-GREENWALD: We are -- we
- 7 have surpassed our goals.
- 8 COUNCILWOMAN REYNOLDS BROWN: Okay.
- 9 MS. COLLINS-GREENWALD: In almost every
- 10 area with local hires, Philadelphia
- 11 residents. I believe we are at 63 percent.
- 12 With actual people within the five ZIP codes
- 13 that are there.
- 14 COUNCILWOMAN REYNOLDS BROWN: Okay.
- MS. COLLINS-GREENWALD: We are at high
- 16 percentage.
- 17 COUNCILWOMAN REYNOLDS BROWN: Very
- 18 encouraging.
- 19 MS. COLLINS-GREENWALD: 63 percent
- 20 Philadelphians, 66 percent minority trades
- 21 workers, 5 percent females. We are a little
- 22 behind the goal on female. Our goal was 7.
- 23 12 percent of those Philadelphians were from
- 24 the local ZIP codes. So, we are --Strehlow & Associates, Inc. (215) 504-4622

- 1 COUNCILWOMAN REYNOLDS BROWN: That's an
- 2 example that it can be done if one is
- 3 serious about --
- 4 MS. COLLINS-GREENWALD: And I do believe
- 5 Jim Lowe who is project director who is over
- 6 here, Jim headed up the Youth Study Center
- 7 Project.
- 8 COUNCILWOMAN REYNOLDS BROWN: Yes.
- 9 MS. COLLINS-GREENWALD: Which is on the
- 10 same lot, as you know. And he was very
- 11 instrumental in keeping those numbers very
- 12 high for that project. So, he is
- 13 experienced in that. He's mentoring Pedro
- 14 over there on how to do the same thing,
- 15 Pedro. So our goals, our numbers have
- 16 exceeded the goals that we have set.
- 17 COUNCILWOMAN REYNOLDS BROWN: Okay. I
- 18 think we will have come a long way when we
- 19 can have City department provide data in the
- 20 way that you just described because it
- 21 really matters that we have a government
- 22 that looks like the City of Philadelphia.
- 23 It's a broken record, but I will keep
- 24 playing it.

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- 1 Thank you for your testimony.
- 2 MS. COLLINS-GREENWALD: Absolutely.
- 3 Thank you.
- 4 COUNCILWOMAN REYNOLDS BROWN: Thank you,
- 5 Mr. Chairman.
- 6 COUNCILMAN HENON: Thank you,
- 7 Councilwoman.
- 8 Chair recognizes Councilwoman Sanchez.
- 9 COUNCILWOMAN QUINONES-SANCHEZ: Thank
- 10 you. Thank you, Commissioner.
- 11 Wanted to talk a little bit around the
- 12 lease agreements before I get to our City
- 13 assets. Is there being a view of all of our
- 14 lease agreements as they come due? And are
- 15 we looking at creatively co-locating some of
- 16 those privately lease agreements into
- 17 facilities even in the neighborhoods?
- And what role is your department playing
- 19 in that?
- 20 MS. COLLINS-GREENWALD: I have a twofold
- 21 answer to that.
- 22 COUNCILWOMAN QUINONES-SANCHEZ: Right.
- 23 MS. COLLINS-GREENWALD: This asset
- 24 management system is going to help us Strehlow & Associates, Inc. (215) 504-4622

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- 1 tremendously because it's going to track all
- of our assets. So, you probably heard me
- 3 sit up here before and say we think it makes
- 4 sense to co-locate some fire stations and
- 5 police stations. And I know --
- 6 COUNCILWOMAN QUINONES-SANCHEZ: I want
- 7 to look at our expensive lease agreements
- 8 like the crazy Curtis Center and all that
- 9 other stuff we did.
- 10 MS. COLLINS-GREENWALD: Yeah. That's
- 11 the neighborhood.
- 12 COUNCILWOMAN QUINONES-SANCHEZ: Let me
- 13 not mince words here.
- 14 MS. COLLINS-GREENWALD: I kind of knew
- 15 where you were going.
- 16 So on the other -- on the other side are
- 17 more office -- our larger office space
- 18 leases. What we are doing are two other
- 19 things, as well.
- 20 We have put out -- we are putting out
- 21 RFPs. And then we also, we plan to put out
- 22 within the next month or so I'm hoping, an
- 23 RFP to got a broker service which we
- 24 never -- we used it apparently a really long Strehlow & Associates, Inc.

- 1 time ago. It may not have panned out for
- 2 whatever reason. But in all the brokers
- 3 I've been working with like just on
- 4 anecdotally we are in the meetings or you
- 5 see them at different functions or what not.
- 6 It seems like they can really help us. They
- 7 know what's out there. They can figure out,
- 8 okay, here is the square footage that you
- 9 think you need. How about, did you consider
- 10 this? Consider that? I think that
- 11 expertise is really going to help us.
- 12 John Herzins, as you know, is
- 13 phenomenal. And he comes up with things and
- 14 sometimes I don't know where he pulls them
- 15 from because they're so creative. But I
- 16 think this broker service is really going to
- 17 be able to help us, too, to actually come up
- 18 with more creative ways of putting things
- 19 and getting out of some of our more
- 20 expensive leases.
- 21 I know some leases we are in for various
- 22 reasons, and others we are in strictly
- 23 because of the location and the cost. They
- 24 are the ones we have to look at.

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- 1 COUNCILWOMAN QUINONES-SANCHEZ: They
- 2 will be tracking that as leases come up, how
- 3 do we look at. And then we had this
- 4 conversation when we had the School District
- 5 here. One of the challenges is we try to
- 6 save some of these school closures is really
- 7 figuring out how you and Fran, how do we
- 8 have that conversation and try to guide
- 9 departments into that direction around are
- 10 there facilities that are available around
- 11 the co-location pieces so that we are
- 12 maximizing them.
- 13 You know, I think certain offices need
- 14 to be downtown. Certain offices don't need
- to be, and they should be in neighborhoods
- 16 as a way of us --
- MS. COLLINS-GREENWALD: Sure.
- 18 COUNCILWOMAN QUINONES-SANCHEZ: --
- 19 co-locating those. So you know, how are we
- 20 driving that?
- MS. COLLINS-GREENWALD: Well, you
- 22 mentioned Fran. As you know, Fran and I
- 23 work together for quite a few years. We
- 24 probably do talk at least once every other Strehlow & Associates, Inc.

- 1 week about this issue and others that are,
- 2 you know, the City and the School District
- 3 can work together.
- 4 I ask -- I call all the time and say do
- 5 you have a place and, you know, wherever I
- 6 want one, she doesn't have it usually. But
- 7 we do have those conversations. And I was
- 8 explaining to her about this asset
- 9 management system, how I think it's going to
- 10 work for us. So I think when I had the data
- 11 more, I can have more comprehensive
- 12 conversations with her on what the School
- 13 District and the City can do to either
- 14 co-locate. Or if it's leasing from that or
- 15 even vice versa, you know what I mean?
- 16 We do have those conversations a lot. I
- 17 think I need more better data in order to
- 18 have better conversations with her.
- 19 COUNCILWOMAN QUINONES-SANCHEZ: Okay.
- 20 As we invest and, you know, we were part of
- 21 the Facilities Task Force. We did the
- 22 Vacant Land Task Force. You and I sat
- 23 around and talked about these task force and
- 24 did these assessments.

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- 1 MS. COLLINS-GREENWALD: We are very task
- 2 force oriented.
- 3 COUNCILWOMAN QUINONES-SANCHEZ: It's a
- 4 lot of information that we all learned in
- 5 that process. I want to make sure that
- 6 before we make significant investments in
- 7 police and fire, that we really look at
- 8 that, you know. And I know Councilman Henon
- 9 emphasizes the 15th which we share, but I
- 10 want to look at districts like the 26th that
- 11 are caught in the middle of, you know, an
- 12 area that is up and coming. And literally,
- 13 they are building houses up to the back of
- 14 it.
- 15 MS. COLLINS-GREENWALD: Yeah.
- 16 COUNCILWOMAN QUINONES-SANCHEZ: And we
- 17 are in the process of looking at substantial
- 18 investments in that. Police have a hard
- 19 time parking there. Like, I think that this
- 20 is a great opportunity to say where can we
- 21 potentially move the 26th? It's high value
- 22 property, so we can make some money off of
- 23 it too.
- How do we locate, you know, whether it's Strehlow & Associates, Inc.

- 1 at Penn Treaty, for instance, that has tons
- 2 of space or other places because I hate to
- 3 see us make that investment when we are
- 4 putting the department in a place that they
- 5 can't grow.
- 6 MS. COLLINS-GREENWALD: And actually, we
- 7 are working right now on a facilities master
- 8 plan for police and fire stations.
- 9 That's -- we did that assessment.
- 10 COUNCILWOMAN QUINONES-SANCHEZ: Right.
- MS. COLLINS-GREENWALD: So now, this is
- 12 one step further. So, there's money in the
- 13 Capital Budget to do this. What we're doing
- 14 is looking at exactly what you said.
- 15 Why throw a lot of money into the 26th
- 16 if it makes more sense to relocate the 26th.
- 17 We just had a -- we put an RFP out. We just
- 18 had a pre-bid meeting last week. Over 50
- 19 different professional services firms came
- 20 because they are anxious to work on this
- 21 project. So I think by the mid next week,
- 22 we will have the official proposal -- you
- 23 know, the proposals in. That's exactly what
- 24 we want them to look at.

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- 1 And we don't -- obviously, we don't want
- 2 to make decisions. Look, if the roof is
- 3 leaking, we have to patch the roof
- 4 obviously, right? But we don't want to make
- 5 a significant -- significant investment in a
- 6 property where it does make more sense to
- 7 move it or it just doesn't maybe fit. It's
- 8 outgrown its usefulness. As I said to
- 9 Councilwoman Reynolds Brown, we police a
- 10 little bit differently these days. Maybe
- 11 the building will never work for us even if
- 12 it's not in -- even if it's in a great
- 13 location, maybe it requires a new building.
- 14 All of that information will come out of
- 15 that report. That report will be to us by
- 16 the end of the fiscal year, by the end of
- 17 this fiscal year. So what we also asked for
- 18 is some low hanging fruit to be given to us
- 19 by October. As the Council President likes
- 20 to tell me about the 22nd a lot, if that
- 21 comes out that the low hanging fruit is,
- 22 yes, you actually do need a new 22nd or you
- 23 need a new 2nd and 15th.
- 24 COUNCILWOMAN QUINONES-SANCHEZ: Can't Strehlow & Associates, Inc.

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- 1 that 22nd go to Strawberry mansion where we
- 2 are trying to save the campus, you know.
- 3 MS. COLLINS-GREENWALD: That will all
- 4 come out. A lot of those details will come
- 5 out of the study. I think it's going to
- 6 be -- there will be a lot of collaboration
- 7 too after we get that report. We wouldn't
- 8 just go and --
- 9 COUNCILWOMAN QUINONES-SANCHEZ: As long
- 10 as we are making sure people are not
- 11 renewing up leases that we really need to
- 12 examine. We knew they were expensive when
- 13 we went into them. And that we are trying
- 14 to maximize, you know, community schools,
- 15 saving school buildings. All of those, what
- 16 people consider community anchors, I think
- 17 that's important. I just want t make sure
- 18 you are part of those conversations so that
- 19 people -- you know, that you do have some
- 20 sort of sway because you have looked at
- 21 facilities. The publicly owned ones and the
- 22 private, you have been in that mix.
- I just want to make sure new people
- 24 don't come in and sort of like, you know, I Strehlow & Associates, Inc.

- 1 want to be over here because I want to be
- 2 over here. There is a protocol for it. And
- 3 that, you know, we are kind of streamlining
- 4 that.
- 5 MS. COLLINS-GREENWALD: Yes.
- 6 COUNCILWOMAN QUINONES-SANCHEZ: I just
- 7 want to give you the authority to say you
- 8 need to be more involved in that so people
- 9 don't go crazy.
- 10 MS. COLLINS-GREENWALD: Got you. Thank
- 11 you. Appreciate that.
- 12 COUNCILWOMAN QUINONES-SANCHEZ: Thank
- 13 you, Mr. Chair.
- 14 COUNCILMAN HENON: Thank you,
- 15 Councilwoman.
- 16 The Chair recognizes Councilman Squilla.
- 17 COUNCILMAN SQUILLA: Thank you,
- 18 Mr. Chairman. And thank you, Commissioner.
- 19 First, I want to start off by thanking
- 20 you. Great work you did over the 4th at our
- 21 firehouse. I know sometimes you always
- 22 complain about the timing and how long it
- 23 takes and the work that's done, but that was
- 24 a great job done by your office. And it Strehlow & Associates, Inc.

- 1 really makes a difference for not only the
- 2 firehouse but the surrounding community.
- 3 MS. COLLINS-GREENWALD: Thank you.
- 4 COUNCILMAN SQUILLA: Great job. The
- 5 other question I have is on 990. I know we
- 6 are looking to move on that. What is
- 7 possible from that move? And if you had
- 8 additional resources, where do you think --
- 9 what do you think we could do as far as
- 10 personnel?
- 11 MS. COLLINS-GREENWALD: With the people
- 12 that are in 990.
- 13 COUNCILMAN SQUILLA: Yes.
- 14 MS. COLLINS-GREENWALD: Or where to move
- 15 them?
- 16 COUNCILMAN SQUILLA: Yes.
- 17 MS. COLLINS-GREENWALD: What we are
- 18 doing now, 990 -- it's been an office lease
- 19 that we have had for -- I mean, I used to
- 20 have an office in 990 years ago. It's been
- 21 around forever.
- 22 COUNCILMAN SQUILLA: Back in the '60s.
- MS. COLLINS-GREENWALD: Ooh, oww. I
- 24 wasn't even born in the '60s just so you Strehlow & Associates, Inc.

- 1 know. That was so uncalled for.
- 2 (Laughter)
- 3 So 990 always been that office building
- 4 that we say, okay, we have this group. We
- 5 are not renewing the lease at 990. The next
- 6 thing you know, we have a one-off group. We
- 7 say, throw them in 990. And we have been
- 8 doing it now for about a good 15 years or
- 9 so. So, we are finally like, okay, the
- 10 lease up is up in June of 2017. So we're
- 11 getting everyone out of 990.
- 12 Now, who is left? We have some small
- 13 little groups in there. We have some groups
- 14 that are Police Department groups, so
- 15 shouldn't they really maybe go where the
- 16 rest of the Police Department are?
- We have RISE in there, so let's maybe
- 18 find another place for RISE. We have some
- 19 small -- we don't have large groups in
- 20 there, because we have gotten most of them
- 21 out of there. We just moved gun permits out
- 22 of there. Moved that down to 660 Erie where
- 23 it makes more sense to be, like, right
- 24 centrally located in the City. There is Strehlow & Associates, Inc.

- 1 parking. People can go there instead of
- 2 trying to fight their way through 990 and
- 3 parking and what not.
- 4 So we are try -- what we are -- I'm
- 5 being windy, which I'm usually not on this.
- 6 What we are trying to do is figure out
- 7 exactly what we need in that 990 and then --
- 8 and then go from there. But the number is
- 9 shrinking. The space we need is shrinking.
- 10 We are hoping it shrinks to really minimal,
- 11 and then we can just use.
- 12 COUNCILMAN SQUILLA: You think the move
- 13 then will add less -- we will need less
- 14 money as far as the lease is concerned for a
- 15 new property?
- 16 MS. COLLINS-GREENWALD: The 990 lease, I
- 17 have to say, is very competitive. It's
- 18 not --
- 19 COUNCILMAN SQUILLA: But it's a big
- 20 space.
- MS. COLLINS-GREENWALD: It's a big
- 22 space. It's not one of our higher rent per
- 23 square footage leases. What it is, is we do
- 24 have a lot of space there. We do have a Strehlow & Associates, Inc.

- 1 clause where we can't contract or else it
- 2 re-triggers the terms to be negotiated.
- 3 That's why we keep throwing people in there
- 4 because we are committed to an X-amount of
- 5 space.
- 6 COUNCILMAN SQUILLA: Right. Right.
- 7 MS. COLLINS-GREENWALD: So, do I see
- 8 this space shrinking. If we go somewhere
- 9 else, gun permits alone went into a
- 10 City-owned building. That right there is a
- 11 good story. We think we are going to be
- 12 able to put Civil Affairs in the same
- 13 facility. That will be another group that's
- 14 out of the 990 footprint.
- 15 By the time it's all done, we are not
- 16 done with the complete requirement
- 17 assessments of who needs to be staying and
- 18 who doesn't. Some of them are programs. We
- 19 are not sure what the program is going to be
- 20 there by June of 17 or where that might
- 21 move. Yeah. I believe that the footprint
- 22 should absolutely shrink just based on the
- 23 work we have done so far.
- 24 COUNCILMAN SQUILLA: All right, great. Strehlow & Associates, Inc.

- 1 And the last question is, I know we have put
- 2 in the budget for preventative maintenance
- 3 in Public Property. And it was something
- 4 that we were looking at as far as for other
- 5 departments, Parks and Rec and whatnot.
- 6 Do you have -- have you seen that
- 7 additional dollars similar to the repairs
- 8 over in 4th and Arch has really come in
- 9 handy? And do you believe it's something
- 10 that should be continued?
- 11 MS. COLLINS-GREENWALD: I believe it
- 12 absolutely should be continued. And part of
- 13 my testimony I said we are at 1 percent
- 14 level for emergency work orders now. That
- 15 was not the case. We do preventive
- 16 maintenance. As you know, we started that
- 17 program. We do them at night. We do them
- 18 on the second shift.
- 19 Our guys -- automatically comes out of
- 20 the work orders system. Like here's a PM.
- 21 We hop on it, changing the belts, doing
- 22 things with the boilers. You know, there is
- 23 a litany of things for HVAC, electrical,
- 24 plumbing that we handle. It's keeping the Strehlow & Associates, Inc.

- 1 life cycle going.
- We did a big program where we checked
- 3 all the laterals that were going into the
- 4 firehouses. One of the big issues were we
- 5 would get calls in the middle of the night
- 6 where, you know, stuff was backing up into
- 7 the firehouses. Did the PMs on the
- 8 laterals. We fixed about six or seven of
- 9 them, one extensively that was smushed and
- 10 then the rest of them that were fine. We
- 11 haven't had a problem.
- 12 So yes, I think it's paid off
- 13 tremendously. To only do 1 percent with the
- 14 aging infrastructure that we have in our
- 15 buildings I think is phenomenal.
- 16 COUNCILMAN SQUILLA: I think it's a
- 17 model, and I want to thank you. I think
- 18 it's a model we should use all over because
- 19 it really shows that with a little bit of an
- 20 investment, how much money we can really
- 21 save on capital improvements.
- MS. COLLINS-GREENWALD: I totally agree.
- 23 COUNCILMAN SQUILLA: It's a credit to
- 24 Public Property. So, thank you for all your Strehlow & Associates, Inc.

- 1 great work.
- 2 MS. COLLINS-GREENWALD: Thank you.
- 3 COUNCILMAN HENON: Thank you,
- 4 Councilman. I have two other questions and,
- 5 you know, it should -- unless any members,
- 6 they went to Bensons. They are over at the
- 7 Veterans Affair across the street, which is
- 8 phenomenal.
- 9 MS. COLLINS-GREENWALD: Yeah.
- 10 COUNCILMAN HENON: How much vacant
- 11 property do you control?
- 12 MS. COLLINS-GREENWALD: We have
- 13 currently about 6400 pieces of vacant
- 14 property that the City Proper controls,
- 15 Public Property. We just transferred
- 16 10 percent of that over to the Land Bank. I
- 17 am hoping that in the upcoming months and
- 18 year to transfer almost all of it over to
- 19 the Land Bank because it's surplus vacant
- 20 property where they will have a budget to
- 21 maintain it and whatnot and put assemblages
- 22 together.
- 23 COUNCILMAN HENON: So, what's the
- 24 timeline on transferring the remaining? Strehlow & Associates, Inc.

- 1 MS. COLLINS-GREENWALD: As soon as -- I
- 2 mean, what happens is I think the Law
- 3 Department is working on the titles. PHDC
- 4 gives them a list. They work with titles.
- 5 They work with Council to see what should
- 6 come in and out of the inventory. Then it
- 7 comes over to me. I sign the deeds, goes
- 8 over to the PRA. They sign the deeds. And
- 9 then it's conveyed over to the Land Bank.
- 10 So, it's a fairly quick process once it
- 11 gets moving. But I think what has to happen
- 12 is those conversations of what land can
- 13 actually be transferred over and those
- 14 conversations that PHDC is having with
- 15 individual Council members. I will sign
- 16 them as soon as I get them. I don't want
- 17 any more vacant properties.
- 18 COUNCILMAN HENON: I think a lot of
- 19 members will do the same.
- 20 You are answering some of the questions,
- 21 you know, the follow-up questions to that.
- 22 How is a piece of land determined to be a
- 23 surplus and transfer? Who determines that?
- 24 PHDC determines that?

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- 1 MS. COLLINS-GREENWALD: Yeah. The Land
- 2 Bank lives in PHDC. That's where the Land
- 3 Bank is.
- 4 COUNCILMAN HENON: Who identifies the
- 5 6400 vacant parcels or property?
- 6 MS. COLLINS-GREENWALD: PH -- the
- 7 properties that we have, the 6400, we got
- 8 through tax foreclosure over the years and
- 9 year. Some of the property we had for,
- 10 like, 40 or 50 years. But PHDC --
- 11 COUNCILMAN HENON: PHDC or the land Bank
- 12 is taking a look at all 64?
- MS. COLLINS-GREENWALD: All of ours, all
- 14 of the PRAs and all of PHDCs. We all of
- 15 them own separate properties. They did a
- 16 comprehensive look at what can go i the Land
- 17 Bank now. What should we put in the Land
- 18 Bank for assemblages? What should we just
- 19 sell?
- 20 So yeah, they did that analysis. PHDC
- 21 and the Land Bank staff, I should say. I
- 22 mean, I'm sure Anne Fadul can speak more on
- 23 the process then I could.
- 24 COUNCILMAN HENON: If I want -- if I Strehlow & Associates, Inc.
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- 1 want to know what determines or what --
- 2 MS. COLLINS-GREENWALD: Yeah.
- 3 COUNCILMAN HENON: What is surplus
- 4 worthy of going to the Land Back so we can,
- 5 you know, start the process of the title
- 6 search and any other kind of revenue
- 7 delinquencies, I mean, that's why they are
- 8 there in the first place.
- 9 So PHDC or the Land Bank will have all
- 10 that?
- 11 MS. COLLINS-GREENWALD: Yes. They will
- 12 be able to tell you if it's something in
- 13 your district that's maybe not City-owned
- 14 but privately owned or whatever, they will
- 15 be able to tell you the process.
- 16 COUNCILMAN HENON: And when it comes to
- 17 you, ultimately, the quicker the timeline is
- 18 just like soon as it gets to you, you will
- 19 sign off of it?
- 20 MS. COLLINS-GREENWALD: I immediately
- 21 sign it.
- 22 COUNCILMAN HENON: Okay. And last, who
- 23 takes -- well, not last. I'm sorry. Who
- 24 takes care of public art and how is it a Strehlow & Associates, Inc.

- 1 budget?
- 2 MS. COLLINS-GREENWALD: The budget flows
- 3 through Public Property, but Margot Berg of
- 4 Arts and Cultures is the public arts guru.
- 5 COUNCILMAN HENON: So, what does that
- 6 mean? So Mark?
- 7 MS. COLLINS-GREENWALD: Margot, Margot
- 8 Berg.
- 9 COUNCILMAN HENON: Okay. So Margot
- 10 takes care of the public art? And that's
- 11 within the Department of Public Property?
- 12 MS. COLLINS-GREENWALD: It's not within
- 13 the Department of Public Property. It's in
- 14 the Department of Arts and Culture.
- 15 COUNCILMAN HENON: And they have their
- 16 own --
- 17 MS. COLLINS-GREENWALD: Office.
- 18 COUNCILMAN HENON: -- office, but they
- 19 have their own abatement team or a team that
- 20 goes out?
- 21 MS. COLLINS-GREENWALD: I believe what
- 22 they do is contract out. Their money is
- 23 Class 200 money, they contract out to
- 24 conserve art and whatnot.

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- 1 COUNCILMAN HENON: Okay. Well, I'll
- 2 ask Margot.
- 3 MS. COLLINS-GREENWALD: It passes --
- 4 that's money in our budget, but we don't
- 5 actually handle them.
- 6 COUNCILMAN HENON: Right. But it's in
- 7 your budget. It flows through you over
- 8 to --
- 9 MS. COLLINS-GREENWALD: Yeah. On the
- 10 capital side, yeah.
- 11 COUNCILMAN HENON: On the capital side.
- 12 MS. COLLINS-GREENWALD: If you want more
- 13 specific, you can ask Margot Berg on that.
- 14 COUNCILMAN HENON: I will certainly ask.
- 15 But I think you answered a good question.
- In the Five Year Plan, you have a retro
- 17 plan for Public Property in the future for
- 18 retrofitting energy costs?
- MS. COLLINS-GREENWALD: For retrofit --
- 20 I would actually have to bring Adam up if
- 21 you wanted to speak on the energy process
- 22 and program, because he actually takes the
- 23 lead on that. I don't want to say anything
- 24 to --

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- 1 (Witness approaches Table.)
- 2 COUNCILMAN HENON: State your name for
- 3 the record, and I will ask the question
- 4 over. I will lead into that question first.
- 5 MR. AGALLOCO: It's Adam Agalloco. I
- 6 work in the Office of Sustainability.
- 7 COUNCILMAN HENON: Okay, great. So we
- 8 had in escrow over the last couple of years
- 9 very successful, right, with retrofitting
- 10 the quad. What were those utility costs
- 11 savings and energy savings?
- MR. AGALLOCO: So, the City invested in
- 13 the quad plex of four of major downtown
- 14 buildings, a total utility savings projected
- 15 for about \$1.4 million. We have so far been
- 16 through -- we only received the second
- 17 quarter -- through the second quarter of our
- 18 measurement verification program. And we
- 19 are on track to meet our savings
- 20 projections. So we are doing --
- 21 COUNCILMAN HENON: Is that 1.4 a year?
- MR. AGALLOCO: \$1.4 million a year. Of
- 23 course, that changes a little bit as energy
- 24 costs rise and fall.

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- 1 COUNCILMAN HENON: Okay. So
- 2 retrofitting in the future in the Five Year
- 3 Plan, do you have a cost estimate on
- 4 projections of utility and energy savings?
- 5 MR. AGALLOCO: We don't. We don't have
- 6 a projection of utility cost savings.
- 7 That's one project within an overall
- 8 \$30 million plus energy spend that the City
- 9 has for kind of natural gas, electricity,
- 10 the things that General Fund is spending on.
- 11 What we do, what we are working on is
- 12 basically planning out our investment plan
- 13 for City facilities in the General Funds
- 14 that we can start to build out and see how
- 15 we are going to meet our -- both our energy
- 16 reduction goals and then the associated cost
- 17 benefits that come from this.
- 18 COUNCILMAN HENON: So in the Five Year
- 19 Plan, is there -- there's a \$30 million
- 20 capital investment in the retrofitting; is
- 21 that correct?
- MR. AGALLOCO: That I would have to
- 23 follow up with the Budget Office on that.
- 24 Budget is not in the Office of Strehlow & Associates, Inc. (215) 504-4622

- 1 Sustainability's budget. That's something
- 2 that's been talked about.
- 3 COUNCILMAN HENON: We can follow up and
- 4 we can -- I will put it succinctly in the
- 5 series of questions I can provide.
- 6 MR. AGALLOCO: The understanding I have
- 7 is that that we are looking at major
- 8 investment in the City's capital buildings
- 9 or through capital and for energy
- 10 performance contracts. Model off the quad
- 11 project.
- 12 COUNCILMAN HENON: All right. Thank
- 13 you.
- 14 Chair recognizes Councilwoman Bass.
- 15 COUNCILWOMAN BASS: Thank you. Thank
- 16 you, Mr. Chairman.
- 17 Good afternoon. How are you?
- 18 MS. COLLINS-GREENWALD: Good. How are
- 19 you?
- 20 COUNCILWOMAN BASS: I'm very well, thank
- 21 you. I just had a couple questions
- 22 primarily on facilities management. There
- 23 is a number of properties that are in the
- 24 8th Council District that are managed by Strehlow & Associates, Inc.

- 1 Public Property. And wanted to get a sense
- 2 of -- in your statement over the next five
- 3 years, Facilities Management will increase
- 4 preventive maintenance on City facilities
- 5 from 30 percent to 40 percent to 60 percent
- 6 by Fiscal Year 21. And I was hoping to get
- 7 some details on that because it's critical
- 8 to some of the properties that are managed
- 9 by Public Property in my district.
- 10 MS. COLLINS-GREENWALD: Sure.
- 11 So when we started the Preventive
- 12 Maintenance Program about two years back, I
- 13 believe, what we concentrated on were the
- 14 properties that we maintained, so that's the
- 15 police and fire facilities. So we only
- 16 maintain police and fire. And then a few,
- 17 kind of one-off agency facilities, so Fleet
- 18 and L&I.
- 19 And so, what we did was we concentrated
- 20 on every one we did. What we do is we cycle
- 21 through every -- when we started, we did it
- 22 twice a year because we just started, right?
- 23 What we do now is we try to cycle through on
- 24 different times of the year depending on the Strehlow & Associates, Inc.

- 1 season, depending on what kind of preventive
- 2 maintenance we are going to do. If it's
- 3 before the summer, we want to make sure all
- 4 the HVaC systems are working in the facility
- 5 that, you know, that we maintain. We go
- 6 through and do all of them.
- 7 Like, a word order will pop up to our
- 8 guys. It's proactive work order instead of
- 9 go fix the leak at Engine 70. It will pop
- 10 up do the PMs for these in your area. How
- 11 we have -- and then for the heating season,
- 12 it's the opposite. We do the boilers and
- 13 whatnot. We're always changing belts.
- I have a whole list of everything that
- 15 we do, and it's real technical. Our guys
- 16 make sure that they go through and do that,
- 17 you know, in each facility. So just
- 18 prevents us from having to go out and do
- 19 that reactive maintenance and the emergency
- 20 maintenances.
- 21 COUNCILWOMAN BASS: Okay.
- MS. COLLINS-GREENWALD: Like I said, so
- 23 we have it on a good schedule. We believe
- 24 we can increase it somewhat. We really --Strehlow & Associates, Inc.

- 1 we actually -- took us a little bit of time
- 2 to define what a PM actually was. Some
- 3 things we were putting in as routine or
- 4 whatnot, or it's an emergency. It's like,
- 5 no, if we just did this on a regular cycle,
- 6 it would mean -- I think we are in a really
- 7 good place now where our numbers will
- 8 definitely pick up because we know this is a
- 9 PM versus this is an emergency, this is
- 10 reactive and this is a construction project
- 11 that we are working on. Not just --
- 12 COUNCILWOMAN BASS: Right.
- 13 MS. COLLINS-GREENWALD: -- but this is a
- 14 construction project we are working on to
- 15 get things done. Our guys are -- they are
- 16 assigned by zones. So, we have Ridge and
- 17 Cinnaminson is one of our zones. That's up
- 18 there. We have -- they are all assigned.
- 19 It's very easy for them to deploy to each
- 20 site that we have within their areas.
- 21 We have one in northwest, northeast,
- 22 south, central. That's the way that pans
- 23 out. It's been successful to date, so I
- 24 imagine it will just continue to get more Strehlow & Associates, Inc.

- 1 successful because it takes off the back end
- 2 for us.
- 3 COUNCILWOMAN BASS: Okay.
- 4 MS. COLLINS-GREENWALD: Rather than the
- 5 front, then not.
- 6 COUNCILWOMAN BASS: Okay. All right.
- 7 And there is a couple properties that -- and
- 8 specific that I was thinking of, but you're
- 9 saying that -- maybe, let me put it this
- 10 way.
- 11 Can you tell me which districts or which
- 12 properties in the 8th District that you're
- 13 responsible for outside of police and fire
- 14 stations?
- 15 MS. COLLINS-GREENWALD: Yeah. Give me
- one second. I don't think it's going to be
- 17 much, though.
- 18 COUNCILWOMAN BASS: Yeah. I don't think
- 19 it's a lot. I don't think it's a lot.
- 20 MS. COLLINS-GREENWALD: Let me get my
- 21 list up. I believe I have this by District.
- 22 Okay. Our Public Property zone is in there,
- 23 Zone 5, the one I just mentioned in the 8th
- 24 District. Everything else, these all look Strehlow & Associates, Inc.

- 1 like they're police and fire. Yeah.
- 2 Everything else is police and fire that I
- 3 have on this list here.
- 4 Do you have something specific that --
- 5 COUNCILWOMAN BASS: What about -- I know
- 6 the property located at -- can't think of
- 7 the exact address, but at the intersection
- 8 of Coulter and about Pulaski or Morris,
- 9 which is the Wissahickon Boys and Girls Club
- 10 which is a City-owned, maintained --
- 11 MS. COLLINS-GREENWALD: Okay. That's --
- 12 we don't really maintain that, but --
- 13 COUNCILWOMAN BASS: Not really.
- 14 MS. COLLINS-GREENWALD: We don't at all.
- 15 We're not responsible for maintaining that,
- 16 but we did the capital work and sent our
- 17 staff in a few years back because of the
- 18 conditions of the City-owned building. But
- 19 it's really not something that's in our
- 20 maintenance inventory.
- 21 COUNCILWOMAN BASS: Okay.
- 22 MS. COLLINS-GREENWALD: But we did -- we
- 23 did that assessment and we conducted the
- 24 work and we put the capital -- and we worked Strehlow & Associates, Inc.

- 1 with you guys.
- 2 COUNCILWOMAN BASS: Yes. That's what I
- 3 was asking.
- 4 MS. COLLINS-GREENWALD: Yeah. It's not
- 5 really in our purview, though. It doesn't
- 6 really come in our under our inventory.
- 7 COUNCILWOMAN BASS: Okay. Because
- 8 that's something that you just did for the
- 9 capital work that needed to be done on that
- 10 particular instance?
- 11 MS. COLLINS-GREENWALD: Yes.
- 12 COUNCILWOMAN BASS: Okay, great. Thank
- 13 you very much.
- 14 MS. COLLINS-GREENWALD: You're welcome.
- 15 COUNCILWOMAN BASS: Thank you,
- 16 Mr. Chairman.
- 17 COUNCILMAN HENON: Thank you
- 18 Councilwoman.
- 19 Chair recognizes Councilman
- 20 Taubenberger.
- 21 COUNCILMAN TAUBENBERGER: Thank you, Mr.
- 22 Chairman.
- 23 COUNCILMAN HENON: And then we're going
- 24 to break for lunch.

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- 1 COUNCILMAN TAUBENBERGER: Thank you. I
- 2 will be brief because I don't like to get in
- 3 way of people's foods.
- 4 COUNCILMAN HENON: Thank you.
- 5 COUNCILMAN TAUBENBERGER: Ms. Greenwald,
- 6 I want to thank you as a tenant here.
- 7 You're sort of my landlord. I want to say
- 8 that your department is very, very, very
- 9 good at keeping this building clean,
- 10 particularly one that is so historic and in
- 11 many ways so important to the City of
- 12 Philadelphia. The City Hall is recognized
- 13 by millions, not just in the City but
- 14 throughout the United States. And there
- 15 were even comments made years ago that if
- 16 City Hall were promoted properly, it would
- 17 be a greater destination because the City
- 18 Halls, for example, in Munich and other
- 19 cities of Europe, the City Halls are point
- 20 of destination. Munich, for example, has a
- 21 great glockenspiel. So every hour, there's
- 22 almost really, really a show.
- 23 And being here and giving you those
- 24 accommodations, I also like to know if you Strehlow & Associates, Inc.

- 1 have any particular plans for City Hall
- 2 itself, for example, in the courtyard or in
- 3 the portals?
- 4 MS. COLLINS-GREENWALD: We do, actually.
- 5 We just -- I should have probably maybe said
- 6 this in the beginning. We just worked with
- 7 the Planning -- Planning Commission and the
- 8 Water Department and just received a
- 9 PlaceMakers Grant, a \$200,000 grant to
- 10 actually do some study, to actually put
- 11 something concrete in the courtyard.
- 12 If you notice over the past year, we
- 13 actually put money aside to do the plannings
- in the courtyard and on the apron. Used to
- 15 be real bare and all of that. Now it's
- 16 really festive. We have a landscape
- 17 architect on staff, Debby Cahill, who put a
- 18 tremendous amount of effort and actually was
- 19 in there digging herself, putting in the
- 20 plants. We are beautifying it that way.
- We are working with this group. We have
- 22 this \$200,000 grant. We are told that it
- 23 can leverage up to another \$800,000 which is
- 24 what past recipients have got, so the Strehlow & Associates, Inc. (215) 504-4622

- 1 verdict is still out on that. That's what
- 2 we've been told, so I can see us putting
- 3 some -- something that will make you
- 4 attracted to the courtyard but still keeping
- 5 within it's more passive reflective way in
- 6 the courtyard itself.
- 7 In the portals we just did the gates.
- 8 We put the gates up, which is -- that's how
- 9 we won an award for which is awesome. The
- 10 portals, we just put --
- 11 COUNCILMAN TAUBENBERGER: Who did you
- 12 win the award from?
- MS. COLLINS-GREENWALD: The preservation
- 14 Alliance.
- 15 COUNCILMAN TAUBENBERGER: Excellent.
- 16 MS. COLLINS-GREENWALD: Yeah. We
- 17 go next week, the beginning of May.
- 18 COUNCILMAN TAUBENBERGER: I think they
- 19 are a great addition. They look like they
- 20 always were there, and it's fantastic.
- 21 MS. COLLINS-GREENWALD: Believe it or
- 22 not, there have never been gates on City
- 23 Hall. So they are -- the gates were
- 24 designed and installed and fabricated and Strehlow & Associates, Inc.

- 1 installed based on one little small drawing
- 2 that MacArthur, that the architect, was this
- 3 big.
- 4 COUNCILMAN TAUBENBERGER: Really.
- 5 MS. COLLINS-GREENWALD: We blew it up.
- 6 COUNCILMAN TAUBENBERGER: Wow.
- 7 MS. COLLINS-GREENWALD: Yeah. It's
- 8 pretty cool.
- 9 COUNCILMAN HENON: Point of information,
- 10 if I may Commissioner and Councilman, can
- 11 you explain that they are the original
- 12 schematics, right and design of the gates?
- MS. COLLINS-GREENWALD: He drew --
- 14 MacArthur the architect drew one small
- 15 picture. It was this big that we had that
- 16 we saw. And we blew it up. We gave it to
- 17 an architectural firm, and they created
- 18 scale plans and we fabricated the gates and
- 19 got them up. And yeah, they've been a
- 20 wonderful addition.
- 21 People are -- people stop me all the
- 22 time and say, oh, my God, the gates. They
- 23 look fabulous. So we envision bringing more
- 24 visitors into City Hall. We do work with Strehlow & Associates, Inc.

- 1 the tourists group and whatnot. We have
- 2 done painting around here and put historical
- 3 images up on the seventh floor. We have
- 4 discussed having tours that are maybe more
- 5 of an off-the-beaten path, like behind the
- 6 scenes of City Hall tour.
- 7 COUNCILMAN TAUBENBERGER: Would be
- 8 great.
- 9 MS. COLLINS-GREENWALD: Yeah. Figured
- 10 you would like that. Last year we held a
- 11 ghost hunting event. We actually -- yeah,
- 12 we were in the paper. Joe Braski, our
- 13 building manager, was in the building
- 14 supervisor was in the paper. He slept
- 15 overnight with a bunch of ghost hunters. It
- 16 was pretty school.
- 17 People are really into it. People like
- 18 to know what's going on in City Hall, like,
- 19 what can they see? What's down there? It's
- 20 something we are looking into. I do have to
- 21 be mindful and work with risk management on
- 22 that.
- 23 COUNCILMAN TAUBENBERGER: Understood.
- MS. COLLINS-GREENWALD: And not just Strehlow & Associates, Inc.

- 1 bring people in without them. But we think
- 2 it's some cool stuff that we can do.
- 3 COUNCILMAN TAUBENBERGER: Thank you.
- 4 Many Americans are familiar with the term,
- 5 Rathskeller. They really don't know where
- 6 it comes from. It's a German phrase. What
- 7 it really is in Germany and Munich and the
- 8 Cologne and every big German City or even
- 9 small German City, is the City Hall is
- 10 called Rathaus.
- 11 And the Rathskeller actually comes from
- 12 the term that in each City Hall there is a
- 13 restaurant generally, bigger ones anyway
- 14 particularly in Munich or Frankford. And
- 15 that's where the term Rathskeller comes,
- 16 actually means seller of the City Hall.
- 17 And would you ever see or any
- 18 possibility of some point having a German
- 19 Rathskeller in City Hall? I mean, an actual
- 20 restaurant?
- 21 MS. COLLINS-GREENWALD: It's been
- 22 brought up numerous times with City -- with
- 23 space at such a premium on the first floor
- 24 right now, we have -- obviously, they're Strehlow & Associates, Inc.

- 1 mostly offices on the first floor. They are
- 2 public facing offices a lot of them are.
- 3 It's been brought up several times. There
- 4 have been studies done. I was just actually
- 5 told that the former controller Jonathan
- 6 Sidel did a study about 20 years ago on this
- 7 very concept.
- 8 I am going to try to take that out and
- 9 see what it looks like and go from there. I
- 10 wouldn't be opposed, but I don't get to make
- 11 the call on that.
- 12 COUNCILMAN TAUBENBERGER: I understand.
- 13 MS. COLLINS-GREENWALD: I think it would
- 14 be pretty neat.
- 15 COUNCILMAN TAUBENBERGER: I would help
- 16 with that. I think City Commissioner
- 17 Schmidt who is also familiar with the term
- 18 Rathskeller might be willing to move his
- 19 office. We got the beginning of -- I can't
- 20 speak for him.
- 21 MS. COLLINS-GREENWALD: We have to be
- 22 competitive with -- the business we do.
- 23 COUNCILMAN TAUBENBERGER: I think it's
- 24 kind of a fun thing, that's why I brought it Strehlow & Associates, Inc.

- 1 up. It could also be very attractive to
- 2 tourism which, once again, this is probably
- 3 the most ornate City Hall in all of America.
- 4 And possibly, I would go head to head and
- 5 say it matches any City Hall in Europe.
- 6 MS. COLLINS-GREENWALD: Thank you. I
- 7 agree.
- 8 COUNCILMAN TAUBENBERGER: Or anywhere in
- 9 the world not just Europe.
- 10 MS. COLLINS-GREENWALD: I think the
- 11 building is phenomenal.
- 12 COUNCILMAN TAUBENBERGER: Thank you.
- 13 Mr. Chairman, thank you.
- 14 COUNCILMAN HENON: Thank you Councilman.
- 15 That will be it for -- any questions,
- 16 Councilwoman?
- 17 (No further questions.)
- 18 COUNCILMAN HENON: Commissioner, thank
- 19 you.
- MS. COLLINS-GREENWALD: Thank you.
- 21 COUNCILMAN HENON: Thank you for all the
- 22 good work you have done over the years, and
- 23 look forward to continuing the progress that
- 24 we made in Public Property.

Strehlow & Associates, Inc.

Committee Of The Whole April 20, 2016

Page 186 1 MS. COLLINS-GREENWALD: Thank you very 2. much. 3 COUNCILMAN HENON: This Committee of the Whole will stand on recess until two 4 o'clock. 5 And I want to thank publicly the court 6 7 stenographer for the extended time. 8 9 (Public Hearing recessed at 1:17 p.m.) 10 11 (Public Hearing reconvened at 2:28 p.m.) 12 13 COUNCIL PRESIDENT CLARKE: Good 14 afternoon. We are going to reconvene. Thank you. Next up we will have the 15 16 Procurement Department. 17 (Panel approaches Table.) 18 COUNCIL PRESIDENT CLARKE: Good 19 afternoon. 20 MR. DAY: Good afternoon. Good 21 afternoon, Council President Clarke and 22 Members of City Council. I am Trevor Day, 23 Commissioner of the Procurement Department. 24 I am here to present for your consideration Strehlow & Associates, Inc. (215) 504-4622

- 1 the Procurement Departments Fiscal 2017
- 2 Budget request. With me today is Deputy
- 3 Commissioner Nicholas Susi, and Director of
- 4 Public Works Special Services Jessica
- 5 DeJesus.
- 6 The Department is requesting a total
- 7 appropriation of all funds of \$4,951,818.
- 8 Of which \$4,869,720 is in the General Fund.
- 9 The proposed FY17 General Fund allocation
- 10 represents an increase of \$32,048 over the
- 11 FY16 estimated obligations, which is a
- 12 result of scheduled raises as agreed to in
- 13 the last agreement for District Council 47.
- 14 \$2,194,662, which amounts to 45 percent of
- 15 the total General Fund budget request
- 16 represents City-wide charter mandated
- 17 advertising expenses.
- 18 As many of you are aware, the
- 19 Procurement Department is only involved with
- 20 facilitating less than half of the City's
- 21 total contract awards, somewhere between 50
- 22 to 60 percent are professional services
- 23 contracts, managed and released by each
- 24 operating department. The Procurement Strehlow & Associates, Inc.

- 1 Department continues to strategically
- 2 improve the way it conducts business and
- 3 streamline its operations relative to
- 4 concessions, public works, commodities and
- 5 maintenance/repair contracts. We continue
- 6 to achieve a high level of awards to local
- 7 businesses with 68 percent of the
- 8 Procurement's total contract dollars awarded
- 9 in Calendar Year 2015 to registered local
- 10 businesses. An increase of 15 percent over
- 11 Calendar Year 2014.
- 12 The Procurement Department continues to
- 13 foster contracting opportunities for OEO
- 14 certified vendors. Our department has
- 15 engaged various stakeholders including
- 16 vendors, professional organizations and
- 17 fellow City agencies in an effort to improve
- 18 our initiatives to encourage increased
- 19 participation.
- 20 Since January of 2016, we have conducted
- 21 and participated in eight vendor outreach
- 22 initiatives that have attracted several
- 23 hundred businesses on how to do business
- 24 with the City. On the City's public works Strehlow & Associates, Inc.

- 1 contracts, minority and women-owned business
- 2 participation was 25 percent in Fiscal Year
- 3 2015 while services, supplies and equipment
- 4 was 28 percent. Year to date in Fiscal Year
- 5 2016, our participation has increased to 44
- 6 percent and 36 percent respectively.
- 7 The Department in coordination with the
- 8 Chief Administrator's Office has created
- 9 three working groups, two for public works
- 10 and one for commodities/services. These
- 11 groups will create and implement actionable
- 12 items to improve our contracting efforts.
- 13 The creation of a Procurement manual and
- 14 a contract plan will create more
- 15 transparency and guidance on how and what
- 16 the City intends to contract. The
- implementation of a front end eProcurement
- 18 system will lower the barriers many
- 19 businesses face in responding to Procurement
- 20 bids. Reverse auctions will ensure that the
- 21 City is fiscally responsible with the funds
- 22 entrusted to us by the citizens of
- 23 Philadelphia.
- Improvements such as these will enable Strehlow & Associates, Inc.

- 1 Procurement to enable best practices where
- 2 businesses can more readily respond to more
- 3 opportunities put out by the City of
- 4 Philadelphia. With regard to the
- 5 Procurement Department staff, we still
- 6 maintain a few retirement eligible
- 7 employees.
- The Department as a whole, however, has
- 9 successfully hired an trained 75 percent of
- 10 its entire staff over the last five years as
- 11 a result of retirement employee turnover.
- 12 As noted in our written testimony, the
- 13 Procurement Department boasts a diverse
- 14 staff with 59 percent being
- 15 Black/African-American, 39 percent Caucasian
- 16 and 2 percent Hispanic. Overall, 68 percent
- 17 are women and 32 percent are men.
- 18 In Fiscal Year 15, the Service Supplies
- 19 and Equipment Division issued 139 bids
- 20 resulting in 169 contract awards totaling
- 21 over \$49 million. Also in Fiscal Year 15,
- 22 925 small order purchases all under \$32,000
- 23 were processed totaling over \$6.3 million.
- 24 Currently, there are 45 active cooperative Strehlow & Associates, Inc.

- 1 contracts with estimated contract value of
- 2 approximately \$60 million, an estimated cost
- 3 savings of over \$3 million annually.
- 4 The Public Works Division awarded 131
- 5 contracts worth \$290 million. Public Works
- 6 also solicited three concession
- 7 opportunities that resulted in one contract.
- 8 Additionally in FY15, the Special Services
- 9 Unit collected almost \$505,000 in revenue
- 10 from sale or scrap of obsolete unserviceable
- 11 property.
- 12 Mr. President, this concludes my
- 13 testimony. Should any Councilmember wish to
- 14 engage in further discussion in any of these
- 15 matters, my staff and I are happy to answer
- 16 any questions you may have or meet with the
- 17 Councilmembers at your convenience.
- 18 COUNCIL PRESIDENT CLARKE: Thank you.
- 19 Thank you for your testimony.
- 20 Want to ask you a question on the part
- 21 of your testimony. When it references
- 22 economic policy or the value in the
- 23 sustainable Procurement policies and
- 24 procedures.

Strehlow & Associates, Inc.

- 1 Do you believe your department can serve
- 2 a purpose of enhancing economic development
- 3 or policy or growth in the City of
- 4 Philadelphia?
- 5 MR. DAY: Can we enhance economic
- 6 development policy?
- 7 COUNCIL PRESIDENT CLARKE: Yeah.
- 8 MR. DAY: I think by the nature of
- 9 issuing contracts and awarding contracts
- 10 locally, we are advocate -- we are engaging
- in economic development policies.
- 12 COUNCIL PRESIDENT CLARKE: When you make
- 13 those determinations, to what degree --
- 14 because you know we are Philadelphians,
- 15 right, so we really don't like people other
- 16 than Philadelphians. But I know certain
- 17 laws governing our procurement practices.
- 18 From your perspective, how far do you
- 19 think you can go in our Philly First
- 20 provisions? You know, we have a -- we
- 21 didn't have the public hearing yet. It's
- 22 another iteration of the earlier Philly
- 23 First Bill we did some years ago. I thing
- 24 it started with Councilman green, then Strehlow & Associates, Inc.

- 1 Councilman Goode did some amendments.
- 2 How far do you think we can go before we
- 3 get challenged by law?
- 4 MR. DAY: I mean, I think you are
- 5 asking --
- 6 COUNCIL PRESIDENT CLARKE: I'm going to
- 7 ask you a legal question.
- 8 MR. DAY: Right. Good question. I
- 9 mean, I don't know the answer to those
- 10 questions how far we can go. You know, I
- 11 would say that, you know, we currently award
- 12 68 percent of our total contract awards last
- 13 year to local businesses. You know, we
- 14 do -- we do a good job in employing and
- 15 awarding contracts to local businesses.
- 16 COUNCIL PRESIDENT CLARKE: All right.
- 17 You know, Philadelphians, we want it all.
- 18 With respects to -- you referenced
- 19 your -- I think we are going kind of fast.
- 20 With respects to the demographics associated
- 21 with the contracts awarded, you were
- 22 throwing out numbers. Could you not
- 23 necessarily talk about percentages, can you
- 24 talk about the dollar figure for the various Strehlow & Associates, Inc.

- 1 categories?
- Because sometimes -- I just got some
- 3 information this morning that talked about a
- 4 number of awards under a certain like
- 5 \$100,000. It was significant number higher
- 6 than the other ones. But sometimes the
- 7 amount, the number of people awards doesn't
- 8 necessarily reflect the aggregate amount of
- 9 the awards.
- 10 MR. DAY: Sure. So for -- we can talk
- 11 about, you know, a couple different -- we
- 12 have two different areas, Public Works and
- 13 Service Supplies and Equipment.
- 14 So for Public Works, I mean, do you want
- 15 the dollar value or do you want the
- 16 percentage of contracts? You're looking at
- 17 dollar value?
- 18 COUNCIL PRESIDENT CLARKE: I am looking
- 19 at dollar. Because sometimes numbers,
- 20 percentages don't necessarily reflect where
- 21 value of the actual contract.
- MR. DAY: Sure. In Fiscal Year 15, 25
- 23 percent of the dollar value was awarded to
- 24 minority or women-owned businesses. And Strehlow & Associates, Inc.

- 1 Fiscal Year 15 that -- I mean, 16, that's 44
- 2 percent of the dollar value.
- 3 COUNCIL PRESIDENT CLARKE: Forty-four?
- 4 So much better job.
- 5 MR. DAY: Yes.
- 6 COUNCIL PRESIDENT CLARKE: That's good
- 7 to see we're ticking up. Okay.
- 8 Chair represent -- recognizes
- 9 Councilwoman Parker.
- 10 COUNCILWOMAN PARKER: Thank you,
- 11 Mr. President and good afternoon. Welcome.
- 12 I want to start with page 1 of your
- 13 testimony, Initiative No. 3. Something made
- 14 me pretty excited. I am a firm believer in
- 15 having a one-stop shop for information
- 16 versus having a little bit here and a little
- 17 bit there. We expect the public to sort of
- 18 comb through, you know, all of our programs
- 19 and all of the opportunities. And you can
- 20 go a little haywire trying to do that.
- 21 You referenced distributing a
- 22 Procurement Guide. It's an essential, play
- 23 book, right, to have something essential we
- 24 can give to those who are interested in Strehlow & Associates, Inc.

- 1 doing business with the City particularly
- 2 with the guise of increasing minority,
- 3 women-owned businesses in the City of
- 4 Philadelphia.
- 5 Tell me, one, when do you think the
- 6 guide is going to be ready?
- 7 Have you incorporated sort of any kind
- 8 of vendor feedback into the guide? How was
- 9 the concept sort of developed?
- 10 MR. DAY: Sure. Yeah. I think you're
- 11 absolutely correct in all of those facets.
- 12 So you know, the City of Philadelphia,
- as you know, sort of witnessed this morning,
- 14 there is a lot of discussion around
- 15 contracting. And now that the
- 16 contracting -- all contracting reports up to
- 17 Rebecca Rhynhart as the Chief Administrator
- 18 Officer, I think there is an effort to
- 19 consolidate and explain exactly the policy
- 20 right now in a manual and, you know, sort of
- 21 the intentions -- the improvements moving
- 22 forward.
- 23 So our goal is having a -- is
- 24 implementing the eProcurement system within Strehlow & Associates, Inc.

- 1 six to nine months. And once we have that
- 2 system implemented, coming out with a
- 3 Procurement manual. We will be creating
- 4 that during that process, but probably after
- 5 that eProcurement system is implemented. So
- 6 after nine months, probably January to March
- 7 of 2017.
- 8 COUNCILWOMAN PARKER: Great. Okay. So,
- 9 one, thank you for that information, so we
- 10 will get the eProcurement set up first, then
- 11 the actual guide. I just ask as you sort of
- 12 lay out or develop your marketing plan, that
- 13 aside from the businesses that will contact
- 14 Procurement directly, make sure you include
- 15 Councilmembers as a part of that.
- We have town hall meetings, you know,
- 17 often. We are out in the community where
- 18 people are asking us, you know, quite often
- 19 how do I get an opportunity to do business
- 20 with the City of Philadelphia. So use us as
- 21 a part of your marketing plan.
- MR. DAY: Absolutely, we will.
- 23 COUNCILWOMAN PARKER: Thank you.
- 24 COUNCIL PRESIDENT CLARKE: Chair Strehlow & Associates, Inc.

- 1 recognizes, Councilman Domb.
- 2 COUNCILMAN DOMB: Thank you, Council
- 3 President. And good afternoon.
- 4 MR. DAY: Good afternoon.
- 5 COUNCILMAN DOMB: Question for you on
- 6 the reverse auction process.
- 7 MR. DAY: Yes.
- 8 COUNCILMAN DOMB: This is where I guess
- 9 you have citizens compete against each other
- 10 and bidding the price down.
- 11 MR. DAY: Yes.
- 12 COUNCILMAN DOMB: When do you think that
- 13 will be implemented?
- MR. DAY: We received three proposals in
- 15 April. We're reviewing those proposals
- 16 right now. And we expect to be under
- 17 contract with the selected vendor in the
- 18 next, you know, month or two months, however
- 19 long the contract process takes. We are
- 20 looking to implement it come July 1.
- 21 COUNCILMAN DOMB: So by July 1, we will
- 22 have this in place?
- MR. DAY: Yes. We are looking -- that's
- 24 our goal. That's our plan.

 Strehlow & Associates, Inc.

- 1 COUNCILMAN DOMB: You will keep us
- 2 informed of the savings that might occur?
- MR. DAY: Yes. To add, we are looking
- 4 at this as, you know, not an approach on
- 5 every contract. We need contracts where we
- 6 already have competition. It doesn't work
- 7 if there's one or two vendors competing
- 8 against one another. We are looking for,
- 9 you know, commodities that already have
- 10 existing competition in rolling it out in
- 11 that fashion.
- 12 COUNCILMAN DOMB: Okay. Thank you very
- 13 much. Thank you, Council president.
- 14 COUNCIL PRESIDENT CLARKE: Thank you,
- 15 Councilman. Got a question not related to
- 16 your testimony or your budget.
- 17 So some representatives from the
- 18 Controller's Office -- I don't know if they
- 19 formally presented this proposal of
- 20 purchasing it's a term -- they are actually
- 21 looking at the universities if they were to
- 22 purchase locally. You familiar with it at
- 23 all? It was actually a significant dollar
- 24 figure, and they were trying to create Strehlow & Associates, Inc.

- 1 incentives. So say for instance University
- 2 of Penn that obviously buys a whole lot of
- 3 paper and all the other things. That if
- 4 they were able to purchase locally, how much
- 5 more revenue the City would bring in as a
- 6 result of sales tax and all the other
- 7 associated wages and everything.
- 8 Have they ever approached you?
- 9 MR. DAY: They have not approached me.
- 10 But if you have names or contacts of people,
- 11 I would be more than willing --
- 12 COUNCIL PRESIDENT CLARKE: Yeah. Maybe
- 13 the relationship with -- they came to me in
- 14 the past administration. It's unlikely that
- 15 they would have approached the
- 16 Administration.
- 17 MR. DAY: I do know that there's a
- 18 coalition with the universities looking at
- 19 purchasing. And you know, Rebecca and I
- 20 have talked minimally about that. We would
- 21 definitely, you know, talk with you.
- 22 COUNCIL PRESIDENT CLARKE: Yeah. It
- 23 was -- you know, they were talking about the
- 24 certain incentives to get those people to do Strehlow & Associates, Inc.

- 1 that. I mean, it's clearly those
- 2 universities spend a lot of money.
- 3 MR. DAY: Yes.
- 4 COUNCIL PRESIDENT CLARKE: And other
- 5 institutions. I will make sure that they
- 6 reach out to you.
- 7 MR. DAY: Okay.
- 8 COUNCIL PRESIDENT CLARKE: So
- 9 advertisement, one of my favorite topics.
- 10 So your department, I believe, is still
- 11 responsible for soliciting advertisement
- 12 contracts for?
- 13 MR. DAY: For advertising required or
- 14 charter mandated or state mandated --
- 15 COUNCIL PRESIDENT CLARKE: Not you guys,
- 16 not us from advertising -- it was a moving
- 17 ball last administration.
- 18 MR. DAY: Right.
- 19 COUNCIL PRESIDENT CLARKE: I was trying
- 20 to figure out -- because you know, we had
- 21 this big proposal, municipal marketing, the
- 22 whole nine yards. They kept moving the ball
- 23 on me, so I couldn't figure out where it
- 24 was, who is responsible.

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- 1 Are you responsible for that? Because
- 2 we just recently -- I think we are in the
- 3 process of concluding something for the MSB
- 4 wraps.
- 5 MR. SUSI: Nicholas Susi, Deputy
- 6 Commissioner, Procurement. So the lats --
- 7 it was a concession contract for municipal
- 8 advertising. The last that was left was
- 9 with the Managing Director's Office. The
- 10 Managing Director's Office has changed a
- 11 bit. So, I think we need to probably
- 12 regroup and find out where the initiative is
- in terms of operation and a final working
- 14 agreement with the contractor who is
- 15 awarded.
- 16 COUNCIL PRESIDENT CLARKE: We're not --
- 17 MR. DAY: I believe my recollection is
- 18 that there was some sort of state -- there
- 19 was a change in state legislation
- 20 surrounding advertising.
- 21 COUNCIL PRESIDENT CLARKE: Correct.
- MR. DAY: I think the last I had heard
- 23 was we were waiting for that implementation
- 24 of that change before the City was moving Strehlow & Associates, Inc.

- 1 forward with the contract.
- 2 COUNCIL PRESIDENT CLARKE: It's actually
- 3 change -- it's been implem -- the issue is
- 4 there is possibly, and they say possibly
- 5 because all those will be open for review,
- 6 limitations on a advertisement on the public
- 7 thoroughfare, particularly state highways.
- 8 And then regardless of those limitations,
- 9 the authorization process had to ultimately
- 10 go through the state. And that was the
- 11 change in the state regulation, PennDOT.
- 12 But the first level of review as it relates
- 13 to zoning or any other regulatory matters
- 14 went through the City of Philadelphia.
- 15 MR. DAY: Okay.
- 16 COUNCIL PRESIDENT CLARKE: Initially.
- 17 And then that applicant would have -- which
- 18 I think is stupid, frankly speaking. I
- 19 don't know why add another level of
- 20 redundancy. Then it had to go to the state
- 21 for authorization. But it was indicated
- 22 that the City's review process would
- 23 essentially be accepted at the state level.
- MR. DAY: Okay.

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- 1 COUNCIL PRESIDENT CLARKE: We don't know
- 2 where we are.
- MR. DAY: As Nick had indicated, I mean,
- 4 this is an MDO managed contract.
- 5 COUNCIL PRESIDENT CLARKE: Okay.
- 6 MR. DAY: So Procurement did put out the
- 7 opportunity. We awarded the opportunity.
- 8 And it's now being managed by the Managing
- 9 Director's Office.
- 10 COUNCIL PRESIDENT CLARKE: All right.
- 11 You said it definitely is or you --
- MR. DAY: To my knowledge, that is the
- 13 case. Yeah.
- 14 COUNCIL PRESIDENT CLARKE: Okay. Ms --
- 15 where is Anna? Is that your understanding?
- 16 MS. ADAMS: Yes.
- 17 COUNCIL PRESIDENT CLARKE: Okay. I want
- 18 to make sure. I got these hierarchies. We
- 19 only have a couple of people working in City
- 20 Council. We don't have a lot of levels of
- 21 government. Thank you.
- 22 Chair recognizes Councilman Green.
- 23 COUNCILMAN GREEN: Thank you, Council
- 24 President.

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- 1 Mr. Day, I wanted to follow up on some
- 2 questions, actually, some responses from
- 3 Rebecca Rhynhart earlier regarding
- 4 diversity. And also getting -- she provides
- 5 information regarding diversity and also
- 6 retention. I want to get your perspective
- 7 in reference to diversity not only
- 8 contracting, per se, but also from a
- 9 workforce perspective especially from a
- 10 retention perspective.
- I know that Ms. Rhynhart spoke on the
- 12 personal perspective and also on behalf of
- 13 Administration to make sure we have a
- 14 diverse workforce. But also diversity also
- 15 from a retention perspective. I am curious
- 16 about what's your perspective of retention
- in diverse workforce within your department.
- 18 MR. DAY: Sure. So, I think, you know,
- 19 retention of employees is always a good
- 20 thing. Jessica is actually a good example
- 21 of somebody who started with Procurement and
- 22 has succeed and risen through the ranks and
- 23 is now a Director of Public Works and
- 24 Special Services. So we -- we definitely Strehlow & Associates, Inc.

- 1 support retention and diversity within our
- 2 workforce.
- 3 You know if you look at our testimony,
- 4 we have a diverse workforce and we have two
- 5 positions available in our executive team.
- 6 We made an offer, and that person accepted
- 7 the offer that is a woman, a minority woman.
- 8 So you know as -- as of today, you know, we
- 9 have a diverse workforce.
- 10 COUNCILMAN GREEN: You said two
- 11 positions recently became open in your
- 12 office?
- 13 MR. DAY: Two positions recently came
- 14 open in my office?
- 15 COUNCILMAN GREEN: No. You said you had
- 16 two openings.
- 17 MR. DAY: Two executive team openings,
- 18 yes.
- 19 COUNCILMAN GREEN: That happened based
- 20 on people decided to go other opportunities?
- 21 How that did transition between one
- 22 administration to another? When did those
- 23 openings become available?
- MR. DAY: One person took another job Strehlow & Associates, Inc.

- 1 opportunity, and so she left on her own
- 2 accord. And the other one person was a
- 3 result of the transition.
- 4 COUNCILMAN GREEN: Okay. And that
- 5 happened in the beginning of this
- 6 Administration?
- 7 MR. DAY: Yes.
- 8 COUNCILMAN GREEN: Okay. Wanted to also
- 9 ask a question about contracts. One of the
- 10 questions that have come up through a number
- 11 of different hearings is that for local and
- 12 businesses of color not able to participate
- 13 as much because of the size of the contract.
- 14 I believe the understanding that the
- 15 Administration is trying to, at least in the
- 16 Rebuild Initiative, have smaller contracts.
- 17 Is that -- are you all taking the same
- 18 perspective as the Administration to
- 19 unbundle some of our larger contracts? And
- 20 if so, is there a list of unbundled
- 21 contracts?
- MR. DAY: Yes. We are looking at all
- 23 of -- you know, as part of the working
- 24 groups that I have mentioned during the oral Strehlow & Associates, Inc.

- 1 testimony, we are looking at the commodities
- 2 that we're putting out. We are looking at
- 3 what we're putting out, how we're putting it
- 4 out. We are looking at the OEO registry and
- 5 sort of overlaying what we are putting out
- 6 for contracts, the OEO registry and
- 7 participation that we can seek.
- 8 We are working collaboratively with
- 9 Angela Dowd-Burton and sort of -- in
- 10 analyzing as opposed to just not having a
- 11 plan and continuing to cycle through
- 12 contracts without having a plan or an
- 13 approach.
- 14 You know, currently 44 percent of our
- 15 contracts are under \$100,000. So there is a
- 16 little bit of a disconnect when we say that
- 17 there aren't opportunities out there for
- 18 small businesses. There are opportunities
- 19 out there for small businesses. I think we
- 20 need to do a better job of marketing those
- 21 opportunities, and we have talked about that
- 22 in the past.
- 23 COUNCILMAN GREEN: So when you say you
- 24 are going to do a better job of marketing, Strehlow & Associates, Inc.

- 1 and I think we talked about this both in my
- 2 office and also in earlier budget hearings
- 3 of getting the word out and talking about
- 4 doing some new ideas and new concepts. And
- 5 some of the conversation I have heard is the
- 6 workshops and other type of initiatives done
- 7 in the past.
- 8 But what additional steps were you
- 9 planning on taking in being more proactive
- 10 in getting the word out?
- 11 MR. DAY: So, I think we have been more
- 12 proactive. Over the -- since January, we
- 13 have engaged in eight vendor outreach
- 14 initiatives so -- which is, you know, two
- 15 times every month. Is that enough? No. I
- 16 think we need to increase that and look at
- 17 how we are strategically approaching local
- 18 businesses, minority and women-owned
- 19 businesses and increasing that.
- I mean, part of this is also related to
- 21 OEO and OEO's registry. Can we be more
- 22 strategic about looking at our existing
- 23 portfolio of contracts? Are there vendors
- 24 that we have under contract that are Strehlow & Associates, Inc.

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- women-owned or minority-owned contracts?
- 2 Are we under-reporting the contracts we
- 3 actually have. So, these are all things we
- 4 are going to be looking at.
- 5 COUNCILMAN GREEN: So in reference to
- 6 being proactive, which you say you believe
- 7 you are being proactive, have you reached
- 8 out to other entities either in the private
- 9 sector or other public sector entities maybe
- 10 City related or other jurisdictions that
- 11 have programs that are doing a better job of
- 12 getting the information out, trying to see
- 13 what they do and either work with them or
- 14 model some of the programs that they are
- 15 doing?
- 16 MR. DAY: Yes. We have been in
- 17 conversations with Blue Cross Blue Shield
- 18 and also SEPTA. SEPTA does a pretty good
- 19 job in sort of diversity in contracting.
- 20 You know, and I think in Fiscal Year 2016 as
- 21 I said in my oral testimony, we currently
- 22 have a 44 percent of our Public Works
- 23 contracts are awarded to women or
- 24 minority-owned vendors. And 36 percent of Strehlow & Associates, Inc.

- 1 our Supplies and Equipment vendors year to
- 2 date for this fiscal year.
- 3 COUNCILMAN GREEN: Can you give some
- 4 perspective on your involvement in the
- 5 Rebuild Program? There's been some back and
- 6 forth in reference to how that is going to
- 7 go through from a Procurement perspective.
- 8 What is your involvement in Rebuild and
- 9 that initiative?
- 10 MR. DAY: So I'm -- of course, you know
- 11 a hundred percent supportive of that
- 12 initiative. You know, I think there's --
- 13 the Administration, the Managing Directors
- 14 Office is currently looking at how they're
- 15 going to be putting that out. And I think
- 16 that is -- you know, they have working
- 17 groups. They have groups that Procurement
- 18 has been involved with and attended.
- 19 You know, this is a decision that the
- 20 Administration is looking at. And you know,
- 21 I don't think that decision of about how
- 22 it's going to go out has been made. So, you
- 23 know, we're joining in those conversations.
- 24 COUNCILMAN GREEN: But isn't that Strehlow & Associates, Inc. (215) 504-4622

- 1 traditionally an initiative considering that
- 2 is a City initiative that would go through
- 3 Procurement or with Procurement's
- 4 involvement?
- 5 MR. DAY: A portion of that would. The
- 6 design component would not go through
- 7 Procurement, no. It would be managed by
- 8 Public Property. And then that would be
- 9 designed, and then the construction would be
- 10 put out for Procurement, yes.
- 11 COUNCILMAN GREEN: But considering
- 12 Rebuild, for the most part, is a capital
- 13 investment project looking at parks,
- 14 recreation centers and libraries, would be
- 15 construction. So traditionally, that would
- 16 go through your shop, correct?
- 17 MR. DAY: As I said, the design for that
- 18 would go through the professional services
- 19 contracting, which is managed by Public
- 20 Property.
- 21 COUNCILMAN GREEN: But I'm talking about
- 22 the construction side.
- MR. DAY: Yes. The construction side,
- 24 as I said, would go through Procurement. Strehlow & Associates, Inc.

- 1 COUNCILMAN GREEN: I will come back with
- 2 some other questions.
- 3 COUNCIL PRESIDENT CLARKE: I'll come
- 4 back.
- 5 Chair recognizes Councilwoman Reynolds
- 6 Brown.
- 7 COUNCILWOMAN REYNOLDS BROWN: Good
- 8 afternoon.
- 9 COUNCIL PRESIDENT CLARKE: Afternoon.
- 10 COUNCILWOMAN REYNOLDS BROWN: Good
- 11 afternoon.
- 12 MR. DAY: Good afternoon.
- 13 COUNCILWOMAN REYNOLDS BROWN: So state
- 14 for me each of your full title and the
- 15 position you hold, and give me your elevator
- 16 speech of what you do.
- 17 MR. DAY: Sure. So I'm Trevor Day, the
- 18 Procurement Commissioner. And I manage the
- 19 Procurement Department both operationally
- 20 day-to-day operations and the strategic
- 21 initiatives that we're implementing moving
- 22 forward.
- 23 COUNCILWOMAN REYNOLDS BROWN: And before
- 24 that you did what?

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- 1 MR. DAY: I was the Deputy Commissioner.
- 2 COUNCILWOMAN REYNOLDS BROWN: Okay. All
- 3 right then. Trying to get a picture here.
- 4 Please.
- 5 MS. DEJESUS: Good afternoon. I'm
- 6 Jessica DeJesus.
- 7 COUNCILWOMAN REYNOLDS BROWN: Talk --
- 8 please, speak into the mic.
- 9 MS. DEJESUS: Good afternoon. I'm
- 10 Jessica DeJesus. I'm the Director of the
- 11 Public Works and Special Services. And I
- 12 oversee the Public Works contracts,
- 13 advertising, disposal.
- 14 COUNCILWOMAN REYNOLDS BROWN: So
- 15 advertising and what?
- MS. DEJESUS: Disposal and inventory.
- 17 COUNCILWOMAN REYNOLDS BROWN: Thank you.
- 18 MR. SUSI: My name is Nicholas Susi.
- 19 I'm the Deputy Commissioner. Actually, I
- 20 was until a couple weeks ago the Director of
- 21 the Public Works and Special Services. And
- 22 Jessica has worked with me for the past two
- 23 years to oversee Public Works contracting as
- 24 well as advertising, inspections as a Strehlow & Associates, Inc.

- 1 recovery, a whole host of other things. And
- 2 in my role as Deputy Procurement
- 3 Commissioner, you know, getting involved in
- 4 the staffing of the department and making
- 5 sure that our folks are being heard when
- 6 they have issues. My door is always open.
- 7 I'm the HR liaison as well to our OHR folks
- 8 and just making sure the department is
- 9 running. Making sure we are getting
- 10 contracts in place and supporting the
- 11 commissioner and my fellow colleagues.
- 12 COUNCILWOMAN REYNOLDS BROWN: Are you
- 13 two exempt employees?
- 14 MR. SUSI: We all are.
- 15 COUNCILWOMAN REYNOLDS BROWN: You are?
- 16 MR. SUSI: Yes. Jessica was promoted
- 17 from Civil Service, but we are in exempt
- 18 positions.
- 19 COUNCILWOMAN REYNOLDS BROWN: Okay. All
- 20 right. Commissioner, please give me your
- 21 philosophy on diversity.
- 22 MR. DAY: Sure. You know, I think
- 23 diversity and inclusion is very important.
- 24 You know, I think you know we're -- we have Strehlow & Associates, Inc.

- 1 a team that is diverse within Procurement as
- 2 a whole and in the executive team. I think
- 3 having people from different backgrounds
- 4 only elevates our decision making and our
- 5 process and our thinking.
- 6 And as I said earlier, you know, we made
- 7 an offer to a woman for another executive
- 8 team position. She's a woman of minority
- 9 race. And you know, I think you know --
- 10 I -- I look for that in my executive team.
- 11 I mean, I think previously we have had an
- 12 inclusive and diverse executive team, and I
- 13 look to build that again.
- 14 COUNCILWOMAN REYNOLDS BROWN: How many
- 15 persons report to you?
- MR. DAY: Directly to me, these two
- 17 people.
- 18 COUNCILWOMAN REYNOLDS BROWN: Just the
- 19 two?
- 20 MR. DAY: Yes.
- 21 COUNCILWOMAN REYNOLDS BROWN: So
- 22 everyone else is Civil Service in your
- 23 department?
- 24 MR. DAY: That's correct.
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- 1 COUNCILWOMAN REYNOLDS BROWN: Okay.
- 2 Very helpful to know. Following up on --
- 3 Councilman Green must have seen my questions
- 4 before I asked them because he asked a
- 5 number of questions that I had.
- 6 And have you all -- to the issue of
- 7 thinking outside of the box, working outside
- 8 of the margins looking for creative,
- 9 non-traditional ways of getting to the
- 10 MBE/WBE/DBE world, have you ever
- 11 participated in Med Week?
- MR. DAY: Yes, I personally have.
- 13 COUNCILWOMAN REYNOLDS BROWN: In what
- 14 way?
- 15 MR. DAY: I have attended several
- 16 different activities. There is often a
- 17 dinner. I have gone with Angela to those
- 18 dinners or Angela's staff to those dinners.
- 19 COUNCILWOMAN REYNOLDS BROWN: Have you
- 20 ever presented a workshop, a forum?
- 21 MR. DAY: To my knowledge, Procurement
- 22 has never presented a forum. I am more than
- 23 willing to do that and work with the
- 24 Administration or Council and/or OEO on Strehlow & Associates, Inc.

- 1 doing that.
- 2 COUNCILWOMAN REYNOLDS BROWN: Well, you
- 3 can count that as of September 2016, it will
- 4 be a yes.
- 5 MR. DAY: Great.
- 6 COUNCILWOMAN REYNOLDS BROWN: We do an
- 7 effort with PIDC every year and -- at the
- 8 Naval Ship Yard. And you will be on the
- 9 program this year.
- 10 MR. DAY: Okay.
- 11 COUNCILWOMAN REYNOLDS BROWN: To speak
- 12 to close to about 200 MBE/WBEs.
- MR. DAY: I would love to do that.
- 14 COUNCILWOMAN REYNOLDS BROWN: Okay. To
- 15 Councilman Green's question again, what
- 16 innovative, non-traditional activities have
- 17 you engaged in?
- 18 Are you familiar with Della Clark and
- 19 the Enterprise Center in West Philadelphia?
- 20 MR. DAY: Yes.
- 21 COUNCILWOMAN REYNOLDS BROWN: Any work
- 22 with them at all?
- MR. DAY: We recently had a vendor forum
- 24 specifically around food. We had 40 vendors Strehlow & Associates, Inc.

- 1 come -- 40 or 50 vendors come to that event
- 2 which was held in Procurement. But we
- 3 reached out to Della Clark's organization.
- 4 And I would say a handful or more than a
- 5 handful of people from that organization or
- 6 associated with that organization came to
- 7 that forum.
- 8 COUNCILWOMAN REYNOLDS BROWN: And what's
- 9 the yield of the effort?
- 10 MR. DAY: So, we were specifically
- 11 looking at vending machines.
- 12 COUNCILWOMAN REYNOLDS BROWN: I see.
- MR. DAY: And putting out an opportunity
- 14 around vending machines. But it was also in
- 15 conjunction with the Health Department and
- 16 looking at healthy food initiatives and how
- 17 we can provide healthier alternatives out
- 18 there in vending and not necessarily
- 19 traditional vending machines.
- 20 COUNCILWOMAN REYNOLDS BROWN: Yes.
- 21 MR. DAY: But little pop-up markets and
- 22 things like that.
- 23 COUNCILWOMAN REYNOLDS BROWN: Very good.
- 24 That sounds very innovative.

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- 1 As a follow up to Councilman Green's
- 2 question around un-bundling, you say we are
- 3 working at it. What does that mean? And we
- 4 have heard that throughout the budget
- 5 hearings. We are working on it. There is a
- 6 new task force workforce.
- 7 Are you on the workforce team or the
- 8 work task team?
- 9 MR. DAY: Yes. Yes.
- 10 COUNCILWOMAN REYNOLDS BROWN: Okay. So
- 11 a year from now we really want to hear
- 12 tangible outcomes of what the work product
- 13 looks like.
- MR. DAY: Absolutely.
- 15 COUNCILWOMAN REYNOLDS BROWN: So that we
- 16 don't have to be redundant and asking these
- 17 same questions next year.
- 18 MR. DAY: Absolutely.
- 19 COUNCILWOMAN REYNOLDS BROWN: Is
- 20 un-bundling on that agenda.
- 21 MR. DAY: It is.
- 22 COUNCILWOMAN REYNOLDS BROWN: Okay.
- MR. DAY: Again, we are looking at all
- 24 the commodities that we put out. And you Strehlow & Associates, Inc.

- 1 know, we are looking at areas that we can
- 2 debundle and areas that we might bundle
- 3 things together. It's really taking a
- 4 strategic look at what the City is putting
- 5 out. And really being, you know, having a
- 6 strategy around those opportunities because
- 7 right now I don't think there's a strategy
- 8 around those opportunities.
- 9 COUNCILWOMAN REYNOLDS BROWN: I see.
- 10 You say also that 44 percent of your
- 11 contracts are under \$100,000. And you
- 12 indicate that you believe the department can
- 13 do better.
- Is there any interface with CDCs? I
- 15 mean, you have ORT, for example, up in the
- 16 northwest which has done extraordinary job
- 17 of rebuilding that community. And there are
- 18 a number of CDCs of that caliber who would
- 19 love to hear about contract opportunities
- 20 under \$100,000.
- 21 MR. DAY: Great. I mean, we can
- 22 definitely -- if there are CDCs in
- 23 Philadelphia that, you know, you feel we
- 24 should be reaching out to, we can do that. Strehlow & Associates, Inc.

- 1 I mean, I can also look at -- I think
- 2 there's an association of CDCs.
- 3 COUNCILWOMAN REYNOLDS BROWN: Yes, it
- 4 is.
- 5 MR. DAY: And we can look at their
- 6 membership and maybe reach out to them to do
- 7 a better job. Absolutely.
- 8 COUNCILWOMAN REYNOLDS BROWN: I would
- 9 urge that in addition to speaking with
- 10 District Councilmembers, because there are
- 11 numbers who have active, engaged CDCs. I
- 12 mean, Councilwoman Sanchez for sure, who are
- 13 yearning for contracts under \$100,000.
- MR. DAY: Okay.
- 15 COUNCILWOMAN REYNOLDS BROWN: Thank you,
- 16 Mr. President.
- 17 COUNCIL PRESIDENT CLARKE: Thank you,
- 18 Councilwoman.
- 19 Chair recognizes Councilman Domb.
- 20 COUNCILMAN DOMB: Thank you, Council
- 21 President. I want to follow up on the
- 22 Council President's comments about the -- I
- 23 think the Controller's Office did a study on
- 24 Procurement. I happen to have it in front Strehlow & Associates, Inc.

- 1 of me. It's the benefit of having an iPad I
- 2 quess.
- But it's pretty powerful. One of my
- 4 questions -- I may have missed this answer.
- 5 Do you know if the Procurement Philadelphia
- 6 did in the past year, what percentage was
- 7 from Philadelphia businesses?
- 8 MR. DAY: I know for the Procurement
- 9 Department bids, yes. So 68 percent of our
- 10 contract awards were awarded to local
- 11 registered businesses.
- 12 COUNCILMAN DOMB: Okay. So, the study
- 13 the Controller did talks about the
- 14 nonprofits and the volumen of business that
- 15 they do. And I'm just going to read a few
- 16 quick things. I don't know if this is
- 17 something in your department that you can
- 18 convene a meeting or not.
- MR. DAY: We typically don't award to
- 20 nonprofit organizations.
- 21 COUNCILMAN DOMB: No, no. We're talking
- 22 about the nonprofits in Philadelphia who are
- 23 buying goods and services outside of the
- 24 City.

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- 1 MR. DAY: Okay.
- 2 COUNCILMAN DOMB: That's the report that
- 3 was done.
- 4 MR. DAY: Okay.
- 5 COUNCILMAN DOMB: The opportunity was
- 6 like half a billion dollars they felt we
- 7 could recapture in the City.
- 8 I guess my question is, is that
- 9 something in your area you can convene a
- 10 meeting with the nonprofits and try to get
- 11 this resolved, or is that out of your
- 12 jurisdiction?
- 13 COUNCILWOMAN REYNOLDS BROWN: Point of
- 14 information.
- 15 COUNCIL PRESIDENT CLARKE: Chair
- 16 recognizes, Councilwoman Reynolds Brown.
- 17 COUNCILWOMAN REYNOLDS BROWN: So are we
- 18 asking about nonprofits in Philadelphia that
- 19 have City contracts?
- 20 COUNCILMAN DOMB: No. I'm going to
- 21 read -- the Controller's Office analyzed
- 22 3 billion of Procurement data from five of
- 23 the Philadelphia's largest institutions and
- 24 determined that approximately 800 million or Strehlow & Associates, Inc.

- 1 27 percent is spent with Philadelphia
- 2 vendors, 27 percent. The institutions
- 3 bought about 860 million of manufactured
- 4 goods, which 136 million was local,
- 5 15.8 percent local. The analysis suggests
- 6 more than 530 million in total promising
- 7 opportunity for increasing manufacturing
- 8 output. And they go through the sectors.
- 9 But the question -- he has a
- 10 recommendation here to convene a meeting.
- 11 My question is, who is responsible to do
- 12 that and get this organized?
- 13 MR. DAY: Right. I would say that
- 14 there -- that sounds very intriguing. You
- 15 know, I think there are some things that the
- 16 City of Philadelphia needs to do to improve
- 17 their contracting. And if we can get to a
- 18 point where we fix those things and doing --
- 19 in coordination, I think, with the Commerce
- 20 Department, you know, engaging some of those
- 21 local businesses in talking about that, you
- 22 know, is something that -- sounds
- 23 intriguing.
- 24 But my focus right now is really to Strehlow & Associates, Inc.

- 1 improve our processing and our communication
- 2 and our contract opportunities. So, I can't
- 3 commit to that. I find that very
- 4 intriguing. But again, you know, maybe ask
- 5 that same question next year and we maybe in
- 6 a different, you know, sort of stance.
- 7 COUNCILMAN DOMB: Offline give me your
- 8 email address, I will send this report.
- 9 MR. DAY: Okay.
- 10 COUNCILMAN DOMB: Because this is
- 11 valuable information here that if the
- 12 Controller's Office is doing this work, we
- 13 should be using not just for the nonprofits
- 14 but even in the City of Philadelphia.
- 15 MR. DAY: Okay.
- 16 COUNCILMAN DOMB: Thank you very much.
- 17 Thank you, Council.
- 18 COUNCIL PRESIDENT CLARKE: Thank you,
- 19 Councilman. And thank you for pulling that
- 20 information up. Appreciate it.
- 21 Chair recognizes Councilman Green.
- 22 COUNCILMAN GREEN: Thank you, Council
- 23 President. Just wanted to follow up on a
- 24 question, couple questions that Councilwoman Strehlow & Associates, Inc.

- 1 Brown raised.
- 2 From your perspective how do you see the
- 3 role of Procurement as it comes to or
- 4 pertains to economic development in the City
- 5 of Philadelphia?
- 6 MR. DAY: I think that was the first
- 7 question that was asked by Council President
- 8 Clarke. So, I think the fact that the
- 9 City -- the Procurement Department of the
- 10 City of Philadelphia awards contracts and
- 11 we're awarding -- and if we are awarding
- 12 contracts to local businesses, we are
- 13 engaging in economic development activities.
- 14 COUNCILMAN GREEN: And you've been --
- 15 how long have you been with the Procurement
- 16 Department?
- 17 MR. DAY: I've been with the Procurement
- 18 Department since 2011, says my staff.
- 19 COUNCILMAN GREEN: Can you give me some
- 20 perspective on the role Procurement has
- 21 taken in the past in reference to
- 22 enforcement of issues as it pertains to
- 23 diversity or OEO issues?
- MR. DAY: The perspective that we have Strehlow & Associates, Inc.

- 1 taken in the past?
- 2 COUNCILMAN GREEN: Right. Past, right.
- 3 MR. DAY: I mean, I don't know what
- 4 you're referencing.
- 5 COUNCILMAN GREEN: On matters you've
- 6 been involved in from an enforcement
- 7 perspective. What I've heard from various
- 8 businesses over the years is that they are
- 9 included on projects as part of an RFP, but
- 10 then they may or may not be used going
- 11 forward. Some entities may use it as a
- 12 pattern or practice. The Controller's
- 13 Office testified earlier in the week
- 14 regarding their involvement from an
- 15 enforcement perspective.
- I want to get your perspective since
- 17 you've been with Procurement since 2011,
- 18 your involvement or perspective in that
- 19 regard.
- 20 MR. DAY: Sure. We rely on departments
- 21 who are ordering off of the contracts to
- 22 inform us of any contract requirements that
- 23 are being broken or requiring the vendor or
- 24 the subcontractor to report to us. And Strehlow & Associates, Inc.

- 1 really the -- the way that the contracts are
- 2 managed, they are managed by each department
- 3 for which the contract has been awarded.
- 4 You know, I know OEO has some
- 5 responsibility for compliance of minority
- 6 and women-owned participation. I believe
- 7 they've done some -- they have changed some
- 8 of their practice and increased their
- 9 efforts around compliance.
- 10 COUNCILMAN GREEN: So because of your --
- 11 what I'm hearing from your statement, that's
- 12 mostly on department level. So, you really
- 13 haven't had that much involvement from an
- 14 enforcement perspective regarding issues
- 15 that may go up to either Controller's Office
- 16 or Inspector General's Office?
- 17 MR. DAY: I mean, enforcement can come
- 18 in from a variety of levels. It can come in
- 19 without the Inspector General's Office or
- 20 without Controller's Office being involved.
- 21 I mean, there's a whole sort of, you know,
- 22 spectrum of issues that can come up on any
- 23 contract. And some of them we deal with by
- 24 bringing the vendors in discussing. Some of Strehlow & Associates, Inc.

- 1 them we -- the departments send them a
- 2 letter, you know, asking them to cure the
- 3 contract. Sometimes Procurement sends them
- 4 a cure letter. Sometimes Procurement sends
- 5 them a letter to threaten canceling the
- 6 contract or debarring them.
- 7 So it could be -- there's a whole
- 8 spectrum of issues. I mean, I can't go
- 9 through each individual alternative.
- 10 COUNCILMAN GREEN: So, how many matters
- 11 have you been involved in where you took the
- 12 role or been involved in a role where
- 13 Procurement made a decision for disbarment?
- 14 MR. DAY: A handful.
- 15 COUNCILMAN GREEN: Just give me a range
- 16 or a number.
- 17 MR. DAY: Five to ten.
- 18 COUNCILMAN GREEN: And the five to ten
- 19 that Procurement took the decision to
- 20 recommend disbarment?
- 21 MR. DAY: Anywhere from, you know,
- 22 threatening debarment to debarring them,
- 23 yes.
- 24 COUNCILMAN GREEN: Okay. And so how Strehlow & Associates, Inc.

- 1 many were actually disbarred?
- 2 MR. DAY: Since I've been in
- 3 Procurement, I think we had three vendors
- 4 that have been debarred.
- 5 COUNCILMAN GREEN: How many contracts do
- 6 you let on an annual basis?
- 7 MR. DAY: On an annual basis, probably
- 8 about, you know, somewhere between 300 to
- 9 350 contracts annually, give or take.
- 10 COUNCILMAN GREEN: That's with
- 11 Procurement. What about through other
- 12 departments just from macro from the City as
- 13 a whole?
- MR. DAY: I don't know the answer to
- 15 that question. I really don't.
- 16 COUNCILMAN GREEN: And so, based on your
- 17 earlier statement about being more proactive
- 18 and getting information out to various
- 19 entities about the opportunities, do you
- 20 also see it as your role at Procurement to
- 21 be more proactive in letting various
- 22 contractor or subcontractors know to contact
- 23 you when there's been issues of fraud or
- 24 other type of malfeasance? Strehlow & Associates, Inc.

- 1 MR. DAY: Absolutely. And some of
- 2 those, you know, there -- some of them refer
- 3 to the IG's Office or some of them are
- 4 referred to OEO. And some of them are
- 5 handled by Procurement. So yes, absolutely.
- 6 COUNCILMAN GREEN: Thank you,
- 7 Mr. President.
- 8 COUNCIL PRESIDENT CLARKE: Thank you,
- 9 Councilman.
- 10 Chair recognizes Councilwoman Gym.
- 11 COUNCILWOMAN GYM: Hello, how are you?
- 12 One of my questions has to do with the
- 13 fact that many businesses feel so confused
- 14 by the whole Procurement process, and often
- don't have a lot of clarity about why they
- 16 did or did not win a particular bid and what
- 17 the standards are for winning bids.
- 18 Have we ever done a process where as we
- 19 might unseal successful bids at the close of
- 20 a project to help better inform folks and
- 21 give some insight into what actually
- 22 qualifies as a winning bid? What the
- 23 parameters might have been so that, you
- 24 know, more people understand what the Strehlow & Associates, Inc.

- 1 bidding process -- what went into
- 2 determining what created a winning bid?
- MR. DAY: Yes. I agree with you that
- 4 there is -- it's confusing. It's not very
- 5 clear. There is, you know, two sets of
- 6 contracts that the City puts out. We don't
- 7 handle them the same. And so, I think, you
- 8 know, creating that clarity and creating a
- 9 sense where -- of where we can communicate
- 10 and how we can communicate better on both
- 11 sets of contracts, and then looking at
- 12 changes we can make to make it more
- 13 transparent and make it more -- make it
- 14 easier to understand and easier to know what
- 15 the deficiencies were in their proposals.
- 16 With Procurement contracts, by the
- 17 time -- any -- any vendor that does not win
- 18 a bid can -- you know, we publicly read
- 19 people's proposals. So A, if they attended
- 20 the bid opening, they know right then and
- 21 there who the apparent low bidder is. Now
- 22 we also do -- we make a determination when
- 23 we review the bids. And you know, if the
- 24 apparent low bidder did not submit something Strehlow & Associates, Inc.

- 1 that's required for the bid or, you know,
- 2 had some sort of responsibility issue or
- 3 responsiveness issue, we send them a
- 4 notification. We say you are not found not
- 5 responsive and you are found not
- 6 responsible.
- 7 If they are found not responsible, they
- 8 can appeal that. If they are not
- 9 responsive, it's not appealable. But they
- 10 are given notification of that
- 11 determination. And then once the contract
- 12 is conformed all of our records -- all of
- our records are public. You know, people
- 14 call us all the time constantly. People
- 15 come in the office and ask for records.
- 16 We have a customer service unit that I
- 17 get compliments on. It's really -- it's
- 18 really the only unit that, you know, in my
- 19 department that I consistently get
- 20 compliments on. And so, they will help
- 21 them. They will pull those records. They
- 22 will review those records with them. You
- 23 know, I think we do a pretty good job of
- 24 doing that.

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- 1 COUNCILWOMAN GYM: So given the fact
- 2 that so many people feel like the bidding
- 3 process is still mysterious and slightly
- 4 elusive for them, what suggestions would you
- 5 have for local businesses to better
- 6 understand that?
- 7 I was trying to determine whether like a
- 8 more reverse process would help bring some
- 9 clarity to the situation, provide a set of
- 10 standards and be able to assist folks. But
- if that's not the best way since you are
- 12 already doing that really well, then what
- 13 would you recommend as being another
- 14 alternative?
- 15 MR. DAY: When I'm talking -- we're
- 16 talking about 40 percent, 40 to 50 percent
- of the City's contracts are put through
- 18 Procurement. There is another 50 to
- 19 60 percent of contracts. And I don't know
- 20 how those are handled. They are handled
- 21 individually by each department. So how
- 22 they handle them, you know, is -- I think
- 23 there is -- there is no clarity around that,
- 24 and there is no standardization around that. Strehlow & Associates, Inc.

- 1 Or maybe there is, but it's not -- it's not
- 2 communicated. So, I do think that we need
- 3 to have a better --
- 4 COUNCILWOMAN GYM: I'm new.
- 5 MR. DAY: Yes.
- 6 COUNCILWOMAN GYM: Could you give some
- 7 examples of types of contracts that might
- 8 go -- that would not go through Procurement
- 9 like no-bid contracts or?
- 10 MR. DAY: Sure. Yes.
- 11 Anything that's considered put out as an
- 12 RFP as a professional service, so anything
- 13 from engineering services, architectural
- 14 services, consulting services, you know -- I
- 15 don't know what else.
- 16 MR. SUSI: Medical services, DHS
- 17 services. Sorry. Apologies.
- 18 Medical services, DHS services, kind of
- 19 runs the gamut of any type of professional
- 20 service you might think of is going to be
- 21 put out as an RFP. We are doing mostly
- lowest response and responsible bidder, so
- 23 that's the terminology we use a lot. Those
- 24 are commodities-based contracts, very Strehlow & Associates, Inc. (215) 504-4622

- 1 standard maintenance contracts.
- 2 Mostly things that can be very defined
- 3 up front are the types of contracts you
- 4 would want to put through the sealed bid
- 5 process. And things that are undefined that
- 6 the professional service would be needed for
- 7 that you can't maybe spec out all up front,
- 8 are normally better to be put through an RFP
- 9 process. And that's what -- and T. David is
- 10 here from -- who oversees that whole process
- 11 for the City, so he can probably speak
- 12 better to that than I can.
- 13 COUNCILWOMAN GYM: Hello.
- MR. WILLIAMS: Good afternoon,
- 15 Councilwoman. My name is T. David Williams,
- 16 Director of the Contracting Unit.
- 17 In terms of professional services RFPs,
- 18 we have a couple ways to obtain a contract
- 19 for professional services. Majority of
- 20 those contracts are obtained through RFPs
- 21 which according to Chapter 17-1400 of the
- 22 Philadelphia Code are required to be open
- 23 and transparent. They are published. The
- 24 RFPs are published on our website EContract Strehlow & Associates, Inc.

- 1 Philly.
- 2 One of the absolute requirements of
- 3 Chapter 17-1400 is that we list the reasons
- 4 that the winner won and, conversely, the
- 5 losers lost. Not to really call them
- 6 winners or losers, but the person who is
- 7 awarded, that information is set out on the
- 8 system. So what happens is the department
- 9 puts together an RFP. And my unit reviews
- 10 those RFPs before they are published.
- 11 We have 12 standard selection criteria
- 12 that we use, although departments because
- 13 these are individualized services and
- 14 qualitatively based, make their own
- 15 determinations about what vendor they want
- 16 to use. Cost is a component but not always
- 17 the ultimate component.
- 18 At the end of the process, once the
- 19 award closes electronically on EContract
- 20 Philly, there is a period where the
- 21 departments review the proposals that were
- 22 submitted. They may call individuals in or
- 23 companies in for interviews or
- 24 presentations. Once that happens, then the Strehlow & Associates, Inc.

- 1 department makes an award. An actual award
- 2 goes out on EContract Philly to notify the
- 3 public that the department intends to
- 4 contract with this particular vendor. And
- 5 that award, notice of award, also lists the
- 6 reasons why.
- 7 By Code, that award has to stay up for
- 8 at least eight days before the contract is
- 9 conformed and then the negotiation process
- 10 begins and the contract conformance process
- 11 occurs. At any point in time, a vendor who
- is not awarded may ask what happened, why
- 13 they were not awarded. As a matter of
- 14 policy, I'm sorry -- as a matter of Chapter
- 15 17-1400, that information is not public
- 16 until the contract is performed. And
- 17 there's a policy reason for that. You do
- 18 not want to have disruptions for City
- 19 employees as they are trying to conduct the
- 20 City business. They want to get the vendor
- 21 that they've chosen out. And then the
- 22 information is then public, and vendors can
- 23 pull that information. They can make a
- 24 request for that information.

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- 1 They can also request the department to
- 2 meet with them and review with them not why
- 3 the winner was selected so much, but why
- 4 they were not selected. And I know that
- 5 Ms. Dowd-Burton really encourages women and
- 6 minority-owned businesses to seek her out if
- 7 they have any questions as to why they were
- 8 not selected.
- 9 COUNCILWOMAN GYM: So, you're talking
- 10 specifically about professional services?
- 11 MR. WILLIAMS: Yes, ma'am.
- 12 COUNCILWOMAN GYM: So there are other
- 13 categories of contracts that also exist like
- 14 services and supplies. Professional
- 15 services actually has a fairly decent
- 16 opening for local and minority business
- 17 contracts. But the areas which seem very
- 18 closed and fixed are these other areas.
- 19 Do they go through Procurement or do
- 20 they go through RFP?
- 21 MR. DAY: Service and supplies and
- 22 equipment comes through Procurement, yes.
- 23 And I mean with regard to that specifically,
- 24 I would say that's what we're looking at Strehlow & Associates, Inc.

- 1 with our working group and improving our
- 2 marketing around those opportunities. You
- 3 know, we don't -- we don't get a lot of
- 4 competition on a lot of those opportunities.
- 5 So I think, you know, part of what we've
- 6 been doing over the last several months is
- 7 really marketing the areas that we get
- 8 limited competition and saying listen, if
- 9 you're a local business, if you're a
- 10 minority or women-owned business, if you
- 11 apply for this opportunity, you may have a
- 12 30 percent chance of winning it because
- 13 we're only getting two other responses.
- 14 Which is, you know, really opens some eyes.
- I mean, I think additionally we need to
- 16 look at, you know, what are we asking
- 17 vendors to agree to for those contracts
- 18 because they are a sealed bid. They have to
- 19 agree to our terms and conditions up front.
- 20 And a lot of vendors don't want to agree to
- 21 our terms and conditions up front.
- 22 COUNCILWOMAN GYM: I will have more
- 23 questions after the next round. Thank you.
- 24 COUNCIL PRESIDENT CLARKE: Thank you, Strehlow & Associates, Inc. (215) 504-4622

- 1 Councilwoman.
- 2 Chair recognizes Councilman Reynolds
- 3 Brown.
- 4 COUNCILWOMAN REYNOLDS BROWN: Okay.
- 5 Follow up with Councilman Green's
- 6 question, who is the enforcer when it comes
- 7 to identifying those primes who are in
- 8 violation and applying a fine of whatever
- 9 the penalty recommended is? Who ultimately
- 10 is the bottom line enforcer?
- 11 MR. DAY: So, I think the bottom line
- 12 enforcer is -- if it's a Procurement
- 13 contract is Procurement because we can debar
- 14 them or cancel the current contract.
- 15 However, you know, there is the operating
- 16 department who is ordering the items. If
- 17 they are not satisfied with the service of
- 18 that vendor or they don't feel like that
- 19 vendor is fulfilling their contract opp --
- 20 their contract requirements, you know,
- 21 that's something that they need to
- 22 communicate to Procurement.
- 23 So and then additionally, you know, or,
- 24 you know, if we have a subcontractor, they Strehlow & Associates, Inc.

- 1 may go to OEO and communicate that to OEO.
- 2 And then OEO will try to resolve that issue.
- 3 If they can't resolve it, they will involve
- 4 Procurement, as well.
- 5 COUNCILWOMAN REYNOLDS BROWN: Okay. I
- 6 do know that OEO will try to resolve those
- 7 kind of matters because I actually had to
- 8 seek the assistance of Angela Dowd-Burton
- 9 and her office for primes, law firms who
- 10 were not paying their subs who were women.
- 11 And they had a lot of paper games going back
- 12 and forth, and it required OEO stepping in
- 13 to just settle it. So, I'm very much aware
- 14 of their need for interference at those
- 15 times.
- 16 What does it -- what do you -- what does
- 17 your department do to ensure that primes are
- 18 promptly paying their subs? Any mechanisms
- 19 or red flags in place, triggers that you
- 20 know that -- what's in the system that lets
- 21 you know that the primes are not honoring
- 22 up.
- 23 MR. DAY: I mean the current structure
- 24 right now is, at least for minority and Strehlow & Associates, Inc.

- 1 women-owned businesses, you know, Angela --
- 2 OEO has a compliance system where they are
- 3 pulling all the payments of the City of
- 4 Philadelphia.
- 5 COUNCILWOMAN REYNOLDS BROWN: I see.
- 6 MR. DAY: And the primes are validating,
- 7 you know, how much of that is going to a
- 8 minority or women-owned sub, and then those
- 9 subs are going in and validating that or
- 10 invalidating that. And that's currently the
- 11 structure of how that gets handled.
- 12 COUNCILWOMAN REYNOLDS BROWN: If a prime
- is habitually late in paying their sub, is
- 14 this considered by the department for future
- 15 contracts they be -- where they may be up
- 16 for consideration?
- 17 MR. DAY: It could be, yes.
- 18 COUNCILWOMAN REYNOLDS BROWN: You say
- 19 could be.
- 20 MR. DAY: Yes. I haven't heard of that
- 21 situation occurring. But absolutely could
- 22 impact our awards in the future.
- 23 COUNCILWOMAN REYNOLDS BROWN: You
- 24 provided some numbers to Councilman Green Strehlow & Associates, Inc.

- 1 regarding the number of instances where the
- 2 contracts were terminated.
- MR. DAY: I would say threatened to be
- 4 terminated or terminated, yes.
- 5 COUNCILWOMAN REYNOLDS BROWN: What
- 6 happens with a threat?
- 7 MR. DAY: They cure the situation, so
- 8 they resolve the situation.
- 9 COUNCILWOMAN REYNOLDS BROWN: Okay. I
- 10 want to drill down a little with regards to
- 11 professional contracts. This is an antidote
- 12 that I have heard from a number of lawyers
- 13 from the major lawyer firms. Our government
- 14 does a lot of big business with major law
- 15 firms. And the City Solicitor may be the
- 16 more appropriate person to pose this
- 17 question to.
- 18 What we learn is that City -- law firms
- 19 get fat on the City of Philadelphia. And
- 20 when those contracts go to those law firms,
- 21 they never see the face of a minority lawyer
- 22 in that law firm or a female lawyer in that
- 23 law firm. So what can we do to drill down
- 24 with those law firms that get great deals Strehlow & Associates, Inc.

- 1 from the City yet do not have an inkling to
- 2 be thinking about women and minority
- 3 lawyers?
- 4 MR. DAY: I think either T. David or
- 5 Angela is better situated to answer that
- 6 question.
- 7 MS. DOWD-BURTON: Good afternoon. My
- 8 name is Angela Dowd-Burton. I'm Executive
- 9 Director for the Office of Economic
- 10 Opportunity. Councilwoman, I thank you for
- 11 the question.
- 12 One of the things that the Office of
- 13 Economic Opportunity did a few years ago was
- 14 to look at the contracts awarded by our Law
- 15 Department and work with the Law Department
- 16 to go to those law firms that we did
- 17 business with and encourage those firms to
- 18 put their business through minority or women
- 19 partners.
- We find that many law firms operate as
- 21 an umbrella organization where each of the
- 22 partners are in effect an enterprise unto
- 23 themselves and they are building business
- 24 and they reap the rewards of bonuses, et Strehlow & Associates, Inc.

- 1 cetera, based on the size of their business
- 2 generated. And we want more minorities and
- 3 women to be promoted, number one, within law
- 4 firms and other professional firms like
- 5 architecture and engineering into the role
- 6 of partners.
- 7 COUNCILWOMAN REYNOLDS BROWN: That's
- 8 contrary to the information that I have
- 9 learned over the past many years. So what
- 10 level of reach do we have as a City to say
- 11 we're giving you this business? The Law
- 12 Department, like all departments, have
- 13 X-number of goals if you will.
- 14 How far can we as a government goal, you
- 15 specifically in your role or whoever the
- 16 Mayor would designate, to make it clear that
- 17 we know what the situation is with women --
- 18 I mean, with women partners in law firms
- 19 across this City. That's like trying to eat
- 20 an elephant. So recognizing we are not
- 21 going to get there, many are not going to do
- 22 that on their own, yet you still want work
- 23 business opportunities from the City, what
- 24 can we do as a City to say partners aside, Strehlow & Associates, Inc.

- 1 we want minority lawyers and women in your
- 2 firms to have access to these City taxpayer
- 3 dollars in this contract?
- 4 MS. DOWD-BURTON: Well, one of the
- 5 things that we have done is make sure and we
- 6 report it in our annual report, those law
- 7 firms that have women and minorities who
- 8 are, in fact, partners who are not just
- 9 partners but the billable partner, the
- 10 partner who is going to get credit for the
- 11 business and the financial bonuses
- 12 associated with that business.
- 13 It's clearly documented in each of our
- 14 annual reports.
- 15 COUNCILWOMAN REYNOLDS BROWN: It's
- 16 clearly what?
- 17 MS. DOWD-BURTON: Documented. We
- 18 document the law firm along with the
- 19 attorney who is the partner getting credit
- 20 for the City's business. And it has been
- 21 very productive working with the City
- 22 Solicitor's office. Shelly Smith and I and
- 23 attorneys within the Law Department have
- 24 moved jointly --

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- 1 COUNCILWOMAN REYNOLDS BROWN: Okay.
- 2 MS. DOWD-BURTON: -- to enforce that
- 3 kind of partnering with law firms over the
- 4 last few years.
- 5 COUNCILWOMAN REYNOLDS BROWN: And so,
- 6 what are the trends?
- 7 MS. DOWD-BURTON: The trends are
- 8 those -- those firms that have minority or
- 9 women firm partners are giving them the
- 10 billable credit, and we are reporting it.
- 11 Are we as effective as we would like to
- 12 be? No. We keep moving that rock. We are
- 13 certainly in discussions right now with
- 14 Nolan Atkinson to talk about how we role
- 15 this strategy out even farther with our --
- 16 our alliance partners across the region,
- 17 whether it's the anchor institutions like
- 18 the universities and the medical
- 19 institutions who do business with legal
- 20 firms. How do we get more of that business
- 21 to go to minorities and women within those.
- 22 COUNCILWOMAN REYNOLDS BROWN: Did the
- 23 bell ring?
- 24 MS. DOWD-BURTON: Sorry?
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- 1 COUNCILWOMAN REYNOLDS BROWN: Did the
- 2 bell ring? It did, okay.
- 3 COUNCIL PRESIDENT CLARKE: Yes,
- 4 Councilwoman. I've been told.
- 5 COUNCILWOMAN REYNOLDS BROWN: Thank you,
- 6 Mr. President.
- 7 COUNCIL PRESIDENT CLARKE: Thank you
- 8 Councilwoman.
- 9 Chair recognizes Councilman
- 10 Taubenberger.
- 11 COUNCILMAN TAUBENBERGER: Mr. President,
- 12 thank you. In regards to Procurement, I
- 13 wanted to pursue looking into the matching
- 14 bid process for Philadelphia-based
- 15 companies. I was told that this type of
- 16 bidding would lead to unbalanced bids. But
- 17 doesn't reverse auctioning also lead to
- 18 unbalanced bids but without the added
- 19 benefit of helping a Philadelphia-based
- 20 company?
- 21 MR. DAY: So the question is would --
- 22 does reverse auctions result in unbalanced
- 23 bids?
- 24 COUNCILMAN TAUBENBERGER: Yeah. And Strehlow & Associates, Inc. (215) 504-4622

- 1 without Philadelphia-based companies. I
- 2 think you know the opportunity for a
- 3 Philadelphia-based company to take a look at
- 4 that this and have a chance at the
- 5 opportunity, particularly within certain
- 6 percentage points is helpful. I think in
- 7 many ways we are a company, too. We should
- 8 be doing business -- this comes from my
- 9 Chamber of Commerce background. It is best
- 10 to do business with those who do business
- 11 with you.
- 12 And so, helping Philadelphia-based
- 13 companies, the very populations that live
- 14 here creating jobs, is important to me. And
- if we go to, you know, that process, which,
- 16 you know, is the opportunity to match that,
- 17 I was told by your office that would lead to
- 18 unbalanced bids.
- 19 MR. DAY: So --
- 20 COUNCILMAN TAUBENBERGER: But if we just
- 21 go to -- the answer to that was that you
- 22 were going then to the reverse auctioning
- 23 process. But that is a procedure that won't
- 24 help Philadelphia-based companies. Strehlow & Associates, Inc.

- 1 MR. DAY: It may or may not help
- 2 Philadelphia-based companies. So you know,
- 3 the -- I just want to state again, we did
- 4 award 68 percent of our total contracts
- 5 awards were awarded to local registered
- 6 businesses in calendar year 2015.
- 7 COUNCILMAN TAUBENBERGER: In the City.
- 8 MR. DAY: In the City, registered
- 9 businesses. So which, you know, that is --
- 10 is that 75 percent or 100 percent, no. But
- 11 it is 68 percent of our total contract
- 12 awards.
- 13 Reverse auction, you know, we need to --
- 14 we're going to take a phased approach
- 15 of implementing reversed auctions. I think
- 16 we need to do a good job at explaining to
- 17 the businesses that are participating.
- 18 The -- they're committing to those prices
- 19 and they're participating in this reverse
- 20 auction and they're guaranteeing those
- 21 prices under contract.
- 22 COUNCILMAN TAUBENBERGER: Understood.
- MR. DAY: And so, I think your point of
- 24 could this be an unbalanced bid, yes, it Strehlow & Associates, Inc.

- 1 could be. You know, we did a pilot program
- 2 a couple years ago. We had one contract.
- 3 And I don't know if it was a result of the
- 4 reverse auction or if it was a result of the
- 5 vendor that we had under contract. But you
- 6 know, essentially, they were trying to
- 7 squeeze out additional costs once they got
- 8 the contract in place.
- 9 So you know, it was a service contract.
- 10 And so, something that used to take, you
- 11 know, an hour to do then took three hours to
- 12 do. And so, they had bid down, you know,
- 13 their price that it was unreasonable for
- 14 them to sort of be under contract. We ended
- 15 up, you know, not renewing that contract and
- 16 rebidding it out.
- 17 And I think your point of, you know, is
- 18 reverse auction -- could it result in an
- 19 unbalanced bid, yes. I think it could. And
- 20 I think we need to be -- we need to do a
- 21 good job of explaining to the vendors who
- 22 are participating in that auction like you
- 23 are committing to these prices, and this is

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24 what that means. Because we -- the City Strehlow & Associates, Inc.

- 1 doesn't want to get into a contract that
- 2 doesn't work for the vendor because then
- 3 it's a contract that doesn't work for the
- 4 City.
- 5 COUNCILMAN TAUBENBERGER: Understood.
- 6 Okay. Thank you very much.
- 7 Thank you, Mr. President.
- 8 COUNCIL PRESIDENT CLARKE: Thank you.
- 9 I'm actually working on some gun
- 10 legislation. Look out.
- 11 MR. DAY: Which legislation?
- 12 COUNCIL PRESIDENT CLARKE: Gur
- 13 legislation.
- 14 MR. DAY: Gun legalisation, okay.
- 15 COUNCIL PRESIDENT CLARKE: I want to ask
- 16 you a couple questions.
- 17 What do you deem -- I know you have to
- 18 under the law do lowest responsible bidder
- 19 with respects to your Procurement practice.
- 20 What parameters do you believe are around
- 21 the term "responsible"?
- MR. DAY: Ummm.
- 23 COUNCIL PRESIDENT CLARKE: It's always a
- 24 word that's intrigued me.

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- 1 MR. DAY: It's a very intriguing word.
- 2 I mean, responsible, you know, can be
- 3 defined a variety of different ways. And
- 4 oftentimes, you know, that is defined in the
- 5 bid -- individual bid document, and that may
- 6 be you have four years of experience
- 7 operating in this business. You have, you
- 8 know, 20 pieces of this set of equipment.
- 9 So responsible or responsibility can
- 10 mean a variety of items. And it depends
- 11 from bid to bid what responsibility could
- 12 mean.
- 13 COUNCIL PRESIDENT CLARKE: Okay. If
- 14 there is -- if we deem that you are not
- 15 responsible if you have not shown in your
- 16 history of practices, whatever field you may
- 17 be in, the willingness or the ability or a
- 18 history of having the appropriate diversity
- 19 within your workforce or other aspects of
- 20 that, can you deem that to be potentially a
- 21 part of the responsible bid requirement?
- 22 MR. DAY: I think those are interesting
- 23 questions. And I think, you know, that's --
- 24 I think this is a question that we could Strehlow & Associates, Inc.

- 1 look at and the Law Department could look
- 2 at. I think there are sort of state and
- 3 federal laws that we have to comply with.
- 4 And so long as we're not breaking any of
- 5 those laws, then, you know, we absolutely
- 6 could look at something like that.
- 7 COUNCIL PRESIDENT CLARKE: I mean, just
- 8 the -- I mean, from our perspective,
- 9 responsible and I think all of us is being
- 10 responsible as it relates to given
- 11 opportunities to people. But I don't ever
- 12 require -- I mean, we talk about a series
- 13 like we had the Equal Opportunity Plan with
- 14 respects to identifying your strategies of
- 15 having a diverse workforce based on your
- 16 contract.
- 17 And I'm thinking that if -- within that,
- 18 I would think if you comply or show that you
- 19 have attempted to comply with the EOP plan,
- 20 that would be deemed responsible. Can you
- 21 kind of look at that from your perspective,
- 22 from the Procurement perspective, if you
- 23 really like to have that as a part of the
- 24 process now that we -- now that we have the Strehlow & Associates, Inc.

- 1 labor standards the department will be the
- 2 enforcement arm of all of these various EOPs
- 3 that have been submitted.
- 4 MR. DAY: Sure. And I mean, I know
- 5 whether we do it as part of responsibility
- 6 or we do it on evaluating vendors who are
- 7 under contract, and whether their -- how
- 8 we're rating them. And currently, we don't
- 9 really have a practice for rating vendors.
- 10 And so, part of an eProcurement is, you
- 11 know, giving the City the inability to say
- 12 this vendor is really great and here is why
- 13 they are really great. And so, that can
- 14 come into play with responsibility.
- 15 COUNCIL PRESIDENT CLARKE: Yeah. Can
- 16 you give us -- just think about it.
- 17 MR. DAY: Yeah.
- 18 COUNCIL PRESIDENT CLARKE: Give us a
- 19 sense of whether or not that's something.
- 20 MR. DAY: Sure.
- 21 COUNCIL PRESIDENT CLARKE: Guns. It's
- 22 actually a part -- so, there are certain
- 23 things we can and can't do with respect to
- 24 guns. I know we have this dispute with the Strehlow & Associates, Inc.

- 1 state. We will probably hopefully at some
- 2 point end up in court as we -- we're moving
- 3 towards that process a few years back.
- 4 That's before I was the Council President,
- 5 so I wasn't as responsible as I am now.
- 6 I should do all kind of crazy stuff.
- 7 The reality is we had it tee'd up all the
- 8 way to one of the appellate courts. I think
- 9 the next step was Supreme Court. But the
- 10 entity which was the NRA at the time didn't
- 11 have standing, so we didn't move. Anyway,
- 12 it's a long story.
- 13 So with respects to our purchasing of
- 14 weapons to Philadelphia Police, Sheriffs and
- 15 all of the other entities that we procure
- 16 weapons and ammunitions for, as it relates
- 17 to us having a "responsible bidder," is that
- 18 something that -- that kind of answered this
- 19 already. If that was a part of that
- 20 process, I am assuming the lowest
- 21 responsible bidder?
- 22 MR. DAY: Yes. But when we talk about
- 23 responsibility, too, I mean, really you're
- 24 talking about qualifications of a vendor. Strehlow & Associates, Inc.

- 1 And those qualifications are for something
- 2 like guns and ammunition, we look to the
- 3 Police Department or the Sheriff's
- 4 Department to help develop those
- 5 specifications.
- 6 COUNCIL PRESIDENT CLARKE: I mean, well,
- 7 you know, the Presidential candidate said
- 8 the other Presidential candidate was not
- 9 responsible and they had all kind of other
- 10 things. The person was in office, what, in
- 11 politics for 30 years, Senators -- not
- 12 trying to get political. Being qualified is
- 13 based on your perspective.
- 14 So if you have a retailer or wholesaler
- 15 that sells ammunition, guns and all of that
- 16 and they have had a history of
- 17 irresponsibility behavior in terms of who
- 18 they sold the weapon too and who they sold
- 19 the ammunition to and there's been
- 20 documented instances, wouldn't you --
- 21 couldn't you stretch and say that person is
- 22 not a responsible purveyor of weapons and
- 23 ammunition?
- MR. DAY: I mean, if they've broken the Strehlow & Associates, Inc.

- 1 law, yeah. I would -- I would agree with
- 2 you that they would not be responsible.
- 3 COUNCIL PRESIDENT CLARKE: And civil or
- 4 criminal or both?
- 5 MR. DAY: Either. You know, probably if
- 6 they if -- if the owner or the president of
- 7 the company, you know, has some sort of
- 8 legal history and it comes into play with
- 9 the operations or the award of the bid, yes,
- 10 we can find them not responsible.
- 11 COUNCIL PRESIDENT CLARKE: Okay. All
- 12 right. Thank you.
- 13 Chair recognizes Councilwoman Gym.
- 14 COUNCILWOMAN GYM: Thank you very much.
- 15 I just wanted to follow up on the other
- 16 questions.
- 17 So, we were discussing a little bit
- 18 about your department's efforts to expand
- 19 opportunities particularly in certain areas.
- 20 So service supplied equipment, I think, and
- 21 Public Works are other areas where
- 22 Procurement has a real need to try to
- 23 expand. And could you be more specific
- 24 about what measures you are looking at Strehlow & Associates, Inc.

- 1 pursuing and what you think the analysis is
- 2 on the obstacles in those particular areas?
- 3 MR. DAY: Sure. So I mean, obstacles, I
- 4 think there are many obstacles. And some of
- 5 them are related to process. Some of them
- 6 are related to infrastructure or systems
- 7 that are obsolete or nonexistent. And some
- 8 of them are terms that are included in our
- 9 contract.
- 10 You know, something like -- so we -- by
- 11 charter, we must charge a processing fee in
- order for bids to be processed through the
- 13 Procurement Department. So, we have reduced
- 14 that, but we still have to charge a fee.
- 15 And you know, it's a service that we
- 16 provide. I would rather not charge a fee,
- 17 but by charter we must charge a fee.
- 18 You know, it's just --
- 19 COUNCILWOMAN GYM: How much is that fee?
- 20 MR. DAY: Twenty-five dollars. But also
- 21 bid security is something that's required by
- 22 charter. So you know, in order to bid with
- 23 the City of Philadelphia Procurement
- 24 Department, you have to pay a fee not for Strehlow & Associates, Inc.

- 1 the processing of the contract but to bid --
- 2 to submit for the bid. And for Public
- 3 Works, that's a common practice. For
- 4 Service Supplies and Equipment, it's not a
- 5 common practice, yet we must do it by
- 6 charter.
- 7 So you know, all of these things really
- 8 inhibit vendors from doing business because
- 9 we're not having a current day practice
- 10 what's the best model for contracting out
- 11 there. So, I think, you know, as part of
- 12 the working groups that, you know, the Chief
- 13 Administrative Officer and Procurement and
- 14 the Contracting Unit is looking at are a lot
- 15 of those things.
- 16 A, what are the charter requirements
- 17 that require? Are they mandated? We belong
- 18 to an association or an institute for the
- 19 National Institution for Governmental
- 20 Purchasing that really sort of lays out a
- 21 lot of best practices. So, it's sort of
- 22 looking at ours and overlaying, you know,
- 23 their requirements and saying where are we
- 24 different, where are we the same, where Strehlow & Associates, Inc.

- 1 could we improve. So, that part of the
- 2 practice or process.
- 3 COUNCILWOMAN GYM: Specifically, what
- 4 are you doing to address it?
- 5 MR. DAY: These working groups that the
- 6 Chief Administrative Officer, you know, they
- 7 are actionable working groups. We have
- 8 already made some changes. I mean, in our
- 9 Public Works area, we have -- you know, we
- 10 are looking at a project management approach
- 11 about how we process. And we have reduced
- 12 our processing time by 20 percent, 32 days
- 13 and really, you know, increasing that
- 14 creating efficiencies. And that came all --
- 15 came out of a lot of what we're looking at
- 16 for these working groups.
- 17 I think there is going to be a whole set
- 18 of recommendations. I mean, I think we have
- 19 said in the past and we will continue to say
- 20 this. We will present that to Council. We
- 21 have invited Council representatives to, you
- 22 know, sort of sit and participate in some of
- 23 those. We will report back our
- 24 recommendations. We are also looking at Strehlow & Associates, Inc.

- 1 getting feedback from vendors because we
- 2 don't want to make a decision and a whole of
- 3 decisions that are not going to work for
- 4 vendor. We want vendors to compete for our
- 5 work.
- 6 COUNCILWOMAN GYM: So, I guess the other
- 7 area that I am trying to understand a little
- 8 bit better is, you know, 65 percent of our
- 9 departments don't really make goals in terms
- 10 of M/WBE participation, we only have about a
- 11 third of them that actually do it. If you
- 12 were to even factor in the amount of
- 13 contracts that are considered exempt from
- 14 that, it adds to that significantly.
- 15 For example, the Managing Director's
- 16 Office has almost its entire budget just a
- 17 million out of the \$63 million is not
- 18 exempt. You know, you have got departments
- 19 like the Free Library where a million out of
- 20 the 2 and a half million dollar budget is
- 21 exempt from the M/WBE. And what -- I think
- 22 OEO has documented is that over the years,
- 23 for example, if you took the Managing
- 24 Director's Office, it's shown that over the Strehlow & Associates, Inc.

- 1 years the number of contracts that are
- 2 exempt has actually started to go down.
- And so one of the questions is, is
- 4 whether your department is looking very
- 5 closely at the exemptions of these areas and
- 6 whether they are truly exempt contracts.
- 7 They are sizable amounts of money. Prisons
- 8 is enormous. And they -- I'm assuming they
- 9 relate back to these specific areas of
- 10 Services Supplies and Equipment could relate
- 11 back to Public Works.
- 12 But have you done an analysis? And do
- 13 you continue to do a rigorous rechecking of
- 14 these exempted contracts about whether they
- 15 ought to be truly exempt?
- 16 MR. DAY: I mean, I can speak a little
- 17 bit to this, but Angela Dowd-Burton may want
- 18 to speak further. I mean, with regard to
- 19 the exemptions, I mean, my understanding is
- 20 that's looked at on at least an annual basis
- 21 if not more often than that, biannual or
- 22 quarterly. Every bid opportunity that we
- 23 put out, you know, we have sort of
- 24 commodities and lists of commodities that, Strehlow & Associates, Inc.

- 1 you know, OEO is constantly looking at every
- 2 six months and saying these areas, you know,
- 3 we don't have a lot of registered
- 4 businesses. So those are, you know, best
- 5 and good faith efforts. These areas, we
- 6 have a lot of businesses that are
- 7 registered. And we are going to put
- 8 required participation rates on those.
- 9 So, that's being done as a part of
- 10 practice, you know, all the time.
- 11 COUNCILWOMAN GYM: I mean, one of the
- 12 things that came up yesterday was that
- 13 Commissioner Epps from the Commerce
- 14 Department said that he was not interested
- 15 in expanding the registry. That the
- 16 registry was not -- the expansion of the
- 17 registry was not a top priority.
- 18 And if that's the case that, you know,
- 19 these are the businesses that are
- 20 registered, particularly in departments
- 21 like, you know, the ones that we struggle
- 22 with, whether that's service supplies and
- 23 equipment, you know, it's even disappointing
- 24 to see small order purchases when we talk Strehlow & Associates, Inc.

- 1 about debundling to see whether that's going
- 2 to help with it. African-American
- 3 represents 2 and a half percent of smaller
- 4 purchased contracts that are delivered.
- 5 It's -- even when we debundle and make it
- 6 possible for people to bid on small amounts,
- 7 we are not seeing movement.
- 8 And so -- but if you are saying the
- 9 Registry is not showing availability, then
- 10 why are we not having the focus on expansion
- 11 of the registry? Why did the commerce
- 12 director close that conversation down?
- 13 MS. DOWD-BURTON: Thank you very much
- 14 for the question, Councilwoman. Angela
- 15 Dowd-Burton, Executive Director for the
- 16 Office of Economic Opportunity.
- 17 There were a couple of things that I
- 18 think the Commerce Director was responding
- 19 to. Initially, the Administration set a
- 20 goal of 50 percent expansion of the OEO
- 21 Registry. Over the last six years, we have
- 22 grown the registry by 82 percent. A third
- 23 of it is represented by companies located
- 24 within the City of Philadelphia ZIP code Strehlow & Associates, Inc.

- 1 191. Another third is in the eleven-county
- 2 metropolitan area. And the rest is in New
- 3 Jersey, New York, Delaware, et cetera. His
- 4 focus is on helping to build the companies
- 5 that are located locally. And so, he wasn't
- 6 saying so much don't expand the registry.
- 7 It's not going to be a top priority to
- 8 expand it by 50 percent.
- 9 But there is a priority that we have in
- 10 terms of looking at opportunities for new
- 11 markets and business development for
- 12 minorities and women who want to get into
- 13 the market and do business with the City and
- 14 other institutions around -- around this
- 15 region.
- 16 The exempt contracts that you find in
- 17 the annual report and they are listed in
- 18 detail here include \$62 million. That's an
- 19 electric bill that the Managing Director's
- 20 Office pays for. But it also includes
- 21 things helicopters and sludge bar rental
- 22 facilities, software that's proprietary that
- 23 minorities or women do not have the keys to.
- 24 And so, these are areas where we have Strehlow & Associates, Inc.

- 1 identified as few or no opportunities for
- 2 minorities and women to participate. We
- 3 will constantly enter the market. And
- 4 through our disparity studies, through our
- 5 benchmarking initiatives with our states and
- 6 cities, we go out to them and say we have
- 7 got a contract worth \$20 million for water
- 8 treatment chemicals. Who do you buy yours
- 9 from? Are any of them minorities and women?
- 10 And does it make sense to include those
- 11 kinds of dollars when we are trying to
- 12 evaluate the productivity and the
- 13 performance of the department where we have
- 14 few or no minorities to actually participate
- 15 in these process.
- So, we will continue to work to get them
- 17 into the process. But until we can do that,
- 18 we have identified them as exempt and we
- 19 publish them.
- 20 COUNCILWOMAN GYM: I will conclude. I
- 21 think part of the issue is I don't think
- 22 there's any question about the interest in
- 23 growing local businesses and the M/WBE. I
- 24 guess I'm questioning because some of your Strehlow & Associates, Inc.

- 1 data indicates that particularly, I think it
- 2 was the Managing Director's Office, I will
- 3 relook at that -- showed declining levels of
- 4 exempt contracts over time. So clearly,
- 5 this is not a fixed position. It's not --
- 6 it's not always the case.
- 7 And what I would like to know is making
- 8 sure that we have a rigorous attention to it
- 9 and an analysis of the market that is
- 10 continuing and ongoing. And also, clearly
- 11 that we're expanding efforts to really look
- 12 for diverse communities in these particular
- 13 areas where we have difficulty. We also
- 14 know that clearly on some areas like maybe
- 15 Asian-Americans in particular and to some
- 16 extent Hispanics in certain areas, we are
- 17 not -- we are maybe approximating
- 18 utilization but we are not hitting
- 19 availability. So, we know that we have a
- 20 gap there. We have a learning gap and an
- 21 understanding gap.
- 22 And you know, I think that's an
- 23 important thing for us to try and figure
- 24 that out because we are not making enough Strehlow & Associates, Inc.

- 1 advances. Clearly, I mean, it is so
- 2 depressing to see like two and a half
- 3 percent African-American on smaller order
- 4 purchases of 32,000 when a lot of people
- 5 feel like it's been an effort to debundle.
- 6 MS. DOWD-BURTON: I really want to check
- 7 that number with you.
- 8 COUNCILWOMAN GYM: Okay.
- 9 MS. DOWD-BURTON: There are transactions
- 10 that are less than \$32,000. There are over
- 11 a million and a half dollars. And I think
- 12 African-Americans do have a slightly higher,
- 13 and I will verify that number for you. But
- 14 I think it's a little higher than that
- 15 2 percent that you are referring to.
- 16 COUNCIL PRESIDENT CLARKE: Councilwoman,
- 17 thank you.
- 18 COUNCILWOMAN GYM: Thank you.
- 19 COUNCIL PRESIDENT CLARKE: We will
- 20 remind our friends and colleagues, we still
- 21 have two departments left. Thank you.
- 22 Chair recognizes Councilman
- 23 Taubenberger.
- 24 COUNCILMAN TAUBENBERGER: Thank you, Strehlow & Associates, Inc.

- 1 Council President.
- 2 Long ago in 1983/84 I worked here for
- 3 Council -- City Councilwoman Joan Krajewski.
- 4 It was a time of the Philadelphia subway
- 5 contract. I'm not sure if the rules still
- 6 apply, but I do have a question at the end
- 7 of it. It's still a very important story
- 8 because it effected our City deeply.
- 9 I believe it's still the practice that
- 10 the actual subway cars even though run by
- 11 SEPTA are actually the property of the City
- 12 of Philadelphia. That's how it was then.
- 13 I'm not sure if it still is. It's not even
- 14 my question.
- But Budd company was one of two
- 16 remaining rail car companies in the United
- 17 States at the time. The other one was
- 18 Buffalo, New York. And the other bidder
- 19 that bid on this was from Kawasaki who
- 20 ultimately won that bid because as defined
- 21 earlier by Council President, you know, they
- 22 were the lowest responsible bid. I'm still
- 23 kind of foggy on all that. Since that time,
- 24 Budd company closed up I think as a result Strehlow & Associates, Inc.

- 1 of losing that. I couldn't say that is the
- 2 only thing, but they closed up. Today there
- 3 is an abandoned golf course that brings new
- 4 revenue to the City of Philadelphia other
- 5 than real estate, and nobody works there.
- 6 At one time there was probably there a
- 7 thousand people there.
- 8 If that process were to go on today,
- 9 what advantages would the Budd Company have
- 10 over Kawasaki Japan if the bidding process
- 11 were held today?
- MR. DAY: And where was the Bud Company
- 13 located?
- 14 COUNCILMAN TAUBENBERGER: Budd Company
- 15 was located in Northeast Philadelphia at Red
- 16 Lion Road.
- MR. DAY: So, there is a preference in
- 18 place for local businesses. And again, I'm
- 19 talking about, you know, City-led bids. I
- 20 don't know if SEPTA has the same rules.
- 21 COUNCILMAN TAUBENBERGER: No. No.
- 22 I was here. At that time, the City of
- 23 Philadelphia bought those rail cars. They
- 24 were not property of SEPTA. I don't think Strehlow & Associates, Inc.

- 1 to this day they are property of SEPTA.
- 2 MR. DAY: Okay. So if they are led
- 3 by -- if the City of Philadelphia let a bid,
- 4 there is a 5 percent preference for any bids
- 5 over \$1 million. And a 10 percent
- 6 preference for any bid under \$1 million.
- 7 And that's the preference that they would
- 8 receive.
- 9 COUNCILMAN TAUBENBERGER: Okay. I thank
- 10 you on that. One note of clarification, you
- 11 had mentioned that 68 percent of bids
- 12 were -- were won by Philadelphia companies.
- 13 Is that -- is that the dollar amount, or
- 14 is that the actual bidder?
- MR. DAY: That's the dollar amount.
- 16 COUNCILMAN TAUBENBERGER: That's the
- 17 dollar amount. Do you ever have that
- 18 statistic broken down in actual bidders from
- 19 Philadelphia, vendors that come from the
- 20 City?
- 21 MR. DAY: We can work on that for you.
- 22 COUNCILMAN TAUBENBERGER: I would like
- 23 to see that. I think it would be good to
- 24 share with the Council as a whole.

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- 1 Mr. President, I am finished. Thank you
- 2 very much.
- 3 MR. DAY: Thank you.
- 4 COUNCILMAN TAUBENBERGER: Thank you,
- 5 Mr. President.
- 6 COUNCIL PRESIDENT CLARKE: Councilwoman,
- 7 did you -- we have two more departments
- 8 left.
- 9 COUNCILWOMAN GYM: I have just a data
- 10 request. I was wondering if your department
- 11 could share its language access plans and
- 12 procedures for outreach. I think it's great
- 13 that you are doing, making some effort at
- 14 doing expanded outreach. I think that was
- in your testimony. But it would be helpful
- 16 to know what your plans are for language
- 17 access, bilingual staffing and whether your
- 18 departments been fully trained on
- 19 LanguageLine and outreach and whether
- 20 contracts and bidding and information that
- 21 goes out is done in multiple languages, as
- 22 well.
- 23 MR. DAY: Okay. We will report that
- 24 back to you.

Strehlow & Associates, Inc.

Committee Of The Whole April 20, 2016

Page 276 1 COUNCILWOMAN GYM: Thank you. COUNCIL PRESIDENT CLARKE: Thank you, 3 Councilwoman. 4 I have no more questions. Thank you 5 very much. 6 MR. DAY: Thank you. COUNCIL PRESIDENT CLARKE: Next up we 8 have HR. 9 (Panel approaches Table.) 10 COUNCIL PRESIDENT CLARKE: Good afternoon. 11 MS. GREEN-JONES: Good afternoon. 12 13 afternoon, President Clarke and Members of 14 City Council. My name is Marsha Green-Jones, and I am the Acting Deputy for 15 16 Human Resources. With me today -- can 17 everyone hear me? 18 With me today are Deputy Human Resources 19 Directors Brian Albert, Maria Agelakis, Celia O'Leary, Sheila Pate and Dr. George 20 Hayes our Director of Medical Services and 21 22 other members of my senior management team. 23 I'm pleased to provide you with the 24 testimony on the Office of Human Resources Strehlow & Associates, Inc. (215) 504-4622

- 1 Fiscal Year 2017 operating budget.
- 2 I will start off with a few initiatives.
- 3 Supporting the business needs of the City of
- 4 Philadelphia, OHR has initiated a number
- 5 programs which are customer focused and also
- 6 focused upon improving efficiencies. In
- 7 FY15 and 16, the Benefits Office was
- 8 successful in meeting the federally mandated
- 9 deadline of March 31 for distribution of
- 10 over 30,000 1095Cs to active, retiree and
- 11 terminated associates.
- 12 We initiated a Wellness newsletter to
- 13 encourage employees to improve their
- 14 wellness participation as well as to address
- 15 wellness questions and issues. We are
- 16 conducting monthly Luncheon Learns which
- 17 thus far have actually focused upon
- 18 employees knowing their number. As we all
- 19 know, well employees also mean presentee-ism
- 20 in the workplace.
- 21 Also in 2016, we actually initiated I VF
- 22 as a benefit which introduced a \$20,000 life
- 23 cap. 15,000 of those dollars were
- 24 distributed to medical and 5,000 K was Strehlow & Associates, Inc.

- 1 distributed to RX prescription benefits.
- 2 The percentage of Civil Service exams
- 3 held for FY11 actually has improved. In
- 4 FY11, we actually only proceeded and made
- 5 30 percent of these on time. We have moved
- 6 thus far in FY17 to 95.7 percent of those
- 7 exams being arranged on time.
- 8 The average time of establishment of
- 9 lists compared to the closure date, in FY08
- 10 it was 85 days from the date of announcement
- 11 today. In FY15 it was 45.3 days. And for
- 12 the first half of FY16, that decreased to 42
- 13 days. We meet annually. We meet twice a
- 14 year with departments to plan workforce
- 15 hiring and planning needs. And FY15, we
- 16 received 63,000 applications and tested
- 17 20,000 applicants.
- 18 Civil Service regulations are on a
- 19 regular basis reviewed. This year we
- 20 included five new regulations to improve
- 21 bilingual testing, awarded additional points
- 22 to Peace Corps volunteers to encourage
- 23 people to complete volunteer service because
- 24 that's somewhat similar to what we do here Strehlow & Associates, Inc.

- 1 when you work for the City of Philadelphia.
- 2 You are actually giving service to people.
- 3 There were 23 Civil Service regulations
- 4 that were revised in FY16. We have
- 5 streamlined the classification process,
- 6 reducing over -- reducing specialized
- 7 classes which allowed us to create
- 8 eligibility lists more quickly reducing the
- 9 time to hire. FY16, there were 154
- 10 classifications and pay items have been
- 11 approved by the Civil Service Commission and
- 12 the Ad Board.
- 13 Recruitment has continued to be a
- 14 challenge for us in that we have not had a
- 15 budget since 1990. Despite this issue, we
- 16 have been able to participate in 15 job
- 17 fairs. And FY16, we expect this number to
- 18 double. We have actually been to churches,
- 19 colleges, universities, technical schools,
- 20 diverse groups including LGBT, Veterans
- 21 Programs. We have monthly postings in terms
- 22 of job -- in terms of LinkedIn, Facebook,
- 23 Twitter, media postings in Russian, Chinese
- 24 and French. In FY16, we have established 45 Strehlow & Associates, Inc.

- 1 jobs that we require bilingual training.
- 2 Year to date for FY16 and Civil Service, we
- 3 actually have recruited 821 minorities or
- 4 61.64 percent of those hired in FY16 have
- 5 been minorities.
- 6 For exempt employees, FY16 we have
- 7 actually hired 160 minority exempts or 34.6
- 8 percent of those that are hired.
- 9 So, one of the things I would like to
- 10 also make mention of is during the testimony
- 11 earlier this morning, Chief Administrative
- 12 Officer actually -- we talked about the open
- 13 competitive test. And there were some
- 14 questions about it from Councilwoman
- 15 Quinones relative to it was an open
- 16 competitive exam. And I wanted to make a
- 17 couple points of clarification relative to
- 18 that exam to ensure that everyone, to allay
- 19 people's fears in terms of the actual
- 20 testing process.
- 21 I'm going to call on Maria Agelakis to
- 22 speak to that point.
- 23 MS. AGELAKIS: Good afternoon,
- 24 Councilperson. Can you hear me? Strehlow & Associates, Inc. (215) 504-4622

- 1 COUNCIL PRESIDENT CLARKE: Yes.
- 2 MS. AGELAKIS: Good afternoon.
- 3 Earlier this afternoon there was a
- 4 question about an open competitive test for
- 5 the utility maintenance training class. And
- 6 I believe the individuals who were asked
- 7 were not really familiar with the exam
- 8 announcement, so I am going to provide some
- 9 information on that particular exam
- 10 announcement and the type of candidates that
- 11 qualify for this exam.
- 12 So, the exam was announced for the Water
- 13 Department. And although, it is open
- 14 competitive, the Water Department has a very
- 15 diverse program where they recruit high
- 16 school interns and provide the training to
- 17 them. And then when those individuals have
- 18 received the 450 hours of training, then
- 19 they ask us to announce the exam. It needs
- 20 to be announced open competitive because
- 21 these high school interns are not permanent
- 22 Civil Service employees.
- 23 So in this instance, the exam was
- 24 announced. Four candidates were qualified Strehlow & Associates, Inc.

- 1 to sit for the exam and they are currently
- 2 on the list. Three of those have been
- 3 certified out to the department. The Water
- 4 Department's Program is actually a diversity
- 5 recruitment program. So, they go to local
- 6 area high schools and increase diverse-ment
- 7 in their department through the use of this
- 8 class specification.
- 9 Currently, there are 16 employees in the
- 10 Water Department. And as of I believe last
- 11 month, the Department of Public Property
- 12 also asked if they can use this class
- 13 specification for their department, as well.
- 14 This class is actually going to be appearing
- on the May Civil Service agenda with other
- 16 requirements for the Department of Public
- 17 Property, which their training program is
- 18 390 hours.
- 19 So, I just wanted to explain that a
- 20 little bit. If you have any questions, I'll
- 21 be happy to answer them.
- 22 COUNCIL PRESIDENT CLARKE: Thank you.
- 23 Councilwoman, is obviously not here.
- 24 You do me a favor, can you get to her office Strehlow & Associates, Inc.

- 1 because she asked that specific question and
- 2 just kind of give her the information. That
- 3 would be helpful.
- 4 MS. GREEN-JONES: Sure.
- 5 COUNCIL PRESIDENT CLARKE: Thank you.
- 6 Couple quick ones.
- 7 During the -- over the last couple of
- 8 months, there was some discussion about
- 9 possibly changing some of the Civil Service
- 10 regulations to give broader opportunities.
- 11 As an example, in the Department of
- 12 Recreation, there was this concern about the
- 13 requirements for rec leaders, rec leader
- one, two, three and our inability to have
- 15 people who actually literally have been
- 16 members of the advisory councils for ages.
- 17 And they actually, in a lot of instances, do
- 18 more work at the rec center than the person
- 19 that gets paid. Bottom line, we had these
- 20 reg that the person couldn't gain access.
- 21 Are you a part of those discussions as
- 22 relates to HR and changing some of the Civil
- 23 Service Regs?
- MS. AGELAKIS: I'm not really -- Strehlow & Associates, Inc.

- 1 COUNCIL PRESIDENT CLARKE: Your office
- 2 or --
- 3 MS. AGELAKIS: We would be part of those
- 4 discussions, except I'm not really familiar
- 5 with the scenario you presented today.
- 6 COUNCIL PRESIDENT CLARKE: Really?
- 7 MS. GREEN-JONES: No. We have not been
- 8 involved in those discussions.
- 9 COUNCIL PRESIDENT CLARKE: That's a
- 10 little concerning to me given what your role
- 11 as HR in terms of -- all right.
- 12 You kind of touched on it a little bit
- 13 about recruiting. My assumption is that you
- 14 are working closely with the Philadelphia
- 15 School District?
- MS. GREEN-JONES: Well, in the instance
- 17 that Maria reported upon, we are -- the
- 18 actual department, the commission is
- 19 actually working with the School District.
- 20 I helped them. They assisted them in
- 21 identifying three specific schools in the
- 22 City of Philadelphia that actually could be
- 23 feeders for their apprenticeship program.
- 24 We are hoping that this will be the same for Strehlow & Associates, Inc.

- 1 Public Property when they get on board with
- 2 their apprenticeship program, as well.
- 3 COUNCIL PRESIDENT CLARKE: Okay. All
- 4 right. Thank you.
- 5 Chair recognizes Councilwoman Parker.
- 6 COUNCILWOMAN PARKER: Thank you,
- 7 Mr. President.
- 8 Let me say good afternoon to each of
- 9 you. And thank you so very much for being
- 10 here. Before I get started with my
- 11 budget-related questions, I did want to just
- 12 state for the record, I wanted to thank you
- 13 Ms. Green-Jones for communicating with my
- 14 office relative to a issue that I won't get
- into today because we're going to
- 16 specifically talk about it. We are going to
- 17 introduce a resolution in City Council as it
- 18 relates to calling for public hearings
- 19 regarding the cancellation of the Real
- 20 Property Evaluator III examination that was
- 21 administered on August 26, 2015. And it was
- 22 canceled pursuant to Civil Service
- 23 regulation 9017.
- And so, I know we have some more Strehlow & Associates, Inc.

- 1 dialogue that we're going to continue to
- 2 have, and we're going to get as many
- 3 questions answered the way I think we should
- 4 respectfully attempt to between my office
- 5 and yours. But I do want you to know that
- 6 eventually and pretty soon after we have
- 7 answered those questions, we are going to
- 8 have a public hearing about that issue here.
- 9 But I promise that I wouldn't blindside you
- 10 like, you know, some people do for the sake
- of 20 minutes or 5 minutes or whatever you
- 12 call it.
- So, but we are going to have a public
- 14 hearing on it.
- MS. GREEN-JONES: We appreciate that and
- 16 thank you very much.
- 17 COUNCILWOMAN PARKER: Sure. So with
- 18 this in mind, let me go to my budget related
- 19 questions and start with one very near and
- 20 dear to my heart.
- 21 We heard from the Police Department and
- 22 both L&I the challenge that they have in
- 23 terms of timing as it relates to getting
- 24 employees hired in Civil Service positions. Strehlow & Associates, Inc.

- 1 I, in particular, as it relates to the
- 2 Police Department, you know, am constantly
- 3 advocating for beat cops and bike patrol.
- 4 We know this is not new in terms of length
- 5 of time.
- 6 Tell us what kind of things that you are
- 7 sort of doing to improve that time to hire
- 8 and particularly, as it relates to police
- 9 and L&I? I know there are several reasons
- 10 for it, but tell me what are you doing
- 11 particularly as it relates to these two
- 12 departments to sort of improve outcomes?
- MS. GREEN-JONES: I will start off with
- 14 answering the question, and then I will
- 15 actually hand it over to Deputy Maria
- 16 Agelakis. Initially, we had several
- 17 meetings with the Police Department relative
- 18 to their hiring practices. We -- actually,
- 19 it's been a very good discussion in terms of
- 20 trying to understand what their needs and
- 21 actually listening to them.
- Our most recent meeting was a week
- 23 before last in terms of talking about a way
- 24 forward in terms of initiatives they'd like Strehlow & Associates, Inc.

- 1 to put into place. That has dramatically
- 2 changed. Now we are on a different road,
- 3 and I would like Maria to actually talk
- 4 about that.
- 5 MS. AGELAKIS: Good afternoon. So as
- 6 Marsha mentioned, we have met with the
- 7 Police Department several times. A lot of
- 8 the things we are looking at is to look at
- 9 the requirements and where people are
- 10 falling short. So we did provide an
- 11 analysis to them. At the time, they were
- 12 considering adding some requirements that
- 13 would provide some flexibility.
- But I am happy to report as of this
- 15 morning the Civil Service Commission
- 16 approved the police officer recruit changes
- 17 that were announced in the media. And the
- 18 new requirements are high school education
- 19 only as well as 22 years of age at time of
- 20 appointment. So, those changes were
- 21 approved this morning. And hopefully, they
- 22 will be approved by Ad Board next month.
- 23 And in June, we will be announcing a new
- 24 police officer recruit examination with Strehlow & Associates, Inc.

- 1 those new requirements.
- 2 COUNCILWOMAN PARKER: What about L&I?
- 3 MS. AGELAKIS: So for L&I, we have also
- 4 this morning we created two broad band
- 5 classes for their inspector.
- 6 COUNCILWOMAN PARKER: You were busy
- 7 today?
- 8 MS. AGELAKIS: We have a really busy day
- 9 that last couple of weeks. The initiative
- 10 for the broad band classes started last
- 11 fall. We had some set backs. And with
- 12 continued talks with the union as well as
- 13 the department and, you know, our new
- 14 leadership, Marsha has been very active in
- 15 the resurgence of these -- of these classes.
- 16 But we -- we have established two
- 17 classes this morning for the inspector
- 18 levels. That of broadband classes. So for
- 19 the first time, these classes require
- 20 certifications. Within a certain period of
- 21 time, 18 months and 24 months of appointment
- 22 to the class. We have expanded the pay
- 23 range in the class so that these individuals
- 24 in the class will be able to progress

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- 1 through the pay stubs, earn additional money
- 2 if they secure additional certifications
- 3 beyond what's required.
- 4 COUNCILWOMAN PARKER: Please make sure
- 5 that you give a timely update to the Office
- 6 of the President to distribute to all of my
- 7 colleagues, particularly all of them but the
- 8 District Councilmembers in particular who
- 9 are constantly advocating for those beat and
- 10 bike patrol officers and neighborhood and
- 11 more patrols in our local districts, the
- 12 hiring has been a challenge. And please,
- 13 keep us updated so that when we are out in
- 14 the community, we ultimately have to answer
- 15 to our constituency about why we can't have
- 16 more officers aside from just the overall
- 17 financial constraints, and that relates to
- 18 the L&I employees, also.
- 19 My next question is in regards to the
- 20 number of days, and I think you briefly
- 21 referenced this earlier about the days for
- 22 producing Civil Service eligible lists at
- 23 65. Let me -- is this business days or
- 24 calendar days? Like, what are your main Strehlow & Associates, Inc.

- 1 goals? I think you listed was that you
- 2 wanted days for producing Civil Service
- 3 eligible list at 65.
- 4 Is that business? Calendar? How does
- 5 that go?
- 6 MS. AGELAKIS: These are calendar days.
- 7 COUNCILWOMAN PARKER: Okay. These are
- 8 calendar days. Now, help me -- walk me
- 9 through why it takes two months to produce
- 10 the list? Tell me, what's the challenge?
- 11 MS. AGELAKIS: Sure. I can go through
- 12 the process. I can tell you that we have
- improved on this target. I don't know if
- 14 you recorded the numbers, but Marsha stated
- 15 them earlier.
- So, the days to produce the list in FY08
- 17 were 85 days. Back then we were still paper
- 18 based. And since then, we have implemented
- 19 online application which has assisted with
- 20 improving the eligible list dates. We've
- 21 also improved the processes internally,
- 22 streamlined a lot of things.
- 23 So currently, we are at 42 days for the
- 24 FY16 period. One of the factors that drives Strehlow & Associates, Inc.

- 1 that number up is the public safety exams by
- 2 contract. We have to wait a period of time
- 3 before we can test candidates for
- 4 promotional exams.
- 5 For instance, for the written exam, if
- 6 the bibliography is not changed, we have to
- 7 wait 90 days from the time that we announced
- 8 the exam to give the test. If we change the
- 9 bibliography from the last time we gave the
- 10 exam, we have to wait 120 days. So, that
- 11 number is going drive -- it's going to be
- 12 higher because of the public safety exams
- 13 that we give.
- In general, the process is we are
- 15 required to have job announcements open for
- 16 two weeks for applications -- to accept
- 17 application. Following those two weeks, we
- 18 evaluate the applications. And depending on
- 19 the volume of applications we received, that
- 20 could take a little bit longer than usual.
- 21 Following the re view of those applications,
- 22 we are required to send the candidates who
- 23 are not approved for the exam, a disapproval
- 24 notice. We also allow them a two-week Strehlow & Associates, Inc.

- 1 period to respond to that disapproval if
- 2 they want to submit additional
- 3 documentation, supplement their information
- 4 on their application. We need verbal. But
- 5 eventually, we need a written explanation of
- 6 their requirements, meaning education or
- 7 experience, so that we can make the
- 8 redetermination on their application.
- 9 While this is all happening, we are
- 10 still developing the exam. We are meeting
- 11 with the departments, talking to the subject
- 12 matter experts and developing the exams.
- 13 COUNCILWOMAN PARKER: Now, you could
- 14 have answered that question without saying
- 15 the word "subject matter expert." I am
- 16 trying to be so disciplined right now by not
- 17 going into this issue, but I understand --
- 18 you know you just struck a cord deep inside.
- 19 MS. AGELAKIS: Okay. So the process --
- 20 MS. GREEN-JONES: We don't want to
- 21 strike a cord.
- 22 MS. AGELAKIS: Okay. I will not talk
- 23 about the involvement with the departments.
- 24 But they're really experts on the job, so we Strehlow & Associates, Inc.

- 1 do need their assistance. We are the
- 2 experts on developing the job, but we need
- 3 their knowledge. We need to pick their
- 4 brain.
- 5 COUNCILWOMAN PARKER: I think you
- 6 understand where I was going. In essence,
- 7 what I want to say to you is that I
- 8 appreciate and value the improvement 85 to
- 9 42 in FY16. But cities and municipalities
- 10 and state government across the nation are
- 11 doing their best to implement efficiencies
- 12 to improve this process. And I always get
- 13 frustrated when I hear people say private
- 14 sector always does it better.
- 15 As we begin to streamline our process so
- 16 we can make municipal government more
- 17 effective. I don't want us to even look at
- 18 the FY16 number. That's eight years, and we
- 19 are down to 42. In essence, we have almost
- 20 cut it in half. But that's great, but we
- 21 should not rest on our laurels as if we have
- 22 done something miraculous. We should be,
- 23 you know, trying to figure out how do we get
- 24 it to 30, right? 30 days and continuing to Strehlow & Associates, Inc.

Committee Of The Whole April 20, 2016

		Page 295
1	reduce it.	
2	But I applaud the work that has already	
3	been done.	
4	Now, my next question, and Councilwoman,	
5	I don't see a whole bunch of people lined	
6	up. I thank you, Madam, for giving me	
7	granting me the latitude.	
8		
9	(Councilwoman Reynolds Brown sits in as Chair.)	
10		
11	COUNCILWOMAN REYNOLDS BROWN: Absolutely.	
12	COUNCILWOMAN PARKER: Councilwoman	
13	Reynolds Brown, she is going to talk, I'm	
14	certain, about the issue she is taking the	
15	lead on long before I arrived regarding the	
16	issue of the Rule of Two. But I do want you	
17	to answer for me, if you will, particularly	
18	just from an HR perspective, why are the	
19	full staff salaries for women and minorities	
20	so much lower than they are for Whites? And	
21	what can we do as a municipal government to	
22	change that dynamic and bring some parody as	
23	it relates to salary?	
24	MS. GREEN-JONES: Well, I think a couple Strehlow & Associates, Inc. (215) 504-4622	

Page 296 1 things. One of the things that you see is we need to look overall. One of the -- in 2. the City of Philadelphia, most employees 3 4 joined the City as a career. There is very 5 little turnover. What ultimately happens is employees stay in a particular area, sometimes people are limited as of consequence of educational requirements with 8 9 some of the jobs. 10 I think because people see this as a 11 career, people who started earlier on in their careers actually progressed further. 12 13 One of the things that we could encourage employees to do is to take advantage of the 14 15 educational opportunities. We oftentimes in 16 the City send out announcements for the opportunity for people to go to the 17 18 universities that we identified that have reduced tuition. We should perhaps engage 19 20 in some mentoring programs. 21 Because I think one of the things that 22 is clear is that things are changing. 23 have employees who have been here for a very 24 long time. Strehlow & Associates, Inc. (215) 504-4622

Page 297 1 Let's take OHR for example. We have actually five -- actually in our population, 2. we have employees actually who have been 3 here less than five years. 4 COUNCILWOMAN PARKER: Ms. Green-Jones, I'm sorry to interrupt you, but you just hit on exactly where I wanted to go. You just mentioned two things: Educational 8 opportunities for me, professional growth 9 10 and development, right; and then you mentioned mentoring programs. You talked 11 12 about each of these from a perspective. 13 MS. GREEN-JONES: Yes. 14 COUNCILWOMAN PARKER: Let me ask you 15 this. And it's similar to a question I just 16 asked Procurement. 17 Is there a one-stop shop sort of 18 document that employees in the City of 19 Philadelphia can have that shows educational opportunities, mentorship programs or any 20 21 programs available for professional growth 22 and development that they can apply for and, 23 listen, compete to have the opportunity to 24 participate? Strehlow & Associates, Inc. (215) 504-4622

Page 298 1 See the issue for me is having access to the opportunity, and I will tell you why. 2. In some departments, just like in schools, 3 if you don't have a good relationship with 4 5 the principal and you are not one of his, you may not necessarily get invited to participate in the conference in your subject matter. If you are an employee in a 8 particular department, if you don't have a 9 10 special relationship with the right people, 11 you may not necessarily get access to the opportunity. 12 13 What are we doing to level the playing 14 field to ensure that all employees no matter what their rank, no matter what their level, 15 16 if they worked for the City and their 17 particular department has access to any kind 18 of educational advancement opportunity or 19 other programs, are we documenting those or 20 putting them together? Or has HR 21 recommended to departments that they submit 22 to you maybe giving some sort of timeline 23 and then you just compile it. Not that you can do the work, but require it of other 24 Strehlow & Associates, Inc. (215) 504-4622

Page 299 1 departments. Is that something you ever considered? 2. MS. GREEN-JONES: I think you asked a 3 couple of different things in that question. 4 5 I think the first thing is from a global perspective, the answer is no. That's the first answer. I think from a departmental perspective, you will find -- and I think this is across 9 10 the City. Some departments are better than 11 others. Some departments clearly have a 12 distinctive career progress, career path 13 that employees can identify with that they 14 know what they need to get from Point A to Point B. 15 16 From a global perspective, is this an opportunity for OHR? Absolutely. But also 17 18 it's an opportunity for Chief Administrative 19 Officer, as well. We can certainly work 20 with them. Because as you are aware from 21 this morning's testimony. One of the things 22 that they are responsible for is training and development. So, working together as a 23 24 group certainly we can identify Strehlow & Associates, Inc. (215) 504-4622

Page 300 1 opportunities. We can certainly learn from some of the other departments that have put 2. together programs. 3 I don't know of a mentoring program 4 within the City of Philadelphia to be quite 5 honest, within our structure. I don't know of one. I was speaking actually with someone here today about a mentoring program 8 a couple weeks ago at another meeting. 9 10 there is an opportunity, I think, for us to look at it from a global perspective. No, 11 12 there is no roadmap, but it is certainly 13 something we have an opportunity to look at, to talk about, to discuss and certainly to 14 15 plan a way forward. 16 COUNCILWOMAN PARKER: I would hope, Ms. Green-Jones, I would hope that HR along 17 18 with our CAO would find a way to get 19 together to work in a collaborative manner. And it would even be great before we 20 21 concluded these budget hearings, some sort 22 of meeting could take place. And you all 23 will have begun to etch out the guidelines 24 of -- for -- or some sort of timeline for Strehlow & Associates, Inc. (215) 504-4622

Page 301 1 getting together in establishing, again, a one-stop shop. I'm a directory kind of 2. lady, right. Because I hate people having 3 4 to go and search all over the place. I mean, we are City government. We are huge, right? But if all of that information was compiled in a document that very simply from an organizational structural perspective just says contact the 9 commissioner's office in that department and 10 any educational advancement opportunities 11 and you, yourself, mentioned that some do it 12 13 better than others. So all of those who do it extremely well, why don't we ask them to 14 serve as leaders for those who are not 15 16 doing, as well. See if we can get it and compile it and work in a collaborative 17 18 manner to get that done. I would really greatly appreciate that. 19 And in addition to that, the last issue that 20 21 I wanted to make mention of today, the 22 testimony states that only 54 percent of 23 employees City-wide received an evaluation 24 in 2015. Tell me who owns that metric? Strehlow & Associates, Inc. (215) 504-4622

Page 302 am sort of like, who owns that metric? 1 is this the process that's sort of rests 2. with -- with HR? And would you make 3 4 improvements to that result? 5 I am trying to sort of understand that 6 54 percent of employees City-wide received an evaluation in 2015. MS. GREEN-JONES: That metric is 8 something that is, unfortunately, OHR 9 10 does -- we own the data. That's probably a better way to state this. We own the data. 11 12 However, we don't have the -- we can 13 influence commissions to actually perform -to write performance evaluations for their 14 employees. We don't hold them accountable 15 16 for that. Certainly, they -- performance 17 18 evaluations are used for a lot of different 19 They are a tool. They are a tool things. that we use for promotions, for career 20 21 opportunities, et cetera. The question is 22 about getting, I think, the entire City on 23 board. And it has to start from the top in 24 terms of people being committed to writing a Strehlow & Associates, Inc. (215) 504-4622

Page 303 1 performance evaluation for their people, for delivering it on time to ensure that people 2. are evaluated so they know where they stand. 3 This -- a performance evaluation is a 4 5 tool that we can use to give people feedback, for developmental purposes, for training purposes. So, it's a very valuable tool. But I think we need assistance, we need commitment from the top because that's 9 10 where it has to start. If your commissioner is not evaluating the deputies, then the 11 12 deputies are not going to evaluate their 13 manager and managers are not going to evaluate their supervisors and so on. 14 Every single person should have a fair 15 16 opportunity to be evaluated based on their performance. It is a tool that we use on a 17 18 regular basis to determine transfers -- not 19 transfers, but promotions certainly. 20 COUNCILWOMAN PARKER: Ms. Green-Jones, 21 let me tell you I agree you wholeheartedly. 22 And the reason I ask the question is because 23 when people think about evaluations, they 24 are also a very strong tool for the Strehlow & Associates, Inc. (215) 504-4622

Page 304 1 employee. 2. MS. GREEN-JONES: Yes. COUNCILWOMAN PARKER: The employee when 3 they keep -- when they have their 4 5 evaluations, particularly if they are getting great ones and they have them on file, if the employee ever decided that it wanted to go work in another department to apply for a promotion, if -- you know, on 9 many occasions which we don't hear about 10 often, if they are attracted to the private 11 12 sector and they are interested in moving 13 their, that evaluation serves as an important tool for them. 14 The only thing I would disagree with you 15 on is the idea that I would wait for this to 16 17 sort of happen from the top down. 18 dare say to you that I believe that as HR 19 for the City of Philadelphia, if HR determines that, you know, only 54 percent 20 21 of employees City-wide are receiving an evaluation in 2015, we need to increase that 22 23 goal X-percentage. As the department HR 24 sort of sends the recommendation to the Strehlow & Associates, Inc. (215) 504-4622

Page 305 administration or CAO that we just talked 1 about you potentially collaborating with. 2. Ι don't think that it just has to come from 3 I think when we are 4 top down. 5 collaborating, I think the top of the pyramid because -- I don't believe in the top-down strategy, right? For me, all the great ideas particularly in government, you 8 know, politicians get it wrong all the time. 9 10 We usually don't do anything right until we get pressure from the outside to get it 11 12 done. I believe in a bottom-up strategy. 13 Although, we have the executive here, I am a firm believer and will support your 14 efforts if increasing that metric from 54 15 16 percent in establishing a very reasonable goal that is within reach '16, '17. And if 17 18 you sent those recommendations to the 19 Administration along with the one-stop shop for educational opportunities for 20 21 professional growth and development, the 22 mentoring that you suggested that I think is 23 a wonderful opportunity, I am almost certain 24 that the top wouldn't be able to ignore Strehlow & Associates, Inc. (215) 504-4622

Page 306 those recommendations. And I would like to 1 see what HR can do sort of on its own 2. volition to get those done. 3 4 You all have perhaps one of the most 5 important jobs in the City of Philadelphia. 6 You know, the City of Philadelphia University of Pennsylvania, right? Our top employers. And we rely on you to help keep 8 9 our system moving. We want to be supportive 10 of you, but we also don't want you to feel so limited and constrained that we are not 11 12 trying to be innovative and be public 13 administrators who view themselves as public 14 entrepreneurs. 15 I want our legislative branch to be as 16 helpful as we possibly can. So while I'm 17 making these recommendations, you all may 18 say, well, you know, these are some things 19 that we can do but it would be great if Council could assist us by doing X, Y and Z. 20 21 I'm saying we are here to be part of the 22 process, also. Please feel free to let us 23 know how we can be helpful. 24 MS. GREEN-JONES: Actually, we will take Strehlow & Associates, Inc. (215) 504-4622

Page 307 that on board with our recommendation. 1 Because you know half of the -- half of the 2. success is based upon your ability to 3 influence people to get the job done. 4 the end of the day, if we can use -- if we 5 6 can utilize you to help us influence the process, we will be glad to take you up on that. 8 9 COUNCILWOMAN PARKER: But you just have 10 to give us specific instructions. 11 MS. GREEN-JONES: Yes. We will give you 12 specific instructions, yes. 13 COUNCILWOMAN PARKER: Madam -- Madam 14 Whip, thank you so very much, Madam Chair, for the latitude you provided. 15 COUNCILWOMAN REYNOLDS BROWN: 16 You're welcome, Council Lady. Very well stated. 17 18 Let me underscore and punctuate a couple 19 of suggestions she's made. I have interns in my office 500 days a year, and there are 20 21 really only 365. Because it's a unique 22 opportunity for middle school and high 23 school students and college students to see 24 government up close and personal for all the Strehlow & Associates, Inc. (215) 504-4622

Page 308 reasons that we understand. 1 Does the City have a policy with regards 2. to allowing interns to be in the midst of 3 professionals at all? A written policy 4 around interns? 5 MS. GREEN-JONES: I'm not aware of a written policy, but we have a program. COUNCILWOMAN REYNOLDS BROWN: 9 MS. GREEN-JONES: We have a program 10 actually. COUNCILWOMAN REYNOLDS BROWN: Could I 11 hear a little bit about it. 12 13 MS. GREEN-JONES: That we participate 14 in. Most departments have the opportunity. 15 COUNCILWOMAN REYNOLDS BROWN: 16 MR. ALBERT: My name is Brian Albert, 17 Deputy Human Resources Director. 18 There is a Mayors Internship Program 19 where they actually place interns throughout various departments. They work on various 20 21 projects for the departments. I think it's 22 I think we have had a fair a great program. 23 number of interns become employees because 24 of their exposure to the whole City. Strehlow & Associates, Inc. (215) 504-4622

Page 309 1 COUNCILWOMAN REYNOLDS BROWN: Is this a 2. summer intern program or year round program? Is it paid? Volunteer? What is it? 3 4 MS. GREEN-JONES: Actually, I can speak to that because we have had interns for the 5 last four years in my department. generally the deputy for benefits, but I am wearing a different hat. 8 9 We have had an intern for the past two 10 year. They've been high school students who were juniors or seniors. And they actually 11 have worked in the Human Resources 12 13 Department, and they are paid interns. 14 have them across the City. The program is handled by, I think it's -- it's handled by 15 16 Finance. 17 COUNCILWOMAN REYNOLDS BROWN: Is it? 18 MS. GREEN-JONES: Yes. 19 COUNCILWOMAN REYNOLDS BROWN: Can you get that information to the President so 20 that Councilmembers can be made aware of 21 22 that? MS. GREEN-JONES: 23 Yes. 24 COUNCILWOMAN REYNOLDS BROWN: That would Strehlow & Associates, Inc. (215) 504-4622

Page 310 be terrific. You mention that there are few 1 universities that the City has a relationship with whereby City employees can 3 seize the opportunity for professional 4 growth. 5 What are those universities, or who are they? MR. ALBERT: Brian Albert again. 8 We can 9 send you a complete list. It is on the 10 website for the Mayor's Office --COUNCILWOMAN REYNOLDS BROWN: 11 12 MR. ALBERT: -- of Education. They have 13 a Returning To Learning Program. 14 COUNCILWOMAN REYNOLDS BROWN: Most of the terms are the 15 MR. ALBERT: 16 It's typically a 25 percent discount, 17 but there are few nuances. Some are related 18 to undergraduate programs only. And as far 19 as the one-stop shop, we often refer 20 employees over to the Office of Education 21 for the Returning to Learning Program. 22 COUNCILWOMAN REYNOLDS BROWN: Okay. 23 Very informative. 24 MR. ALBERT: I think they also include Strehlow & Associates, Inc. (215) 504-4622

		Page 311
1	Returning to Learning not necessarily at a	
2	college level, but a sort of precollege	
3	level for people who may be a little rusty	
4	with their skills.	
5	COUNCILWOMAN REYNOLDS BROWN: Sure.	
6	MR. ALBERT: And some of those programs	
7	are also available to citizens of	
8	Philadelphia. It's not restricted to	
9	employees.	
10	COUNCILWOMAN REYNOLDS BROWN: Great to	
11	know. Great to know.	
12	Who do you report to directly.	
13	MR. ALBERT: I currently report to	
14	Marsha Green-Jones who is the acting	
15	personnel director.	
16	COUNCILWOMAN REYNOLDS BROWN: Okay.	
17	And, please?	
18	MS. AGELAKIS: I also report to Marsha.	
19	COUNCILWOMAN REYNOLDS BROWN: Okay. Who	
20	do you report to?	
21	MS. GREEN-JONES: I report to the Civil	
22	Service Commission.	
23	COUNCILWOMAN REYNOLDS BROWN: So where	
24	is the link, where is the bridge, where is Strehlow & Associates, Inc. (215) 504-4622	

		Page	312
1	the interface with the Civil Service		
2	Commission and the CAO?		
3	MS. GREEN-JONES: The link and bridge in		
4	terms of what we do on a day-to-day basis is		
5	when there are initiatives that there could		
6	be a collaborative opportunity, we liaise		
7	with them. The CAO function is somewhat		
8	new. We have collaborated on the		
9	recruitment for the Police Department. We		
10	have collaborated on Fleet Management. We		
11	had a meeting with them regarding some		
12	opportunities there.		
13	COUNCILWOMAN REYNOLDS BROWN: The		
14	demographics in Fleet are abysmal with		
15	regards to women and people of color for the		
16	record.		
17	Continue.		
18	MS. GREEN-JONES: Yes. So as		
19	opportunities arise, we also worked with the		
20	CAO on the Pew Study.		
21	COUNCILWOMAN REYNOLDS BROWN: Okay.		
22	MS. GREEN-JONES: We also worked with		
23	them regarding the new orientation program.		
24	We worked with that group, as well. Strehlow & Associates, Inc. (215) 504-4622		

		Page 313
1	COUNCILWOMAN REYNOLDS BROWN: Your	
2	department is at the table of the work group	
3	that we have hard heard about this morning?	
4	The work group with the CAO?	
5	MS. GREEN-JONES: For the programs that	
6	I just mentioned, yes, we were at the table.	
7	COUNCILWOMAN REYNOLDS BROWN: I see.	
8	MR. ALBERT: Councilwoman	
9	COUNCILWOMAN REYNOLDS BROWN: Please.	
10	MR. ALBERT: If you don't mind, I think	
11	Fleet is coming on after us. They also have	
12	an apprenticeship program for high school	
13	interns.	
14	COUNCILWOMAN REYNOLDS BROWN: That's one	
15	of the more remarkable programs across	
16	government.	
17	MR. ALBERT: Yes.	
18	COUNCILWOMAN REYNOLDS BROWN: That Fleet	
19	does well at. I know that from my first	
20	term here.	
21	MR. ALBERT: That's fine. I just wanted	
22	to highlight.	
23	COUNCILWOMAN REYNOLDS BROWN: Uh,	
24	absolutely. Absolutely. Strehlow & Associates, Inc. (215) 504-4622	

Page 314 1 You mentioned that some departments are doing better than others. And we're going 2. to save the Rule of Two discussion dialogue 3 and debate for the hearing. We won't use 4 5 that time now. But you say that some 6 departments are better than others when it comes to having departments that look like the City of Philadelphia, which is the 8 prevailing wish for members of Council. 9 10 And so, for those departments that don't meet that test in a way that we would like, 11 12 what type of incentives, what type of --13 what does the supervisor or commissioner do 14 to help those that they supervise understand 15 that there's an expectation that government 16 looks like Philly? More specifically, the top layer of government looks like 17 18 Philadelphia. 19 MS. GREEN-JONES: Well, there is an 20 opportunity to do -- to have more dialogue 21 with the department certainly. One of the 22 things that we are aware -- one of the 23 things that we know is there is an opportunity also to work more closely with 24 Strehlow & Associates, Inc.

Page 315 the HR departments. In terms of there is a 1 report on Oracle -- they can go onto Oracle 2. to pull up a report that has EEO 3 recommendations on a regular basis. 4 So when they get ready to hire that next candidate, the HR manager can influence that hiring manager and say, these are our statistics. These are the people we have on 8 board and let's plan a way forward in terms 9 10 of what we are planning to do. In today's times, I am not sure that this is used as a 11 12 We are certainly able to pull up this 13 information. And we have statistics that 14 tell us by department how many minorities there are from a Civil Service perspective 15 16 and also from exempt perspective. 17 COUNCILWOMAN REYNOLDS BROWN: Is that 18 right? 19 MS. GREEN-JONES: So, these same tools could also be utilized by -- on a 20 21 departmental basis. That is certainly a starting point to have that dialogue to 22 begin to talk about it. Maria has twice 23 24 yearly has planning meetings for hiring with Strehlow & Associates, Inc. (215) 504-4622

Page 316 1 each of the departments. That's also an opportunity to talk to employees about -- to 2. talk to departments about their hiring needs 3 because they are planning it for the future. 4 So armed with that document as well as 5 6 talking about their hiring plans, they can certainly talk to what their plans are for the future in terms meeting that diversity 8 9 criteria. 10 COUNCILWOMAN REYNOLDS BROWN: Excuse me for cutting you off. How much better is the 11 Water Department doing? 12 13 And I ask that question because three years ago I asked for a demographic 14 15 breakdown of the Water Department. And I 16 saw what I -- I expected. So what 17 improvement or changes have there been over 18 there at the Water Department when it comes 19 to --MS. GREEN-JONES: I don't know what 20 21 their statistics were in the past. Can we 22 get back to you? Can we look at the pre --23 if you'd like to --24 COUNCILWOMAN REYNOLDS BROWN: Absolutely. Strehlow & Associates, Inc. <u>(215) 504-4622</u>

Committee Of The Whole April 20, 2016

		Page 317
1	MS. GREEN-JONES: We can look at FY14,	
2	15.	
3	COUNCILWOMAN REYNOLDS BROWN: And see	
4	what the trend are.	
5	MS. GREEN-JONES: And compare and look	
6	at the trends, if you'd like.	
7	COUNCILWOMAN REYNOLDS BROWN: That would	
8	be terrific. That would be terrific.	
9	Okay that concludes the questions and	
10	notes that I made. Anything else you care	
11	to offer?	
12	MS. GREEN-JONES: No. Nothing further	
13	at this point.	
14	COUNCILWOMAN REYNOLDS BROWN: Thank you	
15	very much all for your testimony.	
16	Could we please ask the Fleet	
17	professionals to move to the witness table.	
18	(Panel approaches Table.)	
19	Good afternoon.	
20	MR. COCCI: Good afternoon, Councilwoman	
21	Reynolds Brown.	
22	COUNCILWOMAN REYNOLDS BROWN: Please,	
23	please, please welcome. Thank you for your	
24	patience and endurance since that's what Strehlow & Associates, Inc. (215) 504-4622	

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Page 318 1 this is about when we move to budget season. Please proceed with your testimony. 2. MR. COCCI: Good afternoon. I'm Chris 3 Cocci, Fleet Manager for the City of 4 5 Philadelphia. Sitting on my left is 6 Mr. Joseph Rosati, Deputy Fleet Manager for Operations. And on my right is Dr. K. Wilson, Deputy Fleet Manager for 8 9 Administration. 10 Thank you for the opportunity to present testimony in support of the FY17 operating 11 budget request for the Office of Fleet 12 Management. The Office of Fleet 13 14 Management's FY17 General Fund budget request is 61.14 million, which includes 15 8.47 million for the purchase of new 16 17 vehicles and equipment. FY17 operating 18 budget request includes 16.61 million in 19 Class 100, 9.6 million in Class 200 and 20 34.93 million in Class 3 and 400. 21 FY17 General Fund budget request is 22 \$598,000 less than FY16 estimated 23 obligations. Class 100 funding has 24 decreased by \$37,000. This decrease is a Strehlow & Associates, Inc. (215) 504-4622

Page 319 1 combination of funding requirements for DC47 non-rep salary increases, and increase in 2. increment and longevity and reduction of 3 overtime expenditures. Class 200 funding 4 has decreased by 56,000 due to the elimination of Papal visit expenditures. Class 300 funding has increased by 1.49 million due to fuel price adjustments. And Class 400 funding has decreased by 9 10 2 million in vehicle purchases. OFM strategy is to replace older and no 11 12 longer economically feasible vehicles and 13 equipment with more technologically advanced and fuel efficient vehicles. FY17 total 14 budget requests includes 19.8 million in 15 16 capital funding of which \$9.8 million is 17 allocated for Fire Department vehicles and 18 8 million for Streets Department vehicles 19 and equipment. The FY17 operating budget includes 20 21 8.5 million for vehicle purchases of which \$6.4 million is allocated to the Police 22 23 Department to replace radio patrol cars and 24 other aged vehicles. Strehlow & Associates, Inc. (215) 504-4622

Page 320 This concludes my testimony, and I'd be 1 happy to answer any questions. Thank you. 2. COUNCILWOMAN REYNOLDS BROWN: 3 very, very welcome. You're very welcome. 4 Please talk to me about -- talk to us 5 6 about your move towards hybrid and electric vehicles. MR. COCCI: This year we were able to 8 purchase -- we have to purchase -- many of 9 10 the vehicle purchases we made in the past 11 year are work-type vehicles that we were not 12 able to supply a hybrid that would work in 13 those cases. A lot of cases, work-type 14 vehicles there is no hybrid option. 15 case we are only able to purchase four plug-in hybrid electric vehicles which we 16 17 are going to supply to the Police Department 18 as marked. Not patrol vehicles but marked 19 vehicles to be used in community relations 20 work. 2.1 COUNCILWOMAN REYNOLDS BROWN: Okay. MR. COCCI: This coming up year we are 22 23 going to purchase twelve plug-in electric 24 hybrids and twelve conventional hybrid

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		Page	321
1	vehicles. The problem with the plug-in		
2	electric hybrid vehicles that we would like		
3	to buy		
4	COUNCILWOMAN REYNOLDS BROWN: You would		
5	like to what?		
6	MR. COCCI: The problem with the twelve		
7	hybrid plug-in electric vehicles we would		
8	like to buy are charging stations. That's		
9	one of the problems we have is placement of		
10	charging stations.		
11	COUNCILWOMAN REYNOLDS BROWN: Sur.		
12	MR. COCCI: But we've been able to work		
13	with some of the departments. Department of		
14	Public Property is working with us to try to		
15	place them in various police districts.		
16	Streets Department indicated they'd like to		
17	help us by placing them in some of the		
18	streets locations because they need a place		
19	to		
20	COUNCILWOMAN REYNOLDS BROWN: Of course.		
21	MR. COCCI: adequately fully charge.		
22	COUNCILWOMAN REYNOLDS BROWN: Of course.		
23	Update us on the internship program that		
24	the Fleet has had at least since I've been Strehlow & Associates, Inc. (215) 504-4622		

Page 322 1 And of those type of programs across the government, this is one which really has 2. created, from where I sit, a pathway for 3 4 young people to move into that area and 5 sometimes secure a City opportunity. Where are we with that? 6 MR. COCCI: At the present time, we have ten interns. Three of those -- I'm sorry, 8 9 seven of those I'm going to promote. 10 of those are going to promote to Civil Service positions. This year we are going 11 to bring in four new interns for the 12 13 mechanical side. We hope to bring in two new interns for the body shop side. 14 15 might be only summer interns. We are trying to work with the School District on a way to 16 17 keep them on past the summer. 18 COUNCILWOMAN REYNOLDS BROWN: Sure. And 19 so you recruit these young people from the School District? 20 21 MR. COCCI: Yes. 22 COUNCILWOMAN REYNOLDS BROWN: What is 23 the -- is the relationship with the high 24 school principal or through central Strehlow & Associates, Inc. (215) 504-4622

Page 323 1 operations? How do you ultimately capture the attention of these young people? 2. MR. COCCI: We have a liaison that we 3 work with within the School District who 4 5 gathers up the potential candidates. is criteria they need. They need to be at least 16 years old. They need to be entering their junior year of high school. 8 They need to maintain a C average. 9 There are certain criteria that the 10 School District requires. And again, we 11 12 work with their liaison to place them in 13 our --COUNCILWOMAN REYNOLDS BROWN: 14 What department is that, that the School 15 16 District? Do you recall offhand? 17 MR. COCCI: I'm sorry? 18 COUNCILWOMAN REYNOLDS BROWN: Do you 19 know what department that is with the School 20 District you interface with? 2.1 MR. COCCT: I'm not sure. 22 COUNCILWOMAN REYNOLDS BROWN: I ask only 23 when the School District comes to speak with 24 us, we can help. I'd be curious to know how Strehlow & Associates, Inc. (215) 504-4622

Page 324 is it working on the School District end, 1 and what can we do to uptick that number. 2. The number of young people that you get 3 into the program is driven by what? Dollars 4 5 or space availability or what? MR. COCCI: Generally, it's space available. One of the issues we have, too, is the amount of hours that they need to 8 9 complete when in the internship. 10 COUNCILWOMAN REYNOLDS BROWN: Okay. MR. COCCI: So they need to spend some 11 12 hours while they're in school working with 13 us, which means they have to work after 14 school. 15 COUNCILWOMAN REYNOLDS BROWN: 16 MR. COCCI: There are not a lot of shops 17 that we have that are open in the evening to 18 allow them to spend time in school during 19 the day and work in the evening. Placement is a little more critical. Plus, we like to 20 21 place the children where the young adults in 22 an area where it's convenient for them to go to school. 23 24 COUNCILWOMAN REYNOLDS BROWN: Okay. Strehlow & Associates, Inc. <u>(215) 504-4622</u>

Page 325 Travel to work and then 1 MR. COCCI: travel home. Sometimes placement is a 2. little bit difficult. Some of our shops are 3 also in remote locations that are not easily 4 5 accessed by public transportation. COUNCILWOMAN REYNOLDS BROWN: How long have you been in your position of leadership and the men on both sides of you? 8 update us for the record your tenure with 9 10 the department and in your position. MR. COCCI: I've been with Fleet 11 12 Management since 1993. I've been in this 13 position since 2013. Dr. K. Wilson has been 14 in the position the same amount of time. 15 And Joseph Rosati's been about a year in 16 that position. 17 COUNCILWOMAN REYNOLDS BROWN: How many 18 employees report to you? 19 MR. COCCI: Two. 20 COUNCILWOMAN REYNOLDS BROWN: Oh, just 21 the two. Different question. How many 22 employees make up Fleet? MR. COCCI: 23 330. 24 COUNCILWOMAN REYNOLDS BROWN: May be in Strehlow & Associates, Inc. (215) 504-4622

		Page	326
1	the demographics. Excuse me?		
2	MR. COCCI: There is 330 total employees		
3	at the present time.		
4	COUNCILWOMAN REYNOLDS BROWN: You know I		
5	have to ask, how many of them are women?		
6	MR. COCCI: Twenty-three.		
7	COUNCILWOMAN REYNOLDS BROWN: Okay. All		
8	right. Because we do pay attention to staff		
9	demographics across the departments. And		
10	looking for that number here. Are you two		
11	gentleman exempt employees?		
12	MR. COCCI: Yes.		
13	COUNCILWOMAN REYNOLDS BROWN: Okay. And		
14	so, what is your view and clearly		
15	recognizing that this is an observation,		
16	really is a personal opinion. Fleet, I		
17	would suspect, and it's also a very sexist		
18	statement might be difficult, no, might		
19	not be attractive for female employees.		
20	Wouldn't be attractive to me for a place to		
21	work.		
22	So given that harsh reality, how can we		
23	move towards capturing the imagination of		
24	women so that we can see them reflected at Strehlow & Associates, Inc. (215) 504-4622		

		Page 327
1	the top of level of your organization?	
2	MR. COCCI: That's a good question. We	
3	are all always working to try to attract	
4	women and minorities. We have a training	
5	and development officer who works in that	
6	area.	
7	COUNCILWOMAN REYNOLDS BROWN: Okay.	
8	MR. COCCI: Works with the School	
9	District, works with local trade schools,	
10	goes to job fairs. So, we're always trying	
11	to attract what to do to increase that. I'm	
12	really not sure.	
13	COUNCILWOMAN REYNOLDS BROWN: Sure.	
14	MR. COCCI: I don't this is a	
15	male-dominated as well as many of the other	
16	trades are, as well.	
17	COUNCILWOMAN REYNOLDS BROWN: Sure.	
18	MR. COCCI: It's kind of difficult to	
19	attract female candidates.	
20	COUNCILWOMAN REYNOLDS BROWN: Are you	
21	aware of an organization, whose name escapes	
22	me right now, but they actually train women	
23	to have a love for cars?	
24	MR. COCCI: I was not aware of that. Strehlow & Associates, Inc. (215) 504-4622	

Page 328 1 COUNCILWOMAN REYNOLDS BROWN: I will get She was recently featured 2. the name to you. on Sunday Morning with -- used to be Charles 3 Osgood. I don't know who does Sunday 4 5 Mornings, now. CBS Sunday Mornings. And they featured this woman from Philadelphia who has her own garage, if you will. she trains women to do all that one needs to 8 know how to do on vehicles. 9 10 So, I'll make sure that my office puts you in touch with her. 11 12 MR. COCCI: Thank you. 13 COUNCILWOMAN REYNOLDS BROWN: Okay. 14 When we look at the demographics here, there is also no appearance of people of color, 15 16 specifically African-Americans that have been able to ascend to positions of 17 18 responsibility and authority. Recognizing 19 that you have only been there for a couple 20 years, where are you on the pathway of 21 creating or at least having opportunities 22 for African-Americans the leadership level 23 of your team? MR. COCCI: Well, we are hoping to -- we 24 Strehlow & Associates, Inc. (215) 504-4622

Page 329 1 have some people, some interns that promoted 2. through the program. There are currently eleven of our technical staff came from the 3 internship program. Of those eleven, four 4 are in management positions right now. 5 6 COUNCILWOMAN REYNOLDS BROWN: I see. MR. COCCI: Three of those are African-American. One is Hispanic, one is 8 9 White. We are hoping to groom people that 10 come in through the program through that. COUNCILWOMAN REYNOLDS BROWN: There is a 11 pipeline for opportunity is what I'm 12 13 hearing. 14 There is opportunity for MR. COCCI: 15 advancement. There is always testing. COUNCILWOMAN REYNOLDS BROWN: 16 Sure. MR. COCCI: Again, we test every few 17 18 years for maintenance team leaders, which is 19 one level of responsibility. Maintenance 20 supervisors is the next level of 21 responsibility. So, we are continually 22 looking for opportunities. 23 COUNCILWOMAN REYNOLDS BROWN: Okay. 24 right, then. Well, that covers my question. Strehlow & Associates, Inc. (215) 504-4622

Page 330 1 I might have some more homework. Okay. Thank you very much. Anything 2. else you all care to share with us? 3 MR. COCCI: We are applying for a CNG 4 5 grant tomorrow. COUNCILWOMAN REYNOLDS BROWN: We want to hear about that. Go ahead. MR. COCCI: There is a CNG grant available. It's a federal grant. 9 10 being sponsored by the Delaware valley Regional Planning Commission. It's 11 12 particularly for were congestion mitigation 13 and air quality. We are applying for the 14 grant for possibly 70 compressed natural gas refuse compactors. The grant will pay for 15 16 80 percent of the total cost of the truck. 17 COUNCILWOMAN REYNOLDS BROWN: Oh, wow. 18 MR. COCCI: So we are presently --19 COUNCILWOMAN REYNOLDS BROWN: 20 promising is that? 21 MR. COCCI: -- in the process of putting 22 together paperwork. It's due tomorrow. 23 are hopeful that we receive the grant. 24 award is due some time in August. Strehlow & Associates, Inc. (215) 504-4622

Page 331 1 COUNCILWOMAN REYNOLDS BROWN: In the feel for how promising that might look for 2. the City? Is this a first the department 3 has applied for that type of opportunity? 4 MR. COCCI: This is the first for 6 natural gas, yes. COUNCILWOMAN REYNOLDS BROWN: I see. MR. COCCI: We are pretty excited about 8 9 it. I think we have a pretty good chance of 10 getting something if not -- probably not the whole thing but something. 11 12 COUNCILWOMAN REYNOLDS BROWN: Is another 13 important step to try to reduce our carbon 14 footprint, so that's all good. We wish you 15 well. Please make sure you have a press 16 conference so that the world knows when you 17 get it, okay? 18 MR. COCCI: We will. We will invite 19 you. COUNCILWOMAN REYNOLDS BROWN: Thank you 20 21 all very, very much. 22 MR. COCCI: Thank you. 23 COUNCILWOMAN REYNOLDS BROWN: You're 24 welcome. Strehlow & Associates, Inc.

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Committee Of The Whole April 20, 2016

Page	332
1 This Committee will now stand in recess	
2 until Monday, May 2, 2016 at 10:00 a.m. At	
3 which time, we will reconvene in Room 400,	
4 City Hall.	
5 Thank you.	
6 (Public Hearing of the Committee of the	
7 Whole adjourned at 4:51 p.m.)	
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CERTIFICATION

I, hereby certify that the proceedings and evidence noted are contained fully and accurately in the stenographic notes taken by me in the foregoing matter, and that this is a correct transcript of the same.

ANGELA M. KING, RPR Court Reporter - Notary Public

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(215) 504-4622

-							Page I
	l	1		l	l		
A	220:14,18	137:8	272:10	adjourned	adults 324:21	afternoon	61:10 79:14
a.m 1:6 332:2	222:7 232:1	accord 207:2	274:14,18	332:7	advanced	121:12	149:1
abandoned	232:5	accountabil	280:19	adjustments	319:13	136:23,24	157:20
273:3	244:21	4:21 65:14	284:18	319:8	advancement	171:17	178:15
abatement	256:5	66:12 68:4	Ad 279:12	administered	298:18	186:14,19	184:6
167:19	295:11	111:19	288:22	285:21	301:11	186:20,21	192:23
ability 36:16	299:17	accountable	Adam 168:20	administrat	329:15	195:11	214:20
54:16 97:9	313:24,24	69:4 117:15	169:5	3:21 9:15	advances	198:3,4	246:13
111:14	316:24	117:19	ADAMS	11:8,10,17	271:1	213:8,9,11	253:2 272:2
117:17	abysmal	302:15	204:16	18:20 19:13	advantage	213:12	300:9
255:17	312:14	accurate	add 33:18	22:16 28:22	136:11	214:5,9	316:14
307:3	academic	14:15 66:8	44:8 71:5	33:14,16	296:14	237:14	agree 12:14
able 16:23	23:8	99:18,20,23	159:13	68:13 91:22	advantages	246:7	12:18 13:24
42:3 59:21	Academy	102:5,7	199:3	108:20	273:9	276:11,12	76:21
60:1,10	125:11	accurately	203:19	124:1	advertisem	276:13	100:11
77:19 89:1	accept 123:10	333:5	added 250:18	138:17	201:9,11	280:23	101:12
102:1	292:16	achieve 35:15	adding	140:6	203:6	281:2,3	105:5
109:19	accepted	188:6	122:17	200:14,16	advertising	285:8 288:5	108:20
117:20	203:23	achieved	288:12	201:17	20:6 116:21	317:19,20	162:22
125:18	206:6	121:23	addition 4:17	205:13	187:17	318:3	185:7 233:3
131:1,2,3	access 16:4	122:14	47:15 66:10	206:22	201:13,16	Agalloco	241:17,19
143:15	16:24 21:3	acknowledge	125:3,14	207:6,15,18	202:8,20	169:5,5,12	241:20
149:17	21:4 48:15	122:1	180:19	211:13,20	214:13,15	169:22	260:1
160:12	55:23 56:6	126:14	181:20	217:24	214:24	170:5,22	303:21
166:12,15	56:19 58:9	acknowledg	222:9	267:19	advice 55:3	171:6	agreed
200:4	58:12 59:23	91:18	301:20	305:1,19	58:22	age 288:19	187:12
207:12	59:24 68:20	acquires 4:11	additional	318:9	advise 23:22	aged 319:24	agreement
235:10	68:23 88:20	act 68:12	51:8 77:8	administrat	advised	Agelakis	3:2 187:13
279:16	118:7 130:5	acting 276:15	122:17	25:12	138:20	276:19	202:14
289:24	130:6,10,12	311:14	157:8 161:7	administrat	advisory	280:21,23	agreements
305:24	130:24	actionable	209:8 253:7	100:14	283:16	281:2	147:12,14
315:12	248:2	28:5 189:11	278:21	administrat	advocate	283:24	147:16
320:8,12,15	275:11,17	263:7	290:1,2	3:17 4:5,7	192:10	284:3	148:7
321:12	283:20	active 190:24	293:2	6:16 13:13	advocating	287:16	ahead 330:7
328:17	298:1,11,17	222:11	additionally	35:9 92:12	125:22	288:5 289:3	aiming 90:12
absolute	accessed	277:10	191:8	121:18	287:3 290:9	289:8 291:6	air 20:8
238:2	325:5	289:14	241:15	130:16	Affair 163:7	291:11	330:13
absolutely	accessible	actively 75:23	242:23	134:5	Affairs 55:23	293:19,22	AL 1:16
10:23 24:20	60:9 70:5	activities	address 23:12	262:13	56:24 58:8	311:18	Albert 276:19
29:17 32:17	89:3	217:16	23:17 32:4	263:6	58:16 61:9	agencies	308:16,16
39:14 57:21	accommoda	218:16	44:12 60:11	280:11	160:12	25:14 89:8	310:8,8,12
60:22 67:13	123:24	227:13	74:8 102:19	299:18	affect 64:9,10	188:17	310:15,24
76:17 83:10	accommoda	activity	103:4	Administra	Africa 61:10	agency 11:24	311:6,13
83:24 89:21	178:24	124:10	113:22,23	133:20	61:11	172:17	313:8,10,17
115:23	accomplish	125:4 145:4	119:13	196:17	African-A	agenda	313:21
119:3	15:23 48:13	actual 12:6	176:7 226:8	Administra	12:21 28:13	220:20	Allan 1:10
134:24	accomplish	38:3 42:3	263:4	189:8	31:19 46:21	282:15	18:24
138:15	123:7	97:24	277:14	administrat	61:8 82:16	ages 283:16	allay 280:18
147:2	accomplish	145:12	addressing	306:13	267:2 271:3	aggregate	Alli 53:9
160:22	121:21	183:19	93:18	admit 95:24	329:8	194:8	alliance 123:9
161:12	122:14	194:21	adds 264:14	adopt 2:10,12	African-A	aging 137:18	180:14
196:11	123:19	197:11	adequately	17:7	271:12	162:14	249:16
197:22	126:18	239:1	321:21	adopting 2:14	328:16,22	ago 52:3 61:7	allocated
l							

							Page Z
112.0	07.17	265.20	14115	l	l .		207.16
113:9	87:17	265:20	141:15	appraisals	approving	241:7	297:16
125:21	140:10	268:17	233:21,24	135:6	107:7	260:19,21	299:3
319:17,22	165:20	annually	apparently	appreciate	108:21	261:2 265:5	316:14
allocates 4:11	225:5 261:1	191:3 231:9	128:15	19:15 48:8	109:10	265:9 266:2	asking 7:23
allocation	265:12	278:13	148:24	64:12 127:3	approximat	266:5	11:7 16:6
133:2 134:2	270:9	answer 6:12	appeal 234:8	156:11	191:2	268:24	67:20 78:14
187:9	288:11	7:13 9:5,10	appealable	226:20	224:24	270:13,14	97:2 177:3
allow 45:20	analyze 54:2	16:8 67:4	234:9	286:15	approximat	270:16	193:5
71:16 107:7	54:17	73:12 74:6	appearance	294:8	270:17	argue 22:3	197:18
109:11	analyzed	76:2 81:7	328:15	301:19	April 1:6	arguing	220:16
125:19	224:21	84:18 98:21	appearing	apprentices	78:11	22:11	224:18
126:2	analyzing	126:23	282:14	284:23	198:15	argument	230:2
292:24	59:2 208:10	131:20	appellate	285:2	apron 122:24	43:16	241:16
324:18	anchor	147:21	258:8	313:12	179:14	arm 257:2	aspects
allowed 279:7	249:17	191:15	applaud	approach	aprons	armed 316:5	255:19
allowing	anchors	193:9 223:4	295:2	21:9 54:1	122:22	arranged	assemblages
308:3	155:16	231:14	applause	120:22	Arch 161:8	278:7	163:21
allows 46:4	and/or 28:2	246:5	123:21	120:22	architect	arrived	165:18
59:22 70:8	217:24	251:21	applicant	208:13	179:17	295:15	assessment
Alpha 16:20	333:18	282:21	203:17	252:14	181:2,14	art 20:12,13	124:24
alternative	anecdotally	290:14	applicants	263:10	architectural	166:24	132:7,8,15
230:9	149:4	295:17	278:17		181:17	167:10,24	132.7,8,13
				approached		articles 116:1	
235:14	Angela 45:10	299:6,7	application	141:15	236:13		153:9
alternatives	46:23 208:9	320:2	16:9 46:8	200:8,9,15	architecture	articulate	176:23
219:17	217:17	answered	291:19	approaches	247:5	65:5	assessments
amazing	243:8 244:1	47:12	292:17	3:23 120:24	area 54:2	articulated	135:19
139:3	246:5,8	129:21	293:4,8	169:1	55:2,8	97:23	151:24
amendments	265:17	168:15	applications	186:17	111:6	114:14	160:17
193:1	267:14	258:18	86:15	276:9	114:11	115:10	asset 125:18
America	333:11	286:3,7	278:16	317:18	115:14	117:10	125:23
185:3	Angela's	293:14	292:16,18	approaching	142:1	arts 167:4,4	128:23,24
American	217:18	answering	292:19,21	209:17	143:24	167:14	129:12,15
123:14	Anna 204:15	164:20	applied 331:4	appropriate	144:1	ascend	130:13
Americans	Anne 165:22	287:14	applies 93:4	245:16	145:10	328:17	135:2
183:4	announce	answers	apply 18:1	255:18	152:12	Asian 28:14	147:23
ammunition	281:19	135:24	126:3	appropriat	173:10	Asian-Ame	151:8
259:2,15,19	announced	anticipate	241:11	89:1	224:9 263:9	46:18	assets 126:4
259:23	281:12,20	126:4	272:6	appropriati	264:7 268:2	Asian-Ame	127:8
ammunitions	281:24	anticipated	297:22	187:7	282:6 296:6	270:15	147:13
258:16	288:17	77:10	304:9	approval	322:4	Asians 31:19	148:2
amount 6:1,2	292:7	antidote	333:16	2:17 133:10	324:22	aside 82:3	assign 17:22
112:3	announcem	245:11	applying	approve	327:6	179:13	assigned
179:18	278:10	anxious	242:8 330:4	108:9	areas 33:23	197:13	174:16,18
194:7,8	281:8,10	153:20	330:13	approved 3:4	49:22 51:13	247:24	assignment
264:12	announcem	anybody	appointees	105:23	51:22 54:23	290:16	92:17
274:13,15	292:15	117:7	82:3	134:1	77:23 93:18	asked 56:3	assist 5:9
274:17	296:16	anyway	appointing	279:11	101:9	81:6 91:24	65:13 66:5
324:8	announcing	183:13	28:6	288:16,21	111:17	96:15 97:20	66:6 235:10
325:14	288:23	258:11	appointment	288:22	124:11	154:17	306:20
amounts	annual 87:18	apart 102:13	288:20	292:23	174:20	217:4,4	assistance
187:14	90:1 231:6	Apologies	289:21	approves	194:12	227:7 281:6	243:8 294:1
265:7 267:6	231:7 248:6	236:17	appraisal	107:16	221:1,2	282:12	303:8
analysis	248:14	apparent	134:19,23	110:9	240:17,18	283:1	assisted
J		F F			,		
1		1	1			I	

284:20								Page 3
29:119 93:24 49:24 190:24 202:24 255:24 308:24 286:3 33:80:23 associated 95:24 96:24 151:24 203:24 256:24 309:24 256:19 attempted 193:20 99:24 152:24 205:24 258:24 311:24 attempted 2007:719:6 100:24 153:24 206:24 258:24 311:24 attempted 248:12 101:24 153:24 206:24 261:24 314:24 211:18 324:79 1:23:22:4 103:24 156:24 208:24 260:24 315:24 227:15 availability 2:24:42:4 105:24 158:24 211:24 264:24 317:24 attention 33:80:3 availability 9:24:10:24 106:24 158:24 211:24 266:24 319:24 326:8 206:52:3 31:13:3 11:24:12:24 106:24 161:24 216:24 265:24 322:24 320:24 220:24 205:24 33:24 220:24 205:24	294-20	01.24 02.24	140.04	201.24	254.24	207.24	.444	41
associated 95:24 98:24 150:24 203:24 256:24 309:24 attempted 256:19 automatical 193:20 99:24 152:24 206:24 257:24 311:24 attempting availability 200:7 219:6 100:24 155:24 206:24 259:24 312:24 46:1 270:19 248:12 101:24 155:24 206:24 260:24 313:24 attemeded 270:19 380ciates 102:24 156:24 209:24 262:24 315:24 211:18 324:5 3:24 6:24 104:24 156:24 209:24 262:24 315:24 211:18 availability 3:24 6:24 106:24 158:24 211:24 266:24 317:24 attembod 324:5 availability 7:24 8:24 106:24 158:24 210:24 265:24 318:24 270:8 333:2 150:10 328:2 270:8 333:2 150:10 313:13 150:10 328:2 265:23 311:73 329:4								
170-16								
193.20								
2007-71996								
2481:2 101:24 154:24 207:24 260:24 313:24 attended 270:19 associates 102:24 155:24 209:24 262:24 314:24 211:18 324:5 3:24:4:24 100:24 155:24 209:24 262:24 316:24 233:19 198.79:10 5:24:6:24 105:24 158:24 211:24 266:24 318:24 270:83:23:21 150:10 9:24:10:24 106:24 158:24 211:24 266:24 319:24 326:8 206:5,23 11:24:12:24 106:24 160:24 213:24 266:24 319:24 326:8 206:5,23 11:24:12:24 109:24 160:24 216:24 267:24 320:24 attorney 297:21 15:24:16:24 109:24 163:24 216:24 277:24 322:24 248:19 33:09 21:24:16:24 111:24 166:24 218:24 277:24 324:24 248:13 33:09 21:24:16:24 112:24 167:24 2								
associates 102:24 155:24 208:24 261:24 314:24 211:18 324:5 3:24:24 103:24 156:24 209:24 262:24 315:24 217:15 available 5:24:6:24 105:24 158:24 210:24 263:24 316:24 233:19 198:79:10 5:24:6:24 106:24 159:24 212:24 266:24 317:24 attention 131:13 7:24:8:24 106:24 160:24 213:24 266:24 319:24 320:8 206:5;23 11:24:12:24 108:24 161:24 216:24 266:24 321:24 20:19 31:73:24:7 15:24:16:24 110:24 166:24 216:24 226:24 322:24 248:19 330:9 21:24:22:24 111:24 166:24 216:24 270:24 323:24 248:19 330:9 21:24:22:24 111:24 166:24 218:24 271:24 372:24 218:14 248:23 248:19 330:9 278:8 323:9 278:8 323:9								
1-23 22-24 103:24 156:24 209:24 262:24 315:24 217:15 19:8 19:8 19:10 15:24 105:24 158:24 211:24 264:24 316:24 270:8 323:19 131:13 131:								
324.424								
524.624								
72.48.24 106:24 159:24 212:24 266:24 318:24 270:8 323:2 150:10 9:24 10:24 107:24 160:24 214:24 266:24 319:24 326:8 206:52:3 11:24 12:24 108:24 161:24 214:24 267:24 300:24 attorney 297:21 13:24 14:24 109:24 162:24 216:24 268:24 311:24 201:9 311:7 324:7 15:24 16:24 110:24 163:24 216:24 269:24 322:24 248:19 330:9 17:24 18:24 111:24 164:24 217:24 270:24 332:24 attorneys average 44:1 19:24 20:24 112:24 166:24 219:24 271:24 326:24 111:8,15 115:11 180:91:1 25:24 26:24 111:24 166:24 220:24 275:24 326:24 111:8,15 180:91:1 27:24 28:24 116:24 168:24 221:24 276:24 329:24 377:11,19 323:11 31:24 30:24 <th< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></th<>								
9:24 10:24 107:24 160:24 213:24 266:24 319:24 326:8 206:5.23 13:24 12:24 109:24 161:24 214:24 268:24 321:24 20:19 311:7 324:7 330:24 311:3 1 31:4 31:4 31:4 31:4 31:4 31:4 3								
11:24 12:24 108:24 161:24 214:24 267:24 320:24 20:19 311:7 324:7								
13:24 14:24 109:24 162:24 215:24 268:24 321:24 20:19 310:7 324:7 15:24 16:24 111:24 164:24 217:24 270:24 323:24 attorneys average 44:1 19:24 20:24 111:24 166:24 219:24 271:24 324:24 248:23 278:8 323:9 21:24 22:24 113:24 166:24 219:24 273:24 326:24 attract 36:16 award 123:9 23:24 24:24 114:24 166:24 219:24 273:24 326:24 attract 36:16 award 123:9 23:24 24:24 114:24 166:24 221:24 274:24 327:24 311:11 115:11 180:91.2 25:24 26:24 115:24 168:24 221:24 275:24 328:24 115:11 180:91.2 27:24 28:24 116:24 169:24 222:24 275:24 329:24 327:11,19 223:19 31:24 32:24 118:24 171:24 224:24 277:11,24 330:24 attract decomposed 23:19 33:24 34:24 119:24 172:24 225:24 279:24 332:24 188:24 239:1,1,5,5 35:24 36:24 120:24 173:24 226:24 279:24 333:24 188:22 239:7 252:4 37:24 38:24 121:24 174:24 227:24 228:24 281:24 330:24 188:22 339:7 252:4 37:24 48:24 123:24 176:24 229:24 228:24 143:13,13 304:11 260:9 39:24 40:24 122:24 177:24 230:24 288:24 143:13,13 326:19 330:19 39:24 40:24 125:24 177:24 230:24 288:24 222:2 326:19 38:19 39:24 40:24 125:24 177:24 230:24 288:24 262:18 auxining 252:13,20 38:19 39:24 40:24 125:24 178:24 235:24 288:24 288:24 258:20 326:19,20 38:19 39:24 40:24 123:24 180:24 233:24 288:24 238:19 326:19,20 38:19 39:24 40:24 123:24 180:24 233:24 288:24 288:24 288:14 288:24 288:14 300:24 330:23 300:23 300:23 300:23 300:23 300:24 320:23 300:24 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23 320:23								
15:24 16:24								
17:24 18:24 111:24 164:24 217:24 270:24 323:24 attorneys average 44:1 19:24 20:24 113:24 166:24 219:24 277:24 325:24 attract 36:16 award 123:9 23:24 24:24 115:24 166:24 220:24 273:24 326:24 111:8,15 123:15 123:15 27:24 28:24 116:24 168:24 221:24 275:24 328:24 115:11 180:9,12 27:24 322:24 115:11 180:9,12 27:24 32:24 117:33 327:31 193:11 31:24 32:19 32:24 32:324 32:32								
19:24 20:24 113:24 165:24 218:24 271:24 324:24 attract 36:16 213:24 213:24 213:24 273:24 325:24 attract 36:16 213:15 25:24 26:24 114:24 166:24 220:24 273:24 327:24 327:24 115:11 123:15 123:15 25:24 26:24 116:24 169:24 222:24 275:24 328:24 117:3 327:3 193:11 223:29 33:24 30:24 117:24 170:24 223:24 276:24 329:24 327:11,19 223:19 31:24 32:24 118:24 171:24 224:24 277:11,24 330:24 attracted 238:19 33:24 34:24 119:24 172:24 225:24 278:24 333:24 180:4 239:1,15,5 35:24 36:24 120:24 173:24 226:24 279:24 333:24 188:22 239:7252:4 372:24 38:24 121:24 174:24 227:24 280:24 333:23 304:11 260:9 30:24 40:24 123:24 176:24 229:24 281:24 143:13,13 185:1 30:24 43:24 44:24 123:24 176:24 229:24 283:24 143:13,13 185:1 30:24 43:24 46:24 125:24 178:24 230:24 288:24 222:2 326:19,20 38:19 49:24 50:24 127:24 180:24 233:24 285:24 288:24 252:13,20 253:4,18,22 251:24 56:24 130:24 183:24 236:24 288:24 288:24 288:24 255:24 130:24 183:24 236:24 289:24 288:13 251:22 204:7 55:24 56:24 130:24 183:24 236:24 239:24 289:24 284:13 251:22 204:7 55:24 56:24 130:24 185:24 238:24 239:24 299:24 10:11 28:7 189:20 223:10 61:24 66:24 133:24 186:24 239:24 299:24 10:11 28:7 189:20 223:10 61:24 66:24 135:24 188:24 239:24 299:24 10:11 28:7 189:20 223:10 61:24 66:24 135:24 188:24 239:24 299:24 10:11 28:7 189:20 223:10 223:10 61:24 66:24 135:24 188:24 239:24 299:24 10:11 28:7 189:20 223:10 229:32 238:7 239:21 250:22 229:32 238:7 239:21 239								
21:24 22:24 113:24 166:24 219:24 277:24 325:24 326:24 1118:15 123:15 123:15 25:24 26:24 115:24 168:24 221:24 274:24 327:24 115:11 180:9,12 27:24 332:24 116:24 169:24 222:24 275:24 328:24 117:3 327:3 193:11 31:24 30:24 118:24 170:24 223:24 276:24 329:24 327:11,19 223:19 31:24 32:24 118:24 171:24 224:24 277:11,24 330:24 attracted 238:19 33:24 34:24 119:24 172:24 225:24 278:24 331:24 180:4 239:11,55 33:24 34:24 119:24 173:24 226:24 279:24 332:24 188:22 239:7 252:4 37:24 38:24 121:24 174:24 227:24 280:24 333:23 30:411 260:9 33:24 40:24 122:24 175:24 228:24 281:24 143:13,13 185:1 330:24 41:24 42:24 123:24 176:24 229:24 283:24 143:13,13 185:1 330:24 45:24 46:24 125:24 178:24 230:24 283:24 222:2 326:19,20 38:19 45:24 46:24 125:24 178:24 233:24 286:24 288:24 288:24 255:24 30:24 130:24 180:24 233:24 288:24 255:24 255:24 130:24 180:24 235:24 288:24 288:24 288:24 288:13 251:12 204:7 57:24 58:24 130:24 183:24 236:24 239:24 288:24 288:13 251:12 204:7 57:24 58:24 130:24 185:24 238:24 239:24 101:128:7 189:20 223:10 61:24 66:24 133:24 186:24 239:24 239:24 289:24 34:29:022 250:22 229:3238:7 252:4 66:24 135:24 186:24 239:24 299:24 41:10:128:7 189:20 223:10								
23:24 24:24 114:24 167:24 220:24 273:24 326:24 111:8,15 123:15 25:24 26:24 115:24 168:24 221:24 274:24 327:24 115:11 180:9,12 27:24 28:24 116:24 169:24 221:24 275:24 328:24 117:3 327:3 193:11 29:24 30:24 117:24 170:24 223:24 276:24 329:24 327:11,19 223:19 31:24 32:24 119:24 172:24 225:24 278:24 331:24 180:4 239:11,15,5 35:24 36:24 120:24 173:24 226:24 279:24 332:24 188:22 239:7 252:4 37:24 38:24 121:24 174:24 227:24 280:24 333:23 304:11 260:9 39:24 40:24 123:24 175:24 228:24 281:24 association attractive 330:24 41:24 41:24:24 177:24 230:24 283:24 226:18 auction 198:6 123:12 45:24 46:24 125:24 178:24								
25:24 26:24 115:24 168:24 221:24 274:24 327:24 115:11 180:9.12								
27:24 28:24 116:24 169:24 222:24 275:24 328:24 327:11,19 223:19								
29:24 30:24 117:24								
31:24 32:24 118:24 171:24 224:24 277:11,24 330:24 attracted 238:19 33:24 34:24 119:24 172:24 225:24 278:24 331:24 180:4 239:1,1,5,5 35:24 36:24 120:24 173:24 226:24 279:24 332:24 188:22 239:7 252:4 37:24 38:24 121:24 174:24 227:24 280:24 333:23 304:11 260:9 39:24 40:24 122:24 175:24 228:24 281:24 association attractive 330:24 41:24 42:24 123:24 176:24 229:24 282:24 143:13,13 185:1 awarded 43:24 44:24 124:24 177:24 230:24 284:24 262:18 auction 198:6 123:12 47:24 48:24 126:24 179:24 233:24 286:24 258:20 253:4,18,22 193:21 249:24 50:24 128:24 181:24 233:24 286:24 288:24 258:20 253:4,18,22 193:21 259:24 50:24 130:24 183:24 235:24 288:24 288:24 288:24 280:17 202:15 204:7 204:7 204:14 204:24 204:44 2								
33:24 34:24 119:24 172:24 225:24 278:24 331:24 180:4 239:1,1,5,5 35:24 36:24 120:24 173:24 226:24 279:24 332:24 188:22 239:7 252:4 37:24 38:24 121:24 174:24 227:24 280:24 333:23 304:11 260:9 39:24 40:24 122:24 175:24 228:24 281:24 association attractive 330:24 41:24 42:24 177:24 230:24 283:24 222:2 326:19.20 38:19 45:24 46:24 125:24 178:24 231:24 284:24 262:18 auction 198:6 123:12 47:24 48:24 126:24 179:24 233:24 285:24 assuming 252:13.20 188:8 191:4 49:24 50:24 128:24 179:24 233:24 286:24 258:20 253:4,18,22 193:21 51:24 52:24 128:24 183:24 235:24 288:24 assumption 250:17 202:15 52:24 58:24 130:24 185:24								
35:24 36:24 120:24 173:24 226:24 279:24 332:24 188:22 239:7 252:4 37:24 38:24 121:24 174:24 227:24 280:24 333:23 304:11 260:9 39:24 40:24 122:24 175:24 228:24 281:24 association attractive 330:24 41:24 42:24 123:24 176:24 229:24 283:24 222:2 326:19,20 38:19 45:24 46:24 125:24 178:24 231:24 284:24 262:18 auction 198:6 123:12 47:24 48:24 126:24 179:24 233:24 285:24 assuming 252:13,20 188:8191:4 49:24 50:24 128:24 180:24 233:24 286:24 258:20 253:4,18,22 193:21 51:24 50:24 128:24 180:24 235:24 288:24 265:8 auctioning 194:23 53:24 54:24 129:24 180:24 235:24 288:24 assumption 250:17 202:15 55:24 56:24 130:24 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
37:24 38:24 121:24 174:24 227:24 280:24 333:23 304:11 260:9 39:24 40:24 122:24 175:24 228:24 281:24 association attractive 330:24 41:24 42:24 123:24 176:24 229:24 282:24 143:13,13 185:1 awarded 43:24 44:24 124:24 177:24 230:24 288:24 222:2 326:19,20 38:19 45:24 46:24 125:24 178:24 231:24 284:24 262:18 auction 198:6 123:12 47:24 48:24 126:24 179:24 233:24 285:24 258:20 253:4,18,22 188:8 191:4 49:24 50:24 128:24 180:24 235:24 286:24 258:20 253:4,18,22 193:21 51:24 50:24 128:24 188:24 235:24 288:24 288:20 250:17 202:15 55:24 56:24 130:24 183:24 236:24 289:24 284:13 251:22 204:7 57:24 58:24 131:24								
39:24 40:24 122:24 175:24 228:24 281:24 282:24 143:13,13 185:1 awarded 34:24 44:24 124:24 177:24 230:24 283:24 222:2 326:19,20 38:19 45:24 46:24 125:24 178:24 231:24 285:24 285:24 262:18 auction 198:6 123:12 47:24 48:24 126:24 179:24 233:24 285:24 285:24 288:24 258:20 253:4,18,22 193:21 151:24 52:24 128:24 181:24 234:24 287:24 288:24 265:8 auctioning 194:23 53:24 54:24 129:24 182:24 235:24 288:24 288:24 assumption 250:17 202:15 55:24 56:24 130:24 183:24 236:24 289:24 284:13 251:22 204:7 57:24 58:24 131:24 184:24 237:24 290:24 Atkinson auctions 210:23 59:24 60:24 133:24 186:24 239:24 292:24 34:22 90:22 250:22 229:3 238:7 63:24 64:24 134:24 187:24 240:24 293:24 91:3,6,6,8 252:15 239:12,13 65:24 66:24 136:24 188:24 241:24 294:24 92:15 94:2 August 246:14 67:24 68:24 136:24 188:24 241:24 294:24 102:15 330:24 278:21 71:24 72:24 138:24 190:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 190:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 190:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 190:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 296:24 102:15 330:24 278:21 192:9 75:24 76:24 140:24 193:24 246:24 298:24 104:4,8 17:23 192:9 75:24 76:2								
41:24 42:24 123:24 176:24 229:24 282:24 143:13,13 185:1 awarded 43:24 44:24 124:24 177:24 230:24 283:24 222:2 326:19,20 38:19 45:24 46:24 125:24 178:24 231:24 284:24 262:18 auction 198:6 123:12 47:24 48:24 126:24 179:24 232:24 285:24 assuming 252:13,20 188:8 191:4 49:24 50:24 128:24 180:24 233:24 286:24 258:20 253:4,18,22 193:21 51:24 52:24 128:24 181:24 234:24 287:24 265:8 auctioning 194:23 53:24 56:24 130:24 183:24 235:24 288:24 288:13 251:22 204:7 57:24 58:24 131:24 184:24 237:24 290:24 Atkinson auctions 210:23 59:24 60:24 133:24 186:24 239:24 291:24 10:11 28:7 189:20 223:10 61:24 60:24 135:24								
43:24 44:24 124:24 177:24 230:24 283:24 222:2 326:19,20 38:19 45:24 46:24 125:24 178:24 231:24 284:24 262:18 auction 198:6 123:12 47:24 48:24 126:24 179:24 232:24 285:24 assuming 252:13,20 188:8 191:4 49:24 50:24 127:24 180:24 233:24 286:24 258:20 253:41,8,22 193:21 51:24 52:24 128:24 181:24 234:24 287:24 265:8 auctioning 194:23 53:24 54:24 129:24 182:24 235:24 288:24 assumption 250:17 202:15 55:24 56:24 130:24 184:24 237:24 290:24 Atkinson auctions 210:23 59:24 60:24 133:24 186:24 239:24 290:24 Atkinson auctions 210:23 61:24 62:24 133:24 186:24 239:24 290:24 42290:22 250:22 229:328:0 65:24 66:24 135:24<								
45:24 46:24 125:24 178:24 231:24 284:24 262:18 auction 198:6 123:12 47:24 48:24 126:24 179:24 232:24 285:24 assuming 252:13,20 188:8 191:4 49:24 50:24 127:24 180:24 233:24 286:24 258:20 253:4,18,22 193:21 51:24 52:24 128:24 181:24 234:24 287:24 265:8 auctioning 194:23 53:24 54:24 129:24 182:24 235:24 288:24 assumption 250:17 202:15 55:24 56:24 130:24 183:24 236:24 289:24 284:13 251:22 204:7 57:24 58:24 131:24 184:24 237:24 290:24 Atkinson auctions 210:23 59:24 60:24 133:24 185:24 238:24 291:24 10:11 28:7 189:20 223:10 61:24 62:24 133:24 186:24 239:24 292:24 34:22 90:22 250:22 229:3 238:7 63:24 66:24 135:								
47:24 48:24 126:24 179:24 232:24 285:24 assuming 252:13,20 188:8 191:4 49:24 50:24 127:24 180:24 233:24 286:24 258:20 253:4,18,22 193:21 51:24 52:24 128:24 181:24 234:24 287:24 265:8 auctioning 194:23 53:24 54:24 129:24 182:24 235:24 288:24 assumption 250:17 202:15 55:24 56:24 130:24 183:24 236:24 289:24 284:13 251:22 204:7 57:24 58:24 131:24 184:24 237:24 290:24 Atkinson auctions 210:23 59:24 60:24 133:24 186:24 239:24 291:24 10:11 28:7 189:20 223:10 61:24 62:24 133:24 186:24 239:24 292:24 34:22 90:22 250:22 229:3 238:7 63:24 66:24 135:24 188:24 241:24 294:24 92:15 94:2 August 246:14 69:24 70:24 137:24<								
49:24 50:24 127:24 180:24 233:24 286:24 258:20 253:4,18,22 193:21 51:24 52:24 128:24 181:24 234:24 287:24 265:8 auctioning 194:23 53:24 54:24 129:24 182:24 235:24 288:24 assumption 250:17 202:15 55:24 56:24 130:24 183:24 236:24 289:24 284:13 251:22 204:7 57:24 58:24 131:24 184:24 237:24 290:24 Atkinson auctions 210:23 59:24 60:24 133:24 186:24 239:24 291:24 10:11 28:7 189:20 223:10 61:24 62:24 133:24 186:24 239:24 292:24 34:22 90:22 250:22 229:3 238:7 63:24 64:24 134:24 187:24 240:24 293:24 91:3,6,6,8 252:15 239:12,13 65:24 66:24 135:24 188:24 241:24 294:24 92:15 94:2 August 246:14 67:24 68:24 136:24 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
51:24 52:24 128:24 181:24 234:24 287:24 265:8 auctioning 194:23 53:24 54:24 129:24 182:24 235:24 288:24 assumption 250:17 202:15 55:24 56:24 130:24 183:24 236:24 289:24 284:13 251:22 204:7 57:24 58:24 131:24 184:24 237:24 290:24 Atkinson auctions 210:23 59:24 60:24 132:24 185:24 238:24 291:24 10:11 28:7 189:20 223:10 61:24 62:24 133:24 186:24 239:24 292:24 34:22 90:22 250:22 229:3 238:7 63:24 64:24 134:24 187:24 240:24 293:24 91:3,6,6,8 252:15 239:12,13 65:24 66:24 136:24 188:24 241:24 294:24 92:15 94:2 August 246:14 67:24 68:24 136:24 189:24 242:24 295:24 94:12,22 285:21 252:5 69:24 70:24 138:24								
53:24 54:24 129:24 182:24 235:24 288:24 assumption 250:17 202:15 55:24 56:24 130:24 183:24 236:24 289:24 284:13 251:22 204:7 57:24 58:24 131:24 184:24 237:24 290:24 Atkinson auctions 210:23 59:24 60:24 133:24 185:24 238:24 291:24 10:11 28:7 189:20 223:10 61:24 62:24 133:24 186:24 239:24 292:24 34:22 90:22 250:22 229:3 238:7 63:24 64:24 134:24 187:24 240:24 293:24 91:3,6,6,8 252:15 239:12,13 65:24 66:24 135:24 188:24 241:24 294:24 92:15 94:2 August 246:14 67:24 68:24 136:24 189:24 242:24 295:24 94:12,22 285:21 252:5 69:24 70:24 137:24 190:24 243:24 296:24 102:15 300:24 278:21 71:24 72:24 138:24								
55:24 56:24 130:24 183:24 236:24 289:24 284:13 251:22 204:7 57:24 58:24 131:24 184:24 237:24 290:24 Atkinson auctions 210:23 59:24 60:24 132:24 185:24 238:24 291:24 10:11 28:7 189:20 223:10 61:24 62:24 133:24 186:24 239:24 292:24 34:22 90:22 250:22 229:3 28:7 63:24 64:24 134:24 187:24 240:24 293:24 91:3,6,6,8 252:15 239:12,13 65:24 66:24 135:24 188:24 241:24 294:24 92:15 94:2 August 246:14 67:24 68:24 136:24 189:24 242:24 295:24 94:12,22 285:21 252:5 69:24 70:24 137:24 190:24 243:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 297:24 103:5,16 Austin 17:5 awarding 73:24 74:24 139:24								
57:24 58:24 131:24 184:24 237:24 290:24 Atkinson auctions 210:23 59:24 60:24 132:24 185:24 238:24 291:24 10:11 28:7 189:20 223:10 61:24 62:24 133:24 186:24 239:24 292:24 34:22 90:22 250:22 229:3 238:7 63:24 64:24 134:24 187:24 240:24 293:24 91:3,6,6,8 252:15 239:12,13 65:24 66:24 135:24 188:24 241:24 294:24 92:15 94:2 August 246:14 67:24 68:24 136:24 189:24 242:24 295:24 94:12,22 285:21 252:5 69:24 70:24 137:24 190:24 243:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 297:24 103:5,16 Austin 17:5 awarding 73:24 74:24 139:24 245:24 298:24 104:4,8 17:23 192:9 75:24 76:24 140:24 193:24								
59:24 60:24 132:24 185:24 238:24 291:24 10:11 28:7 189:20 223:10 61:24 62:24 133:24 186:24 239:24 292:24 34:22 90:22 250:22 229:3 238:7 63:24 64:24 134:24 187:24 240:24 293:24 91:3,6,6,8 252:15 239:12,13 65:24 66:24 135:24 188:24 241:24 294:24 92:15 94:2 August 246:14 67:24 68:24 136:24 189:24 242:24 295:24 94:12,22 285:21 252:5 69:24 70:24 137:24 190:24 243:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 297:24 103:5,16 Austin 17:5 awarding 73:24 74:24 139:24 245:24 299:24 249:14 authorities 193:15 77:24 78:24 140:24 193:24 246:24 299:24 249:14 authorities 193:15 77:24 78:24 141:24 194:2								
61:24 62:24 133:24 186:24 239:24 292:24 34:22 90:22 250:22 229:3 238:7 63:24 64:24 134:24 187:24 240:24 293:24 91:3,6,6,8 252:15 239:12,13 65:24 66:24 135:24 188:24 241:24 294:24 92:15 94:2 August 246:14 67:24 68:24 136:24 189:24 242:24 295:24 94:12,22 285:21 252:5 69:24 70:24 137:24 190:24 243:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 297:24 103:5,16 Austin 17:5 awarding 73:24 74:24 139:24 245:24 298:24 104:4,8 17:23 192:9 75:24 76:24 140:24 193:24 246:24 299:24 249:14 authorities 193:15 77:24 78:24 141:24 194:24 247:24 300:24 Atkinson's 24:3 227:11,11 79:24 80:24 142:24 195:24 249:24 302:24 atmosphere 3:1,6 32:24 123:11 <tr< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr<>								
63:24 64:24 134:24 187:24 240:24 293:24 91:3,6,6,8 252:15 239:12,13 65:24 66:24 135:24 188:24 241:24 294:24 92:15 94:2 August 246:14 67:24 68:24 136:24 189:24 242:24 295:24 94:12,22 285:21 252:5 69:24 70:24 137:24 190:24 243:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 297:24 103:5,16 Austin 17:5 awarding 73:24 74:24 139:24 245:24 298:24 104:4,8 17:23 192:9 75:24 76:24 140:24 193:24 246:24 299:24 249:14 authorities 193:15 77:24 78:24 141:24 194:24 247:24 300:24 Atkinson's 24:3 227:11,11 79:24 80:24 142:24 195:24 249:24 301:24 91:1 94:6 authority 3:1 awards 81:24 82:24 143:24 196:24 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
65:24 66:24 135:24 188:24 241:24 294:24 92:15 94:2 August 246:14 67:24 68:24 136:24 189:24 242:24 295:24 94:12,22 285:21 252:5 69:24 70:24 137:24 190:24 243:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 297:24 103:5,16 Austin 17:5 awarding 73:24 74:24 139:24 192:24 245:24 298:24 104:4,8 17:23 192:9 75:24 76:24 140:24 193:24 246:24 299:24 249:14 authorities 193:15 77:24 78:24 141:24 194:24 247:24 300:24 Atkinson's 24:3 227:11,11 79:24 80:24 143:24 195:24 249:24 302:24 atmosphere 3:1,6 32:24 123:11 81:24 82:24 144:24 197:24 250:24 303:24 124:13 156:7 187:21 85:24 86:24 145:24								
67:24 68:24 136:24 189:24 242:24 295:24 94:12,22 285:21 252:5 69:24 70:24 137:24 190:24 243:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 297:24 103:5,16 Austin 17:5 awarding 73:24 74:24 139:24 192:24 245:24 298:24 104:4,8 17:23 192:9 75:24 76:24 140:24 193:24 246:24 299:24 249:14 authorities 193:15 77:24 78:24 141:24 194:24 247:24 300:24 Atkinson's 24:3 227:11,11 79:24 80:24 143:24 195:24 249:24 301:24 91:1 94:6 authority 3:1 awards 81:24 82:24 143:24 196:24 249:24 302:24 atmosphere 3:1,6 32:24 123:11 85:24 86:24 145:24 198:24 251:24 304:24 127:23 328:18 188:6 87:24 88:24 146:24								
69:24 70:24 137:24 190:24 243:24 296:24 102:15 330:24 278:21 71:24 72:24 138:24 191:24 244:24 297:24 103:5,16 Austin 17:5 awarding 73:24 74:24 139:24 192:24 245:24 298:24 104:4,8 17:23 192:9 75:24 76:24 140:24 193:24 246:24 299:24 249:14 authorities 193:15 77:24 78:24 141:24 194:24 247:24 300:24 Atkinson's 24:3 227:11,11 79:24 80:24 142:24 195:24 249:24 301:24 91:1 94:6 authority 3:1 awards 81:24 82:24 143:24 196:24 249:24 302:24 atmosphere 3:1,6 32:24 123:11 83:24 84:24 144:24 197:24 250:24 304:24 127:23 328:18 188:6 87:24 88:24 146:24 199:24 252:24 305:24 attaching authorization 190:20								
71:24 72:24 138:24 191:24 244:24 297:24 103:5,16 Austin 17:5 awarding 73:24 74:24 139:24 192:24 245:24 298:24 104:4,8 17:23 192:9 75:24 76:24 140:24 193:24 246:24 299:24 249:14 authorities 193:15 77:24 78:24 141:24 194:24 247:24 300:24 Atkinson's 24:3 227:11,11 79:24 80:24 142:24 195:24 248:24 301:24 91:1 94:6 authority 3:1 awards 81:24 82:24 143:24 196:24 249:24 302:24 atmosphere 3:1,6 32:24 123:11 83:24 84:24 144:24 197:24 250:24 303:24 124:13 156:7 187:21 85:24 86:24 145:24 198:24 251:24 304:24 127:23 328:18 188:6 87:24 88:24 146:24 199:24 252:24 305:24 attaching authorization 190:20								
73:24 74:24 139:24 192:24 245:24 298:24 104:4,8 17:23 192:9 75:24 76:24 140:24 193:24 246:24 299:24 249:14 authorities 193:15 77:24 78:24 141:24 194:24 247:24 300:24 Atkinson's 24:3 227:11,11 79:24 80:24 142:24 195:24 248:24 301:24 91:1 94:6 authority 3:1 awards 81:24 82:24 143:24 196:24 249:24 302:24 atmosphere 3:1,6 32:24 123:11 83:24 84:24 144:24 197:24 250:24 304:24 124:13 156:7 187:21 85:24 86:24 145:24 198:24 251:24 304:24 127:23 328:18 188:6 87:24 88:24 146:24 199:24 252:24 305:24 attaching authorization 190:20								
75:24 76:24 140:24 193:24 246:24 299:24 249:14 authorities 193:15 77:24 78:24 141:24 194:24 247:24 300:24 Atkinson's 24:3 227:11,11 79:24 80:24 142:24 195:24 248:24 301:24 91:1 94:6 authority 3:1 awards 81:24 82:24 143:24 196:24 249:24 302:24 atmosphere 3:1,6 32:24 123:11 83:24 84:24 144:24 197:24 250:24 303:24 124:13 156:7 187:21 85:24 86:24 145:24 198:24 251:24 304:24 127:23 328:18 188:6 87:24 88:24 146:24 199:24 252:24 305:24 attaching authorities 193:15								
77:24 78:24 141:24 194:24 247:24 300:24 Atkinson's 24:3 227:11,11 79:24 80:24 142:24 195:24 248:24 301:24 91:1 94:6 authority 3:1 awards 81:24 82:24 143:24 196:24 249:24 302:24 atmosphere 3:1,6 32:24 123:11 83:24 84:24 144:24 197:24 250:24 303:24 124:13 156:7 187:21 85:24 86:24 145:24 198:24 251:24 304:24 127:23 328:18 188:6 87:24 88:24 146:24 199:24 252:24 305:24 attaching authorization 190:20								
79:24 80:24 142:24 195:24 248:24 301:24 91:1 94:6 authority 3:1 awards 81:24 82:24 143:24 196:24 249:24 302:24 atmosphere 3:1,6 32:24 123:11 83:24 84:24 144:24 197:24 250:24 303:24 124:13 156:7 187:21 85:24 86:24 145:24 198:24 251:24 304:24 127:23 328:18 188:6 87:24 88:24 146:24 199:24 252:24 305:24 attaching authorization 190:20								
81:24 82:24 143:24 196:24 249:24 302:24 atmosphere 3:1,6 32:24 123:11 83:24 84:24 144:24 197:24 250:24 303:24 124:13 156:7 187:21 85:24 86:24 145:24 198:24 251:24 304:24 127:23 328:18 188:6 87:24 88:24 146:24 199:24 252:24 305:24 attaching authorization 190:20								
83:24 84:24 144:24 197:24 250:24 303:24 124:13 156:7 187:21 85:24 86:24 145:24 198:24 251:24 304:24 127:23 328:18 188:6 87:24 88:24 146:24 199:24 252:24 305:24 attaching authorization 190:20							•	
85:24 86:24 145:24 198:24 251:24 304:24 127:23 328:18 188:6 87:24 88:24 146:24 199:24 252:24 305:24 attaching authorization 190:20							· ·	
87:24 88:24								
89:24 90:24 147:24 200:24 253:24 306:24 65:24 203:9,21 193:12								
	89:24 90:24	147:24	200:24	255:24	306:24	65:24	203:9,21	195:12
						1		

_							Page 4
222.10	I	1550510		1262	11 14 42 5	1.47.11	DODDY 1 12
223:10	backs 289:11	175:3,6,18	bell 35:11,13	126:2	41:14 43:5	147:11	BOBBY 1:12
227:10	backtracking	176:5,13,21	83:12	127:23	198:10	154:10	body 49:9
244:22	72:1	177:2,7,12	249:23	143:7	233:1 235:2	162:19	322:14
252:5,12	ball 138:20	177:15	250:2	151:17,18	250:16	169:23	boilers
aware 79:23	201:17,22	beat 287:3	belong	195:4	273:10	174:1	161:22
187:18	band 289:4	290:9	262:17	208:20,24	275:20	195:16,17	173:12
243:13	289:10	beautifying	belts 161:21	210:11	bids 42:4	202:11	bonuses
299:20	Bank 163:16	179:20	173:13	221:13	189:20	208:16	246:24
308:6	163:19	becoming	benchmark	222:7	190:19	260:17	248:11
309:21	164:9 165:2	135:14	269:5	232:20	223:9	264:8	book 144:12
314:22	165:3,11,17	beginning	benefit 223:1	233:10	232:17,19	265:17	195:23
327:21,24	165:18,21	68:17 78:23	250:19	235:5 236:3	233:23	282:20	born 157:24
awesome	166:9	93:17 179:6	277:22	237:8,12	250:16,18	284:12	bottom
180:9	bar 268:21	180:17	benefits	246:5 264:8	250:23	292:20	242:10,11
	bare 179:15	184:19	170:17	294:14	251:18	308:12	283:19
<u>B</u>	bargaining	207:5	277:7 278:1	299:10	261:12	325:3	bottom-up
B 79:24	108:24	begins 239:10	309:7	301:13	273:19	bite 63:13	305:12
299:15	barriers	begun 300:23	Bensons	302:11	274:4,11	Black 143:14	bought 225:3
BAA 4:17	189:18	behalf 205:12	163:6	314:2,6	big 22:17,23	Black/Afric	273:23
back 14:22	based 31:22	behavior	Berg 167:3,8	316:11	28:10 34:3	190:15	box 217:7
18:11 28:1	40:14 41:24	259:17	168:13	beyond 290:3	36:6 39:19	Blackwell	Boys 176:9
41:18 61:14	65:20 66:9	believe 10:13	best 5:17	biannual	62:17 75:2	1:10 61:2,3	brain 294:4
73:11,15	67:9,10	11:16,16	17:20 20:13	265:21	144:12	62:12,15	branch 7:20
81:5,16	77:19 78:19	12:1 17:8	23:6,22	bibliography	159:19,21	64:18	306:15
101:12	81:18 85:19	39:24 86:13	29:8 40:17	292:6,9	162:2,4	blast 46:11	brand 52:2
109:16	85:20,20	92:4,21	40:20 52:4	bid 47:20	181:3,15	46:12,14,16	81:2
110:11	160:22	117:12	60:6 62:21	232:16,22	183:8	46:20,24	Braski
125:1	181:1	138:18	64:14 65:18	233:2,18,20	201:21	blew 181:5,16	182:12
128:15,16	206:19	144:5,7	66:4,8 70:1	234:1 237:4	245:14	blindside	break 120:20
133:24	231:16	145:11	70:3 89:14	241:18	bigger 131:19	286:9	121:6
134:6	238:14	146:4	94:14,20	250:14	183:13	blocked	177:24
138:20	247:1	160:21	99:17	252:24	bike 287:3	20:22 21:2	breakdown
142:24	256:15	161:9,11	100:12	253:12,19	290:10	21:14,16,18	43:19
152:13	259:13	167:21	190:1	255:5,5,11	bilingual	21:22	316:15
157:22	291:18	172:13	235:11	255:11,21	108:18	Blondell 1:15	breaking
166:4	303:16	173:23	251:9	260:9	275:17	119:6	84:14 256:4
172:12	307:3	175:21	262:10,21	261:21,22	278:21	136:21	Brennan
175:1	basic 108:12	180:21	266:4	262:1,2	280:1	blown 62:1	21:15 22:20
176:17	basically 8:13	192:1	294:11	265:22	bill 2:9,12,14	Blue 210:17	84:18,19,19
211:5 213:1	65:21 74:5	201:10	better 13:2,2	267:6	3:5 59:21	210:17	85:24 86:11
213:4	170:12	202:17	17:15 19:6	272:19,20	80:16	board 29:5	87:8 110:24
243:11	basis 19:9	207:14	19:21 20:3	272:22	192:23	80:19,20	111:13
258:3	231:6,7	210:6	21:6,8	274:3,6	268:19	81:6 96:2	112:10,21
263:23	265:20	221:12	22:19,22,24	bidder	billable 248:9	114:2	Brian 1:14
265:9,11	278:19	229:6	28:21 34:7	233:21,24	249:10	279:12	276:19
275:24	303:18	254:20	36:13 47:18	236:22	billion 62:18	285:1	308:16
291:17	312:4 315:4	272:9 281:6	66:19 75:19	254:18	224:6,22	288:22	310:8
316:22	315:21	282:10	81:20 91:19	258:17,21	billions 42:8	302:23	bridge 17:15
background	Bass 1:9	304:18	96:8,9	272:18	bills 1:19 2:5	307:1 315:9	311:24
32:11 251:9	171:14,15	305:6,12	112:20	274:14	2:8 3:9 17:1	boards 80:10	312:3
backgrounds	171:20	believer	113:8,11,13	bidders	bit 67:3	80:15 81:18	Bridget
216:3	173:21	195:14	114:4,8	274:18	112:16	81:19	121:14
backing	174:12	305:14	119:13	bidding 38:24	130:18	boasts 190:13	brief 35:12
162:6							

							Page 5
l I		1	1	1	1	1	
178:2	33:4,17	242:4 243:5	74:2 76:8	139:11,19	290:23	136:13	29:1
briefing	34:12,16	244:5,12,18	87:22 89:9	145:5	291:4	151:4	cap 277:23
112:14,17	35:11,19	244:23	89:10	152:13	businesses	184:11	capabilities
briefly 6:15	37:5,8,13	245:5,9	111:24	154:11,13	47:1 49:10	234:14	99:17
35:13	44:20 77:6	247:7	121:4,19	158:3	52:14 75:7	238:5,22	capacity
290:20	77:7,14	248:15	122:13	160:10	75:8,18	280:21	71:21
brilliant 79:5	78:3,6,10	249:1,5,22	124:6 129:6	176:18	79:7 144:2	286:12	capital 2:10
79:16,22	78:14,17,21	250:1,5	133:5	178:9	188:7,10,23	called 11:24	2:13 3:11
bring 5:2	79:2 80:7	295:9,11,13	142:13	182:13,13	189:19	16:20 33:22	3:12,13 5:6
113:22	81:11,14	307:16	153:13	185:11	190:2	45:16 50:19	85:7 87:5
114:22	82:7,10,14	308:8,11,15	161:2	246:23	193:13,15	143:13	111:22
115:12	82:19,22	309:1,17,19	163:20	buildings	194:24	183:10	112:2,24
168:20	83:1,4,11	309:24	167:1,2	137:18	196:3	calling 35:7	122:5 125:6
183:1 200:5	96:13 97:17	310:11,14	168:4,7	155:15	197:13	285:18	129:3
235:8	97:20 119:7	310:22	170:23,24	162:15	207:12	calls 162:5	132:10,11
295:22	119:8,23	311:5,10,16	171:1 187:2	169:14	208:18,19	Camera 86:1	132:17
322:12,13	120:4	311:19,23	187:15	171:8	209:18,19	Camerooni	142:8,12,13
bringing	136:21,22	312:13,21	199:16	built 137:19	223:7,11	61:13	142:14,15
16:16 19:24	137:1,6,14	313:1,7,9	209:2 220:4	137:21	225:21	campus 52:8	153:13
26:18	138:9,16	313:14,18	264:16,20	bunch 11:8	227:12	155:2	162:21
181:23	139:2,6,14	313:23	277:1	182:15	228:8	cancel 242:14	168:10,11
229:24	139:20,23	315:17	279:15	295:5	232:13	canceled	170:20
brings 273:3	140:4,7,11	316:10,24	286:18	bundle 221:2	235:5 240:6	285:22	171:8,9
broad 8:17	140:14,22	317:3,7,14	300:21	bureacracy	244:1 252:6	canceling	176:16,24
289:4,10	140:24	317:21,22	318:1,12,14	76:19	252:9,17	230:5	177:9
broadband	141:5,10,18	320:3,21	318:18,21	bus 24:8	266:4,6,19	cancellation	212:12
289:18	142:19	321:4,11,20	319:15,20	business	269:23	285:19	319:16
broader	143:3,21	321:22	budget-rela	16:22 42:9	273:18	candidate	capture
24:17	144:9,14,19	322:18,22	285:11	45:11 47:23	busy 289:6,8	259:7,8	118:17
283:10	144:23	323:14,18	budgeted	75:4,5,6,11	buy 269:8	315:6	143:15
broken 31:4	145:8,14,17	323:22	133:6,9	75:17,19	321:3,8	candidates	323:1
146:23	146:1,8,17	324:10,15	budgeting	79:20 80:17	buying	34:5,6	captured
228:23	147:4 154:9	324:24	65:7,21	84:8 86:3	223:23	101:4	20:6 24:14
259:24	213:6,7,10	325:6,17,20	66:7,10	143:24	buys 200:2	281:10,24	132:20
274:18	213:13,23	325:24	67:9,20	184:22	C	292:3,22	capturing
broker	214:2,7,14	326:4,7,13	72:3	188:2,23		323:5	326:23
148:23	214:17	327:7,13,17	budgets	189:1 196:1	C 323:9 333:1	327:19	car 272:16
149:16	215:12,15	327:20	68:21 107:7	197:19	333:1	CAO 4:9,17	carbon
brokers	215:19	328:1,13	109:11	223:14	cab 24:7	4:19 6:12	331:13
149:2	216:14,18	329:6,11,16 329:23	Buffalo 272:18	239:20	cabinet 4:9	8:1 16:17	care 64:7
brought 29:4	216:21			240:16	6:17,23 7:1	31:10,13	73:2,14
101:9,15 183:22	217:1,13,19	330:6,17,19	build 69:16	241:9,10	7:2,3 Cahill 179:17	33:11,20	166:24 167:10
	218:2,6,11 218:14,21	331:1,7,12	81:2 84:21	245:14 246:17,18	caniii 1/9:1/ calendar	34:1 58:13	317:10
184:3,24	218:14,21 219:8,12,20	331:20,23	85:4 87:1	246:17,18 246:23	51:12 93:16	82:9 96:18	317:10 330:3
Brown 1:15 22:6 27:18		Bud 273:12 Budd 272:15	170:14 216:13	246:23	188:9,11	107:23 143:5	career 296:4
27:24 29:15	219:23 220:10,15	272:24	268:4	247:1,11,23	252:6	300:18	296:11
29:19 30:2	220:10,13	272:24 273:9,14	building	248:11,12	290:24	305:1 312:2	290:11
30:9,13,17	220:19,22	budget 2:13	71:24	248:20	290.24	312:7,20	302:20
30:9,13,17	222:8,15	2:15 4:8 5:7	122:23	251:8,10,10	caliber	312:7,20	careers 122:4
31:8,14,21	224:13,16	5:21,21,23	122:23	251:8,10,10	221:18	CAO's 4:13	296:12
32:5,8,12	224:13,16	6:4 23:10	138:18	268:11,13	call 80:14	4:24 5:9	Caribbean
32:3,8,12	227:1 242:3	69:6 70:18	139:5,7,10	277:3	107:17	6:11 12:20	61:9,12
32.10,22	221.1 242.3	07.0 /0.10	137.3,7,10	211.3	119:14	0.11 12.20	01.7,12
<u> </u>		<u> </u>	<u>l</u>	<u> </u>	117.14	<u>l </u>	<u> </u>

							_
cars 272:10	270:16	226:21	98:5 102:2	261:11,17	2:18,19 3:5	180:22	299:10
273:23	289:20	232:10	104:2	261:17,17	4:4,11 10:6	180.22	300:5 301:5
319:23	295:14	242:2 250:9	104.2	262:6,16	12:2 13:20	182:6,18	300.3 301.3
327:23	305:23	260:13	131:9	check 63:4	14:18 15:18	183:8,9,9	302.22
case 161:15	323:10	271:22	142:22	271:6	16:2 20:16	183:12,16	304.19
204:13		271:22 285:5 295:9	202:19,24	checked		183:12,16	
266:18	certainly 93:5 168:14	307:14	202:19,24	162:2	23:19 24:2 26:2 28:12	183:19,22	308:2,24 309:14
270:6	249:13	Chairman	292:8	chemicals	28:17,19	185:3,5	310:2,3
320:15	249:13	72:14 76:23	292:8 295:22	269:8	29:8,22,22	186:22	310:2,3
cases 320:13	300:1,12,14	83:13 119:9	changed 7:15	CHERELLE	29:8,22,22	188:17,24	322:5 331:3
320:13	300:1,12,14	120:7	202:10	1:14	35:24 36:5	189:16,21	332:4
catch 70:17	303:19	136:23	229:7 288:2	Chief 3:16	36:14 39:15	190:3 192:3	City's 16:22
categories	314:21	147:5	292:6	4:5,7 6:16	44:15 45:11	196:1,3,12	17:11 28:18
194:1	314.21	156:18	changes 2:22	13:12 28:7	51:18 52:13	190.1,3,12	41:20 63:6
240:13	315.12,21	171:16	5:5 12:7,7	28:23 35:9	52:15,19	200:5	116:3 171:8
categorized	certification	177:16,22	29:6 106:14	92:11 94:22	54:14 63:18	200.3	187:20
112:3	333:15	185:13	107:24	133:19	64:10,14	202.24	188:24
Caucasian	certifications	challenge	169:23	133.19	70:4 71:9	203.14	203:22
190:15	289:20	17:12 19:10	233:12	196:17	75:11,12,13	210:10	235:17
caught	290:2	71:17	263:8	262:12	75:11,12,13	210:10	248:20
152:11	certified 47:2	138:15	288:16,20	263:6	80:18 81:22	223:24	City-led
CBS 328:5	188:14	279:14	316:17	280:11	81:24 89:6	224:7,19	273:19
CDCs 221:14	282:3	286:22	changing	299:18	90:2 91:17	225:16	City-owned
221:18,22	certify 333:3	290:12	41:12,15	childcare	94:18,24	226:14	160:10
222:2,11	certifying	290:12	161:21	79:9,12,15	97:12 111:6	227:4,9,10	166:13
ceilings 123:1	333:19	challenged	173:13	79:16,19	111:10	231:12	176:10,18
Celia 276:20	cetera 17:1	193:3	283:9,22	80:4	111:10	233:6	City-wide
center 62:10	247:1 268:3	challenges	296:22	children 73:2	114:24	237:11	4:23 74:18
85:12 146:6	302:21	23:9 32:10	Chapter	76:6,12,15	115:4,12,17	239:18,20	187:16
148:8	chads 41:19	32:15 38:16	45:18	324:21	116:5,6	244:3	301:23
218:19	41:20	39:6,7,10	143:15	Chinese	121:14	245:15,18	302:6
283:18	Chair 14:24	106:21	237:21	279:23	122:3,8,17	245:19	304:21
centers	18:15 25:3	137:15	238:3	chosen	123:6 124:2	246:1	civic 116:19
131:16	27:17 37:18	150:5	239:14	239:21	124:10	247:10,19	civil 8:14
212:14	50:3 53:15	challenging	charge 50:12	Chris 318:3	125:16,19	247:23,24	10:16 12:7
central	61:2 64:22	138:4	261:11,14	churches	126:16	248:2,21	12:10 30:4
174:22	72:5,7,11	Chamber	261:16,17	279:18	128:9 130:1	252:7,8	36:2 37:6
322:24	77:5 105:1	46:18,19,19	321:21	CINDY 1:9	134:13	253:24	97:3,22
centralized	110:15,17	46:20,21	charging	Cinnaminson	135:20	254:4	105:8 106:1
88:18	110:21	48:3 251:9	321:8,10	174:17	136:13	257:11	106:18
centrally	119:6	chambers	Charitable	CIO 21:14	139:21	261:23	107:6,15
158:24	135:23	46:17 47:16	10:14 29:3	84:19	146:19,22	267:24	108:2,4,5
certain 33:15	136:18,20	48:5,6	Charles	cities 17:4	147:12	268:13	110:9
36:24 113:1	147:8	chance 19:3	328:3	19:15 90:9	151:2,13	272:3,8,11	123:14
130:9	156:13,16	63:11 139:4	Charlie 21:14	178:19	158:24	273:4,22	160:12
134:23	171:14	241:12	22:19 84:17	269:6 294:9	163:14	274:3,20	215:17
150:13,14	177:19	251:4 331:9	84:19	citizen 71:6	169:12	276:14	216:22
192:16	195:8	chances	chart 31:9,11	90:1	170:8,13	277:3 279:1	260:3 278:2
194:4	197:24	80:21	31:12	citizens 19:18	172:4	284:22	278:18
200:24	204:22	change 11:7,9	charter 6:20	21:7 63:10	178:11,12	285:17	279:3,11
251:5	213:5	36:24 38:3	7:1,2,14,16	189:22	178:13,16	296:3,4,16	280:2
257:22	222:19	62:3 66:11	7:17 187:16	198:9 311:7	178:17,19	297:18	281:22
260:19	224:15	66:11 93:18	201:14	City 1:1,5	179:1	298:16	282:15
<u> </u>	ı		ı	ı	l l		

l-							Page /
	l	l	l	l	l	l	
283:9,22	102:4,12,18	classes 279:7	151:14	collected	162:22	132:18	comments
285:22	103:14,23	289:5,10,15	co-locating	54:18 77:20	163:2,9,12	133:24	113:2
286:24	104:6,9,19	289:17,18	147:15	191:9	164:1 165:1	134:6	178:15
288:15	104:23	289:19	150:19	collecting	165:6,13	146:18	222:22
290:22	186:13,18	classification	co-location	54:5	166:2,11,20	147:14	commerce
291:2	186:21	279:5	150:11	collective	167:2,7,12	149:17	48:3,5
311:21	191:18	classificatio	coalition	108:23	167:17,21	150:2	52:22 53:6
312:1	192:7,12	279:10	200:18	collects 59:11	168:3,9,12	154:14	60:19
315:15	193:6,16	clause 160:1	Cocci 317:20	college	168:19	155:4,4,24	225:19
322:10	194:18	clean 178:9	318:3,4	307:23	171:18	161:8 164:6	251:9
clarification	195:3,6	cleaned 62:4	320:8,22	311:2	172:10	170:17	266:13
274:10	197:24	clear 15:8	321:6,12,21	colleges	173:22	177:6	267:11,18
280:17	199:14	28:3 45:6	322:7,21	279:19	174:13	198:20	commercial
clarity 112:16	200:12,22	55:15 57:23	323:3,17,21	Collins-Gre	175:4,15,20	207:10	63:21
117:6	201:4,8,15	57:24 59:4	324:6,11,16	121:12,15	176:11,14	213:1,3	135:19
232:15	201:19	99:22 115:2	325:1,11,19	123:22	176:22	219:1,1	commission
233:8 235:9	202:16,21	233:5	325:23	128:3,10	177:4,11,14	229:17,18	61:8 106:18
235:23	203:2,16	247:16	326:2,6,12	129:24	179:4	229:22	107:16
Clark 218:18	204:1,5,10	296:22	327:2,8,14	130:3,7,11	180:13,16	234:15	179:7
Clark's 219:3	204:14,17	clearly 13:19	327:18,24	131:5,8,18	180:21	257:14	279:11
Clarke 1:9	213:3,9	100:10	328:12,24	132:2,24	181:5,7,13	274:19	284:18
2:2 3:7,24	222:17	201:1	329:7,14,17	134:14,17	182:9,24	305:3	288:15
6:14,19 7:7	224:15	248:13,16	330:4,8,18	135:7 136:4	183:21	329:10	311:22
7:10,14 8:2	226:18	270:4,10,14	330:21	136:8,16,19	184:13,21	comes 28:9	312:2
8:6,10,12	227:8 232:8	271:1	331:5,8,18	136:24	185:6,10,20	85:22 110:9	330:11
8:17,20 9:7	241:24	299:11	331:22	137:4,12,17	186:1	116:22	commissioner
9:12 10:1	250:3,7	326:14	code 12:6	138:10,21	Cologne	117:23 126:10	32:3 48:1
10:24 11:6	254:8,12,15	clerk 2:9 3:10	29:8 43:3	139:3,8,15	183:8	126:10	52:2 100:18
11:14 12:9 12:13,15	254:23 255:13	3:22 click 46:4	45:18 237:22	139:22 140:2,5,8	color 31:24 81:12 118:9	140:6	102:22 104:4
12:13,13	256:7	52:23	237:22	140:2,3,8	141:2	140:6	104:4
	257:15,18	close 218:12	267:24	140:12,20	207:12	154:21	120:5,22
14:1,5,12	257:13,18	232:19	codes 145:12		312:15	161:19	120.5,22
14:14,19,21	259:6 260:3	267:12	145:24	141:3,7,11 141:19	328:15	161:19	121:13,17
14:24 18:14 25:1 27:15	260:11	307:24	collaborated	141:19	comb 195:18	164:7	137:2
34:18,21	271:16,19	closed 240:18	312:8,10	142:20	combination	183:6,11,15	138:19
35:1,5	271:16,19 275:6 276:2	272:24	collaborating	143:17	319:1	227:3	156:18
	276:7,10,13	272.24 273:2	56:10 305:2	144.4,11,17	combined	240:22	181:10
37:16 47:7 50:1 53:13	281:1	closely 10:11	305:5	144:21	40:21	240:22	181:10
60:24 64:20	281:1	58:15 94:11	collaboration	145:19	come 9:5 11:1	260:8 314:7	185:18
77:3 90:18	283:5 284:1	94:12 124:7	155:6	145.19	11:3 12:21	316:18	186:23
91:5,7,10	284:6,9	265:5	collaborative	140.4,9	14:21 18:10	323:23	187:3 202:6
93:19 94:3	285:3	284:14	5:16 300:19	147.2,20,23	34:10,15,22	coming 15:13	213:18
94:8 95:2	class 6:5,5,6,6	314:24	301:17	150:17,21	40:20 49:11	17:10 32:11	213.18
95:14,19	118:1	closes 238:19	312:6	150.17,21	50:13 57:8	54:3 67:1	214.1,19 215:3,11,20
96:1,11,22	167:23	closing 46:4	collaborativ	152.1,15	61:23 72:18	152:12	266:13
97:1,8,14	281:5 282:8	closure 278:9	208:8	155:3 156:5	83:19 89:6	197:2	303:10
97:19 98:10	281.3 282.8	closures	colleague's	155.5 150.5	96:5 100:3	313:11	314:13
98:15,20	289:22,23	150:6	55:20	157:3,11,14	102:8	320:22	commission
98.13,20	289:24	Club 176:9	colleagues	157:17,23	113:17	Commander	301:10
99:1,3,13	318:19,19	CNG 330:4,8	64:3 215:11	157.17,23	116:5,7,9	20:20	commission
100:9,22	318:20,23	co-locate	271:20	160:7	116.3,7,9	commend	9:5 100:17
100.9,22	319:4,7,9	148:4	290:7	160.7	128:2	137:9	103:7 104:7
101.1,17	317.7,1,7	170.7	270.1	101.11	120.2	131.7	105.7 104.7
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>		<u> </u>

104:14	62:7,9,10	281:4,14,20	55:10	232:13	290:17	185:23	188:13
commission	63:8 111:9	compile	159:14	confusing	construction	208:11	189:12
104:12	155:14,16	298:23	concerning	233:4	32:16 124:9	270:10	196:15,16
commissions	155:14,16	301:17	284:10	congestion	124:21	270:10 294:24	
				330:12			196:16
108:3	197:17	compiled	concerns		125:10	contract	205:8
302:13	221:17	301:7	15:14 53:20	congratulate	174:10,14	10:13 20:7	210:19
commit 226:3	290:14	complain	111:14	18:17	212:9,15,22	38:18,19	212:19
commitment	320:19	156:22	113:15	Congratula	212:23	39:16 40:5	214:23
303:9	compactors	complete 46:7	114:16	123:17	consulting	47:10 74:17	225:17
committed	330:15	132:7	117:10	conjunction	236:14	74:19,20	237:16
69:12	companies	134:21	concession	52:22	contact 34:23	75:14 78:23	262:10,14
103:18	238:23	160:16	191:6 202:7	125:23	43:12 53:9	160:1	contractor
160:4	250:15	278:23	concessions	219:15	126:10	167:22,23	202:14
302:24	251:1,13,24	310:9 324:9	188:4	connected	197:13	187:21	231:22
committee	252:2	completed	conclude	68:17	231:22	188:8	contractors
1:2 2:5 3:9	267:23	124:6 125:8	269:20	connections	301:9	189:14,16	26:18 47:11
74:7 134:2	268:4	125:10	concluded	70:22	contacts	190:20	76:11
186:3 332:1	272:16	compliance	300:21	consequence	200:10	191:1,7	contracts
332:6	274:12	229:5,9	concludes 6:8	296:8	contained	193:12	42:21,22,24
committing	company	244:2	191:12	conserve	333:5	194:21	43:20 44:18
252:18	20:1 60:11	complicated	317:9 320:1	167:24	contemplati	198:17,19	72:18,20
253:23	250:20	85:13	concluding	consider 3:9	23:21	199:5 202:7	73:5,7,13
commodities	251:3,7	compliments	202:3	149:9,10	continual	203:1 204:4	73:23 74:9
188:4 199:9	260:7	126:9	concrete	155:16	95:5	207:13	76:3 171:10
208:1	272:15,24	234:17,20	179:11	consideration	continually	209:24	187:23
220:24	273:9,12,14	comply 256:3	conditions	186:24	95:12	221:19	188:5 189:1
265:24,24	comparable	256:18,19	176:18	244:16	329:21	223:10	191:1,5
commoditie	20:8	component	241:19,21	considered	continue 3:8	226:2	192:9,9
236:24	compare	59:20 126:1	conducive	236:11	48:4 49:16	228:22	193:15,21
commoditie	317:5	212:6	138:6	244:14	57:19	229:3,23	194:16
189:10	compared	238:16,17	conduct	264:13	103:21	230:3,6	199:5
common	91:16 278:9	components	239:19	299:2	122:16	234:11	201:12
262:3,5	compete	58:6 70:9	conducted	considering	124:9,13	237:18	207:9,16,19
communicate	114:17	comprehen	87:17	212:1,11	124.9,13	239:4,8,10	207:21
47:18 49:5	198:9 264:4	57:7 129:1	176:23	288:12	138:23	239:16	208:6,12,15
49:13,17	297:23	134:21	188:20	consist 134:3	138.23	242:13,14	208.0,12,13
		154.21	conducting	consistently	140:12		210:1,2,23
233:9,10	competent 143:10		0			242:19,20	
242:22 243:1		165:16	71:6 277:16	234:19	174:24	248:3 252:11,21	214:12 215:10
	competing	compressed	conducts	consolidate	188:5	·	
communica	111:16	330:14	188:2	43:8 196:19	263:19	253:2,5,8,9	221:11
236:2	117:11	computeriz	conference	constantly	265:13	253:14,15	222:13
communica	118:23	15:17	298:7	17:9 45:4	269:16	254:1,3	224:19
285:13	199:7	concentrated	331:16	234:14	286:1	256:16	227:10,12
communica	competition	172:13,19	configured	266:1 269:3	312:17	257:7 261:9	228:21
48:16 226:1	43:24 75:16	concentrati	27:11	287:2 290:9	continued	262:1 269:7	229:1 231:5
communica	199:6,10	85:10	conflict 24:19	constituency	161:10,12	272:5 292:2	231:9 233:6
38:8	241:4,8	concept 26:15	107:4	47:17	279:13	contracting	233:11,16
communities	competitive	184:7 196:9	conformance	290:15	289:12	4:16 38:15	235:17,19
49:10 118:8	105:14,18	concepts	239:10	constitute	continues	38:20,22	236:7,9,24
118:8,12	105:22	209:4	conformed	3:10	188:1,12	39:3 72:21	237:1,3,20
270:12	159:17	concern	234:12	constrained	continuing	74:18	240:13,17
community	184:22	283:12	239:9	306:11	120:15	143:24	241:17
30:1 61:6	280:13,16	concerned	confused	constraints	139:18	144:5	244:15
				1	1		i e

							Page 9
	1	l		1	l	1	1
245:2,11,20	267:12	85:23 89:24	99:1,5,15	258:4 259:6	76:1,5,14	181:10	197:15
246:14	conversations	149:23	99:24 100:3	260:3,11	76:18,23	182:7,23	222:10
252:4	26:24 103:7	170:3,6,16	100:9,22	263:20,21	77:4 79:5	183:3	290:8
264:13	120:15	191:2	101:1,14	271:16,19	81:2,4	184:12,15	309:21
265:1,6,14	127:18	238:16	102:4,12,18	272:1,3,21	83:15 84:6	184:23	Councilper
267:4	151:7,12,16	330:16	103:14,23	274:24	84:20 85:16	185:8,12,14	280:24
268:16	151:18	costs 20:6	104:6,9,19	275:6 276:2	86:2 87:3,9	185:14,18	councils
270:4	155:18	74:4 85:15	104:23	276:7,10,14	87:20 88:2	185:21	283:16
275:20	164:12,14	168:18	105:5	281:1	88:6,17	186:3	councilwom
contrary	210:17	169:10,24	111:21	282:22	89:4,23	192:24	1:9,10,12
247:8	211:23	253:7	112:7,15	283:5 284:1	90:5,13,19	193:1 198:1	1:14,15,15
contributed	conversely	Coulter 176:8	114:8	284:6,9	92:15	198:2,5,8	27:17,19,24
122:7	238:4	Council 1:1,9	121:13,14	285:3,17	110:17,19	198:12,21	29:15,19
contributions	conveyed	2:2,17 3:3,7	122:11	306:20	113:5 119:4	199:1,12,15	30:2,9,13
43:4	164:9	3:24 4:3,4	124:2,8,11	307:17	120:8,13,14	204:22,23	30:17,22
control 53:22	cool 110:7	6:14,19 7:7	154:19	314:9	120:18	206:10,15	31:2,8,14
163:11	181:8 183:2	7:10,14 8:2	164:5,15	Councilman	121:1 127:1	206:19	31:21 32:5
333:18	cooperate	8:6,10,12	171:24	1:10,11,11	128:5	207:4,8	32:8,12,18
controller	68:2	8:17,20 9:7	186:13,18	1:12,13,13	129:20	208:23	32:22 33:4
184:5	Cooperation	9:12 10:1	186:21,22	1:14,16,16	130:1,4,8	210:5 211:3	33:17 34:12
223:13	2:24 3:2	10:24 11:6	187:13	15:1,2,4,5,8	131:1,7,10	211:24	34:16 35:11
Controller's	cooperative	11:14 12:3	191:18	16:12 17:3	131:24	212:11,21	35:19 37:5
199:18	190:24	12:9,13,15	192:7,12	17:21 18:10	132:22	213:1 217:3	37:8,13,17
222:23	coordinate	13:4,9,18	193:6,16	18:15,15,16	134:11,16	218:15	44:20 53:15
224:21	135:17	14:1,5,12	194:18	18:20,23,24	135:2,16	220:1	53:16,18
226:12	coordinated	14:14,19,21	195:3,6	21:12,17,21	136:6,9,17	222:19,20	54:13,20
228:12	125:6	14:14,19,21	193.3,0	22:10 23:4	136:20	223:12,21	55:8,19
229:15,20	coordinates	18:14,17	198:2	23:14,24	147:6 152:8	224:2,5,20	56:15 57:12
controls	4:17	20:17 25:1	199:13,14	24:10,23	156:14,16	226:7,10,16	57:18,22
163:14	coordination	25:4,9	200:12,22	25:2,3,4,7,8	156:17	226:19,21	58:19 59:12
	16:18 189:7	27:15 34:18	200.12,22	26:12 27:4	150.17	226:22	60:21,23
convene 223:18	225:19	34:21 35:1	201:4,8,13	27:12,14,16	157:22	227:14,19	61:1,2,3
224:9	coordinator	35:5 37:16	201:19	37:18,19,22	157.22	228:2,5	62:12,15
224:9	58:10,12	37:19 38:6	202:16,21	37:18,19,22	160:6,24	228:2,3	64:18,21,22
							64:18,21,22
convenience 191:17	cops 287:3	44:14,15	204:1,5,10	39:9,13,15	162:16,23	230:10,15	66:20 67:6
	copy 83:8 cord 293:18	47:3,7	204:14,17 204:20,23	40:10,15,24	163:3,4,10 163:23	230:18,24 231:5,10,16	
convenient		49:14 50:1	,	41:4,7,11 41:17 42:10		, ,	67:14,23
24:15 324:22	293:21 core 5:18	50:4 53:13 55:4,10	213:3,9 217:24	41:17 42:10 42:14,16,19	164:18 165:4,11,24	232:6,9 242:2,5	68:9,16 69:3 70:2,6
Convention		60:24 64:20	217:24 222:17,20	42:14,16,19	165:4,11,24	242:2,5 244:24	70:14,21
61:22	Corps 278:22 correct 40:16	77:3 80:23	222:17,20	43:7,18,23	160:3,16,22	250:9,11,24	70:14,21
conventional		83:7 87:21	222:22	44:5,13 47:3,8,9	167:3,9,13	250:9,11,24	77:10 72:10
320:24	48:16,18						
	72:15 84:6	88:19 89:3	226:17,18	48:8,15,19	168:1,6,11	252:7,22	78:3,6,10
conversation	94:2 170:21	89:7 90:16	226:22	49:4,16,23	168:14	254:5	78:14,17,21
51:5 61:5	196:11	90:18 91:3	227:7 232:8	50:2,3,4,18	169:2,7,21	271:22,24	79:2 80:7
91:12,20	202:21	91:5,7,10	241:24	51:15,24	170:1,18	273:14,21	81:11,14
99:12 110:8	212:16	93:19 94:3	250:3,7	52:11 53:7	171:3,12	274:9,16,22	82:7,10,14
116:11	216:24	94:8 95:2	254:8,12,15	53:14 72:7	177:17,19	275:4	82:19,22
118:14	333:8	95:14,19	254:23	72:9,11,13	177:21,23	Councilme	83:1,4,11
119:2 120:1	corridors	96:1,11,22	255:13	72:23 73:4	178:1,4,5	191:13	83:16 96:12
142:4 143:1	80:2	97:1,8,14	256:7	73:10,16,20	180:11,15	Councilme	97:17,19,20
150:4,8	cost 18:5,7	97:19 98:10	257:15,18	74:15,24	180:18	49:17 53:19	105:1,3
209:5	19:7 67:19	98:15,20	257:21	75:9,20	181:4,6,9	191:17	106:3,7,20
1							
L	•	•		•		•	•

							Page 10
l		I	I	I	I	l I	
107:2,12	214:17	295:12	169:8	197:3 233:8	17:3 36:5	130:20	212:5,17,23
108:7,15	215:12,15	297:5,14	171:21	233:8	39:20 40:14	132:20	213:12,17
109:5,18,22	215:19	300:16	175:7	251:14	41:13	144:24	213:17
110:4,13,20	216:14,18	303:20	194:11	263:14	111:22	146:19	214:1
110:21,22	216:21	304:3 307:9	204:19	328:21	117:7 125:9	151:10,17	215:22
111:3	217:1,13,19	307:13,16	214:20	creation	137:16	224:22	216:16,20
112:12	218:2,6,11	308:8,11,15	226:24	28:23	163:13	270:1 275:9	216:24
113:14	218:14,21	309:1,17,19	237:18	189:13	190:24	302:10,11	217:12,15
115:23	219:8,12,20	309:24	253:2	creative 87:6	193:11	date 77:10	217:21
117:5 119:5	219:23	310:11,14	254:16	111:11,16	208:14	78:7,16,19	218:5,10,13
119:6,8,11	220:10,15	310:22	267:17	114:21	210:21	124:17	218:20,23
119:23	220:19,22	311:5,10,16	280:17	115:5,16	211:14	125:7	219:10,13
120:4,9	221:9 222:3	311:19,23	283:6,7	117:3,16	244:10	174:23	219:21
127:20	222:8,12,15	312:13,21	289:9	118:3,11,21	257:8 282:1	189:4 211:2	220:9,14,18
136:21,22	222:18	313:1,7,8,9	295:24	149:15,18	282:9	278:9,10	220:21,23
137:1,6,14	224:13,16	313:14,18	299:4 300:9	217:8	291:23	280:2	221:21
138:9,16	224:17	313:23	307:18	creatively	311:13	dates 291:20	222:5,14
139:2,6,14	226:24	315:17	328:19	117:21	329:2	daunting	223:8,19
139:20,23	232:10,11	316:10,24	course 96:8	147:15	Curtis 1:13	127:4	224:1,4
140:4,7,11	235:1 236:4	317:3,7,14	97:13	credit 162:23	148:8	Davey 121:17	225:13
140:14,22	236:6	317:20,22	144:12	248:10,19	customer	David 1:13	226:9,15
140:24	237:13,15	320:3,21	169:23	249:10	70:1,4 90:2	44:8,9,16	227:6,17,24
141:5,10,18	240:9,12	321:4,11,20	211:10	criminal	234:16	82:18 237:9	228:3,20
142:19	241:22	321:4;11,20	273:3	260:4	277:5	237:15	229:17
143:3,21	242:1,4	322:18,22	321:20,22	criteria	customers	246:4	230:14,17
144:9,14,19	243:5 244:5	323:14,18	court 186:6	238:11	67:12 124:7	day 11:19	230:21
144:23	244:12,18	323:22	258:2,9	316:9 323:6	cut 118:9	18:21 45:24	231:2,7,14
145:8,14,17	244:23	324:10,15	333:12	323:10	294:20	48:1 61:13	232:1 233:3
145.8,14,17	245:5,9	324:10,13	courts 258:8	critical 19:6	cutting 40:1	63:23 116:7	235:15
147:4,7,8,9	246:10	325:6,17,20	courtyard	38:4 172:7	316:11	119:21	236:5,10
147:4,7,8,9	247:7	325:24	122:22	324:20	cycle 51:7	186:20,22	240:21
147.22	248:15	326:4,7,13	179:2,11,14	Cross 210:17	162:1	192:5,8	242:11
150:1,18	249:1,5,22	327:7,13,17	180:4,6	cross-depar	172:20,23	192.5,8	243:23
150.1,18	250:1,4,5,8	327:7,13,17	covering 2:20	74:22	172.20,23	193.4,8	244:6,17,20
151.19	260:13,14	328:1,13	covers 329:24	crossover	208:11	194.10,22	245:3,7
152.5,10	261:19	· · · · · · · · · · · · · · · · · · ·	crashed	41:1	206.11	195.5	245.3,7 246:4
		329:6,11,16 329:23	128:15	Culture		196:10	
154:9,24	263:3 264:6			167:14	D 1:15	197:22	250:21 251:19
155:9 156:6	266:11	330:6,17,19	crazy 148:8				
156:12,15	267:14	331:1,7,12	156:9 258:6 create 7:15	Cultures 167:4	dare 304:18 DARRELL	198:14,23	252:1,8,23
171:14,15	269:20	331:20,23				199:3 200:9	254:11,14
171:20	271:8,16,18	count 64:6	29:9 57:6	cure 230:2,4	1:9	200:17	254:22
173:21	272:3 275:6	218:3	63:6 79:6	245:7	dashboards	201:3,7,13	255:1,22
174:12	275:9 276:1	countless	132:10	curious	88:14	201:18	257:4,17,20
175:3,6,18	276:3	122:7	189:11,14	114:18	data 5:17	202:17,22	258:22
176:5,13,21	280:14	countries	199:24	205:15	41:1 51:4	203:15,24	259:24
177:2,7,12	282:23	61:11	279:7	323:24	54:5,15,17	204:3,6,12	260:5 261:3
177:15,18	285:5,6	country	created 4:9	current 35:18	57:5,8 59:2	205:1,18	261:20
185:16	286:17	17:14 21:21	5:8 60:13	35:23 87:13	59:11 70:11	206:13,17	262:9 263:5
195:9,10	289:2,6	21:23 81:19	124:22	137:2 143:4	71:11,13,22	206:24	265:16
197:8,23	290:4 291:7	couple 28:3	181:17	242:14	71:23 77:17	207:7,22	273:12,17
213:5,7,10	293:13	44:23 46:13	189:8 233:2	243:23	77:18 80:12	209:11	274:1,2,15
213:13,23	294:5 295:4	46:17 62:3	289:4 322:3	262:9	84:7,10,11	210:16	274:21
214:2,7,14	295:9,11,12	76:8 90:23	creating	currently	86:3 88:20	211:10	275:3,23
					88:24		
		•	•		1		

							Page II
	l	l		l	l	l	l
276:6 289:8	206:20	49:15 54:10	66:2,17	244:14	31:5 33:11	depends	178:17,20
307:5	304:7	67:5 174:8	69:15 71:12	246:15,15	36:21 45:4	255:10	detail 53:2
324:19	decision	200:21	74:6 84:8	247:12	45:13 48:22	depicted	77:8 268:18
day-to-day	134:5	204:11	88:21 92:7	248:23	51:1,18	31:11	details 46:6
73:2 213:20	211:19,21	205:24	92:9 93:1	256:1 257:1	53:22 54:22	deploy	56:21 57:9
312:4	216:4	221:22	93:24 101:6	259:3,4	54:24 55:16	174:19	60:14 155:4
days 15:12	230:13,19	definition	102:17	261:13,24	56:1,17	depressing	172:7
39:24 40:7	264:2	31:18	103:8	265:4	57:2,8,13	271:2	determinati
46:13	decisions	degree 22:5	105:13,17	266:14	57:24 58:9	deputies	11:1,4
154:10	81:21 129:9	192:13	105:24	269:13	59:5 66:13	122:3	233:22
239:8	129:19	DeJesus	107:20	275:10	68:1,21	141:22	234:11
263:12	154:2 264:3	187:5 214:5	108:22	281:13,14	69:4 86:3	303:11,12	determinati
278:10,11	Decker 52:3	214:6,9,10	111:4,12,20	282:3,7,10	89:13,20	deputy 12:20	11:22
278:13	100:20	214:16	112:20	282:11,13	92:8,19,23	34:1 35:9	192:13
290:20,21	declining	Delaware	114:19	282:16	93:9,10	44:16 50:12	238:15
290:23,24	270:3	268:3	115:9 117:9	283:11	94:18 96:2	121:17	determine
291:2,6,8	decommissi	330:10	121:24	284:18	96:4 103:22	187:2 202:5	235:7
291:16,17	129:15	delinquencies	122:15	286:21	104:15,17	214:1,19	303:18
291:23	decrease	166:7	125:17,22	287:2,17	107:8 109:2	215:2	determined
292:7,10	318:24	deliver 87:10	130:5,11,12	288:7	109:20	276:15,18	93:6 139:24
294:24	decreased	delivered	132:22	289:13	121:2 129:4	287:15	164:22
307:20	278:12	267:4	137:16	298:9,17	129:23	308:17	224:24
DC47 319:1	318:24	delivering	146:19	301:10	143:9 150:9	309:7 318:6	determines
deadline	319:5,9	38:4 303:2	147:18	304:8,23	161:5 187:1	318:8	164:23,24
112:6 277:9	dedicated	Della 218:18	153:4	309:6,13	228:20	DEREK 1:11	166:1
deadlines	121:24	219:3	158:14,16	312:9 313:2	230:1	describe	304:20
111:23	121:24	democratic	164:3	314:21	231:12	128:8	determining
deal 61:12	126:21	21:23 61:21	167:11,13	315:14	238:12,21	described	130:24
63:20,23	dedication	demographic	167:14	316:12,15	247:12	146:20	233:2
100:13	126:11	37:10	178:8 179:8	316:18	264:9,18	description	develop
229:23	deeds 164:7,8	316:14	186:16,23	319:17,18	266:20	46:1 105:21	197:12
dealing 20:24	deem 254:17	demograph	187:6,19,24	319:17,18	271:21	deserve	259:4
deals 245:24		31:4,6		320:17		126:12	
	255:14,20		188:1,12,14		275:7,18		developed
dear 286:20	deemed	demograph	189:7 190:5	321:13,16	278:14	deserved	57:1 88:19
debar 242:13	256:20	13:19,22	190:8,13	323:15,19	287:12	123:12,23	196:9
debarment	deep 293:18	80:19 91:15	192:1	325:10	293:11,23	design 118:22	developer
230:22	deeper	91:16,17	201:10	331:3	298:3,21	127:10	81:1
debarred	133:24	97:11 102:2	205:17	department's	299:1,10,11	181:12	developing
231:4	deeply 272:8	104:2	213:19	16:1 260:18	300:2	212:6,17	51:3 293:10
debarring	defer 102:12	119:19	215:4,8	282:4	308:14,20	designate	293:12
230:6,22	deficiencies	193:20	216:23	departmental	308:21	247:16	294:2
debate 314:4	233:15	312:14	219:15	299:8	314:1,6,7	designed	development
Debby	define 31:10	326:1,9	221:12	315:21	314:10	180:24	7:16 59:15
179:17	31:15 174:2	328:14	223:9,17	departments	315:1 316:1	212:9	63:20 192:2
debundle	defined 45:6	dental 52:19	225:20	3:16 4:22	316:3	designing	192:6,11
221:2 267:5	45:6 237:2	department	227:9,16,18	5:10,12,24	321:13	122:21	227:4,13
271:5	255:3,4	7:22,24	229:2,12	6:11 8:3,24	326:9	134:9	268:11
debundling	272:20	17:2,9,22	234:19	13:6,12	departments'	desk 138:12	297:10,22
267:1	defining	36:2,3 46:2	235:21	16:10,19	65:17	desperately	299:23
December	56:11,16	52:12 56:22	238:8 239:1	22:18 23:17	depending	118:5	305:21
51:6,9	definitely	57:10 58:10	239:3 240:1	25:15,22	172:24	Despite	327:5
decent 240:15	18:8,9	60:19,20	242:16	26:10 30:8	173:1	279:15	developmen
decided	21:16 22:13	64:4 65:23	243:17	30:20,23	292:18	destination	303:6
	·			·	1	·	ı

difficulty Directors 53:20,21 141:20 293:3 314:2 DPP 126:19 earn 290 74:1 76:15 211:13 55:11 69:8 190:13 documented 316:12 Dr 276:20 easier 15 114:16 276:19 118:7 269:4 205:14,17 248:13,17 dollar 193:24 318:7 43:9,1 117:10 directory display 88:23 206:4,9 259:20 194:15,17 325:13 128:21								Page 12
device 16-4 diligently 266:23 disapproval 239:15 documents 274:13.15 181:1 72:21 74:17 disseminate 239:16 disseminate 239:16 disseminate 239:16 disseminate 239:18 disse		170.10	l ,	257.24	270.20	200.10	264.20	١, .
DHS 72:18 72:15 disseptoval 239:18 disseptoval 239:18 disseptoval 239:18 disseptoval 231:11 231:11 231:1 231:13								
T-22.1 74:17 dinner 292:23 disseminate 282:6 doing 29:1 doing 29:1 dispersion 32:13 6:10 dispersion 42:8 6:13 4:3 dispersion 42:8 6:13 6:13 dispersion 42:8 6:13 6:1								
765.236.16 217:17 293:1 49:12 10:6.12 36:10.18 49:18 23:13.18 248:3 dinlague 317:18.18 32:10.20 230:13.20 290:6 25:16.28.7 40:24:411 248:3 drill 245 248:3 drill 245 23:13.20 290:6 25:16.28.7 40:24:411 26:12.0 24:52.3 27:23.318 disbarred distribute 13:3.25:10 44:24.45:10 26:12.0 24:52.3 27:13.18 27:23.318 disbarred distributed 28:10,16.19 47:22.62.21 277:11 277:23 drives 28:28.9 38:13 150:9 discribined distributing 278:1 80:11.93:2 71:13.75:1 32:4 277:23 drives 28:28.9 38:13 150:9 disconnect 195:21 95:18.22 30:31.8 30:14.57:1 directly 4:14 discount 277:9 10:18 10:72.2 17:18.10 drivefly 4:14 discount 277:9 10:18 10:72.2 17:18.10 drivefly 4:14 discount 277:9 10:18 10:22 71:13.18 10:02.17 10:18 10:19.23 10:36.108:4 10:19.23 10:36.108:4 10:19.23 10:36.108:4 10:19.3 15:15.25:11 31:53.3 30:14 41:79.52 30:04.24 10:19.4 10:19.4 30:05.24 30:01.4 40:19.4 40:24:47								
236:18 dimers disbanded distinctive 10:6.12 36:10.18 188:8.224:6 52:8. 286:1314:3 direct 8:8 314:20 230:13.20 290:6 25:16.28.7 45:14.46:16 269:11 driven 3 27:21 29:16.28.7 45:14.46:16 269:11 driven 3 27:22 29:10.420 27:21 27:22 29:10.61:19 27:22 27:11 driven 3 27:23 27:								
dialogue 217:18,18 79:15 299:12 12:19,24 40:2 44:11 248:13 d'irett 8:8 d'irett 8:8 disbarment distribute 13:3 25:10 44:24 44:10 26:12:0 245:23 245:23 23:15:20 290:6 25:16 28:7 44:24 45:10 26:12:0 245:23 drive 29.0 23:13:10 270:15 28:10,16,19 47:22 62:21 271:11 drive 29.0 47:22 62:21 271:13 30:41 40:24 4:11 248:3 40:11 40:24 5:23 <								
286:1314:3 directer 8:8 314:20 82:10.20 230:13.20 290:6 25:16 28:7 45:14 46:16 269:11 drive 29 driv								
314:20		· ·						
315:22 DiBerardinis Girection 231:1 277:24 28:2429:2 67:1171:8 277:23 drives 8t 104:20 65:10 disciplined 278:1 80:11 93:2 71:1375:1 324:4 291:24 28:2429:2 67:1171:8 277:23 drives 8t 291:24 28:93:81:3 150:9 disconnect 159:21 95:18.22 103:18 151:1.25.8 150:22 Drop 14 drivenge 38:14 30:63:24 disconnect 159:21 97:18.22 103:18 151:1.25.8 150:22 Drop 14 drivenge 16:10 18:4 16:14 77:24 150:415:12 109:8 109:23 50:41.8 16:12 17:3 30:45 15:13 113:24 127:13 53:7113:5 330:22 30:45 30:14 16:13 118:18 134:7 198:12.5,8 139:52 129:14 14:12 19:6 131:12 discussed 17:24 205:4,5,7 139:12.15 199:11.2 205:4,5,7 139:12.15 199:11.2 205:24 14:75 105:1 182:4 16:13 187:13 12:52.13 130:15 88:9 104:18 19:13 22:21:19.20 13:13 224:2.5,20 22:19.20 13:13 13:13 224:2.5,20 22:19.20 13:13 13:13 224:2.5,20 22:19.20 13:13 13:13 13:13 13:13 13:13 224:2.5,20 23:13 13:								
DiBerardinis direction 231:1 277:24 282:4 29:2 67:11 71:8 277:23 dress 8:201:2 104:20 65:10 disciplined disciplined difference 113:21 293:16 distributing 94:15,23,24 93:13 Domb 1:10 drives 8: 291:24 289: 98:13 150:9 disconnect distribution 195:21 95:18,22 103:18 15:12,25,8 15:0:20 38:14 64:11 310:16 distribution 277:9 101:18 107:22 17:21 18:10 Drop 14 drudger 15:13 16:10 18:4 116:14 77:24 150:415:12 109:8 119:13 51:15 52:11 319:5. 36:4 51:13 197:14 discuss 151:13 113:24 127:13 55:15 52:11 319:5. 55:24 70:19 311:12 discussed 171:24 205:45,7 139:12,5 198:12,21 1109:13 53:66:22 discussing 18:13 134:14 222:19,20 111:279:6 discussion 32:16:20 20:19 148:18 222:10,20 109:13 53:66:72			· · · · · · · · · · · · · · · · · · ·					
104:20								
difference 113:21 293:16 distributing 94:15,23,24 93:13 Domb 1:10 driving 28:9 38:13 150:9 disconnect 195:21 95:18,22 103:18 15:12,5,8 150:20 39:4 157:1 directly 4:14 discount 277:9 101:18 107:22 17:21 18:10 drudger 38:14 64:11 310:16 discrict 81:3 102:17 108:11 18:24 50:3 17:21 18:10 different 106:16 discover 125:13 103:6108:4 109:23 50:4,18 drudger 16:10 18:4 116:14 77:24 150:4 151:2 109:8 119:13 55:15 52:11 319:12 109:23 50:4,18 due 147: 55:24 70:19 31:12 discuss 151:13 113:24 127:13 53:155:21,1 319:12,2 81:20 26:22 44:17 108:17 175:12,21 206:1 145:4 223:12,21 E 19:15 222:10 227:23 157:18 226:7,10,16 26:23 19:11 323:4 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
28-9 38:13 150:9 disconnect 195:21 95:18,22 103:18 15:12,5,8 150:20 differences 30:6 32:4 discount 277:9 10:18 107:22 17:21 18:10 Drop 14 dirdudger different 106:16 discover 125:13 103:6 108:4 100:23 50:418 durudger 115:3 36:4 51:13 197:14 discoss 151:13 113:24 109:23 50:418 durudger 115:3 55:22 70:19 31:12 discuss 151:13 113:24 127:13 53:713:5 330:21 330:14 166:13 118:18 134:7 198:12,25 330:22 dynamic 55:24 70:19 31:12 discussed 171:24 205:45,7 139:12,15 198:12,21 111:15 220:11 131:12 14:11:12 205:24 14:11:12 205:24 14:11:12 205:24 14:11:12 205:24 14:11:12 205:14 14:32 199:1,12 295:22 205:22 14:11:12 205:14 14:32 <								
39:4 157:1 directly 4:14 208:16 discribution 277:9 101:12 106:8 107:4 16:12 17:3 Drop 14								
differences 30:6 32:4 discount discount 277:9 district 81:3 discipant 101:18 district 81:3 dio:17 district 81:3 dio:17 district 81:3 dio:16 district 81:3 dio:17 district 81:3 di								
38:14 different 64:11								
different 106:16 discover 125:13 103:6108:4 109:23 50:4,18 due 147: 36:1018:4 16:1018:4 116:14 77:24 150:4151:2 109:8 119:13 51:15:52:11 319:5, 330:22 56:22 52:14 216:16 300:14 166:13 118:18 134:7 198:1,2,5,8 198:1,2,5,8 dynamic 71:12 79:6 director 66:16 172:9 205:14 143:23 199:1,12 295:22 18:20 26:22 44:17 108:17 175:12,21 206:1 145:4 222:19,20 18:10 44:17 50:15 182:4 175:12,21 206:1 145:4 222:19,20 109:13 53:6 67:2 discussing 187:13 215:2,123 153:13 224:2,520 E 333:1 130:15 88:9 104:18 91:15 222:10 227:23 157:18 226:7,10,16 earliers 172:24 146:5 187:3 discussion 322:16,20 division 169:20 door 23:5:6 56:16 217:16 246:9<								
16:10 18:4 116:14 477:24 150:4 151:2 109:8 119:13 51:15 52:11 319:5, 36:4 51:13 197:14 discuss 151:13 113:24 127:13 53:7 113:5 330:22 55:24 70:19 311:12 discussed 171:24 205:4,5,7 139:12,15 198:12,21 198:12,28 49:20 26:22 44:17 108:17 175:12,21 206:1 145:4 222:19,20 205:23 160:10 229:24 284:15,19 225:18 158:8 226:7,10,16 233:11 226:7,10,16 246:19 211:13 223:12,21 226:11 2								
36:4 51:13 197:14 discuss 151:13 113:24 127:13 53:7 113:5 discuss 51:22 52:14 216:16 300:14 166:13 118:18 134:7 198:1,2,5,8 dynamic 55:24 70:19 311:12 discussed 171:24 205:4,5,7 139:12,15 198:12,21 111:15 171:12 205:14 143:23 199:1,12 295:22 205:14 143:23 199:1,12 295:22 108:10 44:17 50:15 182:4 175:24 206:1 145:4 222:19,20 221:10 183:15 53:6 67:2 discussing 187:13 215:21,23 153:13 224:25,20 233:1 130:15 88:9 104:18 91:15 222:10 227:23 157:18 226:7,10,16 220:19 143:34 226:17 206:1 143:40 220:24 284:15,19 225:18 158:8 Domb's 79:5 discussion 153:19 134:3,4 260:17 290:8 282:4 316:8 diversity-re 169:20 door 215:6 93:13 400:123:15 207:11 214:10,20 196:14 323:20,23 322:16,20 400:13:15 225:12 225:18 225:18 226:6 255:3 267:12,15 314:3 152:10 137:8 226:12 45:10 46:23 205:3 262:24 267:18 discussions 175:11 190:19 234:24 47:24 208:9 216:6 288:2 299:4 276:21 120:16 290:11 191:4 235:12 240:5 243:8 228:13 30:18 308:17 319:18 321:15 document 236:21 246:7,8 231:17 309:8 311:15 249:13 diverse 5:13 32:15 500:14 200:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 41:10 202:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 141:16 270:19 118:7 269:4 205:14,17 248:13,17 248:13,17 248:13,17 248:13,17 248:13,17 248:13 270:2 240:15 276:19 118:7 269:4 205:14,17 248:13,17 248:13,17 248:13,17 31:17 325:13 128:21 31:17 31:14:16 276:19 118:7 269:4 205:14,17 248:13,17 248:13,17 325:13 31:25:13 31:25:13 31:25:13 32:25:13							,	
Si:22 52:14 216:16 300:14 166:13 118:18 134:7 198:1,2,5,8 dynamic 55:24 70:19 311:12 discussed 171:24 205:4,5,7 139:12,15 198:12,21 111:15 171:17:17:17:17:17:17:17:17:17:17:17:17:								
55:24 70:19 311:12 discussed 171:24 205:44,5,7 139:12,15 198:12,21 111:12 295:22 81:20 26:22 44:17 108:17 175:12,21 206:1 143:23 199:1,12 295:22 108:10 44:17 50:15 182:4 175:24 210:19 148:18 223:12,21 E 109:13 53:6 67:2 discussing 187:13 215:21,23 153:13 224:2,5,20 E333:1 130:15 88:9 104:18 91:15 222:10 227:23 157:18 226:7,10,16 earlier 8 143:2149:5 104:20 229:24 284:15,19 255:18 158:8 Domb's 79:5 26:13: 153:19 134:3,4 260:17 290:8 282:4 316:8 161:21 door 23:15 65:16:16 172:24 146:5 187:3 discussion 323:4,11,16 36:12 196:12 09:4 door 215:6 93:13 207:11 214:10,20 196:14 323:20,23 division 210:11,15 200:13 216:3								
T1:12 79:6 director G6:16 172:9 205:14 143:23 199:1,12 295:22								
Section Sect								
108:10								295:22
109:13				· · · · · · · · · · · · · · · · · · ·				
130:15								
143:2 149:5							′ ′	
153:19								
172:24 146:5 187:3 discussion 322:16,20 diversity-re 169:20 door 215:6 93:13:9 194:11,12 205:23 191:14 323:4,11,16 36:12 196:1 209:4 doors 20:2 96:13:9 207:11 214:10,20 196:14 323:20,23 division 210:11,15 double 114:15 217:16 246:9 287:19 districts 133:12 225:18 Dowd-Burt 192:22 266:24 267:18 discussions 175:11 190:19 234:24 47:24 208:9 216:6 288:2 299:4 276:21 120:16 290:11 191:4 235:12 240:5 243:8 228:13 302:18 308:17 139:18 321:15 document 236:21 246:7,8 231:17 309:8 311:15 249:13 diverse 5:13 51:17 56:9 241:6 251:8 248:4,17 272:21 325:21 Director's 283:21 10:9,18 93:15 262:8 263:4 249:2,7,24 280:11 4ifficulty </td <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
194:11,12								
207:11 214:10,20 196:14 323:20,23 division 210:11,15 double 114:15 216:3 237:16 283:8 324:1 327:9 125:7 218:1 279:18 126:19 217:16 246:9 287:19 districts 133:12 225:18 Dowd-Burt 192:22 226:6 255:3 267:12,15 314:3 152:10 137:8 226:12 45:10 46:23 205:33 268:24 267:18 discussions 175:11 190:19 234:24 47:24 208:9 216:6 288:2 299:4 276:21 120:16 290:11 191:4 235:12 240:5 243:8 228:13 302:18 308:17 139:18 321:15 document 236:21 246:7,8 231:17 309:8 311:15 249:13 diverse 5:13 51:17 56:9 241:6 251:8 248:4,17 272:21 325:21 Director's 283:21 10:9,18 93:15 262:8 263:4 249:2,7,24 280:11 154:10 202:9,10								
216:3 237:16 283:8 324:1 327:9 125:7 218:1 279:18 126:19 217:16 246:9 287:19 districts 133:12 225:18 Dowd-Burt 192:22 226:6 255:3 267:12,15 314:3 152:10 137:8 226:12 45:10 46:23 205:33 262:24 267:18 discussions 175:11 190:19 234:24 47:24 208:9 216:6 288:2 299:4 276:21 120:16 290:11 191:4 235:12 240:5 243:8 228:13 302:18 308:17 139:18 321:15 document 236:21 246:7,8 231:17 309:8 311:15 249:13 diverse 5:13 51:17 56:9 241:6 251:8 248:4,17 272:21 325:21 Director's 283:21 10:9,18 93:15 262:8 263:4 249:2,7,24 280:11 4ifferently 104:17 284:4,8 12:2 25:14 103:18 275:13,14 265:17 281:3 54:10 202:9,10								
217:16 246:9 287:19 districts 133:12 225:18 Dowd-Burt 192:22 226:6 255:3 267:12,15 314:3 152:10 137:8 226:12 45:10 46:23 205:33 262:24 267:18 discussions 175:11 190:19 234:24 47:24 208:9 216:6 288:2 299:4 276:21 120:16 290:11 191:4 235:12 240:5 243:8 228:13 302:18 308:17 139:18 321:15 document 236:21 246:7,8 231:17 309:8 311:15 249:13 diverse 5:13 51:17 56:9 241:6 251:8 248:4,17 272:21 325:21 Director's 283:21 10:9,18 93:15 262:8 263:4 249:2,7,24 280:11 154:10 202:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 44:3 325:3 264:15,24 disparities 81:9,19 297:18 298:13 downtown 296:11 327:18 27								
226:6 255:3 267:12,15 314:3 152:10 137:8 226:12 45:10 46:23 205:33 262:24 267:18 discussions 175:11 190:19 234:24 47:24 208:9 216:6 288:2 299:4 276:21 120:16 290:11 191:4 235:12 240:5 243:8 228:13 302:18 308:17 139:18 321:15 document 236:21 246:7,8 231:17 309:8 311:15 249:13 diverse 5:13 51:17 56:9 241:6 251:8 248:4,17 272:21 325:21 Director's 283:21 10:9,18 93:15 262:8 263:4 249:2,7,24 280:11 differently 104:17 284:4,8 12:2 25:14 103:18 275:13,14 265:17 281:3 154:10 202:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 4:3 325:3 264:15,24 disparities 81:9,19 297:18 298:13 downtown 296:11 327:18 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>								
262:24 267:18 discussions 175:11 190:19 234:24 47:24 208:9 216:6 288:2 299:4 276:21 120:16 290:11 191:4 235:12 240:5 243:8 228:13 302:18 308:17 139:18 321:15 document 236:21 246:7,8 231:17 309:8 311:15 249:13 diverse 5:13 51:17 56:9 241:6 251:8 248:4,17 272:21 325:21 Director's 283:21 10:9,18 93:15 262:8 263:4 249:2,7,24 280:11 differently 104:17 284:4,8 12:2 25:14 103:18 275:13,14 265:17 281:3 154:10 202:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 difficult 62:6 204:9 117:7 36:14,17 255:5 294:11 271:6,9 291:15 326:18 268:19 103:10 111:9 115:6 301:7 316:5 301:16 150:14 early 71: 327:18 270								
288:2 299:4 276:21 120:16 290:11 191:4 235:12 240:5 243:8 228:13 302:18 308:17 139:18 321:15 document 236:21 246:7,8 231:17 309:8 311:15 249:13 diverse 5:13 51:17 56:9 241:6 251:8 248:4,17 272:21 325:21 Director's 283:21 10:9,18 93:15 262:8 263:4 249:2,7,24 280:11 differently 104:17 284:4,8 12:2 25:14 103:18 275:13,14 265:17 281:3 154:10 202:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 difficult 62:6 204:9 117:7 36:14,17 255:5 294:11 271:6,9 291:15 74:3 325:3 264:15,24 disparities 81:9,19 297:18 298:13 downtown 296:11 327:18 270:2 disparity 118:11 documentat 306:20 169:13 88:15:9 difficulty								
302:18 308:17 139:18 321:15 document 236:21 246:7,8 231:17 309:8 311:15 249:13 diverse 5:13 51:17 56:9 241:6 251:8 248:4,17 272:21 325:21 Director's 283:21 10:9,18 93:15 262:8 263:4 249:2,7,24 280:11 differently 104:17 284:4,8 12:2 25:14 103:18 275:13,14 265:17 281:3 154:10 202:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 difficult 62:6 204:9 117:7 36:14,17 255:5 294:11 271:6,9 291:15 74:3 325:3 264:15,24 disparities 81:9,19 297:18 298:13 downtown 296:11 326:18 268:19 103:10 111:9 115:6 301:7 316:5 301:16 150:14 early 71: 327:18 270:2 disparity 118:11 documentat 306:20 169:13 88:15:9 74:1 76:15								
309:8 311:15 249:13 diverse 5:13 51:17 56:9 241:6 251:8 248:4,17 272:21 325:21 Director's 283:21 10:9,18 93:15 262:8 263:4 249:2,7,24 280:11 differently 104:17 284:4,8 12:2 25:14 103:18 275:13,14 265:17 281:3 154:10 202:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 difficult 62:6 204:9 117:7 36:14,17 255:5 294:11 271:6,9 291:15 74:3 325:3 264:15,24 disparities 81:9,19 297:18 298:13 downtown 296:11 327:18 270:2 disparity 118:11 documentat 306:20 169:13 88:15:0 difficulty Directors 53:20,21 141:20 293:3 314:2 DPP 126:19 earn 290 74:1 76:15 211:13 55:11 69:8 190:13 documented 316:12 Dr 276:20 easier 15 114:1								
325:21 Director's 283:21 10:9,18 93:15 262:8 263:4 249:2,7,24 280:11 differently 104:17 284:4,8 12:2 25:14 103:18 275:13,14 265:17 281:3 154:10 202:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 difficult 62:6 204:9 117:7 36:14,17 255:5 294:11 271:6,9 291:15 74:3 325:3 264:15,24 disparities 81:9,19 297:18 298:13 downtown 296:11 327:18 268:19 103:10 111:9 115:6 301:7 316:5 301:16 150:14 early 71: 327:18 270:2 disparity 118:11 documentat 306:20 169:13 88:15:9 difficulty Directors 53:20,21 141:20 293:3 314:2 DPP 126:19 earn 290 74:1 76:15 211:13 55:11 69:8 190:13 documented 316:12 Dr 276:20 easier 15 114:16 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
differently 104:17 284:4,8 12:2 25:14 103:18 275:13,14 265:17 281:3 154:10 202:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 difficult 62:6 204:9 117:7 36:14,17 255:5 294:11 271:6,9 291:15 74:3 325:3 264:15,24 disparities 81:9,19 297:18 298:13 downtown 296:11 326:18 268:19 103:10 111:9 115:6 301:7 316:5 301:16 150:14 early 71: 327:18 270:2 disparity 118:11 documentat 306:20 169:13 88:15:9 74:1 76:15 211:13 55:11 69:8 190:13 documented 316:12 Dr 276:20 easier 15 114:16 276:19 118:7 269:4 205:14,17 248:13,17 dollar 193:24 318:7 43:9,1 117:10 directory display 88:23 206:4,9 259:20 194:15,17 325:13 128:21							,	
154:10 202:9,10 disparage 25:20 29:9 248:18 287:7,10 267:13,15 290:21 difficult 62:6 204:9 117:7 36:14,17 255:5 294:11 271:6,9 291:15 74:3 325:3 264:15,24 disparities 81:9,19 297:18 298:13 downtown 296:11 326:18 268:19 103:10 111:9 115:6 301:7 316:5 301:16 150:14 early 71: difficulty Directors 53:20,21 141:20 293:3 314:2 DPP 126:19 earn 290 74:1 76:15 211:13 55:11 69:8 190:13 documented 316:12 Dr 276:20 easier 15 114:16 276:19 118:7 269:4 205:14,17 248:13,17 dollar 193:24 318:7 43:9,1 117:10 directory display 88:23 206:4,9 259:20 194:15,17 325:13 128:21								
difficult 62:6 204:9 117:7 36:14,17 255:5 294:11 271:6,9 291:15 74:3 325:3 264:15,24 disparities 81:9,19 297:18 298:13 downtown 296:11 326:18 268:19 103:10 111:9 115:6 301:7 316:5 301:16 150:14 early 71: 327:18 270:2 disparity 118:11 documentat 306:20 169:13 88:15:9 difficulty Directors 53:20,21 141:20 293:3 314:2 DPP 126:19 earn 290 74:1 76:15 211:13 55:11 69:8 190:13 documented 316:12 Dr 276:20 easier 15 114:16 276:19 118:7 269:4 205:14,17 248:13,17 dollar 193:24 318:7 43:9,1 117:10 directory display 88:23 206:4,9 259:20 194:15,17 325:13 128:21						,		
74:3 325:3 264:15,24 disparities 81:9,19 297:18 298:13 downtown 296:11 326:18 268:19 103:10 111:9 115:6 301:7 316:5 301:16 150:14 early 71: 327:18 270:2 disparity 118:11 documentat 306:20 169:13 88:15:9 difficulty Directors 53:20,21 141:20 293:3 314:2 DPP 126:19 earn 290 74:1 76:15 211:13 55:11 69:8 190:13 documented 316:12 Dr 276:20 easier 15 114:16 276:19 118:7 269:4 205:14,17 248:13,17 dollar 193:24 318:7 43:9,1 117:10 directory display 88:23 206:4,9 259:20 194:15,17 325:13 128:21							,	
326:18 268:19 103:10 111:9 115:6 301:7 316:5 301:16 150:14 early 71: 327:18 270:2 disparity 118:11 documentat 306:20 169:13 88:15:9 difficulty Directors 53:20,21 141:20 293:3 314:2 DPP 126:19 earn 290 74:1 76:15 211:13 55:11 69:8 190:13 documented 316:12 Dr 276:20 easier 15 114:16 276:19 118:7 269:4 205:14,17 248:13,17 dollar 193:24 318:7 43:9,1 117:10 directory display 88:23 206:4,9 259:20 194:15,17 325:13 128:21							· ·	
327:18 difficulty 270:2 Directors disparity 118:11 documentat 306:20 306:20 314:2 documentat 169:13 314:2 314:2 documentat 88:15:0 306:20 314:2 documentat 306:20 314:2 documentat DPP 126:19 documentat 88:15:0 306:20 314:2 documentat 314:2 documentat DPP 126:19 documentat 43:9:10 306:20 documentat DPP 126:19 documentat 43:9:10 306:20 documentat DPP 126:19 documentat 43:9:10 306:20 documentat 43:9:10 30		· ·		· ·				
difficulty Directors 53:20,21 141:20 293:3 314:2 DPP 126:19 earn 290 74:1 76:15 211:13 55:11 69:8 190:13 documented 316:12 Dr 276:20 easier 15 114:16 276:19 118:7 269:4 205:14,17 248:13,17 dollar 193:24 318:7 43:9,1 117:10 directory display 88:23 206:4,9 259:20 194:15,17 325:13 128:21								88:15 90:24
74:1 76:15 211:13 55:11 69:8 190:13 documented 316:12 Dr 276:20 easier 15 114:16 276:19 118:7 269:4 205:14,17 248:13,17 dollar 193:24 318:7 43:9,1 117:10 directory display 88:23 206:4,9 259:20 194:15,17 325:13 128:21								
114:16 276:19 118:7 269:4 205:14,17 248:13,17 dollar 193:24 318:7 43:9,1 117:10 directory display 88:23 206:4,9 259:20 194:15,17 325:13 128:21	-							easier 15:23
117:10 directory display 88:23 206:4,9 259:20 194:15,17 325:13 128:21								
- 270-13 301-2 Idisnosal 216-112 264-22 1 194-19-23 Idraft 56-57 233-14	270:13	301:2	disposal	216:1,12	264:22	194:19,23	draft 56:5,7	233:14,14
				· ·				easily 59:23
	_				_			60:9 77:19
dispute 270.12 34.21 177.25 266.1 60.57 325:4	~-66···6	301.13	ampute	270.12	51.21	177.23	200.1	
			<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	1 323.1

							Page 13
20.2	. 66 ° 0.° 0 4]	216.4	116.6	f 240-2	190.20	106.24	andada 122.6
easy 58:3	efficiently	216:4	116:6	enforce 249:2	189:20	196:24	estate 122:6
112:11	49:13	elevator	140:19	enforcement	243:17	197:5,10	124:4
174:19	effort 34:2	213:15	190:7	227:22	280:18	257:10	133:12
eat 247:19	77:11 80:22	eleven 61:7	205:19	228:6,15	298:14	Equal 256:13	273:5
Echos 61:10	81:15	329:3,4	215:13	229:14,17	303:2	equipment	estimate 52:1
Eclipse 71:18	179:18	eleven-coun	239:19	257:2	ensuring 4:21	15:18 189:3	170:3
71:19,20	188:17	268:1	277:13,18	enforcer	104:13	190:19	estimated
economic	196:18	eligibility	277:19	242:6,10,12	113:20	194:13	187:11
59:15 60:15	218:7 219:9	279:8	280:6	engage	enter 130:19	211:1	191:1,2
191:22	271:5	eligible 43:5	281:22	191:14	269:3	240:22	318:22
192:2,5,11	275:13	190:6	282:9	296:19	entering	255:8	et 17:1
227:4,13	efforts 37:2	290:22	286:24	engaged	130:19,20	260:20	246:24
246:9,13	126:15	291:3,20	290:18	188:15	323:8	262:4	268:3
267:16	189:12	elimination	296:3,6,14	209:13	enterprise	265:10	302:21
economically	229:9	319:6	296:23	218:17	218:19	266:23	etch 300:23
319:12	260:18	elusive 235:4	297:3,18	222:11	246:22	318:17	ethnic 93:12
economy	266:5	email 40:6	298:14	engagement	entire 21:2,21	319:13,19	Europe
115:5 118:3	270:11	45:19,24	299:13	36:11	103:3	equity 113:23	178:19
eContract	305:15	46:5,11	301:23	engaging	122:23,24	Erie 158:22	185:5,9
45:21 48:23	eight 44:3,7	47:14,15	302:6,15	192:10	138:24	error 72:16	evaluate
237:24	45:16 57:16	48:24 226:8	304:21	225:20	190:10	74:9	269:12
238:19	62:2 188:21	emails 20:21	308:23	227:13	264:16	escapes	292:18
239:2	209:13	20:22,22	310:3,20	Engine 125:9	302:22	327:21	303:12,14
education	239:8	embarrassi	311:9 316:2	125:9	entirely 57:24	escrow 169:8	evaluated
288:18	294:18	61:23	325:18,22	132:15	entities 11:21	especially	303:3,16
293:6	either 26:19	emergencies	326:2,11,19	173:9	24:5 104:21	40:24 75:7	evaluating
310:12,20	42:6 133:23	124:18	employers	engineer	210:8,9	114:23	257:6
educational	151:13	emergency	306:8	123:14,16	228:11	122:9	303:11
296:8,15	210:8,13	161:14	employing	143:18	231:19	137:19	evaluation
297:8,19	229:15	173:19	193:14	engineering	258:15	205:9	301:23
298:18	246:4 260:5	173.19	empty 139:9	236:13	entity 12:8	essence 97:21	302:7 303:1
301:11	elected 89:15	emphasis	enable 189:24	247:5	26:19,20	294:6,19	303:4
305:20	89:16	4:19 10:22	190:1	engineers	258:10	essential 58:2	304:13,22
EEO 315:3	Election			142:6			
effect 246:22	41:18	11:2,5 33:20 34:3	encourage		entreprene	195:22,23 essentially	evaluations
			48:22	143:14	306:14		302:14,18
effected 272:8	electric	emphasize	188:18	enhance	entrusted	80:17 92:3	303:23
effective 68:6	268:19	26:9,10	246:17	122:16	189:22	203:23	304:5
249:11	320:6,16,23	55:9	277:13	192:5	entry 107:14	253:6	Evaluator
294:17	321:2,7	emphasizes	278:22	enhanced	entry-level	establish 29:8	285:20
effectively	electrical	152:9	296:13	71:19	110:6	74:19 95:6	evening
87:9	161:23	employee	encourages	enhancing	environmen	established	324:17,19
effectiveness	electricity	25:24,24	240:5	192:2	36:15	23:20 33:21	event 90:20
4:20	170:9	26:6 36:11	encouraging	enormous	envision	78:19	126:11
efficiencies	electronic	36:14	82:15,20	265:8	142:23	100:23	182:11
38:5 263:14	48:19 51:17	190:11	145:18	eNotification	181:23	279:24	219:1
277:6	52:5	298:8 304:1	ended 253:14	45:16	EOP 256:19	289:16	events 126:7
294:11	electronically	304:3,7	endurance	eNotificatio	EOPs 257:2	establishes	126:16
efficiency	128:20	employees	317:24	45:22	Epps 266:13	7:3	eventually
4:20 19:7	238:19	4:13 5:11	energy 22:21	ensure 55:23	eProcurem	establishing	20:21 72:2
efficient 5:3	elephant	8:9,9,11	168:18,21	59:21 60:7	41:16 42:1	66:8 301:1	135:8 286:6
68:6 87:10	28:10	25:20 26:5	169:11,23	66:12 89:5	51:17,21,22	305:16	293:5
128:9	247:20	36:17 96:19	170:4,8,15	117:17	83:18	establishme	everybody
319:14	elevates	97:4 98:1	171:9	124:5	189:17	278:8	62:16 87:2
	1	İ	İ	1	İ	İ	İ

							Page 14
100.22		00.16.22		221.16	222.12	240.15	6-14-101-5
109:23	exceptionally	98:16,23	expedited	221:16	232:13	249:15	felt 101:5
evidence	143:23	99:4,8	124:3	extremely	235:1 248:8	fashion	224:6
333:4	exchange	107:5	expenditures	55:6 101:22	factor 108:18	199:11	female 144:2
evident 59:4	61:19	119:19	319:4,6	301:14	264:12	fast 75:12,13	145:22
exact 176:7	excite 115:12	140:19	expenses	eyes 241:14	factors	75:14	245:22
exactly 27:10	excited 38:2,8	215:13,17	187:17	F	291:24	193:19	326:19
99:8 117:1	123:10	264:13,18	expensive		Fadul 165:22	faster 5:6	327:19
153:14,23	195:14	264:21	148:7	F 333:1	fair 116:8	fat 245:19	females
159:7	331:8	265:2,6,15	149:20	fabricated	303:15	favor 282:24	145:21
196:19	exciting	268:16	155:12	180:24	308:22	favorite	festive 179:16
297:7	123:2	269:18	experience	181:18	fairly 164:10	201:9	feverishly
exam 280:16	excluded	270:4 280:6	122:17	fabulous	240:15	faxing 42:7	96:14
280:18	118:14	315:16	255:6 293:7	181:23	fairs 279:17	128:18	fewer 14:11
281:7,9,11	Excuse	326:11	experienced	facade 139:16	327:10	fears 280:19	field 142:10
281:12,19	316:10	exempted	146:13	face 39:6,10	faith 266:5	feasible	255:16
281:23	326:1	265:14	expert 293:15	189:19	fall 8:4,24	319:12	298:14
282:1 292:5	executed 38:5	exemptions	expertise 91:1	245:21	13:6 16:15	featured	fight 159:2
292:8,10,23	80:22	265:5,19	149:11	Facebook	27:1 51:5	328:2,6	figure 12:4
293:10	executes	exempts 9:2	experts	279:22	88:15 92:13	February	33:7 93:9
examination	39:16	12:12 280:7	293:12,24	faces 38:17	104:16,17	92:20	149:7 159:6
285:20	execution	exhibit 81:5	294:2	facets 196:11	126:5	federal 256:3	193:24
288:24	38:7,9	exist 137:16	explain 38:13	facilitating	129:18	330:9	199:24
examine	executive	138:13	103:1	187:20	131:24	federally	201:20,23
79:21	6:21 7:7,9	240:13	181:11	facilitation	135:4	277:8	270:23
155:12	7:19,21	existed 79:24	196:19	51:4	169:24	fee 261:11,14	294:23
examining	10:3,19	existing 92:18	282:19	facilities	289:11	261:16,17	Figured
80:3	13:13,23	199:10	explained	122:7 124:4	falling 288:10	261:19,24	182:9
example	31:24 54:8	209:22	20:17	124:22,24	falls 26:21	feed 85:1	figures 92:21
17:24 19:24	81:23 91:14	exists 135:11	explaining	125:21	106:15	128:23	figuring
28:4 66:2	95:23 97:6	expand	151:8	131:4,12	familiar	131:21	71:14 150:7
86:16	98:12,22	127:20	252:16	132:5,7,18	183:4	135:11,13	file 304:7
100:17	99:4,6,9	260:18,23	253:21	142:9	184:17	feedback	Filipino-A
101:8 113:4	109:7	268:6,8	explanation	147:17	199:22	196:8 264:1	46:19
143:5 146:2	140:18	expanded	293:5	150:10	218:18	303:6	fill 34:6 73:17
178:18,20	141:9 206:5	275:14	exposure	151:21	281:7 284:4	feeders	133:4
179:2	206:17	289:22	308:24	153:7	fantastic	284:23	filling 141:16
205:20	216:2,7,10	expanding	expressed	155:21	23:24	feeds 85:1	final 83:5
221:15	216:12	266:15	111:14	170:13	112:22	132:11,12	202:13
264:15,23	246:8	270:11	extended	171:22	180:20	feel 52:13	finally 36:20
283:11	267:15	expansion	186:7	172:3,4,15	far 15:12	63:14 69:6	123:2
297:1	305:13	266:16	extensive	172:17	112:24	109:9	125:18,20
examples	executives	267:10,20	113:10	268:22	157:9	221:23	129:14
94:19 236:7	101:9 103:8	expect 119:18	extensively	facility 52:7	159:14	232:13	158:9
exams 8:15	exempt 7:23	195:17	162:9	125:5	160:23	235:2	finance 6:1
278:2,7	8:9,11 9:20	198:16	extent 55:4	129:12	161:4	242:18	16:3,11
292:1,4,12	10:3,16	279:17	58:19	131:11	169:15	271:5	38:21 44:17
293:12	12:13 13:14	expectation	270:16	132:13	192:18	306:10,22	108:8 134:4
exceeded	30:7,18	83:7 314:15	exterior	138:22	193:2,10	331:2	309:16
146:16	31:3 36:2	expected 78:8	138:24	139:1	247:14	feels 36:14	financial 2:19
exceedingly	37:6,7	78:24	external	160:13	277:17	feet 136:1	85:6 113:5
80:4	91:13,24	316:16	23:21 32:24	173:4,17	278:6	fellow 125:15	248:11
Excellent	96:23 97:2	expecting	extraordina	facing 184:2	310:18	188:17	290:17
180:15	97:5 98:1	135:23	137:10	fact 117:9	farther	215:11	find 36:7
				227:8			

							Page 13
	l .	l	l	l	l	l	
52:24 79:17	112:19	173:9	folks 23:6	format 57:4	203:18	6:3,4	270:21
144:12	115:19	225:18	65:1 98:3	former	fraud 231:23	170:10	garage 328:7
158:18	135:9	fixed 162:8	107:17	143:19	free 33:1,3	187:8,9,15	Gary 122:5
202:12	156:19	240:18	115:6,6	184:5	264:19	318:14,21	123:13,17
226:3	166:8 169:4	270:5	215:5,7	forms 53:1	306:22	funding 5:24	123:20
246:20	183:23	flag 61:24	232:20	forth 101:12	French	85:7 133:14	Gary's
260:10	184:1	flagging	235:10	211:6	279:24	318:23	123:16
268:16	192:19,23	54:23	follow 8:21	243:12	freshmen	319:1,4,7,9	gas 170:9
299:9	197:10	flags 61:20	53:2 55:19	fortunate	72:16	319:16	330:14
300:18	203:12	243:19	79:4 116:7	126:20	friends 20:19	funds 170:13	331:6
fine 162:10	227:6	Fleet 3:18	170:23	Forty-four	271:20	187:7	gates 123:3,6
242:8	278:12	4:15 9:3	171:3 205:1	195:3	front 64:16	189:21	123:7 180:7
313:21	289:19	31:10 32:18	220:1	forum 217:20	67:8,15	further	180:8,22,23
finish 117:20	299:5,7	32:19	222:21	217:22	71:4,22	120:10	181:12,18
finished	313:19	172:17	226:23	218:23	85:12 89:6	153:12	181:22
76:24 275:1	331:3,5	312:10,14	242:5	219:7	175:5	185:17	gathers 323:5
fire 125:1,16	fiscal 2:11,13	313:11,18	260:15	forward 3:13	189:17	191:14	gender 93:11
131:12	2:15,20,22	317:16	follow-up	38:9 41:23	222:24	265:18	general 5:20
132:1,3,6	3:12,13,14	318:4,6,8	129:21	41:24 68:14	237:3,7	296:12	6:3,4
137:20	4:8 5:20,22	318:12,13	135:21	83:5 87:5	241:19,21	317:12	170:10,13
148:4 152:7	124:17	321:24	164:21	94:14	FRP 44:3	future 16:23	187:8,9,15
153:8	125:1 132:6	325:11,22	following	119:16	fruit 107:5	94:9 114:10	292:14
172:15,16	154:16,17	326:16	3:16 69:13	120:14	154:18,21	124:9	318:14,21
175:13	172:6 187:1	flexibility	121:5,6	127:5,16	fruitful 122:4	168:17	General's
176:1,2	189:2,4	9:21 12:16	217:2	185:23	fruition	170:2	229:16,19
319:17	190:18,21	288:13	292:17,21	196:22	113:18	244:14,22	generally
firehouse	190:16,21	flexible	follows	203:1	frustrated	316:4,8	73:12
156:21	194.22	114:21	122:16	213:22	294:13	FY08 278:9	183:13
157:2	210:20	114.21	food 218:24	228:11	frustrating	291:16	309:7 324:6
firehouses	210.20	floor 122:20	219:16	287:24	19:23 66:22	FY11 278:3,4	generate 59:9
162:4,7	fiscally	182:3	foods 178:3	300:15	frustration	FY14 317:1	65:9
firm 52:17	189:21	183:23		315:9	67:18	FY15 191:8	
		183:23	footage 149:8			277:7	generated
181:17	fit 124:22	flow 43:13	159:23	foster 73:2,14	fuel 319:8,14		247:2
195:14	132:12		footprint	73:14 76:6	fulfilling	278:11,15	generation
245:22,23	133:15	47:10,19	160:14,21	188:13	242:19	FY16 187:11	116:19,24
248:18	154:7	flows 167:2	331:14	found 11:24	full 74:7	278:12	gentleman
249:9	fitting 134:8	168:7	force 89:19	19:23 20:21	118:17	279:4,9,17	326:11
305:14	five 2:18 44:2	focus 22:17	151:21,22	234:4,5,7	213:14	279:24	gentrified
firms 153:19	44:6 64:15	22:21 26:16	151:23	four 73:23	295:19	280:2,4,6	63:15
243:9	108:19	33:22 37:1	152:2 220:6	74:2,4,12	full-time	291:24	Geographic
245:13,15	124:2	94:18	foreclosure	169:13	95:22	294:9,18	86:17
245:18,20	140:21	225:24	165:8	255:6	fully 68:1	318:22	George
245:24	145:12	267:10	foregoing	281:24	275:18	FY17 187:9	276:20
246:16,17	168:16	268:4	333:7,15	309:6	321:21	278:6	German
246:20	170:2,18	focused 5:15	forever	320:15	333:5	318:11,14	183:6,8,9
247:4,4,18	172:2	22:15 42:22	157:21	322:12	fun 184:24	318:17,21	183:18
248:2,7	190:10	42:23,24	Forgive 32:12	329:4	function 5:8	319:14,20	Germany
249:3,8,20	224:22	113:1	forgot 48:5	frame 104:1	33:21 133:9		183:7
first 3:20	230:17,18	116:17	form 133:3,3	Fran 150:7	312:7	<u>G</u>	getting 76:19
31:15 35:16	278:20	277:5,6,17	133:4	150:22,22	functions	gain 283:20	78:4 80:15
35:21 56:8	297:2,4	focusing 5:18	formal 51:10	Frankford	40:21,23	games 243:11	149:19
57:6 70:17	fix 74:23	51:14	formally	183:14	42:20 149:5	gamut 236:19	158:11
92:17 95:15	75:22 132:8	foggy 272:23	199:19	frankly	Fund 5:20	gap 17:15	205:4 209:3
						270:20,20	
	ı	ı	ı	1	1		'

							Page 16
	l	l		l	l	l	l
209:10	giving 178:23	212:18,24	36:18 38:1	186:14	137:10	114:24	157:4
210:12	247:11	225:8	40:8 41:15	193:6,19	142:1	115:3 117:8	160:24
215:3,9	249:9	229:15	41:23,24	196:6	143:21	117:14	163:1 169:7
217:9	257:11	230:8 236:8	42:16 48:10	208:24	158:8	122:4	177:12
231:18	279:2 295:6	236:8	51:2 52:5	210:4 211:6	160:11	146:21	178:21
241:13	298:22	240:19,20	55:13 56:8	211:15,22	168:15	204:21	180:19
248:19	glad 56:3	243:1	56:23 57:1	223:15	171:17,18	245:13	182:8 197:8
264:1	307:7	245:20	57:5,8,9,15	224:20	173:23	247:14	218:5
286:23	glimpse	246:16	58:6,8,10	228:10	174:7 178:9	294:10,16	221:21
301:1	126:17	249:21	58:13,15	236:20	185:22	295:21	245:24
302:22	global 19:14	251:15,21	59:21 63:18	243:11	186:13,18	301:5 305:8	257:12,13
304:6	299:5,16	265:2 269:6	65:6,9,14	244:7,9	186:20,20	307:24	275:12
331:10	300:11	273:8 282:5	66:21 69:7	247:21,21	193:8,14	313:16	294:20
ghost 182:11	globally	286:18	70:17 71:6	248:10	195:6,11	314:15,17	300:20
182:15	20:12	291:5,11	75:16 83:17	251:22	198:3,4	322:2	304:6 305:8
Gipson 122:6	glockenspiel	296:17	88:16 89:5	252:14	205:19,20	governmen	306:19
Girls 176:9	178:21	297:7 301:4	89:12 90:15	263:17	210:18	17:19	308:22
GIS 86:16	go 11:20 12:6	304:8 315:2	90:19 91:22	264:3 266:7	213:7,10,12	262:19	311:10,11
give 47:19	26:19 27:4	324:22	94:14,17	267:1 268:7	214:5,9	governments	greater 48:2
77:22 78:2	27:8 32:23	330:7	95:8 102:5	280:21	219:23	17:13,13,17	48:6 143:7
93:14 96:5	33:5 36:7	goal 10:9	102:19	281:8	234:23	graduated	178:17
99:17	41:17 46:5	44:3 58:22	103:2,14,16	282:14	237:14	22:5	greatly 76:9
103:17	48:11 49:21	77:22 87:24	105:7,10,11	285:15,16	246:7	Grand 123:8	301:19
127:22	50:10,22	93:8,14	105:12,19	286:1,2,7	252:16	grant 179:9,9	green 1:11
156:7	52:24 63:19	145:22,22	105:20	286:13	253:21	179:22	25:3,4,8
175:15	66:5 72:2	196:23	106:8 107:7	292:11,11	266:5	330:5,8,9	26:12 27:4
195:24	72:21 79:17	198:24	109:11,23	293:17	274:23	330:14,15	27:12,14
211:3	92:2 101:12	247:14	110:1	294:6	276:10,12	330:23	192:24
213:15	111:17	267:20 304:23	113:21	295:13	276:12 280:23	granting 295:7	204:22,23
215:20 226:7	113:10 129:16	304:23 305:17	114:1 115:12	303:12,13 314:2	280:23 281:2 285:8	graphic	206:10,15 206:19
227:19	130:17	goals 15:23	119:16,24	320:17,23	287:19	118:22	200.19
230:15	130.17	25:11 45:6	120:20	320:17,23	288:5 298:4	great 14:23	207.4,8
230.13	131.8	56:12,16	120:20	golf 273:3	317:19,20	38:10 48:8	210:5 211:3
232:21	133:23	57:11 145:7	132:14	good 2:2 3:24	317.19,20	53:4,12	210.3 211.3
236:6	133:23	146:15,16	133:16	4:3 7:12	331:9,14	55:7 57:18	212:11,21
257:16,18	154.1 155.9	170:16	138:3	9:17 15:3,4	Goode 81:4	59:9,10	213:1 217:3
283:2,10	156:9	247:13	141:22	25:6,7	193:1	60:17 70:10	226:21,22
290:5 292:8	158:15	264:9 291:1	144:16	27:19,22,23	goods 4:12	83:22 88:17	227:14,19
292:13	159:1,8	God 181:22	145:1	34:4 35:8	223:23	89:4,23	228:2,5
303:5	160:8	goes 40:6	147:24	37:21,22	225:4	90:13	229:10
307:10,11	165:16	46:24 64:6	148:1,15	39:19 43:15	gotten 78:22	101:20	230:10,15
given 96:7	173:5,9,16	164:7	149:11,16	44:14 50:14	158:20	102:22	230:18,24
131:4	173:18	167:20	151:9 155:5	53:17 65:1	governance	111:3	231:5,10,16
154:18	180:17	239:2	160:11,19	65:2 66:24	100:15	112:12	232:6
234:10	184:9 185:4	275:21	162:1,3	71:8 77:15	governing	115:21,22	244:24
235:1	192:19	327:10	166:4	86:12 87:3	192:17	123:7	Green's
256:10	193:2,10	going 2:3	170:15	87:20 91:3	government	129:20	218:15
284:10	195:20	10:14 12:6	173:2	91:5,11	4:21,22 5:3	131:7	220:1 242:5
326:22	203:10,20	16:22 19:11	175:16	96:10,11	7:20 9:17	137:13	Green-Jones
gives 45:23	206:20	20:24 21:17	177:23	109:16	10:18 19:17	152:20	276:12,15
46:1,2,2	211:7,22	33:22 34:1	182:18	121:12	33:6 63:8	154:12	283:4 284:7
164:4	212:2,6,16	34:8 36:10	184:8	136:23,24	103:3	156:20,24	284:16
İ	I	I !	l	I	I	I	I

							Page 17
	Ι.	1	1	1	I	1	
285:13	growing	112:12	230:14	Harvard 22:5	229:11	114:12	168:14
286:15	269:23	113:14	handheld	hat 309:8	286:8,14	217:2 251:6	169:2,7,21
287:13	grown 267:22	115:23	16:3	hate 118:13	314:4	275:15	170:1,18
293:20	growth 26:7	117:5	handle	153:2 301:3	329:13	283:3	171:3,12
295:24	192:3 297:9	232:10,11	161:24	Hayes 276:21	332:6	306:16,23	177:17,23
297:5,13	297:21	235:1 236:4	168:5 233:7	haywire	hearings	helping	178:4 181:9
299:3	305:21	236:6	235:22	195:20	121:4	250:19	185:14,18
300:17	310:5	237:13	handled	head 7:22	207:11	251:12	185:21
302:8	guaranteeing	240:9,12	132:23	22:20 23:7	209:2 220:5	268:4	186:3
303:20	252:20	241:22	232:5	185:4,4	285:18	Henon 1:12	Herzins
304:2	guess 29:12	260:13,14	235:20,20	headed 146:6	300:21	37:18,19,23	122:6
306:24	60:18 61:14	261:19	244:11	headquarters	heart 286:20	38:11 39:9	149:12
307:11	91:20 96:6	263:3 264:6	309:15,15	140:1	heating	39:13,15	hiding 123:20
308:6,9,13	103:24	266:11	handles 38:24	Health 129:5	173:11	40:10,15,24	hierarchies
309:4,18,23	135:21	269:20	handy 161:9	132:4	heavily 58:21	41:4,7,11	204:18
311:14,21	198:8 223:2	271:8,18	hanging	219:15	heir 141:15	41:17 42:10	high 117:13
312:3,18,22	224:8 264:6	275:9 276:1	41:19,20	healthier	held 69:4	42:14,16,19	118:20,20
313:5	269:24	Gym's 127:20	107:5,14	219:17	182:10	43:7,18,23	145:15
314:19	guidance		154:18,21	healthy	219:2	44:5,13	146:12
315:19	55:14	H	Hanson 71:20	219:16	273:11	47:3,9 48:8	152:21
316:20	189:15	habitually	happen 13:9	hear 3:15	278:3	48:15,19	188:6
317:1,5,12	guide 150:8	244:13	55:3 101:20	73:13 83:17	HELEN 1:12	49:4,16,23	281:15,21
GREENLEE	195:22	half 137:5	164:11	83:19 99:2	helicopters	51:24 72:7	282:6
1:11	196:6,8	187:20	222:24	107:10	268:21	72:9 83:15	288:18
Greenwald	197:11	224:6	304:17	108:13	Hello 53:16	84:6 85:16	307:22
178:5	guidelines	264:20	happened	109:15	232:11	86:2 87:3,9	309:10
grocery 52:20	300:23	267:3 271:2	129:2	113:5	237:13	87:20 88:2	313:12
groom 329:9	guise 196:2	271:11	206:19	220:11	help 32:22	88:6,17	322:23
group 13:1	gun 158:21	278:12	207:5	221:19	33:4,6	89:4,23	323:8
23:5,19,22	160:9 254:9	294:20	239:12	276:17	49:17 54:1	90:5,13	higher 142:16
39:21	254:12,14	307:2,2	happening	280:24	56:9 64:13	110:17,19	159:22
126:21	guns 257:21	hall 1:5 115:5	293:9	294:13	65:7,9	119:4 120:8	194:5
132:18	257:24	122:17	happens	304:10	69:15 114:6	120:14,18	271:12,14
137:13	259:2,15	124:10	133:2,11	308:12	114:7	121:1,13	292:12
158:4,6	guru 167:4	178:12,16	164:2 238:8	330:7	129:18	127:1 128:5	highlight
160:13	gutted 139:1	179:1	238:24	heard 61:5	147:24	129:20	105:12
179:21	139:10	180:23	245:6 296:5	62:24 73:22	149:6,11,17	130:1,4,8	313:22
182:1 241:1	guy 101:20	181:24	happy 34:10	74:10 148:2	184:15	131:1,7,10	highlighting
299:24	guys 161:19	182:6,18	49:20 54:11	202:22	232:20	131:24	54:23
312:24	173:8,15	183:9,12,16	89:16	209:5 215:5	234:20	132:22	highly 117:15
313:2,4	174:15	183:19	126:23	220:4 228:7	235:8	134:11,16	highways
groups 49:11	177:1	185:3,5	191:15	244:20	251:24	135:2,16	203:7
142:4	201:15	197:16	282:21	245:12	252:1 259:4	136:6,9,17	hire 5:12 8:18
158:13,13	Gym 1:12	332:4	288:14	286:21	267:2 291:8	136:20	9:21 12:16
158:14,19	53:15,16,18	Hall's 123:6	320:2	313:3	306:8 307:6	147:6 152:8	12:17 92:3
189:9,11	54:13,20	Halls 178:18	hard 63:3	hearing 2:4	314:14	156:14	97:3,10
207:24	55:8,19	178:19	84:22	3:8 11:20	321:17	163:3,10,23	279:9 287:7
211:17,17	56:15 57:12	hallways	109:24	30:14 37:9	323:24	164:18	315:5
262:12	57:18,22	123:2	118:24	112:17	helped	165:4,11,24	hired 8:14
263:5,7,16	58:19 59:12	hand 9:4 66:5	126:14,21	121:20	284:20	166:3,16,22	11:9 95:15
279:20	60:21,23	66:6 96:17	152:18	135:24	helpful 49:22	167:5,9,15	98:3 99:9
grow 80:1	110:21,22	287:15	313:3	186:9,11	49:23 79:3	167:18	190:9 280:4
153:5	111:3	handful	harsh 326:22	192:21	98:9 112:14	168:1,6,11	280:7,8
		219:4,5				, -,	
	<u> </u>						

r							Page 10
206.24	242.21	204 10 10	56 12 01 22	42.0.10	202.14	101 10	126.22
286:24	243:21	304:18,19	56:13 91:23	42:9,10	283:14	101:18	126:22
hires 4:12	hook 69:22	304:23	242:7	54:14 55:6	inaccurate	172:3	238:22
12:24	hop 161:21	306:2 315:1	256:14	58:3 67:7	13:5 100:5	173:24	281:6,17
145:10	hope 24:1	315:6	284:21	68:18 71:2	incentive	187:10	289:23
hiring 8:21	51:8 64:12	huge 301:6	IG's 232:3	84:1 101:13	68:5 69:22	188:10	industrial
10:2,15	87:3 300:16	Hughes 139:7	ignore 305:24	111:6 114:6	incentives	209:16	63:22
11:18 55:12	300:17	Human 3:18	III 285:20	127:15	200:1,24	282:6	industries
70:9 92:10	322:13	35:10 108:1	illustrated	155:17	314:12	304:22	79:22
278:15	hopeful	114:13,20	88:24	178:11	incentivize	319:2	industry
287:18	330:23	115:14	images 182:3	215:23	68:1 69:17	327:11	32:15
290:12	hopefully	276:16,18	imagination	251:14	include 36:11	increased	influence
315:7,24	61:21 143:7	276:24	326:23	270:23	197:14	46:14	302:13
316:3,6	258:1	308:17	imagine	272:7	268:18	188:18	307:4,6
Hispanic	288:21	309:12	87:16	304:14	269:10	189:5 229:8	315:6
12:23 28:14	hoping	hundred	135:15	306:5	310:24	319:7	inform 71:8
31:19 46:18	148:22	76:21	174:24	331:13	included	increases	228:22
190:16	159:10	188:23	immediately	improve	105:15	319:2	232:20
329:8	163:17	211:11	77:21 121:5	55:16 93:11	228:9 261:8	increasing	information
Hispanics	172:6	hunters	121:6	188:2,17	278:20	5:17 44:24	8:3,23
270:16	284:24	182:15	133:16	189:12	includes	196:2	13:11 15:22
historic	328:24	hunting	166:20	225:16	268:20	209:19	16:4 24:14
122:19	329:9	182:11	immigrant	226:1 263:1	318:15,18	225:7	37:10 41:1
178:10	host 117:24	hurt 76:8	55:22 56:24	277:13	319:15,20	263:13	41:5 47:10
historical	215:1	HVaC 161:23	58:7,16	278:20	including	305:15	47:19 48:16
182:2	hotel 81:2	173:4	61:6,9 62:7	287:7,12	10:19 89:7	increment	48:17 49:2
Historically	hour 178:21	hybrid 320:6	impact 36:16	294:12	89:9,10	319:3	49:12 53:11
142:6	253:11	320:12,14	37:4 244:22	improved	107:15	independent	59:24 78:2
history	hours 105:16	320:16,24	implem 203:3	278:3	126:7	89:7	78:5 79:4,8
255:16,18	105:22	321:2,7	implement	291:13,21	188:15	independen	79:10 80:8
259:16,16	107:19	hybrids	18:7 29:11	improvement	279:20	15:15	84:12 86:5
260:8	253:11	320:24	189:11	26:3 55:1	inclusion 28:8	indicate	86:14,17,23
hit 85:5 297:6	281:18	Hyundai	198:20	103:13	28:11 80:11	221:12	88:24 96:4
hitting	282:18	21:24	294:11	124:23	93:2 215:23	indicated	96:17 97:18
270:18	324:8,12	21.24	implementa	132:13	inclusive 2:11	35:2 94:5	99:8,18,20
hold 42:15	house 129:11	I	4:23 43:1	294:8	69:18	203:21	99:22 100:1
104:11	137:24	i.e 9:20 91:24	50:9,21	316:17	216:12	203:21	100:4 102:6
104.11		idea 51:19	51:19		income 74:3	321:16	100:4 102:0
117:18	houses 152:13	53:5 79:21	189:17	improveme			
144:13	housing	87:6,21	202:23	5:12 22:14 28:20	118:7 incorporate	indicates 270:1	135:10,12 152:4
213:15	127:12	112:22		162:21	126:1	indirectly	152:4
302:15		112:22	implemented	189:24	135:20	64:11	154:14 181:9 194:3
	HR 4:18 5:8		128:12	189:24		individual	
home 116:4	12:20 33:22	304:16	197:2,5		incorporated		195:15
325:2	70:9 105:4	ideas 115:13	198:13	302:4	196:7	93:1,4	197:9 205:5
homes 63:14	106:11,15	209:4 305:8	291:18	improves	incorporati	103:22	210:12
homework	108:2 110:8	identified	implementi	128:8	2:21	104:7	224:14
31:22 80:9	116:12	56:7 269:1	5:5 56:19	improving	incorrect	164:15	226:11,20
80:14 81:17	215:7 276:8	269:18	196:24	4:10,19	14:2	230:9 255:5	231:18
140:17	283:22	296:18	213:21	241:1 277:6	incorrectly	individualiz	238:7
330:1	284:11	identifies	252:15	291:20	144:1,3	238:13	239:15,22
honest 68:2	295:18	165:4	important	in-person	increase	individually	239:23,24
300:6	298:20	identify 66:17	10:7 11:12	48:1	43:24 45:1	235:21	247:8
Hong 24:6	300:17	94:17	11:15 25:17	inability	75:16,17	individuals	275:20
honoring	302:3	299:13,24	26:1 29:13	257:11	94:15,15,23	101:11	281:9 283:2
		identifying					
	1	•	•	•			1

							Page 19
202 2 201 6	200 5 17	2 < 0.22	l., ,	200.6	1.01.015.6	221.16	l
293:3 301:6	289:5,17	269:22	internship	298:6	162:4 215:6	221:16	jurisdictions
309:20	inspire	interested	308:18	involve 243:3	227:22,23	222:7	210:10
315:13	116:19	19:4 49:1	321:23	involved 59:1	229:14,22	234:23	Jury 123:8
informative	installed	56:16 67:17	324:9 329:4	61:17 63:12	230:8	252:16	K
310:23	45:15	68:10 70:22	interrupt	63:24 64:15	231:23	253:21	
informed	180:24	72:24	297:6	86:19 92:24	277:15	279:16,22	K 1:11
129:9,19	181:1	118:10	intersection	129:5,5	324:7	292:15	277:24
199:2	installing	141:16	176:7	156:8	issuing 192:9	293:24	318:7
infrastruct	122:18,21	195:24	interviewed	187:19	item 24:11	294:2 307:4	325:13
162:14	123:1,3	266:14	101:4	211:18	items 189:12	327:10	Kawasaki
261:6	instance	304:12	interviews	215:3 228:6	242:16	jobs 59:17,18	272:19
inhibit 262:8	153:1	interesting	238:23	229:20	255:10	59:19 60:13	273:10
initially 39:17	177:10	40:12	intimately	230:11,12	279:10	60:14 92:1	keep 33:9
203:16	200:1	255:22	86:19	284:8	iteration	105:9 110:6	61:20 62:19
267:19	281:23	interests	intrigued	involvement	192:22	111:8 125:2	146:23
287:16	284:16	24:19	254:24	211:4,8		251:14	160:3 199:1
initiated	292:5	interface 21:7	intriguing	212:4		280:1 296:9	249:12
277:4,12,21	instances	59:22 66:21	225:14,23	228:14,18	J 1:14	306:5	290:13
initiative	245:1	71:15 85:13	226:4 255:1	229:13	Jackie 33:24	Joe 182:12	304:4 306:8
124:16	259:20	221:14	introduce	293:23	35:8 77:12	John 63:23	322:17
195:13	283:17	312:1	285:17	involving	96:5 142:2	122:5	keeping
202:12	institute	323:20	introduced	58:21	143:17,18	149:12	129:13
207:16	262:18	interfaces	59:13	iPad 223:1	Jane 63:24	join 53:18	136:11
211:9,12	Institution	84:23 85:4	277:22	iPhone 113:7	JANNIE 1:10	joined 296:4	146:11
212:1,2	262:19	86:22	invalidating	irresponsibi	January 3:4	joining	161:24
289:9	institutions	interfacing	244:10	259:17	92:17 99:10 188:20	121:11	178:9 180:4
initiatives 5:1	201:5 224:23	67:11 interference	inventory	isolated 68:23	197:6	211:23	Kenney 28:4
5:4 188:18	224:23 225:2	243:14	164:6 176:20	69:11 issue 17:23	209:12	jointly 248:24	Kenney's 82:2
188:22	249:17,19		176:20	39:19 44:10		joking 120:21	
209:6,14 213:21	268:14	Intergover 2:24 3:2	214:16	49:8 63:9	Japan 273:10 jealous 24:6	Jonathan 184:5	Kenyatta's 81:3
213:21 219:16	instructions	interim	invest 151:20	64:1 74:17	Jersey 268:3	JONES 1:13	kept 201:22
	307:10,12	106:22			Jessica 187:4		key 59:20
269:5 277:2 287:24	instrumental	106:22	invested 112:4	74:18,22	205:20	Joseph 318:6 325:15	70:9
312:5	146:11	110:12	169:12	95:1 118:6	214:6,10,22	JR 1:13	keys 268:23
		intermediate		151:1 203:3 217:6 234:2	214.0,10,22		kick 77:10
inkling 246:1 innovation	integrate 87:14	56:14	investing 71:22	234:3 243:2	Jim 52:2	judge 66:4 July 50:24	kind 18:23
	129:22	intern 309:2			101:4,20	·	19:23 20:4
5:18 114:9 118:6,19	integrating	309:9	investment 112:2 153:3	269:21 279:15	146:5,6	198:20,21 June 35:15	20:23 21:3
innovative	19:5 84:2,4	internal	154:5	285:14	Joan 52:3	50:24 69:14	36:3,6 57:7
111:11	intelligent	88:14	162:20	286:8	100:20	78:12	67:15 68:17
218:16	22:4	internally	170:12,20	293:17	272:3	158:10	70:22 85:5
219:24	intends	291:21	170.12,20	295:14,16	job 63:6 71:8	160:20	85:12 86:22
306:12	189:16	interns	212:13	293.14,10	92:5 105:21	288:23	93:3 108:12
input 60:10	239:3	281:16,21	investments	301:20	106:13	junior 323:8	111:15
inside 139:1	intentions	307:19	63:22	issued 39:17	100.13	junior 323.8 juniors	112:15,23
293:18	196:21	308:3,5,19	113:16	190:19	107.13,19	309:11	112.13,23
insight	interact 90:6	308.3,3,19	152:6,18	issues 20:16	156:24	jurisdiction	114.22
232:21	93:22	309:5,13	invigorate	53:20 64:9	150:24	8:4 9:1 13:7	118:13,16
inspections	interaction	313:13	116:18	103:4	193:14	92:14	127:9,13,18
214:24	92:7	322:8,12,14	invite 331:18	113:23,23	195:14	224:12	137:22
inspector	interest 80:10	322:0,12,14	invited	113.23,23	206:24	jurisdictional	141:23
229:16,19	121:18	329:1	263:21	141:14	208:20,24	92:11	143:16
227.10,17	121.10	327.1	203.21	171.17	210:11,19	72.11	148:14
	I	l	l	l	210.11,17	l	1 10.17

							Page 20
	l			l	l	1	l
156:3 166:6	52:6,18	137:23	211:10,12	266:21,23	290:18	lats 202:6	leading 28:4
170:9	54:2 55:1,9	138:8,15	211:16,19	270:7,14,19	labor 257:1	Laughter	34:2 77:13
172:17	56:5 57:3	139:5 140:2	211:20,23	270:22	lack 47:9	158:2	leak 173:9
173:1	58:17,20	140:9 142:5	215:3,22,24	272:21	114:4	laurels	leaking 154:3
184:24	60:8 62:2	142:13	215:24	273:19,20	lady 301:3	294:21	lean 91:22
193:19	62:13,22	143:12	216:6,9,9	275:16	307:17	law 52:17	leaning 90:24
196:7	63:5,10	146:10	217:2 221:1	277:19	land 84:9	69:13,23	learn 245:18
236:18	64:2,12	148:5 149:7	221:5,23	285:24	85:20 86:4	80:24 164:2	300:1
243:7 249:3	67:8,19,20	149:12,14	223:5,8,16	286:5,10	86:6,7,19	193:3 243:9	learned 81:17
256:21	68:7 69:19	149:21	225:15,20	287:2,4,9	151:22	245:14,18	152:4 247:9
258:6,18	69:20 70:16	150:13,19	225:22	289:13	163:16,19	245:20,22	learning
259:9	71:13,18,24	150:22	226:4,6	291:13	164:9,12,22	245:23,24	270:20
272:23	74:5 82:1	151:2,5,15	228:3 229:4	293:18	165:1,2,11	246:14,15	310:13,21
283:2	83:4,17,23	151:20	229:4,21	294:23	165:16,17	246:16,20	311:1
284:12	84:9,12,14	152:8,8,11	230:2,21	299:14	165:21	247:3,11,18	Learns
287:6	84:15 85:17	152:24	231:8,14,22 232:2,24	300:4,6	166:4,9	248:6,18,23	277:16
298:17	85:22 86:6	153:23	,	303:3 304:9	landlord	249:3	lease 147:12
301:2	86:6,8,9,20	155:2,14,19	233:5,8,14	304:20	178:7	254:18	147:14,16
327:18	87:5,6,7,22	155:24	233:18,20 233:23	305:9 306:6	landscape	256:1 260:1	148:7
kinds 36:15	89:19 90:8	156:3,21		306:18,23	35:18,23	laws 192:17	157:18
115:11	94:16,19	157:5 158:1	234:1,13,18	307:2	179:16	256:3,5	158:5,10
269:11 KING 333:11	99:10 101:7	158:6 161:1	234:23	311:11,11	landscaping 122:22	lawyer	159:14,16
	101:8,20	161:16,22	235:19,22	313:19 314:23		245:13,21	leases 148:18
Knappick	102:7,20	162:6 163:5	236:14,15		language	245:22	149:20,21
122:5 123:13	103:17	164:21	240:4 241:3	316:20	55:23 56:6	lawyers 245:12	150:2 155:11
Knappicks	106:15,16	166:1,5	241:5,14,16	323:19,24	56:19 58:9	245:12 246:3 248:1	159:23
123:21	106:20 107:3,5,6	173:5,17 174:8 176:5	242:15,20 242:23,24	326:4 328:4 328:9	58:12 68:19 68:23 70:5	lay 197:12	leasing
knew 141:20	107.3,3,6	174.8 176.3	242.23,24 243:6,20,21	knowing	275:11,16	lay 197.12 layer 314:17	151:14
148:14	107.17,18	182:18	244:1,7	40:18	LanguageL	layoff 100:16	leave 62:12
155:12	108.1,10,10	183:5	247:17	277:18	58:1 59:3,9	lays 262:20	95:6 122:3
know 7:4	108.21	192:14,16	251:2,15,16	knowledge	69:10	lead 24:22	leaving 73:24
9:13,16	110:10	192:20	252:2,9,13	204:12	275:19	101:6 108:3	141:8
10:10,21	111:5,11,13	193:9,10,11	253:1,3,6,9	217:21	languages	124:3	led 274:2
12:3,8 14:7	111:3,11,13	193:13,17	253:11,12	294:3	59:6 61:16	168:23	ledger 140:16
17:11 18:3	112:18	193:13,17	253:15,17	known 28:10	275:21	169:4	left 100:18
19:7,10,21	113:4,12,19	195:18	254:17	knows 62:17	large 158:19	250:16,17	116:1
19:24,24	114:3,12,15	196:12,13	255:2,4,8	331:16	larger 26:6	251:17	158:12
20:9,10,11	115:1,4,10	196:20	255:23	Kong 24:6	57:10 73:21	295:15	202:8 207:1
20:13,18,23	116:21	197:16,18	256:5 257:4	Korea 21:1,2	148:17	leader 121:13	271:21
21:14 22:6	117:5,12,23	198:18	257:11,24	21:13,15,22	207:19	283:13	275:8 318:5
22:17 23:6	123:5,17	199:4,9,18	259:7 260:5	21:23 22:2	largest	leaders	legal 43:4
23:7,10	127:3,7,8	200:17,19	260:7	Krajewski	224:23	116:20	193:7
24:1,5,14	127:13,15	200:21,23	261:10,15	272:3	lastly 89:23	283:13	249:19
26:8 27:7	127:16,19	201:20	261:18,22		late 244:13	301:15	260:8
29:3 33:12	127:21,23	203:19	262:7,11,12	L	lately 142:11	329:18	legalisation
36:6,23	129:7	204:1	262:22	L 1:9,10,14	laterals 162:3	leadership	254:14
40:3,5	131:22	205:11,18	263:6,9,13	1&I 16:3,11	162:8	10:19 24:2	legally 7:5
43:12,13	134:11,12	206:3,8,8	263:22	16:24 71:18	latest 122:20	28:8 81:23	legislation
44:2,7 49:1	134:14,17	207:23	264:8,18	79:8,24	Latino 28:14	137:2 143:9	43:21 44:18
49:5,7,10	134:24	208:14	265:23	172:18	latitude 8:18	289:14	59:13 60:5
49:18 51:7	135:18,20	209:14	266:1,2,4	286:22	295:7	325:7	202:19
51:9,10	135:24	210:20	266:10,18	287:9 289:2	307:15	328:22	254:10,11
, -		-	- , -	289:3			- 7
	l			l	l		

							Page 21
0.54.15	l	l	l.,		l		l
254:13	libraries	164:4	lives 76:16,20	296:24	256:1,1,6	263:10,15	245:14
legislative	131:16	173:14	165:2	325:6	256:21	263:24	262:14,21
306:15	212:14	175:21	Liza 12:22	longer 6:8	259:2	265:4 266:1	263:15
legitimate	Library	176:3	50:11,14	56:14 73:7	270:11	268:10	266:3,6
63:13	132:4	207:20	56:2 65:15	113:18	288:8	288:8	271:4
113:15	264:19	238:3 282:2	65:16 88:8	124:20	294:17	326:10	283:17
Len 122:6	licensees	291:3,10,16	local 75:8,17	292:20	296:2	329:22	288:7
length 38:17	79:18	291:20	145:10,24	319:12	300:11,13	looks 36:4,5	291:22
39:11,12,22	licenses 79:18	310:9	188:6,9	longevity	314:7	36:13 69:16	302:18
74:8 287:4	Lieutenant	listed 268:17	193:13,15	319:3	316:22	103:11,12	320:13
lengthy 92:2	20:20	291:1	207:11	look 16:1,13	317:1,5	146:22	324:16
Leonard 52:2	life 143:19	listen 241:8	209:17	17:11,18,22	328:14	184:9	love 57:19
101:4	162:1	297:23	223:10	18:8 19:21	331:2	220:13	60:18
let's 22:3	277:22	listening	225:4,5,21	24:6,12	looked 81:4	314:16,17	102:21
132:17	lighting 20:3	287:21	227:12	29:24 33:13	155:20	loop 141:24	218:13
140:15	122:18	lists 239:5	235:5	33:19 38:9	265:20	Lori 121:16	221:19
158:17	likes 154:19	265:24	240:16	40:9 43:6	looking 3:13	losers 238:5,6	327:23
297:1 315:9	limitations	278:9 279:8	241:9 252:5	52:4,5 53:5	10:15 13:22	losing 273:1	low 107:5,14
letter 230:2,4	203:6,8	290:22	269:23	70:8 76:3	14:9 17:4	lost 238:5	118:7
230:5	limited 130:8	litany 161:23	273:18	80:20 81:7	31:8,13	lot 21:7,24	154:18,21
letting 231:21	241:8 296:7	literally	282:5	81:24 84:24	40:3,22	22:20 24:21	233:21,24
level 4:9 6:17	306:11	152:12	290:11	93:2,17	43:17 65:16	51:2 52:9	Lowe 146:5
10:20 58:11	line 105:4	283:15	327:9	99:13	83:5 99:12	53:10 55:2	lower 14:18
95:16	128:6	little 67:3	locally 192:10	106:10	99:23	55:9 57:24	189:18
107:14	242:10,11	112:16	199:22	115:15	125:24	61:15 80:9	295:20
117:13	283:19	128:1,1	200:4 268:5	117:2	140:3,9	80:11,12	lowest 236:22
130:16,17	lined 295:5	130:18	locate 152:24	119:12,16	143:10,16	82:13 85:11	254:18
140:18	lines 18:24	145:21	located	120:14	144:24	85:15 86:13	258:20
142:16	121:7	147:11	136:12	124:11	147:15	86:18 95:8	272:22
161:14	link 46:5	154:10	158:24	127:5,7,8	152:17	106:6 113:2	lunch 120:20
188:6	129:6	158:13	176:6	129:1 131:3	153:14	113:4 114:7	121:5
203:12,19	311:24	162:19	267:23	138:7	157:6 161:4	115:21,22	177:24
203:23	312:3	169:23	268:5	142:12	171:7	128:21 137:18	Luncheon
229:12	LinkedIn 279:22	174:1 181:1	273:13,15	143:2 148:7	182:20		277:16
247:10		195:16,16	location	149:24	194:16,18	142:10	M
298:13,15	Linton 33:24	195:20	149:23	150:3 152:7	198:20,23	143:2	M 333:11
311:2,3	35:8,9,16	208:16	154:13	152:10	199:3,8,21	146:10	
327:1 328:22	35:21 37:7	219:21 245:10	locations 18:4 321:18	153:24 154:2	200:18 207:22	151:16 152:4	M/WBE 264:10,21
328:22 329:19,20	77:12,15 78:4,8,13	245:10 260:17	321:18 325:4		207:22 208:1,2,4	152:4 153:15	269:23
329:19,20 levels 130:15	78:4,8,13 78:16,18,22	264:7	325:4 long 39:20	165:12,16 175:24	208:1,2,4 209:22	153:15	209:23 ma'am
130:24	96:10,12,24	265:16	56:12 74:19	180:19	210:4	154:20	240:11
204:20	97:7,13,16	271:14	122:4 137:1	180:19	210:4 211:14,20	159:24	MacArthur
204:20	97:7,13,16	282:20	146:18	185:23	211:14,20	164:18	181:2,14
270:3	98:16,23	284:10,12	148:24	206:3	217:8	175:19,19	machines
270:3 289:18	98:16,23 99:3 142:3	284:10,12 292:20	148:24 155:9	206:3	217:8 219:11,16	175:19,19	219:11,14
	99:3 142:3 Lion 273:16	292:20 296:5	156:22	216:10,13	219:11,16	184:2 196:14	219:11,14
leverage 179:23	list 14:16	308:12	198:19	221:4 222:1	220:23	200:2 201:2	macro 93:3
LGBT 46:20	37:24 46:24	311:3	227:15	221:4 222:1	233:11	200:2 201:2	231:12
279:20	37:24 46:24 111:21	324:20	256:4	241:16	240:24	232:15	Madam
liaise 312:6	111:21	324:20 325:3	258:12	241:16	250:13	236:23	295:6
liaison 215:7	112:1,10	live 50:10,22	272:2	251:3	260:24	241:3,4,20	307:13,13
323:3,12	134:21	63:3 251:13	295:15	251.5 254:10	260:24	241.3,4,20	307:14
323.3,12	1.54.41	03.3 231.13	273.13	254.10	202.14,22	∠ - J.11	magnificent
	l	l	l	I	l	l	ing initiality

F-							Page 22
	I	1	1	I	1	1	
123:1	142:1	26:22	145:1	310:10	259:6,24	170:15	301:21
mail 40:6	155:10	104:16,18	268:13	Mayors	261:3 263:8	191:16	310:1
mailed 40:5	215:4,8,9	104:20	269:3 270:9	308:18	263:18	240:2	mentioned
main 290:24	216:4 270:7	134:3 202:9	marketing	MBE 144:7	265:16,18	278:13,13	43:10 51:23
maintain	270:24	202:10	197:12,21	MBE/WBE	265:19	314:11	64:3 141:8
132:5	275:13	204:8	201:21	145:4	266:11	meeting 48:2	150:22
163:21	306:17	211:13	208:20,24	MBE/WBE	271:1	62:9 66:14	175:23
172:16	male 101:5	264:15,23	241:2,7	217:10	277:19	67:1 108:12	207:24
173:5	male-domin	268:19	markets 17:6	MBE/WBEs	301:5	114:15	274:11
176:12	327:15	270:2	219:21	218:12	meaning 51:5	130:23	288:6 297:8
190:6 323:9	malfeasance	mandate	268:11	MDO 6:2	293:6	153:18	297:11
maintained	231:24	55:24 56:19	Marsha	204:4	means 78:10	223:18	301:12
172:14	manage 73:1	mandated	276:14	mean 10:5	78:11,11	224:10	313:6 314:1
176:10	213:18	187:16	288:6	11:7,11	183:16	225:10	mentoring
maintaining	managed	201:14,14	289:14	12:18 13:21	253:24	277:8	146:13
176:15	171:24	262:17	291:14	23:2,9 26:5	324:13	287:22	296:20
maintenance	172:8	277:8	311:14,18	40:15 43:10	333:17	293:10	297:11
124:10,14	187:23	manner	master 153:7	47:12,13	meant 117:6	300:9,22	300:4,8
124:15,20	204:4,8	300:19	masters 22:5	48:9 68:7	measure	312:11	305:22
125:4	212:7,19	301:18	match 251:16	71:17 78:12	57:10 65:19	316:8	mentorship
130:14	229:2,2	mansion	matches	78:16 94:9	66:15 69:7	meetings 48:4	297:20
131:20,21	management	155:1	185:5	95:5 102:20	87:11	149:4	messing 43:2
131:23	3:19 4:15	manual	matching	104:11	measurement	197:16	met 55:24
138:1 161:2	4:24 5:14	189:13	14:4 250:13	110:7 116:6	56:22	287:17	142:2 288:6
161:16	50:16 60:7	196:20	matter 29:20	116:13	169:18	315:24	metric 301:24
172:4,12	88:10	197:3	239:13,14	135:5 141:6	measureme	member	302:1,8
173:2,19	125:19,24	manufactur	293:12,15	151:15	48:11 93:5	143:18,19	305:15
176:20	126:1	225:3	298:8,14,15	157:19	measures	members 4:4	metrics 92:18
237:1 281:5	128:23	manufactur	333:7	164:2	3:12 43:20	7:2 13:23	93:8,12,12
329:18,19	130:13	225:7	matters 29:16	165:22	54:1 55:15	44:15 49:7	93:16
maintenanc	135:3	mapping	29:18,21	166:7 167:6	56:7,13	83:7 120:10	metropolitan
188:5	147:24	86:17	81:21	174:6	65:13,18,24	121:13	268:2
maintenanc	151:9	March 197:6	146:21	183:19	66:3,9,16	122:11	mic 35:20
173:20	171:22	277:9	191:15	193:4,9	87:14,24	124:2 137:9	44:21 214:8
major 108:12	172:3	margins	203:13	194:14	88:11 89:9	142:17	mid 153:21
112:1	182:21	217:8	228:5	195:1 201:1	89:12,14	163:5	middle
113:16	263:10	Margot 167:3	230:10	204:3	260:24	164:15,19	152:11
125:7,8	276:22	167:7,7,9	243:7	209:20	mechanical	186:22	162:5
169:13	312:10	168:2,13	maximize	216:11	322:13	276:13,22	307:22
171:7	318:13	Maria 1:15	155:14	220:3	mechanisms	283:16	midst 308:3
245:13,14	325:12	276:19	maximizing	221:15,21	243:18	314:9	millenial
majority 5:22	329:5	280:21	86:8 150:12	222:1,12	Med 217:11	membership	117:23
116:10	Manageme	284:17	maximum	228:3	media 279:23	222:6	118:15
121:13	318:14	287:15	85:18	229:17,21	288:17	men 14:10,11	millennials
237:19	manager	288:3	Mayor 2:23	230:8	medical	82:16	116:17
makeup	130:9	315:23	3:4 6:23,23	240:23	236:16,18	190:17	million 5:21
143:1	182:13	mark 1:16	7:3 28:4	241:15	249:18	325:8	6:1,2
making 9:17	303:13	42:16 167:6	80:16	243:23	276:21	mention	169:15,22
19:8 22:21	315:6,7	marked	106:17	247:18	277:24	21:13 29:2	170:8,19
25:13 33:12	318:4,6,8	320:18,18	247:16	255:2,10,12	meet 49:21	47:22 48:6	190:21,23
49:9 74:2	managers	market	Mayor's	256:7,8,12	92:4 112:6	62:16	191:2,3,5
111:6	303:13	134:16	26:13 61:8	257:4	112:6	121:21	224:24
135:18	Managing	138:22	61:17	258:23	169:19	280:10	225:3,4,6
155.10		130.22	01.17	250.25	107.17	200.10	223.3,1,0
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	

							Page 23
	1	I	1	1	1	I	1
264:17,17	194:24	money 19:11	91:5 96:10	MSB 202:3	118:17	323:6,6,7,9	26:19 33:10
264:19,20	196:2 206:7	112:3 113:9	96:11	multi 74:21	193:23	324:8,11	33:21,21
268:18	209:18	129:7,14	120:12	multiple	194:8,20	needed 11:2	38:2 50:19
269:7	216:8 229:5	133:6	194:3	275:21	219:18	33:24 106:6	52:2 67:1
271:11	240:16	152:22	196:13	Munich	298:6,11	132:8	70:7 81:2
274:5,6	241:10	153:12,15	280:11	178:18,20	311:1	136:13	83:20 86:24
318:15,16	243:24	159:14	288:15,21	183:7,14	need 10:21	177:9 237:6	87:6 98:6
318:18,19	244:8	162:20	289:4,17	municipal	11:20 17:14	needing	105:20
318:20	245:21	167:22,23	313:3 328:3	201:21	17:18,20	54:24	115:13
319:8,10,15	246:2,18	168:4	morning's	202:7	22:18,23	needs 10:7	122:21
319:16,18	248:1 249:8	179:13	299:21	294:16	23:18,18	22:13 23:13	123:1,24
319:21,22	280:7	201:2 265:7	Mornings	295:21	24:10,22	67:10 90:3	124:2
millions	minority-o	290:1	328:5,5	municipalit	26:8 28:20	108:1,3	125:14
178:13	47:1 210:1	monitor	Morris 176:8	294:9	28:21 29:6	118:5 124:7	127:6 128:7
mince 148:13	210:24	105:19	move 44:1,6	mysterious	34:7 36:22	129:15	128:23
mind 33:9	240:6	monitoring	52:9 66:6	235:3	53:1 55:2	131:15	129:17
124:7	minute	59:1 63:9	88:12		55:13 66:19	132:23	131:14,22
286:18	104:10	105:10	101:16	N	68:2 69:4,5	133:5,15	133:1,1
313:10	minutes	106:23	140:15	N 333:1	70:4 71:23	145:3	140:1,5
mindful	96:18	monitors 20:4	152:21	name 4:1	75:22 76:15	160:17	154:13,22
182:21	286:11,11	month 148:22	154:7 157:6	44:15 53:8	82:1 83:22	225:16	154:13,22
mine 8:8	miraculous	198:18	157:7,14	60:11 88:7	87:7 89:20	277:3	155:23
100:5 128:5	294:22	209:15	157.7,14	91:8,19	93:10,18	278:15	159:15
minimal	misread	282:11	160:21	121:10,14	97:9 110:5	281:19	209:4,4
124:3	144:10,15	288:22	184:18	125:13	116:4 117:1	287:20	220:6 236:4
159:10	missed 122:9	monthly 88:1	258:11	169:2	127:14	316:3 328:8	268:2,3,10
minimally	223:4	88:12,15	317:17	214:18	127.14	negotiated	272:18
200:20	misunderst	277:16	317.17	237:15	133:7,8	160:2	272.18
minimum	112:23	277:16	322:4	246:8	133:7,8	negotiation	278:20
109:2	mitigation	months 18:2	322:4 326:23	246:8	150:13,14	239:9	287:4
minor 125:2	330:12	33:12 40:1	moved 54:7	308:16	150:15,14	neighborho	287:4
minor 123:2 minorities	mix 155:22	42:13,14	98:13,22	327:21	151:17	80:2 148:11	289:1,13
54:7 142:21	mobile 115:7	42:13,14 45:16 52:1	158:21,22	328:2	154:22,25	290:10	312:8,23
	mobile 115:/ model 162:17	45:16 52:1 73:23 74:3	158:21,22 248:24	names 65:21	155:11 156:8 159:7	neighborho	312:8,23 318:16
247:2 248:7 249:21	162:18	73:23 74:3	248:24 278:5	200:10		147:17	
	162:18	· · · · · · · · · · · · · · · · · · ·		narrowly	159:9,13 199:5	147:17 150:15	322:12,14 newer 72:3
268:12,23		76:8 98:4	movement	63:21			126:3
269:2,9,14	210:14 262:10	163:17	135:4 267:7		202:11	never 11:23	
280:3,5		197:1,6	moves 123:23	nation 21:2 294:10	208:20	15:21 59:7	newly 4:9 5:8
295:19	modern 29:8	198:18	moving 23:1		209:16	101:21	news 83:22
315:14	modernizat	241:6 266:2	42:1,2	National	236:2	123:5	newsletter
327:4	5:5	283:8	65:10 68:14	61:22	241:15	128:16	277:12
minority	modernize	289:21,21	85:18 87:5	143:13	242:21	148:24	newspaper
13:15,23	5:2 23:3	291:9	87:6 115:7	262:19	243:14	154:11	116:22
26:4 31:11	83:23	morning 2:2	127:16	natural 170:9	252:13,16	180:22	newspapers
31:15,18	modernized	3:24 4:3	164:11	330:14	253:20,20	217:22	21:22
34:6 75:8	111:7	15:3,4 25:6	196:21	331:6	260:22	245:21	Nicholas
75:17 96:20	moment	25:7 27:20	201:16,22	nature 8:15	293:4,5	new 5:14,22	187:3 202:5
101:10	126:13	27:22,23	202:24	142:8 192:8	294:1,2,3	6:3,4,16	214:18
102:24	141:4	35:8 37:21	213:21	Naval 218:8	296:2	10:11 11:8	Nick 204:3
142:10	Monday	37:22 44:14	249:12	Navy 20:20	299:14	12:24 17:5	night 161:17
143:24	61:14	50:14 53:17	258:2	near 286:19	303:8,9	17:24 18:18	162:5
145:20	130:23	65:1,2	304:12	neat 184:14	304:22	18:20,21	nine 14:10
189:1	332:2	77:15 91:3	306:9	necessarily	321:18	19:2 25:21	42:13,14
				101:11			
1	I	ı	I	I		ı	1

							rage zr
51.24.07.5	notifications	183:22	264.22	100.0	12.9 62.12	55:7 57:18	245:9 249:1
51:24 97:5	notifications		264:22	189:8	43:8 63:13		
197:1,6	45:19	nutshell	266:1	199:18	84:12 89:5	62:11 64:17	250:2 254:6
201:22	notify 239:2	29:12	267:20	202:9,10	89:6,7	73:3,9	254:14
no-bid 236:9	notwithstan		OEO's	204:9	92:13 133:7	74:15,24	255:13
Nolan 10:11	69:23	0	209:21	206:12,14	150:13,14	77:14 78:6	260:11
28:6 91:6	108:23	O 333:1	off-the-beat	209:2	184:1,2	78:21 79:2	271:8 274:2
94:16,22	November	o'clock 186:5	182:5	211:14	official 6:24	83:11 88:2	274:9
249:14	80:24	O'Leary	offer 98:8	222:23	31:18	89:4 90:13	275:23
non-Civil	NRA 258:10	276:20	206:6,7	224:21	153:22	93:19 100:2	285:3 291:7
92:1	nuances	O'NEILL	216:7	226:12	officially 6:24	102:3	293:19,22
non-rep	310:17	1:14	317:11	228:13	officials 89:15	103:23	308:8,15
319:2	number	OAR 4:16	offhand	229:15,16	offline 102:10	104:10,23	310:11,14
non-traditi	11:23 36:1	obligations	323:16	229:19,20	226:7	110:13	310:22
217:9	36:4 45:1	187:11	office 3:17 4:7	232:3	OFM 319:11	112:12	311:16,19
218:16	60:14 64:6	318:23	4:8,13,18	234:15	oftentimes	119:23	312:21
Nonexempt	92:22 98:6	observation	4:24 5:9	243:9 246:9	81:20 255:4	120:3	317:9
36:2	129:3 159:8	326:15	6:11,17	246:12	296:15	132:15	320:21
nonexistent	171:23	obsolete	7:15 8:1	248:22	oh 1:13 6:22	133:13	324:10,24
261:7	194:4,5,7	83:24	10:3 12:20	251:17	18:15,16,20	136:8,16	326:7,13
nonprofit	207:10	191:10	13:13 14:11	259:10	18:23 21:12	137:6 139:2	327:7
74:2 223:20	217:5	261:7	16:16 25:21	264:16,24	21:17,21	139:8 140:4	328:13
nonprofits	221:18	obstacles	26:14 29:1	267:16	22:10 23:4	140:11	329:23
73:1,24	230:16	261:2,3,4	29:1 38:16	268:20	23:14,24	143:22	330:2
76:7 223:14	245:1,12	obtain 237:18	39:10 41:8	270:2	24:10,23	144:14,23	331:17
223:22	247:3 265:1	obtained	41:21 42:7	276:24	100:2 113:6	145:8,14	old 85:9
224:10,18	271:7,13	237:20	49:6,14	277:7	139:14	146:17	128:14
226:13	277:4,18	obviously	52:19 55:22	282:24	181:22	149:8	323:7
normally	279:17	10:5 13:2	56:11,24	284:1	325:20	151:19	older 86:21
7:17 11:10	290:20	42:5 68:18	58:7,16,20	285:14	330:17	158:4,9	138:4 139:5
237:8	292:1,11	75:2 128:20	58:23 59:13	286:4 290:5	OHR 141:13	166:22	319:11
North 62:20	294:18	137:18	60:3 68:24	301:10	215:7 277:4	167:9 168:1	oldest 85:6
64:7	308:23	154:1,4	79:13 84:11	307:20	297:1	169:7 170:1	once 36:6
northeast	324:2,3	183:24	91:21 92:12	310:10,20	299:17	173:21	95:3 135:2
48:6 174:21	326:10	200:2	92:16,17	318:12,13	302:9	175:3,6,22	150:24
273:15	numbers 14:2	282:23	93:22 94:6	328:10	OIA 58:21	176:11,21	164:10
northwest	14:5 70:15	occasions	96:18	officer 4:6	OIT 31:10	177:7,12	185:2 197:1
122:24	96:15 98:1	304:10	101:22	10:12 28:8	110:24	195:7 197:8	234:11
174:21	98:8 99:11	occur 51:20	106:15	28:24 29:2	111:5,8	199:12	238:18,24
221:16	99:13 100:6	199:2	108:2	35:9 94:23	113:16,21	201:7	253:7
Notary	100:9	occurring	111:21	134:5 143:6	114:8,13,20	203:15,24	one-off 158:6
333:12	101:18	244:21	112:8	196:18	OIT's 111:20	204:5,14,17	172:17
notch 19:16	102:9,23	occurs 239:11	116:14	262:13	okay 7:9,12	207:4,8	one-stop
note 274:10	122:8	October	119:14	263:6	8:5,12 13:8	214:2	79:11
noted 190:12	124:15	154:19	124:8	280:12	14:19,20,23	215:19	195:15
333:4	146:11,15	OEO 46:22	133:20	288:16,24	18:10 21:20	217:1	297:17
notes 317:10	174:7	188:13	148:17,17	299:19	22:9 23:24	218:10,14	301:2
333:6	193:22	208:4,6	156:24	327:5	26:12 27:12	220:10,22	305:19
notice 143:22	194:19	209:21	157:18,20	Officer's	27:14,24	222:14	310:19
179:12	222:11	217:24	158:3	133:20	30:11 31:2	223:12	ones 59:6
239:5	244:24	227:23	167:17,18	officers	31:6,21	224:1,4	65:18 72:24
292:24	291:14	229:4 232:4	169:6	290:10,16	32:8 35:4	226:9,15	73:1 89:14
notification	numerous	243:1,1,2,6	170:23,24	offices 10:4	42:19 44:13	230:24	105:8,20
234:4,10	123:23	243:12	184:19	31:22 40:11	47:21 53:12	242:4 243:5	112:2
		244:2					
			ı	1	1		1

							Page 25
	1	I	1	1	I	I	1
134:24	319:20	197:19	190:22	139:16	Panel 3:23	47:13 56:21	59:16,20
149:24	operation	204:7,7	261:12,22	175:13	120:24	66:22 73:18	80:22 91:21
155:21	202:13	207:1	266:24	217:7,7	186:17	76:10 82:8	92:11,14
183:13	operationally	219:13	271:3	223:23	276:9	85:2 102:15	93:22,23
194:6	213:19	224:5 225:7	ordering	305:11	317:18	111:5,15	103:8
266:21	operations	241:11	228:21	overall 13:21	panned 149:1	114:18	111:19
283:6 304:6	4:14 188:3	246:10,13	242:16	14:1 17:17	pans 132:16	119:1	114:13
ongoing	213:20	251:2,5,16	orders 124:18	53:23 103:5	174:22	140:15	118:4 145:5
270:10	260:9 318:7	256:13	128:18,24	170:7	Papal 126:8	151:20	177:10
onion 74:23	323:1	265:22	131:21	190:16	319:6	155:18	179:1
online 42:4	opinion 28:2	267:16	161:14,20	290:16	paper 40:14	161:12	232:16
59:22	326:16	296:17	ordinance	296:2	41:9,14,24	191:20	239:4 261:2
111:22	opp 242:19	297:23	2:10,12,14	overlap	52:9 182:12	197:15,21	270:12,15
118:21	opportunities	298:2,12,18	3:3	114:12	182:14	207:23	281:9 287:1
291:19	9:19 11:17	299:17,18	organization	overlaying	200:3	209:20	290:8 296:6
Ooh 157:23	26:7 36:22	300:10,13	219:3,5,6	208:5	243:11	212:12	298:9,17
OPA 134:20	45:2 47:20	303:16	246:21	262:22	291:17	228:9 241:5	particularly
135:17	49:19 95:7	305:23	327:1,21	overnight	paperwork	255:21	7:20 9:19
open 5:17	101:16	307:22	organizatio	182:15	330:22	256:23	65:5 70:7
52:15,15,17	104:2	308:14	301:8	oversee	Parade 126:9	257:5,10,22	81:22 110:5
52:18,19,20	188:13	310:4 312:6	organizations	214:12,23	parameters	258:19	115:9 118:1
105:14,17	190:3 191:7	314:20,24	188:16	overseeing	232:23	262:11	118:10,18
105:22	195:19	316:2	223:20	5:1 104:3	254:20	263:1 266:9	178:10
203:5	206:20	318:10	organized	oversees	parcel 84:9	269:21	183:14
206:11,14	208:17,18	322:5	225:12	237:10	86:20	283:21	196:1 203:7
215:6	208:21	329:12,14	orientation	overtime	parcels 165:5	284:3	251:5
237:22	221:6,8,19	331:4	312:23	319:4	Parker 1:14	306:21	260:19
280:12,15	226:2	opposed	oriented	owned 155:21	195:9,10	participate	266:20
281:4,13,20	231:19	71:23 86:10	152:2	166:14	197:8,23	89:17	270:1 287:8
292:15	241:2,4	93:3 184:10	original	owner 16:22	285:5,6	207:12	287:11
324:17	247:23	208:10	181:11	260:6	286:17	263:22	290:7
opened 137:7	256:11	opposite	ornate 123:3	owns 134:13	289:2,6	269:2,14	295:17
opening 46:3	260:19	173:12	185:3	301:24	290:4 291:7	279:16	304:5 305:8
63:12	268:10	option 320:14	ORT 221:15	302:1	293:13	297:24	330:12
109:12	269:1	options	Osgood 328:4	oww 157:23	294:5	298:7	partner 248:9
233:20	283:10	139:19	ought 265:15		295:12	308:13	248:10,19
240:16	296:15	140:3	outcome 66:8	P	297:5,14	participated	partnering
openings	297:9,20	Oracle 315:2	outcomes	p.m 186:9,11	300:16	188:21	249:3
206:16,17	300:1	315:2	125:14	332:7	303:20	217:11	partners
206:23	301:11	oral 207:24	220:12	package	304:3 307:9	participating	246:19,22
opens 241:14	302:21	210:21	287:12	16:14 18:3	307:13	252:17,19	247:6,18,24
operate 22:19	305:20	orchestrate	outgrown	138:24	parking	253:22	248:8,9
79:19	312:12,19	85:21	154:8	page 14:9	152:19	participation	249:9,16
246:20	328:21	order 6:21	output 225:8	43:18	159:1,3	188:19	party 33:6
operates	329:22	7:8,9 17:19	outreach 75:3	195:12	parks 129:4	189:2,5	passed 80:16
15:15 41:8	opportunity	22:19 83:21	188:21	paid 27:3	161:5	208:7 229:6	passes 168:3
operating	24:21 46:6	109:7 128:7	209:13	162:12	212:13	264:10	passive 180:5
2:15 3:11	93:21 97:3	128:11,17	275:12,14	283:19	Parkway	266:8	patch 154:3
4:8 119:15	98:5 100:13	129:2	275:12,11	309:3,13	61:20	277:14	Pate 276:20
187:24	101:2,17,19	130:20	outside 17:19	painted	parody	particular	path 182:5
242:15	108:8 111:8	131:15	26:20 27:1	124:12	295:22	10:4 53:23	299:12
255:7 277:1	143:8	151:17	32:23	painting	part 6:24	54:21,22	pathway
318:11,17	152:20	173:7,8	101:21	122:23	17:12 19:16	55:2,21	322:3
310.11,17	132.20	1,5.,,0	101.21	182:2	1,.121,.10	33.2,21	322.3
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	

							Page 26
l I		l	l 	Ι	l	1	l
328:20	85:19 90:5	296:10,11	235:16,16	performing	227:2,20,24	146:22	238:1,20
patience	91:23 95:5	296:17	235:19	124:14	228:7,15,16	178:12	239:2
317:24	95:6,8,9	298:10	241:12	performs	228:18	189:23	314:16
patrol 287:3	97:10 98:7	301:3	252:4,10,10	125:5	229:14	190:4 192:4	PhillyStat
290:10	98:11,12,18	302:24	252:11	period 77:18	256:8,21,22	196:4,12	5:15
319:23	98:21,23	303:1,2,5	263:12	93:7 238:20	259:13	197:20	philosophy
320:18	99:4 101:16	303:23	264:8 267:3	289:20	295:18	203:14	28:15
patrols	102:23	307:4 311:3	267:20,22	291:24	297:12	218:19	215:21
290:11	108:11	312:15	268:8 271:3	292:2 293:1	299:6,8,16	221:23	phone 24:7
pattern	109:11	315:8 322:4	271:15	periods 73:7	300:11	223:5,7,22	128:18
228:12	111:10	322:19	274:4,5,11	permanent	301:9	224:18	photos
pay 16:24	114:22	323:2 324:3	278:5,6	281:21	315:15,16	225:1,16	122:19
20:5 75:12	115:11,20	328:15	280:4,8	permits 16:24	perspectives	226:14	phrase 183:6
75:13	115:21,22	329:1,9	301:22	158:21	36:1	227:5,10	phrasing
261:24	116:1	people's	302:6	160:9	pertains	237:22	114:4
279:10	117:18	178:3	304:20	person 3:20	227:4,22	244:4	pick 174:8
289:22	118:20,22	233:19	305:16	13:10 15:9	Pew 10:13	245:19	294:3
290:1 326:8	127:12	280:19	310:16	16:6 35:2	11:21,24	258:14	picking 13:7
330:15	129:11	Pepper 20:19	330:16	58:13,14	29:2,3 77:9	261:23	picture 57:7
paying	130:19	percent 13:14	percentage	84:8 86:7	77:16,16	267:24	181:15
124:16	141:2,7	13:15,17	145:16	91:20	83:6,9	272:4,12	214:3
243:10,18	142:23	14:8,18	194:16	102:22	105:6 106:8	273:4,15,23	PIDC 218:7
244:13	143:6	28:13,13,14	223:6 251:6	141:14	109:4,9	274:3,12,19	piece 65:8
payments	145:12	76:21 95:20	278:2	206:6,24	119:13	277:4 279:1	68:20 84:7
244:3	155:10,16	96:21	percentages	207:2 238:6	312:20	284:14,22	164:22
pays 268:20	155:19,23	100:10	193:23	245:16	PH 165:6	296:3	pieces 150:11
Peace 278:22	156:8	124:17,19	193.23	259:10,21	phased	290:3	163:13
Pearlman	157:11	124:17,19	perform	283:18,20	252:14	300:5	255:8
53:9	159:1 160:3	142:21	302:13	303:15	PHDC 164:3	304:19	pillar 82:18
Pedro 146:13	181:21,21	142.21	perform-ba	personal	164:14,24	306:5,6	pilot 253:1
146:15	182:17,17	144.3,7,8	72:2	11:13 25:11	164.14,24	311:8 314:8	pipeline
penalty 242:9	183:1	144.20	performance	28:2 205:12	165:20	311.8 314.8	329:12
Penn 153:1	192:15	145:11,19	_	307:24	165.20	314.16	place 23:16
200:2		· · · · · · · · · · · · · · · · · · ·	4:22,24	326:16	PHDCs		-
	194:7 197:18	145:23	5:14 43:20			Philadelphi 123:15	67:9 79:11 79:17 80:5
PennDOT		161:13	50:7,13,15	personally	165:14		
203:11	200:10,24	162:13	50:19 54:6	11:13	phenomenal	224:23	92:20 114:1
Pennsylvania	204:19	163:16	55:15,20	217:12	128:13	Philadelphi	127:15
1:5 2:24	206:20	172:5,5,5	58:24 60:4	personnel	139:5	250:14,19	128:7,12
306:7	216:3,17	187:14,22	60:7 65:6	157:10	149:13	251:1,3,12	133:14
people 7:4	219:5	188:7,10	65:12,13,17	311:15	162:15	251:24	151:5 153:4
8:13 9:21	232:24	189:2,4,6,6	65:19,24	persons 30:3	163:8	252:2	158:18
11:9,23	234:13,14	190:9,14,15	66:3,4,9,15	216:15	185:11	Philadelphi	166:8 174:7
12:1,3	235:2	190:16,16	66:16 87:11	perspective	Philadelphia	113:24	198:22
14:10 17:21	256:11	190:17	87:14,23	9:22 19:14	1:1,5 2:18	145:20,23	215:10
22:1 29:23	267:6 271:4	193:12	88:9 89:8	25:12,12,19	2:20 15:19	192:14,16	243:19
31:24 32:10	273:7	194:23	89:11,14	47:10,11,16	18:1,5	193:17	253:8
33:7 48:15	278:23	195:2	111:18	92:6 98:16	47:23 48:2	Philly 45:21	273:18
55:2 61:15	279:2	208:14	171:10	192:18	80:18,21	48:23 50:7	288:1
61:16,23	283:15	210:22,24	269:13	205:6,9,10	81:24 90:9	50:13,20	300:22
64:5 67:19	286:10	211:11	302:14,17	205:12,15	103:11	55:21 58:24	301:4
68:5 69:15	288:9	221:10	303:1,4,17	205:16	118:4	60:4 62:20	308:19
69:18,20	294:13	223:9 225:1	performed	207:18	143:14	65:6,12	321:15,18
70:15 81:12	295:5 296:7	225:2,5	239:16	211:4,7	145:10	192:19,22	323:12
l l		I	I	I			I

F-							Page 27
224.24	l	1	l	1.02.40	1 205.40		201.10
324:21	plants 179:20	117:22	political	183:18	287:18	8:17,20 9:7	201:19
326:20	play 195:22	135:8	259:12	possible	PRAs 165:14	9:12 10:1	202:16,21
PlaceMakers	257:14	178:19	politicians	34:22 89:15	pre 316:22	10:24 11:6	203:2,16
179:9	260:8	181:9	305:9	112:9 157:7	pre-bid	11:14 12:9	204:1,5,10
placement	playing	183:18	politics	267:6	153:18	12:13,15	204:14,17
321:9	146:24	224:13	259:11	possibly	preapproved	13:4,9,18	204:24
324:19	147:18	225:18	pool 26:6	185:4 203:4	107:19	14:1,5,12	213:3,9
325:2	298:13	239:11	pop 173:7,9	203:4 283:9	precisely	14:14,19,21	222:16,17
places 133:23	please 2:7 4:1	252:23	pop-up	306:16	97:21	14:24 15:3	222:21
153:2	28:14 34:16	253:17	219:21	330:14	precollege	18:14,17	224:15
placing	35:12,19	258:2	population	post 48:23	311:2	25:1,5	226:18,23
321:17	49:5 50:17	280:22	36:5 297:2	posted 46:1	preface 96:16	27:15,20	227:7 232:7
plan 2:19	104:11	299:14,15	populations	105:9	98:2	34:18,21	232:8
3:13 19:4	120:22,23	315:22	251:13	106:24	prefer 112:17	35:1,5	241:24
19:12 23:11	214:4,8	317:13	portals	107:13	preference	37:15,16,20	250:3,6,7
23:12,16	215:20	points 43:12	122:18	posting 48:24	273:17	44:15 47:4	250:11
29:10 56:6	290:4,12	108:19	123:6 179:3	105:14	274:4,6,7	47:7 50:1,5	254:7,8,12
56:6,22,23	306:22	251:6	180:7,10	postings	preliminary	53:13 60:24	254:15,23
57:4 63:1	311:17	278:21	portfolio	279:21,23	133:13	61:4 62:20	255:13
69:5,13	313:9	280:17	209:23	potential	premature	64:19,20	256:7
85:22 94:17	317:16,22	police 108:22	portion	323:5	67:4	77:3 90:16	257:15,18
103:6,12	317:23,23	125:1,11,13	122:24	potentially	premium	90:18 91:4	257:21
109:3	318:2 320:5	125:16	212:5	152:21	183:23	91:5,7,10	258:4 259:6
124:21	331:15	131:12,19	pose 245:16	255:20	preparation	93:19 94:3	260:3,6,11
131:11	pleased 4:6	132:1,3,5	posed 138:19	305:2	51:2	94:8 95:2	271:16,19
132:10,11	276:23	137:20	position 4:10	potholes	prepared	95:14,19	272:1,21
148:21	plex 169:13	138:7,17,18	6:17 15:11	67:21	73:21	96:1,11,22	275:1,5,6
153:8	Plexiglass	140:1 148:5	18:18 32:1	powerful	prescription	97:1,8,14	276:2,7,10
168:16,17	20:1	152:7,18	85:21 106:2	223:3	278:1	97:19 98:10	276:13
170:3,12,19	plug 138:12	153:8 154:9	107:15	PRA 164:8	present 1:8	98:15,20	281:1
189:14	plug-in	158:14,16	110:10	practice 7:3,6	9:20 45:11	99:1,5,15	282:22
197:12,21	320:16,23	172:15,16	137:3,5	23:22 29:7	186:24	99:24 100:3	283:5 284:1
198:24	321:1,7	175:13	141:17	40:17,20	263:20	100:9,22	284:6,9
208:11,12	plumbing	176:1,2	213:15	79:24	318:10	101:1,14	285:3,7
256:13,19	161:24	258:14	216:8 270:5	228:12	322:7 326:3	102:4,12,18	290:6
278:14	plus 170:8	259:3	325:7,10,13	229:8	presentations	103:14,23	309:20
300:15	324:20	286:21	325:14,16	254:19	238:24	104:6,9,19	President's
315:9	PM 161:20	287:2,8,17	positions 7:24	257:9 262:3	presented	104:23	25:9 49:14
planning 7:15	174:2,9	288:7,16,24	9:20 81:23	262:5,9	199:19	105:5	111:21
90:6 170:12	PMs 162:7	312:9	91:14 93:5	263:2	217:20,22	119:17,20	112:8 124:8
179:7,7	173:10	319:22	98:12 108:9	266:10	284:5	154:19	222:22
209:9	pockets 36:7	320:17	142:7 206:5	272:9	presentee-is	186:13,18	Presidential
278:15	point 27:13	321:15	206:11,13	practices	277:19	186:21	41:18 259:7
315:10,24	46:7 54:4	policies	215:18	5:17 8:21	presently	191:12,18	259:8
316:4	58:11 67:3	191:23	286:24	10:2,16	330:18	192:7,12	press 331:15
330:11	70:16 72:19	192:11	322:11	11:19 17:20	preservation	193:6,16	pressure
plannings	79:4 86:12	policy 116:3	328:17	20:13 29:9	123:9	194:18	305:11
179:13	87:2 95:11	133:2	329:5	36:24 60:6	180:13	195:3,6,11	prestigious
plans 57:6,14	97:17	191:22	positive 38:3	70:10 92:10	president 1:9	197:24	123:15
62:24 179:1	100:12	192:3,6	144:13	94:20 190:1	2:2 3:7,24	198:3	presumptions
181:18	101:11	196:19	possibilities	192:17	4:4 6:14,19	199:13,14	117:24
275:11,16	103:9	239:14,17	115:16	255:16	7:7,10,14	200:12,22	pretty 11:19
316:6,7	109:16	308:2,4,7	possibility	262:21	8:2,6,10,12	201:4,8,15	12:2 98:17
	•		•	•	•		

							Page 20
115 1 101 0	15 20 17 15	210.2		222.5.14	200.4	212.15	126.16
115:1 181:8	15:20 17:15	318:2	processed	232:5,14	308:4	313:15	126:16
182:16	23:8,23	proceeded	190:23	233:16	317:17	322:1	322:9,10
184:14	63:7 114:17	278:4	261:12	235:18	profile 84:14	progress	promoted
195:14	117:11	proceedings 333:4	processes 5:2 39:1 40:4	236:8	86:7,7	41:23 54:2	178:16
210:18	127:21			240:19,22	program 2:10	88:21 185:23	215:16
223:3	155:22 210:8	process 5:11	291:21	242:12,13	3:12 50:9		247:3 329:1
234:23		5:15 26:17	processing	242:22	50:19,21	289:24	promotion 25:24 304:9
286:6 331:8	294:13 304:11	38:19 40:8	226:1	243:4	61:17 65:12	299:12	
331:9	privately	58:6 65:15	261:11 262:1	250:12 254:19	65:20 66:11 132:12	progressed 296:12	promotion/ 26:3
prevailing 314:9	147:16	72:21 74:11 77:23 85:3	263:12	256:22	132:12		
	166:14	87:22 89:12		250:22	160:19	project 16:20 26:19 62:18	promotional 10:15 95:7
preventative 161:2	proactive	92:2 93:14	procure 125:18	260:22	160:19	78:20 84:24	292:4
preventive	71:16 173:8	97:4 100:23	258:15	261:13,23	161:17	85:15 86:1	
124:14,19	209:9,12			297:16	162:2	123:3	promotions 302:20
124:14,19	210:6,7	102:14,16 103:20	procurement 3:18 4:15		168:22	132:17	302:20
161:15	231:17,21		5:4 26:20	Procureme 188:8 212:3	172:12	146:5,7,12	
		106:13,13 107:24					promptly 243:18
172:4,11 173:1	probably 13:14 17:14	107:24	27:5,9 31:10,23	procureme 47:20	211:5 218:9 253:1	153:21 170:7	243:18 proper 48:17
			· ·				163:14
prevents 173:18	26:8 45:15 46:9 57:15	152:5,17 164:10	38:15,24 39:23 40:13	produce 291:9,16	281:15 282:4,5,17	171:11 174:10,14	properly
	85:7 112:17	164:10		,	282:4,5,17 284:23	212:13	49:12
previously 38:21	116:20		41:10,11,13	producing 290:22	284:23 285:2 300:4	232:20	49:12 178:16
216:11	148:2	166:5,15 168:21	41:20 44:11 45:12 49:8	290:22 291:2		263:10	
	150:24	197:4 198:6	70:24 74:11		300:8 308:7		properties
price 198:10 253:13	179:5 185:2	197:4 198:0	83:18	product 220:12	308:9,18,22	projected 89:24	127:5 131:17
319:8					309:2,2,14	169:14	131:17
	197:4,6 202:11	202:3 203:9 203:22	186:16,23	productive 248:21	310:13,21 312:23		
prices 252:18 252:21	231:7	203:22	187:1,19,24 188:12	productivity	312:23	projection 170:6	134:18,20 134:22
253:23	237:11	232:14,18	189:13,19	269:12	321:23	projections	164:17
primarily	258:1 260:5	232:14,16	190:1,5,13	professional	321.23	169:20	165:7,15
118:8	273:6	235:8 237:5	190.1,3,13	28:2 38:22	329:4,10	170:4	171:23
171:22	302:10	237:9,10	191.23	39:3 44:19	program-b	projects 5:6	171.23
primary	331:10	237.9,10	192.17	142:14,16	66:7	23:2 62:17	172.8,14
104:21	problem 5:16	239:9,10	193.22	153:19		63:3,7	property 3:17
prime 244:12	74:14 75:2	259.9,10	202:6 204:6	187:22	programs 38:7 51:1	111:22	4:15 9:3
prime 244.12 primes 242:7	100:13	251:15,23	202:0 204:0	187.22	51:13 59:16	111.22	27:1 31:9
243:9,17,21	162:11	251:15,25	211:7,17	212:18	61:16 63:7	112.2,24	31:23 32:3
243.9,17,21	321:1,6	258:3,20	212:3,7,10	236:12,19	63:8,11	113.9,17	32:16 83:20
principal	problematic	261:5 263:2	212:3,7,10	237:6,17,19	66:14 122:5	114.3	84:11
298:5	100:11	263:11	212.24 213:18,19	240:10,14	125:6	117:19	102:22
322:24	problems	269:15,17	215:16,19	245:11	160:18	122:8	120:5,19,21
priorities	66:18	273:8,10	217:21	247:4 297:9	195:18	124:21	120:3,19,21
35:14	137:22	279:5	217:21	297:21	210:11,14	228:9	121.10
prioritize	321:9	280:20	222:24	305:21	277:5	308:21	133:12,18
23:18 124:9	procedure	291:12	223:5,8	310:4	277:3	promise	134:7,13
125:2	251:23	291.12	224:22	professiona	296:20	286:9	134.7,13
priority	procedures	293:19	227:3,9,15	126:12	297:11,20	promising	136:2,10,12
22:23	119:15	294:12,15	227:17,20	professionals	297:11,20	225:6	150:2;10,12
266:17	191:24	302:2	228:17	30:4 82:23	298:19	330:20	152:22
268:7,9	275:12	306:22	230:3,4,13	82:23	300:3	331:2	159:15
Prisons 265:7	proceed 4:2	307:7	230:3,4,13	127:22	310:18	promote 26:6	161:3
private 15:13	120:23	330:21	231:3,11,20	143:11	311:6 313:5	124:13	162:24
	120.23	330.21	231.3,11,20	113.11	311.0 313.3	1213	102.21
	l		-		-		

							Page 29
	1	I	1	1	I	I	1
163:11,14	136:17	185:24	307:18	142:6	281:24	295:4	282:20
163:15,20	146:19	186:9,11	punitive	148:20,21	qualifies	297:15	285:11
165:5,9	171:5	187:4 188:4	69:17	153:17	232:22	299:4	286:3,7,19
167:3,11,13	219:17	188:24	punt 138:20	160:12	qualify	302:21	317:9 320:2
168:17	235:9	189:9 191:4	purchase	161:1	281:11	303:22	quick 15:6
172:1,9	261:16	191:5	24:11	163:21	qualitatively	316:13	90:19 144:6
175:22	276:23	192:21	199:22	165:17	238:14	325:21	164:10
176:6	281:8,16	194:12,14	200:4	171:4 175:9	quality 20:9	327:2	223:16
185:24	288:10,13	195:17	318:16	176:24	59:19	329:24	283:6
191:11	provided 6:9	203:6	320:9,9,15	179:10,13	330:13	questioning	quicker 87:10
212:8,20	50:6 58:18	205:23	320:23	179:17	quarter	90:15 121:8	166:17
272:11	126:6	210:9,22	purchased	180:8,10	169:17,17	128:6	quickly 279:8
273:24	244:24	212:8,19	139:21	182:2 190:3	quarterly	269:24	Quinones
274:1	307:15	214:11,12	267:4	204:6	88:5,12	questions	280:15
282:11,17	providers	214:21,23	purchases	212:10	265:22	6:13 15:6	Quinones-S
285:1,20	79:12,16	234:13	190:22	220:24	question 8:22	18:11,23	1:15 64:23
321:14	80:5	239:3,15,22	266:24	235:17	11:13,14	19:1 21:11	64:24 65:3
Property's	provides	260:21	271:4	236:11,21	15:9,24	25:10 36:12	66:20 67:6
121:7	205:4	262:2 263:9	319:10,21	237:4,8	16:6 39:19	37:24 38:12	67:14,23
proposal	providing	265:11	320:10	246:18	47:4 50:17	60:2 70:23	68:9,16
153:22	2:17 70:1	282:11,16	purchasing	265:23	50:18 52:11	90:23 99:19	69:3 70:2,6
199:19	provisions	285:1,18	199:20	266:7 288:1	55:20 56:3	113:20	70:14,21
201:21	192:20	286:8,13	200:19	300:2	66:24 72:14	115:19	71:10 105:2
proposals	public 2:4 3:8	292:1,12	258:13	puts 233:6	73:4 81:6	116:2	105:3 106:3
153:23	3:17 4:14	306:12,13	262:20	238:9	96:13 110:1	120:11	106:7,20
198:14,15	15:12,14	321:14	purpose	328:10	110:23	126:23	107:2,12
233:15,19	17:16 24:4	325:5 332:6	192:2	putting 22:17	138:19	127:20	108:7,15
238:21	27:1 31:9	333:12	purposes	22:20 23:5	157:5 161:1	129:21	109:5,18,22
proposed	31:23 32:2	publicly	54:17 303:6	45:5 56:23	168:15	133:22	110:4,13
2:21 3:11	32:15 39:1	126:13	303:7	148:20	169:3,4	135:22	147:9,22
5:20 6:3	59:23,24	155:21	pursuant 3:1	149:18	191:20	136:14	148:6,12
90:1 187:9	60:10 63:24	186:6	285:22	153:4 174:3	193:7,8	163:4	150:1,18
proposing	83:20 85:11	233:18	pursue	179:19	198:5	164:20,21	151:19
60:5	102:21	publish	250:13	180:2 208:2	199:15	171:5,21	152:3,16
proprietary	120:5,19,21	269:19	pursuing	208:3,3,5	207:9	185:15,17	153:10
268:22	121:4,6,16	published	261:1	211:15	218:15	191:16	154:24
protocol	121:24	237:23,24	purveyor	219:13	220:2 224:8	193:10	155:9 156:6
105:7,9,21	121.24	237.23,24	259:22	221:4	225:9,11	205:2	156:12
106:22	127:5	Pulaski 176:8	purview	298:20	226:5,24	207:10	quite 82:15
100.22	131:16	pull 13:16	177:5	330:21	227:7	213:2 217:3	94:11 139:9
107.9	131.10	119:22	push 24:16	pyramid	231:15	217.5	150:23
110:5 156:2	132.1	144:6	118:23	305:6	242:6	220:17	197:18
protocols	133.12,18	234:21	pushing	303.0	242.0	223:4	300:5
119:14	134.0,12	234.21	118:12	0	245.17	226:24	300.3
proud 123:18	162:24	315:3,12	put 10:22	quad 169:10	250:21	232:12	R
126:19	162:24	pulled 86:14	11:2 19:11	169:13	255:24	240:7	R 333:1
provide 4:6	166:24	142:10	23:4 36:3	171:10	267:14	240.7	race 118:2
5:10 19:18	167:3,4,10	pulling 57:5	56:9 67:7	qualifications	269:22	241.23 254:16	216:9
20:1 58:8	167:3,4,10	226:19	67:15 71:3	258:24	272:6,14	255:23	racial 53:21
65:23 66:1	167:11,13	244:3	94:20 96:14	258.24 259:1	281:4 283:1	260:16	91:15 93:11
66:3 70:3	172:1,9	pulls 149:14	96:17 103:9	qualified 92:4	287:14	265:3 276:4	radar 67:5
80:19	172:1,9	puns 149:14 punctuate	128:11,16	101:6,23	290:19	277:15	radio 319:23
135:23	184:2	119:10	131:23	143:10	290:19	280:14	rail 272:16
155.25	104.2	119.10	151.45	259:12	293.14	200.14	273:23
				239.12	l		213.23

							Page 30
	100 6 104 4	241.7.14		260.12	215.1	211.6	200.10
raised 53:20	122:6 124:4	241:7,14	recall 323:16	260:13	215:1	211:6	290:19
64:1 113:16	133:12	256:23	recapture	271:22	recreation	227:21	308:2
114:16	144:6	257:9,12,13	224:7	285:5	212:14	referenced	312:15
227:1	173:15	258:23	receive 45:21	recognizing	283:12	102:1	region 249:16
raises 187:12	179:15	262:7,20	57:17 60:12	247:20	recruit 34:5	193:18	268:15
Rally 126:9	260:22	263:13	123:8 274:8	326:15	116:12	195:21	Regional
range 118:17	273:5	264:9	330:23	328:18	141:13	290:21	330:11
230:15	285:19	270:11	received	recollection	142:5	references	registered
289:23	reality 258:7	271:6 281:7	125:15	202:17	281:15	191:21	45:20 47:2
rank 298:15	326:22	283:24	126:9	recommend	288:16,24	referencing	188:9
ranks 9:19	really 16:12	284:4,6	169:16	230:20	322:19	228:4	223:11
10:18	19:1,2 37:1	289:8	179:8	235:13	recruited	referred	252:5,8
205:22	60:8 62:4	293:24	198:14	recommend	280:3	232:4	266:3,7,20
rates 266:8	67:16 68:20	301:19	278:16	79:13	recruiting	referring	registry
Rathaus	71:13,20	307:21	281:18	133:19,21	5:10 33:19	94:21	208:4,6
183:10	75:16 85:13	322:2	292:19	225:10	34:3,5	271:15	209:21
Rathskeller	85:14 86:11	326:16	301:23	304:24	107:23	refine 48:10	266:15,16
183:5,11,15	93:10,21	327:12	302:6	307:1	116:15	refined 87:13	266:17
183:19	97:15 98:5	reap 246:24	receiving	recommend	127:21	reflect 68:21	267:9,11,21
184:18	98:6 109:24	reason 69:8	123:13	10:17	284:13	70:16 194:8	267:22
rating 257:8	114:6 115:1	75:6,13	304:21	263:18,24	recruitment	194:20	268:6
257:9	127:5	81:15 113:7	recess 124:12	305:18	25:16 33:23	reflected 69:5	regroup
ratio 142:15	133:14	149:2	186:4 332:1	306:1,17	106:14	69:14	202:12
ration 142:21	138:5	239:17	recessed	315:4	279:13	326:24	regs 108:5
ratios 54:7	146:21	303:22	186:9	recommend	282:5 312:9	reflection	283:23
re-triggers	148:24	reasonable	rechecking	242:9	red 243:19	21:5 117:8	regular 88:19
160:2	149:6,11,16	305:16	265:13	298:21	273:15	reflective	174:5
reach 47:12	150:6 152:7	reasons 22:16	recipients	reconvene	redetermin	180:5	278:19
49:18 89:22	155:11	97:23	179:24	186:14	293:8	reform 5:4	303:18
201:6 222:6	157:1	149:22	recognized	332:3	reduce 295:1	106:6	315:4
247:10	158:15	238:3 239:6	178:12	reconvened	331:13	refuse 330:15	regulated
305:17	159:10	287:9 308:1	recognizes	186:11	reduced	reg 12:7	68:23
reached 48:7	161:8	Rebecca 3:22	15:1 18:15	record 4:1	261:13	283:20	regulation
210:7 219:3	162:19,20	4:5 87:11	25:3 27:17	6:10 37:24	263:11		29:7 203:11
reaching 23:7				52:5 91:9	296:19	regard 44:24 61:5 190:4	285:23
	173:24	120:11	37:18 50:3				
23:17 47:15 221:24	174:6	127:17	53:15 61:2	120:1,6	reducing 39:22 40:2	228:19	regulations
	176:12,13	196:17	64:22 72:11	121:10		240:23	79:18
reactive	176:19	200:19 205:3	77:5 105:1	146:23	279:6,6,8	265:18	278:18,20
124:15	177:5,6		110:21	169:3	reduction	regarding 2:5	279:3
173:19	178:22,22	rebidding	119:6	285:12	170:16	77:9 205:3	283:10
174:10	179:16	253:16	136:20	312:16	319:3	205:5	regulatory
read 2:7 3:10	181:4	Rebuild	147:8	325:9	redundancy	228:14	203:13
80:12 144:1	182:17	26:14,16,18	156:16	recorded	203:20	229:14	reinventing
144:2	183:5,7	207:16	171:14	291:14	redundant	245:1	18:6
223:15	192:15	211:5,8	177:19	records 4:16	220:16	285:19	relate 265:9
224:21	220:11	212:12	195:8 198:1	52:1,2,7	refer 44:19	295:15	265:10
233:18	221:3,5	rebuilding	204:22	86:20	232:2	312:11,23	related 39:8
read-only	225:24	221:17	213:5	100:17,18	310:19	regardless	90:2 93:23
131:6	229:1,12	rec 129:4	222:19	234:12,13	reference	203:8	199:15
readily 190:2	231:15	131:16	224:16	234:15,21	25:10,13,16	regards 145:2	209:20
ready 83:9	234:17,18	161:5	226:21	234:22	25:17 26:14	145:4	210:10
196:6 315:5	235:12	283:13,13	232:10	recover 74:4	101:24	245:10	261:5,6
real 90:19	238:5 240:5	283:18	242:2 250:9	recovery	205:7 210:5	250:12	286:18
1							
	I	I	I	I	I	I	

							Page 31
210.17	l ,	22 11 20 2	. 1716	1141420	100.01		220.0
310:17	renewed	33:11 39:2	required 7:16	114:14,20	189:21	retain 5:13	238:9
relates 9:15	73:24	39:4 59:14	79:19 84:23	115:15	201:11,24	25:20 36:17	revised 2:18
35:6 51:16	renewing	87:15 88:13	105:16,23	125:21	202:1	retention	279:4
91:16 92:5	155:11	88:16,18	201:13	157:8	225:11	25:18,24	revolutionary
92:8,10	158:5	249:10	234:1	276:16,18	234:6,7	51:18 52:6	42:5
203:12	253:15	reports 16:17	237:22	276:24	236:22	205:6,10,15	rewards
256:10	renovation	59:9 82:11	243:12	308:17	254:18,21	205:16,19	246:24
258:16	125:2,7	82:20 88:19	261:21	309:12	255:2,9,15	206:1	Reynolds
283:22	renovations	89:2 106:17	266:8 290:3	respect 2:22	255:21	retired 52:3	1:15 27:17
285:18	123:24	108:2	292:15,22	91:1 257:23	256:9,10,20	100:21	27:24 29:15
286:23	125:8,11	131:11	requirement	respectfully	258:5,17,21	retiree	29:19 30:2
287:1,8,11	rent 159:22	196:16	105:15	286:4	259:9,22	277:10	30:9,13,17
290:17	rental 268:21	248:14	107:17	respectively	260:2,10	retirement	30:22 31:2
295:23	repairs 161:7	represent	160:16	189:6	272:22	190:6,11	31:8,14,21
relating	repeat 39:7	12:24 13:19	255:21	respects	299:22	retiring 95:8	32:5,8,12
90:24	50:17	28:18 61:11	requirements	11:18 90:23	responsive	95:9	32:18,22
relations	replace 5:15	97:11 195:8	8:14 43:4	91:13	234:5,9	retro 168:16	33:4,17
320:19	319:11,23	representat	45:18	193:18,20	responsiven	retrofit	34:12,16
relationship	replaced 85:8	6:10 199:17	228:22	254:19	234:3	168:19	35:11,19
200:13	128:14,17	263:21	238:2	256:14	rest 125:4	retrofitting	37:5,8,13
298:4,10	replacing	represented	242:20	258:13	158:16	168:18	44:20 77:5
310:3	139:12	35:24	262:16,23	respond 45:2	162:10	169:9 170:2	77:7,14
322:23	report 6:12	267:23	282:16	75:7,11	268:2	170:20	78:3,6,10
relative 188:3	26:11 30:4	represents	283:13	190:2 293:1	294:21	Returning	78:14,17,21
280:15,17	30:6,18,23	29:22,23	288:9,12,18	responding	restaurant	310:13,21	79:2 80:7
285:14	31:5 32:6	187:10,16	289:1 293:6	189:19	52:16	311:1	81:11,14
287:17	32:19 34:13	267:3	296:8 319:1	267:18	183:13,20	revenue 16:3	82:7,10,14
release 83:9	38:23 83:6	reproduction	requires	response 25:9	restricted	16:11 166:6	82:19,22
released	83:8 106:16	333:17	69:13	44:2 90:11	311:8	191:9 200:5	83:1,4,11
187:23	117:17	request 57:17	154:13	96:12	rests 98:6	273:4	96:13 97:17
relocate	117.17	97:21	323:11	109:17	302:2	reverse	97:20 119:7
153:16	131:13	119:10	requiring	236:22	result 46:12	189:20	119:8,23
relook 270:3	151.15	132:23	228:23		59:18 60:13	198:6 235:8	120:4
	154:15,15	132:23	research 21:1	responses 67:10 90:10			136:21,22
rely 228:20				90:24 205:2	80:13	250:17,22	· · · · · · · · · · · · · · · · · · ·
306:8	216:15	187:2,15	81:17,18 residents		187:12	251:22	137:1,6,14
remaining 163:24	224:2 226:8	239:24		241:13	190:11	252:13,19	138:9,16
	228:24	240:1	59:19 67:12	responsibili	200:6 207:3	253:4,18	139:2,6,14
272:16	248:6,6	275:10	145:11	24:18 38:14	250:22	reversed	139:20,23
remarkable	263:23	318:12,15	resign 101:16	responsibility	253:3,4,18	252:15	140:4,7,11
139:9	268:17	318:18,21	resolution 2:6	16:1 68:22	272:24	review 60:4	140:14,22
313:15	275:23	requested	2:8,16,16	93:3,4	302:4	87:13 88:20	140:24
remediated	288:14	57:3 82:12	285:17	104:5,12	resulted	133:21	141:5,10,18
139:11	311:12,13	119:20	RESOLUT	229:5 234:2	191:7	203:5,12,22	142:19
remember	311:18,20	requesting	1:19	255:9,11	resulting	233:23	143:3,21
62:23	311:21	187:6	resolve 38:17	257:5,14	190:20	234:22	144:9,14,19
remind	315:2,3	requests	39:11 243:2	258:23	resume 20:18	238:21	144:23
271:20	325:18	319:15	243:3,6	328:18	resurfacing	240:2	145:8,14,17
remote 325:4	reported 21:3	require 59:14	245:8	329:19,21	122:23	reviewed	146:1,8,17
removing	38:21	73:7 256:12	resolved	responsible	resurgence	278:19	147:4 154:9
139:12	284:17	262:17	224:11	4:10 69:20	289:15	reviewing	213:5,7,10
renew 74:20	reporter	280:1	resources	104:3,13	retail 63:21	59:1 74:20	213:13,23
renewal	333:12,19	289:19	3:18 4:11	175:13	retailer	198:15	214:2,7,14
74:11,11	reporting	298:24	35:10 108:1	176:15	259:14	reviews 87:21	214:17
	1	1		1		1	1

							Page 32
	l I		I	I			1
215:12,15	327:20	32:21 33:2	106:1,5,10	154:4	300:12	53:1 117:13	63:2 65:22
215:19	328:1,13	33:8,18	107:1,10,21	158:23	robust 135:14	272:5	73:13 96:16
216:14,18	329:6,11,16	34:14,17,19	108:13	160:6,6,10	rock 249:12	273:20	98:2,10
216:21	329:23	34:20,23	109:4,14,21	160:24	Rodriguez	run 75:19	99:24 100:4
217:1,13,19	330:6,17,19	35:4,7	110:3,11,23	168:6 169:9	12:22 50:12	90:20	102:19
218:2,6,11	331:1,7,12	37:10,11,22	111:2	171:12	50:14,15,23	272:10	103:2 107:3
218:14,21	331:20,23	38:10,20	114:19	172:22	56:2,2,20	rung 35:12	107:11
219:8,12,20	REYNOLD	39:12,14,18	115:18,24	174:12	57:15,21	35:13 83:12	108:14
219:23	27:19	40:12,17	119:3,21	175:6	58:5 59:8	running	109:15
220:10,15	RFP 38:19	41:3,6,10	120:3,13,17	181:12	60:17,22	42:12 126:5	113:6 117:2
220:19,22	39:16 44:5	41:12,22	127:17	183:24	65:16 88:4	135:3 215:9	127:3 175:9
221:9 222:3	46:1,2,3,6	42:11,15,18	196:17	192:15	88:8,9,22	runs 236:19	241:8
222:8,15	48:22 85:2	42:23 43:15	205:3,11	193:8,16	90:4,7	Russian	262:23
224:13,16	148:23	43:22 44:4	riders 20:2	195:23	role 24:2 38:2	279:23	266:2 267:8
224:17	153:17	44:6 47:24	Ridge 174:16	196:20	75:4 147:18	rusty 311:3	268:6
242:2,4	228:9	48:14 50:11	ridiculous	198:16	215:2 227:3	RX 278:1	293:14
243:5 244:5	236:12,21	51:21 53:4	21:19	201:18	227:20		306:21
244:12,18	237:8 238:9	53:12,16,17	right 6:18	204:10	230:12,12	\mathbf{S}	says 93:16
244:23	240:20	54:4,19	8:16,19,20	214:3	231:20	S 1:11	105:22
245:5,9	RFPs 44:4	55:7,17	9:4,12	215:20	247:5,15	safety 20:8	227:18
247:7	45:5 148:21	62:11,14	12:18 13:4	221:7	249:14	85:11 292:1	301:9
248:15	237:17,20	64:17 65:2	13:10,17,21	225:13,24	284:10	292:12	scale 181:18
249:1,5,22	237:17,20	65:11 66:24	14:12 15:9	228:2,2	roles 34:6	sake 286:10	scenario
250:1,5	238:10	67:13,22	16:5,11,15	233:20	rolling	salaries	143:5 284:5
295:9,11,13	Rhynhart	68:8,15	24:9,20,23	243:24	199:10	295:19	scenes 182:6
307:16	3:22 4:3,5	69:2,24	33:13 34:9	249:13	roof 139:16	salary 295:23	schedule
308:8,11,15	6:18,22 7:9	70:3,13,20	36:1 37:12	260:12	154:2,3	319:2	51:12 124:4
309:1,17,19	7:12 8:1,5,8	71:5 72:20	39:21 41:3	284:11	room 1:5 26:2	sale 191:10	173:23
309:1,17,19	8:11,16,19	73:3,9,12	42:5 43:2	285:4	90:22	sales 200:6	scheduled
310:11,14	9:2,9,24	73:19 74:13	43:17 44:6	293:16	124:11	salute 137:10	187:12
310:11,14	10:5 11:3	74:16 75:1	46:4,5 47:5	293:10	124.11	sample 90:11	scheduling
310.22	11:11 12:5	75:10,22	47:13 48:12	294.24	332:3	Sample 90.11	58:18
311:19,23	12:12,14,18	76:4,13,17	48:13 54:19	298:10	Rosati 318:6	119:11	schematics
311:19,23	13:8,16,21	76:21,24	65:14 67:22	301:3,6	Rosati's	147:8	181:12
	, , ,		68:15 69:2	305:7,10	325:15	222:12	
313:1,7,9	14:3,7,13	77:2,12 80:6 81:9		· · · · · · · · · · · · · · · · · · ·		sat 151:22	Schmidt 184:17
313:14,18 313:23	14:17,20,23		69:18,24	306:7	Ross 108:16 Rotem 21:24	sat 131.22 satisfaction	
	15:4,7 16:7	81:13 82:5	70:2,13,20	315:18		19:17	school 150:4
315:17	16:15 17:8	82:8,13,17	72:20 74:21	318:7 326:8 327:22	rough 52:1	satisfied	150:6 151:2
316:10,24	18:8,13,19	82:21,24	75:24 79:3		round 37:14	242:17	151:12 155:15
317:3,7,14	18:22 21:10	83:3,10,14	81:13 82:17	329:5,24	47:6 85:7		
317:21,22	21:13,20	84:4,17	88:4,11	rigorous	241:23	save 150:6	182:16
320:3,21	22:9,12	87:19,23	92:3 94:3	265:13	309:2	155:2	281:16,21
321:4,11,20	23:12,15	89:11 90:17	94:10 97:7	270:8	route 49:2	162:21	284:15,19
321:22	24:9,20	91:13 94:4	102:4,8	ring 249:23	routine	314:3	288:18
322:18,22	25:6,7,23	94:7,10,13	104:9,22,24	250:2	124:19	saving 40:6	307:22,23
323:14,18	26:21 27:7	95:4,17,21	107:1,21	rise 158:17	125:3 174:3	155:15	309:10
323:22	27:13,23	96:3 98:18	109:4,14	158:18	routinely	savings 19:7	313:12
324:10,15	28:17 29:17	99:7,21	110:3 128:2	169:24	138:3	169:11,11	322:16,20
324:24	29:21 30:6	100:2,7,20	134:2 135:9	risen 205:22	RPR 333:11	169:14,19	322:24
325:6,17,20	30:11,15,19	100:24	138:6,21	risk 182:21	rule 116:5,8	170:4,6	323:4,8,11
325:24	30:24 31:6	101:3 102:3	142:17	road 273:16	295:16	191:3 199:2	323:15,19
326:4,7,13	31:12,17	102:10	147:22	288:2	314:3	saw 181:16	323:23
327:7,13,17	32:2,7,9,14	104:15,22	153:7,10	roadmap	rules 7:11	316:16	324:1,12,14
						saying 41:7	
			-	-	-	-	•

							Page 33
224 10 22	10 12 20 10	217.2	l ,	202.15	ا م	264.24	205.0
324:18,23	19:13 20:10	217:3	separately	282:15	seventh	264:24	295:9
327:8	31:4 48:11	seize 310:4	89:16	283:9,23	122:20	shows 162:19	Sitting 318:5
schools	54:24 56:17	selected	separating	285:22	182:3	297:19	situated
118:20,21	61:24 63:21	101:5 123:8	86:6	286:24	sexier 128:2	shrink 160:22	246:5
155:14	65:18 66:13	198:17	SEPTA 20:6	288:15	sexist 326:17	shrinking	situation
279:19	68:20,22	240:3,4,8	24:16	290:22	share 80:7	159:9,9	235:9
282:6	69:8 71:17	selection	210:18,18	291:2	81:16 86:5	160:8	244:21
284:21	78:3 82:4	238:11	272:11	311:22	89:1 152:9	shrinks	245:7,8
298:3 327:9	82:15 87:16	selective	273:20,24	312:1	274:24	159:10	247:17
scope 45:6	88:15 90:21	108:18	274:1	315:15	275:11	side 44:11	six 2:11 18:2
73:21 76:7	111:12,19	self-help 79:6	September	322:11	330:3	142:15	18:4 42:12
scrap 191:10	118:13	sell 165:19	51:6,9	services 4:12	shared 57:2	148:16	42:14 51:24
screen 20:1	122:2,19	seller 183:16	218:3	19:6,8,17	84:13 86:12	168:10,11	62:1 102:23
se 205:8	131:3,10	sells 259:15	series 171:5	38:22 39:3	127:24	212:22,23	162:8 197:1
Seal 20:20	135:17	Senator	256:12	44:19 65:22	143:6	322:13,14	266:2
sealed 237:4	139:9,20	139:7	serious 80:1	73:6 87:10	sharing 5:16	Sidel 184:6	267:21
241:18	141:10,13	Senators	143:9 146:3	90:2 121:18	41:2 71:23	sides 325:8	sizable 265:7
search 166:6	141:16,18	259:11	serve 42:21	128:9	84:10	sign 45:21	size 90:9
301:4	142:22	send 226:8	114:1 192:1	153:19	she'll 77:13	164:7,8,15	207:13
season 173:1	149:5 153:3	230:1 234:3	301:15	187:4,22	sheet 13:5	166:19,21	247:1
173:11	160:7 164:5	292:22	serves 304:13	189:3 191:8	Sheila 276:20	signed 10:12	skills 311:4
318:1	170:14	296:16	service 8:14	205:24	Shelly 248:22	20:7 46:10	slept 182:14
second 45:9	180:2	310:9	10:16 12:7	212:18	Sheriff's	78:23 80:16	slid 64:8
70:18 73:17	182:19	sending 46:13	12:10 30:5	214:11,21	259:3	significant	slightly 235:3
76:10 90:21	183:17	77:16	36:2 37:6	223:23	Sheriffs	100:16	271:12
104:11	184:9 195:7	sends 230:3,4	66:1,1,4	236:13,14	258:14	103:10	slotted
114:11	210:12	304:24	70:1,4 92:1	236:14,16	Shield 210:17	152:6 154:5	108:10
117:12	219:12	senior 58:11	97:4,22	236:17,18	shift 161:18	154:5 194:5	sludge 268:21
144:13	221:9 227:2	142:17	105:8 106:2	236:18	Ship 218:8	199:23	snudge 208.21 small 75:7
161:18	231:20	142.17	105.8 100.2	237:17,19	shop 79:11	significantly	76:7 158:12
	244:5	276:22	100.18	238:13	195:15	264:14	158:19
169:16,17 175:16	244.3 245:21	seniors	107.0,10		212:16	silo 68:12	
				240:10,14			181:1,14
section 81:5	266:24	309:11	110:9	240:15	297:17	siloed 17:2	183:9
123:15	267:1 271:2	sense 9:11,14	148:23	265:10	301:2	similar 161:7	190:22
sector 15:13	274:23	24:17 43:8	149:16	276:21	305:19	278:24	208:18,19
15:13,14,20	295:5 296:1	103:24	190:18	sessions	310:19	297:15	266:24
17:16,16	296:10	148:4	194:13	50:24 51:8	322:14	simple 40:4	267:6
23:23	298:1	153:16	215:17	51:11	shops 324:16	simply 301:7	smaller
111:16	301:16	154:6	216:22	set 146:16	325:3	sincere 64:13	207:16
114:17,23	306:2	158:23	234:16	197:10	short 16:7	single 45:24	267:3 271:3
117:11	307:23	172:1 233:9	236:12,20	235:9 238:7	37:1 56:12	87:15	smart 21:24
118:19	313:7 317:3	257:19	237:6	255:8	288:10	102:24	33:7
127:22	324:15	269:10	240:21	263:17	shorten 40:9	303:15	smartphone
210:9,9	326:24	sent 46:16,20	242:17	267:19	show 17:10	sir 87:8 94:2	24:11
294:14	329:6 331:7	77:18	253:9	289:11	99:10	102:14	Smith 248:22
304:12	seeing 54:15	176:16	260:20	sets 233:5,11	178:22	104:24	smushed
sectors 23:8	55:11 67:17	305:18	261:15	setting 58:22	256:18	sit 99:18	162:9
225:8	70:22	separate	262:4	settle 243:13	showed 81:3	148:3	snail 40:6
secure 290:2	116:22	30:10 84:15	266:22	settled 94:1	124:16	263:22	snapshot
322:5	267:7	97:22	278:2,18,23	seven 162:8	270:3	282:1 322:3	92:18 103:6
security	seek 208:7	165:15	279:2,3,11	322:9,9	showing	site 174:20	119:19
261:21	240:6 243:8	separated	280:2	seven-day	267:9	sits 72:7	soccer 61:17
see 9:22 17:6	seen 161:6	43:14	281:22	19:9	shown 255:15	110:17	Society
	<u> </u>	l	<u> </u>	<u> </u>	<u> </u>	I	I

							Page 34
	I	I	I	1	I	I	1
123:14	196:7,9,13	137:14	282:8,13	109:12	257:1	252:3 256:2	258:9
software 16:2	196:20	165:22	specifications	119:19	standing	258:1	331:13
16:9 17:6	197:11	168:21	259:5	121:24	258:11	285:12	stepping
268:22	202:18	184:20	specifics	122:10	standpoint	294:10	243:12
sold 259:18	208:5,9	214:8	40:18	124:1 125:5	15:17	302:11	steps 28:22
259:18	210:19	218:11	specs 108:5	126:11,18	stands 82:18	stated 87:12	33:9,15
solely 42:21	226:6	237:11	spectrum	138:14	123:21	126:19	43:23 48:10
solicited	229:21	265:16,18	98:13	140:18	start 2:3 7:23	291:14	52:16,17
191:6	234:2	280:22	229:22	141:9	58:3 77:10	307:17	74:7 94:13
soliciting	253:14	309:4	230:8	142:14,16	79:19 84:24	statement	209:8
201:11	256:2 260:7	323:23	speech	165:21	114:5	11:18 43:11	Stitt 2:7
Solicitor	262:20,21	speaking	213:16	176:17	117:19	62:7 172:2	stop 181:21
245:15	263:22	85:24	spend 170:8	179:17	127:2 128:5	229:11	storage 52:7
Solicitor's	265:23	123:11	201:2	190:5,10,14	134:7	231:17	127:11
248:22	287:7,12	137:7	324:11,18	191:15	135:13	326:18	store 52:20
solving 5:16	297:17	203:18	spending	217:18	156:19	states 178:14	story 81:16
somebody	298:22	222:9 300:7	3:11 6:5	227:18	166:5	269:5	160:11
53:7 92:3	300:21,24	speaks 106:5	120:12	295:19	170:14	272:17	258:12
107:15	302:1,2,5	spec 106:13	170:10	326:8 329:3	195:12	301:22	272:7
131:2 135:5	304:17,24	237:7	spent 129:8	staffed 93:24	277:2	stations 125:1	strategic
205:21	306:2 311:2	special	225:1	95:3	286:19	133:8	209:22
somewhat	sound 42:4	126:11	sphere 17:19	staffers 82:2	287:13	137:20	213:20
173:24	sounds 93:20	187:4 191:8	splashier	82:12	302:23	138:7 148:4	221:4
278:24	219:24	205:24	114:3	staffing 91:2	303:10	148:5 153:8	strategically
312:7	225:14,22	214:11,21	spoke 65:15	92:22 93:1	started 33:20	175:14	136:12
soon 57:2	source 69:11	298:10	143:20	93:23 95:4	46:9 56:4	321:8,10	188:1
119:18	south 21:15	specialized	205:11	95:5 140:15	56:10 61:7	statistic	209:17
126:5 164:1	21:23	279:6	sponsored	215:4	61:10	274:18	strategies
164:16	174:22	specialty	330:10	275:17	103:20	statistically	26:4 256:14
166:18	Southwest	126:7	square 136:1	stakeholders	161:16	90:11	strategy
286:6	62:19	specific 43:23	149:8	188:15	172:11,21	statistics	221:6,7
sooner 37:2	space 123:23	45:13 77:23	159:23	stance 226:6	172:22	102:17	249:15
sorely 33:24	123:24	101:8,11	squeeze 253:7	stand 82:3,6	192:24	315:8,13	305:7,12
122:9	126:1,3	103:17	Squilla 1:16	82:8,12	205:21	316:21	319:11
sorry 8:10	132:23	168:13	156:16,17	123:20	265:2	stats 142:14	Strawberry
35:21 44:22	133:1,1,5	175:8 176:4	157:4,13,16	186:4 303:3	285:10	status 138:17	155:1
88:6,8 91:7	134:2,8	260:23	157:22	332:1	289:10	stay 105:4	streamline
99:1,3	148:17	265:9 283:1	159:12,19	standard	296:11	111:10	87:13 188:3
144:18	153:2 159:9	284:21	160:6,24	109:1 110:5	starting	137:24	294:15
166:23	159:20,22	307:10,12	162:16,23	115:3	33:13 52:4	138:2 239:7	streamlined
236:17	159:24	specifically	SS&E 39:2	117:13	142:22	296:6	279:5
239:14	160:5,8	39:8 72:24	staff 7:21	119:14	315:22	staying	291:22
249:24	183:23	86:1 91:24	10:3 12:13	237:1	starts 78:20	160:17	streamlining
297:6 322:8	324:5,6	117:9	13:13,22,23	238:11	135:9	stays 138:14	156:3
323:17	spaces 127:24	218:24	22:4 25:14	standardiza	state 4:1 6:15	stems 80:11	street 64:8
sort 51:3	spatial	219:10	30:18 31:3	235:24	20:11,12	stenographer	145:1 163:7
56:11 67:18	127:10	240:10,23	42:20 54:8	standardized	22:12 88:7	186:7	streets 66:2
88:14 89:2	speak 32:14	247:15	82:5 91:14	89:8	121:9 169:2	stenographic	319:18
95:10 109:6	35:20 44:9	263:3	95:16,18,22	standards	201:14	333:6	321:16,18
116:2	61:15 77:13	285:16	97:6 98:22	92:5 109:20	202:18,19	step 28:1,6	Strehlow 1:23
155:20,24	120:5	314:16	98:24 99:4	126:4	203:7,10,11	112:19	2:24 3:24
178:7	131:19	328:16	99:9 107:8	232:17	203:20,23	134:10	4:24 5:24
195:17	132:3	specification	108:21,22	235:10	213:13	153:12	6:24 7:24
•	•	•	•	•	-	•	•

							Page 33
10.24.11.24	100.04	161.24	1 214.24	267.24	220.24	100 0 146 6	20.4
10:24 11:24	108:24	161:24	214:24	267:24	320:24	109:9 146:6	success 38:4
12:24 13:24	109:24	162:24	215:24	268:24	321:24 322:24	155:5 179:10	307:3
14:24 15:24	110:24	163:24	216:24	269:24	322:24		successful
16:24 17:24	111:24	164:24	217:24	270:24		184:6 222:23	63:18 80:15
18:24 19:24	112:24	165:24	218:24	271:24	324:24		122:8 169:9
20:24 21:24	113:24	166:24	219:24	272:24	325:24	223:12	174:23
22:24 23:24	114:24	167:24	220:24	273:24	326:24	312:20	175:1
24:24 25:24	115:24	168:24	221:24	274:24	327:24	stuff 63:22	232:19
26:24 27:24	116:24	169:24	222:24	275:24	328:24	70:24 86:18	277:8
28:24 29:24	117:24	170:24	223:24	276:24	329:24	106:9,23,24	successfully
30:24 31:24	118:24	171:24	224:24	277:24	330:24	108:24	190:9
32:24 33:24	119:24	172:24	225:24	278:24	331:24	109:10	succinctly
34:24 35:24	120:24	173:24	226:24	279:24	332:24	148:9 162:6	171:4
36:24 37:24	121:24	174:24	227:24	280:24	333:23	183:2 258:6	suggested
38:24 39:24	122:24	175:24	228:24	281:24	stretch	stupid 203:18	305:22
40:24 41:24	123:24	176:24	229:24	282:24	259:21	sub 244:8,13	suggestion
42:24 43:24	124:24	177:24	230:24	283:24	strictly	subcontract	49:4 79:5
44:24 45:24	125:24	178:24	231:24	284:24	149:22	228:24	suggestions
46:24 47:24	126:24	179:24	232:24	285:24	strides 142:1	242:24	235:4
48:24 49:24	127:24	180:24	233:24	286:24	strike 293:21	subcontract	307:19
50:24 51:24	128:24	181:24	234:24	287:24	strive 95:12	231:22	suggests
52:24 53:24	129:24	182:24	235:24	288:24	strong 55:14	subject	225:5
54:24 55:24	130:24	183:24	236:24	289:24	55:14 59:3	293:11,15	summer
56:24 57:24	131:24	184:24	237:24	290:24	303:24	298:8	36:19 50:24
58:24 59:24	132:24	185:24	238:24	291:24	strongly	submit 42:4	88:15
60:24 61:24	133:24	186:24	239:24	292:24	117:12	57:14	103:21
62:24 63:24	134:24	187:24	240:24	293:24	struck 293:18	111:20	124:12
64:24 65:24	135:24	188:24	241:24	294:24	structural	233:24	173:3 309:2
66:24 67:24	136:24	189:24	242:24	295:24	131:14	262:2 293:2	322:15,17
68:24 69:24	137:24	190:24	243:24	296:24	301:8	298:21	Sunday 328:3
70:24 71:24	138:24	191:24	244:24	297:24	structure	submitted	328:4,5
72:24 73:24	139:24	192:24	245:24	298:24	27:2,6,9	2:23 121:19	super-antiq
74:24 75:24	140:24	193:24	246:24	299:24	33:10,10	140:21,21	15:19
76:24 77:24	141:24	194:24	247:24	300:24	70:8 243:23	238:22	supermarket
78:24 79:24	142:24	195:24	248:24	301:24	244:11	257:3	52:20
80:24 81:24	143:24	196:24	249:24	302:24	300:6	submitting	supervise
82:24 83:24	144:24	197:24	250:24	303:24	struggle 38:6	42:6	314:14
84:24 85:24	145:24	198:24	251:24	304:24	138:13	subs 243:10	supervises
86:24 87:24	146:24	199:24	252:24	305:24	266:21	243:18	4:14
88:24 89:24	147:24	200:24	253:24	306:24	struggling	244:9	supervision
90:24 91:24	148:24	201:24	254:24	307:24	115:11	subsequent	333:19
92:24 93:24	149:24	202:24	255:24	308:24	stubs 290:1	92:13	supervisor
94:24 95:24	150:24	203:24	256:24	309:24	stuck 115:4	subset 47:4	130:9
96:24 97:24	151:24	204:24	257:24	310:24	students	subsidies	182:14
98:24 99:24	152:24	205:24	258:24	311:24	307:23,23	59:18	314:13
100:24	153:24	206:24	259:24	312:24	309:10	subsidy 59:15	supervisors
101:24	154:24	207:24	260:24	313:24	studies 40:19	60:12,16	303:14
102:24	155:24	208:24	261:24	314:24	184:4 269:4	substantial	329:20
103:24	156:24	209:24	262:24	315:24	study 29:5	152:17	supplement
104:24	157:24	210:24	263:24	316:24	77:9,16,17	subway 20:2	293:3
105:24	158:24	211:24	264:24	317:24	78:2,8	272:4,10	supplied
106:24	159:24	212:24	265:24	318:24	80:12,14	succeed	260:20
107:24	160:24	213:24	266:24	319:24	105:6 109:4	205:22	supplies 39:1
<u>'</u>		•	•	•	•		•

							Page 30
100.2	120.10	202.20	22 21 22 2	220 1 222 6	200.20	101.46	. 11.1.00
189:3	128:10	202:20	22:21 23:3	228:1 333:6	200:20	181:4,6	tell 11:22
190:18	136:19	survey 36:11	24:13 38:7	takes 39:20	208:21	182:7,23	28:15 40:20
194:13	137:17	71:6 78:1	71:12,13,24	74:12,18	209:1	183:3	154:20
211:1	140:7	90:1	83:22 84:3	156:23	280:12	184:12,15	166:12,15
240:14,21	142:19	surveys 90:8	84:10,13,16	166:23,24	297:11	184:23	175:11
262:4	150:17	survive 63:19	85:6,11,19	167:10	305:1	185:8,12	196:5 287:6
265:10	152:5	Susi 187:3	86:10,17,21	168:22	talking 12:10	250:10,11	287:10
266:22	155:10,17	202:5,5	86:24	175:1	12:10,19	250:24	291:10,12
supply	155:23	214:18,18	129:22	198:19	16:8 25:8	251:20	298:2
320:12,17	160:19	215:14,16	131:15	291:9	30:7,19	252:7,22	301:24
support 51:3	165:22	236:16	173:4 261:6	talent 5:8	61:20 76:6	254:5	303:21
126:6,15	172:10	suspect	T	12:20 33:22	76:7 97:5	271:23,24	315:14
206:1	173:3,16	326:17		35:10	99:6 129:10	273:14,21	tells 45:24
305:14	194:10,22	Sustainabili	t 44:7,9,16	106:12	132:13	274:9,16,22	template 57:1
318:11	196:10	169:6	82:18	117:4	200:23	275:4	92:11
supporting	197:14	Sustainabili	155:17	141:13	209:3	tax 17:1	ten 8:9,11
5:18 215:10	201:5	171:1	236:15	143:16	212:21	165:8 200:6	230:17,18
277:3	204:18	sustainable	237:9,15	talented 5:13	223:21	taxicabs 24:4	322:8
supportive	205:13,18	191:23	246:4 333:1	10:9 12:1	225:21	taxpayer	tenant 136:3
55:5 211:11	213:17	sway 155:20	333:1	116:13	235:15,16	248:2	136:5,7
306:9	215:5,8,9	system 40:11	table 3:23	talk 11:20	240:9	team 124:22	178:6
supposed	215:22	40:16,23	103:17	12:22 21:15	258:24	124:23	tend 85:6
57:14	222:12	41:16 42:1	120:24	25:19 34:11	273:19	125:5,14	tenure 325:9
113:19	228:20	42:3,12	169:1	44:20 53:5	287:23	132:14	term 37:1
Supreme	236:10	45:14,17,23	186:17	54:11 63:5	293:11	137:9	56:12,12,14
258:9	248:5 257:4	51:17,23	276:9 313:2	64:4 67:2	316:6	142:17	72:4 117:23
Sur 321:11	257:20	63:4 77:20	313:6	84:5 92:9	talks 223:13	143:1	118:15
sure 9:4,18	261:3 270:8	83:18,21	317:17,18	94:13 97:15	289:12	167:19,19	124:20
9:24 14:17	272:5,13	84:4,21,24	tackle 95:1	102:10	tangible 28:6	206:5,17	183:4,12,15
15:7 16:5	283:4	87:15 88:13	take 19:20	105:8	220:12	216:1,2,8	184:17
18:13 19:11	286:17 290:4	88:18	24:2,7,22 28:1 33:9	114:19 147:11	tapping 115:16	216:10,12	199:20 254:21
25:13,23 27:10 28:9	290:4	125:19,24	33:14 45:19	150:24		220:7,8 276:22	313:20
	311:5	128:7,11,14 128:14,16	48:23 73:23	193:23,24	target 36:21 291:13	328:23	
31:17 34:10	311:3		76:3 92:18	193:23,24		328:23 329:18	terminated
34:17,23	322:18	128:17,22	103:15	200:21	targeted 85:8	teams 124:4	245:2,4,4 277:11
35:16 36:20	323:21	128:22,23 129:6,17	103.13	214:7	task 127:4		terminology
38:20 45:5	323:21	,	116:22		151:21,22	tech 114:9,23	0.
46:23 49:9 50:18 52:12	327:12,13 327:17	130:2,18 131:14,22	126:13	249:14 256:12	151:23 152:1 220:6	115:2 118:6 118:18	236:23 terms 8:18
54:13 58:17	328:10	131:14,22	131:3	258:22	220:8	technical	10:1 16:16
59:16 60:4	328:10	147:24	131.3	258:22 266:24	Taubenber	173:15	26:2 39:5,6
62:4 63:9	329:16	147:24	184:8 231:9	285:16	1:16 72:12	279:19	43:5 44:10
68:11 71:1	surely 48:3	161:20	251:3	288:3	72:13,23	329:3	54:6 55:11
71:3 73:19	surely 48:3 surpassed	189:18	251:5 252:14	293:22	72:13,23	technologic	55:12,12
75:9 88:23	145:7	196:24	252:14	295:22 295:13	73:4,10,16	319:13	87:23 89:15
89:13 97:16	surplus	196:24	292:20	300:14	74:24 75:9	technology	91:22 102:1
98:15,17	163:19	238:8	292.20	315:23	75:20 76:1	17:18 19:5	111:18
100:7	164:23	243:20	290.14	315.25	76:5,14,18	19:16 21:6	160:2
100.7	166:3	244:2 306:9	300:22	320:5,5	76:23	22:13 138:9	202:13
111:2,6	surprise	systematica	306:24	talked 35:2	177:20,21	138:11	237:17
115:1 119:1	74:13	68:19	307:7	50:7 62:23	177.20,21	tee'd 258:7	241:19,21
122:10	surrounding	systems 5:19	taken 28:5	151:23	180:11,15	television	259:17
127:17	157:2	19:21 22:19	64:7 74:8	171:2 194:3	180:11,13	20:3	261:8 264:9
12/.1/	157.2	17.21 22.17	87:2 227:21	1,1.21,7.3	100.10	20.3	201.0 207.9
I			J. 12 22 / 121				

							Page 37
	I I		1	I	ı I		1
268:10	275:15	147:9,10	331:20,22	170:10	56:15 58:2	192:8,19	300:10
279:21,22	276:24	156:10,12	332:5	174:3,15	59:3 64:10	193:2,4,19	302:22
280:19	280:10	156:14,17	thanking	200:3 210:3	67:2,7 69:1	196:5,10,18	303:8,23
284:11	299:21	156:18	156:19	215:1	71:1,11	198:12	305:3,4,5
286:23	301:22	157:3	they'd 287:24	219:22	72:16,17	202:2,11,22	305:22
287:4,19,23	317:15	162:17,24	321:16	221:3	73:9 76:11	203:18	308:21,22
287:24	318:2,11	163:2,3	thing 20:9	223:16	81:7 83:12	205:18	309:15
302:24	320:1	171:12,15	21:19 40:7	225:15,18	83:24 86:11	208:19	310:24
310:15	testimony's	171:15,20	45:9,13	237:2,5	87:20 88:22	209:1,11,16	313:10
312:4 315:1	9:10	177:12,15	48:21 54:14	246:12	89:11,18	210:20	331:9
315:9 316:8	testing 88:13	177:17,21	57:22 59:12	248:5	91:17 94:21	211:12,15	thinking
terrific 37:13	278:21	178:1,4,6	62:16 69:18	257:23	98:19	211:21	114:9
310:1 317:8	280:20	183:3 185:6	70:10,18,19	259:10	100:11	215:22,24	117:16
317:8	329:15	185:12,13	71:5 112:13	262:7,15	103:5 106:5	216:2,9,11	175:8 216:5
test 50:24	tests 88:23	185:14,18	118:15	266:12	107:21,22	221:7 222:1	217:7 246:2
51:10 89:9	Texas 17:24	185:20,21	146:14	267:17	110:1 112:8	222:23	256:17
116:21,23	thank 3:7	186:1,6,15	158:6	268:21	112:19,21	225:15,19	third 33:5
280:13	6:14 14:20	191:18,19	184:24	280:9 287:6	112:22	227:6,8	264:11
281:4 292:3	15:2 18:12	195:10	192:23	288:8	113:8,11,14	231:3 233:7	267:22
292:8	18:14,16,19	197:9,23	205:20	291:22	114:6,7,11	234:23	268:1
314:11	18:22 24:23	198:2	270:23	296:1,1,13	115:19	235:22	thoroughfare
329:17	25:1,4	199:12,13	273:2 299:5	296:21,22	116:11	236:2,20	203:7
tested 20:14	27:15,20	199:14	304:15	297:8 299:4	117:1,15,20	241:5,15	thought
81:1 278:16	37:15,16,19	204:21,23	331:11	299:21	127:6,16	242:11	11:12 95:15
testified	48:9 49:24	214:17	things 8:15	302:19	127:0,10	246:4 251:2	95:17 96:7
26:14 93:13	50:1,4	222:15,17	9:16 19:3	306:18	129:21	251:6	thoughtful
228:13	53:12,13	222:20	19:21 20:4	314:22,23	135:7	252:15,23	109:17
testify 3:20	55:7 60:23	226:16,17	28:3 33:15	think 7:1 9:3	138:14	253:17,19	118:3
9:8	60:24 61:3	226:18,19	35:17,22	10:6,8,21	141:24	253:17,19	thousand
testimony	64:17,18,20	226:22	36:9,15	11:4 12:5	146:18	255:22,23	46:10 273:7
3:15 4:2,6	64:24 72:5	232:6,8	37:2 40:3,4	13:1 14:9	148:3 149:9	255:24	threat 245:6
6:8,9,16	72:9,13	241:23,24	44:23,23	15:11 16:8	149:10,16	256:2,9,18	threaten
26:13,23	76:1,24	246:10	45:3 46:15	17:12,16	150:13	257:16	230:5
31:13 43:19	77:2,3,7		54:23 58:18	17.12,10		258:8	
50:6 87:12	80:6 83:1	250:5,7,12			151:9,10,17 152:19	260:20	threatened 245:3
		254:6,7,8	59:2 64:15	21:10 22:24			
89:10 94:4	83:12,14,15	260:12,14	65:4 67:16	23:5 24:21	153:21	261:1,4	threatening
99:22	90:13,16,17	267:13	67:19 68:13	25:23 26:4	155:5,16	262:11	230:22
120:22,23	90:18 92:15	271:17,18	70:5 71:2,4	26:7 28:17	157:8,9	263:17,18	three 7:2 15:5
121:7,11,20	93:19	271:21,24	71:15 85:10	28:19,20,21	159:12	264:21	35:14
122:13	104:24,24	274:9 275:1	108:10	29:13,16,17	160:11	267:18	108:18
137:7	105:3	275:3,4	109:8 113:1	30:15 32:1	162:12,15	269:21,21	122:2,13
140:20	110:14,15	276:1,2,4,6	113:3,5,12	32:2,9 33:8	162:16,17	270:1,22	137:5 141:7
141:1	110:19,22	282:22	113:21	33:18,19	164:2,11,18	271:11,14	141:8 189:9
143:22	111:3 119:3	283:5 285:4	114:24	38:2,3,5	168:15	272:24	191:6
147:1	119:4,8	285:6,9,12	116:16	40:17,19	174:6	273:24	198:14
161:13	120:6,7,8	286:16	118:12	42:8 43:7	175:16,18	274:23	231:3
190:12	120:11,13	295:6	133:6,7	43:15 44:7	175:19	275:12,14	253:11
191:13,19	120:17,18	307:14	137:24	48:12 49:9	176:6	286:3	282:2
191:21	121:9,11	317:14,23	138:2,3,11	49:20 50:8	180:18	290:20	283:14
195:13	127:1	318:10	143:8	50:20 53:8	183:1	291:1 294:5	284:21
199:16	136:22	320:2	148:19	53:10 54:4	184:13,16	295:24	316:13
206:3 208:1	137:12	328:12	149:13,18	54:13 55:1	184:23	296:10,21	322:8 329:7
210:21	147:1,3,4,6	330:2	161:22,23	55:5,9,13	185:10	299:3,5,8,9	throw 153:15
	. '		1	• I			•

							Page 38
150 7	21452225	l.,	105.0		107.04	100.11	222.12
158:7	314:5 322:7	tolerate 15:21	185:2	5:23 303:18	137:24	190:11	322:13
throwing	324:18	tomorrow	tourists 182:1	303:19	150:5,8	296:5	325:19,21
160:3	325:14	330:5,22	tours 182:4	transition	159:4	twelve 320:23	326:10
193:22	326:3	ton 54:15	Tower 122:21	100:14	172:23	320:24	two-week
thrown	330:24	tons 153:1	town 197:16	206:21	184:8	321:6	292:24
129:13	332:3	tool 59:10,10	track 54:1	207:3	224:10	Twenty 61:9	twofold
ticking 195:7	timeline 50:8	68:3,4 71:2	125:20	transitioning	243:2,6	Twenty-eight	147:20
tie 16:21	50:20 57:13	302:19,19	128:20	143:7	260:22	96:20	type 12:6
tied 15:16	163:24	303:5,8,17	131:2 148:1	transitions	270:23	Twenty-five	20:9 24:5
ties 16:2,10	166:17	303:24	169:19	9:14	321:14	261:20	40:7 79:10
16:14	298:22	304:14	tracking	transparency	327:3	Twenty-three	79:24 131:6
till 37:14	300:24	315:12	56:17 59:15	189:15	331:13	326:6	131:23
time 16:24	timelines	tools 315:19	59:17 150:2	transparent	trying 9:13	twice 172:22	209:6
21:18 23:11	112:5	top 19:16	tracks 20:3	93:15	14:3 16:13	278:13	231:24
38:18 39:11	timely 124:6	130:17	trade 327:9	233:13	20:18 25:20	315:23	236:19
39:12,20,22	290:5	137:24	trades 32:11	237:23	35:17,22	Twitter	250:15
40:9 44:2	times 21:22	138:2,14	32:16	transportat	38:17 39:10	279:23	281:10
46:3 57:16	62:3 64:2	266:17	145:20	325:5	41:22 48:13	two 14:10	314:12,12
63:17 73:8	74:1 172:24	268:7	327:16	transposed	52:9 62:19	15:5 33:23	322:1 331:4
74:5,8	183:22	302:23	traditional	100:5	63:19 64:13	35:14 40:11	types 24:12
77:18 80:5	184:3	303:9	27:5,8	travel 325:1,2	96:14	43:8 52:3	53:24 60:12
83:8 92:22	209:15	304:17	219:19	treatment	102:16	85:18 86:9	60:14 73:6
93:7,24	243:15	305:4,5,24	traditionally	269:8	103:24	104:20	79:7 236:7
95:11	288:7	306:7	212:1,15	Treaty 153:1	106:11,12	111:17	237:3
103:17	315:11	314:17	train 24:8	tremendous	106:18	119:21	typical 39:9
104:1	timing 156:22	327:1	327:22	179:18	118:23	133:23	90:8
121:19	286:23	top-down 305:7	trained 190:9	tremendously	127:19	141:21	typically
124:3 131:4	tinker 130:17		275:18	148:1	155:2,13	148:18	38:16
132:9 137:21,23	Titan 20:7 title 166:5	topic 10:7 26:1	training 5:11 33:23 58:7	162:13 trend 142:22	159:2,6 195:20	163:4 172:12	223:19 310:16
149:1 151:4	213:14	topics 201:9	58:17,22	317:4	193:20	186:4 189:9	310:16
152:19	titles 2:7	total 6:2 14:8	105:16,23	trends 54:22	201:19	194:12	U
160:15		96:19	105:16,25	126:3 249:6	201:19	194:12	U.S 19:20
174:1	164:3,4	134:12,18	106:14	249:7 317:6	210:12	198:18	Uh 313:23
181:22	today 3:8,15	169:14	280:1 281:5	749:7 317:0 Trevor	210:12	206:10,13	uh-huh 62:14
	9:10 34:1 98:8 120:16	187:6,15,21	281:16,18	186:22	239:19	206:10,13	82:24 106:4
186:7 233:17	121:16	188:8	281:10,18	213:17	247:19	200:10,17	ultimate
	187:2 206:8	193:12	299:22	tried 20:14		214:22	238:17
234:14 239:11	273:2,8,11	225:6 252:4	303:7 327:4	21:1	253:6 259:12	214:22 215:13	ultimately
258:10	276:16,18	252:11	trains 328:8	triggered	264:7	215:15	48:13 67:8
263:10	278:11	319:14	transactions	45:17 116:2	264:7	233:5	80:13
266:10	284:5	326:2	271:9	triggers	287:20	241:13	166:17
270:4 272:4	285:15	330:16	transcript	243:19	293:16	241.13	203:9 242:9
270.4 272.4 272:17,23	289:7 300:8	totaling	333:8,16	truck 330:16	293.10	271.2,21 272:15	272:20
272.17,23 273:6,22	301:21	190:20,23	transfer	true 20:14	302:5	272.13	290:14
278:5,7,8	today's	totally 70:18	163:18	truly 113:22	302:3	283:14	296:5 323:1
278.5,7,8	315:10	162:22	164:23	265:6,15	322:15	287:11	umbrella
287:7	told 20:23	totals 5:21	transferred	Trust 10:14	327:10	289:4,16	25:15,22
288:11,19	74:10	touch 328:11	5:24 163:15	29:3	tuition	291:9	246:21
289:19,21	179:22	touch 328.11	164:13	try 16:21	296:19	291.9	Ummm
292:2,7,9	180:2 184:5	284:12	transferring	30:15	turn 47:5	292.10,17	254:22
296:24	250:4,15	tour 182:6	163:24	128:19	76:11 90:15	297:8 309:9	un-bundling
303:2 305:9	250.4,15	tour 182.0	transfers	135:5,5	turnover	314:3	220:2,20
303.2 303.9	231.17	couranii	transition	155.5,5	tarnove.	317.3	un-pealing
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	l Fouring

r							Page 39
5.1.00	l	l	1	1	l . .		
74:23	182:23	290:5	315:20	319:17,18	version 71:19	12:16 14:14	228:16
unbalanced	252:22	321:23	utilizes	319:24	versus 57:10	26:6 28:1	237:4
250:16,18	254:5	325:9	124:23	320:7,11,14	174:9	30:10 32:3	238:15
250:22	underutilized	updated		320:16,18	195:16	36:7,20	239:18,20
251:18	136:2,10	87:24	V	320:19	Veterans	37:1 43:2	241:20
252:24	underway	112:15	vacancy	321:1,2,7	90:20 163:7	50:23 52:15	245:10
253:19	23:3	290:13	126:3	328:9	279:20	53:9 60:8	247:2,22
unbundle	underwent	updates	vacant	vending	VF 277:21	61:19 62:16	248:1 252:3
207:19	132:6	77:22	151:22	219:11,14	vice 151:15	63:24 67:8	254:1,15
unbundled	unfortunat	ups 108:21	163:10,13	219:18,19	view 28:15	68:1,10,20	264:2,4
207:20	73:22 302:9	uptick 324:2	163:19	vendor 44:2	29:12 31:16	68:22 69:19	265:17
uncalled	union 289:12	ur 127:7	164:17	85:3 188:21	60:1 147:13	71:3,19,20	268:12
158:1	unique	urge 222:9	165:5	196:8	292:21	72:1,3	271:6
undefined	307:21	usable 50:10	valid 90:11	198:17	306:13	76:11,18	285:11
237:5	unit 4:16	50:22	validating	209:13	326:14	80:17 82:5	286:5 293:2
under-repo	33:21 38:15	use 16:2	244:6,9	218:23	viewed 115:2	88:12 89:21	293:20
210:2	38:21,22	17:11 18:1	valley 330:10	228:23	views 36:4	90:7 96:5	294:7,17
undergrad	42:21 43:21	58:1 59:5,6	valuable	233:17	Villanova	97:3,10,15	295:16
310:18	44:18,19	59:7,10	119:15	238:15	126:8	99:13,18	306:9,10,15
underscore	79:9,15	61:18 65:13	226:11	239:4,11,20	violation	101:10	330:6
307:18	106:12	84:9 86:23	303:7	242:18,19	242:8	105:4,7,12	wanted 53:18
understand	191:9	94:19	value 79:21	253:5 254:2	visit 126:8	109:19	70:24 77:8
9:14 29:24	234:16,18	136:13	134:12,16	257:12	319:6	111:10	81:1 98:2
32:23 33:5	237:16	159:11	134:18,19	258:24	visitors	115:20	99:16
35:17,23	238:9	162:18	134:20	264:4	122:20	116:17	111:17
36:13 45:7	262:14	197:20	136:10	vendors 17:9	181:24	118:2,24	147:11
47:7 58:1	United	228:11	152:21	42:3 43:12	voice 53:19	119:12	168:21
60:11 112:4	178:14	236:23	191:1,22	44:1 45:1,7	volition 306:3	120:11	172:1 205:1
113:24	272:16	238:12,16	194:15,17	45:20 46:10	volume	121:9 128:3	207:8
114:8	universal	282:7,12	194:21,23	47:19 48:24	292:19	134:22	226:23
125:20	26:15	302:20	195:2 294:8	49:18,21,21	volumen	140:6 148:6	250:13
126:2 128:6	universities	303:5,17	variety	188:14,16	223:14	151:6 152:5	260:15
184:12	199:21	307:5 314:4	229:18	199:7	volunteer	152:10	280:16
232:24	200:18	useful 80:4	255:3,10	209:23	278:23	153:24	282:19
233:14	201:2	86:4 89:2	various 13:11	210:24	309:3	154:1,4	285:12
235:6 264:7	249:18	usefulness	23:2 46:17	211:1	volunteers	155:17,23	291:2 297:7
287:20	279:19	154:8	92:19	218:24	278:22	156:1,1,7	301:21
293:17	296:18	uses 86:18,20	128:19	219:1 225:2	vote 63:10	156:19	304:8
294:6 302:5	310:2,6	usual 292:20	149:21	229:24		162:17	313:21
308:1	University	usually 62:3	188:15	231:3	W	164:16	wanting 80:1
314:14	200:1 306:7	73:7 151:6	193:24	239:22	wages 55:13	165:24	117:14
understand	unreasonable	159:5	228:7	241:17,20	200:7	166:1	wants 68:13
26:17,23	253:13	305:10	231:18,21	253:21	wait 37:14	168:12,23	wasn't 21:18
72:17	unseal 232:19	utilities 24:4	257:2	257:6,9	62:8 103:2	173:3 178:6	157:24
112:20	unserviceable	utility 169:10	308:20,20	262:8 264:1	104:10	178:7 186:6	258:5 268:5
113:12	191:10	169:14	321:15	264:4	292:2,7,10	191:20	water 64:3
171:6	up-to-date	170:4,6	vast 5:22	274:19	304:16	193:17	179:8 269:7
204:15	14:15 15:22	281:5	116:10	verbal 293:4	waiting 77:24	194:14,15	281:12,14
207:14	upcoming	utilization	vehicle	verdict 180:1	109:9,9	195:12	282:3,10
265:19	126:17	69:9 270:18	319:10,21	verification	202:23	204:17	316:12,15
270:21	163:17	utilize 54:16	320:10	169:18	walk 291:8	205:6	316:18
understood	update	307:6	vehicles	verify 271:13	walked 29:4	220:11	way 4:10,12
113:8	130:20	utilized 127:9	318:17	versa 151:15	walking 42:6	222:21	12:4 15:15
			319:12,14		want 9:22		
	l	I	l ′	I	I	I	I

							Page 40
24.15.26.4	57.0.50.17	250 14 16	XXII: 207.14	106.12	1 140 12	16451606	,
24:15 36:4	57:9 59:17	258:14,16	Whip 307:14	196:13	words 148:13	164:5 169:6	workers
41:17 47:21	60:5 61:18	259:22	white 13:15	woman 12:21	work 5:11	173:8	125:16
48:20 54:20	65:14 69:12	wearing	101:5 329:9	12:23 81:10	10:22 11:23	176:16,24	145:21
63:19 66:13	75:15 80:1 90:12 99:21	309:8 website 16:21	White/Cau 31:20	206:7,7	18:5,9 21:7	177:9	workforce
69:19 71:15 74:19 76:19			Whites	216:7,8 328:6	22:22 28:24	181:24 182:21	5:14 10:9
78:5 79:3,8	106:8,11,18 107:22	16:23 52:23 79:6 237:24	295:20		29:13 32:17 43:13 45:4	185:22	10:18 12:2 28:18 29:10
80:8 86:8	107:22	310:10	who've 53:19	women 14:11 32:19 47:1		183:22 199:6	29:10
89:3 96:15				80:10,15	45:7,9 53:8 55:18 57:19	210:13	103:11
	115:1,8 120:20	Wednesday	wholeheart 303:21	81:12 82:13	60:3,6,18	210:13	116:13
99:11,13 106:19	120:20	1:6 week 19:9	wholesaler	144:8,22		217:23	205:9,14,17
116:23	123.17	56:5 77:17	259:14	190:17	63:3,5,7,11 66:17 71:18	220:8,12	205.9,14,17
117:16	153:13	105:14	WILLIAM	210:23	77:21 78:24	226:12	220:6,7
138:6	153.15	103.14	1:11	240:5	83:20,21	246:15	255:19
146:18,20	173:13	151:1	Williams	240.3	86:16 87:4	240.13	256:15
150:16	175.15	151.1	44:14,16,22	246:2,18	93:10,17	254:2,3	278:14
159:2	170.13	180:17	47:21 48:18	247:3,17,18	93.10,17	264:3,5	working
174:22	195:7	217:11	48:21 49:15	247.3,17,18	103:12	264.5,5 269:16	10:11 23:4
174.22	193.7	228:13	49:20 82:18	249:9,21	105.12	274:21	23:11,12,19
178:3	202:16	287:22	237:14,15	268:12,23	113:3,13	274.21	23:21 39:21
178.3	208:2,3,3	weeks 52:3	240:11	269:2,9	113.3,13	283:18	39:22 40:2
180:5 188:2	211:23	57:16	willing	295:19	114.22	295:2	45:3 46:22
217:14	213:21	214:20	184:18	312:15	116:3,4,5,7	293.2 298:24	47:22 54:9
229:1	215:24	289:9	200:11	326:5,24	116:9,11,18	298:24	54:11 55:22
235:11	223:21	292:16,17	217:23	327:4,22	117:13,14	300:19	56:4 57:11
258:8 286:3	227:11	300:9	willingness	327.4,22	117:13,14	300:17	58:15 62:9
287:23	235:15	welcome 25:6	255:17	women-own	119:12	304:8	75:23 84:2
300:15,18	240:24	83:3 143:4	Wilson 318:8	75:8,18	124:5,5,18	308:20	86:9 94:5,7
302:11	241:13	177:14	325:13	144:2 189:1	126:14,20	313:2,4	94:10,16,22
314:11	247:11	195:11	win 180:12	194:24	127:13,14	314:24	115:22
315:9	252:14	307:17	232:16	196:3	127:24,24	320:12,20	116:14
322:16	256:4 257:8	317:23	233:17	209:18	128:2,7,11	321:12	124:7
ways 34:8	258:2 262:9	320:4,4	windows	210:1 229:6	128:17,19	322:16	126:21
47:17 80:20	263:15	331:24	139:12,13	241:10	128:24	323:4,12	130:23
94:14 113:2	270:11	wellness	139:17	244:1,8	129:2	324:13,19	141:12,12
117:3	285:15	277:12,14	windy 159:5	won 123:12	130:20	325:1	141:19,24
118:11	286:1,2	277:15	winner 238:4	180:9 238:4	131:21,23	326:21	142:2 149:3
149:18	314:2	went 61:14	240:3	272:20	133:8,16	work-type	153:7 164:3
178:11	327:10	81:15	winners	274:12	134:8	320:11,13	170:11
217:9	we've 10:10	155:13	238:6	wonder 24:12	137:11	worked 10:8	173:4
237:18	22:15 40:1	160:9 163:6	winning	wonderful	138:6,23	37:11 74:1	174:11,14
251:7 255:3	40:2 46:15	203:14	232:17,22	181:20	140:13	101:21	179:21
WBE 144:22	54:5 56:6	233:1	233:2	305:23	142:8	122:11	189:9
WBEs 123:11	96:13	weren't 98:3	241:12	wondering	144:15	138:23	202:13
we'll 26:9	120:16	West 62:19	wish 191:13	50:8 53:24	145:1,2	139:7	204:19
51:13 54:9	129:13	218:19	314:9	110:24	150:23	176:24	207:23
54:10 100:7	141:11,12	whatnot	331:14	275:10	151:3,10	179:6	208:8
116:16	180:2 241:5	161:5	Wissahickon	word 27:9	153:20	214:22	211:16
we're 12:5,19	291:20	163:21	176:9	173:7 209:3	154:11	272:2	217:7 220:3
28:21 35:7	321:12	167:24	witness 121:3	209:10	156:20,23	298:16	220:5 241:1
36:10 40:22	weapon	173:13	169:1	254:24	160:23	309:12	248:21
44:11 52:9	259:18	174:4 182:1	317:17	255:1	161:14,20	312:19,22	254:9
54:15 55:11	weapons	wheel 18:6	witnessed	293:15	163:1 164:4	312:24	262:12
	l		l	l	I		

							Page 41
	1	I	1	I	I	1	I
263:5,7,16	wraps 202:4	192:7	325:15	116:23	222:13	237:21	302:7
284:14,19	write 302:14	196:10	yearly 315:24	118:19,22	105 15:12	238:3	304:22
299:23	writing	200:12,22	yearning	322:4,19	1095Cs	239:15	2016 1:6 2:22
321:14	302:24	204:13	222:13	323:2 324:3	277:10	17-400 43:1	188:20
324:1,12	written 85:3	250:24	years 2:11,20	324:21	12 145:23	18 289:21	189:5
327:3	121:19	257:15,17	61:7,9	younger	238:11	180,000 6:6	210:20
workplace	190:12	260:1	62:23 79:14	115:6	120 292:10	19.8 319:15	218:3
141:20	292:5 293:5	year 2:15,19	85:9 95:10	Youth 146:6	12th 125:12	191 268:1	277:21
277:20	308:4,7	2:22 29:5	108:19	Yup 111:2	13 28:13	1983/84	332:2
works 39:1	wrong 14:6	42:2 51:12	122:12		1300 46:14	272:2	2017 2:13,15
42:20	72:15 74:10	54:3 56:8	123:14	Z	131 191:4	1990 279:15	2:20 3:12
112:24	144:24	57:6 59:14	125:23	Z 306:20	136 225:4	1992 3:4	3:14 51:12
187:4 188:4	305:9	62:3 70:17	137:5	zero-based	139 190:19	1993 325:12	78:13
188:24		70:18 73:6	150:23	65:7	14 124:20		158:10
189:9 191:4	X	78:9,24	157:20	zero-progra	14,000 67:21	2	187:1 197:7
191:5	X 306:20	93:16	158:8 165:8	65:20	15 40:6 79:14	2 190:16	277:1
194:12,14	X-amount	103:15,19	165:10	ZIP 145:12	125:2 132:6	264:20	2017-2022
205:23	160:4	121:22	169:8 172:3	145:24	158:8	267:3	2:11
210:22	X-number	122:2	172:12	267:24	188:10	271:15	2021 2:21
214:11,12	247:13	123:13,16	176:17	zone 175:22	190:18,21	319:10	2021 2.21 2022 3:14
214:11,12	X-percentage	123:15,10	178:15	175:23	190:16,21	332:2	21 172:6
260:21	304:23	125:1 126:7	184:6	zones 128:19	195:1	2,194,662	215 1:24 2:24
262:3 263:9	304.23	126:17	185:22	174:16,17	279:16	187:14	3:24 4:24
265:11	Y	132:6	190:10	zoning	317:2	2:28 186:11	5:24 6:24
273:5 327:5	Y 306:20	142:24	190.10	203:13	15,000	20 1:6 39:24	7:24 8:24
327:8,9	yank 86:22	154:16,17	214:23	203.13	277:23	67:21 184:6	
workshop	Yard 218:8		214:25	0		255:8	9:24 10:24
217:20		163:18		09 128:15	15.8 225:5		11:24 12:24
	yards 201:22	165:9	246:13	09 128:15	154 279:9	263:12	13:24 14:24
workshops	yeah 8:2 9:9	168:16	247:9 249:4	1	1563-A 3:5	269:7	15:24 16:24
209:6	41:6 53:4	169:21,22	253:2 255:6		15th 152:9	286:11	17:24 18:24
world 20:13	67:6 70:6	170:2,18	258:3	1 6:2 78:11	154:23	20-year 62:24	19:24 20:24
185:9	71:10 75:21	172:6,22,24	259:11	78:11,12	16 124:17	20,000	21:24 22:24
217:10	91:12	179:12	264:22	124:17	195:1 277:7	277:22	23:24 24:24
331:16	113:14	182:10	265:1	161:13	282:9	278:17	25:24 26:24
worn 61:24	130:22	188:9,11	267:21	162:13	305:17	200 6:6 126:6	27:24 28:24
worse 76:20	131:5 132:2	189:2,4,4	288:19	195:12	323:7	167:23	29:24 30:24
worth 22:10	132:20	190:18,21	294:18	198:20,21	16.61 318:18	218:12	31:24 32:24
80:3 129:13	134:24	193:13	297:4 309:6	274:5,6	160 280:7	318:19	33:24 34:24
134:22	135:14	194:22	316:14	1,000 90:10	160170 1:19	319:4	35:24 36:24
191:5 269:7	139:15	195:1	323:7	1.4 169:15,21	2:6,9	200,000	37:24 38:24
worthy 166:4	141:11	210:20	328:20	169:22	160171 1:19	179:9,22	39:24 40:24
wouldn't 17:1	144:11	211:1,2	329:18	1.49 319:8	2:6,12	2000 41:18	41:24 42:24
20:5 27:8	148:10	218:7,9	yeas 128:13	1:17 186:9	160172 1:19	2011 227:18	43:24 44:24
135:10	152:15	220:11,17	yesterday	10 163:16	2:6,14	228:17	45:24 46:24
155:7	160:21	223:6 226:5	10:13 57:23	274:5	160180 1:19	2011/2012	47:24 48:24
184:10	163:9 165:1	252:6 277:1	63:1 142:3	10:00 332:2	2:7,16	80:9	49:24 50:24
259:20	165:20	278:14,19	143:20	10:32 1:6	169 190:20	2013 80:14	51:24 52:24
286:9	166:2 168:9	280:2	266:12	100 6:5	17 4:8 5:20	325:13	53:24 54:24
305:24	168:10	307:20	yield 219:9	252:10	5:22 6:3	2014 80:24	55:24 56:24
326:20	175:15,18	309:2,10	York 17:5,24	318:19,23	160:20	188:11	57:24 58:24
wow 139:14	176:1 177:4	320:8,11,22	268:3	100,000	305:17	2015 188:9	59:24 60:24
181:6	180:16,16	322:11	272:18	194:5	17-1400 43:3	189:3 252:6	61:24 62:24
330:17	181:7,19	323:8	young 111:9	208:15	45:18	285:21	63:24 64:24
	182:9,11		, ,	221:11,20		301:24	
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

175:24 66:24 135:24 188:24 241:24 294:24 295:24 26:25:21 365:307:21 274:44 296:24 26:25:21 365:307:21 274:44 296:24 26:25:21 365:307:21 274:44 296:24 272:44 138:24 191:24 244:24 297:24 152:10.21 318:34 5,000:277:24 273:24 272:24 138:24 191:24 244:24 297:24 152:10.21 318:34 5,000:277:24 277:24 276:24 140:24 192:24 246:24 299:24 271:44:8.19 391:90:15 501:88:11 277:24 78:24 141:24 194:24 247:24 300:24 225:12 390:28:18 153:18							Page 42
6724 68:24 136:24 189:24 24:24 295:24 26:28:21 36:307:21 274:4 69:24 70:24 138:24 191:24 244:24 296:24 126:12 37,000 286:11 73:24 74:24 189:24 191:24 244:24 298:24 185:10:21 38:21 5,000 277:24 75:24 76:24 140:24 193:24 246:24 299:24 27.148:319 39:19:13 5,000 277:24 79:24 80:24 140:24 194:24 244:24 300:24 28:25:1,2 39:19:15 185:18 153:18 153:18 165:10 39:19:15 187:11 153:18 165:10 39:21 29:21 20:19:12 30:24 24:29:24 30:24 24:29:12 20:19:15 48:07:20 20:19:15 48:07:20 20:19:15 48:07:20 20:19:15 48:07:20 20:29:20 23:34 30:24 30:24 30:24 30:24 30:24 30:24 30:24 30:24 30:24 30:24 30:24 30:24 30:24 30:24 30:24	 	1 400 24	1	1	1 210.11		1
6924 70.24 137.24 190.24 243.24 296.24 266.125.12 37,000 318.24 3600277.24 37.24 191.24 245.24 297.24 153.15.16 318.24 410.24 193.24 245.24 299.24 153.15.16 3902.82.11 590.287.13 590.287.13 590.287.13 590.287.24 597.24 141.24 194.24 247.24 300.24 189.24 142.24 195.24 248.24 300.24 189.24 142.24 197.24 250.24 300.24 189.24 442.29 194.24 247.24 300.24 189.24 442.29 194.24 255.24 305.24 280.191.5 388.24 146.24 199.24 255.24 305.24 280.191.5 334.66 390.307.20 267.20							
1712-172-24 138:24 1912-24 245:24 298:24 152:10.21 30 152:10.21 37:24 76:24 140:24 193:24 246:24 298:24 271:44:8.19 300 282:18 301:153:18 300 282:18 37:24 77:24 78:24 141:24 195:24 248:24 301:24 2895:23 4 141:24 196:24 249:24 300:24 285:12 287:144:22 492:20 99:10 235:16;18 288:24 842:4 144:24 197:24 250:24 303:24 287:144:22 492:20 99:10 255:16;18 298:24 249:24 306:24 287:144:22 492:20 99:10 255:16;18 299:24 249:24 306:24 287:144:22 492:20 99:10 255:16;18 299:24 249:24 249:24 306:24 287:144:22 492:20 99:10 255:16;18 299:24 249:24 249:24 255:24 306:24 316:25 318:75 318:75 308:34 318:75							
153:17.16.16 3919:15 3919:15 3919:15 153:18 153:18 153:18 153:18 173:24 141:24 194:24 247:24 300:24 289:21.2 225:1.2 39th 125:12 165:10 187:21 18							
153:24 140:24 193:24 246:24 299:24 271:44:8,19 390 282:18 153:18 271:44:22 248:24 300:24 225:12 2895:23 2895:23 2895:23 2895:23 2895:23 2895:23 2895:23 2895:23 2895:23 2895:24 2875							
187.21 187.24 187.24 187.24 199.24 252.24 306.24 201.91 187.2 267.20 187.24 187.24 201.24 254.24 306.24 201.24 187.24 201.24 254.24 307.24 3 3.4 6.6 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 500.307.20 3.5 1.87 3.5 1.87 500.307.20 3.5 1.87 3.							
88124 82:24						39th 125:12	
8324 86:24 144:24 197:24 250:24 303:24 28.7144:22 49:20 99:10 235:16.18 85:24 86:24 145:24 198:24 252:24 306:24 201 91:5 4,869,720 267:20 87:24 88:24 146:24 199:24 252:24 306:24 2nd 154:23 4,869,720 268:8 89:24 90:24 147:24 200:24 253:24 306:24 33:46:6 4,951,818 500 307:20 93:24 94:24 149:24 202:24 255:24 308:24 33:46:6 4,65:21 11:24 22:24 99:24 150:24 204:24 257:24 310:24 191:3 3 187:7 504-46:22 99:24 151:24 206:24 258:24 311:24 195:13 107:19 7:24 6:24 100:24 153:24 206:24 258:24 311:24 295:13 107:19 7:24 8:24 100:24 153:24 208:24 261:24 314:24 3.2 112:4 12:21 100:24 153:24							
88524 88:24 146:24 198:24 251:24 306:24 20191:5 4,869,720 267:20 87:24 88:24 146:24 199:24 252:24 306:24 306:24 3187:8 4,869,720 267:20 91:24 90:24 147:24 200:24 253:24 306:24 3 3:4 6:6 4.6 5:21 1:24:224 95:24 96:24 151:24 204:24 257:24 310:24 195:13 107:19 7:24 8:24 100:24 153:24 206:24 258:24 311:24 195:13 107:19 7:24 8:24 100:24 153:24 206:24 259:24 311:24 224:22 165:10 99:24 100:24 153:24 206:24 259:24 311:24 224:22 165:10 99:24 100:24 153:24 206:24 266:24 313:24 318:20 172:5 11:24 12:24 100:24 155:24 209:24 266:24 313:24 318:20 172:5 11:24 12:24 100:24 156:24 209:24 266:24 316:24 308:59 170:8 235:16.16 17:24 18:24 106:24 157:24 210:24 266:24 318:24 170:19 318:20 219:1 152:4 166:24 214:24 266:24 318:24 318:24 318:20 219:1 152:4 166:24 214:24 266:24 319:24 241:12 319:93:33 323:24 24:24 100:24 166:24 214:24 266:24 319:24 241:12 319:93:33 323:24 24:24 100:24 166:24 214:24 266:24 319:24 241:12 319:93:33 323:24 24:24 100:24 166:24 214:24 266:24 319:24 278:5 278:12 279:24 8:24 110:24 166:24 214:24 266:24 319:24 278:5 278:12 279:24 8:24 110:24 166:24 214:24 267:24 320:24 239:11 421:221 279:24 8:24 110:24 166:24 219:24 277:24 320:24 277:10 428:13 33:24 38:24 110:24 166:24 219:24 277:24 320:24 329:40 300:40							
87:24 88:24 146:24 199:24 252:24 306:24 2nd 154:23 187:8 500 307:20 91:24 90:24 147:24 200:24 253:24 306:24 3 3:4 6:6 4.951.818 500 307:20 593:24 94:24 148:24 201:24 255:24 308:24 3 3:4 6:6 4.6 5:21 1:24 2:24 97:24 98:24 150:24 203:24 255:24 310:24 191:3 40 105:16.22 5:24 6:24 97:24 98:24 151:24 204:24 257:24 310:24 191:3 40 105:16.22 5:24 6:24 100:24 153:24 206:24 259:24 311:24 224:22 165:10 9:24 102:24 101:24 154:24 207:24 260:24 313:24 318:20 172:5 11:24 12:24 103:24 156:24 209:24 260:24 315:24 30 6:24 39 6:18 219:1 15:24 16:24 103:24 157:24 210:24 263:24 316:24 30 85:9 1708 325:16.16 172:4 183:24 160:24 159:24 211:24 264:24 317:24 170:19 400 1:5 6:7 19:24 20:24 106:24 159:24 211:24 266:24 318:24 170:19 318:20 212:24 20:24 106:24 159:24 211:24 266:24 318:24 170:19 400 1:5 6:7 19:24 20:24 106:24 159:24 211:24 266:24 318:24 170:19 400 1:5 6:7 19:24 20:24 106:24 163:24 213:24 266:24 319:24 241:12 319:9 332:3 33:24 24:24 108:24 161:24 214:24 267:24 320:24 259:11 42 14:21 252:24 26:24 110:24 163:24 216:24 269:24 320:24 259:11 42 14:21 252:24 26:24 110:24 163:24 216:24 269:24 322:24 294:24 294:9,19 31:24 32:24 110:24 166:24 218:24 277:24 320:24 259:11 42 14:21 252:24 26:24 110:24 166:24 218:24 277:24 323:24 294:24 294:9,19 31:24 32:24 110:24 166:24 218:24 277:24 323:24 300:900 34 4 28:13 35:24 36:24 110:24 166:24 218:24 277:24 324:24 300:900 34 4 28:13 35:24 36:24 110:24 166:24 218:24 277:24 324:24 300:900 34 4 28:13 35:24 36:24 110:24 166:24 218:24 277:24 328:24 310:79 208:14 39:24 40:24 110:24 166:24 218:24 277:24 328:24 310:79 208:14 39:24 32:24 31:24 31:24 31:24 31:24 31:24 31:24 32:24 33:24 33:24 34:24 34:24							
\$\begin{array}{cccccccccccccccccccccccccccccccccccc							
99:24 94:24 149:24 201:24 255:24 307:24 33:46:65:21 1:24 2:24 95:24 94:24 149:24 201:24 255:24 309:24 13:22 95:23 4:51 332:7 3:24 4:24 97:24 98:24 151:24 204:24 257:24 310:24 191:3 40 105:16.22 5:24 6:24 100:24 155:24 206:24 259:24 311:24 224:22 165:10 9:24 102:24 100:24 155:24 208:24 260:24 313:24 24:22 165:10 9:24 102:24 155:24 208:24 261:24 314:24 3.2 6:11 218:24 103:24 155:24 209:24 260:24 315:24 3.9 6:11 218:24 13:24 12:24 103:24 155:24 209:24 260:24 315:24 3.9 6:11 218:24 13:24 12:24 103:24 155:24 200:24 260:24 315:24 3.9 6:11 218:24 13:24 14:24 103:24 155:24 200:24 260:24 315:24 3.9 6:18 219:1 15:24 166:24 155:24 210:24 265:24 317:24 170:19 400 1:5 6:7 19:24 202:24 106:24 159:24 160:24 265:24 319:24 24:112 319:9 332:3 23:24 24:24 108:24 160:24 213:24 266:24 319:24 24:112 319:9 332:3 23:24 24:24 108:24 160:24 215:24 266:24 319:24 24:112 319:9 332:3 23:24 24:24 109:24 160:24 215:24 266:24 319:24 24:112 319:9 332:3 23:24 24:24 100:24 160:24 215:24 266:24 319:24 24:12 219:24 266:24 110:24 160:24 215:24 266:24 310:24 291:23 292:4 100:24 160:24 215:24 266:24 320:24 294:24 24 291:23 292:4 100:24 160:24 215:24 266:24 320:24 294:24 291:23 292:4 30:24 110:24 160:24 215:24 266:24 320:24 294:24 291:23 292:4 30:24 110:24 160:24 215:24 266:24 320:24 294:24 291:23 292:4 30:24 110:24 160:24 215:24 266:24 320:24 320:24 294:24 291:23 292:4 30:24 113:24 166:24 215:24 260:24 320:24 300:24 291:23 292:4 30:24 113:24 166:24 215:24 270:24 320:24 300:291:8 189:51 95:51 372:4 83:24 115:24 166:24 215:24 270:24 320:24 370:04 4281:3 33:24 38:24 115:24 166:24 210:24 270:24 320:24 370:24 390:24 390:24 390:24 390:24 300:24 181:24 160:24 220:24 270:24 320:24 370:24 380:24 300:231:8 31:370:9 30:34 34:24 113:24 166:24 210:24 270:24 320:24 370:24 380:24 300:31:8 300:31:8 300:31:8 300:31:8 30:324 34:24 113:24 160:24 220:24 270:24 320:24 370:24 330:24 88:24 200:24 270:24 330:24 88:24 200:24 270:24 330:24 88:24 200:24 270:24 330:24 88:24 200:24 270:24 330:24 88:24 200:24 270:24 330:24 170:24 200:24 270:24 280:24 170:24 200:24 270:24 280:24 18					2nd 154:23		
93:24 94:24							
95:24 96:24 150:24 203:24 255:24 309:24 191:3 40 105:16,22 5:24 6:24 97:24 98:24 151:24 204:24 255:24 311:24 195:13 107:19 7:24 8:24 100:24 153:24 206:24 259:24 312:24 224:22 165:10 9:24 102:24 155:24 208:24 261:24 314:24 3.2 61:1 218:24 103:24 155:24 208:24 261:24 314:24 3.2 6:18 219:1 15:24 103:24 155:24 208:24 261:24 314:24 3.2 6:18 219:1 15:24 103:24 155:24 209:24 260:24 315:24 3.9 62:18 219:1 15:24 162:4 103:24 155:24 210:24 263:24 316:24 3.9 62:18 219:1 15:24 162:4 105:24 155:24 210:24 263:24 316:24 37:24 170:19 400:15 6:7 19:24 202:4 155:24 210:24 265:24 318:24 172:5 318:20 12:4 22:4 106:24 159:24 21:24 265:24 318:24 172:5 318:20 12:4 22:4 106:24 160:24 213:24 265:24 318:24 172:5 318:20 23:14:24 109:24 160:24 213:24 265:24 318:24 278:5 278:12 27:24 28:24 109:24 160:24 215:24 266:24 32:24 259:11 42 142:21 25:24 266:24 312:24 259:11 42 142:21 25:24 266:24 312:24 278:5 278:12 27:24 28:24 111:24 163:24 216:24 269:24 322:24 294:24,24 291:23 292:4 30:24 111:24 164:24 217:24 270:24 323:24 294:24,24 291:23 292:4 30:24 111:24 166:24 217:24 270:24 323:24 294:24,24 291:23 292:4 30:24 111:24 166:24 219:24 272:24 325:24 277:10 44 28:13 35:24 36:24 114:24 166:24 219:24 272:24 325:24 277:10 44 28:13 35:24 36:24 114:24 166:24 219:24 277:24 328:24 277:10 44 28:13 35:24 36:24 114:24 166:24 220:24 277:24 328:24 277:10 44 28:13 35:24 36:24 114:24 166:24 220:24 277:24 328:24 317:79 210:22 41:24 42:24 117:24 168:24 221:24 277:24 328:24 311 66:21 210:04 43:24 44:24 117:24 168:24 221:24 277:24 328:24 311 66:21 210:04 43:24 44:24 117:24 170:24 223:24 276:24 328:24 311 66:21 210:04 43:24 44:24 117:24 168:24 221:24 277:24 328:24 311 66:21 210:04 43:24 44:24 117:24 168:24 221:24 277:24 328:24 311:41 170:24 223:24 276:24 328:24 311:41 170:24 223:24 276:24 328:24 311:41 170:24 223:24 276:24 328:24 311:41 170:24 223:24 276:24 328:24 311:41 170:24 223:24 276:24 328:24 311:41 170:24 223:24 288:24 331:24 266:24 331:24 266:24 332:24 288:24 331:24 266:24 332:24 288:24 331:24 279:24 331:45 460:1 188:22 428:24 181:24 238:24 288:24 288:21 330							
99:24 151:24 204:24 257:24 310:24 191:3 40 105:16.22 5:24 6:24 100:24 153:24 206:24 259:24 311:24 195:13 107:19 7:24 8:24 100:24 155:24 206:24 260:24 313:24 318:20 172:5 11:24 12:24 103:24 155:24 208:24 261:24 315:24 32.61 218:24 13:24 13:24 13:24 103:24 156:24 209:24 263:24 315:24 39.62:18 219:1 15:24 16:24 104:24 157:24 210:24 263:24 316:24 30.85:9 170:8 235:16,16 17:24 18:24 105:24 158:24 211:24 266:24 318:24 170:19 400 1:5 6:7 19:24 20:24 106:24 159:24 212:24 265:24 318:24 172:5 318:20 21:24 20:24 106:24 161:24 214:24 266:24 318:24 172:5 318:20 21:24 20:24 108:24 161:24 214:24 266:24 318:24 241:12 319:9 332:3 23:24 24:24 109:24 166:24 215:24 268:24 311:24 278:5 278:12 27:24 28:24 110:24 166:24 216:24 266:24 312:24 294:24 294:24 294:24 112:24 166:24 216:24 266:24 312:24 278:5 278:12 27:24 28:24 112:24 166:24 216:24 266:24 321:24 278:5 278:12 27:24 28:24 112:24 166:24 216:24 270:24 333:24 30-year 62:24 294:9:19 31:24 32:24 112:24 166:24 219:24 277:24 332:24 277:10 44 28:13 35:24 36:24 114:24 167:24 220:24 273:24 326:24 319:79 210:22 41:24 42:24 117:24 166:24 219:24 275:24 328:24 31 277:9 210:22 41:24 42:24 117:24 170:24 223:24 276:24 332:24 329:24 31 166:21 221:10 43:24 44:24 117:24 170:24 223:24 276:24 332:24 329:24 31 166:21 221:10 43:24 44:24 117:24 170:24 223:24 276:24 332:24 329:24 31 166:21 221:10 43:24 44:24 117:24 170:24 224:24 277:24 332:24 36:24 319:017 95:23 96:19 47:24 48:24 117:24 170:24 224:24 277:24 332:24 332:44 326:24 331:44 320:00 187:14 57:24 58:24 122:24 177:24 228:24 228:24 228:24 228:24 228:24 228:24 228:24 228:24 228:24 238:24 236:24 236:24 236:24 236:24 236:24 236:24 236:							
99:24							
100:24							
101:24 154:24 207:24 260:24 313:24 318:20 172:5 11:24 12:24 103:24 156:24 209:24 262:24 315:24 33 60:18 219:1 15:24 160:24 157:24 210:24 263:24 316:24 30 85:9 170:8 235:16,16 17:24 182:4 106:24 159:24 211:24 266:24 318:24 170:19 400 1:5 6:7 19:24 20:24 107:24 160:24 213:24 266:24 318:24 172:5 318:20 21:24 22:24 2							
103:24 155:24 208:24 261:24 314:24 3.2 6:1 218:24 13:24 14:24 103:24 156:24 209:24 262:24 315:24 3.9 62:18 219:1 15:24 16:24 105:24 158:24 211:24 264:24 317:24 170:19 400 1:5 6:7 19:24 20:24 106:24 159:24 212:24 265:24 318:24 170:19 400 1:5 6:7 19:24 20:24 106:24 160:24 213:24 266:24 319:24 241:12 319:9332:3 23:24 24:24 108:24 161:24 214:24 267:24 320:24 229:11 42 14:21 25:24 26:24 109:24 166:24 215:24 268:24 321:24 278:5 278:12 278:24 28:24 109:24 163:24 216:24 269:24 322:24 294:24,24 291:23 299:23 29:24 30:24 111:24 164:24 217:24 270:24 332:24 294:24,24 291:23 299:23 29:24 30:24 112:24 166:24 218:24 277:24 324:24 30-year 62:24 294:9,19 31:24 32:24 113:24 166:24 219:24 277:24 325:24 277:10 432,000 6:4 432,00							
103:24 156:24 209:24 262:24 315:24 39 62:18 219:1 15:24 16:24 104:24 157:24 210:24 263:24 316:24 30 85:9 170:8 235:16,16 17:24 18:24 106:24 159:24 212:24 265:24 318:24 172:5 318:20 21:24 20:24 206:24 319:24 241:12 319:9 332:3 23:24 24:24 108:24 161:24 214:24 266:24 320:24 259:11 42 142:21 25:24 26:24 109:24 162:24 215:24 268:24 321:24 278:5 278:12 27:24 28:24 110:24 164:24 217:24 270:24 332:24 30,000 90:4 42,000 6:4 33:24 30;24 248:14 112:24 165:24 218:24 271:24 324:24 30,000 90:4 42,000 6:4 33:24 30;24 278:10 44 28:13 35:24 36:24 114:24 166:24 219:24 273:24 326:24 30,000 90:4 42,000 6:4 33:24 30;24 114:24 166:24 219:24 273:24 326:24 300 231:8 189:5 195:1 37:24 38:24 116:24 166:24 221:24 274:24 327:24 319:7 208:14 39:24 40:24 116:24 169:24 222:24 275:24 328:24 31 277:9 210:22 41:24 42:24 117:24 170:24 223:24 276:24 329:24 31 166:21 221:10 43:24 44:24 117:24 170:24 223:24 276:24 330:24 31 16:21 221:10 43:24 44:24 117:24 170:24 223:24 276:24 330:24 31 16:21 221:10 43:24 44:24 117:24 170:24 223:24 276:24 330:24 31 16:21 221:10 43:24 44:24 117:24 170:24 223:24 276:24 330:24 31 16:21 221:10 43:24 44:24 117:24 174:24 225:24 278:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 333:24 263:12 96:23 49:24 50:24 120:24 175:24 228:24 288:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 175:24 228:24 288:24 331:24 330:24 36:31 96:23 49:24 50:24 120:24 175:24 228:24 288:24 288:19 187:10 279:24 55:24 56:24 120:24 175:24 228:24 288:24 288:19 187:10 450:24 55:24 66:24 120:24 175:24 228:24 288:24 288:19 187:10 450:24 55:24 66:24 120:24 175:24 233:24 288:24 233:24 288:24 233:24 236:24 238:24 238:24 238:							
104:24							
105:24 158:24 211:24 264:24 317:24 170:19 400 1:5 6:7 19:24 20:24 106:24 159:24 213:24 266:24 318:24 172:5 318:20 21:24 224:24 109:24 160:24 213:24 266:24 320:24 259:11 42 142:21 25:24 26:24 109:24 162:24 215:24 268:24 321:24 278:5 278:12 27:24 28:24 110:24 163:24 216:24 270:24 323:24 294:24,24 291:23 292:24 320:24 294:9,19 31:24 32:24 111:24 164:24 217:24 270:24 323:24 30.9ear 62:24 294:9,19 31:24 32:24 113:24 166:24 219:24 277:24 323:24 30.9ear 62:24 294:9,19 31:24 32:24 113:24 166:24 219:24 277:24 325:24 277:10 44 28:13 35:24 36:24 114:24 167:24 220:24 273:24 326:24 300 231:8 189:5 195:1 37:24 38:24 115:24 168:24 221:24 277:24 328:24 319:7 208:14 39:24 40:24 116:24 169:24 222:24 275:24 328:24 31 277:9 210:22 41:24 42:4 117:24 170:24 223:24 277:24 330:24 31 66:21 221:10 43:24 40:24 118:24 171:24 224:24 277:24 330:24 67:2 45 61:13 45:24 46:24 119:24 170:24 225:24 278:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 333:24 32.900 187:14 51:24 52:24 121:24 174:24 227:24 280:24 333:24 32.900 187:14 51:24 52:24 122:24 175:24 228:24 288:24 288:19 187:10 279:24 55:24 56:24 122:24 176:24 229:24 288:24 148:95:20 271:4,10 279:24 55:24 56:24 122:24 176:24 223:24 288:24 148:95:20 271:4,10 279:24 55:24 56:24 122:24 178:24 223:24 288:24 125:1 330:32:23 145:1 57:24 58:24 122:24 180:24 233:24 288:24 288:19 187:10 450 281:18 57:24 56:24 122:24 180:24 233:24 288:24 237:93 34:48:24 238							
106:24 159:24 212:24 265:24 318:24 172:5 318:20 21:24 22:24 107:24 160:24 213:24 266:24 319:24 241:12 319:9 332:3 23:24 24:24 108:24 161:24 214:24 267:24 320:24 259:11 42 142:21 25:24 26:24 109:24 162:24 216:24 268:24 321:24 278:5 278:12 27:24 28:24 110:24 163:24 216:24 270:24 322:24 294:24,24 291:23 299:24 30:24 111:24 164:24 217:24 270:24 323:24 30-year 62:24 294:9,19 31:24 32:24 113:24 166:24 219:24 271:24 324:24 30,000 90:4 432,000 6:4 33:24 36:24 113:24 166:24 219:24 272:24 325:24 277:10 44 28:13 35:24 36:24 115:24 168:24 221:24 274:24 327:24 319:7 208:14 39:24 40:24 116:24 169:24 222:24 275:24 328:24 319:7 208:14 39:24 40:24 116:24 169:24 222:24 275:24 328:24 31 277:9 210:22 41:24 42:24 117:24 170:24 223:24 276:24 329:24 311 66:21 221:10 43:24 44:24 118:24 171:24 224:24 277:24 330:24 67:2 45 61:13 45:24 46:24 119:24 172:24 225:24 278:24 331:24 329:01 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 332:24 263:12 96:23 49:24 50:24 122:24 175:24 228:24 288:24 134:17 190:22 190:24 53:24 50:24 122:24 175:24 228:24 288:24 14:8 95:20 271:4,10 279:24 55:24 56:24 122:24 177:24 223:24 288:24 14:8 95:20 271:4,10 279:24 55:24 56:24 122:24 177:24 230:24 288:24 14:8 95:20 271:4,10 279:24 55:24 56:24 122:24 177:24 230:24 288:24 14:8 95:20 271:4,10 279:24 55:24 56:24 122:24 177:24 230:24 288:24 14:8 95:20 271:4,10 279:24 55:24 56:24 122:24 178:24 231:24 288:24 14:8 95:20 271:4,10 279:24 55:24 56:24 122:24 178:24 231:24 288:24 125:11 33:24 18:24 233:24 288:24 125:11 33:24 18:24 233:24 288:24 13:41 326:2 330:325:3 34:18 35:24 66:24 129:24 18:24 233:24 288:24 237:3 34:68:20 34:68:24 34:69:24 238:24 238:24 238:24 2							
107:24							
108:24 161:24 214:24 267:24 320:24 259:11 42 142:21 25:24 26:24 109:24 162:24 215:24 268:24 321:24 278:5 278:12 27:24 28:24 110:24 163:24 216:24 269:24 322:24 294:24,24 291:23 29:24 30:24 111:24 164:24 217:24 270:24 323:24 30-year 62:24 294:9,19 31:24 32:24 112:24 165:24 218:24 271:24 324:24 30,000 90:4 432,000 6:4 33:24 34:24 113:24 166:24 219:24 273:24 326:24 300 231:8 189:5 195:1 37:24 38:24 115:24 168:24 221:24 274:24 327:24 319:7 208:14 39:24 40:24 116:24 169:24 222:24 275:24 328:24 31 277:9 210:22 41:24 42:24 117:24 170:24 223:24 277:24 330:24 67:2 45 6:13 45:24 46:24 119:24 172:24 <th< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td></th<>							
109:24							
110:24							
111:24 164:24 217:24 270:24 323:24 30-year 62:24 294:9,19 31:24 32:24 112:24 165:24 218:24 271:24 324:24 30,000 90:4 432,000 6:4 33:24 34:24 113:24 166:24 219:24 272:24 325:24 277:10 44 28:13 35:24 36:24 115:24 168:24 221:24 273:24 326:24 300 231:8 189:5 195:1 37:24 38:24 116:24 169:24 222:24 275:24 328:24 31 277:9 208:14 39:24 40:24 117:24 170:24 223:24 276:24 329:24 311 66:21 221:10 43:24 42:24 118:24 171:24 224:24 277:24 330:24 67:2 45 61:13 45:24 46:24 119:24 172:24 225:24 278:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 332:24 263:12 96:23 49:24 50:24 120:24 173:24							
112:24							
113:24 166:24 219:24 272:24 325:24 277:10 44 28:13 35:24 36:24 114:24 167:24 220:24 273:24 326:24 300 231:8 189:5 195:1 37:24 38:24 115:24 168:24 221:24 274:24 327:24 319:7 208:14 39:24 40:24 116:24 169:24 222:24 275:24 328:24 31 277:9 210:22 41:24 42:24 117:24 170:24 223:24 276:24 330:24 67:2 45 61:13 45:24 46:24 118:24 171:24 224:24 277:24 330:24 67:2 45 61:13 45:24 46:24 119:24 172:24 225:24 278:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 332:24 263:12 96:23 49:24 50:24 121:24 174:24 226:24 280:24 333:24 32,000 187:14 51:24 52:24 122:24 175:24 228:24							
114:24 167:24 220:24 273:24 326:24 300 231:8 189:5 195:1 37:24 38:24 115:24 168:24 221:24 274:24 327:24 319:7 208:14 39:24 40:24 116:24 169:24 222:24 275:24 328:24 31 277:9 210:22 41:24 42:24 117:24 170:24 223:24 276:24 329:24 311 66:21 221:10 43:24 44:24 118:24 171:24 224:24 277:24 330:24 67:2 45 61:13 45:24 46:24 119:24 172:24 225:24 278:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 332:24 263:12 96:23 49:24 50:24 121:24 174:24 227:24 280:24 333:24 32,000 187:14 51:24 52:24 122:24 175:24 228:24 281:24 213:14,17 190:22 190:24 53:24 56:24 123:24 176:24 229:24 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
115:24 168:24 221:24 274:24 327:24 319:7 208:14 39:24 40:24 116:24 169:24 222:24 275:24 328:24 31 277:9 210:22 41:24 42:24 117:24 170:24 223:24 276:24 329:24 311 66:21 221:10 43:24 44:24 118:24 171:24 224:24 277:24 330:24 67:2 45 61:13 45:24 46:24 119:24 172:24 225:24 278:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 332:24 263:12 96:23 49:24 50:24 121:24 174:24 227:24 280:24 333:24 32,000 187:14 51:24 52:24 122:24 175:24 228:24 281:24 22 13:14,17 190:22 190:24 53:24 56:24 123:24 176:24 229:24 283:24 100:10 32,048 45.3 278:11 57:24 58:24 125:24 177:24 230:24 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
116:24 169:24 222:24 275:24 328:24 31 277:9 210:22 41:24 42:24 117:24 170:24 223:24 276:24 329:24 311 66:21 221:10 43:24 44:24 118:24 171:24 224:24 277:24 330:24 67:2 45 61:13 45:24 46:24 119:24 172:24 225:24 278:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 332:24 263:12 96:23 49:24 50:24 121:24 174:24 227:24 280:24 333:24 263:12 96:23 49:24 50:24 122:24 175:24 228:24 280:24 333:24 190:22 190:24 53:24 54:24 123:24 175:24 229:24 282:24 14:8 95:20 271:4,10 279:24 55:24 56:24 124:24 177:24 230:24 284:24 288:19 187:10 450 281:18 59:24 60:24 125:24 179:24 233:24 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
117:24 170:24 223:24 276:24 329:24 311 66:21 221:10 43:24 44:24 118:24 171:24 224:24 277:24 330:24 67:2 45 61:13 45:24 46:24 119:24 172:24 225:24 278:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 332:24 263:12 96:23 49:24 50:24 121:24 174:24 227:24 280:24 333:24 32,000 187:14 51:24 52:24 122:24 175:24 228:24 281:24 22 13:14,17 190:22 190:24 53:24 54:24 123:24 176:24 229:24 283:24 100:10 32,048 45.3 278:11 57:24 58:24 124:24 177:24 230:24 284:24 288:19 187:10 279:24 55:24 56:24 125:24 178:24 231:24 286:24 187:10 450 281:18 59:24 60:24 126:24 179:24 233:24 286:24 155:1 326:2 47 187:13 65:24 66:24 126:24							
118:24 171:24 224:24 277:24 330:24 67:2 45 61:13 45:24 46:24 119:24 172:24 225:24 278:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 332:24 263:12 96:23 49:24 50:24 121:24 174:24 227:24 280:24 333:24 32,000 187:14 51:24 52:24 122:24 175:24 228:24 281:24 22 13:14,17 190:22 190:24 53:24 54:24 123:24 176:24 229:24 282:24 14:8 95:20 271:4,10 279:24 55:24 56:24 124:24 177:24 230:24 283:24 100:10 32,048 45.3 278:11 57:24 58:24 125:24 178:24 231:24 284:24 288:19 187:10 450 281:18 59:24 60:24 126:24 179:24 233:24 286:24 215:12 33 14:18 4601 138:22 61:24 62:24 127:24 180:24 233:24 286:24 155:1 326:2 47 187:13 65:24 66:24							
119:24 172:24 225:24 278:24 331:24 32 190:17 95:23 96:19 47:24 48:24 120:24 173:24 226:24 279:24 332:24 263:12 96:23 49:24 50:24 121:24 174:24 227:24 280:24 333:24 32,000 187:14 51:24 52:24 122:24 175:24 228:24 281:24 22 13:14,17 190:22 190:24 53:24 54:24 123:24 176:24 229:24 282:24 14:8 95:20 271:4,10 279:24 55:24 56:24 124:24 177:24 230:24 283:24 100:10 32,048 45.3 278:11 57:24 58:24 125:24 178:24 231:24 284:24 288:19 187:10 450 281:18 59:24 60:24 126:24 179:24 232:24 285:24 22nd 125:12 33 14:18 4601 138:22 61:24 62:24 127:24 180:24 233:24 286:24 154:20,22 330 325:23 145:1 63:24 64:24 128:24 181:24 234:24 287:24 155:1 326:2 47 187:13 65:24 66:24 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
120:24 173:24 226:24 279:24 332:24 263:12 96:23 49:24 50:24 121:24 174:24 227:24 280:24 333:24 32,000 187:14 51:24 52:24 122:24 175:24 228:24 281:24 22 13:14,17 190:22 190:24 53:24 54:24 123:24 176:24 229:24 282:24 14:8 95:20 271:4,10 279:24 55:24 56:24 124:24 177:24 230:24 283:24 100:10 32,048 45.3 278:11 57:24 58:24 125:24 178:24 231:24 284:24 288:19 187:10 450 281:18 59:24 60:24 126:24 179:24 232:24 285:24 22nd 125:12 33 14:18 4601 138:22 61:24 62:24 127:24 180:24 233:24 286:24 154:20,22 330 325:23 145:1 63:24 64:24 128:24 181:24 234:24 288:24 155:1 326:2 47 187:13 65:24 66:24 129:24 182:24 235:24 288:24 23 279:3 34 64:5 49 190:21 67:24 68:24							
121:24 174:24 227:24 280:24 333:24 32,000 187:14 51:24 52:24 122:24 175:24 228:24 281:24 22 13:14,17 190:22 190:24 53:24 54:24 123:24 176:24 229:24 282:24 14:8 95:20 271:4,10 279:24 55:24 56:24 124:24 177:24 230:24 283:24 100:10 32,048 45.3 278:11 57:24 58:24 125:24 178:24 231:24 284:24 288:19 187:10 450 281:18 59:24 60:24 126:24 179:24 232:24 285:24 22nd 125:12 33 14:18 4601 138:22 61:24 62:24 127:24 180:24 233:24 286:24 154:20,22 330 325:23 145:1 63:24 64:24 128:24 181:24 234:24 287:24 155:1 326:2 47 187:13 65:24 66:24 129:24 182:24 235:24 289:24 24 289:21 34.62 80:7 4th 156:20 69:24 70:24 131:24 184:24 237:24 290:24 24-hour 19:9 34.93 318:20 161:8							
122:24 175:24 228:24 281:24 22 13:14,17 190:22 190:24 53:24 54:24 123:24 176:24 229:24 282:24 14:8 95:20 271:4,10 279:24 55:24 56:24 124:24 177:24 230:24 283:24 100:10 32,048 45.3 278:11 57:24 58:24 125:24 178:24 231:24 284:24 288:19 187:10 450 281:18 59:24 60:24 126:24 179:24 233:24 285:24 22nd 125:12 33 14:18 4601 138:22 61:24 62:24 127:24 180:24 233:24 286:24 155:1 326:2 47 187:13 65:24 66:24 128:24 181:24 234:24 288:24 155:1 326:2 47 187:13 65:24 66:24 129:24 182:24 235:24 288:24 23 279:3 34 64:5 49 190:21 67:24 68:24 130:24 183:24 236:24 289:24 24 289:21 34.6 280:7 4th 156:20 69:24 70:24 131:24 184:24 238:24 291:24 244,000 6:5 35 61:11 5 75:24 76							
123:24 176:24 229:24 282:24 14:8 95:20 271:4,10 279:24 55:24 56:24 124:24 177:24 230:24 283:24 100:10 32,048 45.3 278:11 57:24 58:24 125:24 178:24 231:24 284:24 288:19 187:10 450 281:18 59:24 60:24 126:24 179:24 232:24 285:24 22nd 125:12 33 14:18 4601 138:22 61:24 62:24 127:24 180:24 233:24 286:24 154:20,22 330 325:23 145:1 63:24 64:24 128:24 181:24 234:24 287:24 155:1 326:2 47 187:13 65:24 66:24 129:24 182:24 235:24 288:24 23 279:3 34 64:5 49 190:21 67:24 68:24 130:24 183:24 236:24 289:24 24 289:21 34.6 280:7 4th 156:20 69:24 70:24 131:24 184:24 237:24 290:24 24-hour 19:9 34.93 318:20 161:8 71:24 72:24 133:24 186:24 239:24 292:24 25 189:2 350 231:9 5 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>							
124:24 177:24 230:24 283:24 100:10 32,048 45.3 278:11 57:24 58:24 125:24 178:24 231:24 284:24 288:19 187:10 450 281:18 59:24 60:24 126:24 179:24 232:24 285:24 22nd 125:12 33 14:18 4601 138:22 61:24 62:24 127:24 180:24 233:24 286:24 154:20,22 330 325:23 145:1 63:24 64:24 128:24 181:24 234:24 287:24 155:1 326:2 47 187:13 65:24 66:24 129:24 182:24 235:24 288:24 23 279:3 34 64:5 49 190:21 67:24 68:24 130:24 183:24 236:24 289:24 24 289:21 34.6 280:7 4th 156:20 69:24 70:24 131:24 184:24 237:24 290:24 24-hour 19:9 34.93 318:20 161:8 71:24 72:24 133:24 186:24 239:24 291:24 244,000 6:5 35 61:11 5 5 75:24 76:24 13							
125:24 178:24 231:24 284:24 288:19 187:10 450 281:18 59:24 60:24 126:24 179:24 232:24 285:24 22nd 125:12 33 14:18 4601 138:22 61:24 62:24 127:24 180:24 233:24 286:24 154:20,22 330 325:23 145:1 63:24 64:24 128:24 181:24 234:24 287:24 155:1 326:2 47 187:13 65:24 66:24 129:24 182:24 235:24 288:24 23 279:3 34 64:5 49 190:21 67:24 68:24 130:24 183:24 236:24 289:24 24 289:21 34.6 280:7 4th 156:20 69:24 70:24 131:24 184:24 237:24 290:24 24-hour 19:9 34.93 318:20 161:8 71:24 72:24 132:24 185:24 238:24 291:24 244,000 6:5 35 61:11 5 75:24 76:24 134:24 187:24 240:24 293:24 194:22 35th 125:11 5 43:18 77:24 78:24							
126:24 179:24 232:24 285:24 22nd 125:12 33 14:18 4601 138:22 61:24 62:24 127:24 180:24 233:24 286:24 154:20,22 330 325:23 145:1 63:24 64:24 128:24 181:24 234:24 287:24 155:1 326:2 47 187:13 65:24 66:24 129:24 182:24 235:24 288:24 23 279:3 34 64:5 49 190:21 67:24 68:24 130:24 183:24 236:24 289:24 24 289:21 34.6 280:7 4th 156:20 69:24 70:24 131:24 184:24 237:24 290:24 24-hour 19:9 34.93 318:20 161:8 71:24 72:24 132:24 185:24 238:24 291:24 244,000 6:5 35 61:11 5 75:24 76:24 134:24 187:24 240:24 293:24 194:22 35th 125:11 5 43:18 77:24 78:24					· ·		
127:24 180:24 233:24 286:24 154:20,22 330 325:23 145:1 63:24 64:24 128:24 181:24 234:24 287:24 155:1 326:2 47 187:13 65:24 66:24 129:24 182:24 235:24 288:24 23 279:3 34 64:5 49 190:21 67:24 68:24 130:24 183:24 236:24 289:24 24 289:21 34.6 280:7 4th 156:20 69:24 70:24 131:24 184:24 237:24 290:24 24-hour 19:9 34.93 318:20 161:8 71:24 72:24 132:24 185:24 238:24 291:24 244,000 6:5 35 61:11 5 75:24 76:24 134:24 187:24 240:24 293:24 194:22 35th 125:11 5 43:18 77:24 78:24							
128:24 181:24 234:24 287:24 155:1 326:2 47 187:13 65:24 66:24 129:24 182:24 235:24 288:24 23 279:3 34 64:5 49 190:21 67:24 68:24 130:24 183:24 236:24 289:24 24 289:21 34.6 280:7 4th 156:20 69:24 70:24 131:24 184:24 237:24 290:24 24-hour 19:9 34.93 318:20 161:8 71:24 72:24 132:24 185:24 238:24 291:24 244,000 6:5 35 61:11 5 73:24 74:24 133:24 186:24 239:24 292:24 25 189:2 350 231:9 5 75:24 76:24 134:24 187:24 240:24 293:24 194:22 35th 125:11 5 43:18 77:24 78:24							
129:24 182:24 235:24 288:24 23 279:3 34 64:5 49 190:21 67:24 68:24 130:24 183:24 236:24 289:24 24 289:21 34.6 280:7 4th 156:20 69:24 70:24 131:24 184:24 237:24 290:24 24-hour 19:9 34.93 318:20 161:8 71:24 72:24 132:24 185:24 238:24 291:24 244,000 6:5 35 61:11 5 75:24 76:24 133:24 186:24 239:24 292:24 25 189:2 350 231:9 5 75:24 76:24 134:24 187:24 240:24 293:24 194:22 35th 125:11 5 43:18 77:24 78:24							
130:24 183:24 236:24 289:24 24 289:21 34.6 280:7 4th 156:20 69:24 70:24 131:24 184:24 237:24 290:24 24-hour 19:9 34.93 318:20 161:8 71:24 72:24 132:24 185:24 238:24 291:24 244,000 6:5 35 61:11 5 75:24 76:24 133:24 186:24 239:24 292:24 25 189:2 35th 125:11 5 43:18 77:24 78:24 134:24 187:24 240:24 293:24 194:22 35th 125:11 5 43:18 77:24 78:24							
131:24 184:24 237:24 290:24 24-hour 19:9 34.93 318:20 161:8 71:24 72:24 132:24 185:24 238:24 291:24 244,000 6:5 35 61:11 — 73:24 74:24 133:24 186:24 239:24 292:24 25 189:2 350 231:9 5 5 43:18 75:24 76:24 134:24 187:24 240:24 293:24 194:22 35th 125:11 5 43:18 77:24 78:24							
132:24 185:24 238:24 291:24 244,000 6:5 35 61:11 ————————————————————————————————————							
133:24 186:24 239:24 292:24 25 189:2 350 231:9 5 75:24 76:24 134:24 187:24 240:24 293:24 194:22 35th 125:11 5 43:18 77:24 78:24						101.0	
134:24 187:24 240:24 293:24 194:22 35th 125:11 5 43:18 77:24 78:24							
	107.21	1 2.0.2	2,3.2	171.22			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
		<u> </u>	<u> </u>	<u> </u>	1		l

-							Page	10
ļ .	Ī	Ī	I	Ī	Ī]		
79:24 80:24	142:24	195:24	248:24	301:24	60s 157:22,24	294:8		
81:24 82:24	143:24	196:24	249:24	302:24	61.14 318:15	860 225:3		
83:24 84:24	144:24	197:24	250:24	303:24	61.64 280:4	8th 171:24		
85:24 86:24	145:24	198:24	251:24	304:24	62 96:21	175:12,23		
87:24 88:24	146:24	199:24	252:24	305:24	268:18			
89:24 90:24	147:24	200:24	253:24	306:24	63 145:11,19	9		
91:24 92:24	148:24	201:24	254:24	307:24	264:17	9 13:23 14:8		
93:24 94:24	149:24	202:24	255:24	308:24	63,000	14:9 95:23		
95:24 96:24	150:24	203:24	256:24	309:24	278:16	9.6 318:19		
97:24 98:24	151:24	204:24	257:24	310:24	64 165:12	9.8 319:16		
99:24	152:24	205:24	258:24	311:24	6400 163:13	90 292:7		
100:24	153:24	206:24	259:24	312:24	165:5,7	9017 285:23		
101:24	154:24	207:24	260:24	313:24	65 264:8	925 190:22		
102:24	155:24	208:24	261:24	314:24	290:23	95.7 278:6		
103:24	156:24	209:24	262:24	315:24	291:3	990 157:5,12		
104:24	157:24	210:24	263:24	316:24	66 145:20	157:18,20		
105:24	158:24	211:24	264:24	317:24	660 158:22	158:3,5,7		
106:24	159:24	212:24	265:24	318:24	68 144:5	158:11		
107:24	160:24	213:24	266:24	319:24	188:7	159:2,7,16		
108:24	161:24	214:24	267:24	320:24	190:16	160:14		
109:24	162:24	215:24	268:24	321:24	193:12			
110:24	163:24	216:24	269:24	322:24	223:9 252:4			
111:24	164:24	217:24	270:24	323:24	252:11			
112:24	165:24	218:24	271:24	324:24	274:11			
113:24	166:24	219:24	272:24	325:24	68.5 144:7,21			
114:24	167:24	220:24	273:24	326:24	69 125:10			
115:24	168:24	221:24	274:24	327:24				
116:24	169:24	222:24	275:24	328:24	7			
117:24	170:24	223:24	276:24	329:24	7 28:14			
118:24	171:24	224:24	277:24	330:24	145:22			
119:24	172:24	225:24	278:24	331:24	70 125:9			
120:24	173:24	226:24	279:24	332:24	132:16			
121:24	174:24	227:24	280:24	333:24	173:9			
122:24	175:24	228:24	281:24	505,000	330:14			
123:24	176:24	229:24	282:24	191:9	71 125:9			
124:24	177:24	230:24	283:24	52nd 64:8	75 190:9			
125:24	178:24	231:24	284:24	530 225:6	252:10			
126:24	179:24	232:24	285:24	54 301:22	78 13:15			
127:24	180:24	233:24	286:24	302:6				
128:24	181:24	234:24	287:24	304:20	8			
129:24	182:24	235:24	288:24	305:15	8 319:18			
130:24	183:24	236:24	289:24	56,000 319:5	8,000 6:6			
131:24	184:24	237:24	290:24	59 190:14	8.47 318:16			
132:24	185:24	238:24	291:24	598,000	8.5 319:21			
133:24	186:24	239:24	292:24	318:22	80 330:16			
134:24	187:24	240:24	293:24	510.22	800 90:10			
135:24	188:24	241:24	294:24	6	224:24			
136:24	189:24	242:24	295:24	6.3 190:23	800,000			
137:24	190:24	243:24	296:24	6.4 319:22	179:23			
138:24	191:24	244:24	297:24	60 172:5	82 267:22			
139:24	192:24	245:24	298:24	187:22	821 280:3			
140:24	193:24	246:24	299:24	191:2	85 124:19			
141:24	194:24	247:24	300:24	235:19	278:10			
111.21	171.21	2 . , . 2 !	500.21	60-year 63:1	291:17			
		l	l	" , " , " , " , " , " , " , " , " , "	1 ======			

Recessed Hearing Notice

April 19, 2016

The Committee of the Whole of the Council of the City of Philadelphia held a Public Hearing on Tuesday, April 19, 2016, and recessed the public hearing until Wednesday, April 20, 2016 at 10:00 AM, in Room 400, City Hall, to hear further testimony on the following:

An Ordinance to adopt a Capital Program for the six Fiscal Years 2017-2022

inclusive.

160171 An Ordinance to adopt a Fiscal 2017 Capital Budget.

160172 An Ordinance adopting the Operating Budget for Fiscal Year 2017.

160180 Resolution providing for the approval by the Council of the City of Philadelphia of a

Revised Five Year Financial Plan for the City of Philadelphia covering Fiscal Years 2017 through 2021, and incorporating proposed changes with respect to Fiscal Year 2016, which is to be submitted by the Mayor to the Pennsylvania Intergovernmental Cooperation Authority (the "Authority") pursuant to the Intergovernmental Cooperation Agreement, authorized by an Ordinance of this Council approved by the Mayor on January 3, 1992 (Bill No. 1563-A), by and between the City and the

Authority.

Immediately following the public hearing, a meeting of the Committee of the Whole, open to the public, will be held to consider the action to be taken on the above listed items.

Copies of the foregoing items are available in the Office of the Chief Clerk of the Council, Room 402, City Hall.

Michael Decker Chief Clerk



City Council Chief Clerk's Office 402 City Hall Philadelphia, PA 19107

BILL NO. 160172

Introduced March 3, 2016

Councilmember Henon for Council President Clarke

Referred to the Committee of the Whole

AN ORDINANCE

Adopting the Operating Budget for Fiscal Year 2017.

WHEREAS, The Mayor on March 3, 2016 submitted to Council his operating budget message and his estimate of revenues available for appropriations for Fiscal Year 2017 pursuant to Section 4-101 of the Philadelphia Home Rule Charter; therefore

THE COUNCIL OF THE CITY OF PHILADELPHIA HEREBY ORDAINS:

SECTION 1. The following financial program is hereby adopted for the Fiscal Year 2017 and appropriations are hereby made from the various operating funds to the various offices, departments, boards and commissions as indicated in the following sections:

SECTION 2. Appropriations in the sum of four billion, one hundred sixty-seven million, seven hundred fifty-five thousand (4,167,755,000) dollars are hereby made from the GENERAL FUND, as follows:

2.1 TO THE COUNCIL

Personal Services	\$	14,309,858
Purchase of Services		1,904,485
	quipment	
Contributions Indemnitie	s and Taxes	100
Payments to Other Funds		100
Advances and Other Misc	ellaneous Payments	<u>100</u>

Total\$ 1	6,725,293
2.2 TO THE MAYOR – OFFICE OF THE INSPECTOR GENERAL	
Personal Services\$	1 300 611
Purchase of Services	272 075
Materials, Supplies and Equipment	5 225
Transfers, Supplies and Equipment	<u>3,223</u>
Total\$	1,668,811
2.3 TO THE MAYOR	100000000000000000000000000000000000000
Personal Services	3 410 559
Purchase of Services	706 336
Materials, Supplies and Equipment	54 245
Total\$	4,261,140
2.4 TO THE MAYOR – SCHOLARSHIPS	
Contributions, Indemnities and Taxes	200,000
Total\$	200,000
2.5 TO THE MAYOR – OFFICE OF LABOR	
Personal Services	092 702
Purchase of Services	5 277
Materials, Supplies and Equipment	<u>8,160</u>
Total\$	996,229
2.6 TO THE MAYOR – OFFICE OF INNOVATION AND TECHNOLOGY	Y
Personal Services	riego des
Personal Services \$ 2	0,884,763
Purchase of Services	2,318,443
Materials, Supplies and Equipment	0,359,058
Total\$ 8.	3,562,264

2.7	TO THE MAYOR – OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
Purchase of S	ervices
Total	\$ 2,865,000
2.8	TO THE MAYOR – OFFICE OF ARTS AND CULTURE AND THE CREATIVE ECONOMY – MURAL ARTS PROGRAM
	ices
Purchase of S	ervices
Total	\$ 1,616,016
2.9	TO THE MAYOR – OFFICE OF COMMUNITY EMPOWERMENT AND OPPORTUNITY
	ices
	ervices\$ <u>605,000</u>
Total	\$ 695,000
2.10	TO THE MAYOR – OFFICE OF COMMUNITY SCHOOLS AND UNIVERSAL PRE-K
	ices
	ervices
Contributions	, Indemnities and Taxes <u>250,000</u>
Total	\$ 29,702,500
2.11	TO THE MAYOR – OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER
	ices
	ervices
Total	\$ 4,629,445

BILL NO. 160172 continued

2.12 TO THE MAYOR – OFFICE OF PLANNING AND DEVELOPMENT

2000000	
Personal Services	\$ 416,000
Purchase of Services	40,000
Materials, Supplies and Eq	uipment60.000
Contributions, Indemnities	and Taxes
Total	
2.13 TO THE M	ANAGING DIRECTOR
D	
Personal Services	
Purchase of Services	18,920,901
Materials, Supplies and Eq	uipment
	\$ 38,297,012
2.14 TO THE M	ANAGING DIRECTOR – LEGAL SERVICES
Purchase of Services	\$ <u>44,695,131</u>
Test	
Total	\$ 44,695,131
2.15 TO THE MANAGEMENT	MANAGING DIRECTOR – OFFICE OF FLEET
Personal Services	
Purchase of Services	\$ 16,613,280
Materials Supplies and Fa	
waterials, supplies and Eq	<u>26,463,211</u>
Total	\$ 48,180,887
2.16 TO THE MANAGEN	MANAGING DIRECTOR – OFFICE OF FLEET MENT – VEHICLE PURCHASE
Purchase of Services	\$ 4,500,000
Materials Supplies and For	4,500,000
Traceriais, Supplies and Eq	uipment
Total	\$ 12,965,000
2.17 TO THE PO	LICE DEPARTMENT

Purchase of Services	\$ 629,443,111 7,462,807 quipment
Total	\$ 650,176,870
2.18 TO THE D	EPARTMENT OF STREETS
Purchase of Services Materials, Supplies and Ed	\$ 22,414,754
	\$ 33,047,842
2.19 TO THE D	EPARTMENT OF STREETS – SANITATION DIVISION
Purchase of Services Materials, Supplies and Ed	\$ 50,292,850 40,563,117 quipment 1,608,212 s and Taxes 48,171
Total	\$ 92,512,350
2.20 TO THE F	RE DEPARTMENT
Purchase of Services	\$ 201,369,162
	\$ 221,812,329
	EPARTMENT OF PUBLIC HEALTH
Purchase of Services Materials, Supplies and Ed Payments to Other Funds	\$ 50,960,468 66,382,802 quipment
10	123,334,036

BILL NO. 160172 continued

2.22 TO THE DEPARTMENT OF PUBLIC HEALTH – OFFICE OF BEHAVIORAL HEALTH AND INTELLECTUAL DISABILITY

Personal Serv	ices\$ 1,010,566
Purchase of S	ervices
i dichase of 5	12,8/5,310
Total	
2.23	TO THE DEPARTMENT OF PARKS AND RECREATION
Personal Serv	ices\$ 43,386,251
Purchase of S	ervices
Materials, Suj	oplies and Equipment2.673.805
Contributions	, Indemnities and Taxes2,314,500
Total	\$ 57,669,081
2.24	TO THE MAYOR – OFFICE OF ARTS AND CULTURE AND THE CREATIVE ECONOMY – ART MUSEUM SUBSIDY
Contributions	, Indemnities and Taxes
Total	\$ 2,550,000
2.25	TO THE MAYOR – OFFICE OF ARTS AND CULTURE AND THE CREATIVE ECONOMY – BOARD OF TRUSTEES OF ATWATER KENT MUSEUM
Personal Serv	ices\$ 244,817
Contributions	, Indemnities and Taxes
Total	\$ 294,817
2.26	TO THE DEPARTMENT OF PUBLIC PROPERTY
Personal Serv	ices
Purchase of S	ervices
Materials, Sur	oplies and Equipment
Payments to C	Other Funds
Total	\$ 61,696,310

2.27	TO THE DEPARTMENT OF PUBLIC PROPERTY - CITY SUBSIDY	,
	FOR SEPTA	

Purchase of Services	\$	70 720 000
Total	\$	79,720,000
2.28 TO THE DI	EPARTMENT OF PUBLIC PROPERTY – UTILITIES	
Purchase of Services	\$	30,656,047
Total	\$	30,656,047
2.29 TO THE RENTALS	DEPARTMENT OF PUBLIC PROPERTY - SPA	ACE
Purchase of Services	\$	20,875,402
Total	\$	20,875,402
2.30 TO THE DI	EPARTMENT OF HUMAN SERVICES	
Purchase of Services	uipment\$	78,896,204
Total	\$	103,219,500
2.31 TO THE DE	EPARTMENT OF PRISONS	
Purchase of Services Materials, Supplies and Eq	uipment and Taxes	105,455,001
Total	\$	258,831,670
	DEPARTMENT OF HUMAN SERVICES – OFFICE VE HOUSING	OF
	\$	
Purchase of Services		.37,044,215

Materials, Su	applies and Equipment	344 127
Contributions	s, Indemnities and Taxes	32,421
Total		46,057,206
2.33	TO THE DEPARTMENT OF LICENSES AND INSPECTIONS	
Personal Serv	vices	21 594 751
Purchase of S	Services	10.730.904
Materials, Su	ipplies and Equipment	<u>1,286,464</u>
Total		33,612,119
2.34	TO THE DEPARTMENT OF LICENSES AND INSPECTION BOARD OF LICENSE AND INSPECTION REVIEW	NS -
Personal Serv	vices	¢ 150 201
Purchase of S	Services	10.426
Total		\$ 169,637
2.35	TO THE DEPARTMENT OF LICENSES AND INSPECTION BOARD OF BUILDING STANDARDS	NS –
Personal Serv	vices	\$ 75,419
Total		\$ 75,419
2.36	TO THE DEPARTMENT OF LICENSES AND INSPECTION ZONING BOARD OF ADJUSTMENT	NS -
Personal Serv	vices	Φ 225 510
Purchase of S	Services	\$ 337,749
T di citado oi o	100 1 100 5	<u>34,541</u>
Total		\$ 372,290
2.37	TO THE DEPARTMENT OF RECORDS	
Personal Serv	vices	e 2.092.201
Purchase of S	services	1 520 770
Materials, Sur	pplies and Equipment	1/2 750
Contributions	s, Indemnities and Taxes	1 156
		1,430

Total\$ 4,767,214
2.38 TO THE DEPARTMENT OF PUBLIC PROPERTY – PHILADELPHIA HISTORICAL COMMISSION
Personal Services \$429,943
Purchase of Services980
Materials, Supplies and Equipment809
Total
2.39 TO THE DIRECTOR OF FINANCE
Personal Services
Purchase of Services
Materials, Supplies and Equipment
Contributions, Indemnities and Taxes
Total
2.40 TO THE DIRECTOR OF FINANCE – FRINGE BENEFITS
Personal Services-Employee Benefits
Total
2.41 TO THE DIRECTOR OF FINANCE – COMMUNITY COLLEGE OF PHILADELPHIA
Contributions, Indemnities and Taxes
Total
2.42 TO THE DIRECTOR OF FINANCE – HERO AWARD
Contributions, Indemnities and Taxes
Total\$ 25,000
2.43 TO THE DIRECTOR OF FINANCE – REFUNDS

Contributions, Indemnities and Taxes
Total\$ 250,000
2.44 TO THE DIRECTOR OF FINANCE – INDEMNITIES
Contributions, Indemnities and Taxes
Total
2.45 TO THE DIRECTOR OF FINANCE – WITNESS FEES
Purchase of Services
Total
2.46 TO THE DIRECTOR OF FINANCE – CONTRIBUTION TO SCHOOL DISTRICT
Contributions, Indemnities and Taxes
Total
2.47 TO THE DEPARTMENT OF REVENUE
Personal Services \$ 22,142,214 Purchase of Services 7,038,149 Materials, Supplies and Equipment 1,023,476
Total
2.48 TO THE DEPARTMENT OF REVENUE - SINKING FUND COMMISSION
Purchase of Services
Total
2.49 TO THE PROCUREMENT DEPARTMENT
Personal Services

Total	\$ 4,869,720
2.50 TO THE	CITY TREASURER
	\$ 1,040,058
Materials, Supplies and	Equipment
Total	\$ 1,180,726
2.51 TO THE	CITY REPRESENTATIVE
Personal Services	\$ 474,381
	Equipment54,000
11	
Total	\$ 1,010,111
2.52 TO THE	DIRECTOR OF COMMERCE
Personal Services	\$ 2,374,990
Purchase of Services	
Materials, Supplies and	Equipment26,654
	es and Taxes
Total	\$ 4,677,125
2.53 TO THE	DIRECTOR OF COMMERCE – ECONOMIC STIMULUS
Purchase of Services	
Total	
2.54 TO THE SUBSID	DIRECTOR OF COMMERCE – CONVENTION CENTER
Purchase of Services	\$ <u>15,000,000</u>
Total	

BILL NO. 160172 continued

2.55 TO THE MAYOR – OFFICE OF ARTS AND CULTURE AND THE CREATIVE ECONOMY

Personal Services	67
Purchase of Services	00
Materials, Supplies and Equipment	00
Contributions, Indemnities and Taxes	00
3,370,6	88
Total\$ 4,172,8	55
2.56 TO THE LAW DEPARTMENT	
Personal Services	05
Purchase of Services 8,410,0	24
Materials, Supplies and Equipment	34
Total	15
2.57 TO THE BOARD OF ETHICS	
Personal Services	02
Purchase of Services	nn
Materials, Supplies and Equipment	00
Total\$ 1,071,40	03
2.58 TO THE OFFICE OF SUSTAINABILITY	
Personal Services	70
Purchase of Services	19
Materials, Supplies and Equipment	18
7 - 77	10
Total\$ 835,32	27
2.59 TO THE CITY PLANNING COMMISSION	
Personal Services	
Purchase of Services 2,369,48	4
Materials, Supplies and Equipment	2
Materials, Supplies and Equipment	2
Total	
Total\$ 2,539,72	8

BILL NO. 160172 continued

2.60 TO THE BOARD OF TRUSTEES OF THE FREE LIBRARY OF PHILADELPHIA

Personal Services	\$ 35,454,254
	2,324,077
	uipment
Waterials, Supplies and Eq	<u>2,502,057</u>
T-4-1	¢ 40,080,000
Total	\$ 40,080,990
2.61 TO THE CO	DMMISSION ON HUMAN RELATIONS
Personal Services	\$ 2,142,519
Purchase of Services	
	uipment
Waterials, Supplies and De	<u>153051</u>
Total	\$ 2,190,207
10tai	
2.62 TO THE O	ANT CERVICE COMMISSION
2.62 TO THE C	VIL SERVICE COMMISSION
	\$ 148,882
Purchase of Services	
Materials, Supplies and Ec	uipment
	ellaneous Payments10,000,000
Total	\$ 10,179,476
10141	10,177,170
2.63 TO THE O	FFICE OF HUMAN RESOURCES
2.63 TO THE O	FFICE OF HUMAN RESOURCES
200000000000000000000000000000000000000	ф. 5.402.5TQ
	\$ 5,403,578
Materials, Supplies and Ed	uipment <u>69,932</u>
Total	\$ 6,275,580
2.64 TO THE O	FFICE OF PROPERTY ASSESSMENT
2.04 10 1112 0	THE OF TROPERT ASSESSMENT
Darsonal Samilees	\$ 10,434,139
Materials, Supplies and Ed	quipment
Total	\$ 12,794,865

BILL NO. 160172 continued

2.65 TO THE AUDITING DEPARTMENT

Parsonal Services	\$ 7,909,512
Materials, Supplies and Equipment.	23,000
Total	\$ 8,431,962
10tai	
2.66 TO THE BOARD O	F REVISION OF TAXES
Personal Services	\$ 819,627
Purchase of Services	20,200
Materials, Supplies and Equipment	
Total	\$ 855,554
2.67 TO THE REGISTER	R OF WILLS
Parsonal Sarvinas	\$ 3,563,499
Materials, Supplies and Equipment	<u>33,210</u>
Total	\$ 3,672,195
2.68 TO THE DISTRICT	ATTORNEY
Personal Services	\$ 33,303,525
	2,467,172
waterials, supplies and Equipment	323,021
Total	\$ 36,295,718
2.69 TO THE SHERIFF	
2.05 TO THE SHEKIT	
Personal Services	\$ 19,008,101
	715,267
	418,907
macriais, supplies and Equipment	418,907
Total	\$ 20,142,275
10tai	
2.70 TO THE CITY COM	MISSIONEDS
2.70 TO THE CITY CON	IIVIISSIONERS

Personal Services
Purchase of Services
Materials, Supplies and Equipment
Total
2.71 TO THE FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
2.71 TO THE TIKST JODICIAL DISTRICT OF FERNISTEVANIA
Personal Services \$97,254,698
Purchase of Services
Materials, Supplies and Equipment
Total\$ 110,303,140
SECTION 3. Appropriations in the sum of seven hundred sixty nine million and
SECTION 3. Appropriations in the sum of seven hundred sixty-nine million, one hundred eighty-five thousand (769,185,000) dollars are hereby made from the WATER
FUND, as follows:
3.1 TO THE MAYOR – OFFICE OF INNOVATION AND TECHNOLOGY
Personal Services
Purchase of Services
Materials, Supplies and Equipment
Total
Total\$ 22,412,991
3.2 TO THE MANAGING DIRECTOR
3.2 TO THE WINNERTON
Personal Services \$ 138,550
Total
3.3 TO THE MANAGING DIRECTOR - OFFICE OF FLEET
MANAGEMENT
Personal Services \$2,969,317
Purchase of Services
Materials, Supplies and Equipment
Total

3.4 TO THE DEPARTMENT OF PUBLIC PROPERTY
Purchase of Services
Total
3.5 TO THE WATER DEPARTMENT
Personal Services
Purchase of Services
Materials, Supplies and Equipment
Contributions, Indemnities and Taxes
Payments to Other Funds66,700,00
Total
3.6 TO THE DIRECTOR OF FINANCE – FRINGE BENEFITS
Personal Services-Employee Benefits
Total
3.7 TO THE DIRECTOR OF FINANCE – INDEMNITIES
Contributions, Indemnities and Taxes
Total\$ 6,500,00
3.8 TO THE DEPARTMENT OF REVENUE
Personal Services
Purchase of Services 5 072 17
Materials, Supplies and Equipment
Contributions, Indemnities and Taxes
Total
3.9 TO THE DEPARTMENT OF REVENUE – SINKING FUND COMMISSION
Debt Service

Total
3.10 TO THE PROCUREMENT DEPARTMENT
Personal Services
Total\$ 82,098
3.11 TO THE LAW DEPARTMENT
Personal Services \$ 2,506,206 Purchase of Services \$ 691,614 Materials, Supplies and Equipment \$ 43,010
Total
3.12 TO THE OFFICE OF SUSTAINABILITY
Personal Services \$ 63,874 Purchase of Services \$ 30,000
Total
SECTION 4. Appropriations in the sum of thirty-four million, seven hundred twenty-four thousand (34,724,000) dollars are hereby made from the WATER RESIDUAL FUND, as follows:
4.1 TO THE WATER DEPARTMENT
Payments to Other Funds
Total
SECTION 5. Appropriations in the sum of four million, five hundred thousand (4,500,000) dollars are hereby made from the COUNTY LIQUID FUELS TAX FUND, as follows:
5.1 TO THE DEPARTMENT OF STREETS
Personal Services \$ 3,734,000 Purchase of Services 747,330 Payments to Other Funds 18,670

Total		\$ 4,500,000
	TON 6. Appropriations in the sum of thirty-four million, seven hus and (34,770,000) dollars are hereby made from the SPECIAL GASO as follows:	
6.1	TO THE DEPARTMENT OF STREETS	
Purchase of S Materials, Sup	rices	16,590,335
Total		\$ 33,770,000
6.2	TO THE DIRECTOR OF FINANCE – FRINGE BENEFITS	
Personal Serv	vices-Employee Benefits	\$ 1,000,000
Total		\$ 1,000,000
million, (1,3	TION 7. Appropriations in the sum of one billion, three hundre 02,000,000) dollars are hereby made from the HEALTHCHO AL HEALTH REVENUE FUND, as follows:	
7.1	TO THE DEPARTMENT OF PUBLIC HEALTH – OFFICE BEHAVIORAL HEALTH AND INTELLECTUAL DISABILITY	E OF
Materials, Suj	Services\$ pplies and Equipment Other Funds	50,000
Total	\$	1,302,000,000
fifty-four tho	TION 8. Appropriations in the sum of sixty-three million, nine hubusand (63,954,000) dollars are hereby made from the HOTEL RAX FUND, as follows:	
8.1	TO THE DIRECTOR OF COMMERCE	
Contributions	s, Indemnities and Taxes	\$ 63,954,000

Total	\$ 63,954,000
SECTION 9. App million, four hundred two from the GRANTS REVE	propriations in the sum of one billion, five hundred forty-one enty-seven thousand (1,541,427,000) dollars are hereby made NUE FUND, as follows:
9.1 TO THE M	AYOR
Personal Services-Employ Purchase of Services	\$ 948,946 ee Benefits
Total	\$ 1,035,590
9.2 TO THE M	AYOR – OFFICE OF INNOVATION AND TECHNOLOGY
Purchase of Services Materials, Supplies and Ed	\$ 605,300
Total	\$ 44,456,337
9.3 TO THE DEVELOP	MAYOR – OFFICE OF HOUSING AND COMMUNITY MENT
Purchase of Services	\$ <u>116,180,000</u>
Total	\$ 116,180,000
	MAYOR – OFFICE OF COMMUNITY EMPOWERMENT ORTUNITY
Personal Services-Employ Purchase of Services	\$ 2,600,554 ree Benefits
Total	\$ 16,141,290
9.5 TO THE O	FFICE OF SUSTAINABILITY

Attended to the second of the	
Personal Services	
Total	\$ 40,000
9.6 TO THE MANAGING DIRECTO	OR
Personal Services	\$ 2,518,877
	5,862,479
viacerials, supplies and Equipment	
Total	\$ 8,624,282
9.7 TO THE POLICE DEPARTMEN	VT .
Personal Services	\$ 5,462,896
Personal Services-Employee Benefits	
	3,832,048
Materials, Supplies and Equipment	
Total	\$ 20,914,938
9.8 TO THE DEPARTMENT OF ST	REETS
Personal Services	\$ 1,035,000
Purchase of Services	19,111,000
Materials, Supplies and Equipment	4,604,000
, , , , , , , , , , , , , , , , , , , ,	
Total	\$ 24,750,000
9.9 TO THE FIRE DEPARTMENT	
Personal Services	\$ 12,006,223
	3,578,224
Purchase of Services	6,300,019
Materials, Supplies and Equipment	934,732
Total	\$ 22,819,198
9.10 TO THE DEPARTMENT OF PU	
3.10 TO THE DEPARTMENT OF PU	DLIC REALIN
Personal Services	\$ 11,209,498

Personal Services-Employee Benefits
Purchase of Services
Materials, Supplies and Equipment
Payments to Other Funds
Total \$ 83 689 068
Total
9.11 TO THE DEPARTMENT OF PUBLIC HEALTH - OFFICE OF
BEHAVIORAL HEALTH AND INTELLECTUAL DISABILITY
BEHAVIORAL HEALTH AND INTELLECTUAL DISABILITY
Personal Services \$ 15,819,174
Personal Services-Employee Benefits
Purchase of Services
Materials, Supplies and Equipment 290,000
Payments to Other Funds
79,010
Total
201,487,002
9.12 TO THE DEPARTMENT OF PARKS AND RECREATION
The state of the s
Personal Services \$3,143,901
Personal Services-Employee Benefits
Purchase of Services 1,627,045
Materials, Supplies and Equipment
Contributions, Indemnities and Taxes
Total
9.13 TO THE DEPARTMENT OF HUMAN SERVICES
Personal Services \$83,576,415
Personal Services-Employee Benefits
Purchase of Services
Materials, Supplies and Equipment
Total\$ 567,959,046
0.14 TO THE DED A DET CENTER OF DRIVE
9.14 TO THE DEPARTMENT OF PRISONS
Developed C.C.
Purchase of Services
Total
Total\$ 30,000

BILL NO. 160172 continued

9.15 TO THE DEPARTMENT OF HUMAN SERVICES – OFFICE OF SUPPORTIVE HOUSING

Personal Services	\$ 610.701
Purchase of Services	
Materials, Supplies and Equipment	
Total	\$ 47,452,717
9.16 TO THE DEPARTMENT OF LICENS	SES AND INSPECTIONS
Purchase of Services	\$ <u>4,500,000</u>
m. 1	
Total	\$ 4,500,000
9.17 TO THE DIRECTOR OF FINANC GRANTS	E – PROVISION FOR OTHER
Advances and Other Miscellaneous Payment	\$ <u>203,800,585</u>
Total	\$ 203,800,585
9.18 TO THE DEPARTMENT OF REVEN	UE
Purchase of Services	\$ 21,425,000
Total	\$ 21,425,000
9.19 TO THE DIRECTOR OF COMMERC	CE
Personal Services	¢ 40.814
Purchase of Services	
Total	\$ 10,342,515
9.20 TO THE CITY PLANNING COMMIS	SSION
Personal Services	
Personal Services-Employee Benefits	
Purchase of Services	355.144
Payments to Other Funds	<u>400</u>

Total .				\$	478,748
	TO THE BOAR PHILADELPHIA	D OF TRUSTEES	OF THE FF	REE LIBRARY OI	7
Personal Servic	es			\$	955.527
Personal Servic	es-Employee Ben	efits			.197,434
Purchase of Ser	vices			3	,739,590
Materials, Supp	lies and Equipme	nt		<u>3</u>	,378,378
Total .				\$ 8	,270,929
9.22	TO THE AUDITI	NG DEPARTMENT			
Materials, Supp	lies and Equipme	nt		\$	249,999
Total .				\$	249,999
9.23	TO THE DISTRIC	CT ATTORNEY			
				\$ 14	
Purchase of Ser	vices	-4		1	,020,850
Materials, Supp	nes and Equipme	11	•••••		61,550
Total .				\$ 16	,032,028
9.24	TO THE CITY CO	OMMISSIONERS			
Personal Servic	es			\$	100,000
Purchase of Ser	vices				.600,000
Materials, Supp	lies and Equipme	nt			.200,000
Total .				\$	900,000
9.25	TO THE FIRST J	JDICIAL DISTRIC	T OF PENNSY	YLVANIA	
Personal Servic	es			\$ 27	,347,710
Personal Servic	es-Employee Ben	efits		14	,321,479
Purchase of Ser	vices			5	,404,400
Materials, Supp	lies and Equipme	nt			.536,595

Total	\$ 47,610,184
	propriations in the sum of four hundred sixty-eight million,
eight hundred seventy-two AVIATION FUND, as folk	thousand (468,872,000) dollars are hereby made from the ows:
10.1 TO THE MA	AYOR – OFFICE OF INNOVATION AND TECHNOLOGY
Personal Services	\$ 257,908
	9,024,238
	ipment
Total	\$ 10,002,146
10.2 TO THE OF	FICE SUSTAINABILITY
Personal Services	\$ 63,873
	30,000
Total	\$ 93,873
10.3 TO THE MANAGEMENT	MANAGING DIRECTOR – OFFICE OF FLEET
	\$ 1,364,188
	588,000
Materials, Supplies and Eq	uipment
Total	\$ 3,445,188
10.4 TO THE MANAGEM	MANAGING DIRECTOR – OFFICE OF FLEET MENT-VEHICLE PURCHASE
Materials, Supplies and Eq	uipment
Total	\$ 4,800,000
10.5 TO THE PO	DLICE DEPARTMENT
	\$ 15,666,636

Materials, Supplies and Equipment
Total
10.6 TO THE FIRE DEPARTMENT
Personal Services \$ 6,563,366 Purchase of Services \$ 15,000 Materials, Supplies and Equipment \$ 125,000 Payments to Other Funds \$ 23,000
Total
10.7 TO THE DEPARTMENT OF PUBLIC PROPERTY – UTILITIES
Purchase of Services\$ <u>26,900,000</u>
Total\$ 26,900,000
10.8 TO THE DIRECTOR OF FINANCE
Purchase of Services \$\frac{4,146,000}{2}\$
Total\$ 4,146,000
10.9 TO THE DIRECTOR OF FINANCE – FRINGE BENEFITS
Personal Services-Employee Benefits
Total\$ 59,194,271
10.10 TO THE DIRECTOR OF FINANCE – INDEMNITIES
Contributions, Indemnities and Taxes
Total\$ 2,512,000
10.11 TO THE DEPARTMENT OF REVENUE - SINKING FUND COMMISSION
Debt Service

T-4-1	
Total\$	139,626,331
10.12 TO THE DIRECTOR OF COMMERCE	
Personal Services	17.716.640
Purchase of Services	102 125 441
Materials, Supplies and Equipment	12 906 000
Contributions, Indemnities and Taxes	4 205 000
Payments to Other Funds	24 625 000
	24,023,000
Total\$	193,568,090
10.13 TO THE LAW DEPARTMENT	
Personal Services	\$ 1.563.803
Purchase of Services	122 120
Materials, Supplies and Equipment	24,357
Total	\$ 2,020,599
SECTION 11. Appropriations in the sum of ninety-two million, eight hun four thousand (92,804,000) dollars are hereby made from the COMMUN DEVELOPMENT FUND, as follows: 11.1 TO THE MAYOR – OFFICE OF HOUSING AND COMMUN	ITY
DEVELOPMENT	
Personal Services	\$ 4 395 140
Purchase of Services	56 430 419
Materials, Supplies and Equipment	271 000
Payments to Other Funds	25,000
Total\$	
	01,121,009
11.2 TO THE DEPARTMENT OF LICENSES AND INSPECTIONS	
Personal Services	\$ 514,818
Total	\$ 514,818
11.3 TO THE DIRECTOR OF FINANCE-FRINGE BENEFITS	

Personal Services-Employee Benefits
Total
11.4 TO THE DIRECTOR OF FINANCE – COMMUNITY DEVELOPMENT BLOCK GRANT – TO BE ALLOCATED
Advances and Other Miscellaneous Payment
Total\$ 20,000,000
11.5 TO THE DIRECTOR OF COMMERCE
Personal Services \$935,454 Purchase of Services 5,707,501 Materials, Supplies and Equipment 8,000
Total
11.6 TO THE LAW DEPARTMENT
Personal Services \$\frac{154,637}{}
Total
11.7 TO THE CITY PLANNING COMMISSION
Personal Services
Total\$ 280,000
SECTION 12. Appropriations in the sum of six million (6,000,000) dollars are hereby made from the CAR RENTAL TAX FUND, as follows:
12.1 TO THE DEPARTMENT OF REVENUE – SINKING FUND COMMISSION
Purchase of Services
Total\$ 6,000,000

BILL NO. 160172 continued

SECTION 13. There is hereby authorized nine million, nine hundred eight thousand (9,908,000) dollars to be paid from the MUNICIPAL PENSION FUND, the recurring costs of administering the functional activities of the Board of Pensions and Retirement. The Director of Finance is authorized to transfer these costs to the appropriate funds based on the appropriate allocation plan, as he/she shall determine:

13.1 TO THE BOARD OF PENSIONS AND RETIREMENT

	THE THE PARTICULARY
Personal Services	3,750,000
1 Cloudal oct vices-chinicovee	Benefite
Purchase of Services	3,420,000
Materials Supplies and Equi	3,420,000
ayments to other runds	138,000
Total	\$ 9,908,000
SECTION 14. Appropriate thousand (23,500,000) dollar follows:	opriations in the sum of twenty-three million, five hundred s are hereby made from the HOUSING TRUST FUND, as
14.1 TO THE MA DEVELOPME	YOR – OFFICE OF HOUSING AND COMMUNITY

Personal Service		f 1050 000
Purchase of Serv	ces	\$ 1,250,000
		22,250,000
Total		23 500 000

SECTION 15. Appropriations in the sum of one hundred sixty million, one hundred thirty-six thousand (160,136,000) dollars are hereby made from the ACUTE CARE HOSPITAL FUND, as follows:

15.1 TO THE DEPARTMENT OF PUBLIC HEALTH

Personal Services	\$ 3,992,653
Purchase of Services	3,992,653
Matariala Carallia 15	\$ 3,992,653 5,174,083
Payments to Other Funds	
Total	\$ 10.747.736

15.2 TO THE DEPARTMENT OF PUBLIC HEALTH – STATE PAYMENT

Purchase of Services	\$ 149,000,000
Total	\$ 149,000,000
15.3 TO THE D	IRECTOR OF FINANCE
Personal Services	\$ <u>75,000</u>
Total	\$ 75,000
15.4 TO THE D	IRECTOR OF FINANCE – FRINGE BENEFITS
Personal Services-Employ	ee Benefits
Total	\$ 268,264
15.5 TO THE D	EPARTMENT OF REVENUE
Personal Services Materials, Supplies and E	\$ 30,000 quipment
Total	\$ 45,000
SECTION 16. Ge	eneral Provisions.

- (1) The sums herein appropriated under Items 2.44, 3.7, and 10.10 "To the Director of Finance-Indemnities" shall be used for the purpose of settling claims against the City. Payments therefore shall be made by the Director of Finance only upon the authorization of the City Solicitor or his/her designated representative for this purpose.
- (2) If any function is transferred from one office, department, board or commission to another office, department, board or commission, the Director of Finance may not, without Council approval by ordinance, transfer to the successor office, department, board or commission those portions of the appropriations which appertain to the function transferred.
- (3) Whenever, pursuant to the provisions of Section 8-401 of the Philadelphia Home Rule Charter, employees of any office, department, board or commission are used by another office, department, board or commission, the compensation of such employees for the period of such use may, at the discretion of the Director of Finance, be charged against the applicable appropriations to the using office, department, board or

BILL NO. 160172 continued

commission. The Director of Finance shall notify the President of Council, the Chief Clerk of Council and the Chair of the Appropriations Committee at least two (2) days prior to making any such charge against appropriations.

In respect to any grant received by the City under Sections 5, 6, 7 or 9 of this Ordinance, the Director of Finance may, upon written authorization by the grantor transfer non-City funds between and among classes. The authorizations for such transfers shall be transmitted by the Director of Finance to the Clerk of Council within two (2) working days of any such transfer, along with a statement explaining the reason for such transfer. Transfers between and among departments respecting grants of two hundred fifty thousand (250,000) dollars or greater shall not be made except with the prior approval of the Council by resolution or ordinance. Approval shall not be granted to any such transfer request submitted to Council unless it is accompanied by a copy of the grant proposal (and, if received, the grant award) which has caused the transfer request to be made. Transfers between and among departments respecting grants of less than two hundred fifty thousand (250,000) dollars shall be made upon written authorization of the Director of Finance; provided however, that such authorization, along with a full description of the grant affected is transmitted to the President of Council at least two (2) days before the effective date of such authorization.

In respect to funds from the Department of Housing and Urban Development's Community Development Block Grant (CDBG) appropriated under Section 11 of this Ordinance, the limitations set forth in the provisions of Chapter 21-1100 of The Philadelphia Code shall govern any transfer of CDBG funds between and among classes, departments and elements (grants).

- (5) In respect to the appropriation made in Item 11.4 of this Ordinance "To the Director of Finance-Community Development Block Grant-To be Allocated", the sums shall not be construed as being available for commitment prior to the adoption of any ordinance appropriating moneys to be made available by the Department of Housing and Urban Development for the Fiscal Year 2016.
- (6) The Director of Finance may make adjustments for obligations incurred in Fiscal Year 2016 and prior years. These may be made out of the appropriations therefore to the respective offices, departments, boards, commissions and agencies for Fiscal Year 2017. Within one week of taking any action authorized by this subsection (6), the Director of Finance shall provide written notice to the President and all members of the Council, with a copy to the Chief Clerk of Council, detailing such action.
- (7) Except as otherwise provided by this Ordinance, special funds heretofore established pursuant to ordinance or statute, shall continue to be utilized in Fiscal Year

BILL NO. 160172 continued

2017 for the purposes and in the manner prescribed by such ordinance or statutes to the extent that they are consistent with the provisions of the Philadelphia Home Rule Charter.

When under the Philadelphia Home Rule Charter an appropriation is a prerequisite to payments of money from such special funds, this paragraph should be construed as an appropriation of the full receipts of such funds for the purpose heretofore authorized by such ordinance or statutes, except that this paragraph shall not be construed as an appropriation of any funds contained in the Housing Trust Fund created under Chapter 21-1600 of The Philadelphia Code, and expenditures from the Housing Trust Fund shall be made only pursuant to appropriations made in Section 14 of this Ordinance. The provisions in the prior sentence relating to the Housing Trust Fund are not severable from the remainder of that sentence or from any of the other provisions of this subsection (7), but are essentially and inseparably connected with those provisions, it being Council's intent that no portion of this subsection (7) would have been enacted if it did not also contain the provisions relating to the Housing Trust Fund.

The Director of Finance is authorized and directed to impound the balance of any special fund with respect to which he/she finds that the purposes for which the fund is being expended were intended by ordinance or law to be funded by an appropriation made in other Sections of this Ordinance.

- (8) The City Treasurer is authorized and directed to make temporary advances in such amounts as the Director of Finance shall specify between any of the operating funds receiving appropriations in this Ordinance or between any operating fund and the Capital Projects Fund, and the Industrial and Commercial Development Fund, in anticipation of the collection of revenues or other receipts which are estimated to be receivable during the Fiscal Year 2017. Such advances shall bear interest at such rates as the City Treasurer, upon approval of the Director of Finance, shall determine.
- (9) The amounts herein appropriated for Purchase of Services; Materials, Supplies and Equipment; Contributions, Indemnities and Taxes; and Debt Service shall be deemed to be available for encumbrance upon the effective date of this Ordinance, to the extent necessary to facilitate the operations of the various offices, departments, boards and commissions for Fiscal Year 2017; provided, that no service shall be rendered prior to July 1, 2016 and no materials, supplies or equipment acquired shall be used in Fiscal Year 2016 except to the extent required to prepare for Fiscal Year 2017.

Such portions of the appropriations herein made for debt service to the Sinking Fund Commission may be paid over to the City's fiscal agent prior to July 1, 2016 as in the judgment of the Director of Finance is necessary to meet interest and principal on the debt of the City due on July 1, 2016.

BILL NO. 160172 continued

- (10) The Director of Finance is authorized to charge or credit fund balances available for appropriations as of June 30, 2016 to record properly actual charges for Interfund Services for the Fiscal Year 2016.
- (11) The Director of Finance is authorized to charge to fund balance payment of any obligation properly incurred in Fiscal Year 2016 or in any prior year, provided that at the time such obligation was incurred an appropriation was available against which it could have been charged, but that such appropriation shall have ceased to exist due to merger into surplus. It is further provided that the payment of any such obligation be in the same manner and subject to the same controls as would have been followed had the obligation been paid in a timely manner. Within one week of taking any action authorized by this subsection (11), the Director of Finance shall provide written notice to the President and all members of Council, with a copy to the Chief Clerk of Council, detailing such action.
- (12) Provided that the appropriation contained in Sections 7, 9 and 11 of this Ordinance shall be made available for encumbrances and/or expenditure only when the Director of Finance has certified that he/she has been responsibly advised that funds necessary to finance such appropriation or portion thereof have been received or are to be forthcoming from another government or from a nongovernmental source.

In such event the Director of Finance is authorized to accept the award for the City and to provide for the appropriation as may be required to execute the program covered by the award.

- (13) The Director of Finance is authorized and directed to restore any deficiency in any Sinking Fund Reserve established pursuant to a revenue bond general ordinance, when such deficiency results from a decline in the market value of its investments, by charging the amount of the deficiency against available loan balances, or in the absence of available loan balances, against the appropriate operating fund balance. Within one week of taking any action authorized by this subsection (13), the Director of Finance shall provide written notice to the President and all members of Council, with a copy to the Chief Clerk of Council, detailing such action.
- (14) None of the appropriations herein provided in Section 11 shall be encumbered against or expended out of the forty second (42nd) entitlement grant prior to the formal award thereof: Provided, that pending the receipt of all or a portion of the aforesaid grant award the Director of Finance is authorized to finance the appropriations herein provided from balances of prior entitlement grants awards. The authorization for such financing shall be transmitted by the Director of Finance to the Clerk of Council within two (2) working days of any such authorizations.

BILL NO. 160172 continued

- (15) In respect to the authorization amounts as set forth in Section 13 for purposes of operating the Board of Pensions and Retirement, the Director of Finance may increase each class amount by an amount not to exceed fifteen percent (15%) of the total budget for the fund for Fiscal Year 2017. The authorization for such increases shall be transmitted by the Director of Finance to the Clerk of Council within two (2) working days of any such increases.
- (16) The appropriation contained in Section 9.3 of this Ordinance shall only be made available for obligation upon certification by the Director of Finance that Community Development Block Grant unexpended funds are available for Interim and Construction Assistance and that the amounts to be made available are guaranteed by an irrevocable Letter of Credit or similar security. At such time the Director of Finance may authorize amounts to be provided from his/her appropriation, which amounts shall be financed by Community Development Block Grant revenues. Amounts which are repaid shall be credited as program income to finance Community Development Fund activities.

The Director of Finance and the Director of Housing, in accordance with the regulations of the Department of Housing and Urban Development (HUD), are authorized and directed to draw funds in a single lump sum from HUD's Community Development Block Grant (CDBG) to the City of Philadelphia for the appropriation contained in Section 11.1 of this Ordinance to establish a rehabilitation fund in one or more private institutions for the purpose of financing the rehabilitation of privately owned properties as part of the City's CDBG program. Funds drawn down from HUD, pursuant to this authorization, may be deposited in any private financial institution as defined by the applicable HUD regulations notwithstanding the limitations on the placement of City deposits set forth in Chapter 19-200 of The Philadelphia Code.

- Housing and Urban Development (HUD), shall as of June 30 of the fiscal period preceding the start of this Operating Budget Ordinance, transfer all unobligated encumbrances and other available balances from the oldest Community Development Program Year not previously closed out to the next oldest Program Year as of July 1. Further, any questioned cost items from the closed out Program Year which are determined by HUD to be ineligible costs shall be transferred to the oldest open Program Year after such costs are removed. Program regulations governing such transferred funds shall be determined by HUD. The Director of Finance shall notify the Clerk of Council periodically concerning Program Year close outs and transfers.
- (18) The Director of Finance is hereby authorized, at his/her discretion, to transfer the amount of the authorization and/or the obligations in respect to indemnities, advertising, insurance, telephone, postage, rental, leases, vehicle purchases, utilities, employer's share of fringe benefits and data processing services from the appropriations

Office of the Chief Administrative Officer FISCAL YEAR 2017 BUDGET TESTIMONY April 20, 2016

INTRODUCTION

Good morning, President Clarke and Members of City Council. I am Rebecca Rhynhart, Chief Administrative Officer. I am pleased to provide testimony on the Office of the Chief Administrative Officer Fiscal Year 2017 operating budget.

DEPARTMENT MISSION/PLANS

Mission:

The Office of the Chief Administrative Officer ("CAO") is a newly created office responsible for improving the way the City allocates resources, acquires goods and services, and the way it hires, develops and compensates employees. The CAO has an emphasis on improving efficiency and effectiveness across the government and ensuring accountability in the performance of government departments through implementation of citywide performance management.

Plans for Fiscal Year 2017:

The CAO's office will supervise and coordinate the operations of the Department of Public Property, Department of Records, Procurement Department, Office of Fleet Management, Office of Innovation and Technology, Office of Administrative Review, Contracting Unit and the Bureau of Administrative Adjudication as well as coordinate the operations of the Office of Human Resources. The CAO's office is overseeing several initiatives that will modernize processes and will bring about a more efficient government.

In FY17, some of the initiatives are:

- Review, streamline, and refine current performance measures and integrate them into a central reporting system.
- Conduct an annual citizen survey to improve the alignment of City service delivery with customer and community needs.
- Re-design, test, and roll-out new, internal performance management process *PerformancePhilly* (to replace PhillyStat) focused on collaborative problem-solving and sharing best practices. *PerformancePhilly* will be significantly different from *PhillyStat* in that it will be an internal, solution-focused, and collaborative process designed to strengthen the performance and effectiveness of City services. It will not be just about showing and discussing data, it will not be televised, and the session itself will not be the end result of the data collection and discussion. *PerformancePhilly* will be focused on utilizing relevant data to *track* progress toward departmental or program goals, *solve* complex issues, and *share* best practices in performance measurement and management. There will be a new and needed focus on providing timely support to departments and programs in taking the necessary steps toward improving performance. (A separate set of strategies and tools will be employed to publicly share performance data [such as a website in the near future]).
- Procurement reform and modernization through a new electronic e-Procurement system
- Evaluate issue of slow speed of capital projects and implement change
- Records Department to begin move towards electronic document retention for city departments
- OIT to increase open data, support innovation and focus on core systems
- Establish employee recruitment function in Human Resources & Talent to assist all departments
- Establish training function within Human Resources & Talent which will develop a city wide training strategy that incorporates classroom, eLearning and blended platforms

Office of the Chief Administrative Officer BUDGET SUMMARY AND OTHER BUDGET DRIVERS

CAO has shown employee data in two ways.

This first set of staff data only includes CAO central, Performance Management and Human Resources and Talent.

Staff Demographics Summary (as of April 2016)

Total	Minority	White	Female
10	3	7	9
5	2	3	5
\$102,850	\$117,667	\$96,500	\$107,611
\$143,000	\$139,000	\$145,667	\$143,000
\$93,500	\$130,000	\$75,000	\$112,000
\$148,000	\$139,000	\$150,000	\$148,000

Employment Levels (as of April 2016)

Full-Time Position	S
Part-Time Position	S
Executive Position	S
Overall Average Sa	lar
Overall Median Sal	

Budgeted	Approved	Filled
12	12	10
0	0	0
5	5	5
\$100,665	\$100,665	\$102,850
\$88,641	\$88,641	\$93,500

The second set of staff data includes all functions budgeted within CAO for the proposed FY2017 budget including those show above as well as Contracting Unit, Office of Administrative Review and the Bureau of Administrative Adjudication. If all the above units were part of CAO (as of April 2016) the data would display as follows for our office.

Staff Demographics Summary (as of April 2016)

Full-Time Staff
Executive Staff
Average Salary - Full-Time Staff
Average Salary - Executive Staff
Median Salary - Full-Time Staff
Median Salary - Executive Staff

Total	Minority	White	Female
45	28	17	32
9	3	6	7
\$60,803	\$49,236	\$75,419	\$62,271
\$129,195	\$127,120	\$130,233	\$131,640
\$45,088	\$41,640	\$59,174	\$45,088
\$130,000	\$130,000	\$131,057	\$130,000

Employment Levels (as of April 2016)

Full-Time Positions Part-Time Positions Executive Positions Overall Average Salary Overall Median Salary

Budgeted	Approved	Filled
49	49	45
4	4	3
9	9	9
\$60,671	\$60,671	\$60,803
\$45,088	\$45,088	\$45,088

Financial Summary by Class - General Fund

	Fiscal 2015	Fiscal 2016	Fiscal 2016	Fiscal 2017	Difference
	Actual Obligations	Original Appropriations	Estimated Obligations	Proposed Appropriations	FY17-FY16
Class 100 - Employee Compensation	\$	\$	\$0	\$3,092,731	\$3,092,731
Class 200 - Purchase of Services	\$	\$	\$0	\$1,521,049	\$1,521,049
Class 300 - Materials and Supplies	\$	\$	\$0	\$14,665	\$14,665
Class 400 - Equipment	\$	\$	\$0	\$1,000	\$1,000
Class 500 - Contributions	\$	\$	\$0	\$0	\$0
Class 700 - Debt Service	\$	\$	\$0	\$0	\$0
Class 800 - Payment to Other Funds	\$	\$	\$0	\$0	\$0
Class 900 - Advances/Misc. Payments	\$	\$	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$4,629,445	\$4,629,445

Since this is a new department; we currently do not have any FY2016 contracts. However, if we included all functions as proposed in the FY2017 budget, the largest contract, which is approx. \$1.3 million of the \$1.5 million budgeted in class 200, has a goal of 20%-25% M/W/DBE participation. This contract achieves 20% of MBE participation.

CAO will work with the Office of Economic Opportunity for setting M/W/DBE participation goals in upcoming contracts within our office.

Office of the Chief Administrative Officer PROPOSED BUDGET OVERVIEW

PROPOSED FUNDING REQUEST

The proposed Fiscal Year 2017 general fund budget totals \$4,629,445 and is budgeted for in three divisions: (1) Administration which includes Performance Management, the Contracting Unit and the BAA; (2) the Office of Administrative Review; and (3) Human Resources and Talent. The FY17 budget is a 100% increase over FY16 estimated obligations since this office will have its first budget in FY17. Funding has been transferred from Finance in the amount of \$3.2 million and from MDO in the amount of \$1.0 million. Total new general fund dollars proposed in the FY2017 budget is \$432,000.

The proposed budget includes:

- \$3,092,731 in Class 100. This funding will support salaries for all CAO staff. To create the Office of the CAO under the new organization structure, \$1.0 million of Class 100 funds were transferred from the Managing Director's Office budget to the CAO's budget, and \$1.85 million of Class 100 funds were transferred from Finance related to the movement of the Contracting, Office of Administrative Review (OAR) and the Bureau of Administrative Adjudication (BAA) to the CAO's budget. The net new general funding in the proposed Class 100 budget is \$244,000.
- \$1,521,049 in Class 200. This funding will support the everyday functions of the CAO through various contracts for professional services such as stenographer, hearing masters, citizen survey consultants, maintenance and repair services, HR learning system and seminars. \$1.34 million of Class 200 funds were transferred from Finance related to contracts currently held by OAR. The net new funding request is \$180,000.
- \$14,665 in Class 300. This funding will be used to purchase materials and supplies for the CAO. \$7,665 was transferred from Finance related to costs currently incurred by the OAR. The net new cost is \$7,000.
- \$1,000 in Class 400. This funding will be used for office equipment needed for the CAO.

STAFFING LEVELS

Staffing Levels for the Proposed FY2017 Budget (as of April 2016)

	Positions	Class 100 Amounts	
Budgeted	49	3,042,313	
Approved	49	3,042,313	
Filled*	45	2,805,598	

FY16 Full Time New Hires As of April 2016

Total	Minority	White	Female
5	40%	60%	80%

Office of the Chief Administrative Officer PERFORMANCE, CHALLENGES AND INITIATIVES

DEPARTMENT PERFORMANCE (OPERATIONS)

Performance Measures (Office of Administrative Review)	FY15 Actual	FY16 YTD	FY17 Target
Number of requests made for an online "hearing" for CVNs and False Alarm Violations (without an in-person hearing)	2,000	1,000	Approx. 2,000 – 2,500
Number of Code Violation Notices processed by OAR	111,000	53,887	N/A*
Number of False Alarm Violation notices processed by OAR	65,000	33,000	N/A*

Performance Measures (Contracts Legislation Unit)	FY15 Actual	FY16 YTD	FY17 Target
Average number of vendors responding to professional services contract opportunities	5	5	8
Number of days to fully execute a contract from RFP origination (for contracts drafted by Departments)	108	99	90
Number of days to fully execute a contract from RFP origination (for contracts drafted by Law Dept.)	128	135	90
Percent (%) of contracts fully executed by contract start date	4.5%	2.5%	50%

Goals (Performance Management)	FY17 Target	FY21 Target	Goals
Review and refine performance measures for City departments	Indicators for 50 departments/agencies/offices are reviewed and refined/updated.	50 departments/agencies/offices regularly report measures aligned with programs and Mayor's goals.	Review and refine performance measures for City departments
Conduct an annual citizen survey to improve the alignment of City service delivery with customer and community needs	First survey, October – December 2016	Ongoing annual survey and reporting mechanisms in place	Conduct an annual citizen survey to improve the alignment of City service delivery with customer and community needs
Re-design and roll-out new, internal performance management and problem- solving process (to replace PhillyStat)	5 departments	50 departments/agencies/offices	Re-design and roll-out new, internal performance management and problem- solving process (to replace PhillyStat)
Design and roll-out web-based performance dashboard for Philadelphia city government	5 major city-wide indicators	15-20 major city-wide indicators	Design and roll-out web-based performance dashboard for Philadelphia city government

^{*}Code Violation Notices and Number of False Alarm Violations processed by OAR do not lend themselves to targets. Numbers processed depend on the violations issued by the issuing departments and the ones that residents decide to appeal. The numbers reported are utilized to illustrate volume from year to year. OAR will be working closely with the office of Performance Management in FY17 to identify and utilize additional performance measures more oriented toward outcomes, such as processing times and responsiveness to customers.

Office of the Chief Administrative Officer OTHER BUDGETARY IMPACTS
Office of the Chief Administrative Officer

FEDERAL AND STATE (WHERE APPLICABLE)

NOT APPLICABLE

Since this is a new department; we currently do not have any FY2016 contracts. However, if we included all functions as proposed in the FY2017 budget, the largest contract, which is approx. \$1.3 million of the \$1.5 million budgeted in class 200 has a goal of 20%-25% M/W/DBE participation; in which, the contract achieves 20% of MBE participation.

CAO will work with the Office of Economic Opportunity for setting M/W/DBE participation goals in upcoming contracts within our office.

Vendor	Service Provided	Amount of Contract	RFP Issue Date	Contract Start Date	Ranges in RFP	% of M/W/DSBE Participation Achieved	\$ Value of M/W/DSBE Participation	Total % and S Value Participation - All DSBEs	Local Business	Living Wage Compliant ?
	Administer & collect code violation & alarm				MBE: 20- 25%	20%	\$282,500			
XEROX	fees.	\$1,412,500			WBE: 20- 25%	0%	\$0	20%	Yes	Yes
State & Local Solutions			12/15/12	1/1/14	DSBE: Best efforts	0%	\$0	\$282,500		

Staff Demographics (as of April 2016)
This first set of staff data only includes CAO central, Performance Management and Human Resources and Talent.

	Full-Time Staff			Executive Staff	
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
Total	0	2	Total	0	1
% of Total	0.0%	20.0%	% of Total	0.0%	20.0%
Average Salary	N/A	\$111,500.00	Average Salary	N/A	\$148,000.0
Median Salary	N/A	\$111,500.00	Median Salary	N/A	\$148,000.0
	White	White		White	White
Total	1	6	Total	0	3
% of Total	10.0%	60.0%	% of Total	0.0%	60.0%
Average Salary	\$60,000.0	\$102,583.3	Average Salary	N/A	\$145,666.7
Median Salary	\$60,000.0	\$93,500.0	Median Salary	N/A	\$150,000.0
	Hispanic	Hispanic		Hispanic	Hispanic
Total	0	1	Total	0	1
% of Total	0.0%	10.0%	% of Total	0.0%	20.0%
Average Salary	N/A	\$ 130,000.0	Average Salary	N/A	\$130,000.0
Median Salary	N/A	\$ 130,000.0	Median Salary	N/A	\$130,000.0
	Asian	Asian		Asian	Asian
Total	0	0	Total	0	0
% of Total	0.0%	0.0%	% of Total	0.0%	0.0%
Average Salary	N/A	N/A	Average Salary	N/A	N/A
Median Salary	N/A	N/A	Median Salary	N/A	N/A
	Other	Other		Other	Other
Total	0	0	Total	0	0
% of Total	0.0%	0.0%	% of Total	0.0%	0.0%
Average Salary	N/A	N/A	Average Salary	N/A	N/A
Median Salary	N/A	N/A	Median Salary	N/A	N/A
	Bi-lingual	Bi-lingual		Bi-lingual	Bi-lingual
Total	0	1	Total	0	1
% of Total	0%	10.0%	% of Total	0%	20.0%
Average Salary	N/A	\$130,000.0	Average Salary	N/A	\$130,000.0
Median Salary	N/A	\$130,000.0	Median Salary	N/A	\$130,000.0
	Male	Female		Male	Female
Total	1	9	Total	0	5
% of Total	10.0%	90.0%	% of Total	0.0%	100.0%
Average Salary	\$60,000.0	\$107,611.1	Average Salary	N/A	\$143,000.0
Median Salary	\$60,000.0	\$112,000.0	Median Salary	N/A	\$148,000.0

Staff Demographics (as of April 2016)

The second set of staff data includes all functions budgeted within CAO for the proposed FY2017 budget including those show above as well as Contracting Unit, Office of Administrative Review and the Bureau of Administrative Adjudication. If all the above units were part of CAO (as of April 2016) the data would display as follows for our office.

	Full-Time Staff			Executive Staff	
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
Total	5	17	Total	1	1
% of Total	11.1%	37.8%	% of Total	11.1%	11.1%
Average Salary	\$51,966	\$47,114	Average Salary	\$103,360	\$148,000
Median Salary	\$45,088	\$38,192	Median Salary	\$103,360	\$148,000
	White	White		White	White
Total	6	11	Total	1	5
% of Total	13.3%	24.4%	% of Total	11.1%	55.6%
Average Salary	\$69,815	\$85,333	Average Salary	\$137,914	\$128,696
Median Salary	\$59,174	\$75,000	Median Salary	\$137,914	\$124,200
	Hispanic	Hispanic		Hispanic	Hispanic
Total	2	4	Total	0	1
% of Total	4.4%	8.9%	% of Total	0.0%	11.1%
Average Salary	\$32,381	\$63,266	Average Salary	N/A	\$130,000
Median Salary	\$32,381	\$45,088	Median Salary	N/A	\$130,000
	Asian	Asian		Asian	Asian
Total	0	0	Total	0	0
% of Total	0.0%	0.0%	% of Total	0.0%	0.0%
Average Salary	N/A	N/A	Average Salary	N/A	N/A
Median Salary	N/A	N/A	Median Salary	N/A	N/A
000000000000000000000000000000000000000	Other	Other		Other	Other
Total	0	0	Total	0	0
% of Total	0.0%	0.0%	% of Total	0.0%	0.0%
Average Salary	N/A	N/A	Average Salary	N/A	N/A
Median Salary	N/A	N/A	Median Salary	N/A	N/A
ear years and	Bi-lingual	Bi-lingual		Bi-lingual	Bi-lingual
Total	2	4	Total	0	1
% of Total	4.4%	8.9%	% of Total	0.0%	11.1%
Average Salary	\$32,381	\$63,266	Average Salary	N/A	\$130,000.0
Median Salary	\$32,381	\$45,088	Median Salary	N/A	\$130,000.0
- Alman	Male	Female	-	Male	Female
Total	13	32	Total	2	7
% of Total	28.9%	71.1%	% of Total	22.2%	77.8%
Average Salary	\$57,190.8	\$62,270.7	Average Salary	\$120,637	\$131,640
Median Salary	\$45,088.0	\$45,088.0	Median Salary	\$120,637	\$130,000

This first set of bilingual employee data only includes CAO central, Performance Management and Human Resources and Talent.

Number of Bilingual Employees (as of April 2016)

	Spanish	French	Portuguese
Performance Management	1	1	1
Total - All Divisions	1	1	1
Total - # of Bilingual Employees		1	
Total - # of Languages Spoken		3	

This second set of bilingual employee data includes all functions budgeted within CAO for the proposed FY2017 budget including those show above as well as Contracting Unit, Office of Administrative Review and the Bureau of Administrative Adjudication. If all the above units were part of CAO (as of April 2016) the data would display as follows for our office.

Number of Bilingual Employees (as of April 2016)

	Spanish	French	Portuguese
Performance Management	- 1	1	1
OAR	3	0	0
BAA	2	0	0
Total - All Divisions	6	1	1
Total - # of Bilingual Employees		6	
Total - # of Languages Spoken		3	

DEPARTMENT OF PUBLIC PROPERTY FISCAL YEAR 2017 BUDGET TESTIMONY APRIL 20, 2016

INTRODUCTION

members of the Department of Public Property. I am pleased to provide testimony on The Department of Public Property's Fiscal Year 2017 operating budget. Good morning, President Clarke and Members of City Council. I am Bridget Collins-Greenwald, Commissioner of Public Property. Joining me today are key

DEPARTMENT MISSION/PLANS

renovation and maintenance of City properties. Mission: To professionally manage the infrastructure supporting City government operations through the acquisition, disposition, lease, design, construction,

renovation and maintenance of City properties, Public Property provides these services through three divisions: Real Estate, Capital Programs and Facilities Management. Public Property is also responsible for the negotiation of leases for City-occupied space, as well as managing the space standards for City owned Description of Major Services: The Department of Public Property (Public Property) is responsible for the acquisition, disposition, lease, design, construction,

Plans for Fiscal Year 2017:

- Create a comprehensive master facility plan for police and fire facilities throughout the City.
- Complete an exterior laser scan of City Hall to determine where to expend dollars on exterior maintenance.
- Pursue grant/private/public funding for renovations to City Hall Courtyard and the portals to complement the gate and lighting projects.
- Implement fully automated asset management, capital project and space management systems.
- Reconfigure the space in City-owned facilities, beginning with the One Parkway Building.
- Transfer a majority of vacant surplus properties into the Philadelphia Landbank.

DEPARTMENT OF PUBLIC PROPERTY RS

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staff Demographics Summary (as of January 2016)	BUDGET SUMMARY AND OTHER BUDGET DRIVE
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Total

Minority

Employment Levels (as of January 2016)

Budgeted

Approved

Filled

Median Salary - ES \$113,850 \$0	Median Salary - FTS \$43,496 \$42,572	Average Salary - ES \$117,320 \$0	Average Salary - FTS \$51,298 \$45,155	Executive Staff 5 0	ruil-lime stati 145 67
\$113,850 \$120,77	\$48,660 \$50,306	\$117,320		5	/8
\$120,775	\$50,306	\$117,320 \$120,775	\$56,888 \$59,387	2	28
Overall Median Salary	Overall Average Salary	Executive Positions	Part-Time Positions	Full-Time Positions	
\$43,496	\$51,298	ъ	0	159	o
\$43,496	\$51,298	ر د	0	159	TT
\$43,496	\$51,298	57	0	145	

Financial Summar	edian Salary - ES
y by Class - Gen	\$113,850
eral Fund	\$0
	\$113,850
	\$120,775
	Overall Median Salary
	\$43,496
	\$43,496
	\$43,49

\$4,313,495	\$192,947,759	\$188,634,264	\$187,825,095	\$189,235,274	TOTAL
\$0	\$0	\$0	\$0	\$0	Class 900 - Advances/Misc. Payments
\$549,214	\$23,916,920	\$23,367,706	\$23,367,706	\$30,417,400	Class 800 - Payment to Other Funds
\$0	\$0	\$0	\$0	\$0	Class 700 - Debt Service
\$0	\$0	\$0	\$0	\$484,077	Class 500 - Contributions
\$0	\$150,488	\$150,488	\$136,588	\$164,918	Class 400 - Equipment
\$0	\$1,188,047	\$1,188,047	\$1,201,947	\$1,148,024	Class 300 - Materials and Supplies
\$3,965,275	\$159,373,457	\$155,408,182	\$154,718,771	\$148,803,853	Class 200 - Purchase of Services
(\$200,994)	\$8,318,847	\$8,519,841	\$8,400,083	\$8,217,002	Class 100 - Employee Compensation
FY17-FY16	Proposed Appropriations	Estimated Obligations	Original Appropriations	Actual Obligations	
Difference	Fiscal 2017	Fiscal 2016	Fiscal 2016	Fiscal 2015	

Contracts Summary (as of December 2015)

* as of December 2015

	FY11	FY12	FY13	FY14	FY15	FY16*
Total amount of contracts	\$13,067,609	\$13,694,007	\$13,073,410	\$13,560,446	\$13,999,303	\$5,510,589
Total amount to M/W/DBE	\$13,067,609	9 \$13,694,007	\$13,073,410	\$13,560,446	\$13,999,303	\$5.510.589
Participation Rate	100%	100%	100%		100%	100%
+	The second second second					111110

The Department of Public Property's participation goal for FY17 is 65%.

DEPARTMENT OF PUBLIC PROPERTY PROPOSED BUDGET OVERVIEW

PROPOSED FUNDING REQUEST

The proposed Fiscal Year 2017 general fund budget totals \$192,947,759, an increase of \$4,313,495 over Fiscal Year 2016 estimated obligation levels. This increase is primary due to increase of SEPTA subsidy, space rental, and the interfund transfers.

The proposed budget includes:

- \$8,318,847 in Class 100, an \$200,994 decrease over FY16. The Department is budgeted for 159 positions.
- \$159,373,457 in Class 200, an \$3,965,275 increase over FY16. The increase in Class 200 is largely due to the increase for SEPTA subsidy. In addition to the \$79,720,000 for City support of SEPTA, the Class 200 General Fund request includes: \$20,875,402 for space rental; \$30,656,047 for utility charges; and \$28,122,008 for core departmental operations.
- \$1,188,047 in Class 300, there is no change over FY16.
- \$150,488 in Class 400, there is no change over FY16.
- In Class 800, we are requesting \$23,916,920, an increase of \$549,214 over FY16.
- In the Water Fund, we are requesting \$4,042,633 in Class 200, there is no change over FY16.
- In the Aviation Fund, we are requesting \$26,900,000, reflecting no change from FY16 estimated obligations.

STAFFING LEVELS

The current staffing levels for FY 16 are:

Facilities Mai	nagement Division	Capital Pr	ojects Division
Filled	Authorized	Filled	Authorized
105	114	19	20
Real Estate D	ivision	General S	upport Division
Filled	Authorized	Filled	Authorized
9	9	13	15

• The department hired 9 employees. The ethnic composition of these new hires is 3 Black or African American (not Hispanic or Latino) and 6 White. None of these new hires are listed as bilingual.

DEPARTMENT OF PUBLIC PROPERTY PERFORMANCE, CHALLENGES AND INITIATIVES

DEPARTMENT PERFORMANCE (OPERATIONS)

Performance Measure	FY15	FY16 YTD (as of 12/31/15)	FY17 Target
Total Lease Expense (\$ Million)	\$17M	\$21M	\$19M
Number of Square Ft. Managed	1,302,864	1,294,534	1,294,534
Number of substantially completed construction projects	80	70	75
Facilities Division Work Order Volume	13,906	13,000	13,500
Work Orders completed within service level agreement	83.10%	85%	87%

DEPARTMENT OF PUBLIC PROPERTY OTHER BUDGETARY IMPACTS

FEDERAL AND STATE (WHERE APPLICABLE)

None

M/W/DSBE Participation on Large Contracts FY16 Contracts

US Facilities, Inc.			Vendor
Services for the Triplex	Maintenance and Support	Operations,	Service Provided
\$13,695,375			Amount of Contract
4/26/13			RFP Issue Date
10/1/13			Contract Start Date
\$13,695,375 4/26/13 10/1/13 DSBE: 10 - 15%	WBE: 10 - 15%	MBE: 20-25%	Ranges in RFP
0%	0%	100%	% of M/W/DSBE Participation Achieved
\$0	\$0	\$13,695,375	\$ Value of M/W/DSBE Participation
\$13,695,375	100%		Total % and \$ Value Participation - All DSBEs
Yes			Local Business
Yes			Living Wage Compliant?

Staff Demographics (as of January 2016)

	Full-Time Staff			Executive Staff	
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
Total	39	13	Total	0	0
% of Total	6.2%	8.9%	% of Total	0%	0%
Average Salary	\$42,818	\$46,792	Average Salary	N/A	N/A
Median Salary	\$41,778	\$43,969	Median Salary	N/A	N/A
	White	White		White	White
Total	69	9	Total	4	2
% of Total	47.6%	6.2%	% of Total	66.7%	33.3%
Average Salary	\$46,641	\$85,917	Average Salary	\$115,016	\$120,775
Median Salary	\$93,307	\$90,203	Median Salary	\$113,850	\$120,775
	Hispanic	Hispanic		Hispanic	Hispanic
Total	7	3	Total	0	0
% of Total	4.8%	2.1%	% of Total	0.0%	0.0%
Average Salary	\$55,567	\$40,608	Average Salary	N/A	N/A
Median Salary	\$42,071	\$39,792	Median Salary	N/A	N/A
	Asian	Asian		Asian	Asian
Total	1	1	Total	0	0
% of Total	0.7%	0.7%	% of Total	0.0%	0.0%
Average Salary	\$44,290	\$74,395	Average Salary	N/A	N/A
Median Salary	\$44,290	\$74,395	Median Salary	N/A	N/A
	Other	Other		Other	Other
Total	1	2	Total	0	0
% of Total	0.7%	1.4%	% of Total	0.0%	0.0%
Average Salary	\$33,270	\$42,544	Average Salary	N/A	N/A
Median Salary	\$33,270	\$42,544	Median Salary	N/A	N/A
	Bi-lingual	Bi-lingual	-	Bi-lingual	Bi-lingual
Total	13	5	Total	0	0
% of Total	9.0%	3.4%	% of Total	0.0%	0.0%
Average Salary	\$60,750	\$62,891	Average Salary	N/A	N/A
Median Salary	\$50,729	\$67,225	Median Salary	N/A	N/A
	Male	Female		Male	Female
Total	117	28	Total	4	2
% of Total	80.7%	19.3%	% of Total	66.7%	33.3%
Average Salary	\$49,362	\$59,387	Average Salary	\$115,016	\$120,775
Median Salary	\$43,496	\$50,306	Median Salary	\$113,850	\$120,775

DEPARTMENT OF PUBLIC PROPERTY APPENDIX (Other Relevant Data and Charts)

Number of Bilingual Employees (as of January 2016)

*	Spanish	Arabic	Arabic Malayalam	Hindi	Cantonese & Mandarin	Portuguese	French	Japanese	Swedish	Italian	German	Ukranian	Russian	Lithuanian
Facilities Management	4	1	0	0	0	0	ь	0	0	1	0	1	2	2
Capital Projects	5	0	1	1	0	2	1	1	1	2	_	0	0	0
General Support	0	0	0	0	1	0	0	0	0	0	0	0	0	0 0
Real Estato	4			,	,									0
Real Estate	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Total - All Divisions	10	1	1	Н	1	2	2	_	_	u	4	7	J	J
Total - # of Bilingual Employees		18									H	H	_	

Total - # of Languages Spoken

14

PROCUREMENT DEPARTMENT FISCAL YEAR 2017 BUDGET TESTIMONY April 20, 2016

INTRODUCTION

Good morning, President Clarke and Members of City Council. I am Trevor Day, Procurement Commissioner. Joining me today are Nicholas Susi, Deputy Commissioner, and Jessica DeJesus, Director of Public Works and Special Services. I am pleased to provide testimony on the Procurement Department's Fiscal Year 2017 operating budget.

DEPARTMENT MISSION/PLANS

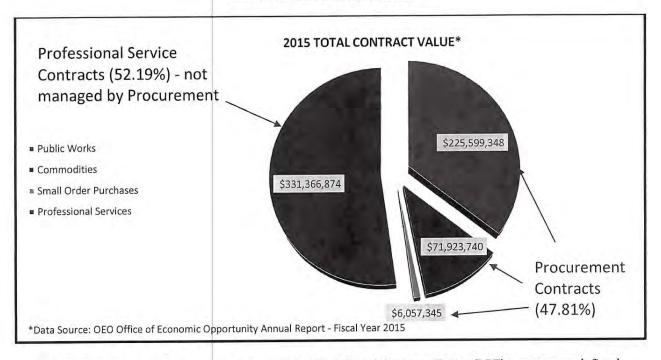
Mission: The mission of the Procurement Department is to obtain, manage, and dispose of quality goods, services, construction, and concessions in an open, timely, and cost-effective manner by a competitive, fair and socially responsible process in accordance with the law.

Plans for Fiscal Year 2017: The Procurement Department is the central purchasing and materials management agency for the City of Philadelphia. For each contract, the Procurement Department works in partnership with the using agency to ensure that the City has the contracts it needs to provide services to the public. Our goal is to acquire services, commodities, revenue generating and construction contracts, as well as public advertising, at the best value that meets our needs while ensuring a fair and open process. We seek to leverage the use of the City's funding resources in a way that upholds our citizens' trust by using government procurement best practices. The Procurement Department is also responsible for tracking and inspecting the City's inventory and ensuring unneeded inventory is disposed of in a cost-effective and environmentally-sound manner. In Fiscal Year 2017 we will accomplish the following objectives.

- 1. Implement an eProcurement System: This project will create new functionality and replace an aged system with possibilities for expansion with future functionality. This objective will enable robust analysis, process improvement and better reporting leading to increased efficiencies, cost savings and more transparency. It will immediately replace our SQL database with the following upgraded capabilities (modules): vendor management; vendor communication & sourcing; solicitation management (electronic bidding); and contract management enabling both City employees and vendors to request, track, search and respond to bid opportunities through this system.
- 2. Expand our efforts to market City contract opportunities with an emphasis on local and minority, women and disabled owned businesses: The department will implement a strategy to conduct outreach with the goal of attracting and sourcing more vendors to Procurement contract opportunities. The Procurement Department has already begun to implement a phased approach of this strategy. We have reached out to all of the local chambers to create strategic alliances. In partnership with the Office of Innovation and Technology, staff began tweeting bid announcements in calendar year 2015. Additionally, vendor forums, specific to construction and commodities contracting, will create a space for networking, marketing and improving the communication around contracting with the City.
- 3. **Create and distribute a Procurement Guide:** A comprehensive procurement manual is critical to ensuring that procurement, department staff, and all stakeholders have the appropriate documentation to follow the proper procedures and rules in order to have a clear and consistent understanding of the required regulations. In the absence of such guidance, a lack of transparency in how procurement work is carried out becomes likely. This ambiguity has resulted in frustration within and outside City government.

- 4. Implement a reverse auction process with a plan to achieve 5% savings on our commodities contracts: The Request for Proposal for a reverse auction service provider recently closed. Three proposals were received and are currently being reviewed and evaluated. The benefit of this service is that qualified vendors compete to offer the lowest possible price that the market will bear in order to win the contract from the City. It is a type of auction in which the roles of buyer and seller are reversed. In an ordinary auction (also known as a forward auction), buyers compete to obtain a good or service by offering increasingly higher prices. In a reverse auction, the sellers compete to obtain business from the buyer (the City) by offering lower prices than their competitors. The overall price will typically decrease as the sellers lower their bids.
- 5. Collaborate with the Office of Sustainability to implement sustainable procurement policies and procedures: According to the United States Environmental Protection Agency, sustainability means: "Meeting the needs of the present without compromising the ability of future generations to meet their own needs." Sustainable procurement is an approach to purchasing that considers the environmental, societal, and economic value of the goods and services being purchased. This approach evaluates the full cost of a purchase. The policy and procedures, created in coordination with the Office of Sustainability, will guide city employees in the purchase of goods and services that are environmentally preferable, provide benefit to society and the local economy, and achieve good value for money on a life-cycle basis. As a result the purchase of goods and services that are better for both the environment and the local economy will ensure that resources are not diminished for future generations.
- 6. Create a Contract Planning Process working with each department on new anticipated Procurement contracts: For planning and resource allocation purposes, the Procurement Department is working with City Departments to determine a method to identify future procurement events of the City that will need to be processed through Procurement. In collaborating with each major department this will assist Procurement to manage our workforce, work cycle, avoid contract lapses and provide the best service to client departments/agencies. This will enable the City to evaluate and combine bid opportunities that currently go out as single opportunities enabling the City to purchase commodities or services more strategically. Procurement will also work with OEO to analyze markets where contracts can be de-bundled to achieve a greater level of supplier diversity. Additionally, this plan will enable Procurement to market expected upcoming contract opportunities, allowing vendors to better prepare for bidding.
- 7. **Research and implement a new asset management system and process:** To address the antiquated technology that is currently used for City-wide inventory tracking, the Procurement Department will work with various City stakeholders to identify and implement a better asset management system and process. We are working collaboratively with the Accounting Division of the Office of Finance to update the current rules and regulations that will track assets so they are appropriately reported, tracked and disposed.

PROCUREMENT AT A GLANCE



• The Procurement Department manages the City's Local Business Entity (LBE) program as defined by section 17-109 of the City Code. The department is proud of the LBE participation received on public works contracts let by the City. The Procurement Department is working to improve LBE participation for SS&E contracts. LBE metrics for both public works and SS&E are reported by mandate on a calendar year basis to both the Mayor and City Council President. The table below highlights those metrics.

Calendar Year	% of contracts where low bidder was LBE - PW	% of Contract Value to LBE's - PW
2015	70%	80%
2014	66%	58%
Calendar Year	% of contracts where low bidder was SS&E	% of Contract Value to SS&E
2015	20%	28%
2014	15%	20%

• The Procurement Department has improved Public Works processing times from bid initiation to PO sent to the contractor by 20% from FY15 to FY16 year to date. The Department is working with all stakeholder to continue these improved processing times.

	FY15	FY16 (ytd)
Average Time from Bid Initiation to PO Released to Contractor*	160	128

^{*}Processing times reflected in calendar days

- The department, in coordination with the CAO's office is engaged in two working groups focused on improving the procurement process in order for it to be more transparent, efficient and effective. One of the working groups led by the CAO's office focuses on identifying policies and procedures that may need to be adjusted in order to improve the overall program. The other crossfunctional working group focuses on improving the procurement process for public works projects.
- Since January, 2016, the Procurement Department in coordination with OEO, the CAO, PWD, and the Health Department has participated in seven vendor outreach events reaching several hundred local businesses.
- The Department negotiated a contract for a new front end e-procurement system and is scheduled to begin the project in May, 2016.

5 | Page

BUDGET SUMMARY AND OTHER BUDGET DRIVERS PROCUREMENT DEPARTMENT

					The state of the s	7 TO 10 TO 10 TO 10
	Total	rotal Minority White	White	Female		Budgeted
Full-Time Staff	41	26	15	29	Full-Time Positions	46
Executive Staff	က	1	2	1	Part-Time Positions	2. 0
Average Salary - FTS	\$44,094	\$43,621	\$43,621 \$44,913	\$43,149	Executive Positions) LC
Average Salary - ES	\$102,333	\$85,000	\$111,000	\$85,000	Overall Average Salary	448 596
Median Salary - FTS	\$41,282	\$40,437	\$42,307	\$39,592	Overall Median Solary	\$41,630
Median Salary - ES	\$102,000	\$85,000	\$85,000 \$111,000	\$85,000	Chei all mealant Dallar	000111

\$48,065 \$42,053

\$41,630 \$48,596

adgeted Approved

April 1, 2016)

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*One of Procurement's core strategic objectives is to attract and retain staff through increased training opportunities. The Department has also worked closely with OHR to update Civil Service job specifications to align job requirements with public procurement best practices. The Department has also updated Civil Service regulations to allow for bonuses related to professional certifications.

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	Fiscal 2015	Fiscal 2016	Fiscal 2016	Fiscal 2017	Difference
	Actual Obligations	Original Appropriations	Estimated Obligations	Proposed Appropriations	FY17-FY16
Class 100 - Employee Compensation	\$2,333,610	\$2,472,351	\$2,472,351	\$2,504,399	\$32,048
Class 200 - Purchase of Services	\$2,447,216	\$2,316,267	\$2,316,267	\$2,316,267	\$0
Class 300 - Materials and Supplies	\$25,004	\$39,554	\$39,554	\$33,588	(\$2,966)
Class 400 - Equipment	\$24,001	\$9,500	\$9,500	\$15,466	\$5,966
Class 500 - Contributions	\$28,000	0\$	\$0	\$0	\$0
Class 700 - Debt Service	\$0	0\$	\$0	0\$	\$0
Class 800 - Payment to Other Funds	\$0	0\$	\$0	\$0	\$0
Class 900 - Advances/Misc. Payments	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,857,831	\$4,837,672	\$4,837,672	\$4,869,720	\$32,048

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	FY11	FY12	FY13	FY14	FY15	FY16*
Total amount of contracts	\$3,080	\$1,801	\$33,650	\$2,602	\$4,806,741	\$1
Total amount to M/W/DBE	\$0	\$0	\$4,500	0\$	\$826,200	0\$
Participation Rate	%0	%0	13%	%0	17%	%0

*Contract value for 2016 will be with online auction contractors, which are \$0 contracts. One online auction vendor with which Procurement entered into a contract on January 1, 2016, is a local business.

The department is committed to supporting the Administration's goal of 30% minority, woman, and disabled-owned business (W/M/DSBE) participation in City contracting. We continue to review our contracts and always look for more opportunities as they arise.

PROCUREMENT DEPARTMENT PROPOSED BUDGET OVERVIEW

PROPOSED FUNDING REQUEST

The proposed Fiscal Year 2017 general fund budget totals \$4,869,720, an increase of \$32,048 over Fiscal Year 2016 estimated obligation levels. This increase is due to scheduled raises as agreed to in the last contract agreement for District Council 47.

The proposed budget includes:

- \$2,504,399 in Class 100, an increase of \$32,048 over FY16. This increase is due to scheduled raises as agreed to in the last contract agreement for District Council 47.
- \$2,316,267 in Class 200, equal to FY16 appropriations. These dollars will mostly fund City-wide advertising needs, of which the improvements to the Department's customer service counter, a business analyst resource for the eProcurement system, majority is for election related newspaper advertising. The small amount of funds not used for advertising, will fund professional dues and department-wide training, a key pillar of the Department's strategic plan.
- \$33,588 in Class 300, a \$5,966 decrease over FY16. This funding will fund various office supply and professional subscription needs for the Department •
- \$15,466 in Class 400, a \$5,966 increase over FY16. This funding will allow the Department to replace end of life office equipment.

STAFFING LEVELS

- Level positions with the goal of ensuring a diverse and qualified Executive Team. All of the five staff positions to be filled will come filled as of December 31, 2015. As of today, 44 of those positions are filled. The Department is actively seeking to fill two Executive The Procurement Department has 51 budgeted positions on the General Fund in both FY16 and FY17. Of those positions, 48 were from upcoming or existing Civil Service lists.
- There are two positions budgeted and filled on the Water Fund in both FY16 and FY17. •
- The Procurement Department recently filled the Director of Public Works and Special Services position with a bilingual Hispanic female who was promoted from a position within the department. She brings years of experience and a strong educational background to the position. Other recent hires and their ethnicity are listed below:
 - Two African American Females
- o One African American Male
- One Caucasian Male
- See appendix for Bilingual Employees Chart

PROCUREMENT DEPARTMENT PERFORMANCE, CHALLENGES AND INITIATIVES

DEPARTMENT PERFORMANCE (OPERATIONS)

Performance Measures (Services, Supplies & Equipment)	FY15 Actual	FY16 YTD	FY17 Target	FY21 Target
Average number of days from bid initiation to award	125	118	110	90
Average number of Bidders (Awarded Contracts)	2.3	2.9	3.5	4
Percentage of awards that are single response	40%	28%	20%	10%
% of contracts awarded to Local Business Entities (LBEs)	26%*	21%**	30%	35%

^{*}Data available for FY15 Q3 and Q4 only

^{**}Percent of contracts awarded decreased from FY15 to FY16, but total dollar amount increased.

Performance Measures (Public Works Program)	FY15 Actual	FY16 YTD	FY17 Target	FY21 Target
Average number of days from bid initiation to award	97	88	83	75
Average number of Bidders (Awarded Contracts)	4	5	5	5
Percentage of awards that are single response	7%*	0%	5%	2%
% of contracts where low bidders was LBE	76%*	61%	65%	70%

^{*}Data available for FY15 Q3 and Q4 only

Performance Measures (Customer Service Program)	FY15 Actual	FY16 YTD	FY17 Target	FY21 Target
% of Internal survey respondents that rated Procurement customer service as Satisfactory or better	96%*	100%	97%	100%
% of External survey respondents that rated Procurement as Satisfactory or better	93%*	97%	97%	100%

^{*}Data available for FY15 Q3 and Q4 only

Performance Measures (Inventory Control Program)	FY15 Actual	FY16 YTD	FY17 Target	FY21 Target
# of Items Tagged	8,419	3,527	7,500	TBD
% of Asset Tags processed within 7 days of Agency Request	100%	100%*	100%**	100%**

^{*}Data available for FY15 Q3 and Q4 only ** Revised upwards from 5 year plan

PROCUREMENT DEPARTMENT OTHER BUDGETARY IMPACTS

FEDERAL AND STATE (WHERE APPLICABLE)

• Procurement does not have any federal and/or state appropriations.

M/W/DSBE Participation on Large Contracts FY16 Contracts*

Vendor	Service Provided	Amount of Contract	RFP Issue Date	Contract Start Date	Ranges in RFP	% of M/W/DSBE Participati on Achieved	\$ Value of M/W/DSBE Participatio n	Total % and \$ Value Participatio n - All DSBEs	Local Busines s	Living Wage Compliant
					MBE: Best and Good	Best and Good Faith				
					Faith Efforts	Efforts	\$0		Y	Υ
					WBE: Best	Best and Good Faith				
					Faith Efforts	Efforts	\$0	%0	Y	¥
	Online				DSBE: Best	Best and				
Municibid.com	Auction		1		and Good	Good Faith				
, LLC	Services	\$1	5/18/15	1/1/16	Faith Efforts	Efforts	\$0	\$0	Y	Y
					MBE: Best	Best and				
					and Good	Good Faith				
					Faith Efforts	Efforts	\$0		TBD	TBD
					WBE: Best	Best and				
					and Good	Good Faith				
					Faith Efforts	Efforts	\$0	%0	TBD	TBD
					DSBE: Best	Best and				
	Reverse				and Good	Good Faith				
TBD	Auctions	\$1	3/2/16	TBD	Faith Efforts	Efforts	\$0	\$0	TBD	TBD

system. The contract for this technology service totals \$1.4 million, and is managed and reported on by OIT. However, it is worth noting Important Note: Procurement and OIT have selected Periscope Holdings, Inc. to provide the aforementioned front-end e-procurement that actual OEO participation on the contract is 13% MBE (\$117,600) and 4% WBE (\$62,342) for a total of 17% (\$239,942) OEO participation on the contract. Procurement will also use a staff augmentation contract through OIT to assist with project management needs on the project. The contract from which this support resource will come is with Modis, which has 21% OEO participation on the contract.

* Contract value for 2016 will be with online auction contractors, which are \$0 contracts. One online auction vendor with which Procurement entered into a contract on January 1, 2016, is a local business.

PROCUREMENT DEPARTMENT- EMPLOYEE DATA

Staff Demographics (as of April, 2016)

	Full-Time Sto	aff		Executive Sta	off .
	Male	Female		Male	Female
JA	African-American	African-American		African-American	African-America
Total	4	22	Total	0	0
% of Total	9.3%	53.7%	% of Total	0%	0%
Average Salary	\$43,639	\$43,618	Average Salary	N/A	N/A
Median Salary	\$41,705	\$38,141	Median Salary	N/A	N/A
And a sure from the late	White	White	and the same of th	White	White
Total	8	7	Total	2	0
% of Total	19.5%	17.1%	% of Total	66.7%	0%
Average Salary	\$47,745	\$41,676	Average Salary	\$111,000	N/A
Median Salary	\$44,851	\$39,792	Median Salary	\$111,000	N/A
	Hispanic	Hispanic	11 2 12 2 2 2 2 2 2 3	Hispanic	Hispanic
Total	0	0	Total	0	1
% of Total	0%	0%	% of Total	0%	33%
Average Salary	N/A	N/A	Average Salary	N/A	\$85,000
Median Salary	N/A	N/A	Median Salary	N/A	\$85,000
_	Asian	Asian	•	Asian	Asian
Total	0	0	Total	0	0
% of Total	0%	0%	% of Total	0%	0%
Average Salary	N/A	N/A	Average Salary	N/A	N/A
Median Salary	N/A	N/A	Median Salary	N/A	N/A
E-15-15-15-15-15-15-15-15-15-15-15-15-15-	Other	Other		Other	Other
Total	0	0	Total	0	0
% of Total	0%	0%	% of Total	0%	0%
Average Salary	N/A	N/A	Average Salary	N/A	N/A
Median Salary	N/A	N/A	Median Salary	N/A	N/A
DEPTH STORY	Bi-lingual	Bi-lingual		Bi-lingual	Bi-lingual
Total	0	2	Total	1	1
% of Total	0%	2.3%	% of Total	33.0%	33%
Average Salary	N/A	\$65,726	Average Salary	\$102,000	\$85,000
Median Salary	N/A	\$65,726	Median Salary	\$102,000	\$85,000
	Male	Female		Male	Female
Total	12	31	Total	2	1
% of Total	27.9%	72.1%	% of Total	75.0%	25.0%
Average Salary	\$46,059	\$43,374	Average Salary	\$100,992	\$87,975
Median Salary	\$41,705	\$38,389	Median Salary	\$95,000	\$87,975

PROCUREMENT DEPARTMENT APPENDIX (Other Relevant Data and Charts)

Number of Bilingual Employees (as of April, 2016)

	Spanish	Portuguese	German	
Executive Direction	2.	1	1	
Total - All Divisions	2	1	1	
Total - # of Bilingual Employees				3
Total - # of Languages Spoken				3

Office of Human Resources FISCAL YEAR 2017 BUDGET TESTIMONY April 20, 2016

INTRODUCTION

Good afternoon, President Clarke and Members of City Council. My name is Marsha Greene-Jones and I am the City's Acting Director of Human Resources. With me today are Deputy Human Resources Directors: Brian Albert, Maria Agelakis, Celia O'Leary and Sheila Pate, Dr. George Hayes – our Director of Medical Services and other members of my Senior Team. I am pleased to provide testimony on the Office of Human Resources' Fiscal Year 2017 operating budget.

DEPARTMENT MISSION/PLANS

Mission: The mission of the Office of Human Resources (also known as "OHR") is to attract, select and retain a qualified, diverse, and effective workforce to support the goals of the City. OHR accomplishes its Core Mission by administering the civil service system, classifying and determining compensation rates for all civil service positions, developing and administering examinations, establishing eligible lists used for hire and promotion, ensuring compliance with the Home Rule Charter and Civil Service Regulations, and managing and administering a competitive yet cost-effective benefits program for non-represented employees.

Plans for Fiscal Year 2017 and Beyond:

OHR currently collects data on the measures provided below. In FY17, OHR will work closely with the Performance Management team to review and update strategic goals, set meaningful and aligned measures, and develop or strengthen data collection mechanisms for the updated measures.

Objectives (New or Continuing)	Program/Unit responsible	FY 17	FY 21
OHR's Key Objective #1: Produce Civil Service Eligible Lists on or before the targeted date provided to the client department. In FY15, OHR met this target at 98.4% of time. Meeting this target is often dependent on the availability of subject matter experts. • Continuing objective	Hiring Services	95%	95%
OHR's Key Objective #2: Maintain the average number of days for producing Civil Service eligible lists at 65 days from the closing of the application period. The average number of days required to produce eligible lists varies based on annual departmental staffing needs. It has been as low as 48 and as high as 180 days. In comparing itself to other OHR civil service jurisdictions, 65 days is lower than other similar jurisdictions. • New objective	Hiring Services	65 days	65 days
OHR's Key Objective #3: Administer Civil Service examinations on the published and projected target date. In FY15, OHR met the targeted date 97.5% of the time.	Hiring Services	95%	95%

Meeting this target is often dependent on the availability of subject matter experts. • Continuing objective			
OHR's Key Objective #4: Maintain the costs of City Administered Benefits within budget. For FY 15, the budget for City Administered Benefits was \$76.4 million and the City's net cost was \$73.7 million. Despite medical trend being consistently higher than general inflation, the Office of Human Resources has managed to keep benefit spend flat for the last five years. • Continuing objective	Benefits	Maintain the net costs of City Administered Benefits within budget.	Maintain the net costs of City Administered Benefits within budget.
OHR's Key Objective #5: Increase percent of OHR employees with current evaluations from 62% in FY 15 to 80% in FY17 and 90% in FY21. • New objective	Strategic Services	80%	90%
OHR's Key Objective #6: Assess the quality of eligibles by evaluating the percent of new hires who have satisfactory or higher performance evaluations and have not been involuntarily separated after 1 year of hire. In FY 15, 1,856 permanent civil service employees were hired, of whom 90 were rejected during probation and 11 have an unsatisfactory rating, yielding a quality factor of 94.5% New objective	Hiring Services	95%	95%
OHR's Key Objective #7: Increase the percentage of employees enrolled in wellness initiatives to 50% from the current rate of 38.9% New objective	Benefits	50%	50%
OHR's Key Objective #8: Maintain the average turnaround days for HR transactions audit and approval @ 2 business days. In FY 15, the average turnaround for OHR, processing all City transactions, was 2.04 days. New objective	Shared Services	2	2

Key Performance Facts		Program/Unit Responsible
	The number of Civil Service eligible lists produced annually is needs and requests. The number of lists typically vary from ced 434 Eligible Lists.	Hiring Services

OHR's Key Performance Fact: OHR collects data on the diversity of the City's workforce. This data can be utilized by other departments and the Mayor's Office to set measurable diversity goals. The current workforce demographics are:

Strategic Services

Race/Ethnicity	Civil Service	Exempt	Total
White	39.96%	52.99%	42.40%
Black	50.59%	37.17%	48.08%
Asian	2.80%	3.35%	2.90%
Hispanic or Latino	5.80%	5.25%	5.70%
American Indian or Alaskan Native	0.20%	0.14%	0.19%
Native Hawaiian or Other Pacific	0.02%	0.02%	0.02%
Two or More Races (Not Hispanic or Latino)	0.64%	1.07%	0.72%

Office of Human Resources BUDGET SUMMARY AND OTHER BUDGET DRIVERS

Staff Demographics Summary (as of January 2016)

	Total	Minority	White	Female
Full-Time Staff	83	61	22	54
Executive Staff	16	6	7	11
Average Salary - Full-Time Staff	\$60,889	\$57,314	\$70,838	\$59,758
Average Salary - Executive Staff	\$108,151	\$107,918	\$108,450	\$101,330
Median Salary - Full-Time Staff	\$47,884	\$42,572	\$66,312	\$44,066
Median Salary - Executive Staff	\$122,648	\$90,203	\$122,648	\$90,203

Employment Levels (as of January 2016)

Full-Time Positions	Part-Time Positions	Executive Positions	Overall Average Salary	Overall Median Salary

Budgeted	Approved	Filled
91	91	83
0	0	0
16	16	16
\$59,126	\$59,126	\$60,889
\$51,186	\$51,186	\$47,884

Office of Human Resources BUDGET SUMMARY AND OTHER BUDGET DRIVERS

Financial Summary by Class - General Fund

Fiscal 2016 Fiscal 2016 Original Estimated Obligations Appropriations \$5,399,621 \$964,070 \$964,070 \$69,932 \$69,932 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0						
Actual Obligations Original Appropriations Estimated Obligations \$5,083,865 \$5,399,621 \$5,399,621 \$787,696 \$964,070 \$964,070 \$67,329 \$69,932 \$69,932 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0		Fiscal 2015	Fiscal 2016	Fiscal 2016	Fiscal 2017	Difference
\$5,083,865 \$5,399,621 \$5,399,621 \$787,696 \$964,070 \$964,070 \$67,329 \$69,932 \$69,932 \$0 \$0 \$0 \$0		Actual Obligations	Original Appropriations	Estimated Obligations	Proposed Appropriations	FY17-FY16
\$787,696 \$964,070 \$964,070 \$67,329 \$69,932 \$69,932 \$0 \$	Class 100 - Employee Compensation	\$5,083,865	\$5,399,621	\$5,399,621	\$5,403,578	\$3,957
\$69,932 \$69,932 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 is \$0 \$0 ints \$0 \$0 \$0 \$0 ints \$0 \$0	Class 200 - Purchase of Services	\$787,696	\$964,070	\$964,070	\$802,070	(\$162,000)
\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 nts \$0 \$0 \$0 \$0 and \$0 \$0 \$0 \$0	Class 300 - Materials and Supplies	\$67,329	\$69,932	\$69,932	\$69,932	0\$
\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$	Class 400 - Equipment	\$0	\$0	\$0	\$0	\$0
her Funds \$0 \$0 \$0 c. Payments \$0 \$0 c. Payments \$0 \$0 c. Payments \$0 \$0 c. Payments \$0 \$0	Class 500 - Contributions	\$0	\$0	\$0	\$0	0\$
ther Funds \$0 \$0 \$0 sc. Payments \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	Class 700 - Debt Service	\$0	\$0	0\$	\$0	\$0
\$0 \$0 \$0 \$0 \$6 038 890 \$6 433 623	Class 800 - Payment to Other Funds	\$0	\$0	\$0	\$0	0\$
\$6.433.623	Class 900 - Advances/Misc. Payments	\$0	\$0	\$0	\$0	\$0
		\$5,938,890	\$6,433,623	\$6,433,623	\$6,275,580	(\$158,043)

Contracts Summary (as of December 2015)

	FY11	FY12	FY13	FY14	FY15	FY16*
Total amount of contracts	\$316,917	\$355,819	\$401,875	\$419,779	\$357,783	\$327,100
Total amount to M/W/DBE	\$39,200	\$42,500	\$53,750	\$50,000	\$80,000	\$50,000
Participation Rate	12%	12%	13%	12%	22%	15%

* as of December 2015

OEO Participation Rate goals:

FY16 - 10% FY17 - 20%

Office of Human Resources PROPOSED BUDGET OVERVIEW

PROPOSED FUNDING REQUEST

The proposed Fiscal Year 2017 general fund budget totals \$6,275,580, a decrease of \$158,043 over Fiscal Year 2016 estimated obligation levels. This decrease is due to the decrease in Class 200 for Public Safety Promotional exams which are given every other year. The slight decrease in Class 100 is due to the addition of funding for the negotiated wage increase for DC47 and Non-Represented employees combined with a decrease in funding for lump sum payouts.

The proposed budget includes:

- \$5,403,578 in Class 100, a \$3,957 decrease over FY16. This decrease is due to the addition of funding for the negotiated wage increase for DC47 and Non-Represented employees combined with a decrease in funding for lump sum payouts.
- \$802,070 in Class 200, a \$162,000 decrease over FY16. This decrease is due to the decrease in Class 200 for Public Safety Promotional exams which are given every other year.
- \$69,932 in Class 300/400, matching FY16.

STAFFING LEVELS

- 83 of 91 budgeted positions were filled in January of 2016. Budgeted positions for FY17 will decrease to 90.
- New hires in FY 16 include 1 American Indian or Alaskan Native Female, 3 Black Females and 1 White Male.
- See appendix for Bilingual Employees Chart

Office of Human Resources PERFORMANCE, CHALLENGES AND INITIATIVES

DEPARTMENT PERFORMANCE (OPERATIONS)

Please see page 1.

M/W/DSBE Participation on Large Contracts FY16 Contracts

Office of Human Resources - CONTRACTING EXPERIENCE

Vendor	Service Provided	Amount of Contract	RFP Issue Date	Contract Start Date	Ranges in RFP	% of M/w/DSBE Participatio n Achieved	\$ Value of M/W/DSBE Participatio n	Total % and \$ Value Participatio n - All DSBEs	Local Business	Living Wage Compliant?
					MBE: 15% - 20%	20%	\$50,000			
Aon	Benefits	\$250,000			WBE: 2% - 5%	%0	0\$	20%	A	>
Consulting	Consultant		6/20/13	8/1/13	DSBE: N/A	%0	\$0	\$50,000		•
					MBE: N/A	%0	0\$			
Zakia	Legal	\$32,000			WBE: N/A	%0	\$0	%0	٨	>
Moore	Services		N/A	7/1/15	DSBE: N/A	%0	0\$	\$0		
					MBE: N/A	%0	0\$			
IMX	Fitness	\$20,000			WBE: N/A	%0	\$0	%0	٨	>
Medical	Evaluations		N/A	7/1/15	DSBE: N/A	%0	\$0	\$0		
					MBE: N/A	%0	\$0			
NutriSavin	Nutrition	\$20,000			WBE: N/A	%0	\$0	%0	٨	λ
gs	Wellness		N/A	9/23/15	DSBE: N/A	%0	\$0	\$0		

	Full-Time Staff			Executive Staff	
	Male	Female		Male	Female
	African- American	African- American		African- American	African- American
Total	15	35	Total	1	7
% of Total	18.1%	42.2%	% of Total	6.3%	43.8%
Average Salary	55,915	60,269	Average Salary	191,121	100,000
Median Salary	40,192	42,772	Median Salary	191,121	90,203
	White	White		White	White
Total	10	12	Total	4	3
% of Total	12.0%	14.5%	% of Total	25.0%	18.8%
Average Salary	78,175	64,724	Average Salary	105,963	111,766
Median Salary	76,967	59,965	Median Salary	103,609	122,648
	Hispanic	Hispanic		Hispanic	Hispanic
Total	0	3	Total	0	0
% of Total	0.0%	3.6%	% of Total	0.0%	0.0%
Average Salary	0	50,425	Average Salary	0	0
Median Salary	\$	55,342	Median Salary	0	0
and the second	Asian	Asian		Asian	Asian
Total	3	1	Total	0	0
% of Total	3.6%	1.2%	% of Total	0.0%	0.0%
Average Salary	48,552	30,060	Average Salary	0	0
Median Salary	36,360	30,060	Median Salary	0	0
1 1 1 1 1 1 1	Other	Other		Other	Other
Total	1	3	Total	0	1
% of Total	1.2%	3.6%	% of Total	0.0%	6.3%
Average Salary	61,565	53,164	Average Salary	0	79,339
Median Salary	61,565	42,572	Median Salary	0	79,339
	Bi-lingual	Bi-lingual		Bi-lingual	Bi-lingual
Total	3	7	Total	0	1
% of Total	3.6%	8.4%	% of Total	0.0%	6.3%
Average Salary	68,175	64,909	Average Salary	0	122,648
Median Salary	69,190	55,342	Median Salary	0	122,648
	Male	Female		Male	Female
Total	29	54	Total	5	11
% of Total	34.9%	65.1%	% of Total	31.3%	68.8%
Average Salary	63,023	59,758	Average Salary	123,155	101,330
Median Salary	49,737	44,065	Median Salary	84,569	90,003

Office of Human Resources - EMPLOYEE DATA

Number of Bilingual Employees (as of January 2016)

	Spanish	Greek	French	Arabic	Malayalam	Portuguese	Sub-Saharan African	Haitian-Creole
Hiring Services	1	1	1	₩	0	1	1	0
Benefits	1	0	0	0	0	0	0	0
Shared Services		0	0	0	+	0	0	0
Strategic Services	0	0	0	0	0	0	0	0
Medical Eval	0	0	2	0	0	0	0	1
Total - All Divisions	33	1	m	1	1	1	н	1
Total - # of Bilingual	6							
Employees								
Total - # of								
Languages	8							
Spoken								

OFFICE OF FLEET MANAGEMENT FISCAL YEAR 2017 BUDGET TESTIMONY APRIL 20, 2016

INTRODUCTION

Joseph Rosati, Deputy Fleet Manager for Operations, and Dr. K Wilson, Deputy Fleet Manager for Administration. I am pleased to provide testimony on Office of Good afternoon, President Clarke and Members of City Council. I am Christopher Cocci, Fleet Manager for the City of Philadelphia. Joining me today are Mr. Fleet Management's Fiscal Year 2017 operating budget.

DEPARTMENT MISSION/PLANS

The mission of the Office of Fleet Management (OFM) is to support City departments and agencies in the delivery of municipal services by ensuring that City vehicles and other automotive-related equipment and services are available, dependable, and safe to operate.

PLANS FOR FISCAL YEAR 2017

million is allocated to Police Department to replace Radio Patrol Cars and other aged vehicles Department and \$8 million for Streets Departments vehicles & equipment. The FY17 Operating budget includes \$8.5 million for vehicle purchases of which \$6.4 dollars on the replacement of small vehicles and equipment. The FY17 budget includes, \$19.8 million in Capital funding of which \$9.8 million is allocated for Fire vehicles and equipment costing over \$100,000. Going forward, OFM will continue to use capital dollars to replace these larger vehicles and will focus its operating technologically-advanced and fuel-efficient vehicles and equipment. In FY15 & FY16, the Capital budget included \$28.6 million of funding for the purchase of Optimal Vehicle Replacement Strategy: OFM's strategy is to replace older and no longer economically-feasible vehicles and equipment with more

working with departments for placement of charging stations. OFM purchased four plug in hybrid sedans for the police department, going forward OFM plans to purchase 12 hybrid electric vehicles in FY17 and is currently Hybrid and Electric Vehicles: OFM is exploring opportunities for more Plug-in-Electric and Hybrid vehicles to replace existing gasoline/diesel vehicles. In FY16

building and equipment safety. The design plans of this project are complete, construction is scheduled to begin in FY17 and be completed by FY21. Hunting Park Ave. Centralizing these functions into a modern repair facility that meets industry standards will improve operational efficiency and increase Modernization & Consolidation of Repair Facilities: OFM plans to consolidate vehicle administration functions to the Central Repair Facility at Front St &

service position titled Automotive Apprentice. By the end of FY16, seven (7) interns will successfully complete the program and they have expressed their high school students enrolled in to this program. At the end of the internship program, students have the opportunity to join OFM's workforce through the civil High School Internship Program: OFM plans to continue its High School Internship Program in FY17 with four (4) more students. At present we have ten (10)

been trained through this program since its inception in 1993. intention to join OFM as Automotive Apprentices. Currently, OFM's 11 full time staff received their training through this program and a total of 108 students have

Staff Demographics Summary (as of January 2016)

	Total	Minority	White	Female
Full-Time Staff	330	143	187	23
Executive Staff	သ	1	2	0
Average Salary - FTS	\$47,936	\$45,003	\$49,849	\$47,399
Average Salary - ES	\$110,745	\$106,605	\$112,815	\$0
Median Salary - FTS	\$45,628	\$45,628	\$46,041	\$45,628
Median Salary - ES	\$106,605	\$106,605	\$112,815	\$0

Employment Levels (as of January 2016)

	Budgeted	Budgeted Approved	Filled
Full-Time Positions	365	365	330
Part-Time Positions	0	0	0
Executive Positions	w	ω	ω
Overall Average Salary	\$47,298	\$47,298	\$47,956
Overall Median Salary	\$46,241	\$46,241	\$45,628

Financial Summary by Class - General Fund

TOTAL	Class 900 - Advances/Misc. Payments	Class 800 - Payment to Other Funds	Class 700 - Debt Service	Class 500 - Contributions	Class 400 - Equipment	Class 300 - Materials and Supplies	Class 200 - Purchase of Services	Class 100 - Employee Compensation		
\$60,664,953	\$0	\$0	\$0	\$67,500	\$7,664,665	\$26,253,949	\$9,509,880	\$17,168,959	Actual Obligations	Fiscal 2015
\$61,577,500	\$0	\$0	\$0	\$0	\$10,765,000	\$24,663,211	\$9,604,396	\$16,544,893	Original Appropriations	Fiscal 2016
\$61,743,465	\$0	\$0	\$0	\$0	\$10,765,000	\$24,667,596	\$9,660,411	\$16,650,458	Estimated Obligations	Fiscal 2016
\$61,145,887	\$0	\$0	\$0	\$0	\$8,765,000	\$26,163,211	\$9,604,396	\$16,613,280	Proposed Appropriations	Fiscal 2017
(\$597,578)	\$0	\$0	\$0	\$0	(\$2,000,000)	\$1,495,615	(\$56,015)	(\$37,178)	FY17-FY16	Difference

Contracts Summary (as of December 2015)

A SAN AND COLUMN SAN WAY AND A SAN AS AS AS AS AS AS AS AS AS AS AS AS AS						
	FY11	FY12	FY13	FY14	FY15	FY16*
Total amount of contracts	\$4,338,791	\$4,338,791 \$5,317,580	\$2,304,471	\$4,385,377	\$6,812,030	\$1,034,539
Total amount to M/W/DBE	\$1,525,277	\$93,742	\$63,679	\$65,606	\$37,615	\$58,149
Participation Rate	35%	2%	3%	1%	1%	5.62%
			The second secon			

^{*} as of December 2015

OFFICE OF FLEET MANAGEMENT PROPOSED BUDGET OVERVIEW

PROPOSED FUNDING REQUEST

The proposed Fiscal Year 2017 general fund budget totals \$61,145,887 a decrease of \$597,578 over Fiscal Year 2016 estimated obligation levels. This decrease is due to the elimination of one time obligations in various classes in relation to the papal visit, a reduction in vehicle purchases and vehicle fuel price adjustments.

The proposed budget includes:

- \$16,613,280 in Class 100 which is \$37,178 lower than FY16 estimated obligations. This decrease is a
 combination of funding requirements for DC#47/Non-Rep Salary increases, increases in increment
 & longevity and reductions in overtime expenditures.
- \$9,604,396 in Class 200 a reduction of \$56,015 from FY16 estimated obligations due to the one-time expenditures related to the papal visit. This funding will be mainly allocated for vehicle lease payment of \$4.5 million, \$780,000 for Various Vehicle Repair Services, \$694,000 for various Professional Services, \$490,000 for Auto Collision Repairs, \$480,000 for Heavy Equipment Repairs, \$430,000 for Engine & Transmission Repairs, \$398,000 for Rental of Vehicle Parking Spaces and \$276,000 for Fire Boat Repair & Maintenance.
- \$26,163,211in Class 300, a \$1,495,615 increase over FY16 due to fuel price adjustments. This funding will be mainly allocated for \$9.1 million for Gasoline Fuel, \$6.3 million for Diesel Fuel, \$7.5 million for Vehicle Parts, \$1.3 million for Tire & Tube, \$545,000 for Vehicle Lubricants and \$118,000 for Anti-Freeze purchases.
- \$8,765,000 in Class 400, a \$2,000,000 decrease over FY16 due to a reallocation of funds to fuel purchases. This funding will be mainly used to purchase 150 Radio Patrol Cars at a cost of \$4.4 million, 75 unmarked sedans at a cost of \$1.4 million for the Police Department, 380,000 to replace Fire Department vehicles and \$1.5 million to replace various aged vehicles for all other departments.

Staffing Levels: As of January 31, 2016 OFM's total employee count is 330 of which 23 (7%) are female and 307 (93%) are male. Of the total employees, 108 (32.73%) are African American, 187 (56.67%) are Caucasians, 17 (5.15%) are Hispanic, 12 (3.63%) are Asian and 6 (1.82%) are in other category. OFM's first level management team consist of 3 employees, all of whom (100%) are male. Of the 3 management employees, 2 (66.67%) are Caucasians and 1 (33.33%) is Asian.

New Hire Staffing Diversity: In FY16, as of January 31, 2016, OFM hired 16 new employees of which 1 (6.25%) is female and 15 (93.75%) are male. Of the total employees 4 (25%) are African American and 12 (75%) are Caucasian. Of the 16 new employees 1 (6.25%) is bilingual. During this period, there were no new hires in first level management.

Bilingual Employee: As of January 31, 2016 OFM's workforce includes 14 (4.24%) bilingual employees who speak seven different languages. These languages consist of Spanish, Greek French, Cambodian, Malayalam, Vietnamese and Italian.

OFFICE OF FLEET MANAGEMENT PERFORMANCE, CHALLENGES AND INITIATIVES

DEPARTMENT PERFORMANCE (OPERATIONS)

Performance Measure	FY15 Actual	FY16 YTD (as of 12/31/15)	FY17 Target
Fleet Availability - Citywide	90.7%	89.1%	90.0%
Availability of Radio Patrol Cars	85.6%	87.4%	90.0%
Availability of Medic Units	82.3%	78.0%	90.0%
Availability of Compactors	74.2%	70.0%	90.0%
Median Age of Vehicles (General Fund)	8.5	8.4	8
Median Age of Vehicles (Water Fund)	9.5	10.5	8
Median Age of Vehicles (Aviation Fund)	11.5	12.0	8
Percentage (%) if Vehicles Repaired in One (1) Day or Less	67.8%	63.3%	70.0%

OFFICE OF FLEET MANAGEMENT OTHER BUDGETARY IMPACTS

FEDERAL AND STATE (WHERE APPLICABLE)

Not Applicable

M/W/DSBE Participation on Large Contracts FY16 Contracts

Assetworks			Automotive & Collision	Rob's		Oxford Engineering			Vendor
Software and Hosting				Vehicle		Environmental Services	Fuel Site		Service Provided
\$140.000			\$198,000			\$240,000			Amount of Contract
			8/14/13			2/4/13			RFP Issue Date
2/1/13 4/1/14			11/1/13			6/30/13			Contract Start Date
DSBE: Efforts	WBE: Good Faith	MBE: Best and	DSBE: Efforts	WBE: Good Faith	MBE: Best	DSBE: 10- 15%	WBE: 10- 15%	MBE: 10- 15%	Ranges in RFP
0%	0%	0%	0%	0%	0%	0%	5%	5%	% of M/W/DSBE Participation Achieved
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$12,000	\$ Value of M/W/DSBE Participation
\$0	0%		\$0	0%		\$24,000	10%		Total % and \$ Value Participation - All DSBEs
	Y			Υ			z		Local Business
	Υ			Y			Υ		Living Wage Compliant?

to the specificity of our requirements and specifications, particularly around the purchase of heavy equipment, vehicles, and other related parts and equipment. There are limited W/M/DSBE vendors for such contracts. We continue to review our contracts and always look for more opportunities as they arise. Participation in Economic Opportunity: The department is committed to supporting the Administration's goal for minority, woman, and disabled-owned business (W/M/DSBE) participation in City contracting. OFM's FY2016 year-to-date W/M/DSBE participation is 5.62%. Many of our contracts are technical due

OFFICE OF FLEET MANAGEMENT - EMPLOYEE DATA

Staff Demographics (as of January 2016)

	Full-Time Staff			Executive Staff	
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
Total	91	17	Total	0	0
% of Total	27.6%	5.2%	% of Total	0%	0%
Average Salary	44,669	47,048	Average Salary	N/A	N/A
Median Salary	45,416	42,972	Median Salary	N/A	N/A
	White	White		White	White
Total	181	6	Total	2	0
% of Total	54.8%	1.8%	% of Total	66.7%	0%
Average Salary	49,864	49,412	Average Salary	112.815	N/A
Median Salary	46,041	40,004	Median Salary	112,815	N/A
	Hispanic	Hispanic]	Hispanic	Hispanic
Total	17	0	Total	0	0
% of Total	5.2%	0%	% of Total	0%	0%
Average Salary	45,507	N/A	Average Salary	N/A	N/A
Median Salary	45,416	N/A	Median Salary	N/A	N/A
	Asian	Asian	incutan batary	Asian	Asian
Total	12	0	Total	1	0
% of Total	3.6%	0%	% of Total	33.3%	0%
Average Salary	49,451	N/A	Average Salary	106,605	0
Median Salary	45,728	N/A	Median Salary	106,605	0
**************************************	Other	Other	i mountain sunary	Other	Other
Total	6	0	Total [0	0
% of Total	1.8%	0%	% of Total	0%	0%
Average Salary	43,752	N/A	Average Salary	N/A	N/A
Median Salary	45,729	N/A	Median Salary	N/A	N/A
	Bi-lingual	Bi-lingual] Houldin building [Bi-lingual	Bi-lingual
Total	14	0	Total [1	0
% of Total	4.2%	0%	% of Total	33.3%	0%
Average Salary	49,407	N/A	Average Salary	106,605	0
Median Salary	45,416	N/A	Median Salary	106,605	0
	Male	Female	j mountain outury [Male	Female
Total	307	23	Total [3	0
% of Total	93.0%	7.0%	% of Total	100.0%	0%
Average Salary	47,956	47,665	Average Salary	110,745	N/A
Median Salary	46,441	45,678	Median Salary	106,605	N/A N/A
	27/222	10,010	Salan Balary	100,000	N/A

OFFICE OF FLEET MANAGEMENT APPENDIX (Other Relevant Data and Charts)

Number of Bilingual Employees (as of January 2016)

	Spanish	Greek	French	Cambodian	Malayalam	Vietnamese	Itali
Administration	0	0	0	0	1	0	0
Operations	4	2	2	1	2	1	1
Total - All Divisions	4	2	2	1	3	1	1
Total - # of Bilingual Employees	yees	14					
Total - # of Languages Spoken	en	7					