# COUNCIL OF THE CITY OF PHILADELPHIA COMMITTEE OF THE WHOLE 

Room 400, City Hall Philadelphia, Pennsylvania Wednesday, April 20, 2016 10:32 a.m.

PRESENT:

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COUNCIL PRESIDENT DARRELL L. CLARKE COUNCILWOMAN CINDY BASS
COUNCILWOMAN JANNIE L. BLACKWELL
COUNCILMAN ALLAN DOMB
COUNCILMAN DEREK S. GREEN
COUNCILMAN WILLIAM K. GREENLEE
COUNCILWOMAN HELEN GYM
COUNCILMAN BOBBY HENON
COUNCILMAN CURTIS JONES, JR.
COUNCILMAN DAVID OH
COUNCILMAN BRIAN J. O'NEILL
COUNCILWOMAN CHERELLE L. PARKER
COUNCILWOMAN BLONDELL REYNOLDS BROWN
COUNCILWOMAN MARIA D. QUINONES-SANCHEZ
COUNCILMAN MARK SQUILLA
COUNCILMAN AL TAUBENBERGER
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BILLS: 160170, 160171, 160172
RESOLUTIONS: 160180

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COUNCIL PRESIDENT CLARKE: Good morning. We are going to start now.

This is the Public Hearing of the Committee of the Whole regarding Bills No. 160170, 160171, 160172, and Resolution No. 160180. Mr. Stitt, please read the titles of the bills and resolution.

THE CLERK: Bill No. 160170: An ordinance to adopt a Capital Program for the six Fiscal Years 2017-2022 inclusive.

Bill No. 160171: An ordinance to adopt a Fiscal 2017 Capital Budget.

Bill No. 160172: An ordinance adopting the Operating Budget for Fiscal Year 2017.

Resolution No. 160180: A resolution providing for the approval by the Council of the City of Philadelphia of a Revised Five Year Financial Plan for the City of Philadelphia covering Fiscal Years 2017 through 2021, and incorporating proposed changes with respect to Fiscal Year 2016, which is to be submitted by the Mayor to the Pennsylvania Intergovernmental Cooperation Strehlow \& Associates, Inc. (215) 504-4622

1 Authority (the "Authority") pursuant to the
2 Intergovernmental Cooperation Agreement,
3 authorized by an Ordinance of this Council
4 approved by the Mayor on January 3, 1992
5 (Bill No. 1563-A), by and between the City and the Authority.

COUNCIL PRESIDENT CLARKE: Thank you. Today we continue the Public Hearing of Committee of the Whole to consider the bills just read by the clerk that constitute proposed and operating capital spending measures for Fiscal 2017 and Capital Program and forward looking capital plan for Fiscal 2017 through Fiscal 2022 .

Today we will hear testimony from the following departments: The Chief Administrative Office, Public Property, Procurement, Human Resources and Fleet Management.

The first person to testify from the Administration is?

THE CLERK: Rebecca Rhynhart.
(Panel approaches Table.)
COUNCIL PRESIDENT CLARKE: Good morning.
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1 Please state your name for the record and
2 proceed with your testimony.

MS. RHYNHART: Good morning, Council President and Members of City Council. I'm Rebecca Rhynhart, Chief Administrative Officer. I'm pleased to provide testimony on the Office of the Chief Administrative Office Fiscal 17 Operating Budget.

The CAO is a newly created cabinet level position responsible for improving the way that the City allocates resources, acquires goods and services and the way it hires and develops employees. This CAO's office directly supervises the operations of Public Property, IT, Procurement, Fleet Management, Records, OAR, the Contracting Unit and the BAA. In addition, the CAO coordinates with the Office of HR.

The CAO has an emphasis on improving efficiency and effectiveness across the government and ensuring accountability in the performance of government departments through implementation of City-wide performance management. The CAO's office is Strehlow \& Associates, Inc.
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1 overseeing many initiatives that will
2 modernize processes and will bring about a 3 more efficient government. A few of those

4 initiatives are procurement reform and 5 modernization, implementing changes to make 6 our capital projects get done faster and 7 within budget.

The newly created HR and Talent function within the CAO's office will assist departments with recruiting, provide training for employees and work on process improvements so that departments can hire and retain the most talented and diverse workforce. A new performance management process to replace PhillyStat focused on collaborative problem solving and sharing best practices and increasing open data, supporting innovation and focusing on core IT systems.

The proposed Fiscal 17 General Fund Budget totals 4.6 million. While the budget is new for Fiscal 17, the vast majority of the budget came from transfers from other departments. Funding was transferred from Strehlow \& Associates, Inc.
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1 Finance in the amount of 3.2 million and
2 from MDO in the amount of 1 million. Total
3 new General Fund Dollars proposed in the '17
4 Budget is 432,000. The new General Fund
5 spending by class is Class 100, 244,000; 180,000 in Class 200; and 8,000 in Class 3 and 400 .

This concludes my testimony. A longer testimony has been provided to you on the record. And with me are representatives from the CAO's office and the departments that report up to the CAO to answer any questions.

COUNCIL PRESIDENT CLARKE: Thank you.
Just briefly, you state in your testimony that the new Chief Administrative Office is a cabinet level position?

MS. RHYNHART: That's right.
COUNCIL PRESIDENT CLARKE: How is that done? Is that done by charter or by executive order?

MS. RHYNHART: Oh. Well, there -- the Mayor has -- the Mayor has a cabinet that is official -- that is officially part of his Strehlow \& Associates, Inc.
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1 cabinet. By charter, I think there are
2 three members of the Charter Cabinet. But
3 by practice, the Mayor establishes a cabinet
4 that has other people in it. I don't know
5 how legally that's done, but it's the practice.

COUNCIL PRESIDENT CLARKE: Say executive order.

MS. RHYNHART: Okay. Executive order.
COUNCIL PRESIDENT CLARKE: That gets you around the rules.

MS. RHYNHART: Okay. That's a good answer then.

COUNCIL PRESIDENT CLARKE: The charter changed to create the Office of Planning and Development, which was a charter required by charter so we don't normally get to do that at will.

Let me ask you about -- on the executive branch of government, particularly the executive staff, does the -- does the department head have anything to do with -let me start out by asking, how many exempt positions do you have in your department?

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MS. RHYNHART: In just the CAO office? COUNCIL PRESIDENT CLARKE: Yeah. If you have that information on other departments that fall under your jurisdiction.

MS. RHYNHART: Okay.
COUNCIL PRESIDENT CLARKE: I'll just ask you about your.

MS. RHYNHART: For mine, the direct employees -- we have ten exempt employees. COUNCIL PRESIDENT CLARKE: I'm sorry?

MS. RHYNHART: Ten exempt employees.
COUNCIL PRESIDENT CLARKE: Okay. So basically, they are people that are just hired without Civil Service requirements or exams or things of that nature?

MS. RHYNHART: That's right.
COUNCIL PRESIDENT CLARKE: You had broad
latitude in terms of who you hire?
MS. RHYNHART: Right.
COUNCIL PRESIDENT CLARKE: Right? And
in the hiring practices -- let me follow up on the other earlier question.

Do you have that information on the other departments that fall under your Strehlow \& Associates, Inc.
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1 jurisdiction?

MS. RHYNHART: For how many exempts are in Property and Fleet, I think -- I don't have it right on hand. I'm sure maybe the commissioners could come up and answer that, or I could get it to you.

COUNCIL PRESIDENT CLARKE: When they testify?

MS. RHYNHART: Yeah. And their testimony's later today. They could answer that if that makes sense.

COUNCIL PRESIDENT CLARKE: All right. I'm just, you know -- I'm just trying to get a sense of -- I understand transitions as relates to one administration to the next. You know, one of the things that we in the government have been good about is making sure that we had diversity throughout the ranks particularly when opportunities present themselves, i.e., exempt positions that you do have flexibility to hire people. I just want to see what your perspective is on that.

MS. RHYNHART: Sure.
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COUNCIL PRESIDENT CLARKE: And in terms of the hiring practices not only of your office for exempt executive staff, but in other particular offices.

MS. RHYNHART: I mean, obviously, I think diversity within the City is a very, very important topic and one that needs to be worked on. I think that having the most talented and diverse workforce is a goal. And to that end, you know, we've been working closely with Nolan Atkinson, the new Diversity Officer, as well as we just signed a contract yesterday, I believe, with Pew Charitable Trust. And they are going to be looking at all of our hiring and promotional practices, exempt and civil service, to make recommendations for how we have a more diverse workforce in all ranks of government including the leadership and executive level.

So I think that, you know, we need to make -- put an emphasis on it and work towards it. Absolutely.

COUNCIL PRESIDENT CLARKE: So when did Strehlow \& Associates, Inc.
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1 you come to this determination that you
2 needed to put an emphasis on that?

MS. RHYNHART: When did I come to the determination? I think this is an emphasis --

COUNCIL PRESIDENT CLARKE: I'm just asking. I mean, there is a change in administration -- there is bunch of new people that get hired and the change in administration normally.

MS. RHYNHART: I mean, I've always -I've always thought it's important personally if it's an personal question.

COUNCIL PRESIDENT CLARKE: My question is, if it's -- if it's important, which I believe you believe it is and the Administration, there are opportunities to make a statement with respects to the hiring practices pretty much day one. And I'm hearing you talk about having the need to go to Pew and other entities to make determinations. I got to tell you, I have a number of people work for me. I never called Pew or any other agency, and I found Strehlow \& Associates, Inc.
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1 talented people. We have what I believe to
2 be a pretty diverse workforce in City
3 Council. And I don't know why people have
4 to figure out a way to do that.

1 our -- in my group. I do think that we can 2 do better. We obviously can do better, but

3 there is -- there is diversity.
4 COUNCIL PRESIDENT CLARKE: All right.
5 So I have a sheet, and it may be inaccurate.
Under the departments that fall under your jurisdiction -- I'm not just picking on you. MS. RHYNHART: Okay.

COUNCIL PRESIDENT CLARKE: Just happen to be the person up here right now. I have this information. So under the various departments that's under the Chief Administrative Office, executive staff which is probably exempt, there is 22 percent minority and 78 percent White.

MS. RHYNHART: Let me just pull it up. 22 percent, yes. Right.

COUNCIL PRESIDENT CLARKE: So, that clearly doesn't represent the demographics of the City.

MS. RHYNHART: Right. I mean, overall I'm looking at staff demographics, 3 out of 9 executive staff members are minority. And I agree with you that doesn't -Strehlow \& Associates, Inc. (215) 504-4622

COUNCIL PRESIDENT CLARKE: Overall? So my numbers are incorrect?

MS. RHYNHART: Well, I'm trying to -matching those.

COUNCIL PRESIDENT CLARKE: If my numbers
are wrong --
MS. RHYNHART: You know what, the
22 percent of the total, that's of the 9 --
I think you are looking on page 9. That's the two men out of the nine people because we have fewer men than women in our office.

COUNCIL PRESIDENT CLARKE: All right.
MS. RHYNHART: But it's still --
COUNCIL PRESIDENT CLARKE: If you want to get me a more up-to-date, more accurate list.

MS. RHYNHART: Sure. It's still at
33 percent. It's lower than the City.
COUNCIL PRESIDENT CLARKE: Okay.
MS. RHYNHART: Okay. Thank you.
COUNCIL PRESIDENT CLARKE: I will come back.

MS. RHYNHART: Okay. Great.
COUNCIL PRESIDENT CLARKE: Chair
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1 recognizes Councilman Domb.

COUNCILMAN DOMB: Thank you, Council
President and good morning.
MS. RHYNHART: Good morning, Councilman. COUNCILMAN DOMB: Just two or three quick questions.

MS. RHYNHART: Sure.
COUNCILMAN DOMB: I'm not clear yet who the right person to ask this question. I will ask it to you.

I'm only been in this position, I think, for 105 days so far. So from a public sector -- coming from the private sector, one of my concerns in the public sector is the way everyone operates independently and nothing gets tied together from the computerization standpoint. And the equipment that we are using as a City of Philadelphia, that seems super-antiquated to me. It seems like in the private sector you would never tolerate this. You would have up-to-date information which would make your goals easier to accomplish, by the way.

And my question is, is it your Strehlow \& Associates, Inc.
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1 department's responsibility to look at 2 software that we can use as a City that ties 3 Revenue, Finance, L\&I together on a handheld 4 device where we have access to information?

5 That's one -- I'm not sure who the right person is, so I'm asking you that question. MS. RHYNHART: Yes. That's my short answer. I think that what you are talking about is an IT software and application that ties together a few different departments, right, Finance, Revenue and L\&I.

COUNCILMAN DOMB: Well, really everything. I am trying to look for a package that ties everything.

MS. RHYNHART: Right. It would fall under my office in terms of bringing that together. And IT reports to the CAO, but then it's also the coordination with other departments. And I would like to say that IT does have a project called Alpha for our website to try to tie together so that a business owner when going to the City's website in the future would be able to access and pay L\&I permits at the same time Strehlow \& Associates, Inc.
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1 as tax bills, et cetera. So, it wouldn't be
2 siloed by department.

3

COUNCILMAN DOMB: Are we currently looking at what other cities are using whether it's Austin or New York or other markets to see if they have software that we can adopt?

MS. RHYNHART: Yes. I believe that the IT department, those vendors constantly coming in to show what they have. And we do look at, you know, what other City's use.

I think part of it is even a challenge for governments for us and for governments across the country is that we probably need to bridge the gap better between the private sector and the public sector because I think governments overall are behind with technology. And we might need to look outside of the governmental sphere in order to get the best practices we need.

COUNCILMAN DOMB: Do you have people in your department who you can assign or look at the issue of what is -- I'm using Austin, Texas as an example, or what does New York Strehlow \& Associates, Inc.
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use or how could it apply to Philadelphia?
That in six months from now we can say, you
know what, there is a package out there. We
got six different locations. This could
work for Philadelphia. This is the cost.
We are not reinventing the wheel. This is
the cost. This is how we implement it.
MS. RHYNHART: Can definitely look at it
and we can definitely work on it. Yes.
COUNCILMAN DOMB: Okay. I will come back to you can with some more questions.

Thank you.
MS. RHYNHART: Sure.
COUNCIL PRESIDENT CLARKE: Thank you,
Councilman. Chair recognizes Councilman Oh. COUNCILMAN OH: Thank you very much, Council President. I'd like to congratulate you in your new position and --

MS. RHYNHART: Thank you.
COUNCILMAN OH: New administration and a new day and all that.

MS. RHYNHART: Thank you very much.
COUNCILMAN OH: I had questions kind of on the same lines as Councilman Allan Domb. Strehlow \& Associates, Inc.
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1 They are not really questions but just
2 because you're new and you haven't really
3 had a chance to do things, but I -- I am
4 very much interested in your -- how you plan
5 on integrating the technology that I think
6 is critical to better services and more
7 efficiency and cost savings and, you know,
8 making our services available more on an
9 24-hour, seven-day a week basis.
And I know it's a challenge because of the money, but I am sure you're going to put a plan together. I would also like to say that I see that the Administration is much more global in its perspective, which I appreciate. And there are some cities that have top notch technology as part of the government services and the satisfaction that they provide to their citizens. And I would say that some of them and many of them are not in the U.S. So if you can take a look at, you know, better systems and things like that.

I have found it kind of frustrating, you
know, for example, you know, bringing Strehlow \& Associates, Inc.
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1 company that would provide Plexiglass screen
2 doors between the riders and the subway
3 tracks, better lighting and television
4 monitors and all kind of things that we
5 wouldn't have to pay for. Was a -- they
6 captured in advertising costs. But SEPTA
7 already signed a contract with Titan. It is
8 no way comparable to the safety, the air
9 quality, you know, of that type of thing.
10 And I just, you know, would not like to see
11 what's the -- you know, what's the state of the art when it's not globally state of the art, best practices in the world, you know, that are tried and true and tested and everything.

So we have had some issues in City Council. I had explained before that, you know, I was trying to get a resume from one of my friends who is an attorney at Pepper. He is a Lieutenant Commander Navy Seal. And I found eventually that my emails and his emails, our emails are blocked but nobody told me that. We didn't know kind of what was going on. When I was dealing with Strehlow \& Associates, Inc.
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1 Korea, we tried to do some research and the
2 entire nation of Korea was blocked from
3 access. We kind of reported it, but
4 couldn't get access.
And I think it's just a reflection that if we had better technology, we can get a lot more work done, citizens could interface with us better.

How would you approach that?
MS. RHYNHART: I think there are a few questions in there.

COUNCILMAN OH: Yes.
MS. RHYNHART: The mention of Korea being blocked, I know that our CIO Charlie Brennan came to talk to you that South Korea is definitely not blocked.

COUNCILMAN OH: I am going to say again, it was blocked. He wasn't here at the time. It's a ridiculous thing.

MS. RHYNHART: Okay.
COUNCILMAN OH: The entire country was blocked. The Korea Times, the newspapers. It's a democratic country in South Korea. We have Hyundai Rotem. I got a lot of smart Strehlow \& Associates, Inc.
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1 people. And when we can't get through to
2 Korea, we can't get through. So what I said
3 to him is let's not argue about what I did
4 and my staff did who are all intelligent,
5 have masters degree, graduated from Harvard
6 and, you know, Brown and all that. We could
7 not get through because it said you can't
8 get through. So that's --
9 MS. RHYNHART: Okay.

10

21 focus and energy onto making our systems
22 work better.
COUNCILMAN OH: -- not even worth arguing about.

MS. RHYNHART: With that said, the state of our technology definitely needs improvements. And that is something that we've very focused on in this administration. One of the reasons, you know, that we are putting this big focus on it is because departments need to have IT systems in order to operate better. Charlie Brennan, the head of IT, is putting a lot of

So, it's a big priority and we need to
be better at it. And I think that's Strehlow \& Associates, Inc.
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1 something that we are moving towards. I
2 mean, there is various projects that are
3 underway in IT to modernize systems.
COUNCILMAN OH: Have you put a working group together? Are you think about putting like, you know, some of our best folks with, you know, the IT head but also reaching out to our private and academic sectors?

I mean, what -- and the challenges on, you know, budget and all that. But do you have a working plan at this time?

MS. RHYNHART: A working plan to address IT needs?

COUNCILMAN OH: Yes.
MS. RHYNHART: Is that what -- there is a plan in place that -- for $I T$ to be reaching out to the departments to address need and then to prioritize need. There will be a working group within the City established for that. We are also contemplating having an external working group to get some best practice advise from the private sector.

COUNCILMAN OH: Okay. Fantastic. And I Strehlow \& Associates, Inc.
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1 would just, you know, say that I would hope
2 that the City would take a leadership role
3 with our authorities and even with some of
4 our public utilities like our taxicabs and,
5 you know, those type of entities. I am
6 always jealous when I look at Hong Kong and
7 you take your phone out and you get a cab or
8 bus or train.
MS. RHYNHART: Right.
COUNCILMAN OH: Whatever you need and you purchase an item off of your smartphone. I wonder if we could look at those types of systems as well and all the other
information captured. It's, you know, convenient that way.

But if we don't push SEPTA, they have a much broader sense of what their
responsibilities are. And sometimes they conflict with our interests.

MS. RHYNHART: Right. Absolutely. I think there is a lot of opportunity there. And we do need to take a lead.

COUNCILMAN OH: All right. Thank you very much.

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COUNCIL PRESIDENT CLARKE: Thank you, Councilman.

Chair recognizes Councilman Green.
COUNCILMAN GREEN: Thank you, Council President.

Ms. Rhynhart, good morning and welcome.
MS. RHYNHART: Good morning, Councilman.
COUNCILMAN GREEN: You were talking about in response to the Council President's questions in reference to diversity and some of your goals both from a personal perspective and administration's perspective in reference to making sure you have a diverse staff within the agencies under your departments under your umbrella. And diversity in reference to recruitment is important but also in reference to retention.

Can you talk about the perspective of trying to retain diverse employees within -although your office is new, for some of the departments that are under your umbrella.

MS. RHYNHART: Sure. I think that employee retention and employee promotion is Strehlow \& Associates, Inc.
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1 very important topic that we don't always do 2 well as a City in terms of that there's room 3 for improvement in our promotion/retention 4 strategies. But I think that for minority 5 employees, as well -- I mean, as well as the larger employee pool, we want to promote growth opportunities for them. And I think we need to, you know, probably do that more.

So it something that we'll emphasize and I will emphasize within the departments that report up to me.

COUNCILMAN GREEN: Okay. And also, earlier in the testimony when the Mayor's office testified in reference to Rebuild concept as well as universal -- well, let me focus on Rebuild.

My understanding that the process of bringing in contractors for the Rebuild Project would go through a either new entity or an entity outside of Procurement?

MS. RHYNHART: In this -- this falls under the Managing Director. But my understanding from that testimony and from conversations with them is that it would Strehlow \& Associates, Inc.
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fall outside perhaps of the Public Property structure, yes. It would perhaps be through PAID.

COUNCILMAN GREEN: So, it would not go through the traditional procurement structure?

MS. RHYNHART: I don't know if that's -it wouldn't go through the traditional structure. But the word procurement, I'm not sure exactly how it would be configured --

COUNCILMAN GREEN: Okay.
MS. RHYNHART: -- at this point.
COUNCILMAN GREEN: Okay.
COUNCIL PRESIDENT CLARKE: Thank you, Councilman.

Chair recognizes Councilwoman Reynolds Brown.

COUNCILWOMAN REYNOLDS-BROWN: Good morning, Mr. President. Thank you very much.

Good morning.
MS. RHYNHART: Good morning.
COUNCILWOMAN REYNOLDS BROWN: Okay. I Strehlow \& Associates, Inc. (215) 504-4622

1 want to take a step back and get your
2 professional and/or personal opinion on a
3 couple of things. And it's clear that --
4 that Mayor Kenney is leading by example in
5 that he has taken a very actionable,
tangible step in appointing Mr. Nolan
Atkinson as the Chief Diversity and
Inclusion Officer. And so, leadership for
sure makes a difference when it comes to
this big elephant known as diversity and
inclusion.
And in a City where again we were
44 percent African-American, 13 percent
Hispanic and Latino, 7 percent Asian, please tell me your philosophy -- what is your view on diversity?

MS. RHYNHART: I think the City -- the City's workforce should represent the diversity of the City. I think that we have improvements that need to be made. I think we need to do better. I think that we're -we, as an Administration, are taking steps towards that with the creation of the Chief Diversity Officer, with the work that our Strehlow \& Associates, Inc.
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1 office, the CAO's office, is doing with the
2 Diversity Officer. And I did mention Pew.
3 I know that Pew Charitable Trust, before you
4 walked in, that they've been brought on
5 board to do a study over the next year on
6 what changes we need to make both in our
practice and in regulation and perhaps even in City code to establish modern, best practices to create a more diverse workforce. So -- and then we plan to implement on those.

So I guess in a nutshell, I view it as very important. And I think we have work to do.

COUNCILWOMAN REYNOLDS BROWN: Do you think that it matters?

MS. RHYNHART: I think absolutely it matters.

COUNCILWOMAN REYNOLDS BROWN: Why does it matter?

MS. RHYNHART: It matters because the City represents -- the workforce of the City represents the people of the City; and therefore, should look like and understand Strehlow \& Associates, Inc.
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the community.
COUNCILWOMAN REYNOLDS BROWN: And so
with that said, how many persons -- how many
professionals report to you that are Civil
Service?
MS. RHYNHART: Directly report to me is
just exempt -- like, you're talking about within all the departments?

COUNCILWOMAN REYNOLDS BROWN: Yes. I want to separate it out.

MS. RHYNHART: Okay. I can get that. I don't have it with me.

COUNCILWOMAN REYNOLDS BROWN: Can someone get that now during this hearing?

MS. RHYNHART: I think so. We can try, yes.

COUNCILWOMAN REYNOLDS BROWN: How many exempt staff report to you?

MS. RHYNHART: Are you talking about in all the departments? We will get that to you, as well.

COUNCILWOMAN REYNOLDS BROWN: All of those departments that report to you.

MS. RHYNHART: We will get that for you, Strehlow \& Associates, Inc.
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1 as well.

COUNCILWOMAN REYNOLDS BROWN: Okay. And then of the exempt staff, I would like to see it broken down demographically all those departments that report to you?

MS. RHYNHART: Demographically, okay. Yes.

COUNCILWOMAN REYNOLDS BROWN: In looking at this chart here -- Public Property, Procurement, Fleet, OIT and CAO -- define minority as depicted on this chart?

MS. RHYNHART: What chart are you -- are you looking in the CAO testimony?

COUNCILWOMAN REYNOLDS BROWN: Got it.
First of all, define minority for me in your view?

MS. RHYNHART: Well, I'm sure there's an official definition. But minority would be African-American, Hispanic, Asians, anything other than White/Caucasian.

COUNCILWOMAN REYNOLDS BROWN: Okay. So based on the homework done by our offices, in Procurement, in Public Property, there are no people of color in executive Strehlow \& Associates, Inc.
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1 position. I think that --
MS. RHYNHART: I think that the Public
Property Commissioner you might want to
address that directly.
COUNCILWOMAN REYNOLDS BROWN: Does she
report to you?
MS. RHYNHART: She does, yes.
COUNCILWOMAN REYNOLDS BROWN: Okay.
MS. RHYNHART: And I think that might get to some of the challenges of the people coming from the trades background.

COUNCILWOMAN REYNOLDS BROWN: Forgive me. What did you say?

MS. RHYNHART: It might speak to the challenges in that industry in Public Property, Trades, Construction. But absolutely, there is work to do there.

COUNCILWOMAN REYNOLDS BROWN: In Fleet there are no women. Does Fleet report to you?

MS. RHYNHART: Yes, it does.
COUNCILWOMAN REYNOLDS BROWN: Help me understand why we have to go to an outside external authority? Is the -- will they -Strehlow \& Associates, Inc.
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1 are they doing this free to the City?

MS. RHYNHART: Yes, they're -- it's free.

COUNCILWOMAN REYNOLDS BROWN: Help me understand why we have to go to a third party to help us in government where we have very smart people figure it out.

MS. RHYNHART: I think there are some steps we can take on our own. Keep in mind, the structure is new. This structure and the departments reporting up to the CAO is only a few months, you know, in the making, right? So we are just starting to look at all this in this Administration to take next steps. But there are certain things that we can do within the Administration.

COUNCILWOMAN REYNOLDS BROWN: Such as?
MS. RHYNHART: I think we can add -- we can look at recruiting. I think that's an emphasis that we have started within CAO. We established a new unit, a new function called HR and Talent which is going to focus on recruitment and training, two areas that are sorely needed here. And Jackie Linton Strehlow \& Associates, Inc.
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1 who is here today, is Deputy CAO, is going
2 to be leading that effort. And one of the
3 big emphasis on that will be on recruiting.
4 And often, we don't have good enough
5 recruiting to recruit the candidates,
6 minority candidates, to fill those roles.
7 We need to get better at that. And that is
8 one of the ways that we are going about that
9 right now.

19 Ms. Rhynhart? report to you?
like her to come up? him.

I'm sure she would be happy to come up and talk to you about some of her --

COUNCILWOMAN REYNOLDS BROWN: Does she

MS. RHYNHART: She does, yes. Would you

COUNCILWOMAN REYNOLDS BROWN: Please.
MS. RHYNHART: Sure.
COUNCIL PRESIDENT CLARKE: And

MS. RHYNHART: Yes.
COUNCIL PRESIDENT CLARKE: Is it
possible that Mr. Atkinson can come?
MS. RHYNHART: Sure. We will contact

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COUNCIL PRESIDENT CLARKE: He's the person that you've indicated that you talked to --

MS. RHYNHART: Okay.
COUNCIL PRESIDENT CLARKE: -- as it relates to that.

MS. RHYNHART: We're calling him now.
MS. LINTON: Good morning. Jackie
Linton, Deputy Chief Administrative Officer for Human Resources and Talent.

COUNCILWOMAN REYNOLDS BROWN: The bell has rung, but I will ask you to please brief us briefly, because the bell has rung, on what one, two, three priorities you have to achieve between now and June.

MS. LINTON: Sure. So one of the first things we are trying to do is understand the current landscape.

COUNCILWOMAN REYNOLDS BROWN: Please speak into the mic.

MS. LINTON: Sorry. One of the first things that we are trying to do is understand the current landscape. Like what -- what is represented in the City Strehlow \& Associates, Inc.
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1 right now from a number of perspectives:
2 Exempt, Nonexempt, Civil Service, department
3 by department so we kind of put together a
4 number of different looks, views of the way
5 the City population currently looks. So
6 once we kind of know where there are big
7 pockets, then we want to go and find out
8 why.

One of the other things that we are doing is, we're going to be doing an employee engagement survey that will include some diversity-related questions so that we can better understand what it looks and feels like for diverse employee in the City, and what kinds of environmental things there may be that impact our ability to attract and retain diverse employees. So, that's something that we are going to be doing this summer.

And then finally, we want to make sure that we target those departments where there are opportunities and where there is a need. You know, some of them are because we have certain practices that we can't change in Strehlow \& Associates, Inc.
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1 the short term, so we really want to focus
2 our efforts on those things we can do sooner 3 rather than later so we can have as much of

4 an impact as we can.
COUNCILWOMAN REYNOLDS BROWN: Are you
Civil Service or exempt?
MS. LINTON: I'm exempt.
COUNCILWOMAN REYNOLDS BROWN: So before this hearing is over, I would like to have that demographic information, Ms. Rhynhart. MS. RHYNHART: Yes. It's being worked on right now.

COUNCILWOMAN REYNOLDS BROWN: Terrific.
And I will wait till the next round.
Thank you, Mr. President.
COUNCIL PRESIDENT CLARKE: Thank you,
Councilwoman.
Chair recognizes Councilman Henon.
COUNCILMAN HENON: Thank you, Council
President.
Good morning.
MS. RHYNHART: Good morning, Councilman. COUNCILMAN HENON: I got to say for the record that I -- I have a list of questions Strehlow \& Associates, Inc.
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1 to ask, and I'm going to ask them. But I'm
2 excited about the new role. And I think
3 it's an actual positive change. And I think
4 it's critical to the success of delivering
5 efficiencies if it's executed. And I think
6 that's what we all struggle with as Council
7 is the execution of programs and systems and
8 communications. But I'm excited about it,
9 and look forward to the execution of it.
MS. RHYNHART: Great.
COUNCILMAN HENON: Let me get into some of the questions that I have.

Can you explain the difference -differences and responsibilities between the Procurement and the Contracting Unit, and typically, the challenges that each office faces when trying to resolve the length of time between a contract and when the -- the contract is awarded and the RFP process?

MS. RHYNHART: Sure. The Contracting Unit previously reported to Finance. That unit contracting does professional services. So by having it report to me now, both Procurement which handles the bidding Strehlow \& Associates, Inc.
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1 processes for Public Works and supplies
SS\&E, is reporting to me. And also, the
professional services contracting is
reporting to me. So, that's the difference in terms of what they do.

In terms of the challenges they face
and -- can you repeat the challenges,
specifically what was it related to?
COUNCILMAN HENON: Just typical the challenges that face the office when trying to resolve the length of time.

MS. RHYNHART: Length of time.
COUNCILMAN HENON: Between --
MS. RHYNHART: Absolutely.
COUNCILMAN HENON: -- when the City executes the contract and when its RFP is initially issued.

MS. RHYNHART: Yes. So that's a very good question, and it's a big issue. So, it currently takes a long time. On -- we have a working group right now that's been working on reducing the length of time.

So under Procurement, it has gone down, I believe, by about 20 or so days in the Strehlow \& Associates, Inc.
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1 last few months. So we've been cutting -2 we've been working on reducing that by doing

3 things such as having, you know, looking at
4 the processes and some things are as simple
5 as, you know, contract being mailed before by snail mail now goes by email saving 15 days. That type of thing.

So, we are going through those process to look at what could shorten that time. COUNCILMAN HENON: Are they on the same system, those two offices? MS. RHYNHART: Well, it's interesting. No, they're not. But Procurement is currently paper based. COUNCILMAN HENON: I mean, they should be on the same system, correct? MS. RHYNHART: I think a best practice without, like, knowing the specifics of it, yes. I think we have had several studies come tell us the best practice would be to have the functions combined, as well. So that's something that we're looking at, functions and the system. COUNCILMAN HENON: Well, especially with Strehlow \& Associates, Inc.
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1 the crossover of the data information and
2 the sharing --

MS. RHYNHART: Right.
COUNCILMAN HENON: -- of the
information.
MS. RHYNHART: Yeah.
COUNCILMAN HENON: You were saying that the -- the one office still operates with paper?

MS. RHYNHART: So Procurement.
COUNCILMAN HENON: Procurement?
MS. RHYNHART: Which is changing. But currently Procurement does all of its bidding by paper. So yes, but we are changing that. There is going to be an eProcurement system.

COUNCILMAN HENON: Can we go all the way back to, like, 2000 Presidential Election and say hanging chads? We still have hanging chads in our City's Procurement Office?

MS. RHYNHART: We are trying to make progress. We are going forward. We are going forward. It is paper based, but we Strehlow \& Associates, Inc.
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1 are moving with the eProcurement system over
2 the next year. We will be moving to an
3 actual system where vendors will be able to
4 submit bids online. This doesn't sound
5 revolutionary, obviously. But right now
6 they are submitting either by walking into
7 our office or by faxing it in. So if you
8 think about the billions of dollars of
9 business we do, this is important.
10 COUNCILMAN HENON: It's very important.

MS. RHYNHART: And it will -- we will have the system up and running within six to nine months.

COUNCILMAN HENON: Six to nine months.
MS. RHYNHART: You can hold me to that.
COUNCILMAN HENON: I'm going to mark
that down.
MS. RHYNHART: You can do that.
COUNCILMAN HENON: Okay. What are the other functions that the staff works on in the Contracts Unit serve if not solely focused on contracts themselves?

MS. RHYNHART: Well, they are focused on both -- they are focused on the contracts, Strehlow \& Associates, Inc.
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1 but also the implementation of 17-400. I
2 don't want to be messing this up right
3 now -- 17-1400 of the Code. It's about
4 contributions and other legal requirements
5 in terms of who is eligible for bidding.
6 And they have to look at that, as well.

1 between vendors and to move the average
2 vendor response time, you know, from five
3 per $F R P$ to the goal of eight?
4 MS. RHYNHART: On the RFPs to --

COUNCILMAN HENON: Or the RFP.
MS. RHYNHART: Right. To move from five to eight. I think -- I don't know if T. David has anything to add to this. Is he here? I will have T. David speak to that in terms of -- and then there's also the issue of what we're doing on the Procurement side which I can address, too.

COUNCILMAN HENON: Okay.
MR. WILLIAMS: Good morning, Council President, Members of City Council. My name is T. David Williams. I'm the Deputy Director of Finance. And I am the Director of the Contracts Legislation Unit, which we refer to as the Professional Services Unit.

COUNCILWOMAN REYNOLDS BROWN: Talk into the mic.

MR. WILLIAMS: I'm sorry. One of the things that we are -- couple of things we are doing in regard to increasing or Strehlow \& Associates, Inc.
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1 attempting to increase the number of vendors
2 that respond to those opportunities is
3 working -- one of the things we do
4 constantly is work with departments to make 5 sure that the RFPs that they are putting out 6 are clear, have defined goals, defined scope 7 of work so that the vendors can understand 8 it.

The second thing that we do, we work with Ms. Angela Dowd-Burton with her doing business with the City. And we present there along with Procurement and other departments. And another specific thing that we are doing, we have a system that we just installed probably within the past eight months called eNotification. And that system is triggered by some of the requirements in Chapter 17-1400 of the Code. And we take those email notifications and we now allow vendors who are registered on eContract Philly to sign up and to receive eNotifications.

What that system does is it gives them an email every single day that tells them if Strehlow \& Associates, Inc.
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1 an RFP has posted, gives them a description
2 of the RFP, gives them the department, gives
3 them a time that the RFP is opening and
4 closing and allows them to click right on
5 the link in the email and go right to the
6 opportunity details for that RFP. And then
7 from that point, they can begin to complete
8 their application.

19 Chamber, the Filipino-American Chamber. We
When we started, we had probably about a thousand vendors that signed up. We recently did an email blast. And that -- as a result of that blast or $I$ should say within a couple of days of sending that blast out we increased to about 1300. Since then, one of the things that we've been doing, we have sent that blast out to a couple of the various chambers. So the

Hispanic Chamber, the Asian-American have sent that blast out to the LGBT Chamber and the African-American Chamber.

And then, we are working with OEO and Ms. Angela Dowd-Burton to make sure that that blast also goes out to her list of Strehlow \& Associates, Inc.
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1 women and minority-owned businesses who are
2 registered and certified with her.

3

4

COUNCILMAN HENON: Was there -- Council President, just a subset to that question, all right, and then $I$ will turn it over for the next round.

COUNCIL PRESIDENT CLARKE: Understand, Councilman.

COUNCILMAN HENON: Is there lack of information flow to the perspective contract or to the perspective contractors? And how do we reach -- I mean, you just answered some of it, right, $I$ mean a part of it with the email.

In addition to reaching out via email to the perspective Chambers and their constituency, are there other ways to communicate so we can have a better information flow for the vendors and give them opportunities to bid on procurements?

MR. WILLIAMS: Okay. So, the other way I did mention was working with -- doing business with the Philadelphia with Ms. Dowd-Burton. And then Ms. Rhynhart and Strehlow \& Associates, Inc.
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1 Commissioner Day actually had an in-person
2 meeting with the Greater Philadelphia
3 Chamber of Commerce. And we can surely
4 continue those meetings with the other
5 Chambers of Commerce. And one that I forgot
6 to mention, the Greater Northeast Chambers
7 also one we reached out to.

COUNCILMAN HENON: Great. I appreciate that. So thank you. I mean, you are taking steps. And you're going to refine it as we go along. You can see the measurements, right? And I think that's what you're ultimately trying to accomplish, right? MS . RHYNHART: Yes.

COUNCILMAN HENON: More people access via communication the correct information, the proper information.

MR. WILLIAMS: Correct.
COUNCILMAN HENON: More of an electronic way.

MR. WILLIAMS: The other thing that we encourage departments to do when the RFP post on eContract Philly, is to then take that posting and email to vendors that they Strehlow \& Associates, Inc.
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1 may know that are interested. So, that's 2 just another route to get the information out.

COUNCILMAN HENON: My last suggestion is please communicate with, you know -- and you have -- with my office when it would -- and a few other members that $I$ know in Procurement. But it's been an issue, I think, of this body making sure that, you know, the communities and the businesses that we come across in the groups disseminate the information properly and efficiently. So if you could communicate with the Council President's office.

MR. WILLIAMS: Definitely.
COUNCILMAN HENON: Continue to communicate with Councilmembers here to help you, you know, reach out to vendors and opportunities.

MR. WILLIAMS: I think we are happy to go with you and meet your vendors if vendors in your areas, if that's helpful.

COUNCILMAN HENON: It will be helpful.
Thank you. Strehlow \& Associates, Inc.
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COUNCIL PRESIDENT CLARKE: Thank you,
Councilman.
Chair recognizes Councilman Domb.
COUNCILMAN DOMB: Thank you, Council
President.
In the testimony that you provided, you talked about Performance Philly. I'm just wondering what you think the timeline is for the implementation of that program and when it might go live and be usable?

MS. RHYNHART: I will have Liza Rodriguez, who is the Deputy in charge of Performance Philly, to come up here.

MS. RODRIGUEZ: Good morning. Liza Rodriguez, Director of Performance Management .

Can you please repeat the question?
COUNCILMAN DOMB: Sure. The question is you have a new program called Performance Philly. What do you think the timeline is for the implementation of the program? When will it go live and be usable?

MS. RODRIGUEZ: So, we want to do a few test sessions this summer, June and July, Strehlow \& Associates, Inc. (215) 504-4622

1 with some programs and departments. We are
2 going to do a lot of preparation with them
3 and support, not just sort of developing the
4 data but also the facilitation of the
5 conversation. So by in the fall, meaning
6 between September and December, we -- it
7 should be already in a cycle. You know, we
8 hope to have additional sessions there, you
9 know, between September and December that
10 are, you know, already formal, not test
11 sessions. And then we will have actually a

12
13
schedule in Calendar Year 2017 of the different programs and areas that we'll be focusing on.

COUNCILMAN DOMB: Will this also -will -- as that also relates to the eProcurement system, electronic document retention in the City departments, do you have any idea when that implementation occur?

MS. RHYNHART: The eProcurement -- those are different areas. The eProcurement System, that's when I had mentioned to Councilman Henon is about six to nine Strehlow \& Associates, Inc.
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1 months, rough estimate. Records, we have a 2 brand new Records Commissioner, Jim Leonard. 3 Joan Decker retired about two weeks ago. We 4 are just starting to look at how best to

5 look at going to electronic record
6 retention. I don't know if you've ever been
7 down to the Records storage facility at
8 Drexel's -- Drexel's campus. But it is a
9 lot of paper, and we're trying to move away
10 from that.

COUNCILMAN DOMB: One last question for now. I'm sure this is in your department or not, but $I$ feel like the City should have a "how to" for all different businesses that want to open in the City. How to open a restaurant, all the steps to do it; how to open a law firm, all the steps to do it. You know, how to do anything. How to open a dental office in the City, how to open a supermarket, how to open a grocery store, whatever it is.

Is that in conjunction with Commerce? If we had a website, we can just click on "how to", you go to that and find out all Strehlow \& Associates, Inc.
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1 the forms you need, all the rules you have
2 to follow and all the detail. Is that
3 something we could --
MS. RHYNHART: Yeah. That's a great idea. I will look into that and talk to the Commerce Director about it.

COUNCILMAN DOMB: There is somebody who used to work here before, I think her name is Alli Pearlman. You may want to contact her. I think she has a lot of that information.

MS. RHYNHART: Okay, great. Thank you. COUNCIL PRESIDENT CLARKE: Thank you, Councilman.

Chair recognizes Councilwoman Gym. COUNCILWOMAN GYM: Hello, Ms. Rhynhart. MS. RHYNHART: Good morning. COUNCILWOMAN GYM: I wanted to join my voice with other Councilmembers who've also raised concerns about issues of disparity, racial disparity within the -- not only the departments that are under your control in particular, but also overall. I'm wondering, like, if you have any types of Strehlow \& Associates, Inc.
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1 measures or an approach that will help track
2 and analyze, you know, progress in this area
3 for the coming year?
4 MS. RHYNHART: I think at this point
5 we've been collecting the data. And then
6 the performance in terms of if we -- any of
7 our ratios have moved for minorities in
8 executive staff or anything like that,
9 that's something that we'll be working on. 10 So, not there yet. But definitely, we'll be 11 working on that. And be happy to talk to you more about it.

COUNCILWOMAN GYM: Sure. I think that the important thing is the City does have a ton of data. And what we're not seeing as much of is an ability to utilize it and analyze it to the purposes for which data is collected.

MS. RHYNHART: Right.
COUNCILWOMAN GYM: And if there's a way in particular that you can be documenting trends within departments or particular areas, highlighting or flagging things for departments that are needing to see Strehlow \& Associates, Inc.
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1 improvement, you know, I think that in this
2 particular area, a lot of people do need 3 some advice on how to make this happen. And

4 to the extent that those of us on Council 5 can be supportive of that, I think that's 6 also extremely important.

MS. RHYNHART: Okay. Great. Thank you. COUNCILWOMAN GYM: The other area -- and you know, again, to emphasize, I think a lot of us on Council are very concerned about what we're seeing in terms of both disparity in terms of hiring but also in terms of wages. And I do think we are going to need some strong guidance and some strong and clear performance measures on how departments can and have to improve.

MS. RHYNHART: That's something we can work with you on that.

COUNCILWOMAN GYM: A follow up on my colleague's question about Performance Philly, and in particular about how you'll be working with the Office of Immigrant Affairs to ensure that the language access mandate is being met by all the different Strehlow \& Associates, Inc.
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1 departments.
2 MS. RODRIGUEZ: Liza Rodriguez.

I am glad you asked that question because we just -- we started working with them last week. You know, they have a draft plan, language access plan. And we've already identified some draft measures for the first year. And so, we are going to help them put a document together.

So, we already started collaborating with that office on sort of defining the short term and long term goals and then identifying measures that are in intermediate and then longer term.

COUNCILWOMAN GYM: I think what I'm also interested in, in not only defining goals but how you're tracking departments to see whether and how they are actually implementing the language access mandate.

MS. RODRIGUEZ: So, we don't have the details on that, but that's part of the measurement plan. So each department is going to be putting a plan together. And the Office of Immigrant Affairs has already Strehlow \& Associates, Inc.
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1 developed a template. And that is going to 2 be shared with departments very soon. It 3 hasn't, you know, been requested yet.

4 And then the format of that plan is --
5 they're going to be pulling data from those plans at least for the first year to create kind of like a comprehensive picture. So, the data is going to come from departments. But the details about how we're going to measure each department versus the larger goals, we are still working on that.

COUNCILWOMAN GYM: Do you have a timeline for when the departments are supposed to submit the plans?

MS. RODRIGUEZ: It's probably going to be, like, eight weeks from the time they receive the request, something like that.

COUNCILWOMAN GYM: Okay. Great. Would love to also continue to work with you on that.

MS. RODRIGUEZ: Yes. Absolutely.
COUNCILWOMAN GYM: One thing that became
clear yesterday, it's not -- it's not
entirely clear that a lot of departments Strehlow \& Associates, Inc.
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1 understand how the use LanguageLine. And I
2 think that that's a very essential,
3 important and very easy start to all of
4 this.

MS. RODRIGUEZ: Yes. And one of the components of the process is going to be training that the Office of Immigrant Affairs is going to provide to the departments. Having a language access coordinator in each department, that's going to be like the point -- a senior level language access coordinator.

And so, that person in CAO, that's going to be me. And that -- so that person is going to be working very closely with the Office of Immigrant Affairs to make sure that -- you know, the training is provided, scheduling, all those things.

COUNCILWOMAN GYM: And to the extent that, you know, your office -- seems like OIA should be involving heavily with training, goal setting, advice and all of that. But it seems like your office might -- Performance Philly might be Strehlow \& Associates, Inc.
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1 involved with monitoring, reviewing,
2 analyzing data. And one of the things that
3 I think is strong about LanguageLine is that
4 it will be very clear and evident about
5 which departments actually use it, which
6 languages they use it for, and which ones
7 actually never use it.

1 be able the view it.

19 the Commerce Department the other
20 department?
COUNCILWOMAN GYM: Yes.
MS. RODRIGUEZ: Absolutely.
COUNCILWOMAN GYM: Thank you.
COUNCIL PRESIDENT CLARKE: Thank you, Strehlow \& Associates, Inc. (215) 504-4622

Councilwoman.
Chair recognizes Councilwoman Blackwell.
COUNCILWOMAN BLACKWELL: Thank you,
Mr. President.
I've heard the conversation with regard to the immigrant community, and I always say this. Eleven years ago we started the Mayor's Commission of African-American and Caribbean Immigrant Affairs. Twenty years ago we started Echos of Africa. We represent 35 countries from Africa and the Caribbean. We deal with everything. We had the Cameroonians in for 45 day. They just went back, I guess, Monday. And we have a lot of -- we have people who speak the languages. People in programs. We are involved in the Mayor's soccer program. We're there. All you have to do is just use us. And what in exchange we want is our flags on the Parkway that I keep talking about, hopefully before the Democratic National Convention.

It's embarrassing when people come and don't see their flag. Many have worn off, Strehlow \& Associates, Inc.
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1 blown off. And we only had maybe six or
2 eight more. But they -- you know, they
3 usually change them a couple times a year,
4 make sure they're cleaned up. But really,
5 that should not be something that's so
difficult to get done. So, that's my
statement on the immigrant community.
And also, we are -- I'll wait for you on
another community meeting. We are working
on for the community center.
MS. RHYNHART: Okay.
COUNCILWOMAN BLACKWELL: I will leave
that be. You know what that is.
MS. RHYNHART: Uh-huh.
COUNCILWOMAN BLACKWELL: And the last
thing I want to mention is that everybody
knows about the big projects, the
3.9 billion which is just one project I got
in West and Southwest. I'm trying to keep up with the President in North Philly, but I'm just doing the best I can.

And but, you know, they have -- I
remember the years when we talked about
20-year plans, maybe 30-year. But we heard Strehlow \& Associates, Inc.
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1 yesterday about a 60-year plan for out
2 there. And what I'm saying is that as we
3 live and work hard at these projects, we
4 have to have a system where we check what
5 the work is. You know, we talk about it.
6 But the City's job is not just to create
7 programs, projects, work with the private
8 community, government programs, but it is
9 this issue of monitoring to make sure that
10 the citizens who vote for us know that they
11 have a chance at these programs to work

12
13 there, to -- to be involved in opening offices there, to have a bite at legitimate homes so that they don't just feel that they are being gentrified as they do.

So, we have got to do it all at one time. And if we don't do it, we are not going to be successful and our City won't survive in the way we are trying to go. We can't just deal with it from development narrowly and see all retail and commercial investments and industrial stuff. We have got to deal with it from the every day John and Jane Q Public who want to be involved. Strehlow \& Associates, Inc.
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1 I raised that issue again.
2 I know I said it many times. At least, 3 colleagues, you can't say I mentioned Water

4 Department. I didn't yet. I didn't talk
5 about all those people, 34 at our last count, who haven't been -- the number goes up who have not been taken care of on North 52nd Street. I just slid that in.

But these are the issues that affect me and that $I$ think affect our City and all of us directly or indirectly. So we are hope -- we appreciate you. I know that you are sincere and you are trying to help our City the best you can. And I only ask you to be involved in those five things up front.

MS. RHYNHART: Okay. Thank you. COUNCILWOMAN BLACKWELL: Thank you, Mr. President. I'm done.

COUNCIL PRESIDENT CLARKE: Thank you, Councilwoman.

Chair recognizes Councilwoman
Quinones-Sanchez.
COUNCILWOMAN QUINONES-SANCHEZ: Thank Strehlow \& Associates, Inc.
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1 you. Good morning, folks.
2 MS. RHYNHART: Good morning.

COUNCILWOMAN QUINONES-SANCHEZ: One of the things I would like to you for you to articulate for me, particularly on this Performance Philly, is how is this going to help to get us to the zero-based budgeting piece?

How is this going to help generate the direction that we are moving into?

MS. RHYNHART: I would say that Performance Philly is an -- is a program to use performance measures to assist in accountability. So right now, we're going through a process under Liza who spoke earlier, Liza Rodriguez, that we are looking at all of the departments' performance measures to see which ones are the best performance measure.

In program or zero-program based budgeting, there is many names. Basically, what it is, is it's saying what services does each department provide, and then attaching that to performance measures. Strehlow \& Associates, Inc.
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1 What service does it provide, what service
2 does, for example, the Streets Department
3 provide and then what performance measures
4 best judge the performance of that service.

So, it will assist and go also hand in hand. So, it will assist in the move towards program-based budgeting by establishing the best, most accurate outcome based performance measures. It also, though, will be in addition to the budgeting change. It will be a change in the program to ensure accountability.

So, the way we see it is as departments and programs will have a meeting where performance measure -- their recent performance measures are discussed. And we can work with a department to identify the problems that they are having and what they need to get better.

COUNCILWOMAN QUINONES-SANCHEZ: And then
how is this going to interface with 311
which is the must frustrating part of some of this?

MS. RHYNHART: That's a good question. Strehlow \& Associates, Inc.
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1 And I have a meeting coming up with the new 2 director of 311 to talk about that. I think 3 at this point, it might be a little bit

4 premature for me to answer it. But it's
5 something definitely on our radar.
COUNCILWOMAN QUINONES-SANCHEZ: Yeah. I think it's important that we put that at the front end. Ultimately, you know, we want to get to a place where our budgeting is based on needs that is based on responses to the interfacing that we are doing with our customers which are the residents. MS. RHYNHART: Absolutely. COUNCILWOMAN QUINONES-SANCHEZ: We should kind of put that in the front end. Because one of the things that we are really interested in seeing is because of the frustration, is sort of like what does it cost, you know, to do the things that people are asking for? You know, are we budgeting for 14,000 potholes when we have $20 ?$

MS. RHYNHART: Right.
COUNCILWOMAN QUINONES-SANCHEZ: And how
do you get there? And then how do you Strehlow \& Associates, Inc.
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1 incentivize departments to want to fully
2 cooperate and be honest about what we need
3 to do, so that it's not just a tool -- it's
4 a tool for accountability. But there's an
5 incentive to get people to become more efficient and effective.

Do you know what I mean?
MS. RHYNHART: I do.
COUNCILWOMAN QUINONES-SANCHEZ: I'm interested in that. I just want to make sure that -- that this doesn't -- this doesn't act as a silo to all of the other things that the Administration wants to do moving forward.

MS. RHYNHART: Right.
COUNCILWOMAN QUINONES-SANCHEZ: From the very beginning, it's kind of connected.

Obviously, for me that's important. And systematically because on the language access piece, I really want to see departments in their budgets reflect their responsibility. I don't want to see language access get regulated to an isolated office. Strehlow \& Associates, Inc.
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I think --
MS. RHYNHART: Right.
COUNCILWOMAN QUINONES-SANCHEZ: --
departments need to be held accountable and they need to have a plan that's reflected in their budget. If they don't feel it and measure it, then they are not going to own it. And the reason you see the disparity about the utilization, whether it's LanguageLine or -- is because up to now, it's been an isolated source.

So to me, if we're committed to following the law which requires a plan in June, then it has to be reflected in every department. So, this has to help people build that in on what it looks. And again, not being punitive. How you incentivize people to do the right thing to be inclusive in that way. You know, because I don't want people to say, you know, now I'm responsible for something else.

There has to be an incentive, a hook to get it notwithstanding that it's the law.

MS. RHYNHART: Right. It's also about Strehlow \& Associates, Inc. (215) 504-4622

1 providing the best customer service.

COUNCILWOMAN QUINONES-SANCHEZ: Right.
MS. RHYNHART: And to provide the best customer service as a City, we need to make things accessible in more than one language. COUNCILWOMAN QUINONES-SANCHEZ: Yeah. And particularly, since you have this new structure allows you to look at some of the key components around $H R$ and hiring practices. Because again, the great thing about data is not what you say. It's what you do.

MS. RHYNHART: Right.
COUNCILWOMAN QUINONES-SANCHEZ: And so, people say it. But if the numbers don't reflect that, then, you know, at some point it's going to catch up to you. First year budget is one thing. Second year is totally different thing.

MS. RHYNHART: Right.
COUNCILWOMAN QUINONES-SANCHEZ: So, I'm interested in seeing kind of the connections to that. I have some other questions around Procurement and stuff, but I just wanted to Strehlow \& Associates, Inc.
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1 make sure. Because I think this is an
2 important tool to get us to those things. I
3 want to make sure we put some of these
4 things in the front end of this.
5 MS. RHYNHART: Just to add one thing, we 6 are going to be conducting a citizen survey. 7 So, that's something that will also be used 8 to inform where we are doing a good job as a 9 City and where we are not.

COUNCILWOMAN QUINONES-SANCHEZ: Yeah.
And I think the data -- again, we have different systems. Every department is doing their data systems. You know, really figuring out early on how some of those things interface in a way that -- that can allow us to be more proactive.

It's a challenge. I mean, I see it as we work on Eclipse at L\&I. You know, you don't want Eclipse to be an enhanced version of Hanson. You really want Eclipse to do what it has the capacity to do. That we are investing in the front end for that data -that data sharing that we need as opposed to then, like, building out systems, you know, Strehlow \& Associates, Inc.
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1 and then backtracking to where we want to
2 go, which is eventually perform-based
3 budgeting or whatever you want, the newer
4 term is.

Thank you, Mr. Chair.

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(Councilman Henon sits in as Chair.)

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COUNCILMAN HENON: Thank you,
Councilwoman.
Chair recognizes Councilman
Taubenberger.
COUNCILMAN TAUBENBERGER: Thank you, Mr. Chairman. I do have a question.

And correct me if I'm wrong, as I'm freshmen and may make an error. I think we -- I think I have an understanding.

The contracts for DHS, they would come under somehow you at some point?

MS. RHYNHART: Right. The contracts for DHS would go through a contracting process, so yes.

COUNCILMAN TAUBENBERGER: And -- and -and the ones I'm specifically interested in Strehlow \& Associates, Inc.
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1 are the ones for nonprofits to manage the
2 day-to-day care of foster children.

MS. RHYNHART: Okay.
COUNCILMAN TAUBENBERGER: My question to you is, why do these contracts last only for one year when these types of services usually require contracts for longer periods of time?

MS. RHYNHART: Okay. I think --
COUNCILMAN TAUBENBERGER: You can get back to me on this.

MS. RHYNHART: I can answer it generally that contracts -- I hear what you're saying, though, about foster -- about foster care. Maybe I can get back to you on that.

COUNCILMAN TAUBENBERGER: I would like that. And let me fill you on the second part of this.

MS. RHYNHART: Sure.
COUNCILMAN TAUBENBERGER: So you're prepared for the larger scope. Unfortunately, we have heard that some of these contracts take four months or so to be renewed, thus leaving these nonprofits many Strehlow \& Associates, Inc.
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1 times have difficulty. I worked for a
2 nonprofit. And making the budget in four
3 months without income can be very difficult.
4 Taking four months to recover costs for that
5 time, and basically I like to know from your
6 department, when you can answer this to the
7 full committee, is what steps are being
8 taken to address the length of time of these
9 contracts? Unless I am in error and have
10 been told wrong, but I have heard that the
11 Procurement process on renewal, on renewal,

12 takes up to four months. MS. RHYNHART: That doesn't surprise me. It's a problem. COUNCILMAN TAUBENBERGER: Okay. MS. RHYNHART: I would say -- and this isn't just a DHS contract issue, this is a City-wide contracting issue that it takes way too long to establish a contract or renew a contract. So, we are reviewing that right now. It's not just -- it's a multi cross-departmental issue. It's like un-pealing an onion to fix it.

COUNCILMAN TAUBENBERGER: Okay. Strehlow \& Associates, Inc.
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MS. RHYNHART: And we are doing that. So obviously, it's a big problem. And it's something that in the outreach that I have done since being here in my role, business after business has said I can't do business -- the reason I don't -- I don't respond, it's especially small businesses, minority, women-owned, local businesses.

COUNCILMAN TAUBENBERGER: Sure.
MS. RHYNHART: They say I don't respond -- I can't do City business because the City doesn't pay me fast enough. And the reason the City doesn't pay fast enough is because the City doesn't contract fast enough. And that's something that if we're going to really increase competition and increase local business, minority, women-owned businesses and also just be a better run business as a City --

COUNCILMAN TAUBENBERGER: Ourselves, yeah.

MS. RHYNHART: -- we need to fix that. That is something we are actively working on right now.

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COUNCILMAN TAUBENBERGER: I thank you for that answer. But $I$ would still ask you to take a look at the DHS contracts.

MS. RHYNHART: Yes, we will.
COUNCILMAN TAUBENBERGER: Because you
are talking about foster children and you're talking about nonprofits have a small scope of budget, a couple months can hurt them greatly.

And the second part of that is, I don't think any of those contractors want to turn these children away.

MS. RHYNHART: No.
COUNCILMAN TAUBENBERGER: These are children in need and have difficulty in their lives.

MS. RHYNHART: Absolutely.
COUNCILMAN TAUBENBERGER: We don't want our bureacracy getting in the way of their lives any worse than they already have it.

MS. RHYNHART: I a hundred percent agree with you.

COUNCILMAN TAUBENBERGER: Mr. Chairman, I am finished. Ms. Rhynhart, thank you very Strehlow \& Associates, Inc.
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1 much.

MS. RHYNHART: Thank you.
COUNCIL PRESIDENT CLARKE: Thank you,
Councilman.
Chair recognizes Councilwoman Reynolds
Brown.
COUNCILWOMAN REYNOLDS BROWN: Thank you.
I wanted to get some additional detail regarding the Pew study. When is the anticipated start date or kick off for that effort?

MS. RHYNHART: Let me have Jackie Linton speak on that since she'll be leading that.

COUNCILWOMAN REYNOLDS BROWN: Okay.
MS. LINTON: Good morning, again. The Pew Study, we will actually be sending Pew the data to begin their study this week. The data will be sent over a period of time based on how easily it is to be able to be collected out of the system. And they will begin their work immediately.

The goal is for them to give us updates throughout the process on specific areas that they discover rather than waiting until Strehlow \& Associates, Inc. (215) 504-4622

1 the end of the survey, at the end of the 2 study to give us all of the information.

COUNCILWOMAN REYNOLDS BROWN: I see.
MS. LINTON: We will be getting
information along the way.
COUNCILWOMAN REYNOLDS BROWN: Okay. And
what's the end date?
MS. LINTON: So, the study is expected
to last about a year.
COUNCILWOMAN REYNOLDS BROWN: That means
April 1? That means May 1? That means
June 1? What does that mean?
MS. LINTON: Of 2017?
COUNCILWOMAN REYNOLDS BROWN: I'm asking you.

MS. LINTON: You mean as an end date?
COUNCILWOMAN REYNOLDS BROWN: Yes.
MS. LINTON: Yes. We have not
established an end date because it's based on when the project actually starts.

COUNCILWOMAN REYNOLDS BROWN: Okay.
MS. LINTON: So now that we have gotten the contract signed and we are beginning the work, it's about expected to be about a year Strehlow \& Associates, Inc.
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from now.
COUNCILWOMAN REYNOLDS BROWN: Okay. All
right, then. That's helpful. By way of -point of information as a follow up to Councilman Domb's brilliant suggestion to create a self-help website for different types of businesses.

Just by way of information, l\&I used to have a childcare unit, if you will, where that type of information was available all in one place. It was like a one-stop shop for childcare providers which was -- came out of my office with the recommendation at least 15 years ago. More recently, that childcare unit has been disbanded but it was brilliant in that childcare providers could go one place and find out all of the regulations and licenses -- licensees were required to start up and operate a childcare business.

So, the idea or to examine the value of that for other industries is brilliant and one that, A, you should be aware of that that type of practice existed in L\&I; and B, Strehlow \& Associates, Inc.
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1 if we're serious about wanting to grow
2 neighborhood corridors and the like, that
3 might be something worth examining. But it
4 was exceedingly useful to childcare
5 providers for the time that it was in place.

MS. RHYNHART: Thank you.
COUNCILWOMAN REYNOLDS BROWN: I share that with you by way of information. 2011/2012, I did a lot of homework on women on boards. And so the interest in diversity and inclusion stems from a lot of study, having read a lot of data and the like. And ultimately as a result of that study homework I will call it, in 2013 we were successful in getting a Women on Boards Bill passed signed by the Mayor which essentially said if you want to do business with the City of Philadelphia, you now have to provide demographics of your Board. And if your board in many ways does not look like Philadelphia, then the chances of that particular effort being executed or authorized by Council is unlikely.

And then November of 2014 , that law was Strehlow \& Associates, Inc.
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1 actually tested because a developer wanted
2 to build a brand new hotel in Councilman
3 Kenyatta's district. He showed up here with
4 documents. Councilman Goode and I looked
5 back to the exhibit section where the
6 question is now asked, what does your Board
7 look like? What do you think the answer was?

MS. RHYNHART: It was not diverse. Didn't have any woman.

COUNCILWOMAN REYNOLDS BROWN: There were no women and there were no people of color.

MS. RHYNHART: Right.
COUNCILWOMAN REYNOLDS BROWN: So that effort went nowhere. And so, the reason why I share the back story is because the research in my homework, I learned also based on research of boards across the country, when you have diverse boards, you actually get different and oftentimes better decisions. And so, that's why it matters to us that we have a City, particularly those in leadership and executive positions, that look like the City of Philadelphia. Strehlow \& Associates, Inc.
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And so, with that $I$ need to know of your staffers who are here, with the Kenney's appointees aside, have them stand so I can see who they are.

MS. RHYNHART: You want my staff to stand up?

COUNCILWOMAN REYNOLDS BROWN: Yes.
MS. RHYNHART: Stand up if you are part
of the CAO.
COUNCILWOMAN REYNOLDS BROWN: Direct reports.
(Staffers stand up as requested.)
MS. RHYNHART: I have a lot of women.
COUNCILWOMAN REYNOLDS BROWN: That's
quite encouraging. I see no African-American men.

MS. RHYNHART: Right there.
(T. David Williams stands behind pillar.)

COUNCILWOMAN REYNOLDS BROWN: That's encouraging. And these are direct reports?

MS. RHYNHART: Yes.
COUNCILWOMAN REYNOLDS BROWN: Only the professionals. All professionals?

MS. RHYNHART: Uh-huh, yes. Strehlow \& Associates, Inc. (215) 504-4622

COUNCILWOMAN REYNOLDS BROWN: Thank you very much.

MS. RHYNHART: Welcome.
COUNCILWOMAN REYNOLDS BROWN: Know that we will be looking forward to the final report from Pew and the ask or the expectation would be that Members of Council get a copy of that report at whatever time Pew is ready to release it.

MS. RHYNHART: Absolutely.
COUNCILWOMAN REYNOLDS BROWN: Okay. I think the bell rung. Thank you, Mr. Chairman.

MS. RHYNHART: Thank you.
COUNCILMAN HENON: Thank you, Councilwoman.

I know we are going to hear from Procurement about the eProcurement System when they come up, and we will hear from Public Property about their new work on their work order system. And that's all great news, all the systems we need to modernize before, you know, they become absolutely obsolete. I think that's Strehlow \& Associates, Inc.
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important.
How are we working towards integrating the systems?

MS. RHYNHART: Integrating the system so that they talk to one another?

COUNCILMAN HENON: Correct.
Like any piece of data that one department has about business or a person or a parcel or a land or, you know, another use of -- so it's like that data sharing systems with Office of Property data and some of the others, you know, information offices that we have in systems that are shared so we get a profile, you know, and breaking down some of the, you know, the separate in some of the systems.

MS. RHYNHART: I will have Charlie Brennan answer that.

MR. BRENNAN: Charlie Brennan, CIO, Councilman.

In every system that we build now, actually, what makes them so hard now is all the interfaces that are required. So every system for which we start a project, we look Strehlow \& Associates, Inc.
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1 for is what feeds it and what it has to feed
2 to. So that's actually part of the RFP
3 process. It's written in for the vendor to
4 have to build those interfaces. So -- and
5 you kind of hit on one of them is the
6 financial systems tend to be the oldest one.
7 Probably the next round of capital funding,
8 they will be targeted to be replaced because
9 many of them are like 30 years old.

Many of the things we are concentrating now are a lot of the public safety systems are kind of front and center, and they all have really complicated interface. And really, that's what -- that's what drives a lot of costs in the project.

COUNCILMAN HENON: So it seems to me this is just -- seems to me that, you know, we should be moving towards maximum of two systems, one -- one based on people and one based on -- based on land.

So are we in a position to orchestrate that even if the plan comes to, you know, with a cost?

MR. BRENNAN: Are you speaking Strehlow \& Associates, Inc.
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1 specifically about the Camera Project?

COUNCILMAN HENON: Well, it -- about the data departments on the business end of it, the land end of it, the -- just useful information that you can share with, you know, separating, you know, the land, to profile a land and profile of a person. This way, you know, we are maximizing, you know, only having or working towards two systems as opposed to --

MR. BRENNAN: I think you have a really good point. It's actually shared more than you would believe. Because a lot of the information is pulled off and used in other applications.

For example, our GIS work with
Geographic Information Systems and mapping, uses a lot of that stuff. We are very intimately involved in using the land and parcel records for other uses. So you know, even in the older systems, what we do that don't have the interfaces, we kind of yank the information off and use it.

But in the new systems, we actually Strehlow \& Associates, Inc.
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1 build it in so it's actually there for
2 everybody. So, your point is well taken.

COUNCILMAN HENON: Good. And I hope we can work towards that. Maybe be something in the capital, you know, moving forward a new creative idea from, you know, moving ourselves, you know, to where we need to be.

MR. BRENNAN: Yes, sir.
COUNCILMAN HENON: To effectively deliver services quicker and more efficient.

Rebecca in the performance measure in your testimony you stated that there will be a review streamline and a refined current performance measures and integrate them into a single reporting system. How often would you see or would you imagine that this would be -- this analysis would be conducted?

> Is it only annual?

MS. RHYNHART: No.
COUNCILMAN HENON: I think it's a good idea. And will Council get reviews, you know, on the -- before the budget process?

MS. RHYNHART: In terms of performance measures being updated, our goal was to do Strehlow \& Associates, Inc.
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1 it monthly.
2 COUNCILMAN HENON: Okay. Well,
3 that's --
4 MS. RODRIGUEZ: Right now we do it
5 quarterly and we --
COUNCILMAN HENON: I'm sorry. Can you
state your name?
MS. RODRIGUEZ: I'm sorry. Liza
Rodriguez, Director of Performance
Management.
Right now we can get the measures quarterly, but we want to move to a monthly reporting system. And we will be testing some sort of internal dashboards in the summer, early fall to see how that monthly reporting is going.

COUNCILMAN HENON: That's great. Will
the centralized reporting system be
developed in regular reports to Council, or will we have access to the data to review in the department progress?

MS. RODRIGUEZ: So, I think after we do some tests to make sure that the display information, the data is being illustrated Strehlow \& Associates, Inc.
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1 appropriately, we would be able to share
2 sort of the reports in a useful and
3 accessible way with Council.
4 COUNCILMAN HENON: Okay, great. How are
5 we going to ensure that all the offices of -- offices that come in front of the City Council including the independent offices and agencies have a standardized performance measures including their budget test -including in their budget testimony?

MS. RHYNHART: I think for performance measures, we are going through a process with all departments to make sure that their performance measures are the best ones possible. In terms of the elected officials or the separately elected, we are happy to have them participate.

I don't think we have the same, you know, force that we would have with our own departments to say that we need to do this. But if they want to, we will absolutely reach out to them.

COUNCILMAN HENON: Great. And lastly for me, what is the projected cost of the Strehlow \& Associates, Inc.
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1 proposed annual citizen survey when it's 2 related to the City services and customer
needs?
MS. RODRIGUEZ: It's about $\$ 30,000$. COUNCILMAN HENON: And how many people are we planning to interact with? MS. RODRIGUEZ: We want to get -- you know, in typical surveys that are done in cities about the size of Philadelphia, having our responses between 800 and 1,000 response is statistically valid sample. So, that's what we're aiming for.

COUNCILMAN HENON: Okay. Great. Thank you.

I'm going to turn the questioning over to Council President. Thank you.

MS. RHYNHART: Thank you.
COUNCIL PRESIDENT CLARKE: Thank you, Councilman. Real quick, I'm going to have to run over to the Veterans event in a second. But while I'm here, I see Mr. Atkinson is in the room now. Had a couple of questions with respects to your early responses relating to leaning on Strehlow \& Associates, Inc. (215) 504-4622

1 Mr. Atkinson's expertise with respect to 2 staffing.

MR. ATKINSON: Good morning, Council President.

COUNCIL PRESIDENT CLARKE: Good morning.
MR. ATKINSON: Nolan Atkinson.
COUNCIL PRESIDENT CLARKE: I'm sorry.
MR. ATKINSON: I just gave my name for the record.

COUNCIL PRESIDENT CLARKE: It's all good.

Yeah. Had a earlier conversation with Ms. Rhynhart with respects to the exempt positions in the executive staff. And we were discussing the demographics, the racial demographics as relates -- as compared to the demographics of the City. And I think there was acknowledgement that "we have to do better." And your name came up in the conversation as a person that, I guess, not only this particular office but the Administration was going to lean on in terms of identifying people.

I asked specifically about exempt, i.e., Strehlow \& Associates, Inc.
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1 non-Civil Service jobs because you don't
2 have to go through a lengthy process
3 essentially. You just hire somebody, right,
4 who you believe to be qualified and meet
5 other standards as it relates to the job.
So from your perspective, one, what has been your interaction with this department and other departments as it relates -- well, I will talk about this department as it relates to the hiring practices of this particular jurisdictional template Chief Administrative Office? And then all of the subsequent offices that fall under that particular jurisdiction.

MR. ATKINSON: Thank you, Councilman. When we came in the office, I came in the office in January, my first assignment was to take a snapshot of the existing metrics of the various departments. That actually took place on or about February 4, I believe, the figures that $I$ got. By that time, staffing had been done on a number of departments.

I was not and have not been involved in Strehlow \& Associates, Inc.
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1 the staffing of any individual department.
2 I always look at diversity and inclusion as
3 a macro kind of responsibility as opposed to
4 a responsibility that applies to individual
5 positions. But certainly, the measurements
6 will -- will be determined at the end of the
7 period of time.

So, my goal is to get the metrics for all of the departments to begin to figure out what departments we need to really work with to improve the racial and gender metrics as well as ethnic metrics and begin doing that. And as I testified earlier in this process, our goal is to give a transparent document by the end of this calendar year which says what our metrics look like and beginning to work with addressing areas that need change.

COUNCIL PRESIDENT CLARKE: Okay. Thank you. So, it sounds like to me that you didn't really have an opportunity to interact with this particular office as it related to staffing because that particular department had been staffed up by the time Strehlow \& Associates, Inc.
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1 you got here and got settled.
2 MR. ATKINSON: That's correct, sir. COUNCIL PRESIDENT CLARKE: All right. Ms. Rhynhart, in your earlier testimony you indicated that you were working with Mr. Atkinson's office. MS. RHYNHART: Yes. We are working -COUNCIL PRESIDENT CLARKE: Does that mean in the future?

MS. RHYNHART: Right. We are working together quite closely. MR. ATKINSON: Very closely. MS. RHYNHART: To talk about next steps and going forward what are the best ways to increase -- to increase diversity. And I know that Nolan has been working on a work plan that he's going to identify several departments to focus on within the City. And then, you know, use those as examples to put out best practices.

So, I think that when $I$ was referring to working with the -- Nolan Atkinson, Chief Diversity Officer, was about how to increase the diversity within the City and how to Strehlow \& Associates, Inc.
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1 tackle the issue.
2 COUNCIL PRESIDENT CLARKE: How would you
3 do that once you've already staffed up?
4 MS. RHYNHART: Because staffing is a
5 continual -- I mean, staffing -- people
leave. People -- we have to establish promotional opportunities. There is -people are going to be retiring. A lot of people will be retiring over the next few years. So, this is not sort of a something that's done in any point of time. It's something that we have to continually strive towards.

COUNCIL PRESIDENT CLARKE: So, there was no thought to that when you hired the first level of staff?

MS. RHYNHART: Well, there was thought. And there is diversity in the staff.

COUNCIL PRESIDENT CLARKE: You got 22 percent.

MS. RHYNHART: No. It's -- well, it's -- the diversity of full-time staff is 28 out of 45; executive is 3 of 9. I admit --

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COUNCIL PRESIDENT CLARKE: Across the
board? Across all the departments?
MS. RHYNHART: No. Across all the departments we now have that information if you want. Jackie can come up and give that. I guess what I would say is there was thought given to it.

Could we do better? Of course. We can always do better.

MS. LINTON: Good morning, again.
COUNCIL PRESIDENT CLARKE: Good morning.
MS. LINTON: In response to Councilwoman Reynolds Brown question earlier, we've been feverishly trying to put together the numbers the way she just asked for it. So, I will just preface this by saying this information we put together by hand in the last few minutes. But in the CAO office, there is total of 45 employees. Twenty-eight of them are minority, which is 62 percent. While --

COUNCIL PRESIDENT CLARKE: Are they all 45 exempt?

MS. LINTON: No. Strehlow \& Associates, Inc. (215) 504-4622

COUNCIL PRESIDENT CLARKE: I'm only asking about exempt because you have direct opportunity to hire who you want. Civil Service employees, that's a process, the whole nine. I'm talking about exempt executive staff.

MS. LINTON: Right.
COUNCIL PRESIDENT CLARKE: That's where you have the ability to say I need to have diversity, and I want to hire people across the -- that represent the demographics of the City.

MS. LINTON: Of course.
COUNCIL PRESIDENT CLARKE: That's all I really want to talk about.

MS. LINTON: Sure.
COUNCILWOMAN REYNOLDS BROWN: Point of information.

COUNCIL PRESIDENT CLARKE: Councilwoman.
COUNCILWOMAN REYNOLDS BROWN: I asked precisely the essence of my request, as well, to separate out Civil Service for the reasons that you just articulated.

MS. LINTON: What we have are the actual Strehlow \& Associates, Inc.
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1 numbers of exempt employees. But I just
2 wanted to preface this by saying all of
3 these folks weren't hired, like, within the
4 last few months. Many of them were already
5 there. Our opportunity to really change
6 that really rests with the number of new
7 people that came in. Even though we have
8 those numbers today, I would offer up that
9 it might be more helpful --

COUNCIL PRESIDENT CLARKE: You're saying that there were no people -- there were people that were in executive positions across this spectrum that did not get moved? MS. LINTON: Yes. COUNCIL PRESIDENT CLARKE: You sure? MS. LINTON: From an exempt perspective, yes, I am pretty sure of that.

MS. RHYNHART: There is some people. But I think --

COUNCIL PRESIDENT CLARKE: So, the answer is yes, there were people that were in executive staff that got moved?

MS. LINTON: All of these exempt people are not in the staff.

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COUNCIL PRESIDENT CLARKE: Sorry, can't hear you.

MS. LINTON: I'm sorry. All of these exempt people are not in executive staff.

COUNCIL PRESIDENT CLARKE: All I'm talking about is executive.

MS. RHYNHART: Why don't we -- why don't we get this information exactly exempt executive staff that has been hired, you know, since January 4 and show you the numbers that way so that we can have a more conversation looking at the same -- the numbers the way you want to look at them.

Is that --
COUNCIL PRESIDENT CLARKE: No. I'm -that's why I said earlier I wanted you to give me the best of your capabilities accurate information. I don't want to sit here and ask you questions about that information that is not accurate.

MS. RHYNHART: Well, so that we're clear, the information in the testimony, is accurate if you're looking --

COUNCIL PRESIDENT CLARKE: I'm saying my Strehlow \& Associates, Inc. (215) 504-4622

1 information.
2 MS. RHYNHART: Oh, okay.

COUNCIL PRESIDENT CLARKE: It did come
from your information, but I'm saying maybe mine is inaccurate. Maybe we transposed numbers or something.

MS. RHYNHART: Well, we'll make sure to get you --

COUNCIL PRESIDENT CLARKE: The numbers you have are 22 percent. And that's clearly problematic. And I think we all agree. And my -- what -- my point is that the best opportunity to deal with that problem is in the transition of administrations or governance or whatever, whether it's significant layoff.

Records Commissioners, as an example, did -- Records Commissioner just left recently?

MS. RHYNHART: Yes. Joan Decker retired, yes.

COUNCIL PRESIDENT CLARKE: And what process was established to --

MS. RHYNHART: There were -Strehlow \& Associates, Inc. (215) 504-4622

COUNCIL PRESIDENT CLARKE: -- have an opportunity for diversity?

MS. RHYNHART: Well, there were candidates interviewed and Jim Leonard was selected. He is a white male. We felt he was most qualified to lead that department.

You know, there are -- that's one specific example. You know, there are other areas where we brought in executives that are minority, which $I$ don't want to necessarily point out specific individuals and go back and forth on that. But I agree with you, that it's important.

COUNCIL PRESIDENT CLARKE: I only brought it because you said there is opportunities when people move or resign or whatever, then you have an opportunity to increase your diversity numbers. And there was an opportunity, and you did not do that. I happen to know Jim. He's a great guy. I never worked with him outside of this office, but I'm sure he's extremely qualified.

But I only reference it because you Strehlow \& Associates, Inc. (215) 504-4622

1 referenced it in terms of being able to
2 change the demographics.

3

MS. RHYNHART: Okay.
COUNCIL PRESIDENT CLARKE: All right.
So you're going to get "accurate"
information or information that $I$ will now know that it's accurate since my information may not be right although it did come from your numbers.

MS. RHYNHART: We will talk offline about it.

COUNCIL PRESIDENT CLARKE: I will defer to your information. And you'll be apart of that process, sir?

MR. ATKINSON: I will be a part of the process of trying to get all of the department diversity statistics up.

COUNCIL PRESIDENT CLARKE: So, you're saying you're not going to address until you get -- I mean, there is -- I don't know. This is -- this is a -- I love the Public Property Commissioner, a great person. And these numbers here, six people, it's like not a single minority. That's -- you got to Strehlow \& Associates, Inc.
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1 explain that.

So are you saying you going to wait until you do the entire government before you address some of these issues?

MR. ATKINSON: I think the overall diversity plan is with the snapshot to have conversations with the commissioners or the executives of a particular department and put out -- and point out where there are significant disparities between what the workforce looks like and what Philadelphia looks like and work on a plan for improvement.

COUNCIL PRESIDENT CLARKE: It's going to take you a year to do that?

MR. ATKINSON: It's going to -- I can't give a specific time table. I know we are committed to doing the document by the end of the year. But that's not something that we will -- that process has started, and it will continue throughout the summer with individual departments.

COUNCIL PRESIDENT CLARKE: Okay. So, I guess I'm trying to get a sense of who Strehlow \& Associates, Inc. (215) 504-4622

1 throughout that time frame when there's
2 opportunities to change the demographics,
3 who is responsible for overseeing that?
4 MR. ATKINSON: The commissioner. That
5 would not be my responsibility.

COUNCIL PRESIDENT CLARKE: It will be
the individual commissioners?
MR. ATKINSON: Yes.
COUNCIL PRESIDENT CLARKE: All right.
Okay. I will -- wait a minute. Does that mean -- hold on one second, please. If it's the commissioners' responsibility, who will be responsible for ensuring that the commissioners --

MS. RHYNHART: For my departments, that would fall on me. For the Managing Director's departments, that will fall on the Managing Director.

COUNCIL PRESIDENT CLARKE: You and Managing Director DiBerardinis, the two primary entities?

MS. RHYNHART: Yes. Right.
COUNCIL PRESIDENT CLARKE: Okay. All
right. Thank you. Thank you, sir. Strehlow \& Associates, Inc.
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Chair recognizes Councilwoman
Quinones-Sanchez.
COUNCILWOMAN QUINONES-SANCHEZ: Thank you. I want to stay on that line of the $H R$ because I agree with you, Council President.

Even as we do this Pew Study, what is the protocol -- and I'm going to -- I want to talk about this Civil Service ones. What is the protocol as jobs get posted? And who is going to be monitoring them?

I am going to say this -- this is what I am going to say. I don't want to highlight the department because it's -- there was an open competitive posting last week that included a requirement that there had to be 40 hours of required training by the department. So how is that open competitive?

And so, how are we going to monitor the new ones -- like, what is going to be the protocol? There is a job description that says open competitive, but it has 40 hours of required approved training from the department.

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MS. RHYNHART: And that is a Civil
Service position?
COUNCILWOMAN QUINONES-SANCHEZ: Yes,
uh-huh.
MS. RHYNHART: And I think that speaks to like a lot of the reform that's needed.

COUNCILWOMAN QUINONES-SANCHEZ: What are we going to do while we're doing this Pew stuff?

MS. RHYNHART: Well, I would say, look, that we're trying to do through our HR and Talent Unit, we are trying to do as much as process for process change, for job spec changes, for training, recruitment. Some of it, you know, falls on the office of HR which, you know, does not directly report to me or the Mayor. Actually, reports to the Civil Service commission. So, we're trying to work our way through that.

COUNCILWOMAN QUINONES-SANCHEZ: I know. But because you have so many challenges, if we don't have an interim protocol that someone is monitoring this stuff, this is the stuff that gets posted. And then -Strehlow \& Associates, Inc.
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MS. RHYNHART: Right.
COUNCILWOMAN QUINONES-SANCHEZ: You
know, what you're saying and what you're doing are in conflict with each other. The exempt, you know, that's low hanging fruit. The Civil Service one, you know, we are approving budgets that are going to allow departments to staff up. And -- and so, we have to have an interim protocol.

MS. RHYNHART: I hear what you're saying.

COUNCILWOMAN QUINONES-SANCHEZ: Because if not, a job like that gets posted. And it's a very low hanging, entry level position. But somebody, including the Civil Service Commission, approves this requirement. You know, then so folks call me and say, you know, why can't I get this job? I don't have 40 hours preapproved training from the department.

MS. RHYNHART: Right. I think -- I think that we're doing what we can do under the CAO in the meantime with recruiting and training. And some -- and process changes, Strehlow \& Associates, Inc.
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1 you know. Human resources needs to -- the
2 Office of HR which reports to the Civil
3 Service Commissions needs to take the lead
4 on some of Civil Service -- diversity within
5 the Civil Service regs and the job specs, as well.

COUNCILWOMAN QUINONES-SANCHEZ: We do have an opportunity to finance and others not to approve those positions to be slotted. There is so many different things we could be doing. If people are not meeting a basic major kind of --

MS. RHYNHART: I hear what you're saying.

COUNCILWOMAN QUINONES-SANCHEZ: You know, just -- you know, Commissioner Ross said last week they have not discussed bilingual selective factor or the three points that took us five years to get the last Administration to agree to. We're approving staff ups because we know the Police Department has to staff up.

And notwithstanding the collective bargaining stuff, it's like when there Strehlow \& Associates, Inc.
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1 doesn't seem to be a standard by which all
2 departments at minimum until we have this
3 plan.
4 MS. RHYNHART: Pew Study, right?

COUNCILWOMAN QUINONES-SANCHEZ: That we have some sort of, you know -- there is an executive order. There is all these other things around this diversity. But I just feel like waiting for a Pew Study, waiting for the stuff -- when we are approving budgets that are going to allow people to staff up and opening, say, something different.

MS. RHYNHART: Right. Why don't we -- I hear what you're saying, and it's a very good point. Why don't we get back to you with a thoughtful response.

COUNCILWOMAN QUINONES-SANCHEZ: We get a protocol. We want to be able to hold departments to the same standards.

MS. RHYNHART: Yes.
COUNCILWOMAN QUINONES-SANCHEZ: If
everybody is doing whatever, then it's going
to be really hard. You know, then we are Strehlow \& Associates, Inc.
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1 going to have to question you. I just think
2 in the interim --
3 MS. RHYNHART: Right. COUNCILWOMAN QUINONES-SANCHEZ: -- we need a standard protocol particularly for those entry-level jobs.

Like no one -- that's not cool. I mean, we could have that conversation when $H R$ an Civil Service comes up. But who approves a position like that, you know?

MS. RHYNHART: We can get back to you about the interim.

COUNCILWOMAN QUINONES-SANCHEZ: Okay. Thank you.

Thank you, Mr. Chair.
(Councilman Henon again sits in as Chair.)

COUNCILMAN HENON: Thank you, councilwoman.

Chair recognizes Councilwoman Gym.
COUNCILWOMAN GYM: Thank you very much.
Ms. Rhynhart, I actually had a question
with OIT. I was wondering if Mr. Brennan
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1 was still here.
2 MS. RHYNHART: Sure. Yup.

COUNCILWOMAN GYM: Great. Thank you.
It also has to do with your department. In part, because I know that OIT is such an important area for making sure that the City becomes more modernized. We have an opportunity through our OIT to attract jobs amongst the diverse community of young people who want to stay in the City, who are innovative, creative. And, you know, we would like to see our department do that.

And I know that, Mr. Brennan, you had expressed concerns about the ability to attract that kind of dynamic in part because we are competing with the creative sector. But the two areas that $I$ wanted to go through in terms of, you know, performance accountability in particular is to see if we can ask if OIT's department could submit to the Council President's Office a list of the capital projects that are currently online, what the deadlines are, what the -- what the -- what the budget is for that. And as Strehlow \& Associates, Inc. (215) 504-4622
well, a list of your most recent major capital investment projects, the ones that are categorized by amount of money that was actually invested in them; and to understand what the timelines were, were they -- do they meet -- did they meet the deadline?

And if we can get those to the Council President's Office, do you think that would be possible?

MR. BRENNAN: I actually have that list. That is easy for us to get.

COUNCILWOMAN GYM: Okay, great.
And the other thing that would be helpful is if we can maybe have a briefing on Council so you can kind of get us updated on that with a little bit more clarity. I probably prefer a briefing over a hearing on it. But you know, if we can do that, I think that would be the first step towards better understanding the department.

MR. BRENNAN: I actually think that's a fantastic idea. Because I think there's a kind of misunderstanding sometimes about how the City works as far as capital projects Strehlow \& Associates, Inc.
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1 and why -- why things are focused in certain 2 ways. And a lot of your comments are, like, 3 why things don't work.

You know, for example, why a lot of the financial things. I hear Councilman Domb saying, oh, why can't $I$ do everything on my iPhone. But there is a reason for that. I think if you understood better about the IT projects and how the money is allocated -we go through a rather extensive process to do that. I think you have a better understanding about, you know, some things work better than others.

COUNCILWOMAN GYM: Yeah. And I think that's there been some legitimate concerns raised about major investments made in OIT that -- where the projects didn't come to fruition or they're taking much longer than they're supposed to be. And, you know, there is questions about ensuring that the direction in which OIT is going are things that truly bring us into -- that address issues of equity, that address issues around diversity, how Philadelphians understand how Strehlow \& Associates, Inc.
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1 this is a place that's going to serve across
2 the board rather than maybe just being
3 splashier projects, you know, for -- for
4 lack of a better phrasing.
5 Why don't we start with that list. I
6 think that would be really important to help
7 with because I think it would help a lot of
8 us on Council better understand how OIT is
9 thinking about tech and innovation for the 10 future.

11
12
13
14

The second area where I think it would be helpful to know and this would overlap with both OIT in particular and Human Resources since it was articulated at an earlier meeting. I know that you have raised concerns about the difficulty to compete with the private sector.

And in part, I'm curious about whether your department, Ms. Rhynhart, could talk with Human Resources and with OIT about being more creative and flexible about the kind of work that could bring people, especially those in the tech sector, into City government. One of the things that I'm Strehlow \& Associates, Inc.
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1 pretty sure that, you know, we're not really
2 clear about is that if -- if tech is viewed
3 as a standard government kind of drudgery
4 or, you know, kind of like stuck in City
5 Hall and we kind of got a creative economy
6 and younger folks and very diverse folks who
7 are much more mobile who are moving around
8 and we're not flexible about that
9 particularly in a department that's
10 articulated that, you know, we are
11 struggling to attract the kinds of people
12 who are going to excite our City and bring
13 us new projects and ideas.
That -- is that an area where Human
Resources could also look into this idea of tapping more creative possibilities around work with the City?

MS. RHYNHART: So, there's a few
questions in there. I think, first, I don't want to make it seem like the people -there is -- we have a lot of great people working in IT, a lot of great people.

COUNCILWOMAN GYM: Absolutely.
MS. RHYNHART: There has been a few Strehlow \& Associates, Inc.
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1 articles about a few people that have left
2 and sort of triggered some questions about
3 the City's policy to -- that you can't work
4 from home or you can't work -- you need to
5 come to work for the City. That is a rule.
6 I mean, that the -- that the City employees
7 follow. They come here to work every day.
8 And so, since it's a rule, it's not fair
9 to let some not have to come to work while 10 others, the vast majority, have to come to 11 work. I think the conversation, though, 12 with HR about how do we recruit the most

13 talented workforce, I mean that is something
14 that my office is actually directly working
15 on, which is recruiting.
And one of the things that we'll be
17 focused on is what do the millennials want
18 to work here? How do we invigorate and
19 inspire the next generation of civic
20 leaders? And that's probably not just by,
21 you know, advertising a test in the
22 newspaper and seeing who comes to take a
23 test. That's not the way our -- the young
24 generation is.
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So, I think we need to do exactly what you're saying and look at how do we -- what are creative ways that we can attract talent.

COUNCILWOMAN GYM: You know, for clarity, nothing that $I$ said was meant to disparage anybody who's currently in government. It was more a reflection on the fact that that department has specifically articulated concerns about its difficulty in competing with the private sector.

You know, second, I believe strongly in work rules. I have a high level of standard on government work, too, and wanting it to be highly accountable. And I think that there is a way to be creative about thinking through an ability to report in to ensure that work is being done, to hold people accountable to the projects that they start and finish and still be able to think creatively.

And then the last point would be that know that the term millenial sometimes comes with a whole host of presumptions, Strehlow \& Associates, Inc.
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1 particularly around like class. And
2 sometimes it can be race, as well. I want
3 to be thoughtful that the creative economy
4 in Philadelphia and, in particular, around
5 what needs to be done desperately around
6 tech and innovation is about the issue of
7 disparity and access for low income
8 communities and primarily communities of
9 color who are often cut out of that.

16 kind of sometimes doesn't always or
17 necessarily capture the full range of
18 diversity around particularly the tech and
19 innovation sector. So, we have got young 20 people in high schools. We have got high

21 schools that are online that have creative
22 young people who are into graphic design who
23 are into competing, who are trying to push
24 hard on these issues. And I want to make Strehlow \& Associates, Inc.
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1 sure that they are part of that
2 conversation.

3

MS. RHYNHART: Absolutely. Thank you.
COUNCILMAN HENON: Thank you,
Councilwoman.
Chair recognizes Councilwoman Blondell
Reynolds Brown.
COUNCILWOMAN REYNOLDS BROWN: Thank you,
Mr. Chairman.
I would like to punctuate the request made from Councilwoman Sanchez. And that while we want and work and look towards doing better after the Pew Report to address protocols, what $I$ call in my office standard operating procedures now, would be valuable. So, I look forward to that going to the President, as well.

How soon can we expect to have the snapshot of the staff exempt demographics that the President and I requested?

MS. RHYNHART: Within a day or two we can pull it together.

COUNCILWOMAN REYNOLDS BROWN: Okay.
Very well. I am going to have my next Strehlow \& Associates, Inc.
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1 conversation off the record because I
2 should.

3

MS. RHYNHART: Okay.
COUNCILWOMAN REYNOLDS BROWN: I will
speak with the Public Property Commissioner off the record. Thank you.

Thank you, Mr. Chairman.
COUNCILMAN HENON: Thank you,
Councilwoman.
If no other members have any further questions, Rebecca, I want to thank you for spending all morning with us.

MS. RHYNHART: Thank you, Councilman.
COUNCILMAN HENON: And look forward to continuing the conversations and the discussions that we've had here today.

MS. RHYNHART: So, do I. Thank you.
COUNCILMAN HENON: Thank you very much.
With that being said, Public Property -we're going the break for lunch -- no, I am only joking. Would Public Property Commissioner please approach the testimony and proceed with your testimony, please.
(Panel approaches Table.) Strehlow \& Associates, Inc.
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COUNCILMAN HENON: But we will be taking -- for those other departments that are here and those who are here to witness are public budget hearings, we will be taking a lunch immediately following the -taking a break immediately following Public Property's testimony and the lines of questioning.

So thank you. If you want to state your name for the record and begin with your testimony. And thank you for joining.

MS. COLLINS-GREENWALD: Good afternoon, Council Majority Leader Henon and Members of City Council. My name is Bridget Collins-Greenwald. And I'm the Commissioner of Public Property. With me today is Lori Davey, our Deputy Commissioner of Administrative Services. In the interest of time, we have submitted written budget testimony before the hearing. So, we will just mention a few of the accomplishments we have had this year.

These were all achieved because of the dedicated staff of the Department of Public Strehlow \& Associates, Inc.
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1 Property. I would also like to acknowledge
2 that this year is going to see three of our
3 very dedicated deputies leave City
4 government after long and fruitful careers.
5 Gary Knappick of Capital Programs, John
6 Herzins of Real Estate, and Len Gipson of
7 Facilities have all contributed to countless
8 numbers of successful projects in the City 9 and will be sorely missed especially by me, 10 but by our whole staff and by sure by many

11 of the Members of Council that have worked

12
13 with them over the years. This will be the last budget testimony for all three.

Some of the accomplishments achieved by the Department of Public Property are as follows. We continue to enhance the experience in City Hall by adding additional lighting to the portals, installing more historic photos where we see the most visitors, the latest on the seventh floor by the Tower, by designing and installing new landscaping in the aprons and courtyard, painting of the entire building, resurfacing the entire northwest portion of the apron, Strehlow \& Associates, Inc.
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1 installing new ceilings in our magnificent
2 hallways, and finally our most exciting
3 project, installing ornate gates on the
4 building.

Most of you know that there have never been any gates on City Hall's portals, so this was a great accomplishment. The gates were just selected to receive a Grand Jury Award from the Preservation Alliance which we are very excited to accept in May.

Speaking of awards, one of our own WBEs also won a very well deserved awarded this year. Gary Knappick will be receiving this years American Society of Civil Engineer Philadelphia's Section prestigious award for Engineer of the Year. Gary's still here? I don't know. Congratulations, Gary. We're very proud of him and all his accomplishments.

Stand up Gary. He was hiding.
(Mr. Knappicks stands to applause.)
MS. COLLINS-GREENWALD: Very well
deserved. We made numerous space moves and renovations to space to accommodate the new Strehlow \& Associates, Inc.
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1 administration and its staff as well as our
2 five new members of City Council with
3 minimal lead time and with a very expedited
4 schedule. Our Real Estate facilities teams both work diligently to ensure work was completed timely, on budget with our customers needs in mind. Working closely with the Council President's Office, we continue to prioritize future construction and maintenance activity in City Hall and the Council areas. Look for this room to be painted over the summer recess.

We continue to promote an atmosphere of performing preventive maintenance, over reactive maintenance and the numbers this year have showed that initiative is paying. In Fiscal Year 16 to date, only 1 percent of our work orders have been for emergencies. 85 percent were for preventive or routine maintenance, and 14 percent over longer term plan construction projects.

We created a fit team of facilities improvement team which utilizes the facilities assessment which was done on Strehlow \& Associates, Inc.
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1 Police and Fire Stations back in Fiscal Year
$2 \quad 15$ to prioritize minor renovation jobs in
3 addition to the routine and preventive
4 maintenance activity the rest of the
5 facility staff performs. This team also coordinated with the capital programs division to do major renovation. To date, we have completed major renovations in Engine 70 and 71 and are currently in Engine 69. We recently completed construction renovations to the Police Academy, the 35 th , the 39th, the 22nd, the 12 th and the 26 th Police District to just name a few with the addition of this new team. The outcomes have been very well received by our fellow City workers in both the Police and Fire Department.

We were able to finally procure an asset management system which will allow the City to finally track and understand how resources are allocated for facilities, something the department has been advocating for years. In conjunction with the asset management system, we are looking to Strehlow \& Associates, Inc.
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1 incorporate a space management component
2 which will allow us to better understand
3 vacancy trends and apply these newer space
4 standards. We anticipate the assets will
5 soon be up and running in the fall.
6 We provided support to over 200
7 specialty events last year, including the
8 Papal visit and, most recently, Villanova
9 Rally and Parade. I received compliments
10 from everyone who comes in contact with our

11
12
13
14 special event staff on the dedication and professionalism they deserve. So, I would like to take a moment to publicly acknowledge all of their hard work.

We will continue to support the efforts to promote our City through these events in the upcoming year. This is just a glimpse into the accomplishments of the staff of DPP. As I stated earlier, I'm very proud and very fortunate to work with such a dedicated and hard working group of individuals.

I'm happy to answer any questions you may have.

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COUNCILMAN HENON: Thank you,
Commissioner. Let me just start off by saying I -- you know, I appreciate the daunting task that you have with all of our public properties and really look forward to, I think, the new approach that we're having. You know, we're taking a look at ur assets, taking a look at, you know, how much they are being utilized, what kind of spatial design that we have. What are we using for storage.

How are we housing our people and, you know, what kind of work are they doing and how often they need to be in their work place. So, I know that's important to you moving forward. And I think -- you know, I'm sure you and Rebecca Rhynhart have been having these kind of conversations as -as -- as we're trying, you know, just to expand on Councilwoman Gym's questions about, you know, recruiting from the private sector more professionals and give them a better atmosphere where they can, you know, have work -- shared work spaces and make it Strehlow \& Associates, Inc.
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1 a little more, I think, just little more 2 sexier to come to work, all right.

MS. COLLINS-GREENWALD: We all want that.

COUNCILMAN HENON: So, let me start mine line of questioning with, $I$ understand that there is a new work order system in place.

Can you describe how that improves the City services and makes them more efficient?

MS. COLLINS-GREENWALD: Sure. There is a work order system that's been -- was put in place, implemented over the past few yeas. It's been phenomenal because it replaced an old system of -- we had a system apparently back in '09 that crashed and never was put back up. So, that system replaced a work order system of taking orders over the phone and faxing them to the various zones to try to get the work out.

Obviously, to track them electronically is a lot easier and everything is done over the system. What that system will do is feed into the new asset management system. So all the work orders -- so each asset will Strehlow \& Associates, Inc.
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1 now have a comprehensive look of what
2 happened to it from the work order end, from
3 the capital end, anything that any number of
4 departments have done. So, Parks and Rec is
5 involved in this. Health is involved in it.
6 It will link up to the budget system, so we
7 will actually know how much money is being
8 spent.

Then we can make more informed decisions just like you were just talking about on where do we house people, how much room do we have in this facility, is this asset worth keeping because we've thrown so much money into it, or do we finally say this asset needs -- we need to decommission this and go somewhere else.

So this new system, which will be up in the fall, will help us make those more informed decisions.

COUNCILMAN HENON: That's great. And I think you answered my follow-up questions. Does the systems actually integrate with other departments --

MS. COLLINS-GREENWALD: Yes. Strehlow \& Associates, Inc. (215) 504-4622

COUNCILMAN HENON: -- in the City system?

MS. COLLINS-GREENWALD: Yes, it does.
COUNCILMAN HENON: So, it does. And who will have access? Each department will have access, or is it going to be --

MS. COLLINS-GREENWALD: Yes.
COUNCILMAN HENON: -- limited to a certain manager or supervisor to have access?

MS. COLLINS-GREENWALD: Each department will have access, each department that has anything to do with asset management or maintenance or anything like that. There will be different levels. So if you have the administrative level, you will have like the top level so you can go in and tinker around with the system a little bit. Most people will have that entering -- enter in, update data, entering work order and what not.

So yeah, every -- we were actually
working. We had a meeting Monday, actually, on determining what access levels. Strehlow \& Associates, Inc.
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COUNCILMAN HENON: And you will be able to track -- be able to -- somebody will be able to take a look at and see who's using the facilities at any given time?

MS. COLLINS-GREENWALD: Yeah. So, like a read-only type.

COUNCILMAN HENON: Great.
MS. COLLINS-GREENWALD: Can't go in and change anything.

COUNCILMAN HENON: Now I see that you have a plan for the facility reports for Police and Fire. Is there a facilities report, or will there be one available for the new system of all their structural systems and needs that are in order like our rec centers, our libraries and other public properties?

MS. COLLINS-GREENWALD: So for the Police -- I can speak -- yes. The bigger answer is yes. For all the maintenance -all the maintenance work orders will feed up into this new system, so you will know what type of maintenance work is put in.

COUNCILMAN HENON: That will be in fall. Strehlow \& Associates, Inc.
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1 Police, Fire, all the public properties?

MS. COLLINS-GREENWALD: Yeah. For
Police and Fire, we have -- I can't speak for Health and Library only because we don't maintain those facilities. But for Police and Fire, in Fiscal Year 15, we underwent a facilities assessment. So it's a complete assessment of what we needed to fix at that time.

So when we create our capital plan that feeds into the capital plan, but it also feeds into that FIT Program I was just talking about, the Facility Improvement Team, where we are going to go next. So we say, okay, we did an assessment of Engine 70. This is what it pans out. Had this, this and this. Let's do a capital project and have our facilities group come in and do that.

Yeah, all that data will be captured in there.

COUNCILMAN HENON: If the department needs space, how is that request handled?

MS. COLLINS-GREENWALD: So, there is a Strehlow \& Associates, Inc.
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1 new space request -- there is a new space
2 allocation policy. What happens now is
3 there's a form. We always have a form.
4 There's a form you fill out. It has your
5 space needs. It has your budget, how much
6 money you may have budgeted for things.
7 Things like how many offices you need, how
8 many work stations you need, what the
9 function is, whether you have the budgeted
10 approval.
And then what happens is it comes to Public Property, the Real Estate Division, who does a preliminary assessment on okay is there really funding in place? Do we have anything that can fit these needs
immediately? How much work is this going to
take if we don't?
And what Public Property then does is
makes a recommendation to the Chief
Administrator Officer's office. And then they review what our recommendation is. They may have some questions, they may not. Then it can either go one or two places and come back to us to dig deeper into their Strehlow \& Associates, Inc.
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1 request, or it could be approved and go
2 right to the space allocation committee
3 which consist of the Managing Director, the
4 Finance Director and the Chief
5 Administrative Officer to make a decision.
6 And then it will come back to Public
7 Property, and we would just start doing the
8 work whether that's fitting out space or
9 designing something or whatever -- whatever
10 the next step would be.
COUNCILMAN HENON: Do you know or do we know what the total value of our public property the City owns?

MS. COLLINS-GREENWALD: We don't know the --

COUNCILMAN HENON: Market value?
MS. COLLINS-GREENWALD: We don't know total value. We have some properties that have like an appraisal value. We have some properties that have an OPA value. We don't a complete comprehensive list of what all properties are worth because we would want to do an appraisal for each one. Certain ones we absolutely know. We can say, yeah, Strehlow \& Associates, Inc.
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1 this one.
2 COUNCILMAN HENON: Once the asset
3 management system is up and running in the
4 fall, would -- would -- is there a movement
5 to try to -- or, I mean, would somebody try
6 to do appraisals of our --
7

21 guess some of these other follow-up
22 questions to that is, you may have to
23 provide to the Chair. So not expecting you
24 to know all the answers at this hearing Strehlow \& Associates, Inc.
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1 here, like, how many square feet of Public
2 Property is underutilized or doesn't have a
tenant.

MS. COLLINS-GREENWALD: Or doesn't have a tenant?

COUNCILMAN HENON: Or does not have a tenant.

MS. COLLINS-GREENWALD: Okay.
COUNCILMAN HENON: And do we have a value of the property that is underutilized? Is there an advantage to keeping some of the property strategically located throughout the City on call for use as needed?

So, I will get those questions over to you.

MS. COLLINS-GREENWALD: Okay.
COUNCILMAN HENON: And you can provide them to the Chair.

MS. COLLINS-GREENWALD: Sure.
COUNCILMAN HENON: The Chair recognizes Councilwoman Blondell Reynolds Brown.

COUNCILWOMAN REYNOLDS BROWN: Thank you,
Mr. Chairman. Good afternoon now.
MS. COLLINS-GREENWALD: Good afternoon. Strehlow \& Associates, Inc.
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COUNCILWOMAN REYNOLDS BROWN: How long have you been in your current leadership position?

MS. COLLINS-GREENWALD: I've been in my position about three and a half years now.

COUNCILWOMAN REYNOLDS BROWN: Okay. You opened up your testimony by speaking to the accomplishments of your division. And I commend your team members as well. We have to salute those who do extraordinary good work.

MS. COLLINS-GREENWALD: Thank you. They're a great group.

COUNCILWOMAN REYNOLDS BROWN: Speak, if you would, to a few of the challenges that currently exist with your department.

MS. COLLINS-GREENWALD: Sure.
Obviously, a lot of our buildings are aging. They were all built -- especially, our police and fire stations. They were all built around the same time, so they're all kind of having the same problems at the same time just like you would, you know, in your house. So, we try to stay on top of things Strehlow \& Associates, Inc.
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1 through our preventive maintenance program.
2 And we stay on top of things through
3 routinely going through these things, but
4 it's challenging because they are older.
5 And some of them are just really not
6 conducive to the way we do work right now.

If you look at the police stations, you know.

COUNCILWOMAN REYNOLDS BROWN: Technology.
MS. COLLINS-GREENWALD: We have
technology. Everyone has 50 things they plug in from their desk that just doesn't exist. So we are -- we struggle with that, but I think our staff stays on top of it. But we absolutely know it's a challenge.

COUNCILWOMAN REYNOLDS BROWN: What is the status of the Police Administration Building? I believe it was the Police Commissioner where I posed a question, and I was advised to punt the ball back to you.

MS. COLLINS-GREENWALD: So, right now the facility out at 4601 Market is being worked on. We continue to work on the exterior package. So, the whole entire Strehlow \& Associates, Inc.
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facility has been gutted, the inside.
COUNCILWOMAN REYNOLDS BROWN: Okay.
MS. COLLINS-GREENWALD: It's amazing.
If you actually get a chance, it's a
phenomenal, you know, older building.
COUNCILWOMAN REYNOLDS BROWN: I actually
worked in that building for Senator Hughes.
MS. COLLINS-GREENWALD: Okay, yes. When you see it empty, it's quite remarkable. We have got gutted the building. We have remediated the building. What we are doing now is removing the windows, replacing the windows.

COUNCILWOMAN REYNOLDS BROWN: Oh, wow. MS. COLLINS-GREENWALD: Yeah. Doing the whole outside, the roof, the facade and the windows. We continue to -- we are continuing, though, to have discussions on options for that building as well as others. COUNCILWOMAN REYNOLDS BROWN: I see.

So, the City has purchased it?
MS. COLLINS-GREENWALD: Yes.
COUNCILWOMAN REYNOLDS BROWN: But it is not yet determined if it will be used for

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the new headquarters for the police?
MS. COLLINS-GREENWALD: You know what,
we are just looking at some options.
COUNCILWOMAN REYNOLDS BROWN: Okay.
MS. COLLINS-GREENWALD: When a new
administration comes in, we want to say --
COUNCILWOMAN REYNOLDS BROWN: Sure.
MS. COLLINS-GREENWALD: -- here is what,
you know -- here is what you're looking at to do an analysis.

COUNCILWOMAN REYNOLDS BROWN: Okay.
MS. COLLINS-GREENWALD: We continue to do work on that.

COUNCILWOMAN REYNOLDS BROWN: Very well.
Let's move to the staffing part of the ledger.

According to my homework here, there are -- at the executive staff level, are those all exempt employees?

MS. COLLINS-GREENWALD: On the testimony we submitted, the five that we submitted?

COUNCILWOMAN REYNOLDS BROWN: Yes.
MS. COLLINS-GREENWALD: Yes.
COUNCILWOMAN REYNOLDS BROWN: And
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1 according to the testimony, there are no
2 people of color?

MS. COLLINS-GREENWALD: There are not at the moment.

COUNCILWOMAN REYNOLDS BROWN: So what does that mean?

MS. COLLINS-GREENWALD: The three people that I mentioned that are leaving, three of them are in our executive staff.

COUNCILWOMAN REYNOLDS BROWN: I see.
MS. COLLINS-GREENWALD: Yeah. We've been working -- we've been working with Talent and OHR to see where we can recruit some of these issues. One person has an heir apparent that has been approached to see if she would be interested in filling that position.

COUNCILWOMAN REYNOLDS BROWN: I see.
MS. COLLINS-GREENWALD: We are working towards a more diverse workplace. We knew that we had -- at least two of these deputies were going out because they are on the Drop. The one kind of through us for a loop. So, we are actually working. I think Strehlow \& Associates, Inc.
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1 we are making good strides in that area.
2 We are working with -- I met with Jackie
3 Linton actually yesterday. We had a
4 conversation about groups that she might
5 know, like, where we can recruit.
6 Historically, we have put engineers in
7 these -- in some of these positions just by
8 the nature of the work and the capital and
9 facilities. And we have -- we haven't
10 pulled a lot from the minority field. We
11 have been lately.

12

If you look at the capital -- which I know this isn't the Capital Budget -- but the stats for our capital professional staff on the capital side, we have a ratio. And these are professional higher level staff members. They are not the senior team right now.

COUNCILWOMAN REYNOLDS BROWN: Sure.
MS. COLLINS-GREENWALD: We are at a
42 percent ration for minorities. We are
starting to see that trend change of having more people in that. So, I envision when I am back here next year having the same Strehlow \& Associates, Inc.
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1 conversation, the makeup of our senior team
2 will look a lot different.

COUNCILWOMAN REYNOLDS BROWN: We would welcome that, as well. In your current scenario is an example of what the CAO officer shared with us in that as people are transitioning, hopefully for greater, better things, that that's an opportunity for the leadership of departments to be serious about looking for qualified competent professionals.

And you should know that there's an association called National Association of Black Engineers with the Philadelphia Chapter where you might be able to capture the kind of talent you're looking for.

MS. COLLINS-GREENWALD: Jackie actually is a member. And Jackie was an engineer in her former life. So, she's a member. And we spoke about it yesterday.

COUNCILWOMAN REYNOLDS BROWN: Very good. Okay. I also notice in your testimony that while you all are doing exceptionally well in area of minority business contracting, Strehlow \& Associates, Inc.
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1 unless I read this incorrectly, in the area
2 of female women-owned businesses, did I read
3 that incorrectly?
4 MS. COLLINS-GREENWALD: We have -- I
5 believe our contracting is at 68 percent
6 for -- let me just pull this up real quick.
7 I believe it's at 68.5 percent for MBE and
827 percent for women.
9 COUNCILWOMAN REYNOLDS BROWN: Then I did
10 misread that.

11
12
13

MS. COLLINS-GREENWALD: Yeah. I have this big book. And of course, I can't find it. Hold on a second. I'm also positive. COUNCILWOMAN REYNOLDS BROWN: Okay. I may very well misread it. With all the work going on --

MS. COLLINS-GREENWALD: Yes, they are. I'm sorry. COUNCILWOMAN REYNOLDS BROWN: 27 percent.

MS. COLLINS-GREENWALD: It's 68.5 for WBE and 28.7 for women.

COUNCILWOMAN REYNOLDS BROWN: Okay. I'm looking at the wrong data here. With all

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1 the work going on at the 4601 Market Street, 2 where are you with regards to -- of the work

3 that needs to be done, how well are you
4 doing with regards to MBE/WBE activity for
5 that particular building?

COUNCILWOMAN REYNOLDS BROWN: That's an example that it can be done if one is serious about --

MS. COLLINS-GREENWALD: And I do believe Jim Lowe who is project director who is over here, Jim headed up the Youth Study Center Project.

COUNCILWOMAN REYNOLDS BROWN: Yes.
MS. COLLINS-GREENWALD: Which is on the same lot, as you know. And he was very instrumental in keeping those numbers very high for that project. So, he is experienced in that. He's mentoring Pedro over there on how to do the same thing, Pedro. So our goals, our numbers have exceeded the goals that we have set.

COUNCILWOMAN REYNOLDS BROWN: Okay. I think we will have come a long way when we can have City department provide data in the way that you just described because it really matters that we have a government that looks like the City of Philadelphia. It's a broken record, but $I$ will keep playing it.

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Thank you for your testimony.
MS. COLLINS-GREENWALD: Absolutely.
Thank you.
COUNCILWOMAN REYNOLDS BROWN: Thank you, Mr. Chairman.

COUNCILMAN HENON: Thank you,
Councilwoman.
Chair recognizes Councilwoman Sanchez.
COUNCILWOMAN QUINONES-SANCHEZ: Thank
you. Thank you, Commissioner.
Wanted to talk a little bit around the lease agreements before I get to our City assets. Is there being a view of all of our lease agreements as they come due? And are we looking at creatively co-locating some of those privately lease agreements into facilities even in the neighborhoods?

And what role is your department playing in that?

MS. COLLINS-GREENWALD: I have a twofold answer to that.

COUNCILWOMAN QUINONES-SANCHEZ: Right.
MS. COLLINS-GREENWALD: This asset management system is going to help us Strehlow \& Associates, Inc.
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1 tremendously because it's going to track all
2 of our assets. So, you probably heard me 3 sit up here before and say we think it makes 4 sense to co-locate some fire stations and 5 police stations. And I know --

COUNCILWOMAN QUINONES-SANCHEZ: I want to look at our expensive lease agreements like the crazy Curtis Center and all that other stuff we did.

MS. COLLINS-GREENWALD: Yeah. That's the neighborhood.

COUNCILWOMAN QUINONES-SANCHEZ: Let me not mince words here.

MS. COLLINS-GREENWALD: I kind of knew where you were going.

So on the other -- on the other side are more office -- our larger office space leases. What we are doing are two other things, as well.

We have put out -- we are putting out RFPs. And then we also, we plan to put out within the next month or so I'm hoping, an RFP to got a broker service which we never -- we used it apparently a really long Strehlow \& Associates, Inc.
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1 time ago. It may not have panned out for
2 whatever reason. But in all the brokers
3 I've been working with like just on
4 anecdotally we are in the meetings or you
5 see them at different functions or what not.
6 It seems like they can really help us. They
7 know what's out there. They can figure out,
8 okay, here is the square footage that you
9 think you need. How about, did you consider
10 this? Consider that? I think that
11 expertise is really going to help us.

12
13

John Herzins, as you know, is
phenomenal. And he comes up with things and sometimes $I$ don't know where he pulls them from because they're so creative. But I think this broker service is really going to be able to help us, too, to actually come up with more creative ways of putting things and getting out of some of our more expensive leases.

I know some leases we are in for various reasons, and others we are in strictly because of the location and the cost. They are the ones we have to look at. Strehlow \& Associates, Inc.
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COUNCILWOMAN QUINONES-SANCHEZ: They
will be tracking that as leases come up, how do we look at. And then we had this conversation when we had the School District here. One of the challenges is we try to save some of these school closures is really figuring out how you and Fran, how do we have that conversation and try to guide departments into that direction around are there facilities that are available around the co-location pieces so that we are maximizing them.

You know, I think certain offices need to be downtown. Certain offices don't need to be, and they should be in neighborhoods as a way of us --

MS. COLLINS-GREENWALD: Sure.
COUNCILWOMAN QUINONES-SANCHEZ: --
co-locating those. So you know, how are we driving that?

MS. COLLINS-GREENWALD: Well, you mentioned Fran. As you know, Fran and I work together for quite a few years. We probably do talk at least once every other Strehlow \& Associates, Inc.
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1 week about this issue and others that are, 2 you know, the City and the School District

3 can work together.
4 I ask -- I call all the time and say do 5 you have a place and, you know, wherever I 6 want one, she doesn't have it usually. But 7 we do have those conversations. And I was 8 explaining to her about this asset 9 management system, how $I$ think it's going to 10 work for us. So I think when I had the data

11 more, I can have more comprehensive

12
conversations with her on what the School District and the City can do to either co-locate. Or if it's leasing from that or even vice versa, you know what I mean?

We do have those conversations a lot. I think I need more better data in order to have better conversations with her.

COUNCILWOMAN QUINONES-SANCHEZ: Okay.
As we invest and, you know, we were part of the Facilities Task Force. We did the

Vacant Land Task Force. You and I sat around and talked about these task force and did these assessments.

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MS. COLLINS-GREENWALD: We are very task force oriented.

COUNCILWOMAN QUINONES-SANCHEZ: It's a lot of information that we all learned in that process. I want to make sure that before we make significant investments in police and fire, that we really look at that, you know. And I know Councilman Henon emphasizes the 15th which we share, but I want to look at districts like the 26 th that are caught in the middle of, you know, an area that is up and coming. And literally, they are building houses up to the back of it.

MS. COLLINS-GREENWALD: Yeah.
COUNCILWOMAN QUINONES-SANCHEZ: And we are in the process of looking at substantial investments in that. Police have a hard time parking there. Like, I think that this is a great opportunity to say where can we potentially move the 26 th? It's high value property, so we can make some money off of it too.

How do we locate, you know, whether it's Strehlow \& Associates, Inc.
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1 at Penn Treaty, for instance, that has tons
2 of space or other places because I hate to
3 see us make that investment when we are
4 putting the department in a place that they
5 can't grow.

MS. COLLINS-GREENWALD: And actually, we are working right now on a facilities master plan for police and fire stations. That's -- we did that assessment.

COUNCILWOMAN QUINONES-SANCHEZ: Right. MS. COLLINS-GREENWALD: So now, this is one step further. So, there's money in the Capital Budget to do this. What we're doing is looking at exactly what you said. Why throw a lot of money into the 26 th if it makes more sense to relocate the 26 th. We just had a -- we put an RFP out. We just had a pre-bid meeting last week. Over 50 different professional services firms came because they are anxious to work on this project. So I think by the mid next week, we will have the official proposal -- you know, the proposals in. That's exactly what we want them to look at.

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1 And we don't -- obviously, we don't want
2 to make decisions. Look, if the roof is
3 leaking, we have to patch the roof
4 obviously, right? But we don't want to make
5 a significant -- significant investment in a
6 property where it does make more sense to
7 move it or it just doesn't maybe fit. It's
8 outgrown its usefulness. As I said to
9 Councilwoman Reynolds Brown, we police a
10 little bit differently these days. Maybe
11 the building will never work for us even if
12 it's not in -- even if it's in a great
13 location, maybe it requires a new building.
All of that information will come out of that report. That report will be to us by the end of the fiscal year, by the end of this fiscal year. So what we also asked for is some low hanging fruit to be given to us by October. As the Council President likes to tell me about the 22nd a lot, if that comes out that the low hanging fruit is, yes, you actually do need a new 22 nd or you need a new 2nd and 15th.

COUNCILWOMAN QUINONES-SANCHEZ: Can't Strehlow \& Associates, Inc.
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1 that 22 nd go to Strawberry mansion where we 2 are trying to save the campus, you know.

MS. COLLINS-GREENWALD: That will all come out. A lot of those details will come out of the study. I think it's going to be -- there will be a lot of collaboration too after we get that report. We wouldn't just go and --

COUNCILWOMAN QUINONES-SANCHEZ: As long as we are making sure people are not renewing up leases that we really need to examine. We knew they were expensive when we went into them. And that we are trying to maximize, you know, community schools, saving school buildings. All of those, what people consider community anchors, I think that's important. I just want $t$ make sure you are part of those conversations so that people -- you know, that you do have some sort of sway because you have looked at facilities. The publicly owned ones and the private, you have been in that mix.

I just want to make sure new people don't come in and sort of like, you know, I Strehlow \& Associates, Inc.
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1 want to be over here because I want to be 2 over here. There is a protocol for it. And 3 that, you know, we are kind of streamlining 4 that.

5 MS. COLLINS-GREENWALD: Yes.

COUNCILWOMAN QUINONES-SANCHEZ: I just want to give you the authority to say you need to be more involved in that so people don't go crazy.

MS. COLLINS-GREENWALD: Got you. Thank
you. Appreciate that.
COUNCILWOMAN QUINONES-SANCHEZ: Thank you, Mr. Chair.

COUNCILMAN HENON: Thank you, Councilwoman.

The Chair recognizes Councilman Squilla.
COUNCILMAN SQUILLA: Thank you,
Mr. Chairman. And thank you, Commissioner.
First, I want to start off by thanking you. Great work you did over the 4th at our firehouse. I know sometimes you always complain about the timing and how long it takes and the work that's done, but that was a great job done by your office. And it Strehlow \& Associates, Inc.
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1 really makes a difference for not only the
2 firehouse but the surrounding community.

MS. COLLINS-GREENWALD: Thank you.
COUNCILMAN SQUILLA: Great job. The other question $I$ have is on 990. I know we are looking to move on that. What is possible from that move? And if you had additional resources, where do you think -what do you think we could do as far as personnel?

MS. COLLINS-GREENWALD: With the people that are in 990.

COUNCILMAN SQUILLA: Yes.
MS. COLLINS-GREENWALD: Or where to move them?

COUNCILMAN SQUILLA: Yes.
MS. COLLINS-GREENWALD: What we are doing now, 990 -- it's been an office lease that we have had for -- I mean, I used to have an office in 990 years ago. It's been around forever.

COUNCILMAN SQUILLA: Back in the '60s.
MS. COLLINS-GREENWALD: Ooh, oww. I wasn't even born in the '60s just so you Strehlow \& Associates, Inc.
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1 know. That was so uncalled for.
(Laughter)
So 990 always been that office building that we say, okay, we have this group. We are not renewing the lease at 990. The next thing you know, we have a one-off group. We say, throw them in 990. And we have been doing it now for about a good 15 years or so. So, we are finally like, okay, the lease up is up in June of 2017. So we're getting everyone out of 990.

Now, who is left? We have some small little groups in there. We have some groups that are Police Department groups, so shouldn't they really maybe go where the rest of the Police Department are?

We have RISE in there, so let's maybe find another place for RISE. We have some small -- we don't have large groups in there, because we have gotten most of them out of there. We just moved gun permits out of there. Moved that down to 660 Erie where it makes more sense to be, like, right centrally located in the City. There is Strehlow \& Associates, Inc.
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1 parking. People can go there instead of
2 trying to fight their way through 990 and
3 parking and what not.
4 So we are try -- what we are -- I'm
5 being windy, which I'm usually not on this.
6 What we are trying to do is figure out
7 exactly what we need in that 990 and then --
8 and then go from there. But the number is
9 shrinking. The space we need is shrinking.
10 We are hoping it shrinks to really minimal,
11 and then we can just use.
COUNCILMAN SQUILLA: You think the move then will add less -- we will need less money as far as the lease is concerned for a new property?

MS. COLLINS-GREENWALD: The 990 lease, I have to say, is very competitive. It's not --

COUNCILMAN SQUILLA: But it's a big space.

MS. COLLINS-GREENWALD: It's a big space. It's not one of our higher rent per square footage leases. What it is, is we do have a lot of space there. We do have a Strehlow \& Associates, Inc.
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1 clause where we can't contract or else it
2 re-triggers the terms to be negotiated.
3 That's why we keep throwing people in there
4 because we are committed to an $X$-amount of
5 space.

COUNCILMAN SQUILLA: Right. Right. MS. COLLINS-GREENWALD: So, do I see this space shrinking. If we go somewhere else, gun permits alone went into a City-owned building. That right there is a good story. We think we are going to be able to put Civil Affairs in the same facility. That will be another group that's out of the 990 footprint.

By the time it's all done, we are not done with the complete requirement assessments of who needs to be staying and who doesn't. Some of them are programs. We are not sure what the program is going to be there by June of 17 or where that might move. Yeah. I believe that the footprint should absolutely shrink just based on the work we have done so far.

> COUNCILMAN SQUILLA: All right, great. Strehlow \& Associates, Inc.
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1 And the last question is, I know we have put
2 in the budget for preventative maintenance
3 in Public Property. And it was something
4 that we were looking at as far as for other
5 departments, Parks and Rec and whatnot.
6 Do you have -- have you seen that
7 additional dollars similar to the repairs
8 over in 4 th and Arch has really come in
9 handy? And do you believe it's something
10 that should be continued?

MS. COLLINS-GREENWALD: I believe it absolutely should be continued. And part of my testimony I said we are at 1 percent level for emergency work orders now. That was not the case. We do preventive maintenance. As you know, we started that program. We do them at night. We do them on the second shift.

Our guys -- automatically comes out of the work orders system. Like here's a PM. We hop on it, changing the belts, doing things with the boilers. You know, there is a litany of things for HVAC, electrical, plumbing that we handle. It's keeping the Strehlow \& Associates, Inc.
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1 life cycle going.

7 the firehouses. Did the PMs on the
8 laterals. We fixed about six or seven of
We did a big program where we checked all the laterals that were going into the firehouses. One of the big issues were we would get calls in the middle of the night where, you know, stuff was backing up into them, one extensively that was smushed and then the rest of them that were fine. We haven't had a problem.

So yes, I think it's paid off
tremendously. To only do 1 percent with the aging infrastructure that we have in our buildings $I$ think is phenomenal.

COUNCILMAN SQUILLA: I think it's a model, and I want to thank you. I think it's a model we should use all over because it really shows that with a little bit of an investment, how much money we can really save on capital improvements.

MS. COLLINS-GREENWALD: I totally agree.
COUNCILMAN SQUILLA: It's a credit to Public Property. So, thank you for all your Strehlow \& Associates, Inc.
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1 great work.

MS. COLLINS-GREENWALD: Thank you.
COUNCILMAN HENON: Thank you,
Councilman. I have two other questions and, you know, it should -- unless any members, they went to Bensons. They are over at the Veterans Affair across the street, which is phenomenal.

MS. COLLINS-GREENWALD: Yeah.
COUNCILMAN HENON: How much vacant property do you control?

MS. COLLINS-GREENWALD: We have currently about 6400 pieces of vacant property that the City Proper controls, Public Property. We just transferred 10 percent of that over to the Land Bank. I am hoping that in the upcoming months and year to transfer almost all of it over to the Land Bank because it's surplus vacant property where they will have a budget to maintain it and whatnot and put assemblages together.

COUNCILMAN HENON: So, what's the
timeline on transferring the remaining?
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MS. COLLINS-GREENWALD: As soon as -- I mean, what happens is I think the Law Department is working on the titles. PHDC gives them a list. They work with titles. They work with Council to see what should come in and out of the inventory. Then it comes over to me. I sign the deeds, goes over to the PRA. They sign the deeds. And then it's conveyed over to the Land Bank. So, it's a fairly quick process once it gets moving. But I think what has to happen is those conversations of what land can actually be transferred over and those conversations that PHDC is having with individual Council members. I will sign them as soon as I get them. I don't want any more vacant properties.

COUNCILMAN HENON: I think a lot of members will do the same.

You are answering some of the questions, you know, the follow-up questions to that. How is a piece of land determined to be a surplus and transfer? Who determines that? PHDC determines that?

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MS. COLLINS-GREENWALD: Yeah. The Land Bank lives in PHDC. That's where the Land Bank is.

COUNCILMAN HENON: Who identifies the 6400 vacant parcels or property?

MS. COLLINS-GREENWALD: PH -- the properties that we have, the 6400, we got through tax foreclosure over the years and year. Some of the property we had for, like, 40 or 50 years. But PHDC --

COUNCILMAN HENON: PHDC or the land Bank is taking a look at all 64?

MS. COLLINS-GREENWALD: All of ours, all of the PRAs and all of PHDCs. We all of them own separate properties. They did a comprehensive look at what can go i the Land Bank now. What should we put in the Land Bank for assemblages? What should we just sell?

So yeah, they did that analysis. PHDC and the Land Bank staff, I should say. I mean, I'm sure Anne Fadul can speak more on the process then I could.

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COUNCILMAN HENON: If I want -- if I
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1 want to know what determines or what --
2 MS. COLLINS-GREENWALD: Yeah. COUNCILMAN HENON: What is surplus worthy of going to the Land Back so we can, you know, start the process of the title search and any other kind of revenue delinquencies, I mean, that's why they are there in the first place.

So PHDC or the Land Bank will have all that?

MS. COLLINS-GREENWALD: Yes. They will be able to tell you if it's something in your district that's maybe not City-owned but privately owned or whatever, they will be able to tell you the process. COUNCILMAN HENON: And when it comes to you, ultimately, the quicker the timeline is just like soon as it gets to you, you will sign off of it?

MS. COLLINS-GREENWALD: I immediately sign it.

COUNCILMAN HENON: Okay. And last, who
takes -- well, not last. I'm sorry. Who
takes care of public art and how is it a Strehlow \& Associates, Inc.
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budget?
MS. COLLINS-GREENWALD: The budget flows
through Public Property, but Margot Berg of
Arts and Cultures is the public arts guru.
COUNCILMAN HENON: So, what does that mean? So Mark?

MS. COLLINS-GREENWALD: Margot, Margot
Berg.
COUNCILMAN HENON: Okay. So Margot
takes care of the public art? And that's within the Department of Public Property?

MS. COLLINS-GREENWALD: It's not within the Department of Public Property. It's in the Department of Arts and Culture. COUNCILMAN HENON: And they have their own --

MS. COLLINS-GREENWALD: Office. COUNCILMAN HENON: -- office, but they have their own abatement team or a team that goes out?

MS. COLLINS-GREENWALD: I believe what they do is contract out. Their money is Class 200 money, they contract out to conserve art and whatnot. Strehlow \& Associates, Inc.
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MS. COLLINS-GREENWALD: It passes -that's money in our budget, but we don't actually handle them.

COUNCILMAN HENON: Right. But it's in your budget. It flows through you over to --

MS. COLLINS-GREENWALD: Yeah. On the capital side, yeah.

COUNCILMAN HENON: On the capital side.
MS. COLLINS-GREENWALD: If you want more specific, you can ask Margot Berg on that.

COUNCILMAN HENON: I will certainly ask. But I think you answered a good question.

In the Five Year Plan, you have a retro plan for Public Property in the future for retrofitting energy costs?

MS. COLLINS-GREENWALD: For retrofit -I would actually have to bring Adam up if you wanted to speak on the energy process and program, because he actually takes the lead on that. I don't want to say anything to --

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(Witness approaches Table.)
COUNCILMAN HENON: State your name for the record, and $I$ will ask the question over. I will lead into that question first. MR. AGALLOCO: It's Adam Agalloco. I work in the Office of Sustainability.

COUNCILMAN HENON: Okay, great. So we had in escrow over the last couple of years very successful, right, with retrofitting the quad. What were those utility costs savings and energy savings?

MR. AGALLOCO: So, the City invested in the quad plex of four of major downtown buildings, a total utility savings projected for about $\$ 1.4$ million. We have so far been through -- we only received the second quarter -- through the second quarter of our measurement verification program. And we are on track to meet our savings projections. So we are doing --

COUNCILMAN HENON: Is that 1.4 a year?
MR. AGALLOCO: \$1.4 million a year. Of course, that changes a little bit as energy costs rise and fall. Strehlow \& Associates, Inc. (215) 504-4622

COUNCILMAN HENON: Okay. So retrofitting in the future in the Five Year Plan, do you have a cost estimate on projections of utility and energy savings?

MR. AGALLOCO: We don't. We don't have a projection of utility cost savings. That's one project within an overall $\$ 30$ million plus energy spend that the City has for kind of natural gas, electricity, the things that General Fund is spending on.

What we do, what we are working on is basically planning out our investment plan for City facilities in the General Funds that we can start to build out and see how we are going to meet our -- both our energy reduction goals and then the associated cost benefits that come from this.

COUNCILMAN HENON: So in the Five Year

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Plan, is there -- there's a $30 million
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capital investment in the retrofitting; is
that correct?

MR. AGALLOCO: That $I$ would have to follow up with the Budget Office on that. Budget is not in the Office of Strehlow \& Associates, Inc. (215) 504-4622

1 Sustainability's budget. That's something
2 that's been talked about.

9 or through capital and for energy
10 performance contracts. Model off the quad 11 project.

13

21 you. I just had a couple questions
22 primarily on facilities management. There
23 is a number of properties that are in the
24 8th Council District that are managed by Strehlow \& Associates, Inc. (215) 504-4622

1 Public Property. And wanted to get a sense
2 of -- in your statement over the next five 3 years, Facilities Management will increase 4 preventive maintenance on City facilities 5 from 30 percent to 40 percent to 60 percent by Fiscal Year 21. And I was hoping to get some details on that because it's critical to some of the properties that are managed by Public Property in my district. MS. COLLINS-GREENWALD: Sure. So when we started the Preventive Maintenance Program about two years back, I believe, what we concentrated on were the properties that we maintained, so that's the police and fire facilities. So we only maintain police and fire. And then a few, kind of one-off agency facilities, so Fleet and L\&I.

And so, what we did was we concentrated on every one we did. What we do is we cycle through every -- when we started, we did it twice a year because we just started, right? What we do now is we try to cycle through on different times of the year depending on the Strehlow \& Associates, Inc.
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1 season, depending on what kind of preventive
2 maintenance we are going to do. If it's
3 before the summer, we want to make sure all
4 the HVaC systems are working in the facility
5 that, you know, that we maintain. We go through and do all of them.

Like, a word order will pop up to our guys. It's proactive work order instead of go fix the leak at Engine 70. It will pop up do the PMs for these in your area. How we have -- and then for the heating season, it's the opposite. We do the boilers and whatnot. We're always changing belts.

I have a whole list of everything that we do, and it's real technical. Our guys make sure that they go through and do that, you know, in each facility. So just prevents us from having to go out and do that reactive maintenance and the emergency maintenances.

COUNCILWOMAN BASS: Okay.
MS. COLLINS-GREENWALD: Like I said, so we have it on a good schedule. We believe we can increase it somewhat. We really -Strehlow \& Associates, Inc.
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1 we actually -- took us a little bit of time
2 to define what a PM actually was. Some
3 things we were putting in as routine or
4 whatnot, or it's an emergency. It's like,
5 no, if we just did this on a regular cycle, it would mean -- I think we are in a really good place now where our numbers will definitely pick up because we know this is a PM versus this is an emergency, this is reactive and this is a construction project that we are working on. Not just --

COUNCILWOMAN BASS: Right.
MS. COLLINS-GREENWALD: -- but this is a construction project we are working on to get things done. Our guys are -- they are assigned by zones. So, we have Ridge and Cinnaminson is one of our zones. That's up there. We have -- they are all assigned. It's very easy for them to deploy to each site that we have within their areas.

We have one in northwest, northeast, south, central. That's the way that pans out. It's been successful to date, so I imagine it will just continue to get more Strehlow \& Associates, Inc.
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1 successful because it takes off the back end 2 for us.

3 COUNCILWOMAN BASS: Okay.
4 MS. COLLINS-GREENWALD: Rather than the
5 front, then not.

9 saying that -- maybe, let me put it this 10 way.

17 much, though.
COUNCILWOMAN BASS: Yeah. I don't think
it's a lot. I don't think it's a lot.
MS. COLLINS-GREENWALD: Let me get my list up. I believe I have this by District. Okay. Our Public Property zone is in there, Zone 5, the one I just mentioned in the 8th District. Everything else, these all look Strehlow \& Associates, Inc.
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1 like they're police and fire. Yeah.
2 Everything else is police and fire that I
3 have on this list here.
4 Do you have something specific that -- COUNCILWOMAN BASS: What about -- I know the property located at -- can't think of the exact address, but at the intersection of Coulter and about Pulaski or Morris, which is the Wissahickon Boys and Girls Club which is a City-owned, maintained --

MS. COLLINS-GREENWALD: Okay. That's -we don't really maintain that, but --

COUNCILWOMAN BASS: Not really.
MS. COLLINS-GREENWALD: We don't at all. We're not responsible for maintaining that, but we did the capital work and sent our staff in a few years back because of the conditions of the City-owned building. But it's really not something that's in our maintenance inventory.

COUNCILWOMAN BASS: Okay.
MS. COLLINS-GREENWALD: But we did -- we did that assessment and we conducted the work and we put the capital -- and we worked Strehlow \& Associates, Inc.
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1 with you guys.
2 COUNCILWOMAN BASS: Yes. That's what I
3 was asking.
4 MS. COLLINS-GREENWALD: Yeah. It's not
5 really in our purview, though. It doesn't
6 really come in our under our inventory.
7
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COUNCILMAN TAUBENBERGER: Thank you. I
will be brief because $I$ don't like to get in way of people's foods.

COUNCILMAN HENON: Thank you.
COUNCILMAN TAUBENBERGER: Ms. Greenwald, I want to thank you as a tenant here. You're sort of my landlord. I want to say that your department is very, very, very good at keeping this building clean, particularly one that is so historic and in many ways so important to the City of Philadelphia. The City Hall is recognized by millions, not just in the City but throughout the United States. And there were even comments made years ago that if City Hall were promoted properly, it would be a greater destination because the City Halls, for example, in Munich and other cities of Europe, the City Halls are point of destination. Munich, for example, has a great glockenspiel. So every hour, there's almost really, really a show.

And being here and giving you those accommodations, I also like to know if you Strehlow \& Associates, Inc.
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1 have any particular plans for City Hall
2 itself, for example, in the courtyard or in
3 the portals?
4 MS. COLLINS-GREENWALD: We do, actually.
5 We just -- I should have probably maybe said
6 this in the beginning. We just worked with
7 the Planning -- Planning Commission and the
8 Water Department and just received a
9 PlaceMakers Grant, a $\$ 200,000$ grant to
10 actually do some study, to actually put
11 something concrete in the courtyard.

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If you notice over the past year, we actually put money aside to do the plannings in the courtyard and on the apron. Used to be real bare and all of that. Now it's really festive. We have a landscape architect on staff, Debby Cahill, who put a tremendous amount of effort and actually was in there digging herself, putting in the plants. We are beautifying it that way.

We are working with this group. We have this $\$ 200,000$ grant. We are told that it can leverage up to another $\$ 800,000$ which is what past recipients have got, so the Strehlow \& Associates, Inc.
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1 verdict is still out on that. That's what
2 we've been told, so I can see us putting
3 some -- something that will make you
4 attracted to the courtyard but still keeping
5 within it's more passive reflective way in
6 the courtyard itself.

In the portals we just did the gates. We put the gates up, which is -- that's how we won an award for which is awesome. The portals, we just put --

COUNCILMAN TAUBENBERGER: Who did you win the award from?

MS. COLLINS-GREENWALD: The preservation Alliance.

COUNCILMAN TAUBENBERGER: Excellent. MS . COLLINS-GREENWALD: Yeah. Yeah. We go next week, the beginning of May. COUNCILMAN TAUBENBERGER: I think they are a great addition. They look like they always were there, and it's fantastic.

MS. COLLINS-GREENWALD: Believe it or not, there have never been gates on City Hall. So they are -- the gates were designed and installed and fabricated and Strehlow \& Associates, Inc.
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1 installed based on one little small drawing
2 that MacArthur, that the architect, was this
3 big.
4 COUNCILMAN TAUBENBERGER: Really.

MS. COLLINS-GREENWALD: We blew it up. COUNCILMAN TAUBENBERGER: WOW.

MS. COLLINS-GREENWALD: Yeah. It's pretty cool.

COUNCILMAN HENON: Point of information, if I may Commissioner and Councilman, can you explain that they are the original schematics, right and design of the gates?

MS. COLLINS-GREENWALD: He drew -MacArthur the architect drew one small picture. It was this big that we had that we saw. And we blew it up. We gave it to an architectural firm, and they created scale plans and we fabricated the gates and got them up. And yeah, they've been a wonderful addition.

People are -- people stop me all the time and say, oh, my God, the gates. They look fabulous. So we envision bringing more visitors into City Hall. We do work with Strehlow \& Associates, Inc.
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1 the tourists group and whatnot. We have
2 done painting around here and put historical
3 images up on the seventh floor. We have
4 discussed having tours that are maybe more
5 of an off-the-beaten path, like behind the scenes of City Hall tour.

COUNCILMAN TAUBENBERGER: Would be great.

MS. COLLINS-GREENWALD: Yeah. Figured you would like that. Last year we held a ghost hunting event. We actually -- yeah, we were in the paper. Joe Braski, our building manager, was in the building supervisor was in the paper. He slept overnight with a bunch of ghost hunters. It was pretty school.

People are really into it. People like to know what's going on in City Hall, like, what can they see? What's down there? It's something we are looking into. I do have to be mindful and work with risk management on that.

COUNCILMAN TAUBENBERGER: Understood.
MS. COLLINS-GREENWALD: And not just
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1 bring people in without them. But we think
2 it's some cool stuff that we can do.

COUNCILMAN TAUBENBERGER: Thank you. Many Americans are familiar with the term, Rathskeller. They really don't know where it comes from. It's a German phrase. What it really is in Germany and Munich and the Cologne and every big German City or even small German City, is the City Hall is called Rathaus.

And the Rathskeller actually comes from the term that in each City Hall there is a restaurant generally, bigger ones anyway particularly in Munich or Frankford. And that's where the term Rathskeller comes, actually means seller of the City Hall.

And would you ever see or any possibility of some point having a German Rathskeller in City Hall? I mean, an actual restaurant?

MS. COLLINS-GREENWALD: It's been brought up numerous times with City -- with space at such a premium on the first floor right now, we have -- obviously, they're Strehlow \& Associates, Inc.
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1 mostly offices on the first floor. They are 2 public facing offices a lot of them are.

3 It's been brought up several times. There
4 have been studies done. I was just actually
5 told that the former controller Jonathan
6 Sidel did a study about 20 years ago on this
7 very concept.
8

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1 up. It could also be very attractive to
2 tourism which, once again, this is probably
the most ornate City Hall in all of America.
And possibly, I would go head to head and
say it matches any City Hall in Europe.

MS. COLLINS-GREENWALD: Thank you. I agree.

COUNCILMAN TAUBENBERGER: Or anywhere in the world not just Europe.

MS. COLLINS-GREENWALD: I think the building is phenomenal.

COUNCILMAN TAUBENBERGER: Thank you.
Mr. Chairman, thank you.
COUNCILMAN HENON: Thank you Councilman.
That will be it for -- any questions, Councilwoman?
(No further questions.)
COUNCILMAN HENON: Commissioner, thank you.

MS. COLLINS-GREENWALD: Thank you.
COUNCILMAN HENON: Thank you for all the good work you have done over the years, and look forward to continuing the progress that we made in Public Property. Strehlow \& Associates, Inc.
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MS. COLLINS-GREENWALD: Thank you very much.

COUNCILMAN HENON: This Committee of the Whole will stand on recess until two -'clock.

And I want to thank publicly the court stenographer for the extended time.
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(Public Hearing recessed at 1:17 p.m.)
(Public Hearing reconvened at 2:28 p.m.)

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COUNCIL PRESIDENT CLARKE: Good afternoon. We are going to reconvene.

Thank you. Next up we will have the Procurement Department.
(Panel approaches Table.)
COUNCIL PRESIDENT CLARKE: Good afternoon.

MR. DAY: Good afternoon. Good afternoon, Council President Clarke and Members of City Council. I am Trevor Day, Commissioner of the Procurement Department. I am here to present for your consideration Strehlow \& Associates, Inc. (215) 504-4622

1 the Procurement Departments Fiscal 2017
2 Budget request. With me today is Deputy
3 Commissioner Nicholas Susi, and Director of
4 Public Works Special Services Jessica
5 DeJesus.

The Department is requesting a total appropriation of all funds of $\$ 4,951,818$. Of which $\$ 4,869,720$ is in the General Fund. The proposed FY17 General Fund allocation represents an increase of $\$ 32,048$ over the FY16 estimated obligations, which is a result of scheduled raises as agreed to in the last agreement for District Council 47. $\$ 2,194,662$, which amounts to 45 percent of the total General Fund budget request represents City-wide charter mandated advertising expenses.

As many of you are aware, the Procurement Department is only involved with facilitating less than half of the City's total contract awards, somewhere between 50 to 60 percent are professional services contracts, managed and released by each operating department. The Procurement Strehlow \& Associates, Inc.
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1 Department continues to strategically
2 improve the way it conducts business and 3 streamline its operations relative to

4 concessions, public works, commodities and
5 maintenance/repair contracts. We continue
6 to achieve a high level of awards to local
7 businesses with 68 percent of the
8 Procurement's total contract dollars awarded
9 in Calendar Year 2015 to registered local
10 businesses. An increase of 15 percent over
11 Calendar Year 2014.

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The Procurement Department continues to foster contracting opportunities for OEO certified vendors. Our department has engaged various stakeholders including vendors, professional organizations and fellow City agencies in an effort to improve our initiatives to encourage increased participation.

Since January of 2016, we have conducted and participated in eight vendor outreach initiatives that have attracted several hundred businesses on how to do business with the City. On the City's public works Strehlow \& Associates, Inc.
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1 contracts, minority and women-owned business
2 participation was 25 percent in Fiscal Year
32015 while services, supplies and equipment
4 was 28 percent. Year to date in Fiscal Year
5 2016, our participation has increased to 44
6 percent and 36 percent respectively.
The Department in coordination with the Chief Administrator's Office has created three working groups, two for public works and one for commodities/services. These groups will create and implement actionable items to improve our contracting efforts.

The creation of a Procurement manual and
14 a contract plan will create more
15 transparency and guidance on how and what
16 the City intends to contract. The
17 implementation of a front end eProcurement
18 system will lower the barriers many
19 businesses face in responding to Procurement
20 bids. Reverse auctions will ensure that the
21 City is fiscally responsible with the funds
22 entrusted to us by the citizens of
23 Philadelphia.
Improvements such as these will enable Strehlow \& Associates, Inc.
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1 Procurement to enable best practices where
2 businesses can more readily respond to more
3 opportunities put out by the City of
4 Philadelphia. With regard to the
5 Procurement Department staff, we still
6 maintain a few retirement eligible
7 employees.

1 contracts with estimated contract value of 2 approximately $\$ 60$ million, an estimated cost

3 savings of over $\$ 3$ million annually.
4 The Public Works Division awarded 131
5 contracts worth $\$ 290$ million. Public Works
6 also solicited three concession
7 opportunities that resulted in one contract
8 Additionally in FY15, the Special Services
9 Unit collected almost $\$ 505,000$ in revenue
10 from sale or scrap of obsolete unserviceable

11
property.

Mr. President, this concludes my testimony. Should any Councilmember wish to engage in further discussion in any of these matters, my staff and I are happy to answer any questions you may have or meet with the Councilmembers at your convenience.

COUNCIL PRESIDENT CLARKE: Thank you. Thank you for your testimony.

Want to ask you a question on the part of your testimony. When it references economic policy or the value in the sustainable Procurement policies and procedures.

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Do you believe your department can serve a purpose of enhancing economic development or policy or growth in the City of

Philadelphia?
MR. DAY: Can we enhance economic development policy?

COUNCIL PRESIDENT CLARKE: Yeah.
MR. DAY: I think by the nature of issuing contracts and awarding contracts locally, we are advocate -- we are engaging in economic development policies.

COUNCIL PRESIDENT CLARKE: When you make those determinations, to what degree -because you know we are Philadelphians, right, so we really don't like people other than Philadelphians. But I know certain laws governing our procurement practices.

From your perspective, how far do you think you can go in our Philly First provisions? You know, we have a -- we didn't have the public hearing yet. It's another iteration of the earlier Philly First Bill we did some years ago. I thing it started with Councilman green, then Strehlow \& Associates, Inc.
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1 Councilman Goode did some amendments.

How far do you think we can go before we get challenged by law?

MR. DAY: I mean, I think you are asking --

COUNCIL PRESIDENT CLARKE: I'm going to ask you a legal question.

MR. DAY: Right. Good question. I mean, I don't know the answer to those questions how far we can go. You know, I would say that, you know, we currently award 68 percent of our total contract awards last year to local businesses. You know, we do -- we do a good job in employing and awarding contracts to local businesses.

COUNCIL PRESIDENT CLARKE: All right. You know, Philadelphians, we want it all.

With respects to -- you referenced your -- I think we are going kind of fast. With respects to the demographics associated with the contracts awarded, you were throwing out numbers. Could you not necessarily talk about percentages, can you talk about the dollar figure for the various Strehlow \& Associates, Inc.
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categories?
Because sometimes -- I just got some information this morning that talked about a number of awards under a certain like $\$ 100,000$. It was significant number higher than the other ones. But sometimes the amount, the number of people awards doesn't necessarily reflect the aggregate amount of the awards.

MR. DAY: Sure. So for -- we can talk about, you know, a couple different -- we have two different areas, Public Works and Service Supplies and Equipment.

So for Public Works, I mean, do you want the dollar value or do you want the percentage of contracts? You're looking at dollar value?

COUNCIL PRESIDENT CLARKE: I am looking at dollar. Because sometimes numbers, percentages don't necessarily reflect where value of the actual contract.

MR. DAY: Sure. In Fiscal Year 15, 25 percent of the dollar value was awarded to minority or women-owned businesses. And Strehlow \& Associates, Inc.
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1 Fiscal Year 15 that -- I mean, 16, that's 44
2 percent of the dollar value.
COUNCIL PRESIDENT CLARKE: Forty-four?
So much better job.
MR. DAY: Yes.
COUNCIL PRESIDENT CLARKE: That's good to see we're ticking up. Okay.

Chair represent -- recognizes
Councilwoman Parker.
COUNCILWOMAN PARKER: Thank you,
Mr. President and good afternoon. Welcome.
I want to start with page 1 of your
testimony, Initiative No. 3. Something made me pretty excited. I am a firm believer in having a one-stop shop for information versus having a little bit here and a little bit there. We expect the public to sort of comb through, you know, all of our programs and all of the opportunities. And you can go a little haywire trying to do that.

You referenced distributing a Procurement Guide. It's an essential, play book, right, to have something essential we can give to those who are interested in Strehlow \& Associates, Inc.
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1 doing business with the City particularly
2 with the guise of increasing minority,
3 women-owned businesses in the City of
4 Philadelphia.

Tell me, one, when do you think the guide is going to be ready?

Have you incorporated sort of any kind of vendor feedback into the guide? How was the concept sort of developed?

MR. DAY: Sure. Yeah. I think you're absolutely correct in all of those facets.

So you know, the City of Philadelphia, as you know, sort of witnessed this morning, there is a lot of discussion around contracting. And now that the contracting -- all contracting reports up to Rebecca Rhynhart as the Chief Administrator Officer, I think there is an effort to consolidate and explain exactly the policy right now in a manual and, you know, sort of the intentions -- the improvements moving forward.

So our goal is having a -- is
implementing the eProcurement system within Strehlow \& Associates, Inc.
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1 six to nine months. And once we have that
2 system implemented, coming out with a
3 Procurement manual. We will be creating
4 that during that process, but probably after 5 that eProcurement system is implemented. So 6 after nine months, probably January to March 7 of 2017.

COUNCILWOMAN PARKER: Great. Okay. So, one, thank you for that information, so we will get the eProcurement set up first, then the actual guide. I just ask as you sort of lay out or develop your marketing plan, that aside from the businesses that will contact Procurement directly, make sure you include Councilmembers as a part of that. We have town hall meetings, you know, often. We are out in the community where people are asking us, you know, quite often how do I get an opportunity to do business with the City of Philadelphia. So use us as a part of your marketing plan.

MR. DAY: Absolutely, we will.
COUNCILWOMAN PARKER: Thank you. COUNCIL PRESIDENT CLARKE: Chair Strehlow \& Associates, Inc. (215) 504-4622

1 recognizes, Councilman Domb.
2 COUNCILMAN DOMB: Thank you, Council
3 President. And good afternoon.
4 MR. DAY: Good afternoon.

COUNCILMAN DOMB: Question for you on the reverse auction process.

MR. DAY: Yes.
COUNCILMAN DOMB: This is where I guess you have citizens compete against each other and bidding the price down.

MR. DAY: Yes.
COUNCILMAN DOMB: When do you think that will be implemented?

MR. DAY: We received three proposals in April. We're reviewing those proposals right now. And we expect to be under contract with the selected vendor in the next, you know, month or two months, however long the contract process takes. We are looking to implement it come July 1.

COUNCILMAN DOMB: So by July 1, we will have this in place?

MR. DAY: Yes. We are looking -- that's our goal. That's our plan. Strehlow \& Associates, Inc.
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COUNCILMAN DOMB: You will keep us informed of the savings that might occur?

MR. DAY: Yes. To add, we are looking at this as, you know, not an approach on every contract. We need contracts where we already have competition. It doesn't work if there's one or two vendors competing against one another. We are looking for, you know, commodities that already have existing competition in rolling it out in that fashion.

COUNCILMAN DOMB: Okay. Thank you very much. Thank you, Council president.

COUNCIL PRESIDENT CLARKE: Thank you, Councilman. Got a question not related to your testimony or your budget.

So some representatives from the Controller's Office -- I don't know if they formally presented this proposal of purchasing it's a term -- they are actually looking at the universities if they were to purchase locally. You familiar with it at all? It was actually a significant dollar figure, and they were trying to create Strehlow \& Associates, Inc.
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1 incentives. So say for instance University
2 of Penn that obviously buys a whole lot of
3 paper and all the other things. That if
4 they were able to purchase locally, how much
5 more revenue the City would bring in as a
6 result of sales tax and all the other
7 associated wages and everything.

Have they ever approached you?
MR. DAY: They have not approached me. But if you have names or contacts of people, I would be more than willing --

COUNCIL PRESIDENT CLARKE: Yeah. Maybe the relationship with --they came to me in the past administration. It's unlikely that they would have approached the Administration.

MR. DAY: I do know that there's a coalition with the universities looking at purchasing. And you know, Rebecca and I have talked minimally about that. We would definitely, you know, talk with you.

COUNCIL PRESIDENT CLARKE: Yeah. It was -- you know, they were talking about the certain incentives to get those people to do Strehlow \& Associates, Inc.
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1 that. I mean, it's clearly those
2 universities spend a lot of money.
3 MR. DAY: Yes.

COUNCIL PRESIDENT CLARKE: And other
institutions. I will make sure that they
reach out to you.
MR. DAY: Okay.
COUNCIL PRESIDENT CLARKE: So
advertisement, one of my favorite topics. So your department, I believe, is still responsible for soliciting advertisement contracts for?

MR. DAY: For advertising required or charter mandated or state mandated --

COUNCIL PRESIDENT CLARKE: Not you guys, not us from advertising -- it was a moving ball last administration. MR. DAY: Right. COUNCIL PRESIDENT CLARKE: I was trying to figure out -- because you know, we had this big proposal, municipal marketing, the whole nine yards. They kept moving the ball on me, so I couldn't figure out where it was, who is responsible. Strehlow \& Associates, Inc. (215) 504-4622

Are you responsible for that? Because we just recently -- I think we are in the process of concluding something for the MSB wraps.

MR. SUSI: Nicholas Susi, Deputy Commissioner, Procurement. So the lats -it was a concession contract for municipal advertising. The last that was left was with the Managing Director's Office. The Managing Director's Office has changed a bit. So, I think we need to probably regroup and find out where the initiative is in terms of operation and a final working agreement with the contractor who is awarded.

COUNCIL PRESIDENT CLARKE: We're not --
MR. DAY: I believe my recollection is that there was some sort of state -- there was a change in state legislation surrounding advertising.

COUNCIL PRESIDENT CLARKE: Correct.
MR. DAY: I think the last I had heard was we were waiting for that implementation of that change before the City was moving Strehlow \& Associates, Inc.
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1 forward with the contract.
2 COUNCIL PRESIDENT CLARKE: It's actually
3 change -- it's been implem -- the issue is
4 there is possibly, and they say possibly
5 because all those will be open for review,
6 limitations on a advertisement on the public
7 thoroughfare, particularly state highways.
8 And then regardless of those limitations,
9 the authorization process had to ultimately
10 go through the state. And that was the

11
12
13
change in the state regulation, PennDOT.
But the first level of review as it relates
to zoning or any other regulatory matters went through the City of Philadelphia.

MR. DAY: Okay.
COUNCIL PRESIDENT CLARKE: Initially.
And then that applicant would have -- which
I think is stupid, frankly speaking. I
don't know why add another level of
redundancy. Then it had to go to the state
for authorization. But it was indicated
that the City's review process would
essentially be accepted at the state level.
MR. DAY: Okay.
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COUNCIL PRESIDENT CLARKE: We don't know where we are.

MR. DAY: As Nick had indicated, I mean, this is an MDO managed contract.

COUNCIL PRESIDENT CLARKE: Okay.
MR. DAY: So Procurement did put out the opportunity. We awarded the opportunity. And it's now being managed by the Managing Director's Office.

COUNCIL PRESIDENT CLARKE: All right. You said it definitely is or you --

MR. DAY: To my knowledge, that is the case. Yeah.

COUNCIL PRESIDENT CLARKE: Okay. Ms -where is Anna? Is that your understanding?

MS. ADAMS: Yes.
COUNCIL PRESIDENT CLARKE: Okay. I want to make sure. I got these hierarchies. We only have a couple of people working in City Council. We don't have a lot of levels of government. Thank you.

Chair recognizes Councilman Green.
COUNCILMAN GREEN: Thank you, Council
President.
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Mr. Day, I wanted to follow up on some questions, actually, some responses from Rebecca Rhynhart earlier regarding diversity. And also getting -- she provides information regarding diversity and also retention. I want to get your perspective in reference to diversity not only contracting, per se, but also from a workforce perspective especially from a retention perspective.

I know that Ms. Rhynhart spoke on the personal perspective and also on behalf of Administration to make sure we have a diverse workforce. But also diversity also from a retention perspective. I am curious about what's your perspective of retention in diverse workforce within your department.

MR. DAY: Sure. So, I think, you know, retention of employees is always a good thing. Jessica is actually a good example of somebody who started with Procurement and has succeed and risen through the ranks and is now a Director of Public Works and Special Services. So we -- we definitely Strehlow \& Associates, Inc. (215) 504-4622

1 support retention and diversity within our 2 workforce.

3 You know if you look at our testimony, 4 we have a diverse workforce and we have two 5 positions available in our executive team. 6 We made an offer, and that person accepted 7 the offer that is a woman, a minority woman. 8 So you know as -- as of today, you know, we 9 have a diverse workforce.

10 COUNCILMAN GREEN: You said two positions recently became open in your office?

MR. DAY: Two positions recently came open in my office?

COUNCILMAN GREEN: No. You said you had two openings.

MR. DAY: Two executive team openings, yes.

COUNCILMAN GREEN: That happened based on people decided to go other opportunities?

How that did transition between one
administration to another? When did those openings become available?

MR. DAY: One person took another job Strehlow \& Associates, Inc.
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1 opportunity, and so she left on her own
2 accord. And the other one person was a
3 result of the transition.
4 COUNCILMAN GREEN: Okay. And that
5 happened in the beginning of this

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Administration?
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MR. DAY: Yes.
COUNCILMAN GREEN: Okay. Wanted to also ask a question about contracts. One of the questions that have come up through a number of different hearings is that for local and businesses of color not able to participate as much because of the size of the contract. I believe the understanding that the Administration is trying to, at least in the Rebuild Initiative, have smaller contracts.

Is that -- are you all taking the same perspective as the Administration to unbundle some of our larger contracts? And if so, is there a list of unbundled contracts?

MR. DAY: Yes. We are looking at all of -- you know, as part of the working groups that I have mentioned during the oral Strehlow \& Associates, Inc. (215) 504-4622

1 testimony, we are looking at the commodities
2 that we're putting out. We are looking at
3 what we're putting out, how we're putting it
4 out. We are looking at the OEO registry and
5 sort of overlaying what we are putting out
6 for contracts, the OEO registry and
7 participation that we can seek.

9 Angela Dowd-Burton and sort of -- in
10 analyzing as opposed to just not having a
11 plan and continuing to cycle through
12 contracts without having a plan or an
13 approach.
14 You know, currently 44 percent of our
15 contracts are under $\$ 100,000$. So there is a
16 little bit of a disconnect when we say that
17 there aren't opportunities out there for
18 small businesses. There are opportunities
19 out there for small businesses. I think we
20 need to do a better job of marketing those
21 opportunities, and we have talked about that
22 in the past.
COUNCILMAN GREEN: So when you say you are going to do a better job of marketing, Strehlow \& Associates, Inc.
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1 and I think we talked about this both in my
2 office and also in earlier budget hearings
3 of getting the word out and talking about
4 doing some new ideas and new concepts. And
5 some of the conversation I have heard is the
6 workshops and other type of initiatives done
7 in the past.
8 But what additional steps were you
9 planning on taking in being more proactive
10 in getting the word out?

MR. DAY: So, I think we have been more proactive. Over the -- since January, we have engaged in eight vendor outreach initiatives so -- which is, you know, two times every month. Is that enough? No. I think we need to increase that and look at how we are strategically approaching local businesses, minority and women-owned businesses and increasing that.

I mean, part of this is also related to OEO and OEO's registry. Can we be more strategic about looking at our existing portfolio of contracts? Are there vendors that we have under contract that are Strehlow \& Associates, Inc.
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1 women-owned or minority-owned contracts?
2 Are we under-reporting the contracts we
3 actually have. So, these are all things we
4 are going to be looking at.
COUNCILMAN GREEN: So in reference to being proactive, which you say you believe you are being proactive, have you reached out to other entities either in the private sector or other public sector entities maybe City related or other jurisdictions that have programs that are doing a better job of getting the information out, trying to see what they do and either work with them or model some of the programs that they are doing?

MR. DAY: Yes. We have been in
conversations with Blue Cross Blue Shield and also SEPTA. SEPTA does a pretty good job in sort of diversity in contracting. You know, and I think in Fiscal Year 2016 as I said in my oral testimony, we currently have a 44 percent of our Public Works contracts are awarded to women or minority-owned vendors. And 36 percent of Strehlow \& Associates, Inc.
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1 our Supplies and Equipment vendors year to
2 date for this fiscal year.

3

COUNCILMAN GREEN: Can you give some perspective on your involvement in the Rebuild Program? There's been some back and forth in reference to how that is going to go through from a Procurement perspective.

What is your involvement in Rebuild and that initiative?

MR. DAY: So I'm -- of course, you know a hundred percent supportive of that initiative. You know, I think there's -the Administration, the Managing Directors Office is currently looking at how they're going to be putting that out. And I think that is -- you know, they have working groups. They have groups that Procurement has been involved with and attended.

You know, this is a decision that the Administration is looking at. And you know, I don't think that decision of about how it's going to go out has been made. So, you know, we're joining in those conversations.

COUNCILMAN GREEN: But isn't that Strehlow \& Associates, Inc.
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1 traditionally an initiative considering that
2 is a City initiative that would go through
3 Procurement or with Procurement's
4 involvement?
5 MR. DAY: A portion of that would. The
6 design component would not go through
7 Procurement, no. It would be managed by
8 Public Property. And then that would be
9 designed, and then the construction would be 10 put out for Procurement, yes. put out for Procurement, yes.

COUNCILMAN GREEN: But considering Rebuild, for the most part, is a capital investment project looking at parks, recreation centers and libraries, would be construction. So traditionally, that would go through your shop, correct?

MR. DAY: As I said, the design for that would go through the professional services contracting, which is managed by Public Property.

COUNCILMAN GREEN: But I'm talking about the construction side.

MR. DAY: Yes. The construction side, as I said, would go through Procurement. Strehlow \& Associates, Inc.
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COUNCILMAN GREEN: I will come back with some other questions.

COUNCIL PRESIDENT CLARKE: I'll come back.

Chair recognizes Councilwoman Reynolds Brown.

COUNCILWOMAN REYNOLDS BROWN: Good afternoon.

COUNCIL PRESIDENT CLARKE: Afternoon.
COUNCILWOMAN REYNOLDS BROWN: Good afternoon.

MR. DAY: Good afternoon.
COUNCILWOMAN REYNOLDS BROWN: So state for me each of your full title and the position you hold, and give me your elevator speech of what you do.

MR. DAY: Sure. So I'm Trevor Day, the Procurement Commissioner. And I manage the Procurement Department both operationally day-to-day operations and the strategic initiatives that we're implementing moving forward.

COUNCILWOMAN REYNOLDS BROWN: And before that you did what? Strehlow \& Associates, Inc. (215) 504-4622

MR. DAY: I was the Deputy Commissioner.
COUNCILWOMAN REYNOLDS BROWN: Okay. All
right then. Trying to get a picture here.
Please.
MS. DEJESUS: Good afternoon. I'm
Jessica DeJesus.
COUNCILWOMAN REYNOLDS BROWN: Talk --
please, speak into the mic.
MS. DEJESUS: Good afternoon. I'm
Jessica DeJesus. I'm the Director of the Public Works and Special Services. And I oversee the Public Works contracts, advertising, disposal.

COUNCILWOMAN REYNOLDS BROWN: So advertising and what?

MS. DEJESUS: Disposal and inventory.
COUNCILWOMAN REYNOLDS BROWN: Thank you.
MR. SUSI: My name is Nicholas Susi.
I'm the Deputy Commissioner. Actually, I was until a couple weeks ago the Director of the Public Works and Special Services. And Jessica has worked with me for the past two years to oversee Public Works contracting as well as advertising, inspections as a Strehlow \& Associates, Inc.
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1 recovery, a whole host of other things. And
2 in my role as Deputy Procurement
3 Commissioner, you know, getting involved in
4 the staffing of the department and making
5 sure that our folks are being heard when they have issues. My door is always open. I'm the HR liaison as well to our OHR folks and just making sure the department is running. Making sure we are getting contracts in place and supporting the commissioner and my fellow colleagues. COUNCILWOMAN REYNOLDS BROWN: Are you two exempt employees? MR. SUSI: We all are. COUNCILWOMAN REYNOLDS BROWN: You are? MR. SUSI: Yes. Jessica was promoted from Civil Service, but we are in exempt positions.

COUNCILWOMAN REYNOLDS BROWN: Okay. All right. Commissioner, please give me your philosophy on diversity.

MR. DAY: Sure. You know, I think diversity and inclusion is very important. You know, I think you know we're -- we have Strehlow \& Associates, Inc.
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1 a team that is diverse within Procurement as
2 a whole and in the executive team. I think
3 having people from different backgrounds
4 only elevates our decision making and our
5 process and our thinking.
And as I said earlier, you know, we made an offer to a woman for another executive team position. She's a woman of minority race. And you know, I think you know -I -- I look for that in my executive team. I mean, I think previously we have had an inclusive and diverse executive team, and I look to build that again.

COUNCILWOMAN REYNOLDS BROWN: How many persons report to you?

MR. DAY: Directly to me, these two people.

COUNCILWOMAN REYNOLDS BROWN: Just the two?

MR. DAY: Yes.
COUNCILWOMAN REYNOLDS BROWN: So
everyone else is Civil Service in your department?

MR. DAY: That's correct. Strehlow \& Associates, Inc. (215) 504-4622

COUNCILWOMAN REYNOLDS BROWN: Okay.
Very helpful to know. Following up on -Councilman Green must have seen my questions before I asked them because he asked a number of questions that I had.

And have you all -- to the issue of thinking outside of the box, working outside of the margins looking for creative, non-traditional ways of getting to the MBE/WBE/DBE world, have you ever participated in Med Week?

MR. DAY: Yes, I personally have.
COUNCILWOMAN REYNOLDS BROWN: In what way?

MR. DAY: I have attended several different activities. There is often a dinner. I have gone with Angela to those dinners or Angela's staff to those dinners.

COUNCILWOMAN REYNOLDS BROWN: Have you ever presented a workshop, a forum?

MR. DAY: To my knowledge, Procurement has never presented a forum. I am more than willing to do that and work with the Administration or Council and/or OEO on Strehlow \& Associates, Inc. (215) 504-4622

1 doing that.

COUNCILWOMAN REYNOLDS BROWN: Well, you can count that as of September 2016, it will be a yes.

MR. DAY: Great.
COUNCILWOMAN REYNOLDS BROWN: We do an effort with PIDC every year and -- at the Naval Ship Yard. And you will be on the program this year.

MR. DAY: Okay.
COUNCILWOMAN REYNOLDS BROWN: To speak to close to about $200 \mathrm{MBE} / \mathrm{WBEs}$.

MR. DAY: I would love to do that.
COUNCILWOMAN REYNOLDS BROWN: Okay. To Councilman Green's question again, what innovative, non-traditional activities have you engaged in?

Are you familiar with Della Clark and the Enterprise Center in West Philadelphia?

MR. DAY: Yes.
COUNCILWOMAN REYNOLDS BROWN: Any work with them at all?

MR. DAY: We recently had a vendor forum specifically around food. We had 40 vendors Strehlow \& Associates, Inc.
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1 come -- 40 or 50 vendors come to that event
2 which was held in Procurement. But we
3 reached out to Della Clark's organization.
4 And I would say a handful or more than a
5 handful of people from that organization or
6 associated with that organization came to
7 that forum.

As a follow up to Councilman Green's question around un-bundling, you say we are working at it. What does that mean? And we have heard that throughout the budget hearings. We are working on it. There is a new task force workforce.

Are you on the workforce team or the work task team?

MR. DAY: Yes. Yes.
COUNCILWOMAN REYNOLDS BROWN: Okay. So a year from now we really want to hear tangible outcomes of what the work product looks like.

MR. DAY: Absolutely.
COUNCILWOMAN REYNOLDS BROWN: So that we don't have to be redundant and asking these same questions next year.

MR. DAY: Absolutely.
COUNCILWOMAN REYNOLDS BROWN: Is un-bundling on that agenda.

MR. DAY: It is.
COUNCILWOMAN REYNOLDS BROWN: Okay.
MR. DAY: Again, we are looking at all
the commodities that we put out. And you Strehlow \& Associates, Inc. (215) 504-4622

1 know, we are looking at areas that we can
2 debundle and areas that we might bundle
3 things together. It's really taking a
4 strategic look at what the City is putting
5 out. And really being, you know, having a 6 strategy around those opportunities because

7 right now I don't think there's a strategy
8 around those opportunities.
9 COUNCILWOMAN REYNOLDS BROWN: I see.
10 You say also that 44 percent of your
11 contracts are under $\$ 100,000$. And you
12 indicate that you believe the department can
13 do better.
Is there any interface with CDCs? I mean, you have ORT, for example, up in the northwest which has done extraordinary job of rebuilding that community. And there are a number of CDCs of that caliber who would love to hear about contract opportunities under $\$ 100,000$.

MR. DAY: Great. I mean, we can definitely -- if there are CDCs in

Philadelphia that, you know, you feel we should be reaching out to, we can do that. Strehlow \& Associates, Inc.
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1 I mean, I can also look at -- I think
2 there's an association of CDCs.

3
4 is.

COUNCILWOMAN REYNOLDS BROWN: Yes, it

MR. DAY: And we can look at their membership and maybe reach out to them to do a better job. Absolutely.

COUNCILWOMAN REYNOLDS BROWN: I would urge that in addition to speaking with District Councilmembers, because there are numbers who have active, engaged CDCs. I mean, Councilwoman Sanchez for sure, who are yearning for contracts under $\$ 100,000$.

MR. DAY: Okay.
COUNCILWOMAN REYNOLDS BROWN: Thank you, Mr. President.

COUNCIL PRESIDENT CLARKE: Thank you,
Councilwoman.

Chair recognizes Councilman Domb.
COUNCILMAN DOMB: Thank you, Council
President. I want to follow up on the Council President's comments about the -- I think the Controller's Office did a study on Procurement. I happen to have it in front Strehlow \& Associates, Inc.
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1 of me. It's the benefit of having an iPad I 2 guess.

3
4 questions -- I may have missed this answer.
5 Do you know if the Procurement Philadelphia 6 did in the past year, what percentage was

7 from Philadelphia businesses?
8 MR. DAY: I know for the Procurement
9 Department bids, yes. So 68 percent of our
10 contract awards were awarded to local
11 registered businesses.
But it's pretty powerful. One of my

COUNCILMAN DOMB: Okay. So, the study the Controller did talks about the nonprofits and the volumen of business that they do. And I'm just going to read a few quick things. I don't know if this is something in your department that you can convene a meeting or not.

MR. DAY: We typically don't award to nonprofit organizations.

COUNCILMAN DOMB: No, no. We're talking about the nonprofits in Philadelphia who are buying goods and services outside of the City.

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1 MR. DAY: Okay. was done.

MR. DAY: Okay. could recapture in the City. jurisdiction? information. have City contracts?

COUNCILMAN DOMB: That's the report that

COUNCILMAN DOMB: The opportunity was like half a billion dollars they felt we

I guess my question is, is that something in your area you can convene a meeting with the nonprofits and try to get this resolved, or is that out of your

COUNCILWOMAN REYNOLDS BROWN: Point of

COUNCIL PRESIDENT CLARKE: Chair recognizes, Councilwoman Reynolds Brown. COUNCILWOMAN REYNOLDS BROWN: So are we asking about nonprofits in Philadelphia that

COUNCILMAN DOMB: No. I'm going to read -- the Controller's Office analyzed 3 billion of Procurement data from five of the Philadelphia's largest institutions and determined that approximately 800 million or Strehlow \& Associates, Inc.
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127 percent is spent with Philadelphia
2 vendors, 27 percent. The institutions
3 bought about 860 million of manufactured
4 goods, which 136 million was local,
$5 \quad 15.8$ percent local. The analysis suggests more than 530 million in total promising opportunity for increasing manufacturing output. And they go through the sectors.

But the question -- he has a recommendation here to convene a meeting. My question is, who is responsible to do that and get this organized?

MR. DAY: Right. I would say that there -- that sounds very intriguing. You know, I think there are some things that the City of Philadelphia needs to do to improve their contracting. And if we can get to a point where we fix those things and doing -in coordination, I think, with the Commerce Department, you know, engaging some of those local businesses in talking about that, you know, is something that -- sounds intriguing.

But my focus right now is really to Strehlow \& Associates, Inc. (215) 504-4622

1 improve our processing and our communication
2 and our contract opportunities. So, I can't
3 commit to that. I find that very
4 intriguing. But again, you know, maybe ask
5 that same question next year and we maybe in
a different, you know, sort of stance.
COUNCILMAN DOMB: Offline give me your email address, $I$ will send this report.

MR. DAY: Okay.
COUNCILMAN DOMB: Because this is
valuable information here that if the Controller's Office is doing this work, we should be using not just for the nonprofits but even in the City of Philadelphia. MR. DAY: Okay.

COUNCILMAN DOMB: Thank you very much. Thank you, Council.

COUNCIL PRESIDENT CLARKE: Thank you, Councilman. And thank you for pulling that information up. Appreciate it.

Chair recognizes Councilman Green. COUNCILMAN GREEN: Thank you, Council President. Just wanted to follow up on a question, couple questions that Councilwoman Strehlow \& Associates, Inc. (215) 504-4622

## 1 Brown raised.

From your perspective how do you see the role of Procurement as it comes to or pertains to economic development in the City of Philadelphia?

MR. DAY: I think that was the first question that was asked by Council President Clarke. So, I think the fact that the City -- the Procurement Department of the City of Philadelphia awards contracts and we're awarding -- and if we are awarding contracts to local businesses, we are engaging in economic development activities.

COUNCILMAN GREEN: And you've been -how long have you been with the Procurement Department?

MR. DAY: I've been with the Procurement Department since 2011, says my staff.

COUNCILMAN GREEN: Can you give me some perspective on the role Procurement has taken in the past in reference to enforcement of issues as it pertains to diversity or OEO issues?

MR. DAY: The perspective that we have Strehlow \& Associates, Inc.
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1 taken in the past?
2 COUNCILMAN GREEN: Right. Past, right.

MR. DAY: I mean, I don't know what you're referencing.

COUNCILMAN GREEN: On matters you've been involved in from an enforcement perspective. What I've heard from various businesses over the years is that they are included on projects as part of an RFP, but then they may or may not be used going forward. Some entities may use it as a pattern or practice. The Controller's Office testified earlier in the week regarding their involvement from an enforcement perspective.

I want to get your perspective since you've been with Procurement since 2011, your involvement or perspective in that regard.

MR. DAY: Sure. We rely on departments who are ordering off of the contracts to inform us of any contract requirements that are being broken or requiring the vendor or the subcontractor to report to us. And Strehlow \& Associates, Inc.
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1 really the -- the way that the contracts are 2 managed, they are managed by each department

3 for which the contract has been awarded.
4 You know, I know OEO has some
5 responsibility for compliance of minority 6 and women-owned participation. I believe

7 they've done some -- they have changed some
8 of their practice and increased their
9 efforts around compliance.

COUNCILMAN GREEN: So because of your -what I'm hearing from your statement, that's mostly on department level. So, you really haven't had that much involvement from an enforcement perspective regarding issues that may go up to either Controller's Office or Inspector General's Office?

MR. DAY: I mean, enforcement can come in from a variety of levels. It can come in without the Inspector General's Office or without Controller's Office being involved. I mean, there's a whole sort of, you know, spectrum of issues that can come up on any contract. And some of them we deal with by bringing the vendors in discussing. Some of Strehlow \& Associates, Inc.
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1 them we -- the departments send them a
2 letter, you know, asking them to cure the
3 contract. Sometimes Procurement sends them
4 a cure letter. Sometimes Procurement sends
5 them a letter to threaten canceling the
6 contract or debarring them.

So it could be -- there's a whole spectrum of issues. I mean, I can't go through each individual alternative.

COUNCILMAN GREEN: So, how many matters have you been involved in where you took the role or been involved in a role where Procurement made a decision for disbarment?

MR. DAY: A handful.
COUNCILMAN GREEN: Just give me a range or a number.

MR. DAY: Five to ten.
COUNCILMAN GREEN: And the five to ten that Procurement took the decision to recommend disbarment?

MR. DAY: Anywhere from, you know, threatening debarment to debarring them, yes.

COUNCILMAN GREEN: Okay. And so how Strehlow \& Associates, Inc.
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1 many were actually disbarred?
2 MR. DAY: Since I've been in
3 Procurement, I think we had three vendors
4 that have been debarred.

COUNCILMAN GREEN: How many contracts do you let on an annual basis?

MR. DAY: On an annual basis, probably about, you know, somewhere between 300 to 350 contracts annually, give or take.

COUNCILMAN GREEN: That's with
Procurement. What about through other departments just from macro from the City as a whole?

MR. DAY: I don't know the answer to that question. I really don't.

COUNCILMAN GREEN: And so, based on your earlier statement about being more proactive and getting information out to various entities about the opportunities, do you also see it as your role at Procurement to be more proactive in letting various contractor or subcontractors know to contact you when there's been issues of fraud or other type of malfeasance?

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MR. DAY: Absolutely. And some of those, you know, there -- some of them refer to the IG's Office or some of them are referred to OEO. And some of them are handled by Procurement. So yes, absolutely.

COUNCILMAN GREEN: Thank you,
Mr. President.
COUNCIL PRESIDENT CLARKE: Thank you,
Councilman.
Chair recognizes Councilwoman Gym.
COUNCILWOMAN GYM: Hello, how are you?
One of my questions has to do with the fact that many businesses feel so confused by the whole Procurement process, and often don't have a lot of clarity about why they did or did not win a particular bid and what the standards are for winning bids.

Have we ever done a process where as we might unseal successful bids at the close of a project to help better inform folks and give some insight into what actually qualifies as a winning bid? What the parameters might have been so that, you know, more people understand what the Strehlow \& Associates, Inc.
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1 bidding process -- what went into
2 determining what created a winning bid?

MR. DAY: Yes. I agree with you that there is -- it's confusing. It's not very clear. There is, you know, two sets of contracts that the City puts out. We don't handle them the same. And so, I think, you know, creating that clarity and creating a sense where -- of where we can communicate and how we can communicate better on both sets of contracts, and then looking at changes we can make to make it more transparent and make it more -- make it easier to understand and easier to know what the deficiencies were in their proposals.

With Procurement contracts, by the time -- any -- any vendor that does not win a bid can -- you know, we publicly read people's proposals. So A, if they attended the bid opening, they know right then and there who the apparent low bidder is. Now we also do -- we make a determination when we review the bids. And you know, if the apparent low bidder did not submit something Strehlow \& Associates, Inc.
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1 that's required for the bid or, you know, 2 had some sort of responsibility issue or

3 responsiveness issue, we send them a
4 notification. We say you are not found not
5 responsive and you are found not
responsible.
If they are found not responsible, they
can appeal that. If they are not
responsive, it's not appealable. But they
are given notification of that
determination. And then once the contract
is conformed all of our records -- all of our records are public. You know, people call us all the time constantly. People come in the office and ask for records.

We have a customer service unit that I
get compliments on. It's really -- it's really the only unit that, you know, in my department that I consistently get compliments on. And so, they will help them. They will pull those records. They will review those records with them. You know, I think we do a pretty good job of doing that. Strehlow \& Associates, Inc. (215) 504-4622

COUNCILWOMAN GYM: So given the fact that so many people feel like the bidding process is still mysterious and slightly elusive for them, what suggestions would you have for local businesses to better understand that?

I was trying to determine whether like a more reverse process would help bring some clarity to the situation, provide a set of standards and be able to assist folks. But if that's not the best way since you are already doing that really well, then what would you recommend as being another alternative?

MR. DAY: When I'm talking -- we're talking about 40 percent, 40 to 50 percent of the City's contracts are put through Procurement. There is another 50 to 60 percent of contracts. And I don't know how those are handled. They are handled individually by each department. So how they handle them, you know, is -- I think there is -- there is no clarity around that, and there is no standardization around that. Strehlow \& Associates, Inc.
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1 Or maybe there is, but it's not -- it's not
2 communicated. So, I do think that we need
3 to have a better --
4 COUNCILWOMAN GYM: I'm new.
5 MR. DAY: Yes. examples of types of contracts that might go -- that would not go through Procurement like no-bid contracts or?

MR. DAY: Sure. Yes.
Anything that's considered put out as an RFP as a professional service, so anything from engineering services, architectural services, consulting services, you know -- I don' $t$ know what else.

MR. SUSI: Medical services, DHS services. Sorry. Apologies.

Medical services, DHS services, kind of runs the gamut of any type of professional service you might think of is going to be put out as an RFP. We are doing mostly lowest response and responsible bidder, so that's the terminology we use a lot. Those are commodities-based contracts, very

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1 standard maintenance contracts.

Mostly things that can be very defined up front are the types of contracts you would want to put through the sealed bid process. And things that are undefined that the professional service would be needed for that you can't maybe spec out all up front, are normally better to be put through an RFP process. And that's what -- and T. David is here from -- who oversees that whole process for the City, so he can probably speak better to that than I can.

COUNCILWOMAN GYM: Hello.
MR. WILLIAMS: Good afternoon, Councilwoman. My name is T. David Williams, Director of the Contracting Unit.

In terms of professional services RFPs, we have a couple ways to obtain a contract for professional services. Majority of those contracts are obtained through RFPs which according to Chapter 17-1400 of the Philadelphia Code are required to be open and transparent. They are published. The RFPs are published on our website EContract Strehlow \& Associates, Inc.
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1 Philly.

3

4

One of the absolute requirements of Chapter 17-1400 is that we list the reasons that the winner won and, conversely, the losers lost. Not to really call them winners or losers, but the person who is awarded, that information is set out on the system. So what happens is the department puts together an RFP. And my unit reviews those RFPs before they are published.

We have 12 standard selection criteria that we use, although departments because these are individualized services and qualitatively based, make their own determinations about what vendor they want to use. Cost is a component but not always the ultimate component.

At the end of the process, once the award closes electronically on EContract Philly, there is a period where the departments review the proposals that were submitted. They may call individuals in or companies in for interviews or presentations. Once that happens, then the Strehlow \& Associates, Inc.
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1 department makes an award. An actual award
2 goes out on EContract Philly to notify the
3 public that the department intends to
4 contract with this particular vendor. And
5 that award, notice of award, also lists the reasons why.

By Code, that award has to stay up for at least eight days before the contract is conformed and then the negotiation process begins and the contract conformance process occurs. At any point in time, a vendor who is not awarded may ask what happened, why they were not awarded. As a matter of policy, I'm sorry -- as a matter of Chapter 17-1400, that information is not public until the contract is performed. And there's a policy reason for that. You do not want to have disruptions for City employees as they are trying to conduct the City business. They want to get the vendor that they've chosen out. And then the information is then public, and vendors can pull that information. They can make a request for that information. Strehlow \& Associates, Inc.
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They can also request the department to meet with them and review with them not why the winner was selected so much, but why they were not selected. And I know that Ms. Dowd-Burton really encourages women and minority-owned businesses to seek her out if they have any questions as to why they were not selected.

COUNCILWOMAN GYM: So, you're talking specifically about professional services?

MR. WILLIAMS: Yes, ma'am.
COUNCILWOMAN GYM: So there are other categories of contracts that also exist like services and supplies. Professional services actually has a fairly decent opening for local and minority business contracts. But the areas which seem very closed and fixed are these other areas.

Do they go through Procurement or do they go through RFP?

MR. DAY: Service and supplies and equipment comes through Procurement, yes. And I mean with regard to that specifically, I would say that's what we're looking at Strehlow \& Associates, Inc.
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1 with our working group and improving our
2 marketing around those opportunities. You
3 know, we don't -- we don't get a lot of
4 competition on a lot of those opportunities.
5 So I think, you know, part of what we've
6 been doing over the last several months is
7 really marketing the areas that we get
8 limited competition and saying listen, if
9 you're a local business, if you're a
10 minority or women-owned business, if you
11 apply for this opportunity, you may have a

12
13 30 percent chance of winning it because we're only getting two other responses. Which is, you know, really opens some eyes.

I mean, I think additionally we need to look at, you know, what are we asking vendors to agree to for those contracts because they are a sealed bid. They have to agree to our terms and conditions up front. And a lot of vendors don't want to agree to our terms and conditions up front.

COUNCILWOMAN GYM: I will have more
questions after the next round. Thank you.
COUNCIL PRESIDENT CLARKE: Thank you, Strehlow \& Associates, Inc. (215) 504-4622

1 Councilwoman.

Chair recognizes Councilman Reynolds
Brown.
COUNCILWOMAN REYNOLDS BROWN: Okay.
Follow up with Councilman Green's question, who is the enforcer when it comes to identifying those primes who are in violation and applying a fine of whatever the penalty recommended is? Who ultimately is the bottom line enforcer?

MR. DAY: So, I think the bottom line enforcer is -- if it's a Procurement contract is Procurement because we can debar them or cancel the current contract. However, you know, there is the operating department who is ordering the items. If they are not satisfied with the service of that vendor or they don't feel like that vendor is fulfilling their contract opp -their contract requirements, you know, that's something that they need to communicate to Procurement.

So and then additionally, you know, or, you know, if we have a subcontractor, they Strehlow \& Associates, Inc.
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1 may go to OEO and communicate that to OEO.
2 And then OEO will try to resolve that issue.
3 If they can't resolve it, they will involve
4 Procurement, as well.
COUNCILWOMAN REYNOLDS BROWN: Okay. I do know that OEO will try to resolve those kind of matters because I actually had to seek the assistance of Angela Dowd-Burton and her office for primes, law firms who were not paying their subs who were women. And they had a lot of paper games going back and forth, and it required OEO stepping in to just settle it. So, I'm very much aware of their need for interference at those times.

What does it -- what do you -- what does your department do to ensure that primes are promptly paying their subs? Any mechanisms or red flags in place, triggers that you know that -- what's in the system that lets you know that the primes are not honoring up.

MR. DAY: I mean the current structure right now is, at least for minority and Strehlow \& Associates, Inc.
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1 women-owned businesses, you know, Angela --
2 OEO has a compliance system where they are
3 pulling all the payments of the City of
$4 \quad$ Philadelphia.

COUNCILWOMAN REYNOLDS BROWN: I see.
MR. DAY: And the primes are validating, you know, how much of that is going to a minority or women-owned sub, and then those subs are going in and validating that or invalidating that. And that's currently the structure of how that gets handled.

COUNCILWOMAN REYNOLDS BROWN: If a prime is habitually late in paying their sub, is this considered by the department for future contracts they be -- where they may be up for consideration?

MR. DAY: It could be, yes.
COUNCILWOMAN REYNOLDS BROWN: You say could be.

MR. DAY: Yes. I haven't heard of that situation occurring. But absolutely could impact our awards in the future.

COUNCILWOMAN REYNOLDS BROWN: You provided some numbers to Councilman Green Strehlow \& Associates, Inc. (215) 504-4622

1 regarding the number of instances where the 2 contracts were terminated.

MR. DAY: I would say threatened to be terminated or terminated, yes.

COUNCILWOMAN REYNOLDS BROWN: What
happens with a threat?
MR. DAY: They cure the situation, so they resolve the situation.

COUNCILWOMAN REYNOLDS BROWN: Okay. I want to drill down a little with regards to professional contracts. This is an antidote that I have heard from a number of lawyers from the major lawyer firms. Our government does a lot of big business with major law firms. And the City Solicitor may be the more appropriate person to pose this question to.

What we learn is that City -- law firms get fat on the City of Philadelphia. And when those contracts go to those law firms, they never see the face of a minority lawyer in that law firm or a female lawyer in that law firm. So what can we do to drill down with those law firms that get great deals Strehlow \& Associates, Inc.
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1 from the City yet do not have an inkling to
2 be thinking about women and minority
3 lawyers?
4 MR. DAY: I think either T. David or
5 Angela is better situated to answer that
6 question.

One of the things that the Office of Economic Opportunity did a few years ago was to look at the contracts awarded by our Law Department and work with the Law Department to go to those law firms that we did business with and encourage those firms to put their business through minority or women partners.

We find that many law firms operate as an umbrella organization where each of the partners are in effect an enterprise unto themselves and they are building business and they reap the rewards of bonuses, et Strehlow \& Associates, Inc.
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1 cetera, based on the size of their business 2 generated. And we want more minorities and 3 women to be promoted, number one, within law

4 firms and other professional firms like
5 architecture and engineering into the role of partners.

COUNCILWOMAN REYNOLDS BROWN: That's contrary to the information that I have learned over the past many years. So what level of reach do we have as a City to say we're giving you this business? The Law Department, like all departments, have X-number of goals if you will.

How far can we as a government goal, you specifically in your role or whoever the Mayor would designate, to make it clear that we know what the situation is with women -I mean, with women partners in law firms across this City. That's like trying to eat an elephant. So recognizing we are not going to get there, many are not going to do that on their own, yet you still want work business opportunities from the City, what can we do as a City to say partners aside, Strehlow \& Associates, Inc.
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1 we want minority lawyers and women in your
2 firms to have access to these City taxpayer
3 dollars in this contract?
4 MS. DOWD-BURTON: Well, one of the
5 things that we have done is make sure and we report it in our annual report, those law firms that have women and minorities who are, in fact, partners who are not just partners but the billable partner, the partner who is going to get credit for the business and the financial bonuses associated with that business.

It's clearly documented in each of our annual reports.

COUNCILWOMAN REYNOLDS BROWN: It's clearly what?

MS. DOWD-BURTON: Documented. We
document the law firm along with the attorney who is the partner getting credit for the City's business. And it has been very productive working with the City Solicitor's office. Shelly Smith and I and attorneys within the Law Department have moved jointly --
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COUNCILWOMAN REYNOLDS BROWN: Okay.
MS. DOWD-BURTON: -- to enforce that kind of partnering with law firms over the last few years.

COUNCILWOMAN REYNOLDS BROWN: And so, what are the trends?

MS. DOWD-BURTON: The trends are those -- those firms that have minority or women firm partners are giving them the billable credit, and we are reporting it. Are we as effective as we would like to be? No. We keep moving that rock. We are certainly in discussions right now with Nolan Atkinson to talk about how we role this strategy out even farther with our -our alliance partners across the region, whether it's the anchor institutions like the universities and the medical
institutions who do business with legal firms. How do we get more of that business to go to minorities and women within those. COUNCILWOMAN REYNOLDS BROWN: Did the bell ring?

MS. DOWD-BURTON: Sorry?
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COUNCILWOMAN REYNOLDS BROWN: Did the bell ring? It did, okay.

COUNCIL PRESIDENT CLARKE: Yes,
Councilwoman. I've been told.
COUNCILWOMAN REYNOLDS BROWN: Thank you, Mr. President.

COUNCIL PRESIDENT CLARKE: Thank you Councilwoman.

Chair recognizes Councilman
Taubenberger.
COUNCILMAN TAUBENBERGER: Mr. President, thank you. In regards to Procurement, I wanted to pursue looking into the matching bid process for Philadelphia-based companies. I was told that this type of bidding would lead to unbalanced bids. But doesn't reverse auctioning also lead to unbalanced bids but without the added benefit of helping a Philadelphia-based company?

MR. DAY: So the question is would -does reverse auctions result in unbalanced bids?

COUNCILMAN TAUBENBERGER: Yeah. And Strehlow \& Associates, Inc.
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1 without Philadelphia-based companies. I
2 think you know the opportunity for a
3 Philadelphia-based company to take a look at
4 that this and have a chance at the
5 opportunity, particularly within certain percentage points is helpful. I think in many ways we are a company, too. We should be doing business -- this comes from my Chamber of Commerce background. It is best to do business with those who do business with you.

And so, helping Philadelphia-based companies, the very populations that live here creating jobs, is important to me. And if we go to, you know, that process, which, you know, is the opportunity to match that, I was told by your office that would lead to unbalanced bids.

MR. DAY: So --
COUNCILMAN TAUBENBERGER: But if we just go to -- the answer to that was that you were going then to the reverse auctioning process. But that is a procedure that won't help Philadelphia-based companies.

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MR. DAY: It may or may not help
Philadelphia-based companies. So you know, the -- I just want to state again, we did award 68 percent of our total contracts awards were awarded to local registered businesses in calendar year 2015.

COUNCILMAN TAUBENBERGER: In the City.
MR. DAY: In the City, registered businesses. So which, you know, that is -is that 75 percent or 100 percent, no. But it is 68 percent of our total contract awards.

Reverse auction, you know, we need to -we're going to take a phased approach of implementing reversed auctions. I think we need to do a good job at explaining to the businesses that are participating. The -- they're committing to those prices and they're participating in this reverse auction and they're guaranteeing those prices under contract.

COUNCILMAN TAUBENBERGER: Understood.
MR. DAY: And so, I think your point of could this be an unbalanced bid, yes, it Strehlow \& Associates, Inc. (215) 504-4622

1 could be. You know, we did a pilot program
2 a couple years ago. We had one contract.
3 And I don't know if it was a result of the
4 reverse auction or if it was a result of the
5 vendor that we had under contract. But you
6 know, essentially, they were trying to
7 squeeze out additional costs once they got
8 the contract in place.
9 So you know, it was a service contract.
10 And so, something that used to take, you
11 know, an hour to do then took three hours to
12 do. And so, they had bid down, you know,
13 their price that it was unreasonable for
14 them to sort of be under contract. We ended
15 up, you know, not renewing that contract and
16 rebidding it out.
17 And I think your point of, you know, is
18 reverse auction -- could it result in an
19 unbalanced bid, yes. I think it could. And
20 I think we need to be -- we need to do a
21 good job of explaining to the vendors who
22 are participating in that auction like you
23 are committing to these prices, and this is

1 doesn't want to get into a contract that
2 doesn't work for the vendor because then
3 it's a contract that doesn't work for the
4 City.

COUNCILMAN TAUBENBERGER: Understood.
Okay. Thank you very much.
Thank you, Mr. President.
COUNCIL PRESIDENT CLARKE: Thank you.
I'm actually working on some gun
legislation. Look out.
MR. DAY: Which legislation?
COUNCIL PRESIDENT CLARKE: Gun
legislation.
MR. DAY: Gun legalisation, okay.
COUNCIL PRESIDENT CLARKE: I want to ask you a couple questions.

What do you deem -- I know you have to under the law do lowest responsible bidder with respects to your Procurement practice. What parameters do you believe are around the term "responsible"?

MR. DAY: Ummm.
COUNCIL PRESIDENT CLARKE: It's always a word that's intrigued me. Strehlow \& Associates, Inc. (215) 504-4622

MR. DAY: It's a very intriguing word. I mean, responsible, you know, can be defined a variety of different ways. And oftentimes, you know, that is defined in the bid -- individual bid document, and that may be you have four years of experience operating in this business. You have, you know, 20 pieces of this set of equipment.

So responsible or responsibility can mean a variety of items. And it depends from bid to bid what responsibility could mean.

COUNCIL PRESIDENT CLARKE: Okay. If there is -- if we deem that you are not responsible if you have not shown in your history of practices, whatever field you may be in, the willingness or the ability or a history of having the appropriate diversity within your workforce or other aspects of that, can you deem that to be potentially a part of the responsible bid requirement?

MR. DAY: I think those are interesting questions. And I think, you know, that's -I think this is a question that we could Strehlow \& Associates, Inc.
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1 look at and the Law Department could look
2 at. I think there are sort of state and
3 federal laws that we have to comply with.
4 And so long as we're not breaking any of
5 those laws, then, you know, we absolutely
6 could look at something like that.

COUNCIL PRESIDENT CLARKE: I mean, just the -- I mean, from our perspective, responsible and I think all of us is being responsible as it relates to given opportunities to people. But I don't ever require -- I mean, we talk about a series like we had the Equal Opportunity Plan with respects to identifying your strategies of having a diverse workforce based on your contract.

And I'm thinking that if -- within that, I would think if you comply or show that you have attempted to comply with the EOP plan, that would be deemed responsible. Can you kind of look at that from your perspective, from the Procurement perspective, if you really like to have that as a part of the process now that we -- now that we have the Strehlow \& Associates, Inc.
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1 labor standards the department will be the 2 enforcement arm of all of these various EOPs 3 that have been submitted.

4 MR. DAY: Sure. And I mean, I know
5 whether we do it as part of responsibility or we do it on evaluating vendors who are under contract, and whether their -- how we're rating them. And currently, we don't really have a practice for rating vendors. And so, part of an eProcurement is, you know, giving the City the inability to say this vendor is really great and here is why they are really great. And so, that can come into play with responsibility.

COUNCIL PRESIDENT CLARKE: Yeah. Can you give us -- just think about it. MR. DAY: Yeah. COUNCIL PRESIDENT CLARKE: Give us a sense of whether or not that's something. MR. DAY: Sure. COUNCIL PRESIDENT CLARKE: Guns. It's actually a part -- so, there are certain things we can and can't do with respect to guns. I know we have this dispute with the Strehlow \& Associates, Inc.
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1 state. We will probably hopefully at some
2 point end up in court as we -- we're moving
3 towards that process a few years back.
4 That's before I was the Council President,
5 so I wasn't as responsible as I am now.
I should do all kind of crazy stuff. The reality is we had it tee'd up all the way to one of the appellate courts. I think the next step was Supreme Court. But the entity which was the NRA at the time didn't have standing, so we didn't move. Anyway, it's a long story.

So with respects to our purchasing of weapons to Philadelphia Police, Sheriffs and all of the other entities that we procure weapons and ammunitions for, as it relates to us having a "responsible bidder," is that something that -- that kind of answered this already. If that was a part of that process, I am assuming the lowest responsible bidder?

MR. DAY: Yes. But when we talk about responsibility, too, I mean, really you're talking about qualifications of a vendor. Strehlow \& Associates, Inc. (215) 504-4622

1 And those qualifications are for something
2 like guns and ammunition, we look to the
3 Police Department or the Sheriff's
4 Department to help develop those
5 specifications.
6 COUNCIL PRESIDENT CLARKE: I mean, well,
7 you know, the Presidential candidate said
8 the other Presidential candidate was not
9 responsible and they had all kind of other
10 things. The person was in office, what, in
11 politics for 30 years, Senators -- not
12 trying to get political. Being qualified is
13 based on your perspective.

So if you have a retailer or wholesaler that sells ammunition, guns and all of that and they have had a history of
irresponsibility behavior in terms of who they sold the weapon too and who they sold the ammunition to and there's been documented instances, wouldn't you -couldn't you stretch and say that person is not a responsible purveyor of weapons and ammunition?

MR. DAY: I mean, if they've broken the Strehlow \& Associates, Inc.
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1 law, yeah. I would -- I would agree with
2 you that they would not be responsible.
3 COUNCIL PRESIDENT CLARKE: And civil or
4 criminal or both?
5 MR. DAY: Either. You know, probably if
6 they if -- if the owner or the president of
7 the company, you know, has some sort of
8 legal history and it comes into play with
9 the operations or the award of the bid, yes,
10 we can find them not responsible.

11
12

COUNCIL PRESIDENT CLARKE: Okay. All right. Thank you.

Chair recognizes Councilwoman Gym.
COUNCILWOMAN GYM: Thank you very much.
I just wanted to follow up on the other questions.

So, we were discussing a little bit about your department's efforts to expand opportunities particularly in certain areas. So service supplied equipment, I think, and Public Works are other areas where Procurement has a real need to try to expand. And could you be more specific about what measures you are looking at Strehlow \& Associates, Inc.
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1 pursuing and what you think the analysis is
2 on the obstacles in those particular areas?

MR. DAY: Sure. So I mean, obstacles, I think there are many obstacles. And some of them are related to process. Some of them are related to infrastructure or systems that are obsolete or nonexistent. And some of them are terms that are included in our contract.

You know, something like -- so we -- by charter, we must charge a processing fee in order for bids to be processed through the Procurement Department. So, we have reduced that, but we still have to charge a fee. And you know, it's a service that we provide. I would rather not charge a fee, but by charter we must charge a fee.

You know, it's just --
COUNCILWOMAN GYM: How much is that fee?
MR. DAY: Twenty-five dollars. But also bid security is something that's required by charter. So you know, in order to bid with the City of Philadelphia Procurement Department, you have to pay a fee not for Strehlow \& Associates, Inc.
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1 the processing of the contract but to bid --
2 to submit for the bid. And for Public
3 Works, that's a common practice. For
4 Service Supplies and Equipment, it's not a
5 common practice, yet we must do it by
6 charter.

So you know, all of these things really inhibit vendors from doing business because we're not having a current day practice what's the best model for contracting out there. So, I think, you know, as part of the working groups that, you know, the Chief Administrative Officer and Procurement and the Contracting Unit is looking at are a lot of those things.

A, what are the charter requirements that require? Are they mandated? We belong to an association or an institute for the National Institution for Governmental Purchasing that really sort of lays out a lot of best practices. So, it's sort of looking at ours and overlaying, you know, their requirements and saying where are we different, where are we the same, where Strehlow \& Associates, Inc. (215) 504-4622

1 could we improve. So, that part of the
2 practice or process.

COUNCILWOMAN GYM: Specifically, what are you doing to address it?

MR. DAY: These working groups that the Chief Administrative Officer, you know, they are actionable working groups. We have already made some changes. I mean, in our Public Works area, we have -- you know, we are looking at a project management approach about how we process. And we have reduced our processing time by 20 percent, 32 days and really, you know, increasing that creating efficiencies. And that came all -came out of a lot of what we're looking at for these working groups.

I think there is going to be a whole set of recommendations. I mean, I think we have said in the past and we will continue to say this. We will present that to Council. We have invited Council representatives to, you know, sort of sit and participate in some of those. We will report back our
recommendations. We are also looking at Strehlow \& Associates, Inc.
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1 getting feedback from vendors because we
2 don't want to make a decision and a whole of
3 decisions that are not going to work for
4 vendor. We want vendors to compete for our 5 work.

COUNCILWOMAN GYM: So, I guess the other area that $I$ am trying to understand a little bit better is, you know, 65 percent of our departments don't really make goals in terms of $M / W B E$ participation, we only have about a third of them that actually do it. If you were to even factor in the amount of contracts that are considered exempt from that, it adds to that significantly.

For example, the Managing Director's Office has almost its entire budget just a million out of the $\$ 63$ million is not exempt. You know, you have got departments like the Free Library where a million out of the 2 and a half million dollar budget is exempt from the M/WBE. And what -- I think OEO has documented is that over the years, for example, if you took the Managing Director's Office, it's shown that over the Strehlow \& Associates, Inc.
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1 years the number of contracts that are 2 exempt has actually started to go down.

And so one of the questions is, is whether your department is looking very closely at the exemptions of these areas and whether they are truly exempt contracts. They are sizable amounts of money. Prisons is enormous. And they -- I'm assuming they relate back to these specific areas of Services Supplies and Equipment could relate back to Public Works.

But have you done an analysis? And do you continue to do a rigorous rechecking of these exempted contracts about whether they ought to be truly exempt?

MR. DAY: I mean, I can speak a little bit to this, but Angela Dowd-Burton may want to speak further. I mean, with regard to the exemptions, I mean, my understanding is that's looked at on at least an annual basis if not more often than that, biannual or quarterly. Every bid opportunity that we put out, you know, we have sort of commodities and lists of commodities that, Strehlow \& Associates, Inc.
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1 you know, OEO is constantly looking at every
2 six months and saying these areas, you know,
3 we don't have a lot of registered
4 businesses. So those are, you know, best
5 and good faith efforts. These areas, we
6 have a lot of businesses that are
7 registered. And we are going to put
8 required participation rates on those.
9 So, that's being done as a part of
10 practice, you know, all the time.

11
12
13

COUNCILWOMAN GYM: I mean, one of the things that came up yesterday was that Commissioner Epps from the Commerce Department said that he was not interested in expanding the registry. That the registry was not -- the expansion of the registry was not a top priority.

And if that's the case that, you know, these are the businesses that are registered, particularly in departments like, you know, the ones that we struggle with, whether that's service supplies and equipment, you know, it's even disappointing to see small order purchases when we talk Strehlow \& Associates, Inc.
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1 about debundling to see whether that's going
2 to help with it. African-American
3 represents 2 and a half percent of smaller
4 purchased contracts that are delivered.
5 It's -- even when we debundle and make it possible for people to bid on small amounts, we are not seeing movement.

And so -- but if you are saying the Registry is not showing availability, then why are we not having the focus on expansion of the registry? Why did the commerce director close that conversation down?

MS. DOWD-BURTON: Thank you very much for the question, Councilwoman. Angela Dowd-Burton, Executive Director for the Office of Economic Opportunity.

There were a couple of things that I think the Commerce Director was responding to. Initially, the Administration set a goal of 50 percent expansion of the OEO Registry. Over the last six years, we have grown the registry by 82 percent. A third of it is represented by companies located within the City of Philadelphia ZIP code Strehlow \& Associates, Inc. (215) 504-4622

1 191. Another third is in the eleven-county 2 metropolitan area. And the rest is in New 3 Jersey, New York, Delaware, et cetera. His

4 focus is on helping to build the companies 5 that are located locally. And so, he wasn't saying so much don't expand the registry. It's not going to be a top priority to expand it by 50 percent.

But there is a priority that we have in terms of looking at opportunities for new markets and business development for minorities and women who want to get into the market and do business with the City and other institutions around -- around this region.

The exempt contracts that you find in the annual report and they are listed in detail here include $\$ 62$ million. That's an electric bill that the Managing Director's Office pays for. But it also includes things helicopters and sludge bar rental facilities, software that's proprietary that minorities or women do not have the keys to. And so, these are areas where we have Strehlow \& Associates, Inc.
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1 identified as few or no opportunities for
2 minorities and women to participate. We
3 will constantly enter the market. And
4 through our disparity studies, through our
5 benchmarking initiatives with our states and
6 cities, we go out to them and say we have 7 got a contract worth $\$ 20$ million for water

8 treatment chemicals. Who do you buy yours
9 from? Are any of them minorities and women?
10 And does it make sense to include those
11 kinds of dollars when we are trying to
12 evaluate the productivity and the
13 performance of the department where we have
14 few or no minorities to actually participate
15 in these process.
So, we will continue to work to get them into the process. But until we can do that, we have identified them as exempt and we publish them.

COUNCILWOMAN GYM: I will conclude. I think part of the issue is $I$ don't think there's any question about the interest in growing local businesses and the M/WBE. I guess I'm questioning because some of your Strehlow \& Associates, Inc.
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1 data indicates that particularly, I think it
2 was the Managing Director's Office, I will
3 relook at that -- showed declining levels of
4 exempt contracts over time. So clearly,
5 this is not a fixed position. It's not -it's not always the case.

And what $I$ would like to know is making sure that we have a rigorous attention to it and an analysis of the market that is continuing and ongoing. And also, clearly that we're expanding efforts to really look for diverse communities in these particular areas where we have difficulty. We also know that clearly on some areas like maybe Asian-Americans in particular and to some extent Hispanics in certain areas, we are not -- we are maybe approximating utilization but we are not hitting availability. So, we know that we have a gap there. We have a learning gap and an understanding gap.

And you know, I think that's an important thing for us to try and figure that out because we are not making enough Strehlow \& Associates, Inc.
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1 advances. Clearly, I mean, it is so
2 depressing to see like two and a half
3 percent African-American on smaller order
4 purchases of 32,000 when a lot of people
5 feel like it's been an effort to debundle.

MS. DOWD-BURTON: I really want to check
that number with you.
COUNCILWOMAN GYM: Okay.
MS. DOWD-BURTON: There are transactions that are less than $\$ 32,000$. There are over a million and a half dollars. And I think African-Americans do have a slightly higher, and I will verify that number for you. But I think it's a little higher than that 2 percent that you are referring to.

COUNCIL PRESIDENT CLARKE: Councilwoman, thank you.

COUNCILWOMAN GYM: Thank you.
COUNCIL PRESIDENT CLARKE: We will
remind our friends and colleagues, we still
have two departments left. Thank you.
Chair recognizes Councilman
Taubenberger.
COUNCILMAN TAUBENBERGER: Thank you, Strehlow \& Associates, Inc.
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1 Council President.

Long ago in 1983/84 I worked here for Council -- City Councilwoman Joan Krajewski.

It was a time of the Philadelphia subway contract. I'm not sure if the rules still apply, but $I$ do have a question at the end of it. It's still a very important story because it effected our City deeply.

I believe it's still the practice that the actual subway cars even though run by SEPTA are actually the property of the City of Philadelphia. That's how it was then. I'm not sure if it still is. It's not even my question.

But Budd company was one of two remaining rail car companies in the United States at the time. The other one was Buffalo, New York. And the other bidder that bid on this was from Kawasaki who ultimately won that bid because as defined earlier by Council President, you know, they were the lowest responsible bid. I'm still kind of foggy on all that. Since that time, Budd company closed up I think as a result Strehlow \& Associates, Inc.
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1 of losing that. I couldn't say that is the 2 only thing, but they closed up. Today there 3 is an abandoned golf course that brings new 4 revenue to the City of Philadelphia other 5 than real estate, and nobody works there. At one time there was probably there a thousand people there.

If that process were to go on today, what advantages would the Budd Company have over Kawasaki Japan if the bidding process were held today?

MR. DAY: And where was the Bud Company located?

COUNCILMAN TAUBENBERGER: Budd Company was located in Northeast Philadelphia at Red Lion Road.

MR. DAY: So, there is a preference in place for local businesses. And again, I'm talking about, you know, City-led bids. I don't know if SEPTA has the same rules.

COUNCILMAN TAUBENBERGER: No. No. No.
I was here. At that time, the City of
Philadelphia bought those rail cars. They
were not property of SEPTA. I don't think Strehlow \& Associates, Inc.
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1 to this day they are property of SEPTA.
2 MR. DAY: Okay. So if they are led
3 by -- if the City of Philadelphia let a bid,
4 there is a 5 percent preference for any bids
5 over $\$ 1$ million. And a 10 percent preference for any bid under $\$ 1$ million. And that's the preference that they would receive.

COUNCILMAN TAUBENBERGER: Okay. I thank you on that. One note of clarification, you had mentioned that 68 percent of bids were -- were won by Philadelphia companies. Is that -- is that the dollar amount, or is that the actual bidder?

MR. DAY: That's the dollar amount.
COUNCILMAN TAUBENBERGER: That's the dollar amount. Do you ever have that statistic broken down in actual bidders from Philadelphia, vendors that come from the City?

MR. DAY: We can work on that for you. COUNCILMAN TAUBENBERGER: I would like to see that. I think it would be good to share with the Council as a whole.

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Mr. President, I am finished. Thank you very much.

MR. DAY: Thank you.
COUNCILMAN TAUBENBERGER: Thank you, Mr. President.

COUNCIL PRESIDENT CLARKE: Councilwoman, did you -- we have two more departments

COUNCILWOMAN GYM: I have just a data request. I was wondering if your department could share its language access plans and procedures for outreach. I think it's great that you are doing, making some effort at doing expanded outreach. I think that was in your testimony. But it would be helpful to know what your plans are for language access, bilingual staffing and whether your departments been fully trained on LanguageLine and outreach and whether contracts and bidding and information that goes out is done in multiple languages, as

MR. DAY: Okay. We will report that back to you.

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COUNCILWOMAN GYM: Thank you.
COUNCIL PRESIDENT CLARKE: Thank you,
Councilwoman.
I have no more questions. Thank you very much.

MR. DAY: Thank you.
COUNCIL PRESIDENT CLARKE: Next up we have HR.
(Panel approaches Table.)
COUNCIL PRESIDENT CLARKE: Good afternoon.

MS. GREEN-JONES: Good afternoon. Good afternoon, President Clarke and Members of City Council. My name is Marsha Green-Jones, and I am the Acting Deputy for Human Resources. With me today -- can everyone hear me?

With me today are Deputy Human Resources Directors Brian Albert, Maria Agelakis, Celia O'Leary, Sheila Pate and Dr. George Hayes our Director of Medical Services and other members of my senior management team. I'm pleased to provide you with the testimony on the Office of Human Resources Strehlow \& Associates, Inc. (215) 504-4622

1 Fiscal Year 2017 operating budget.

I will start off with a few initiatives. Supporting the business needs of the City of Philadelphia, OHR has initiated a number programs which are customer focused and also focused upon improving efficiencies. In FY15 and 16, the Benefits Office was successful in meeting the federally mandated deadline of March 31 for distribution of over 30,000 1095Cs to active, retiree and terminated associates.

We initiated a Wellness newsletter to encourage employees to improve their wellness participation as well as to address wellness questions and issues. We are conducting monthly Luncheon Learns which thus far have actually focused upon employees knowing their number. As we all know, well employees also mean presentee-ism in the workplace.

Also in 2016, we actually initiated I VF as a benefit which introduced a $\$ 20,000$ life cap. 15,000 of those dollars were distributed to medical and 5,000 K was Strehlow \& Associates, Inc.
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1 distributed to RX prescription benefits.

The percentage of Civil Service exams held for FY11 actually has improved. In FY11, we actually only proceeded and made 30 percent of these on time. We have moved thus far in FY17 to 95.7 percent of those exams being arranged on time.

The average time of establishment of lists compared to the closure date, in FYO8 it was 85 days from the date of announcement today. In FY15 it was 45.3 days. And for the first half of FY16, that decreased to 42 days. We meet annually. We meet twice a year with departments to plan workforce hiring and planning needs. And FY15, we received 63,000 applications and tested 20,000 applicants.

Civil Service regulations are on a regular basis reviewed. This year we included five new regulations to improve bilingual testing, awarded additional points to Peace Corps volunteers to encourage people to complete volunteer service because that's somewhat similar to what we do here Strehlow \& Associates, Inc.
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1 when you work for the City of Philadelphia.
2 You are actually giving service to people.
There were 23 Civil Service regulations
that were revised in FY16. We have
streamlined the classification process,
reducing over -- reducing specialized
classes which allowed us to create
eligibility lists more quickly reducing the time to hire. FY16, there were 154
classifications and pay items have been approved by the Civil Service Commission and the Ad Board.

Recruitment has continued to be a challenge for us in that we have not had a budget since 1990. Despite this issue, we have been able to participate in 15 job fairs. And FY16, we expect this number to double. We have actually been to churches, colleges, universities, technical schools, diverse groups including LGBT, Veterans Programs. We have monthly postings in terms of job -- in terms of LinkedIn, Facebook, Twitter, media postings in Russian, Chinese and French. In FY16, we have established 45 Strehlow \& Associates, Inc.
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1 jobs that we require bilingual training.
2 Year to date for FY16 and Civil Service, we 3 actually have recruited 821 minorities or $4 \quad 61.64$ percent of those hired in FY16 have 5 been minorities.

For exempt employees, FY16 we have actually hired 160 minority exempts or 34.6 percent of those that are hired.

So, one of the things $I$ would like to also make mention of is during the testimony earlier this morning, Chief Administrative Officer actually -- we talked about the open competitive test. And there were some questions about it from Councilwoman Quinones relative to it was an open competitive exam. And I wanted to make a couple points of clarification relative to that exam to ensure that everyone, to allay people's fears in terms of the actual testing process.

I'm going to call on Maria Agelakis to speak to that point.

MS. AGELAKIS: Good afternoon, Councilperson. Can you hear me? Strehlow \& Associates, Inc. (215) 504-4622

COUNCIL PRESIDENT CLARKE: Yes.
MS. AGELAKIS: Good afternoon.
Earlier this afternoon there was a question about an open competitive test for the utility maintenance training class. And I believe the individuals who were asked were not really familiar with the exam announcement, so I am going to provide some information on that particular exam announcement and the type of candidates that qualify for this exam.

So, the exam was announced for the Water Department. And although, it is open competitive, the Water Department has a very diverse program where they recruit high school interns and provide the training to them. And then when those individuals have received the 450 hours of training, then they ask us to announce the exam. It needs to be announced open competitive because these high school interns are not permanent Civil Service employees.

So in this instance, the exam was announced. Four candidates were qualified Strehlow \& Associates, Inc.
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1 to sit for the exam and they are currently
2 on the list. Three of those have been
3 certified out to the department. The Water
4 Department's Program is actually a diversity
5 recruitment program. So, they go to local
6 area high schools and increase diverse-ment
7 in their department through the use of this
8 class specification.

18390 hours.
So, I just wanted to explain that a
little bit. If you have any questions, I'll be happy to answer them.

COUNCIL PRESIDENT CLARKE: Thank you.
Councilwoman, is obviously not here.
You do me a favor, can you get to her office Strehlow \& Associates, Inc.
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1 because she asked that specific question and 2 just kind of give her the information. That

3 would be helpful.
4 MS. GREEN-JONES: Sure.

COUNCIL PRESIDENT CLARKE: Thank you. Couple quick ones.

During the -- over the last couple of months, there was some discussion about possibly changing some of the Civil Service regulations to give broader opportunities. As an example, in the Department of Recreation, there was this concern about the requirements for rec leaders, rec leader one, two, three and our inability to have people who actually literally have been members of the advisory councils for ages. And they actually, in a lot of instances, do more work at the rec center than the person that gets paid. Bottom line, we had these reg that the person couldn't gain access.

Are you a part of those discussions as relates to $H R$ and changing some of the Civil Service Regs?

MS. AGELAKIS: I'm not really -Strehlow \& Associates, Inc.
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COUNCIL PRESIDENT CLARKE: Your office or --

MS. AGELAKIS: We would be part of those discussions, except I'm not really familiar with the scenario you presented today.

COUNCIL PRESIDENT CLARKE: Really?
MS. GREEN-JONES: No. We have not been involved in those discussions.

COUNCIL PRESIDENT CLARKE: That's a little concerning to me given what your role as $H R$ in terms of -- all right.

You kind of touched on it a little bit about recruiting. My assumption is that you are working closely with the Philadelphia School District?

MS. GREEN-JONES: Well, in the instance that Maria reported upon, we are -- the actual department, the commission is actually working with the School District. I helped them. They assisted them in identifying three specific schools in the City of Philadelphia that actually could be feeders for their apprenticeship program. We are hoping that this will be the same for Strehlow \& Associates, Inc. (215) 504-4622

1 Public Property when they get on board with
2 their apprenticeship program, as well.
COUNCIL PRESIDENT CLARKE: Okay. All
right. Thank you.
Chair recognizes Councilwoman Parker.
COUNCILWOMAN PARKER: Thank you,
Mr. President.
Let me say good afternoon to each of
you. And thank you so very much for being
here. Before I get started with my
budget-related questions, I did want to just state for the record, I wanted to thank you Ms. Green-Jones for communicating with my office relative to a issue that $I$ won't get into today because we're going to specifically talk about it. We are going to introduce a resolution in City Council as it relates to calling for public hearings regarding the cancellation of the Real Property Evaluator III examination that was administered on August 26, 2015. And it was canceled pursuant to Civil Service regulation 9017.

And so, I know we have some more Strehlow \& Associates, Inc.
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1 dialogue that we're going to continue to
2 have, and we're going to get as many
3 questions answered the way I think we should
4 respectfully attempt to between my office
5 and yours. But I do want you to know that 6 eventually and pretty soon after we have 7 answered those questions, we are going to 8 have a public hearing about that issue here.

9 But I promise that I wouldn't blindside you
10 like, you know, some people do for the sake
11 of 20 minutes or 5 minutes or whatever you 12 call it.

So, but we are going to have a public hearing on it.

MS. GREEN-JONES: We appreciate that and thank you very much.

COUNCILWOMAN PARKER: Sure. So with this in mind, let me go to my budget related questions and start with one very near and dear to my heart.

We heard from the Police Department and both L\&I the challenge that they have in terms of timing as it relates to getting employees hired in Civil Service positions. Strehlow \& Associates, Inc. (215) 504-4622

1 I, in particular, as it relates to the
2 Police Department, you know, am constantly
3 advocating for beat cops and bike patrol.
4 We know this is not new in terms of length
of time.
Tell us what kind of things that you are
sort of doing to improve that time to hire and particularly, as it relates to police and L\&I? I know there are several reasons for it, but tell me what are you doing particularly as it relates to these two departments to sort of improve outcomes? MS. GREEN-JONES: I will start off with answering the question, and then $I$ will actually hand it over to Deputy Maria Agelakis. Initially, we had several meetings with the Police Department relative to their hiring practices. We -- actually, it's been a very good discussion in terms of trying to understand what their needs and actually listening to them.

Our most recent meeting was a week before last in terms of talking about a way forward in terms of initiatives they'd like Strehlow \& Associates, Inc.
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1 to put into place. That has dramatically
2 changed. Now we are on a different road, 3 and I would like Maria to actually talk

4 about that.

MS. AGELAKIS: Good afternoon. So as Marsha mentioned, we have met with the Police Department several times. A lot of the things we are looking at is to look at the requirements and where people are falling short. So we did provide an analysis to them. At the time, they were considering adding some requirements that would provide some flexibility.

But I am happy to report as of this morning the Civil Service Commission approved the police officer recruit changes that were announced in the media. And the new requirements are high school education only as well as 22 years of age at time of appointment. So, those changes were approved this morning. And hopefully, they will be approved by Ad Board next month. And in June, we will be announcing a new police officer recruit examination with Strehlow \& Associates, Inc.
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1 those new requirements.
2 COUNCILWOMAN PARKER: What about L\&I?

3

4

MS. AGELAKIS: So for L\&I, we have also
this morning we created two broad band
classes for their inspector.
COUNCILWOMAN PARKER: You were busy
today?
MS. AGELAKIS: We have a really busy day
that last couple of weeks. The initiative for the broad band classes started last fall. We had some set backs. And with continued talks with the union as well as the department and, you know, our new leadership, Marsha has been very active in the resurgence of these -- of these classes.

But we -- we have established two classes this morning for the inspector levels. That of broadband classes. So for the first time, these classes require certifications. Within a certain period of time, 18 months and 24 months of appointment to the class. We have expanded the pay range in the class so that these individuals in the class will be able to progress Strehlow \& Associates, Inc.
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1 through the pay stubs, earn additional money
2 if they secure additional certifications
3 beyond what's required.
4 COUNCILWOMAN PARKER: Please make sure
5 that you give a timely update to the Office
6 of the President to distribute to all of my
7 colleagues, particularly all of them but the
8 District Councilmembers in particular who 9 are constantly advocating for those beat and

10 bike patrol officers and neighborhood and
11 more patrols in our local districts, the
12 hiring has been a challenge. And please,
13 keep us updated so that when we are out in
14 the community, we ultimately have to answer
15 to our constituency about why we can't have
16 more officers aside from just the overall
17 financial constraints, and that relates to
18 the L\&I employees, also.
My next question is in regards to the number of days, and I think you briefly referenced this earlier about the days for producing Civil Service eligible lists at 65. Let me -- is this business days or calendar days? Like, what are your main Strehlow \& Associates, Inc.
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1 goals? I think you listed was that you
2 wanted days for producing Civil Service
3 eligible list at 65.
4

Is that business? Calendar? How does that go?

MS. AGELAKIS: These are calendar days.
COUNCILWOMAN PARKER: Okay. These are calendar days. Now, help me -- walk me through why it takes two months to produce the list? Tell me, what's the challenge?

MS. AGELAKIS: Sure. I can go through the process. I can tell you that we have improved on this target. I don't know if you recorded the numbers, but Marsha stated them earlier.

So, the days to produce the list in FYO8 were 85 days. Back then we were still paper based. And since then, we have implemented online application which has assisted with improving the eligible list dates. We've also improved the processes internally, streamlined a lot of things.

So currently, we are at 42 days for the FY16 period. One of the factors that drives Strehlow \& Associates, Inc.
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1 that number up is the public safety exams by
2 contract. We have to wait a period of time
3 before we can test candidates for
4 promotional exams.

For instance, for the written exam, if the bibliography is not changed, we have to wait 90 days from the time that we announced the exam to give the test. If we change the bibliography from the last time we gave the exam, we have to wait 120 days. So, that number is going drive -- it's going to be higher because of the public safety exams that we give.

In general, the process is we are required to have job announcements open for two weeks for applications -- to accept application. Following those two weeks, we evaluate the applications. And depending on the volume of applications we received, that could take a little bit longer than usual. Following the re view of those applications, we are required to send the candidates who are not approved for the exam, a disapproval notice. We also allow them a two-week Strehlow \& Associates, Inc.
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1 period to respond to that disapproval if
2 they want to submit additional
3 documentation, supplement their information
4 on their application. We need verbal. But
eventually, we need a written explanation of
their requirements, meaning education or
experience, so that we can make the
redetermination on their application.
While this is all happening, we are
still developing the exam. We are meeting with the departments, talking to the subject matter experts and developing the exams.

COUNCILWOMAN PARKER: Now, you could have answered that question without saying the word "subject matter expert." I am trying to be so disciplined right now by not going into this issue, but I understand -you know you just struck a cord deep inside.

MS. AGELAKIS: Okay. So the process --
MS. GREEN-JONES: We don't want to strike a cord.

MS. AGELAKIS: Okay. I will not talk about the involvement with the departments. But they're really experts on the job, so we Strehlow \& Associates, Inc.
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1 do need their assistance. We are the
2 experts on developing the job, but we need
3 their knowledge. We need to pick their
4 brain.
5 COUNCILWOMAN PARKER: I think you
6 understand where I was going. In essence,
7 what I want to say to you is that I
8 appreciate and value the improvement 85 to
942 in FY16. But cities and municipalities
10 and state government across the nation are
11 doing their best to implement efficiencies
12 to improve this process. And I always get
13 frustrated when I hear people say private
14 sector always does it better.

As we begin to streamline our process so we can make municipal government more effective. I don't want us to even look at the FY16 number. That's eight years, and we are down to 42. In essence, we have almost cut it in half. But that's great, but we should not rest on our laurels as if we have done something miraculous. We should be, you know, trying to figure out how do we get it to 30, right? 30 days and continuing to Strehlow \& Associates, Inc.
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reduce it.
But I applaud the work that has already been done.

Now, my next question, and Councilwoman, I don't see a whole bunch of people lined up. I thank you, Madam, for giving me -granting me the latitude.
(Councilwoman Reynolds Brown sits in as Chair.)

COUNCILWOMAN REYNOLDS BROWN: Absolutely.
COUNCILWOMAN PARKER: Councilwoman Reynolds Brown, she is going to talk, I'm certain, about the issue she is taking the lead on long before $I$ arrived regarding the issue of the Rule of Two. But I do want you to answer for me, if you will, particularly just from an HR perspective, why are the full staff salaries for women and minorities so much lower than they are for Whites? And what can we do as a municipal government to change that dynamic and bring some parody as it relates to salary?

MS. GREEN-JONES: Well, I think a couple Strehlow \& Associates, Inc.
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1 things. One of the things that you see is we need to look overall. One of the -- in the City of Philadelphia, most employees joined the City as a career. There is very little turnover. What ultimately happens is employees stay in a particular area, sometimes people are limited as of consequence of educational requirements with some of the jobs.

I think because people see this as a career, people who started earlier on in their careers actually progressed further. One of the things that we could encourage employees to do is to take advantage of the educational opportunities. We oftentimes in the City send out announcements for the opportunity for people to go to the universities that we identified that have reduced tuition. We should perhaps engage in some mentoring programs.

Because I think one of the things that is clear is that things are changing. We have employees who have been here for a very long time.

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Let's take OHR for example. We have actually five -- actually in our population, we have employees actually who have been here less than five years.

COUNCILWOMAN PARKER: Ms. Green-Jones, I'm sorry to interrupt you, but you just hit on exactly where I wanted to go. You just mentioned two things: Educational opportunities for me, professional growth and development, right; and then you mentioned mentoring programs. You talked about each of these from a perspective. MS. GREEN-JONES: Yes.

COUNCILWOMAN PARKER: Let me ask you this. And it's similar to a question $I$ just asked Procurement.

Is there a one-stop shop sort of document that employees in the City of Philadelphia can have that shows educational opportunities, mentorship programs or any programs available for professional growth and development that they can apply for and, listen, compete to have the opportunity to participate? Strehlow \& Associates, Inc. (215) 504-4622

See the issue for me is having access to the opportunity, and I will tell you why. In some departments, just like in schools, if you don't have a good relationship with the principal and you are not one of his, you may not necessarily get invited to participate in the conference in your subject matter. If you are an employee in a particular department, if you don't have a special relationship with the right people, you may not necessarily get access to the opportunity.

What are we doing to level the playing field to ensure that all employees no matter what their rank, no matter what their level, if they worked for the City and their particular department has access to any kind of educational advancement opportunity or other programs, are we documenting those or putting them together? Or has HR recommended to departments that they submit to you maybe giving some sort of timeline and then you just compile it. Not that you can do the work, but require it of other Strehlow \& Associates, Inc.
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1 departments.

Is that something you ever considered?
MS. GREEN-JONES: I think you asked a couple of different things in that question. I think the first thing is from a global perspective, the answer is no. That's the first answer.

I think from a departmental perspective, you will find -- and I think this is across the City. Some departments are better than others. Some departments clearly have a distinctive career progress, career path that employees can identify with that they know what they need to get from Point A to Point B.

From a global perspective, is this an opportunity for OHR? Absolutely. But also it's an opportunity for Chief Administrative Officer, as well. We can certainly work with them. Because as you are aware from this morning's testimony. One of the things that they are responsible for is training and development. So, working together as a group certainly we can identify Strehlow \& Associates, Inc. (215) 504-4622

1 opportunities. We can certainly learn from some of the other departments that have put together programs.

I don't know of a mentoring program within the City of Philadelphia to be quite honest, within our structure. I don't know of one. I was speaking actually with someone here today about a mentoring program a couple weeks ago at another meeting. But there is an opportunity, I think, for us to look at it from a global perspective. No, there is no roadmap, but it is certainly something we have an opportunity to look at, to talk about, to discuss and certainly to plan a way forward.

COUNCILWOMAN PARKER: I would hope, Ms. Green-Jones, I would hope that HR along with our CAO would find a way to get together to work in a collaborative manner. And it would even be great before we concluded these budget hearings, some sort of meeting could take place. And you all will have begun to etch out the guidelines of -- for -- or some sort of timeline for Strehlow \& Associates, Inc.
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getting together in establishing, again, a one-stop shop. I'm a directory kind of lady, right. Because I hate people having to go and search all over the place.

I mean, we are City government. We are huge, right? But if all of that information was compiled in a document that very simply from an organizational structural perspective just says contact the commissioner's office in that department and any educational advancement opportunities and you, yourself, mentioned that some do it better than others. So all of those who do it extremely well, why don't we ask them to serve as leaders for those who are not doing, as well. See if we can get it and compile it and work in a collaborative manner to get that done.

I would really greatly appreciate that. And in addition to that, the last issue that I wanted to make mention of today, the testimony states that only 54 percent of employees City-wide received an evaluation in 2015. Tell me who owns that metric? I Strehlow \& Associates, Inc. (215) 504-4622
am sort of like, who owns that metric? And is this the process that's sort of rests with -- with HR? And would you make
improvements to that result?
I am trying to sort of understand that 54 percent of employees City-wide received an evaluation in 2015.

MS. GREEN-JONES: That metric is something that is, unfortunately, OHR does -- we own the data. That's probably a better way to state this. We own the data. However, we don't have the -- we can influence commissions to actually perform -to write performance evaluations for their employees. We don't hold them accountable for that.
Certainly, they -- performance
evaluations are used for a lot of different things. They are a tool. They are a tool that we use for promotions, for career opportunities, et cetera. The question is about getting, I think, the entire City on board. And it has to start from the top in terms of people being committed to writing a Strehlow \& Associates, Inc. (215) 504-4622
performance evaluation for their people, for delivering it on time to ensure that people are evaluated so they know where they stand. This -- a performance evaluation is a tool that we can use to give people feedback, for developmental purposes, for training purposes. So, it's a very valuable tool. But I think we need assistance, we need commitment from the top because that's where it has to start. If your commissioner is not evaluating the deputies, then the deputies are not going to evaluate their manager and managers are not going to evaluate their supervisors and so on. Every single person should have a fair opportunity to be evaluated based on their performance. It is a tool that we use on a regular basis to determine transfers -- not transfers, but promotions certainly.

COUNCILWOMAN PARKER: Ms. Green-Jones, let me tell you I agree you wholeheartedly. And the reason $I$ ask the question is because when people think about evaluations, they are also a very strong tool for the Strehlow \& Associates, Inc.
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employee.
MS. GREEN-JONES: Yes.
COUNCILWOMAN PARKER: The employee when
they keep -- when they have their
evaluations, particularly if they are getting great ones and they have them on file, if the employee ever decided that it wanted to go work in another department to apply for a promotion, if -- you know, on many occasions which we don't hear about often, if they are attracted to the private sector and they are interested in moving their, that evaluation serves as an important tool for them.

The only thing $I$ would disagree with you on is the idea that $I$ would wait for this to sort of happen from the top down. I would dare say to you that $I$ believe that as $H R$ for the City of Philadelphia, if $H R$ determines that, you know, only 54 percent of employees City-wide are receiving an evaluation in 2015, we need to increase that goal X-percentage. As the department HR sort of sends the recommendation to the Strehlow \& Associates, Inc.
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administration or CAO that we just talked about you potentially collaborating with. I don't think that it just has to come from top down. I think when we are collaborating, I think the top of the pyramid because -- I don't believe in the top-down strategy, right? For me, all the great ideas particularly in government, you know, politicians get it wrong all the time. We usually don't do anything right until we get pressure from the outside to get it done. I believe in a bottom-up strategy. Although, we have the executive here, I am a firm believer and will support your efforts if increasing that metric from 54 percent in establishing a very reasonable goal that is within reach '16, '17. And if you sent those recommendations to the Administration along with the one-stop shop for educational opportunities for professional growth and development, the mentoring that you suggested that $I$ think is a wonderful opportunity, I am almost certain that the top wouldn't be able to ignore Strehlow \& Associates, Inc.
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1 those recommendations. And I would like to see what $H R$ can do sort of on its own volition to get those done.

You all have perhaps one of the most important jobs in the City of Philadelphia. You know, the City of Philadelphia

University of Pennsylvania, right? Our top employers. And we rely on you to help keep our system moving. We want to be supportive of you, but we also don't want you to feel so limited and constrained that we are not trying to be innovative and be public administrators who view themselves as public entrepreneurs.

I want our legislative branch to be as helpful as we possibly can. So while I'm making these recommendations, you all may say, well, you know, these are some things that we can do but it would be great if Council could assist us by doing $X, Y$ and $Z$. I'm saying we are here to be part of the process, also. Please feel free to let us know how we can be helpful.

MS. GREEN-JONES: Actually, we will take Strehlow \& Associates, Inc.
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1 that on board with our recommendation.

Because you know half of the -- half of the success is based upon your ability to influence people to get the job done. At the end of the day, if we can use -- if we can utilize you to help us influence the process, we will be glad to take you up on that.

COUNCILWOMAN PARKER: But you just have to give us specific instructions.

MS. GREEN-JONES: Yes. We will give you specific instructions, yes.

COUNCILWOMAN PARKER: Madam -- Madam Whip, thank you so very much, Madam Chair, for the latitude you provided.

COUNCILWOMAN REYNOLDS BROWN: You're welcome, Council Lady. Very well stated.

Let me underscore and punctuate a couple of suggestions she's made. I have interns in my office 500 days a year, and there are really only 365. Because it's a unique opportunity for middle school and high school students and college students to see government up close and personal for all the Strehlow \& Associates, Inc.
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1 reasons that we understand.

Does the City have a policy with regards to allowing interns to be in the midst of professionals at all? A written policy around interns?

MS. GREEN-JONES: I'm not aware of a written policy, but we have a program.

COUNCILWOMAN REYNOLDS BROWN: Okay.
MS. GREEN-JONES: We have a program actually.

COUNCILWOMAN REYNOLDS BROWN: Could I hear a little bit about it.

MS. GREEN-JONES: That we participate
in. Most departments have the opportunity.
COUNCILWOMAN REYNOLDS BROWN: Okay.
MR. ALBERT: My name is Brian Albert,
Deputy Human Resources Director.
There is a Mayors Internship Program where they actually place interns throughout various departments. They work on various projects for the departments. I think it's a great program. I think we have had a fair number of interns become employees because of their exposure to the whole City. Strehlow \& Associates, Inc. (215) 504-4622

COUNCILWOMAN REYNOLDS BROWN: Is this a summer intern program or year round program? Is it paid? Volunteer? What is it?

MS. GREEN-JONES: Actually, I can speak to that because we have had interns for the last four years in my department. I'm generally the deputy for benefits, but I am wearing a different hat.

We have had an intern for the past two year. They've been high school students who were juniors or seniors. And they actually have worked in the Human Resources Department, and they are paid interns. We have them across the City. The program is handled by, I think it's -- it's handled by Finance.

COUNCILWOMAN REYNOLDS BROWN: Is it?
MS. GREEN-JONES: Yes.
COUNCILWOMAN REYNOLDS BROWN: Can you get that information to the President so that Councilmembers can be made aware of that?

MS. GREEN-JONES: Yes.
COUNCILWOMAN REYNOLDS BROWN: That would Strehlow \& Associates, Inc.
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1 be terrific. You mention that there are few universities that the City has a relationship with whereby City employees can seize the opportunity for professional growth.

What are those universities, or who are they?

MR. ALBERT: Brian Albert again. We can send you a complete list. It is on the website for the Mayor's Office --

COUNCILWOMAN REYNOLDS BROWN: Okay.
MR. ALBERT: -- of Education. They have a Returning To Learning Program.

COUNCILWOMAN REYNOLDS BROWN: Okay.
MR. ALBERT: Most of the terms are the same. It's typically a 25 percent discount, but there are few nuances. Some are related to undergraduate programs only. And as far as the one-stop shop, we often refer employees over to the Office of Education for the Returning to Learning Program.

COUNCILWOMAN REYNOLDS BROWN: Okay.
Very informative.
MR. ALBERT: I think they also include Strehlow \& Associates, Inc.
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Returning to Learning not necessarily at a college level, but a sort of precollege level for people who may be a little rusty with their skills.

COUNCILWOMAN REYNOLDS BROWN: Sure.
MR. ALBERT: And some of those programs
are also available to citizens of
Philadelphia. It's not restricted to
employees.
COUNCILWOMAN REYNOLDS BROWN: Great to know. Great to know.

Who do you report to directly.
MR. ALBERT: I currently report to
Marsha Green-Jones who is the acting personnel director.

COUNCILWOMAN REYNOLDS BROWN: Okay.
And, please?
MS. AGELAKIS: I also report to Marsha.
COUNCILWOMAN REYNOLDS BROWN: Okay. Who
do you report to?
MS. GREEN-JONES: I report to the Civil
Service Commission.
COUNCILWOMAN REYNOLDS BROWN: So where
is the link, where is the bridge, where is Strehlow \& Associates, Inc.
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the interface with the Civil Service Commission and the CAO?

MS. GREEN-JONES: The link and bridge in terms of what we do on a day-to-day basis is when there are initiatives that there could be a collaborative opportunity, we liaise with them. The CAO function is somewhat new. We have collaborated on the recruitment for the Police Department. We have collaborated on Fleet Management. We had a meeting with them regarding some opportunities there.

COUNCILWOMAN REYNOLDS BROWN: The demographics in Fleet are abysmal with regards to women and people of color for the record.

Continue.
MS. GREEN-JONES: Yes. So as opportunities arise, we also worked with the CAO on the Pew Study.

COUNCILWOMAN REYNOLDS BROWN: Okay.
MS. GREEN-JONES: We also worked with them regarding the new orientation program. We worked with that group, as well. Strehlow \& Associates, Inc.
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COUNCILWOMAN REYNOLDS BROWN: Your department is at the table of the work group that we have hard heard about this morning? The work group with the CAO?

MS. GREEN-JONES: For the programs that I just mentioned, yes, we were at the table.

COUNCILWOMAN REYNOLDS BROWN: I see.
MR. ALBERT: Councilwoman --
COUNCILWOMAN REYNOLDS BROWN: Please.
MR. ALBERT: If you don't mind, I think Fleet is coming on after us. They also have an apprenticeship program for high school interns.

COUNCILWOMAN REYNOLDS BROWN: That's one of the more remarkable programs across government.

MR. ALBERT: Yes.
COUNCILWOMAN REYNOLDS BROWN: That Fleet does well at. I know that from my first term here.

MR. ALBERT: That's fine. I just wanted to highlight.

COUNCILWOMAN REYNOLDS BROWN: Uh, absolutely. Absolutely. Strehlow \& Associates, Inc. (215) 504-4622

You mentioned that some departments are doing better than others. And we're going to save the Rule of Two discussion dialogue and debate for the hearing. We won't use that time now. But you say that some departments are better than others when it comes to having departments that look like the City of Philadelphia, which is the prevailing wish for members of Council. And so, for those departments that don't meet that test in a way that we would like, what type of incentives, what type of -what does the supervisor or commissioner do to help those that they supervise understand that there's an expectation that government looks like Philly? More specifically, the top layer of government looks like Philadelphia.

MS. GREEN-JONES: Well, there is an opportunity to do -- to have more dialogue with the department certainly. One of the things that we are aware -- one of the things that we know is there is an opportunity also to work more closely with Strehlow \& Associates, Inc.
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1 the HR departments. In terms of there is a 2 report on Oracle -- they can go onto Oracle to pull up a report that has EEO recommendations on a regular basis.

So when they get ready to hire that next candidate, the HR manager can influence that hiring manager and say, these are our statistics. These are the people we have on board and let's plan a way forward in terms of what we are planning to do. In today's times, I am not sure that this is used as a tool. We are certainly able to pull up this information. And we have statistics that tell us by department how many minorities there are from a Civil Service perspective and also from exempt perspective.

COUNCILWOMAN REYNOLDS BROWN: Is that right?

MS. GREEN-JONES: So, these same tools could also be utilized by -- on a departmental basis. That is certainly a starting point to have that dialogue to begin to talk about it. Maria has twice yearly has planning meetings for hiring with Strehlow \& Associates, Inc. (215) 504-4622

1 each of the departments. That's also an 2 opportunity to talk to employees about -- to talk to departments about their hiring needs because they are planning it for the future. So armed with that document as well as talking about their hiring plans, they can certainly talk to what their plans are for the future in terms meeting that diversity criteria.

COUNCILWOMAN REYNOLDS BROWN: Excuse me for cutting you off. How much better is the Water Department doing?

And I ask that question because three years ago I asked for a demographic breakdown of the Water Department. And I saw what I -- I expected. So what improvement or changes have there been over there at the Water Department when it comes to --

MS. GREEN-JONES: I don't know what their statistics were in the past. Can we get back to you? Can we look at the pre -if you'd like to --

COUNCILWOMAN REYNOLDS BROWN: Absolutely. Strehlow \& Associates, Inc. (215) 504-4622

MS. GREEN-JONES: We can look at FY14, 15.

COUNCILWOMAN REYNOLDS BROWN: And see what the trend are.

MS. GREEN-JONES: And compare and look at the trends, if you'd like.

COUNCILWOMAN REYNOLDS BROWN: That would be terrific. That would be terrific.

Okay that concludes the questions and notes that I made. Anything else you care to offer?

MS. GREEN-JONES: No. Nothing further at this point.

COUNCILWOMAN REYNOLDS BROWN: Thank you very much all for your testimony.

Could we please ask the Fleet professionals to move to the witness table.
(Panel approaches Table.)
Good afternoon.
MR. COCCI: Good afternoon, Councilwoman Reynolds Brown.

COUNCILWOMAN REYNOLDS BROWN: Please, please, please welcome. Thank you for your patience and endurance since that's what Strehlow \& Associates, Inc.
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this is about when we move to budget season.
Please proceed with your testimony.
MR. COCCI: Good afternoon. I'm Chris
Cocci, Fleet Manager for the City of
Philadelphia. Sitting on my left is
Mr. Joseph Rosati, Deputy Fleet Manager for
Operations. And on my right is Dr. K.
Wilson, Deputy Fleet Manager for
Administration.
Thank you for the opportunity to present
testimony in support of the FY17 operating
budget request for the Office of Fleet
Management. The Office of Fleet
Management's FY17 General Fund budget request is 61.14 million, which includes 8.47 million for the purchase of new vehicles and equipment. FY17 operating budget request includes 16.61 million in

Class 100, 9.6 million in Class 200 and 34.93 million in Class 3 and 400.

FY17 General Fund budget request is
$\$ 598,000$ less than FY16 estimated
obligations. Class 100 funding has
decreased by $\$ 37,000$. This decrease is a Strehlow \& Associates, Inc.
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combination of funding requirements for DC47
non-rep salary increases, and increase in increment and longevity and reduction of overtime expenditures. Class 200 funding has decreased by 56,000 due to the elimination of Papal visit expenditures. Class 300 funding has increased by 1.49 million due to fuel price adjustments. And Class 400 funding has decreased by 2 million in vehicle purchases.

OFM strategy is to replace older and no longer economically feasible vehicles and equipment with more technologically advanced and fuel efficient vehicles. FY17 total budget requests includes 19.8 million in capital funding of which $\$ 9.8$ million is allocated for Fire Department vehicles and 8 million for Streets Department vehicles and equipment.

The FY17 operating budget includes 8.5 million for vehicle purchases of which $\$ 6.4$ million is allocated to the Police Department to replace radio patrol cars and other aged vehicles. Strehlow \& Associates, Inc. (215) 504-4622

This concludes my testimony, and I'd be happy to answer any questions. Thank you.

COUNCILWOMAN REYNOLDS BROWN: You're very, very welcome. You're very welcome.

Please talk to me about -- talk to us about your move towards hybrid and electric vehicles.

MR. COCCI: This year we were able to purchase -- we have to purchase -- many of the vehicle purchases we made in the past year are work-type vehicles that we were not able to supply a hybrid that would work in those cases. A lot of cases, work-type vehicles there is no hybrid option. This case we are only able to purchase four plug-in hybrid electric vehicles which we are going to supply to the Police Department as marked. Not patrol vehicles but marked vehicles to be used in community relations work.

COUNCILWOMAN REYNOLDS BROWN: Okay.
MR. COCCI: This coming up year we are going to purchase twelve plug-in electric hybrids and twelve conventional hybrid Strehlow \& Associates, Inc.
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vehicles. The problem with the plug-in electric hybrid vehicles that we would like to buy --

COUNCILWOMAN REYNOLDS BROWN: You would like to what?

MR. COCCI: The problem with the twelve hybrid plug-in electric vehicles we would like to buy are charging stations. That's one of the problems we have is placement of charging stations.

COUNCILWOMAN REYNOLDS BROWN: Sur.
MR. COCCI: But we've been able to work with some of the departments. Department of Public Property is working with us to try to place them in various police districts. Streets Department indicated they'd like to help us by placing them in some of the streets locations because they need a place to --

COUNCILWOMAN REYNOLDS BROWN: Of course.
MR. COCCI: -- adequately fully charge.
COUNCILWOMAN REYNOLDS BROWN: Of course.
Update us on the internship program that the Fleet has had at least since I've been Strehlow \& Associates, Inc.
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1 here. And of those type of programs across 2 the government, this is one which really has created, from where I sit, a pathway for young people to move into that area and sometimes secure a City opportunity.

Where are we with that?
MR. COCCI: At the present time, we have ten interns. Three of those -- I'm sorry, seven of those I'm going to promote. Seven of those are going to promote to Civil Service positions. This year we are going to bring in four new interns for the mechanical side. We hope to bring in two new interns for the body shop side. They might be only summer interns. We are trying to work with the School District on a way to keep them on past the summer.

COUNCILWOMAN REYNOLDS BROWN: Sure. And so you recruit these young people from the School District?

MR. COCCI: Yes.
COUNCILWOMAN REYNOLDS BROWN: What is the -- is the relationship with the high school principal or through central Strehlow \& Associates, Inc.
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1 operations? How do you ultimately capture the attention of these young people?

MR. COCCI: We have a liaison that we work with within the School District who gathers up the potential candidates. This is criteria they need. They need to be at least 16 years old. They need to be entering their junior year of high school. They need to maintain a $C$ average.

There are certain criteria that the School District requires. And again, we work with their liaison to place them in our --

COUNCILWOMAN REYNOLDS BROWN: What department is that, that the School District? Do you recall offhand?

MR. COCCI: I'm sorry?
COUNCILWOMAN REYNOLDS BROWN: Do you
know what department that is with the School District you interface with?

MR. COCCI: I'm not sure.
COUNCILWOMAN REYNOLDS BROWN: I ask only when the School District comes to speak with us, we can help. I'd be curious to know how Strehlow \& Associates, Inc.
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1 is it working on the School District end, and what can we do to uptick that number.

The number of young people that you get into the program is driven by what? Dollars or space availability or what?

MR. COCCI: Generally, it's space available. One of the issues we have, too, is the amount of hours that they need to complete when in the internship.

COUNCILWOMAN REYNOLDS BROWN: Okay. MR. COCCI: So they need to spend some hours while they're in school working with us, which means they have to work after school.

COUNCILWOMAN REYNOLDS BROWN: I see. MR. COCCI: There are not a lot of shops that we have that are open in the evening to allow them to spend time in school during the day and work in the evening. Placement is a little more critical. Plus, we like to place the children where the young adults in an area where it's convenient for them to go to school.

COUNCILWOMAN REYNOLDS BROWN: Okay. Strehlow \& Associates, Inc. (215) 504-4622

MR. COCCI: Travel to work and then travel home. Sometimes placement is a little bit difficult. Some of our shops are also in remote locations that are not easily accessed by public transportation.

COUNCILWOMAN REYNOLDS BROWN: How long have you been in your position of leadership and the men on both sides of you? Just update us for the record your tenure with the department and in your position.

MR. COCCI: I've been with Fleet Management since 1993. I've been in this position since 2013. Dr. K. Wilson has been in the position the same amount of time. And Joseph Rosati's been about a year in that position.

COUNCILWOMAN REYNOLDS BROWN: How many employees report to you?

MR. COCCI: Two.
COUNCILWOMAN REYNOLDS BROWN: Oh, just the two. Different question. How many employees make up Fleet?

MR. COCCI: 330.
COUNCILWOMAN REYNOLDS BROWN: May be in Strehlow \& Associates, Inc.
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1 the demographics. Excuse me?

MR. COCCI: There is 330 total employees at the present time.

COUNCILWOMAN REYNOLDS BROWN: You know I have to ask, how many of them are women?

MR. COCCI: Twenty-three.
COUNCILWOMAN REYNOLDS BROWN: Okay. All right. Because we do pay attention to staff demographics across the departments. And looking for that number here. Are you two gentleman exempt employees?

MR. COCCI: Yes.
COUNCILWOMAN REYNOLDS BROWN: Okay. And so, what is your view -- and clearly recognizing that this is an observation, really is a personal opinion. Fleet, I would suspect, and it's also a very sexist statement -- might be difficult, no, might not be attractive for female employees. Wouldn't be attractive to me for a place to work.

So given that harsh reality, how can we move towards capturing the imagination of women so that we can see them reflected at Strehlow \& Associates, Inc.
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1 the top of level of your organization?

MR. COCCI: That's a good question. We are all always working to try to attract women and minorities. We have a training and development officer who works in that area.

COUNCILWOMAN REYNOLDS BROWN: Okay.
MR. COCCI: Works with the School
District, works with local trade schools, goes to job fairs. So, we're always trying to attract what to do to increase that. I'm really not sure.

COUNCILWOMAN REYNOLDS BROWN: Sure.
MR. COCCI: I don't -- this is a male-dominated as well as many of the other trades are, as well.

COUNCILWOMAN REYNOLDS BROWN: Sure.
MR. COCCI: It's kind of difficult to attract female candidates.

COUNCILWOMAN REYNOLDS BROWN: Are you aware of an organization, whose name escapes me right now, but they actually train women to have a love for cars?

MR. COCCI: I was not aware of that. Strehlow \& Associates, Inc.
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COUNCILWOMAN REYNOLDS BROWN: I will get the name to you. She was recently featured on Sunday Morning with -- used to be Charles Osgood. I don't know who does Sunday Mornings, now. CBS Sunday Mornings. And they featured this woman from Philadelphia who has her own garage, if you will. And she trains women to do all that one needs to know how to do on vehicles.

So, I'll make sure that my office puts you in touch with her.

MR. COCCI: Thank you.
COUNCILWOMAN REYNOLDS BROWN: Okay. When we look at the demographics here, there is also no appearance of people of color, specifically African-Americans that have been able to ascend to positions of responsibility and authority. Recognizing that you have only been there for a couple years, where are you on the pathway of creating or at least having opportunities for African-Americans the leadership level of your team?

MR. COCCI: Well, we are hoping to -- we Strehlow \& Associates, Inc.
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1 have some people, some interns that promoted through the program. There are currently eleven of our technical staff came from the internship program. Of those eleven, four are in management positions right now.

COUNCILWOMAN REYNOLDS BROWN: I see.
MR. COCCI: Three of those are African-American. One is Hispanic, one is White. We are hoping to groom people that come in through the program through that.

COUNCILWOMAN REYNOLDS BROWN: There is a pipeline for opportunity is what I'm hearing.

MR. COCCI: There is opportunity for advancement. There is always testing.

COUNCILWOMAN REYNOLDS BROWN: Sure.
MR. COCCI: Again, we test every few years for maintenance team leaders, which is one level of responsibility. Maintenance supervisors is the next level of responsibility. So, we are continually looking for opportunities.

COUNCILWOMAN REYNOLDS BROWN: Okay. All right, then. Well, that covers my question. Strehlow \& Associates, Inc.
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I might have some more homework.
Okay. Thank you very much. Anything
else you all care to share with us?
MR. COCCI: We are applying for a CNG grant tomorrow.

COUNCILWOMAN REYNOLDS BROWN: We want to hear about that. Go ahead.

MR. COCCI: There is a CNG grant available. It's a federal grant. It's being sponsored by the Delaware valley Regional Planning Commission. It's particularly for were congestion mitigation and air quality. We are applying for the grant for possibly 70 compressed natural gas refuse compactors. The grant will pay for 80 percent of the total cost of the truck.

COUNCILWOMAN REYNOLDS BROWN: Oh, wow.
MR. COCCI: So we are presently --
COUNCILWOMAN REYNOLDS BROWN: How promising is that?

MR. COCCI: -- in the process of putting together paperwork. It's due tomorrow. We are hopeful that we receive the grant. The award is due some time in August. Strehlow \& Associates, Inc. (215) 504-4622

COUNCILWOMAN REYNOLDS BROWN: In the feel for how promising that might look for the City? Is this a first the department has applied for that type of opportunity?

MR. COCCI: This is the first for natural gas, yes.

COUNCILWOMAN REYNOLDS BROWN: I see.
MR. COCCI: We are pretty excited about it. I think we have a pretty good chance of getting something if not -- probably not the whole thing but something.

COUNCILWOMAN REYNOLDS BROWN: Is another important step to try to reduce our carbon footprint, so that's all good. We wish you well. Please make sure you have a press conference so that the world knows when you get it, okay?

MR. COCCI: We will. We will invite you.

COUNCILWOMAN REYNOLDS BROWN: Thank you all very, very much.

MR. COCCI: Thank you.
COUNCILWOMAN REYNOLDS BROWN: You're welcome.

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| 1 | This Committee will now stand in recess |  |
| 2 | until Monday, May 2, 2016 at 10:00 a.m. At |  |
| 3 | which time, we will reconvene in Room 400, |  |
| 4 | City Hall. |  |
| 5 | Thank you. |  |
| 6 | (Public Hearing of the Committee of the |  |
| 7 | Whole adjourned at 4:51 p.m.) |  |
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| 24 | Strehlow \& Associates, Inc. $(215) \quad 504-4622$ |  |

C E R T I F I CATI O N

I, hereby certify that the proceedings and evidence noted are contained fully and accurately in the stenographic notes taken by me in the foregoing matter, and that this is a correct transcript of the same.

ANGELA M. KING, RPR
Court Reporter - Notary Public
(The foregoing certification of this transcript does not apply to any reproduction of the same by any means, unless under the direct control and/or supervision of the certifying reporter.)

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| 99:24 | 152:24 | 205:24 | 258:24 | 311:24 | 6400 163:13 | 90 292:7 |
| 100:24 | 153:24 | 206:24 | 259:24 | 312:24 | 165:5,7 | 9017 285:23 |
| 101:24 | 154:24 | 207:24 | 260:24 | 313:24 | 65 264:8 | 925 190:22 |
| 102:24 | 155:24 | 208:24 | 261:24 | 314:24 | 290:23 | 95.7 278:6 |
| 103:24 | 156:24 | 209:24 | 262:24 | 315:24 | 291:3 | 990 157:5,12 |
| 104:24 | 157:24 | 210:24 | 263:24 | 316:24 | 66 145:20 | 157:18,20 |
| 105:24 | 158:24 | 211:24 | 264:24 | 317:24 | 660 158:22 | 158:3,5,7 |
| 106:24 | 159:24 | 212:24 | 265:24 | 318:24 | 68 144:5 | 158:11 |
| 107:24 | 160:24 | 213:24 | 266:24 | 319:24 | 188:7 | 159:2,7,16 |
| 108:24 | 161:24 | 214:24 | 267:24 | 320:24 | 190:16 | 160:14 |
| 109:24 | 162:24 | 215:24 | 268:24 | 321:24 | 193:12 |  |
| 110:24 | 163:24 | 216:24 | 269:24 | 322:24 | 223:9 252:4 |  |
| 111:24 | 164:24 | 217:24 | 270:24 | 323:24 | 252:11 |  |
| 112:24 | 165:24 | 218:24 | 271:24 | 324:24 | 274:11 |  |
| 113:24 | 166:24 | 219:24 | 272:24 | 325:24 | $68.5144: 7,21$ |  |
| 114:24 | 167:24 | 220:24 | 273:24 | 326:24 | 69 125:10 |  |
| 115:24 | 168:24 | 221:24 | 274:24 | 327:24 |  |  |
| 116:24 | 169:24 | 222:24 | 275:24 | 328:24 | 7 |  |
| 117:24 | 170:24 | 223:24 | 276:24 | 329:24 | 7 28:14 |  |
| 118:24 | 171:24 | 224:24 | 277:24 | 330:24 | 145:22 |  |
| 119:24 | 172:24 | 225:24 | 278:24 | 331:24 | 70 125:9 |  |
| 120:24 | 173:24 | 226:24 | 279:24 | 332:24 | 132:16 |  |
| 121:24 | 174:24 | 227:24 | 280:24 | 333:24 | 173:9 |  |
| 122:24 | 175:24 | 228:24 | 281:24 | 505,000 | 330:14 |  |
| 123:24 | 176:24 | 229:24 | 282:24 | 191:9 | 71 125:9 |  |
| 124:24 | 177:24 | 230:24 | 283:24 | 52nd 64:8 | 75 190:9 |  |
| 125:24 | 178:24 | 231:24 | 284:24 | 530 225:6 | 252:10 |  |
| 126:24 | 179:24 | 232:24 | 285:24 | 54 301:22 | 78 13:15 |  |
| 127:24 | 180:24 | 233:24 | 286:24 | 302:6 |  |  |
| 128:24 | 181:24 | 234:24 | 287:24 | 304:20 | 8 |  |
| 129:24 | 182:24 | 235:24 | 288:24 | 305:15 | $8319: 18$ |  |
| 130:24 | 183:24 | 236:24 | 289:24 | 56,000 319:5 | 8,000 6:6 |  |
| 131:24 | 184:24 | 237:24 | 290:24 | 59 190:14 | 8.47 318:16 |  |
| 132:24 | 185:24 | 238:24 | 291:24 | 598,000 | $8.5319: 21$ |  |
| 133:24 | 186:24 | 239:24 | 292:24 | 318:22 | 80 330:16 |  |
| 134:24 | 187:24 | 240:24 | 293:24 |  | 800 90:10 |  |
| 135:24 | 188:24 | 241:24 | 294:24 | 6 | 224:24 |  |
| 136:24 | 189:24 | 242:24 | 295:24 | 6.3 190:23 | 800,000 |  |
| 137:24 | 190:24 | 243:24 | 296:24 | $6.4319: 22$ | 179:23 |  |
| 138:24 | 191:24 | 244:24 | 297:24 | $60172: 5$ | 82 267:22 |  |
| 139:24 | 192:24 | 245:24 | 298:24 | 187:22 | 821 280:3 |  |
| 140:24 | 193:24 | 246:24 | 299:24 | 191:2 | 85 124:19 |  |
| 141:24 | 194:24 | 247:24 | 300:24 | $\begin{gathered} \text { 235:19 } \\ \text { 60-year 63:1 } \end{gathered}$ | $\begin{aligned} & 278: 10 \\ & 291: 17 \end{aligned}$ |  |

# City of Philadelphia <br> Recessed Hearing Notice 

April 19, 2016
The Committee of the Whole of the Council of the City of Philadelphia held a Public Hearing on Tuesday, April 19, 2016, and recessed the public hearing until Wednesday, April 20, 2016 at 10:00 AM, in Room 400, City Hall, to hear further testimony on the following:

160170

160171
160172
160180

An Ordinance to adopt a Capital Program for the six Fiscal Years 2017-2022 inclusive.

An Ordinance to adopt a Fiscal 2017 Capital Budget.
An Ordinance adopting the Operating Budget for Fiscal Year 2017.
Resolution providing for the approval by the Council of the City of Philadelphia of a Revised Five Year Financial Plan for the City of Philadelphia covering Fiscal Years 2017 through 2021, and incorporating proposed changes with respect to Fiscal Year 2016, which is to be submitted by the Mayor to the Pennsylvania Intergovernmental Cooperation Authority (the "Authority") pursuant to the Intergovernmental Cooperation Agreement, authorized by an Ordinance of this Council approved by the Mayor on January 3, 1992 (Bill No. 1563-A), by and between the City and the Authority.

Immediately following the public hearing, a meeting of the Committee of the Whole, open to the public, will be held to consider the action to be taken on the above listed items.

Copies of the foregoing items are available in the Office of the Chief Clerk of the Council, Room 402, City Hall.

Michael Decker<br>Chief Clerk

City of Philadelphia

BILL NO. 160172

Introduced March 3, 2016

## Councilmember Henon <br> for

Council President Clarke

Referred to the Committee of the Whole

## AN ORDINANCE

Adopting the Operating Budget for Fiscal Year 2017.

WHEREAS, The Mayor on March 3, 2016 submitted to Council his operating budget message and his estimate of revenues available for appropriations for Fiscal Year 2017 pursuant to Section 4-101 of the Philadelphia Home Rule Charter; therefore

## THE COUNCIL OF THE CITY OF PHILADELPHIA HEREBY ORDAINS:

SECTION 1. The following financial program is hereby adopted for the Fiscal Year 2017 and appropriations are hereby made from the various operating funds to the various offices, departments, boards and commissions as indicated in the following sections:

SECTION 2. Appropriations in the sum of four billion, one hundred sixty-seven million, seven hundred fifty-five thousand $(4,167,755,000)$ dollars are hereby made from the GENERAL FUND, as follows:

### 2.1 TO THE COUNCIL

## Personal Services

Purchase of Services ..... 1,904,485
Materials, Supplies and Equipment ..... 510,650
Contributions, Indemnities and Taxes ..... 100
Payments to Other Funds ..... 100
Advances and Other Miscellaneous Payments ..... $\underline{100}$

## City of Philadelphia

Total ..... \$ 16,725,293
2.2 TO THE MAYOR - OFFICE OF THE INSPECTOR GENERAL
Personal Services ..... \$ 1,390,611
Purchase of Services ..... 272,975
Materials, Supplies and Equipment ..... 5,225
Total ..... \$ 1,668,811
2.3 TO THE MAYOR
Personal Services ..... \$ 3,410,559
Purchase of Services ..... 796,336
Materials, Supplies and Equipment ..... 54,245
Total ..... \$ 4,261,140
2.4 TO THE MAYOR - SCHOLARSHIPS
Contributions, Indemnities and Taxes .....  $\$ 200,000$
Total ..... \$ 200,000
2.5 TO THE MAYOR - OFFICE OF LABOR
Personal Services .....  $\$ 982,792$
Purchase of Services ..... 5,277
Materials, Supplies and Equipment ..... 8,160
Total .....  996,229
2.6 TO THE MAYOR - OFFICE OF INNOVATION AND TECHNOLOGY
Personal Services
$\qquad$\$ 20,884,763
Purchase of Services ..... 52,318,443
Materials, Supplies and Equipment ..... 10,359,058
Total ..... \$ 83,562,264

## City of Philadelphia

2.7 TO THE MAYOR - OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
Purchase of Services ..... \$ 2,865,000
Total .....  $\$ 2,865,000$
2.8 TO THE MAYOR - OFFICE OF ARTS AND CULTURE AND THE CREATIVE ECONOMY - MURAL ARTS PROGRAM
Personal Services .....  490,401
Purchase of Services ..... 1,125,615
Total .....  \$ 1,616,016
2.9 TO THE MAYOR - OFFICE OF COMMUNITY EMPOWERMENT AND OPPORTUNITY
Personal Services ..... \$ 90,000
Purchase of Services ..... \$ 605,000
Total .....  $\$ 695,000$
2.10 TO THE MAYOR - OFFICE OF COMMUNITY SCHOOLS AND UNIVERSAL PRE-K
Personal Services ..... \$ 1,302,500
Purchase of Services ..... 27,750,000
Materials, Supplies and Equipment ..... 400,000
Contributions, Indemnities and Taxes ..... 250,000
Total .....  $29,702,500$
2.11 TO THE MAYOR - OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER
Personal Services\$ 3,092,731
Purchase of Services ..... 1,521,049
Materials, Supplies and Equipment ..... 15,665
Total ..... \$ 4,629,445

## City of Philadelphia

## BILL NO. 160172 continued

### 2.12 TO THE MAYOR - OFFICE OF PLANNING AND DEVELOPMENT

Personal Services .....  $\$ 416,000$
Purchase of Services ..... 40,000
Materials, Supplies and Equipment ..... $.60,000$
Contributions, Indemnities and Taxes ..... 500,000
Total ..... \$ 1,016,000
2.13 TO THE MANAGING DIRECTOR
Personal Services ..... \$ $18,710,832$
Purchase of Services ..... 18,920,901
Materials, Supplies and Equipment ..... 665,279
Total ..... \$ 38,297,012
2.14 TO THE MANAGING DIRECTOR - LEGAL SERVICES
Purchase of Services $\$ 44,695,131$
Total ..... \$ 44,695,131
2.15 TO THE MANAGING DIRECTOR - OFFICE OF FLEETMANAGEMENT
Personal Services\$ 16,613,280
Purchase of Services ..... 5,104,396
Materials, Supplies and Equipment ..... $.26,463,211$
Total ..... \$ 48,180,887
2.16 TO THE MANAGING DIRECTOR - OFFICE OF FLEET MANAGEMENT - VEHICLE PURCHASE
Purchase of Services

$\qquad$ ..... \$ 4,500,000
Materials, Supplies and Equipment ..... 8,465,000
Total ..... \$ 12,965,000
2.17 TO THE POLICE DEPARTMENT

## City of Philadelphia

BILL NO. 160172 continued
Personal Services ..... \$ 629,443,111
Purchase of Services ..... 7,462,807
Materials, Supplies and Equipment ..... $.13,270,952$
Total ..... \$ 650,176,870
2.18 TO THE DEPARTMENT OF STREETS
Personal Services ..... \$ 22,414,754
Purchase of Services ..... 8,426,338
Materials, Supplies and Equipment ..... 2,201,750
Contributions, Indemnities and Taxes ..... 5,000
Total ..... \$ 33,047,842
2.19 TO THE DEPARTMENT OF STREETS - SANITATION DIVISION
Personal Services ..... \$ 50,292,850
Purchase of Services ..... 40,563,117
Materials, Supplies and Equipment ..... 1,608,212
Contributions, Indemnities and Taxes ..... 48,171
Total ..... \$ 92,512,350
2.20 TO THE FIRE DEPARTMENT
Personal Services ..... \$ 201,369,162
Purchase of Services ..... 5,375,153
Materials, Supplies and Equipment ..... 7,421,014
Payments to Other Funds ..... 7.647,000
Total ..... \$ 221,812,329
2.21 TO THE DEPARTMENT OF PUBLIC HEALTH
Personal Services ..... \$ $50,960,468$
Purchase of Services ..... 66,382,802
Materials, Supplies and Equipment ..... 5,490,768
Payments to Other Funds ..... 500,000Total\$ 123,334,038

## City of Philadelphia

## BILL NO. 160172 continued

### 2.22 TO THE DEPARTMENT OF PUBLIC HEALTH - OFFICE OF BEHAVIORAL HEALTH AND INTELLECTUAL DISABILITY

Personal Services
\$ 1,010,566
Purchase of Services $\underline{12,875,510}$
Total ..... \$ 13,886,076
2.23 TO THE DEPARTMENT OF PARKS AND RECREATION
Personal Services ..... \$ 43,386,251
Purchase of Services ..... 9,294,525
Materials, Supplies and Equipment ..... 2,673,805
Contributions, Indemnities and Taxes ..... 2,314,500
Total ..... \$ 57,669,081
2.24 TO THE MAYOR - OFFICE OF ARTS AND CULTURE AND THE CREATIVE ECONOMY - ART MUSEUM SUBSIDY
Contributions, Indemnities and Taxes ..... \$ 2,550,000
Total ..... \$ 2,550,000
2.25 TO THE MAYOR - OFFICE OF ARTS AND CULTURE AND THE CREATIVE ECONOMY - BOARD OF TRUSTEES OF ATWATER KENT MUSEUM
Personal Services ..... \$ 244,817
Contributions, Indemnities and Taxes ..... 50,000
Total ..... \$ 294,817
2.26 TO THE DEPARTMENT OF PUBLIC PROPERTY
Personal Services ..... \$ 8,318,847
Purchase of Services ..... 28,122,008
Materials, Supplies and Equipment ..... 1,338,535
Payments to Other Funds ..... $.23,916,920$
Total\$ 61,696,310

## City of Philadelphia

2.27 TO THE DEPARTMENT OF PUBLIC PROPERTY - CITY SUBSIDY FOR SEPTA
Purchase of Services ..... \$ 79,720,000
Total ..... \$ 79,720,000
2.28 TO THE DEPARTMENT OF PUBLIC PROPERTY - UTILITIES
Purchase of Services ..... \$ 30,656,047
Total ..... \$ 30,656,047
2.29 DEPARTMENT OF PUBLIC PROPERTY - SPACE
RENTALS
Purchase of Services ..... $\$ \underline{20,875,402}$
Total ..... \$ 20,875,402
2.30 TO THE DEPARTMENT OF HUMAN SERVICES
Personal Services ..... \$ 23,454,344
Purchase of Services ..... 78,896,204
Materials, Supplies and Equipment ..... $.868,952$
Total ..... \$ 103,219,500
2.31 TO THE DEPARTMENT OF PRISONS
Personal Services\$ 147,301,168
Purchase of Services ..... 105,455,001
Materials, Supplies and Equipment ..... 4,773,744
Contributions, Indemnities and Taxes ..... $\underline{1,301,757}$
Total ..... \$ $258,831,670$
2.32 TO THE DEPARTMENT OF HUMAN SERVICES - OFFICE OF SUPPORTIVE HOUSING
Personal Services\$ 8,636,443
Purchase of Services ..... $.37,044,215$

## City of Philadelphia

## BILL NO. 160172 continued

Materials, Supplies and Equipment ..... 344,127
Contributions, Indemnities and Taxes ..... 32,421
Total ..... \$ 46,057,206
2.33 TO THE DEPARTMENT OF LICENSES AND INSPECTIONS
Personal Services ..... \$ 21,594,751
Purchase of Services ..... 10,730,904
Materials, Supplies and Equipment ..... 1,286,464
Total ..... \$ 33,612,119
2.34 TO THE DEPARTMENT OF LICENSES AND INSPECTIONS - BOARD OF LICENSE AND INSPECTION REVIEWPersonal Services\$ 159,201
Purchase of Services ..... 10,436
Total ..... \$ 169,637
2.35 TO THE DEPARTMENT OF LICENSES AND INSPECTIONS - BOARD OF BUILDING STANDARDS
Personal Services ..... \$ 75,419
Total ..... \$ 75,419
2.36 TO THE DEPARTMENT OF LICENSES AND INSPECTIONS - ZONING BOARD OF ADJUSTMENT
Personal Services\$ 337,749
Purchase of Services ..... 34,541
Total ..... \$ 372,290
2.37 TO THE DEPARTMENT OF RECORDS
Personal Services ..... \$ 3,083,221
Purchase of Services ..... $1,538,779$
Materials, Supplies and Equipment ..... 143,758
Contributions, Indemnities and Taxes ..... 1,456

## City of Philadelphia

Total \$ 4,767,214
2.38 TO THE DEPARTMENT OF PUBLIC PROPERTY - PHILADELPHIA HISTORICAL COMMISSION
Personal Services ..... \$ 429,943
Purchase of Services ..... 980
Materials, Supplies and Equipment ..... 809
Total ..... \$431,732
2.39 TO THE DIRECTOR OF FINANCE
Personal Services ..... \$ 6,911,556
Purchase of Services ..... 3,029,912
Materials, Supplies and Equipment ..... 103,109
Contributions, Indemnities and Taxes ..... 2,350,000
Total ..... \$ 12,394,577
2.40 TO THE DIRECTOR OF FINANCE - FRINGE BENEFITS
Personal Services-Employee Benefits ..... \$ $1,229,284,926$
Total ..... \$ 1,229,284,926
2.41 TO THE DIRECTOR OF FINANCE - COMMUNITY COLLEGE OF PHILADELPHIA
Contributions, Indemnities and Taxes .....  $28,909,207$
Total ..... \$ 28,909,207
2.42 TO THE DIRECTOR OF FINANCE - HERO AWARD
Contributions, Indemnities and Taxes ..... \$ 25,000
Total ..... \$ 25,000
2.43 TO THE DIRECTOR OF FINANCE - REFUNDS

## City of Philadelphia

## BILL NO. 160172 continued

Contributions, Indemnities and Taxes .....  $\$ \underline{250,000}$
Total . $\$ 250,000$
2.44 TO THE DIRECTOR OF FINANCE - INDEMNITIES
Contributions, Indemnities and Taxes ..... $\$ 40,675,000$
Total

$\qquad$

$$
\text { . } \$ 40,675,000
$$

2.45 TO THE DIRECTOR OF FINANCE - WITNESS FEES
Purchase of Services. 171,518
Total .....  171,518
2.46 TO THE DIRECTOR OF FINANCE - CONTRIBUTION TO SCHOOL DISTRICT
Contributions, Indemnities and Taxes ..... \$ $104,263,617$
Total ..... \$ 104,263,617
2.47 TO THE DEPARTMENT OF REVENUE
Personal Services\$ 22,142,214
Purchase of Services ..... 7,038,149
Materials, Supplies and Equipment ..... $1,023,476$
Total ..... \$ 30,203,839
2.48 TO THE COMMISSION
Purchase of Services ..... \$ 123,639,615
Debt Service ..... $153,950,119$
Total ..... \$ 277,589,734
2.49 TO THE PROCUREMENT DEPARTMENT
Personal Services .....  $\$ 2,504,399$

## City of Philadelphia

BILL NO. 160172 continued
Purchase of Services ..... 2,316,267
Materials, Supplies and Equipment ..... 49,054
Total ..... \$ 4,869,720
2.50 TO THE CITY TREASURER
Personal Services ..... \$ $1,040,058$
Purchase of Services ..... 118,444
Materials, Supplies and Equipment ..... 22,224
Total ..... \$ 1,180,726
2.51 TO THE CITY REPRESENTATIVE
Personal Services ..... \$ 474,381
Purchase of Services ..... 481,730
Materials, Supplies and Equipment ..... 54,000
Total ..... \$ 1,010,111
2.52 TO THE DIRECTOR OF COMMERCE
Personal Services ..... \$ 2,374,990
Purchase of Services ..... 1,775,481
Materials, Supplies and Equipment ..... 26,654
Contributions, Indemnities and Taxes ..... $.500,000$
Total ..... \$ 4,677,125
2.53 TO THE DIRECTOR OF COMMERCE - ECONOMIC STIMULUS
Purchase of Services ..... \$ 3,294,448
Total ..... \$ 3,294,448
2.54 TO THE DIRECTOR OF COMMERCE - CONVENTION CENTER SUBSIDY
Purchase of Services ..... $\$ 15,000,000$
Total ..... \$ 15,000,000

## City of Philadelphia

### 2.55 TO THE MAYOR - OFFICE OF ARTS AND CULTURE AND THE CREATIVE ECONOMY

Personal Services
2.56 TO THE LAW DEPARTMENT .. 312,767
Purchase of Services ..... 482,400
Materials, Supplies and Equipment ..... 7,000
Contributions, Indemnities and Taxes ..... 3,370,688
Total ..... \$ 4,172,855
Personal Services .....  $7,934,005$
Purchase of Services
Purchase of Services ..... 8,410,034
Materials, Supplies and Equipment ..... 248,676
Total .....  $16,592,715$
2.57 TO THE BOARD OF ETHICS
Personal Services .....  $\$ 961,403$
Purchase of Services ..... 96,000
Materials, Supplies and Equipment ..... 14,000
Total ..... \$ 1,071,403
2.58 TO THE OFFICE OF SUSTAINABILITY
Personal Services ..... \$ 537,979
Purchase of Services
Purchase of Services
279,508
279,508
Materials, Supplies and Equipment ..... $.17,840$
Total ..... \$ 835,327
2.59 TO THE CITY PLANNING COMMISSION
Personal Services ..... \$ 2,369,484 ..... 129,592
Purchase of Services
Purchase of Services
Materials, Supplies and Equipment ..... 40,652
Total .....  $\$ 2,539,728$

## City of Philadelphia

2.60 TO THE BOARD OF TRUSTEES OF THE FREE LIBRARY OF PHILADELPHIA
Personal Services .....  $35,454,254$
Purchase of Services ..... 2,324,077
Materials, Supplies and Equipment ..... $\underline{2,302,659}$
Total ..... \$ 40,080,990
2.61 TO THE COMMISSION ON HUMAN RELATIONS
Personal Services .....  $\$ 2,142,519$
Purchase of Services ..... 34,657
Materials, Supplies and Equipment ..... $.13,031$
Total ..... \$ 2,190,207
2.62 TO THE CIVIL SERVICE COMMISSION
Personal Services ..... \$ 148,882
Purchase of Services ..... 29,500
Materials, Supplies and Equipment ..... 1,094
Advances and Other Miscellaneous Payments ..... $10,000,000$
Total ..... \$ 10,179,476
2.63 TO THE OFFICE OF HUMAN RESOURCES
Personal Services ..... \$ 5,403,578
Purchase of Services ..... 802,070
Materials, Supplies and Equipment ..... 69,932
Total ..... \$ 6,275,580
2.64 TO THE OFFICE OF PROPERTY ASSESSMENT
Personal Services ..... \$ 10,434,139
Purchase of Services ..... 1,578,126
Materials, Supplies and Equipment ..... $.782,600$
Total ..... \$ 12,794,865

## City of Philadelphia

## BILL NO. 160172 continued

### 2.65 TO THE AUDITING DEPARTMENT

Personal Services
\$ 7,909,512
Purchase of Services ..... 497,450
Materials, Supplies and Equipment ..... 25,000
Total ..... \$ 8,431,962
2.66 TO THE BOARD OF REVISION OF TAXES
Personal Services .....  $\$ 819,627$
Purchase of Services ..... 20,200
Materials, Supplies and Equipment ..... 15,727
Total .....  855,554
2.67 TO THE REGISTER OF WILLS
Personal Services ..... \$ 3,563,499
Purchase of Services ..... 75,486
Materials, Supplies and Equipment ..... 33,210
Total ..... \$ 3,672,195
2.68 TO THE DISTRICT ATTORNEY
Personal Services ..... \$ 33,303,525
Purchase of Services ..... 2,467,172
Materials, Supplies and Equipment ..... 525,021
Total .....  $36,295,718$
2.69 TO THE SHERIFF
Personal Services .....  19,008,101
Purchase of Services ..... 715,267
Materials, Supplies and Equipment ..... 418,907
Total ..... \$ 20,142,275
2.70 TO THE CITY COMMISSIONERS

## City of Philadelphia

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BILL NO. 160172 continued
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Personal Services ..... \$ 5,638,818
Purchase of Services ..... 3,497,350
Materials, Supplies and Equipment ..... 541,617
Total ..... \$ 9,677,785
2.71 TO THE FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
Personal Services ..... \$ 97,254,698
Purchase of Services ..... 10,656,574
Materials, Supplies and Equipment ..... 2,391,868
Total ..... \$ 110,303,140SECTION 3. Appropriations in the sum of seven hundred sixty-nine million, onehundred eighty-five thousand $(769,185,000)$ dollars are hereby made from the WATERFUND, as follows:
3.1 TO THE MAYOR - OFFICE OF INNOVATION AND TECHNOLOGY
Personal Services ..... \$ 6,316,852
Purchase of Services ..... 14,050,511
Materials, Supplies and Equipment ..... 2,045,628
Total ..... \$ 22,412,991
3.2 TO THE MANAGING DIRECTOR
Personal Services ..... \$ 138,550
Total ..... \$ 138,550
3.3 TO THE MANAGING DIRECTOR - OFFICE OF FLEET
MANAGEMENT
Personal Services ..... \$ 2,969,317
Purchase of Services ..... 1,489,000
Materials, Supplies and Equipment ..... 4,274,640
Total ..... \$ 8,732,957

## City of Philadelphia

3.4 TO THE DEPARTMENT OF PUBLIC PROPERTYPurchase of Services\$ 4,042,633
Total ..... \$ 4,042,633
3.5 TO THE WATER DEPARTMENT
Personal Services ..... \$ 107,808,919
Purchase of Services ..... 160,565,792
Materials, Supplies and Equipment ..... 48,537,569
Contributions, Indemnities and Taxes ..... 501,000
Payments to Other Funds ..... $.66,700,000$
Total ..... \$ 384,113,280
3.6 TO THE DIRECTOR OF FINANCE - FRINGE BENEFITS
Personal Services-Employee Benefits ..... \$ $113,965,262$
Total ..... \$ 113,965,262
3.7 TO THE DIRECTOR OF FINANCE - INDEMNITIES
Contributions, Indemnities and Taxes ..... $\$ 6.500,000$
Total ..... \$ 6,500,000
3.8 TO THE DEPARTMENT OF REVENUE
Personal Services ..... \$ 11,979,473
Purchase of Services ..... 5,072,174
Materials, Supplies and Equipment ..... 1,434,199
Contributions, Indemnities and Taxes ..... $.5,000$
Total ..... \$ 18,490,846
3.9 TO THE DEPARTMENT OF REVENUE - SINKING ..... FUND
COMMISSION
Debt Service\$ 207,371,679

## City of Philadelphia

BILL NO. 160172 continued

Total
. 207,371,679
3.10 TO THE PROCUREMENT DEPARTMENT
$\qquad$
Total \$ 82,098
3.11 TO THE LAW DEPARTMENT

Personal Services .................................................................................................. \$ 2,506,206
Purchase of Services ...........................................................................................................691,614
Materials, Supplies and Equipment .................................................................................43,010.

3.12 TO THE OFFICE OF SUSTAINABILITY

Personal Services ........................................................................................................... \$ 63,874
Purchase of Services .............................................................................................................30,000
Total
\$ 93,874
SECTION 4. Appropriations in the sum of thirty-four million, seven hundred twenty-four thousand $(34,724,000)$ dollars are hereby made from the WATER RESIDUAL FUND, as follows:


SECTION 5. Appropriations in the sum of four million, five hundred thousand $(4,500,000)$ dollars are hereby made from the COUNTY LIQUID FUELS TAX FUND, as follows:

### 5.1 TO THE DEPARTMENT OF STREETS

Personal Services
. \$ 3,734,000
Purchase of Services
747,330


## City of Philadelphia

BILL NO. 160172 continued

Total \$ 4,500,000

SECTION 6. Appropriations in the sum of thirty-four million, seven hundred seventy thousand $(34,770,000)$ dollars are hereby made from the SPECIAL GASOLINE TAX FUND, as follows:

### 6.1 TO THE DEPARTMENT OF STREETS

Personal Services
.\$ 4,057,500
Purchase of Services ....................................................................................................16,590,335
Materials, Supplies and Equipment ...............................................................................13,102,165
Payments to Other Funds
$.20,000$
Total $\qquad$ \$ 33,770,000

### 6.2 TO THE DIRECTOR OF FINANCE - FRINGE BENEFITS

Personal Services-Employee Benefits ........................................................................\$ $1,000,000$
Total .................................................................................................................\$ $1,000,000$

SECTION 7. Appropriations in the sum of one billion, three hundred two million, $(1,302,000,000)$ dollars are hereby made from the HEALTHCHOICES BEHAVIORAL HEALTH REVENUE FUND, as follows:

### 7.1 TO THE DEPARTMENT OF PUBLIC HEALTH - OFFICE OF BEHAVIORAL HEALTH AND INTELLECTUAL DISABILITY

Purchase of Services $\qquad$ \$ 1,300,350,000
Materials, Supplies and Equipment .....................................................................................50,000
Payments to Other Funds 1,600,000

Total \$ 1,302,000,000

SECTION 8. Appropriations in the sum of sixty-three million, nine hundred fifty-four thousand $(63,954,000)$ dollars are hereby made from the HOTEL ROOM RENTAL TAX FUND, as follows:

### 8.1 TO THE DIRECTOR OF COMMERCE

Contributions, Indemnities and Taxes \$ 63,954,000

## City of Philadelphia

BILL NO. 160172 continued
Total $63,954,000$SECTION 9. Appropriations in the sum of one billion, five hundred forty-onemillion, four hundred twenty-seven thousand $(1,541,427,000)$ dollars are hereby madefrom the GRANTS REVENUE FUND, as follows:
9.1 TO THE MAYOR
Personal Services .....  948,946
Personal Services-Employee Benefits ..... 72,595
Purchase of Services ..... 8,929
Materials, Supplies and Equipment ..... 5,120
Total ..... \$ 1,035,590
9.2 TO THE MAYOR - OFFICE OF INNOVATION AND TECHNOLOGY
Personal Services ..... \$ 605,300
Purchase of Services ..... 834,939
Materials, Supplies and Equipment ..... 10,450
Payments to Other Funds ..... 43,005,648
Total ..... \$ 44,456,337
9.3 TO THE MAYOR - OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
Purchase of Services ..... $\$ 116,180,000$
Total ..... \$ 116,180,000
9.4 TO THE MAYOR - OFFICE OF COMMUNITY EMPOWERMENT AND OPPORTUNITY
Personal Services ..... \$ 2,600,554
Personal Services-Employee Benefits ..... 502,358
Purchase of Services ..... 12,979,913
Materials, Supplies and Equipment ..... 58,465
Total ..... \$ 16,141,290
9.5 TO THE OFFICE OF SUSTAINABILITY

## City of Philadelphia

Personal Services ..... 40,000
Total ..... \$ 40,000
9.6 TO THE MANAGING DIRECTOR
Personal Services ..... \$ 2,518,877
Purchase of Services ..... 5,862,479
Materials, Supplies and Equipment ..... $.242,926$
Total ..... \$ 8,624,282
9.7 TO THE POLICE DEPARTMENT
Personal Services ..... \$ 5,462,896
Personal Services-Employee Benefits ..... 730,910
Purchase of Services ..... 3,832,048
Materials, Supplies and Equipment ..... $10,889,084$
Total ..... \$ 20,914,938
9.8 TO THE DEPARTMENT OF STREETS
Personal Services ..... \$ 1,035,000
Purchase of Services ..... 19,111,000
Materials, Supplies and Equipment ..... 4.604,000Total\$ 24,750,000
9.9 TO THE FIRE DEPARTMENT
Personal Services ..... \$ 12,006,223
Personal Services-Employee Benefits ..... 3,578,224
Purchase of Services ..... 6,300,019
Materials, Supplies and Equipment ..... $.934,732$
Total ..... \$ 22,819,198
9.10 TO THE DEPARTMENT OF PUBLIC HEALTH
Personal Services ..... \$ 11,209,498

## City of Philadelphia

Personal Services-Employee Benefits ..... 4,262,956
Purchase of Services ..... 65,216,029
Materials, Supplies and Equipment ..... 2,229,209
Payments to Other Funds ..... 771,376
Total \$ 83,689,068
9.11 TO THE DEPARTMENT OF PUBLIC HEALTH - OFFICE OF BEHAVIORAL HEALTH AND INTELLECTUAL DISABILITY
Personal Services\$ $15,819,174$
Personal Services-Employee Benefits ..... 8,116,205
Purchase of Services ..... 237,182,673
Materials, Supplies and Equipment ..... 290,000
Payments to Other Funds ..... 79.010
Total ..... \$ 261,487,062
9.12 TO THE DEPARTMENT OF PARKS AND RECREATION
Personal Services .....  $3,143,901$
Personal Services-Employee Benefits ..... 520,298
Purchase of Services ..... 1,627,045
Materials, Supplies and Equipment ..... 6,846,240
Contributions, Indemnities and Taxes ..... $.100,000$
Total ..... \$ 12,237,484
9.13 TO THE DEPARTMENT OF HUMAN SERVICES
Personal Services .....  $833,576,415$
Personal Services-Employee Benefits ..... $.36,402,511$
Purchase of Services ..... $.446,146,244$
Materials, Supplies and Equipment ..... 1,833,876
Total ..... \$ 567,959,046
9.14 TO THE DEPARTMENT OF PRISONS
Purchase of Services ..... $\$ 30,000$
Total ..... \$ 30,000

## City of Philadelphia

BILL NO. 160172 continued
9.15 TO THE DEPARTMENT OF HUMAN SERVICES - OFFICE OF SUPPORTIVE HOUSING
Personal Services ..... \$ 610,701
Purchase of Services ..... 45,842,016
Materials, Supplies and Equipment ..... 1,000,000
Total ..... \$ 47,452,717
9.16 TO THE DEPARTMENT OF LICENSES AND INSPECTIONS
Purchase of Services $\$ 4.500,000$$\$ 4,500,000$
9.17 TO THE DIRECTOR OF FINANCE - PROVISION FOR OTHER GRANTSAdvances and Other Miscellaneous Payment\$ 203,800,585
Total ..... \$ 203,800,585
9.18 TO THE DEPARTMENT OF REVENUE
Purchase of Services ..... $\$ 21,425,000$
Total ..... \$ 21,425,000
9.19 TO THE DIRECTOR OF COMMERCE
Personal Services ..... \$ 49,814
Purchase of Services ..... $.10,292.701$
Total ..... \$ 10,342,515
9.20 TO THE CITY PLANNING COMMISSION
Personal Services ..... \$ 98,220
Personal Services-Employee Benefits ..... 24,984
Purchase of Services ..... 355,144
Payments to Other Funds ..... 400

## City of Philadelphia

## BILL NO. 160172 continued

Total ..... \$ 478,748
9.21 TO THE BOARD OF TRUSTEES OF THE FREE LIBRARY OF PHILADELPHIA
Personal Services .....  955,527
Personal Services-Employee Benefits ..... 197,434
Purchase of Services ..... 3,739,590
Materials, Supplies and Equipment ..... 3,378,378
Total ..... \$ 8,270,929
9.22 TO THE AUDITING DEPARTMENT
Materials, Supplies and Equipment ..... \$ 249,999
Total ..... \$ 249,999
9.23 TO THE DISTRICT ATTORNEY
Personal Services ..... \$ $14,404,628$
Personal Services-Employee Benefits ..... 545,000
Purchase of Services ..... 1,020,850
Materials, Supplies and Equipment ..... 61,550
Total ..... \$ 16,032,028
9.24 TO THE CITY COMMISSIONERS
Personal Services ..... \$ 100,000
Purchase of Services ..... $.600,000$
Materials, Supplies and Equipment ..... 200,000
Total ..... $\$ 900,000$
9.25 TO THE FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
Personal Services ..... \$ 27,347,710
Personal Services-Employee Benefits ..... 14,321,479
Purchase of Services ..... 5,404,400
Materials, Supplies and Equipment ..... 536,595

# City of Philadelphia 

Total
\$ 47,610,184
SECTION 10. Appropriations in the sum of four hundred sixty-eight million, eight hundred seventy-two thousand $(468,872,000)$ dollars are hereby made from the AVIATION FUND, as follows:

### 10.1 TO THE MAYOR - OFFICE OF INNOVATION AND TECHNOLOGY

$\qquad$
\$ 257,908
Purchase of Services ......................................................................................................9,024,238
Materials, Supplies and Equipment ...................................................................................720,000
Total .\$ 10,002,146

### 10.2 TO THE OFFICE SUSTAINABILITY

Personal Services ........................................................................................................... $\$$ 63,873
Purchase of Services ...........................................................................................................30,000
Total ............................................................................................................... $\$$ 93,873
10.3 TO THE MANAGING DIRECTOR - OFFICE OF FLEET

MANAGEMENT
Personal Services ......................................................................................................\$ 1,364,188
Purchase of Services .........................................................................................................588,000
Materials, Supplies and Equipment ................................................................................1,493,000
Total .......................................................................................................... $\$$ 3,445,188
10.4 TO THE MANAGING DIRECTOR - OFFICE OF FLEET MANAGEMENT-VEHICLE PURCHASE

Materials, Supplies and Equipment .............................................................................. \$ 4,800.000
Total ............................................................................................................ \$ 4,800,000

### 10.5 TO THE POLICE DEPARTMENT

$\qquad$
Purchase of Services ............................................................................................................77,500

## City of Philadelphia

BILL NO. 160172 continued
Materials, Supplies and Equipment ..... 93,000
Total ..... \$ 15,837,136
10.6 TO THE FIRE DEPARTMENT
Personal Services ..... \$ 6,563,366
Purchase of Services ..... 15,000
Materials, Supplies and Equipment ..... 125,000
Payments to Other Funds ..... 23,000
Total ..... \$ 6,726,366
10.7 TO THE DEPARTMENT OF PUBLIC PROPERTY - UTILITIES$\$ \underline{26,900,000}$
Total ..... \$ 26,900,000
10.8 TO THE DIRECTOR OF FINANCE
Purchase of Services ..... \$ 4,146,000
Total ..... \$ 4,146,000
10.9 TO THE DIRECTOR OF FINANCE - FRINGE BENEFITS
Personal Services-Employee Benefits ..... \$ 59,194,271
Total ..... \$ 59,194,271
10.10 TO THE DIRECTOR OF FINANCE - INDEMNITIES
Contributions, Indemnities and Taxes ..... \$ 2,512,000
Total ..... \$ 2,512,000
10.11 TO THE DEPARTMENT OF REVENUE - SINKING FUNDCOMMISSION
Debt Service ..... \$ 139,626,331

## City of Philadelphia

## BILL NO. 160172 continued

Total
. \$ 139,626,331
10.12 TO THE DIRECTOR OF COMMERCE

Personal Services .................................................................................................... \$ 47,716,649
Purchase of Services ...................................................................................................103,125,441
Materials, Supplies and Equipment ...............................................................................13,896,000
Contributions, Indemnities and Taxes ............................................................................4,205,000
Payments to Other Funds .............................................................................................24,625,000
Total
. \$ 193,568,090

### 10.13 TO THE LAW DEPARTMENT

Personal Services $\qquad$
Purchase of Services
\$ 1,563,803
Materials, Supplies and Equipment ...............................................................................432,439

Total
\$ 2,020,599
SECTION 11. Appropriations in the sum of ninety-two million, eight hundred four thousand $(92,804,000)$ dollars are hereby made from the COMMUNITY DEVELOPMENT FUND, as follows:

### 11.1 TO THE MAYOR - OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT

Personal Services $\qquad$ . $4,395,140$
Purchase of Services
$.56,430,419$
Materials, Supplies and Equipment .271,000
Payments to Other Funds .25,000

Total \$ 61,121,559

### 11.2 TO THE DEPARTMENT OF LICENSES AND INSPECTIONS

Personal Services
$\$ \underline{514,818}$
Total \$ 514,818
11.3 TO THE DIRECTOR OF FINANCE-FRINGE BENEFITS

## City of Philadelphia

BILL NO. 160172 continued
Personal Services-Employee Benefits ..... \$ 4,082,031
Total ..... \$ 4,082,031
11.4 TO THE DIRECTOR OF FINANCE - COMMUNITYDEVELOPMENT BLOCK GRANT - TO BE ALLOCATED
Advances and Other Miscellaneous Payment. ..... $\$ \underline{20,000,000}$
Total ..... $\$ 20,000,000$
11.5 TO THE DIRECTOR OF COMMERCE
Personal Services ..... \$ 935,454
Purchase of Services ..... 5,707,501
Materials, Supplies and Equipment ..... 8,000
Total .....  \$ 6,650,955
11.6 TO THE LAW DEPARTMENT
Personal Services ..... \$ 154,637
Total ..... \$ 154,637
11.7 TO THE CITY PLANNING COMMISSION
Personal Services ..... \$ 280,000
Total ..... \$ 280,000
SECTION 12. Appropriations in the sum of six million $(6,000,000)$ dollars arehereby made from the CAR RENTAL TAX FUND, as follows:
12.1 TO THE DEPARTMENT OF REVENUE - SINKING FUND COMMISSION
Purchase of Services ..... $\$ 6,000,000$
Total ..... \$ 6,000,000

## City of Philadelphia

SECTION 13. There is hereby authorized nine million, nine hundred eight thousand $(9,908,000)$ dollars to be paid from the MUNICIPAL PENSION FUND, the recurring costs of administering the functional activities of the Board of Pensions and Retirement. The Director of Finance is authorized to transfer these costs to the appropriate funds based on the appropriate allocation plan, as he/she shall determine:

### 13.1 TO THE BOARD OF PENSIONS AND RETIREMENT

Personal Services
Personal Services-Employee Benefits
\$ 3,750,000
Purchase of Services
.3,420,000
Materials, Supplies and Equipment .2,475,000

Payments to Other Funds 138,000 125,000

Total \$ 9,908,000

SECTION 14. Appropriations in the sum of twenty-three million, five hundred thousand $(23,500,000)$ dollars are hereby made from the HOUSING TRUST FUND, as follows:

### 14.1 TO THE MAYOR - OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT

Personal Services $\qquad$


SECTION 15. Appropriations in the sum of one hundred sixty million, one hundred thirty-six thousand $(160,136,000)$ dollars are hereby made from the ACUTE CARE HOSPITAL FUND, as follows:

### 15.1 TO THE DEPARTMENT OF PUBLIC HEALTH

## Personal Services

$\qquad$ \$ 3,992,653
Purchase of Services .5,174,083
Materials, Supplies and Equipment .81,000
Payments to Other Funds 1,500,000
Total \$ 10,747,736

### 15.2 TO THE DEPARTMENT OF PUBLIC HEALTH - STATE PAYMENT

## City of Philadelphia

## BILL NO. 160172 continued

Purchase of Services ..... $\$ 149,000,000$
Total ..... \$ 149,000,000
15.3 TO THE DIRECTOR OF FINANCE
Personal Services ..... \$ 75,000
Total ..... \$ 75,000
15.4 TO THE DIRECTOR OF FINANCE - FRINGE BENEFITS
Personal Services-Employee Benefits ..... \$ 268,264
Total ..... \$ 268,264
15.5 TO THE DEPARTMENT OF REVENUE
Personal Services\$ 30,000
Materials, Supplies and Equipment ..... 15,000
Total ..... \$ 45,000
SECTION 16. General Provisions.
(1) The sums herein appropriated under Items 2.44, 3.7, and 10.10 "To the Director of Finance-Indemnities" shall be used for the purpose of settling claims against the City. Payments therefore shall be made by the Director of Finance only upon the authorization of the City Solicitor or his/her designated representative for this purpose.
(2) If any function is transferred from one office, department, board or commission to another office, department, board or commission, the Director of Finance may not, without Council approval by ordinance, transfer to the successor office, department, board or commission those portions of the appropriations which appertain to the function transferred.
(3) Whenever, pursuant to the provisions of Section 8-401 of the Philadelphia Home Rule Charter, employees of any office, department, board or commission are used by another office, department, board or commission, the compensation of such employees for the period of such use may, at the discretion of the Director of Finance, be charged against the applicable appropriations to the using office, department, board or

## City of Philadelphia

BILL NO. 160172 continued
commission. The Director of Finance shall notify the President of Council, the Chief Clerk of Council and the Chair of the Appropriations Committee at least two (2) days prior to making any such charge against appropriations.
(4) In respect to any grant received by the City under Sections 5, 6, 7 or 9 of this Ordinance, the Director of Finance may, upon written authorization by the grantor transfer non-City funds between and among classes. The authorizations for such transfers shall be transmitted by the Director of Finance to the Clerk of Council within two (2) working days of any such transfer, along with a statement explaining the reason for such transfer. Transfers between and among departments respecting grants of two hundred fifty thousand $(250,000)$ dollars or greater shall not be made except with the prior approval of the Council by resolution or ordinance. Approval shall not be granted to any such transfer request submitted to Council unless it is accompanied by a copy of the grant proposal (and, if received, the grant award) which has caused the transfer request to be made. Transfers between and among departments respecting grants of less than two hundred fifty thousand $(250,000)$ dollars shall be made upon written authorization of the Director of Finance; provided however, that such authorization, along with a full description of the grant affected is transmitted to the President of Council at least two (2) days before the effective date of such authorization.

In respect to funds from the Department of Housing and Urban Development's Community Development Block Grant (CDBG) appropriated under Section 11 of this Ordinance, the limitations set forth in the provisions of Chapter 21-1100 of The Philadelphia Code shall govern any transfer of CDBG funds between and among classes, departments and elements (grants).
(5) In respect to the appropriation made in Item 11.4 of this Ordinance "To the Director of Finance-Community Development Block Grant-To be Allocated", the sums shall not be construed as being available for commitment prior to the adoption of any ordinance appropriating moneys to be made available by the Department of Housing and Urban Development for the Fiscal Year 2016.
(6) The Director of Finance may make adjustments for obligations incurred in Fiscal Year 2016 and prior years. These may be made out of the appropriations therefore to the respective offices, departments, boards, commissions and agencies for Fiscal Year 2017. Within one week of taking any action authorized by this subsection (6), the Director of Finance shall provide written notice to the President and all members of the Council, with a copy to the Chief Clerk of Council, detailing such action.
(7) Except as otherwise provided by this Ordinance, special funds heretofore established pursuant to ordinance or statute, shall continue to be utilized in Fiscal Year
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## City of Philadelphia

BILL NO. 160172 continued

2017 for the purposes and in the manner prescribed by such ordinance or statutes to the extent that they are consistent with the provisions of the Philadelphia Home Rule Charter.

When under the Philadelphia Home Rule Charter an appropriation is a prerequisite to payments of money from such special funds, this paragraph should be construed as an appropriation of the full receipts of such funds for the purpose heretofore authorized by such ordinance or statutes, except that this paragraph shall not be construed as an appropriation of any funds contained in the Housing Trust Fund created under Chapter 21-1600 of The Philadelphia Code, and expenditures from the Housing Trust Fund shall be made only pursuant to appropriations made in Section 14 of this Ordinance. The provisions in the prior sentence relating to the Housing Trust Fund are not severable from the remainder of that sentence or from any of the other provisions of this subsection (7), but are essentially and inseparably connected with those provisions, it being Council's intent that no portion of this subsection (7) would have been enacted if it did not also contain the provisions relating to the Housing Trust Fund.

The Director of Finance is authorized and directed to impound the balance of any special fund with respect to which he/she finds that the purposes for which the fund is being expended were intended by ordinance or law to be funded by an appropriation made in other Sections of this Ordinance.
(8) The City Treasurer is authorized and directed to make temporary advances in such amounts as the Director of Finance shall specify between any of the operating funds receiving appropriations in this Ordinance or between any operating fund and the Capital Projects Fund, and the Industrial and Commercial Development Fund, in anticipation of the collection of revenues or other receipts which are estimated to be receivable during the Fiscal Year 2017. Such advances shall bear interest at such rates as the City Treasurer, upon approval of the Director of Finance, shall determine.
(9) The amounts herein appropriated for Purchase of Services; Materials, Supplies and Equipment; Contributions, Indemnities and Taxes; and Debt Service shall be deemed to be available for encumbrance upon the effective date of this Ordinance, to the extent necessary to facilitate the operations of the various offices, departments, boards and commissions for Fiscal Year 2017; provided, that no service shall be rendered prior to July 1, 2016 and no materials, supplies or equipment acquired shall be used in Fiscal Year 2016 except to the extent required to prepare for Fiscal Year 2017.

Such portions of the appropriations herein made for debt service to the Sinking Fund Commission may be paid over to the City's fiscal agent prior to July 1, 2016 as in the judgment of the Director of Finance is necessary to meet interest and principal on the debt of the City due on July 1, 2016.

## City of Philadelphia

(10) The Director of Finance is authorized to charge or credit fund balances available for appropriations as of June 30, 2016 to record properly actual charges for Interfund Services for the Fiscal Year 2016.
(11) The Director of Finance is authorized to charge to fund balance payment of any obligation properly incurred in Fiscal Year 2016 or in any prior year, provided that at the time such obligation was incurred an appropriation was available against which it could have been charged, but that such appropriation shall have ceased to exist due to merger into surplus. It is further provided that the payment of any such obligation be in the same manner and subject to the same controls as would have been followed had the obligation been paid in a timely manner. Within one week of taking any action authorized by this subsection (11), the Director of Finance shall provide written notice to the President and all members of Council, with a copy to the Chief Clerk of Council, detailing such action.
(12) Provided that the appropriation contained in Sections 7, 9 and 11 of this Ordinance shall be made available for encumbrances and/or expenditure only when the Director of Finance has certified that he/she has been responsibly advised that funds necessary to finance such appropriation or portion thereof have been received or are to be forthcoming from another government or from a nongovernmental source.

In such event the Director of Finance is authorized to accept the award for the City and to provide for the appropriation as may be required to execute the program covered by the award.
(13) The Director of Finance is authorized and directed to restore any deficiency in any Sinking Fund Reserve established pursuant to a revenue bond general ordinance, when such deficiency results from a decline in the market value of its investments, by charging the amount of the deficiency against available loan balances, or in the absence of available loan balances, against the appropriate operating fund balance. Within one week of taking any action authorized by this subsection (13), the Director of Finance shall provide written notice to the President and all members of Council, with a copy to the Chief Clerk of Council, detailing such action.
(14) None of the appropriations herein provided in Section 11 shall be encumbered against or expended out of the forty second (42nd) entitlement grant prior to the formal award thereof: Provided, that pending the receipt of all or a portion of the aforesaid grant award the Director of Finance is authorized to finance the appropriations herein provided from balances of prior entitlement grants awards. The authorization for such financing shall be transmitted by the Director of Finance to the Clerk of Council within two (2) working days of any such authorizations.

# City of Philadelphia 

BILL NO. 160172 continued
(15) In respect to the authorization amounts as set forth in Section 13 for purposes of operating the Board of Pensions and Retirement, the Director of Finance may increase each class amount by an amount not to exceed fifteen percent ( $15 \%$ ) of the total budget for the fund for Fiscal Year 2017. The authorization for such increases shall be transmitted by the Director of Finance to the Clerk of Council within two (2) working days of any such increases.
(16) The appropriation contained in Section 9.3 of this Ordinance shall only be made available for obligation upon certification by the Director of Finance that Community Development Block Grant unexpended funds are available for Interim and Construction Assistance and that the amounts to be made available are guaranteed by an irrevocable Letter of Credit or similar security. At such time the Director of Finance may authorize amounts to be provided from his/her appropriation, which amounts shall be financed by Community Development Block Grant revenues. Amounts which are repaid shall be credited as program income to finance Community Development Fund activities.

The Director of Finance and the Director of Housing, in accordance with the regulations of the Department of Housing and Urban Development (HUD), are authorized and directed to draw funds in a single lump sum from HUD's Community Development Block Grant (CDBG) to the City of Philadelphia for the appropriation contained in Section 11.1 of this Ordinance to establish a rehabilitation fund in one or more private institutions for the purpose of financing the rehabilitation of privately owned properties as part of the City's CDBG program. Funds drawn down from HUD, pursuant to this authorization, may be deposited in any private financial institution as defined by the applicable HUD regulations notwithstanding the limitations on the placement of City deposits set forth in Chapter 19-200 of The Philadelphia Code.
(17) The Director of Finance, with the concurrence of the U. S. Department of Housing and Urban Development (HUD), shall as of June 30 of the fiscal period preceding the start of this Operating Budget Ordinance, transfer all unobligated encumbrances and other available balances from the oldest Community Development Program Year not previously closed out to the next oldest Program Year as of July 1. Further, any questioned cost items from the closed out Program Year which are determined by HUD to be ineligible costs shall be transferred to the oldest open Program Year after such costs are removed. Program regulations governing such transferred funds shall be determined by HUD. The Director of Finance shall notify the Clerk of Council periodically concerning Program Year close outs and transfers.
(18) The Director of Finance is hereby authorized, at his/her discretion, to transfer the amount of the authorization and/or the obligations in respect to indemnities, advertising, insurance, telephone, postage, rental, leases, vehicle purchases, utilities, employer's share of fringe benefits and data processing services from the appropriations
LINTRODUCTION
Good morning, President Clarke and Members of City Council. I am Rebecca Rhynhart, Chief Administrative Officer.
I am pleased to provide testimony on the Office of the Chief Administrative Officer Fiscal Year 2017 operating
budget.
MEPARTMENT MISSION/PLANS
The Office of the Chief Administrative Officer ("CAO") is a newly created office responsible for improving the way
the City allocates resources, acquires goods and services, and the way it hires, develops and compensates
employees. The CAO has an emphasis on improving efficiency and effectiveness across the government and
ensuring accountability in the performance of government departments through implementation of citywide
performance management.

## Plans for Fiscal Year 2017:

The CAO's office will supervise and coordinate the operations of the Department of Public Property, Department of Records, Procurement Department, Office of Fleet Management, Office of Innovation and Technology, Office of Administrative Review, Contracting Unit and the Bureau of Administrative Adjudication as well as coordinate the operations of the Office of Human Resources. The CAO's office is overseeing several initiatives that will modernize processes and will bring about a more efficient government.

In FY17, some of the initiatives are:

- Review, streamline, and refine current performance measures and integrate them into a central reporting system.
- Conduct an annual citizen survey to improve the alignment of City service delivery with customer and community needs.
Re-design, test, and roll-out new, internal performance management process - PerformancePhilly (to replace PhillyStat) - focused on collaborative problem-solving and sharing best practices. PerformancePhilly will be significantly different from PhillyStat in that it will be an internal, solution-focused, and collaborative process designed to strengthen the performance and effectiveness of City services. It will not be just about showing and discussing data, it will not be televised, and the session itself will not be the end result of the data collection and discussion. PerformancePhilly will be focused on utilizing relevant data to track progress toward departmental or program goals, solve complex issues, and share best practices in performance measurement and management. There will be a new and needed focus on providing timely support to departments and programs in taking the necessary steps toward improving performance. (A separate set of strategies and tools will be employed to publicly share performance data [such as a website in the near future]).
- Procurement reform and modernization through a new electronic e-Procurement system
- Evaluate issue of slow speed of capital projects and implement change
- Records Department to begin move towards electronic document retention for city departments
- OIT to increase open data, support innovation and focus on core systems
- Establish employee recruitment function in Human Resources \& Talent to assist all departments
- Establish training function within Human Resources \& Talent which will develop a city wide training strategy that incorporates classroom, eLearning and blended platforms

Office of the Chief Administrative Officer BUDGET SUMMARY AND OTHER BUDGET DRIVERS

CAO has shown employee data in two ways.
This first set of staff data only includes CAO central, Performance Management and Human Resources and Talent.

Staff Demographics Summary (as of April 2016)

|  | Total | Minority |  | White |
| :--- | :---: | :---: | :---: | :---: |
| Female |  |  |  |  |
|  | Full-Time Staff | 10 | 3 | 7 |
| Executive Staff | 5 | 2 | 3 | 9 |
| Average Salary - Full-Time Staff | $\$ 102,850$ | $\$ 117,667$ | $\$ 96,500$ | $\$ 107,611$ |
| Average Salary - Executive Staff | $\$ 143,000$ | $\$ 139,000$ | $\$ 145,667$ | $\$ 143,000$ |
| Median Salary - Full-Time Staff | $\$ 93,500$ | $\$ 130,000$ | $\$ 75,000$ | $\$ 112,000$ |
| Median Salary - Executive Staff | $\$ 148,000$ | $\$ 139,000$ | $\$ 150,000$ | $\$ 148,000$ |

Employment Levels (as of April 2016)

Full-Time Positions Part-Time Positions Executive Positions Overall Average Salary Overall Median Salary

| Budgeted | Approved | Filled |
| :---: | :---: | :---: |
| 12 | 12 | 10 |
| 0 | 0 | 0 |
| 5 | 5 | 5 |
| $\$ 100,665$ | $\$ 100,665$ | $\$ 102,850$ |
| $\$ 88,641$ | $\$ 88,641$ | $\$ 93,500$ |

The second set of staff data includes all functions budgeted within CAO for the proposed FY2017 budget including those show above as well as Contracting Unit, Office of Administrative Review and the Bureau of Administrative Adjudication. If all the above units were part of CAO (as of April 2016) the data would display as follows for our office.

Staff Demographics Summary (as of April 2016)

Full-Time Staff
Executive Staff
Average Salary - Full-Time Staff
Average Salary - Executive Staff
Median Salary - Full-Time Staff
Median Salary - Executive Staff

| Total | Minority | White | Female |
| :---: | :---: | :---: | :---: |
| 45 | 28 | 17 | 32 |
| 9 | 3 | 6 | 7 |
| $\$ 60,803$ | $\$ 49,236$ | $\$ 75,419$ | $\$ 62,271$ |
| $\$ 129,195$ | $\$ 127,120$ | $\$ 130,233$ | $\$ 131,640$ |
| $\$ 45,088$ | $\$ 41,640$ | $\$ 59,174$ | $\$ 45,088$ |
| $\$ 130,000$ | $\$ 130,000$ | $\$ 131,057$ | $\$ 130,000$ |

Employment Levels (as of April 2016)

Full-Time Positions
Part-Time Positions
Executive Positions
Overall Average Salary
Overall Median Salary

| Budgeted | Approved | Filled |
| :---: | :---: | :---: |
| 49 | 49 | 45 |
| 4 | 4 | 3 |
| 9 | 9 | 9 |
| $\$ 60,671$ | $\$ 60,671$ | $\$ 60,803$ |
| $\$ 45,088$ | $\$ 45,088$ | $\$ 45,088$ |


| Financial Summary by Class - General Fund |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Fiscal 2015 <br> Actual Obligations | Fiscal 2016 Original Appropriations | Fiscal 2016 <br> Estimated Obligations | Fiscal 2017 <br> Proposed Appropriations | Difference <br> FY17-FY16 |
| Class 100 - Employee Compensation | \$ | \$ | \$0 | \$3,092,731 | \$3,092,731 |
| Class 200 - Purchase of Services | \$ | \$ | \$0 | \$1,521,049 | \$1,521,049 |
| Class 300 - Materials and Supplies | \$ | \$ | \$0 | \$14,665 | \$14,665 |
| Class 400 - Equipment | \$ | \$ | \$0 | \$1,000 | \$1,000 |
| Class 500-Contributions | \$ | \$ | \$0 | \$0 | \$0 |
| Class 700 - Debt Service | \$ | \$ | \$0 | \$0 | \$0 |
| Class 800 - Payment to Other Funds | \$ | \$ | \$0 | \$0 | \$0 |
| Class 900 - Advances/Misc. Payments | \$ | \$ | \$0 | \$0 | \$0 |
| TOTAL | \$0 | \$0 | \$0 | \$4,629,445 | \$4,629,445 |

Since this is a new department; we currently do not have any FY2016 contracts.
However, if we included all functions as proposed in the FY2017 budget, the largest contract, which is approx. $\$ 1.3$ million of the $\$ 1.5$ million budgeted in class 200 , has a goal of $20 \%-25 \%$ M/W/DBE participation. This contract achieves $20 \%$ of MBE participation.

CAO will work with the Office of Economic Opportunity for setting M/W/DBE participation goals in upcoming contracts within our office.

Office of the Chief Administrative Officer PROPOSED BUDGET OVERVIEW

PROPOSED FUNDING REQUEST
The proposed Fiscal Year 2017 general fund budget totals $\$ 4,629,445$ and is budgeted for in three divisions: (1) Administration which includes Performance Management, the Contracting Unit and the BAA; (2) the Office of Administrative Review; and (3) Human Resources and Talent. The FY17 budget is a $100 \%$ increase over FY16 estimated obligations since this office will have its first budget in FY17. Funding has been transferred from Finance in the amount of $\$ 3.2$ million and from MDO in the amount of $\$ 1.0$ million. Total new general fund dollars proposed in the FY2017 budget is $\$ 432,000$.

The proposed budget includes:

- $\$ 3,092,731$ in Class 100. This funding will support salaries for all CAO staff. To create the Office of the CAO under the new organization structure, $\$ 1.0$ million of Class 100 funds were transferred from the Managing Director's Office budget to the CAO's budget, and $\$ 1.85$ million of Class 100 funds were transferred from Finance related to the movement of the Contracting, Office of Administrative Review (OAR) and the Bureau of Administrative Adjudication (BAA) to the CAO's budget. The net new general funding in the proposed Class 100 budget is $\$ 244,000$.
- $\$ 1,521,049$ in Class 200. This funding will support the everyday functions of the CAO through various contracts for professional services such as stenographer, hearing masters, citizen survey consultants, maintenance and repair services, HR learning system and seminars. $\$ 1.34$ million of Class 200 funds were transferred from Finance related to contracts currently held by OAR. The net new funding request is \$180,000.
- $\$ 14,665$ in Class 300 . This funding will be used to purchase materials and supplies for the CAO. $\$ 7,665$ was transferred from Finance related to costs currently incurred by the OAR. The net new cost is $\$ 7,000$.
- $\$ 1,000$ in Class 400 . This funding will be used for office equipment needed for the CAO.


## STAFFING LEVELS

Staffing Levels for the Proposed FY2017 Budget (as of April 2016 )

| Positions |  |  |  |
| :--- | :--- | :---: | :---: |
| Budgeted |  | 49 | $3,042,313$ |
| Approved |  | 49 | $3,042,313$ |
| Filled* |  | 45 | $2,805,598$ |

FY16 Full Time New Hires

| Total | Minority | White | Female |
| :---: | :---: | :---: | :---: |
| 5 | $40 \%$ | $60 \%$ | $80 \%$ |

As of April 2016

## DEPARTMENT PERFORMANCE (OPERATIONS)

| Performance Measures (Office of Administrative Review) | FY15 Actual | FY16 YTD | FY17 Target |
| :---: | :---: | :---: | :---: |
| Number of requests made for an online "hearing" for CVNs and False Alarm Violations (without an in-person hearing) | 2,000 | 1,000 | $\begin{gathered} \text { Approx. 2,000- } \\ 2,500 \end{gathered}$ |
| Number of Code Violation Notices processed by OAR | 111,000 | 53,887 | N/A* |
| Number of False Alarm Violation notices processed by OAR | 65,000 | 33,000 | N/A* |
| Performance Measures (Contracts Legislation Unit) | FY15 Actual | FY16 YTD | FY17 Target |
| Average number of vendors responding to professional services contract opportunities | 5 | 5 | 8 |
| Number of days to fully execute a contract from RFP origination (for contracts drafted by Departments) | 108 | 99 | 90 |
| Number of days to fully execute a contract from RFP origination (for contracts drafted by Law Dept.) | 128 | 135 | 90 |
| Percent (\%) of contracts fully executed by contract start date | 4.5\% | 2.5\% | 50\% |


| Goals (Performance <br> Management) | FY17 Target | FY21 Target | Goals |
| :---: | :---: | :---: | :---: |
| Review and refine performance measures for City departments | Indicators for 50 departments/agencies/offices are reviewed and refined/updated. | 50 <br> departments/agencies/offices regularly report measures aligned with programs and Mayor's goals. | Review and refine performance measures for City departments |
| Conduct an annual citizen survey to improve the alignment of City service delivery with customer and community needs | First survey, October - <br> December 2016 | Ongoing annual survey and reporting mechanisms in place | Conduct an annual citizen survey to improve the alignment of City service delivery with customer and community needs |
| Re-design and roll-out new, internal performance management and problemsolving process (to replace PhillyStat) | 5 departments | $\begin{gathered} 50 \\ \text { departments/agencies/offices } \end{gathered}$ | Re-design and roll-out new, internal performance management and problemsolving process (to replace PhillyStat) |
| Design and roll-out web-based performance dashboard for Philadelphia city government | 5 major city-wide indicators | 15-20 major city-wide indicators | Design and roll-out web-based performance dashboard for Philadelphia city government |

[^0]Office of the Chief Administrative Officer
OTHER BUDGETARY IMPACTS
Office of the Chief Administrative Officer
FEDERAL AND STATE (WHERE APPLICABLE)

- NOT APPLICABLE

Since this is a new department; we currently do not have any FY2016 contracts.
However, if we included all functions as proposed in the FY2017 budget, the largest contract, which is approx. $\$ 1.3$ million of the $\$ 1.5$ million budgeted in class 200 has a goal of $20 \%-25 \% \mathrm{M} / \mathrm{W} /$ DBE participation; in which, the contract achieves $20 \%$ of MBE participation.

CAO will work with the Office of Economic Opportunity for setting M/W/DBE participation goals in upcoming contracts within our office.

| Vendor | Service Provided | Amount of Contract | RFP Issue Date | Contract <br> Start Date | Ranges in RFP | \% of M/W/DSBE Participation Achieved | \$ Value of M/W/DSBE Participation | Total \% and SValue Participation - All DSBES | $\begin{gathered} \text { Local } \\ \text { Business } \end{gathered}$ | Living Wage Compliant $?$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Administer \& collect code violation \& alarm fees. | \$1,412,500 |  |  | $\begin{aligned} & \text { MBE: } 20- \\ & 25 \% \\ & \hline \end{aligned}$ | 20\% | \$282,500 |  | Yes | Yes |
| XEROX |  |  |  |  | $\begin{aligned} & \text { WBE: 20- } \\ & 25 \% \\ & \hline \end{aligned}$ | 0\% | \$0 | 20\% |  |  |
| State \& Local Solutions |  |  | 12/15/12 | 1/1/14 | DSBE: Best efforts | 0\% | \$0 | \$282,500 |  |  |

Staff Demographics (as of April 2016)
This first set of staff data only includes CA0 central, Performance Management and Human Resources and Talent.

|  | Full-Time Staff | Executive Staff |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Male | Female |  | Male | Female |
|  | African-American | African-American |  | African-American | African-American |
| Total | 0 | 2 | Total | 0 | 1 |
| \% of Total | 0.0\% | 20.0\% | \% of Total | 0.0\% | 20.0\% |
| Average Salary | N/A | \$111,500.00 | Average Salary | N/A | \$148,000.0 |
| Median Salary | N/A | \$111,500.00 | Median Salary | N/A | \$148,000.0 |
|  | White | White |  | White | White |
| Total | 1 | 6 | Total | 0 | 3 |
| \% of Total | 10.0\% | 60.0\% | \% of Total | 0.0\% | 60.0\% |
| Average Salary | \$60,000.0 | \$102,583.3 | Average Salary | N/A | \$145,666.7 |
| Median Salary | \$60,000.0 | \$93,500.0 | Median Salary | N/A | \$150,000.0 |
|  | Hispanic | Hispanic |  | Hispanic | Hispanic |
| Total | 0 | 1 | Total | 0 | 1 |
| \% of Total | 0.0\% | 10.0\% | \% of Total | 0.0\% | 20.0\% |
| Average Salary | N/A | \$ 130,000.0 | Average Salary | N/A | \$130,000.0 |
| Median Salary | N/A | \$ 130,000.0 | Median Salary | N/A | \$130,000.0 |
|  | Asian | Asian |  | Asian | Asian |
| Total | 0 | 0 | Total | 0 | 0 |
| \% of Total | 0.0\% | 0.0\% | \% of Total | 0.0\% | 0.0\% |
| Average Salary | N/A | N/A | Average Salary | N/A | N/A |
| Median Salary | N/A | N/A | Median Salary | N/A | N/A |
|  | Other | Other |  | Other | Other |
| Total | 0 | 0 | Total | 0 | 0 |
| \% of Total | 0.0\% | 0.0\% | \% of Total | 0.0\% | 0.0\% |
| Average Salary | N/A | N/A | Average Salary | N/A | N/A |
| Median Salary | N/A | N/A | Median Salary | N/A | N/A |
|  | Bi-lingual | Bi -lingual |  | Bi-lingual | Bi-lingual |
| Total | 0 | 1 | Total | 0 | 1 |
| \% of Total | 0\% | 10.0\% | \% of Total | 0\% | 20.0\% |
| Average Salary | N/A | \$130,000.0 | Average Salary | N/A | \$130,000.0 |
| Median Salary | N/A | \$130,000.0 | Median Salary | N/A | \$130,000.0 |
|  | Male | Female |  | Male | Female |
| Total | 1 | 9 | Total | 0 | 5 |
| \% of Total | 10.0\% | 90.0\% | \% of Total | 0.0\% | 100.0\% |
| Average Salary | \$60,000.0 | \$107,611.1 | Average Salary | N/A | \$143,000.0 |
| Median Salary | \$60,000.0 | \$112,000.0 |  | N/A | \$148,000.0 |

## Staff Demographics (as of April 2016)

The second set of staff data includes all functions budgeted within CAO for the proposed FY2017 budget including those show above as well as Contracting Unit, Office of Administrative Review and the Bureau of Administrative Adjudication. If all the above units were part of CAO (as of April 2016) the data would display as follows for our office.

|  | Full-Time Staff |  | Executive Staff |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Male | Female |  | Male | Female |
| Total \% of Total Average Salary Median Salary | African-American | African-American | Total \% of Total Average Salary Median Salary | African-American | African-American |
|  | 5 | 17 |  | 1 | 1 |
|  | 11.1\% | 37.8\% |  | 11.1\% | 11.1\% |
|  | \$51,966 | \$47,114 |  | \$103,360 | \$148,000 |
|  | \$45,088 | \$38,192 |  | \$103,360 | \$148,000 |
|  | White | White | Total <br> \% of Total Average Salary Median Salary | White | White |
| Total \% of Total Average Salary Median Salary | 6 | 11 |  | 1 | 5 |
|  | 13.3\% | 24.4\% |  | 11.1\% | 55.6\% |
|  | \$69,815 | \$85,333 |  | \$137,914 | \$128,696 |
|  | \$59,174 | \$75,000 |  | \$137,914 | \$124,200 |
|  | Hispanic | Hispanic |  | Hispanic | Hispanic |
| Total <br> \% of Total <br> Average Salary <br> Median Salary | 2 | 4 | Total \% of Total Average Salary Median Salary | 0 | 1 |
|  | 4.4\% | 8.9\% |  | 0.0\% | 11.1\% |
|  | \$32,381 | \$63,266 |  | N/A | \$130,000 |
|  | \$32,381 | \$45,088 |  | N/A | \$130,000 |
|  | Asian | Asian | Total \% of Total Average Salary Median Salary | Asian | Asian |
| Total \% of Total Average Salary Median Salary | 0 | 0 |  | 0 | 0 |
|  | 0.0\% | 0.0\% |  | 0.0\% | 0.0\% |
|  | N/A | N/A |  | N/A | N/A |
|  | N/A | N/A |  | N/A | N/A |
|  | Other | Other |  | Other | Other |
| Total \% of Total Average Salary Median Salary | 0 | 0 | Total <br> \% of Total Average Salary Median Salary | 0 | 0 |
|  | 0.0\% | 0.0\% |  | 0.0\% | 0.0\% |
|  | N/A | N/A |  | N/A | N/A |
|  | N/A | N/A |  | N/A | N/A |
|  | Bi-lingual | Bi-lingual | Total <br> \% of Total Average Salary Median Salary | Bi-lingual | Bi -lingual |
| Total \% of Total Average Salary Median Salary | 2 | 4 |  | 0 | 1 |
|  | 4.4\% | 8.9\% |  | 0.0\% | 11.1\% |
|  | \$32,381 | \$63,266 |  | N/A | \$130,000.0 |
|  | \$32,381 | \$45,088 |  | N/A | \$130,000.0 |
|  | Male | Female | Total <br> \% of Total Average Salary Median Salary | Male | Female |
| Total \% of Total Average Salary Median Salary | 13 | 32 |  | 2 | 7 |
|  | 28.9\% | 71.1\% |  | 22.2\% | 77.8\% |
|  | \$57,190.8 | \$62,270.7 |  | \$120,637 | \$131,640 |
|  | \$45,088.0 | \$45,088.0 |  | \$120,637 | \$130,000 |

Office of the Chief Administrative Officer APPENDIX (Other Relevant Data and Charts)

This first set of bilingual employee data only includes CAO central, Performance Management and Human Resources and Talent.

Number of Bilingual Employees (as of April 2016)

|  | Spanish | French | Portuguese |
| :--- | :---: | :---: | :---: |
| Performance Management | 1 | 1 | 1 |
| Total - All Divisions | 1 | 1 | 1 |
| Total - of Bilingual Employees |  | 1 |  |
| Total - \# of Languages Spoken |  | 3 |  |
|  |  |  |  |

This second set of bilingual employee data includes all functions budgeted within CAO for the proposed FY2017 budget including those show above as well as Contracting Unit, Office of Administrative Review and the Bureau of Administrative Adjudication. If all the above units were part of CAO (as of April 2016) the data would display as follows for our office.

Number of Bilingual Employees (as of April 2016)

| Spanish | French |  | Portuguese |
| :--- | :---: | :---: | :---: |
| Performance Management | 1 | 1 | 1 |
| OAR | 3 | 0 | 0 |
| BAA | 2 | 0 | 0 |
| Total - All Divisions | 6 | 1 | 1 |
| Total - of Bilingual Employees |  | $\mathbf{6}$ |  |
| Total - \# of Languages Spoken |  | 3 |  |
|  |  |  |  |

## 

 sәи!!! Description of Major Services: The Department of Public Property (Public Property) is responsible for the acquisition, disposition, lease, design, construction, renovation and maintenance of City properties.
Mission: To professionally manage the infrastructure supporting City government operations through the acquisition, disposition, lease, design, construction,
$\overline{\text { SNETd/NOISSIW LNAWLLY甘dGa }}$
members of the Department of Public Property. I am pleased to provide testimony on The Department of Public Property's Fiscal Year 2017 operating budget. $\overline{\text { NOILJOCOYLNI }}$



- Transfer a majority of vacant surplus properties into the Philadelphia Landbank. Reconfigure the space in City-owned facilities, beginning with the One Parkway Building.
 Pursue grant/private/public funding for renovations to City Hall Courtyard and the portals to complement the gate and lighting projects. Complete an exterior laser scan of City Hall to determine where to expend dollars on exterior maintenance. Create a comprehensive master facility plan for police and fire facilities throughout the City
DEPARTMENT MISSION/PLANS
(2) Not
APRIL 20, 2016


DEPARTMENT OF PUBLIC PROPERTY

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| :---: | :---: | :---: | :---: | :---: | :---: |
| *91/4 | SIAN | DLXA | ELAM | ZLAS | LLAS |

The Department of Public Property's participation goal for FY17 is 65\%.

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## DEPARTMENT OF PUBLIC PROPERTY

## PROPOSED BUDGET OVERVIEW

## PROPOSED FUNDING REQUEST

The proposed Fiscal Year 2017 general fund budget totals $\$ 192,947,759$, an increase of $\$ 4,313,495$ over Fiscal Year 2016 estimated obligation levels. This increase is primary due to increase of SEPTA subsidy, space rental, and the interfund transfers.

The proposed budget includes:

- $\$ 8,318,847$ in Class 100, an $\$ 200,994$ decrease over FY16. The Department is budgeted for 159 positions.
- $\$ 159,373,457$ in Class 200, an $\$ 3,965,275$ increase over FY16. The increase in Class 200 is largely due to the increase for SEPTA subsidy. In addition to the $\$ 79,720,000$ for City support of SEPTA, the Class 200 General Fund request includes: $\$ 20,875,402$ for space rental; $\$ 30,656,047$ for utility charges; and $\$ 28,122,008$ for core departmental operations.
- $\$ 1,188,047$ in Class 300 , there is no change over FY16.
- $\$ 150,488$ in Class 400 , there is no change over FY16.
- In Class 800 , we are requesting $\$ 23,916,920$, an increase of $\$ 549,214$ over FY16.
- In the Water Fund, we are requesting $\$ 4,042,633$ in Class 200 , there is no change over FY16.
- In the Aviation Fund, we are requesting $\$ 26,900,000$, reflecting no change from FY16 estimated obligations.


## STAFFING LEVELS

The current staffing levels for FY 16 are:

| $l$ | Facilities |
| :--- | :--- |
| Management Division |  |
| 105 | Authorized |
|  | 114 |


| Rea |  |
| :---: | :---: |
| Filled | Authorized |
| 9 | 9 |

## Capital Projects Division <br> Filled Authorized <br> 1920

General Support Division
Filled Authorized
1315

- The department hired 9 employees. The ethnic composition of these new hires is 3 Black or African American (not Hispanic or Latino) and 6 White. None of these new hires are listed as bilingual.

DEPARTMENT OF PUBLIC PROPERTY
PERFORMANCE, CHALLENGES AND INITIATIVES
DEPARTMENT PERFORMANCE (OPERATIONS)

| Performance Measure | FY16 YTD <br> (as of 12/31/15) |  | FY17 Target |
| :--- | :---: | :---: | :---: |
| Total Lease Expense (\$ Million) | $\$ 17 \mathrm{M}$ | $\$ 21 \mathrm{M}$ | $\$ 19 \mathrm{M}$ |
| Number of Square Ft. Managed | $1,302,864$ | $1,294,534$ | $1,294,534$ |
| Number of substantially completed construction projects | 80 | 70 | 75 |
| Facilities Division Work Order Volume | 13,906 | 13,000 | 13,500 |
| Work Orders completed within service level agreement | $83.10 \%$ | $85 \%$ | $87 \%$ |

FEDERAL AND STATE (WHERE APPLICABLE)

- None

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## Staff Demographics (as of January 2016)



## PROCUREMENT DEPARTMENT FISCAL YEAR 2017 BUDGET TESTIMONY April 20, 2016

INTRODUCTION
Good morning, President Clarke and Members of City Council. I am Trevor Day, Procurement
Commissioner. Joining me today are Nicholas Susi, Deputy Commissioner, and Jessica DeJesus, Director of
Public Works and Special Services. I am pleased to provide testimony on the Procurement Department's
Fiscal Year 2017 operating budget.

## DEPARTMENT MISSION/PLANS

Mission: The mission of the Procurement Department is to obtain, manage, and dispose of quality goods, services, construction, and concessions in an open, timely, and cost-effective manner by a competitive, fair and socially responsible process in accordance with the law.

Plans for Fiscal Year 2017: The Procurement Department is the central purchasing and materials management agency for the City of Philadelphia. For each contract, the Procurement Department works in partnership with the using agency to ensure that the City has the contracts it needs to provide services to the public. Our goal is to acquire services, commodities, revenue generating and construction contracts, as well as public advertising, at the best value that meets our needs while ensuring a fair and open process. We seek to leverage the use of the City's funding resources in a way that upholds our citizens' trust by using government procurement best practices. The Procurement Department is also responsible for tracking and inspecting the City's inventory and ensuring unneeded inventory is disposed of in a cost-effective and environmentally-sound manner. In Fiscal Year 2017 we will accomplish the following objectives.

1. Implement an eProcurement System: This project will create new functionality and replace an aged system with possibilities for expansion with future functionality. This objective will enable robust analysis, process improvement and better reporting leading to increased efficiencies, cost savings and more transparency. It will immediately replace our SQL database with the following upgraded capabilities (modules): vendor management; vendor communication \& sourcing; solicitation management (electronic bidding); and contract management enabling both City employees and vendors to request, track, search and respond to bid opportunities through this system.
2. Expand our efforts to market City contract opportunities with an emphasis on local and minority, women and disabled owned businesses: The department will implement a strategy to conduct outreach with the goal of attracting and sourcing more vendors to Procurement contract opportunities. The Procurement Department has already begun to implement a phased approach of this strategy. We have reached out to all of the local chambers to create strategic alliances. In partnership with the Office of Innovation and Technology, staff began tweeting bid announcements in calendar year 2015. Additionally, vendor forums, specific to construction and commodities contracting, will create a space for networking, marketing and improving the communication around contracting with the City.
3. Create and distribute a Procurement Guide: A comprehensive procurement manual is critical to ensuring that procurement, department staff, and all stakeholders have the appropriate documentation to follow the proper procedures and rules in order to have a clear and consistent understanding of the required regulations. In the absence of such guidance, a lack of transparency in how procurement work is carried out becomes likely. This ambiguity has resulted in frustration within and outside City government..
4. Implement a reverse auction process with a plan to achieve 5\% savings on our commodities contracts: The Request for Proposal for a reverse auction service provider recently closed. Three proposals were received and are currently being reviewed and evaluated. The benefit of this service is that qualified vendors compete to offer the lowest possible price that the market will bear in order to win the contract from the City. It is a type of auction in which the roles of buyer and seller are reversed. In an ordinary auction (also known as a forward auction), buyers compete to obtain a good or service by offering increasingly higher prices. In a reverse auction, the sellers compete to obtain business from the buyer (the City) by offering lower prices than their competitors. The overall price will typically decrease as the sellers lower their bids.
5. Collaborate with the Office of Sustainability to implement sustainable procurement policies and procedures: According to the United States Environmental Protection Agency, sustainability means: "Meeting the needs of the present without compromising the ability of future generations to meet their own needs." Sustainable procurement is an approach to purchasing that considers the environmental, societal, and economic value of the goods and services being purchased. This approach evaluates the full cost of a purchase. The policy and procedures, created in coordination with the Office of Sustainability, will guide city employees in the purchase of goods and services that are environmentally preferable, provide benefit to society and the local economy, and achieve good value for money on a life-cycle basis. As a result the purchase of goods and services that are better for both the environment and the local economy will ensure that resources are not diminished for future generations.
6. Create a Contract Planning Process working with each department on new anticipated Procurement contracts: For planning and resource allocation purposes, the Procurement Department is working with City Departments to determine a method to identify future procurement events of the City that will need to be processed through Procurement. In collaborating with each major department this will assist Procurement to manage our workforce, work cycle, avoid contract lapses and provide the best service to client departments/agencies. This will enable the City to evaluate and combine bid opportunities that currently go out as single opportunities enabling the City to purchase commodities or services more strategically. Procurement will also work with OEO to analyze markets where contracts can be de-bundled to achieve a greater level of supplier diversity. Additionally, this plan will enable Procurement to market expected upcoming contract opportunities, allowing vendors to better prepare for bidding.
7. Research and implement a new asset management system and process: To address the antiquated technology that is currently used for City-wide inventory tracking, the Procurement Department will work with various City stakeholders to identify and implement a better asset management system and process. We are working collaboratively with the Accounting Division of the Office of Finance to update the current rules and regulations that will track assets so they are appropriately reported, tracked and disposed.

## PROCUREMENT AT A GLANCE



- The Procurement Department manages the City's Local Business Entity (LBE) program as defined by section 17-109 of the City Code. The department is proud of the LBE participation received on public works contracts let by the City. The Procurement Department is working to improve LBE participation for SS\&E contracts. LBE metrics for both public works and SS\&E are reported by mandate on a calendar year basis to both the Mayor and City Council President. The table below highlights those metrics.

| Calendar Year | \% of contracts <br> where low bidder <br> was LBE - PW | \% of Contract <br> Value to LBE's - <br> PW |
| :---: | :---: | :---: |
| 2015 | $70 \%$ | $80 \%$ |
| 2014 | \% of contracts <br> where low bidder <br> was SS\&E | \% of Contract <br> Value to SS\&E |
| Calendar Year | $20 \%$ | $28 \%$ |
| 2015 | $15 \%$ | $20 \%$ |
| 2014 |  |  |

- The Procurement Department has improved Public Works processing times from bid initiation to PO sent to the contractor by $20 \%$ from FY15 to FY16 year to date. The Department is working with all stakeholder to continue these improved processing times.

|  | FY15 | FY16 (ytd) |
| :--- | :---: | :---: |
| Average Time from Bid Initiation to PO Released to <br> Contractor* | 160 | 128 |

*Processing times reflected in calendar days

- The department, in coordination with the CAO's office is engaged in two working groups focused on improving the procurement process in order for it to be more transparent, efficient and effective. One of the working groups led by the CAO's office focuses on identifying policies and procedures that may need to be adjusted in order to improve the overall program. The other crossfunctional working group focuses on improving the procurement process for public works projects.
- Since January, 2016, the Procurement Department in coordination with OEO, the CAO, PWD, and the Health Department has participated in seven vendor outreach events reaching several hundred local businesses.
- The Department negotiated a contract for a new front end e-procurement system and is scheduled to begin the project in May, 2016.
PROCUREMENT DEPARTMENT
BUDGET SUMMARY AND OTHER BUDGET DRIVERS

PROCUREMENT DEPARTMENT
PROPOSED BUDGET OVERVIEW
PROPOSED FUNDING REQUEST
The proposed Fiscal Year 2017 general fund budget totals $\$ 4,869,720$, an increase of $\$ 32,048$ over Fiscal Year 2016 estimated obligation
levels. This increase is due to scheduled raises as agreed to in the last contract agreement for District Council 47 .
The proposed budget includes:
- $\$ 2,504,399$ in Class 100 , an increase of $\$ 32,048$ over FY16. This increase is due to scheduled raises as agreed to in the last
contract agreement for District Council 47 .
- $\$ 2,316,267$ in Class 200 , equal to FY16 appropriations. These dollars will mostly fund City-wide advertising needs, of which the
majority is for election related newspaper advertising. The small amount of funds not used for advertising, will fund
improvements to the Department's customer service counter, a business analyst resource for the eProcurement system,
professional dues and department-wide training, a key pillar of the Department's strategic plan.
- | $\$ 33,588$ in Class 300 , a $\$ 5,966$ decrease over FY16. This funding will fund various office supply and professional subscription |
| :--- |
| needs for the Department |
- $\$ 15,466$ in Class 400 , a $\$ 5,966$ increase over FY16. This funding will allow the Department to replace end of life office equipment.
STAFFING LEVELS
- The Procurement Department has 51 budgeted positions on the General Fund in both FY16 and FY17. Of those positions, 48 were
filled as of December 31,2015 . As of today, 44 of those positions are filled. The Department is actively seeking to fill two Executive
Level positions with the goal of ensuring a diverse and qualified Executive Team. All of the five staff positions to be filled will come
from upcoming or existing Civil Service lists.
- There are two positions budgeted and filled on the Water Fund in both FY16 and FY17.
- The Procurement Department recently filled the Director of Public Works and Special Services position with a bilingual Hispanic
- female who was promoted from a position within the department. She brings years of experience and a strong educational
background to the position. Other recent hires and their ethnicity are listed below:
o Two African American Females
o One African American Male
o One Caucasian Male

PROCUREMENT DEPARTMENT
PERFORMANCE, CHALLENGES AND INITIATIVES
DEPARTMENT PERFORMANCE (OPERATIONS)

$\left.$| Performance Measures (Services, Supplies \& Equipment) | FY15 <br> Actual |  |  |  |  |  | FY16 YTD | FY17 |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Target |  |  |  |  |  |  |  |  | | FY21 |
| :---: |
| Target | \right\rvert\,

*Data available for FY15 Q3 and Q4 only
**Percent of contracts awarded decreased from FY15 to FY16, but total dollar amount increased.

| Performance Measures (Public Works Program) | FY15 <br> Actual |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | FY16 YTD $\left.$| FY17 |
| :---: |
| Target | | FY21 |
| :---: |
| Target | \right\rvert\,

*Data available for FY15 Q3 and Q4 only

| Performance Measures (Customer Service Program) | FY15 <br> Actual | FY16 YTD | FY17 <br> Target | FY21 <br> Target |
| :--- | :---: | :---: | :---: | :---: |
| \% of Internal survey respondents that rated Procurement <br> customer service as Satisfactory or better | $96 \% *$ | $100 \%$ | $97 \%$ | $100 \%$ |
| $\%$ of External survey respondents that rated Procurement as <br> Satisfactory or better | $93 \% *$ | $97 \%$ | $97 \%$ | $100 \%$ |

*Data available for FY15 Q3 and Q4 only

| Performance Measures (Inventory Control Program) | FY15 <br> Actual | FY16 YTD | FY17 <br> Target | FY21 <br> Target |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: |
| \# of Items Tagged |  | 8,419 | 3,527 | 7,500 | TBD |
| \% of Asset Tags processed within 7 days of Agency Request | $100 \%$ | $100 \%^{*}$ | $100 \%^{* *}$ | $100 \%^{* *}$ |  |

*Data available for FY15 Q3 and Q4 only
** Revised upwards from 5 year plan

PROCUREMENT DEPARTMENT OTHER BUDGETARY IMPACTS

FEDERAL AND STATE (WHERE APPLICABLE)

- Procurement does not have any federal and/or state appropriations.
PROCUREMENT DEPARTMENT- CONTRACTING EXPERIENCE

| M/W/DSBE Participation on Large Contracts FY16 Contracts* |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Vendor | Service Provided | Amount of Contract | $\begin{aligned} & \text { RFP } \\ & \text { Issue } \\ & \text { Date } \end{aligned}$ | Contract Start Date | Ranges in RFP | \% of M/W/DSBE Participati on Achieved | \$ Value of M/W/DSBE Participatio n | Total \% and \$ Value Participatio n-All DSBEs | Local Busines s | living Wage Compliant ? |
|  |  |  |  |  | MBE: Best and Good Faith Efforts | Best and Good Faith Efforts | \$0 |  | Y | Y |
|  |  |  |  |  | WBE: Best and Good Faith Efforts | Best and Good Faith Efforts | \$0 | 0\% | Y | Y |
| $\begin{gathered} \text { Municibid.com } \\ \text {, LLC } \\ \hline \end{gathered}$ | Online <br> Auction Services | \$1 | 5/18/15 | 1/1/16 | DSBE: Best and Good Faith Efforts | Best and Good Faith Efforts | \$0 | \$0 | Y | Y |
|  |  |  |  |  | MBE: Best and Good Faith Efforts | Best and Good Faith Efforts | \$0 |  | TBD | TBD |
|  |  |  |  |  | WBE: Best and Good Faith Efforts | Best and Good Faith Efforts | \$0 | 0\% | TBD | TBD |
| TBD | Reverse Auctions | \$1 | 3/2/16 | TBD | DSBE: Best and Good Faith Efforts | Best and Good Faith Efforts | \$0 | \$0 | TBD | TBD |

[^1]* Contract value for 2016 will be with online auction contractors, which are $\$ 0$ contracts. One online auction vendor with which Procurement entered into a contract on January 1, 2016, is a local business.


## Staff Demographics (as of April, 2016)



Number of Bilingual Employees (as of April, 2016)

|  | Spanish | Portuguese | German |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Executive Direction | 2 | 1 | 1 |  |  |
| Total - All Divisions | 2 | 1 | 1 |  |  |
|  |  |  |  |  |  |
| Total - \# of Bilingual Employees |  |  |  |  |  |
| Total - \# of Languages Spoken |  |  |  |  |  |

# Office of Human Resources FISCAL YEAR 2017 BUDGET TESTIMONY April 20, 2016 

## INTRODUCTION

Good afternoon, President Clarke and Members of City Council. My name is Marsha Greene-Jones and I am the City's Acting Director of Human Resources. With me today are Deputy Human
Resources Directors: Brian Albert, Maria Agelakis, Celia O'Leary and Sheila Pate, Dr. George Hayes our Director of Medical Services and other members of my Senior Team. I am pleased to provide testimony on the Office of Human Resources' Fiscal Year 2017 operating budget.

## DEPARTMENT MISSION/PLANS

Mission: The mission of the Office of Human Resources (also known as "OHR") is to attract, select and retain a qualified, diverse, and effective workforce to support the goals of the City. OHR accomplishes its Core Mission by administering the civil service system, classifying and determining compensation rates for all civil service positions, developing and administering examinations, establishing eligible lists used for hire and promotion, ensuring compliance with the Home Rule Charter and Civil Service Regulations, and managing and administering a competitive yet cost-effective benefits program for non-represented employees.

## Plans for Fiscal Year 2017 and Beyond:

OHR currently collects data on the measures provided below. In FY17, OHR will work closely with the Performance Management team to review and update strategic goals, set meaningful and aligned measures, and develop or strengthen data collection mechanisms for the updated measures.

| Objectives (New or Continuing) | Program/Unit <br> responsible | FY 17 | FY 21 |
| :--- | :--- | :--- | :--- |
| OHR's Key Objective \#1: Produce Civil Service Eligible <br> Lists on or before the targeted date provided to the client <br> department. In FY15, OHR met this target at 98.4\% of <br> time. Meeting this target is often dependent on the <br> availability of subject matter experts. | Hiring Services | $95 \%$ | $95 \%$ |
| - Continuing objective |  |  |  |$\quad$|  |  |  |
| :--- | :--- | :--- |
| OHR's Key Objective \#2: Maintain the average number of <br> days for producing Civil Service eligible lists at 65 days <br> from the closing of the application period. The average <br> number of days required to produce eligible lists varies <br> based on annual departmental staffing needs. It has been <br> as low as 48 and as high as 180 days. In comparing itself <br> to other OHR civil service jurisdictions, 65 days is lower Services <br> than other similar jurisdictions. | 65 days | 65 days |
| - New objective | Hiring Services | $95 \%$ |
| OHR's Key Objective \#3: Administer Civil Service <br> examinations on the published and projected target date. <br> In FY15, OHR met the targeted date 97.5\% of the time. |  | $95 \%$ |


| Meeting this target is often dependent on the availability of subject matter experts. <br> - Continuing objective |  |  |  |
| :---: | :---: | :---: | :---: |
| OHR's Key Objective \#4: Maintain the costs of City Administered Benefits within budget. For FY 15, the budget for City Administered Benefits was $\$ 76.4$ million and the City's net cost was $\$ 73.7$ million. Despite medical trend being consistently higher than general inflation, the Office of Human Resources has managed to keep benefit spend flat for the last five years. <br> - Continuing objective | Benefits | Maintain the net costs of City Administered Benefits within budget. | Maintain the net costs of City <br> Administered Benefits within budget. |
| OHR's Key Objective \#5: Increase percent of OHR employees with current evaluations from $62 \%$ in FY 15 to $80 \%$ in FY17 and $90 \%$ in FY21. <br> - New objective | Strategic Services | 80\% | 90\% |
| OHR's Key Objective \#6: Assess the quality of eligibles by evaluating the percent of new hires who have satisfactory or higher performance evaluations and have not been involuntarily separated after 1 year of hire. In FY 15, 1,856 permanent civil service employees were hired, of whom 90 were rejected during probation and 11 have an unsatisfactory rating, yielding a quality factor of 94.5\% <br> - New objective | Hiring Services | 95\% | 95\% |
| OHR's Key Objective \#7: Increase the percentage of employees enrolled in wellness initiatives to $50 \%$ from the current rate of $38.9 \%$ <br> - New objective | Benefits | 50\% | 50\% |
| OHR's Key Objective \#8: Maintain the average turnaround days for HR transactions audit and approval @ 2 business days. In FY 15, the average turnaround for OHR, processing all City transactions, was 2.04 days. <br> - New objective | Shared Services | 2 | 2 |
| Key Performance Facts |  |  | Program/Unit Responsible |
| OHR's Key Performance Fact: The number of Civil Servic dependent upon departmental needs and requests. The nu 250 to 450. In FY15, OHR produced 434 Eligible Lists. | eligible lists prod ber of lists typic | ed annually is vary from | Hiring Services |


| OHR's Key Performance Fact: OHR collects data on the diversity of the City's workforce. This |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| data can be utilized by other departments and the Mayor's Office to set measurable diversity goals. |  |  |  |
| The current workforce demographics are: |  |  |  |
| Race/Ethnicity  Civil <br> Strategic <br> Services <br> White  Exvice |  |  |  |
| Black | $39.96 \%$ | $52.99 \%$ | $42.40 \%$ |
| Asian | $50.59 \%$ | $37.17 \%$ | $48.08 \%$ |
| Hispanic or Latino | $2.80 \%$ | $3.35 \%$ | $2.90 \%$ |
| American Indian or Alaskan Native | $5.80 \%$ | $5.25 \%$ | $5.70 \%$ |
| Native Hawaiian or Other Pacific | $0.20 \%$ | $0.14 \%$ | $0.19 \%$ |
| Two or More Races (Not Hispanic or Latino) | $0.02 \%$ | $0.02 \%$ | $0.02 \%$ |

Office of Human Resources
BUDGET SUMMARY AND OTHER BUDGET DRIVERS

Employment Levels (as of January 2016)
Full-Time Positions
Part-Time Positions
Executive Positions
Overall Average Salary
Overall Median Salary
Office of Human Resources
BUDGET SUMMARY AND OTHER BUDGET DRIVERS
ancial Summary by Class - General Fund

|  | Fiscal 2015 <br> Actual Obligations | Fiscal 2016 Original Appropriations | Fiscal 2016 <br> Estimated Obligations | Fiscal 2017 Proposed Appropriations | Difference <br> FY17-FY16 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| tion | \$5,083,865 | \$5,399,621 | \$5,399,621 | \$5,403,578 | \$3,957 |
|  | \$787,696 | \$964,070 | \$964,070 | \$802,070 | (\$162,000) |
| S | \$67,329 | \$69,932 | \$69,932 | \$69,932 | \$0 |
|  | \$0 | \$0 | \$0 | \$0 | \$0 |
|  | \$0 | \$0 | \$0 | \$0 | \$0 |
|  | \$0 | \$0 | \$0 | \$0 | \$0 |
| nds | \$0 | \$0 | \$0 | \$0 | \$0 |
| ments | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$5,938,890 | \$6,433,623 | \$6,433,623 | \$6,275,580 | $(\$ 158,043)$ |



* as of December 2015

Office of Human Resources PROPOSED BUDGET OVERVIEW

## PROPOSED FUNDING REQUEST

The proposed Fiscal Year 2017 general fund budget totals $\$ 6,275,580$, a decrease of $\$ 158,043$ over Fiscal Year 2016 estimated obligation levels. This decrease is due to the decrease in Class 200 for Public Safety Promotional exams which are given every other year. The slight decrease in Class 100 is due to the addition of funding for the negotiated wage increase for DC47 and Non-Represented employees combined with a decrease in funding for lump sum payouts.

The proposed budget includes:

- $\$ 5,403,578$ in Class 100 , a $\$ 3,957$ decrease over FY16. This decrease is due to the addition of funding for the negotiated wage increase for DC47 and Non-Represented employees combined with a decrease in funding for lump sum payouts.
- $\$ 802,070$ in Class 200, a $\$ 162,000$ decrease over FY16. This decrease is due to the decrease in Class 200 for Public Safety Promotional exams which are given every other year.
- $\$ 69,932$ in Class $300 / 400$, matching FY16.


## STAFFING LEVELS

- 83 of 91 budgeted positions were filled in January of 2016. Budgeted positions for FY17 will decrease to 90 .
- New hires in FY 16 include 1 American Indian or Alaskan Native Female, 3 Black Females and 1 White Male.
- See appendix for Bilingual Employees Chart

Office of Human Resources
PERFORMANCE, CHALLENGES AND INITIATIVES

## DEPARTMENT PERFORMANCE (OPERATIONS)

Please see page 1.
Office of Human Resources - CONTRACTING EXPERIENCE

| Vendor | Service Provided | Amount of Contract | RFP <br> Issue <br> Date | Contract <br> Start Date | Ranges in RFP | \% of M/W/DSBE Participatio n Achieved | \$ Value of M/W/DSBE Participatio n | Total \% and \$ Value Participatio n-All DSBES | Local Business | Living Wage Compliant? |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Aon Consulting | Benefits Consultant | \$250,000 | 6/20/13 | 8/1/13 | MBE: $15 \%-20 \%$ | 20\% | \$50,000 |  | Y | Y |
|  |  |  |  |  | WBE: $2 \%-5 \%$ | 0\% | \$0 | 20\% |  |  |
|  |  |  |  |  | DSBE: N/A | 0\% | \$0 | \$50,000 |  |  |
| Zakia <br> Moore | Legal Services | \$32,000 | N/A | 7/1/15 | MBE: N/A | 0\% | \$0 |  | Y | Y |
|  |  |  |  |  | WBE: N/A | 0\% | \$0 | 0\% |  |  |
|  |  |  |  |  | DSBE: N/A | 0\% | \$0 | \$0 |  |  |
| $\begin{gathered} \text { IMX } \\ \text { Medical } \\ \hline \end{gathered}$ | Fitness Evaluations | \$20,000 | N/A | 7/1/15 | MBE: N/A | 0\% | \$0 |  | Y | Y |
|  |  |  |  |  | WBE: N/A | 0\% | \$0 | 0\% |  |  |
|  |  |  |  |  | DSBE: N/A | 0\% | \$0 | \$0 |  |  |
| $\begin{gathered} \text { NutriSavin } \\ \text { gs } \\ \hline \end{gathered}$ | Nutrition Wellness | \$20,000 | N/A | 9/23/15 | MBE: N/A | 0\% | \$0 |  | Y | Y |
|  |  |  |  |  | WBE: N/A | 0\% | \$0 | 0\% |  |  |
|  |  |  |  |  | DSBE: N/A | 0\% | \$0 | \$0 |  |  |

Office of Human Resources - EMPLOYEE DATA

| Full-Time Staff |  |  | Executive Staff |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Male | Female |  | Male | Female |
| Total \% of Total Average Salary Median Salary | African- <br> American | AfricanAmerican | Total \% of Total Average Salary Median Salary | AfricanAmerican | AfricanAmerican |
|  | 15 | 35 |  | 1 | 7 |
|  | 18.1\% | 42.2\% |  | 6.3\% | 43.8\% |
|  | 55,915 | 60,269 |  | 191,121 | 100,000 |
|  | 40,192 | 42,772 |  | 191,121 | 90,203 |
|  | White | White |  | White | White |
| Total \% of Total Average Salary Median Salary | 10 | 12 | Total \% of Total Average Salary Median Salary | 4 | 3 |
|  | 12.0\% | 14.5\% |  | 25.0\% | 18.8\% |
|  | 78,175 | 64,724 |  | 105,963 | 111,766 |
|  | 76,967 | 59,965 |  | 103,609 | 122,648 |
|  | Hispanic | Hispanic |  | Hispanic | Hispanic |
| Total \% of Total Average Salary Median Salary | 0 | 3 | Total \% of Total Average Salary Median Salary | 0 | 0 |
|  | 0.0\% | 3.6\% |  | 0.0\% | 0.0\% |
|  | 0 | 50,425 |  | 0 | 0 |
|  | \$ | 55,342 |  | 0 | 0 |
|  | Asian | Asian |  | Asian | Asian |
| Total \% of Total Average Salary Median Salary | 3 | 1 | Total \% of Total Average Salary Median Salary | 0 | 0 |
|  | 3.6\% | 1.2\% |  | 0.0\% | 0.0\% |
|  | 48,552 | 30,060 |  | 0 | 0 |
|  | 36,360 | 30,060 |  | 0 | 0 |
|  | Other | Other |  | Other | Other |
| Total \% of Total Average Salary Median Salary | 1 | 3 | Total \% of Total Average Salary Median Salary | 0 | 1 |
|  | 1.2\% | 3.6\% |  | 0.0\% | 6.3\% |
|  | 61,565 | 53,164 |  | 0 | 79,339 |
|  | 61,565 | 42,572 |  | 0 | 79,339 |
|  | Bi-lingual | Bi-lingual |  | Bi-lingual | Bi -lingual |
| Total | 3 | 7 | Total <br> \% of Total Average Salary Median Salary | 0 | 1 |
| \% of Total | 3.6\% | 8.4\% |  | 0.0\% | 6.3\% |
| Average Salary | 68,175 | 64,909 |  | 0 | 122,648 |
| Median Salary | 69,190 | 55,342 |  | 0 | 122,648 |
|  | Male | Female | Total \% of Total Average Salary Median Salary | Male | Female |
| Total | 29 | 54 |  | 5 | 11 |
| \% of Total | 34.9\% | 65.1\% |  | 31.3\% | 68.8\% |
| Average Salary | 63,023 | 59,758 |  | 123,155 | 101,330 |
| Median Salary | 49,737 | 44,065 |  | 84,569 | 90,003 |

Office of Human Resources - EMPLOYEE DATA
Number of Bilingual
Employees (as of January




 Hunting Park Ave. Centralizing these functions into a modern repair facility that meets industry standards will improve operational efficiency and increase Modernization \& Consolidation of Repair Facilities: OFM plans to consolidate vehicle administration functions to the Central Repair Facility at Front St \& working with departments for placement of charging stations.

 million is allocated to Police Department to replace Radio Patrol Cars and other aged vehicles.
 dollars on the replacement of small vehicles and equipment. The FY17 budget includes, $\$ 19.8$ million in Capital funding of which $\$ 9.8$ million is allocated for Fire vehicles and equipment costing over $\$ 100,000$. Going forward, OFM will continue to use capital dollars to replace these larger vehicles and will focus its operating technologically-advanced and fuel-efficient vehicles and equipment. In FY15 \& FY16, the Capital budget included $\$ 28.6$ million of funding for the purchase of Optimal Vehicle Replacement Strategy: OFM's strategy is to replace older and no longer economically-feasible vehicles and equipment with more

## LIOZ y甘EX TVJSIA पod SNETd


The mission of the Office of Fleet Management (OFM) is to support City departments and agencies in the delivery of municipal services by ensuring that City

## SNFTd/NOISSIW LNGWLLY甘dAa

Fleet Management's Fiscal Year 2017 operating budget.
Joseph Rosati, Deputy Fleet Manager for Operations, and Dr. K Wilson, Deputy Fleet Manager for Administration. I am pleased to provide testimony on Office of


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ANOWILSAL LAMGAG $\angle L O Z$ YVAX TVOSIA
intention to join OFM as Automotive Apprentices. Currently, OFM's 11 full time staff received their training through this program and a total of 108 students have




 Class 700 －Debt Service Class 400 －Equipment
Class 500 －Contributions Class 300 －Materials and Supplies
Class 400 －Equipment Class 100 －Employee Compensation
Class 200 －Purchase of Services
TVIOL

Financial Summary by Class－General Fund
SA－Kirjes ue！pow
岂 SLA－Kiefes əobe．əコラ Executive Staff Hets au！l－IIn
S09＇901\＄
829＇5も\＄
SもL゚OLI\＄

$\varepsilon$
$0 \varepsilon \varepsilon$
S09＇901\＄
8Z9＇Sカ\＄
S09＇901\＄
と00＇Sも\＄
SL8＇ZIL\＄
SI8＇ZII\＄
LヵO＇9も\＄
SI8＇ZLI\＄
$\infty$
$\stackrel{\infty}{\infty}$
$\stackrel{\infty}{0}$
$\stackrel{0}{0}$
N $\stackrel{\rightharpoonup}{\infty}$



BUDGET SUMMARY AND OTHER BUDGET DRIVERS

## OFFICE OF FLEET MANAGEMENT PROPOSED BUDGET OVERVIEW

## PROPOSED FUNDING REQUEST

The proposed Fiscal Year 2017 general fund budget totals $\$ 61,145,887$ a decrease of $\$ 597,578$ over Fiscal Year 2016 estimated obligation levels. This decrease is due to the elimination of one time obligations in various classes in relation to the papal visit, a reduction in vehicle purchases and vehicle fuel price adjustments.

The proposed budget includes:

- $\$ 16,613,280$ in Class 100 which is $\$ 37,178$ lower than FY16 estimated obligations. This decrease is a combination of funding requirements for DC\#47/Non-Rep Salary increases, increases in increment \& longevity and reductions in overtime expenditures.
- $\$ 9,604,396$ in Class 200 a reduction of $\$ 56,015$ from FY16 estimated obligations due to the one-time expenditures related to the papal visit. This funding will be mainly allocated for vehicle lease payment of $\$ 4.5$ million, $\$ 780,000$ for Various Vehicle Repair Services, $\$ 694,000$ for various Professional Services, $\$ 490,000$ for Auto Collision Repairs, $\$ 480,000$ for Heavy Equipment Repairs, $\$ 430,000$ for Engine \& Transmission Repairs, $\$ 398,000$ for Rental of Vehicle Parking Spaces and $\$ 276,000$ for Fire Boat Repair \& Maintenance.
- $\$ 26,163,211$ in Class 300 , a $\$ 1,495,615$ increase over FY16 due to fuel price adjustments. This funding will be mainly allocated for $\$ 9.1$ million for Gasoline Fuel, $\$ 6.3$ million for Diesel Fuel, $\$ 7.5$ million for Vehicle Parts, $\$ 1.3$ million for Tire \& Tube, $\$ 545,000$ for Vehicle Lubricants and $\$ 118,000$ for AntiFreeze purchases.
- $\$ 8,765,000$ in Class 400 , a $\$ 2,000,000$ decrease over FY16 due to a reallocation of funds to fuel purchases. This funding will be mainly used to purchase 150 Radio Patrol Cars at a cost of $\$ 4.4$ million, 75 unmarked sedans at a cost of $\$ 1.4$ million for the Police Department, 380,000 to replace Fire Department vehicles and $\$ 1.5$ million to replace various aged vehicles for all other departments.

Staffing Levels: As of January 31, 2016 OFM's total employee count is 330 of which $23(7 \%)$ are female and 307 (93\%) are male. Of the total employees, 108 (32.73\%) are African American, 187 (56.67\%) are Caucasians, 17 (5.15\%) are Hispanic, $12(3.63 \%)$ are Asian and $6(1.82 \%)$ are in other category. OFM's first level management team consist of 3 employees, all of whom ( $100 \%$ ) are male. Of the 3 management employees, 2 ( $66.67 \%$ ) are Caucasians and 1 (33.33\%) is Asian.

New Hire Staffing Diversity: In FY16, as of January 31, 2016, OFM hired 16 new employees of which 1 $(6.25 \%)$ is female and $15(93.75 \%)$ are male. Of the total employees 4 ( $25 \%$ ) are African American and 12 ( $75 \%$ ) are Caucasian. Of the 16 new employees 1 ( $6.25 \%$ ) is bilingual. During this period, there were no new hires in first level management.

Bilingual Employee: As of January 31, 2016 OFM's workforce includes 14 (4.24\%) bilingual employees who speak seven different languages. These languages consist of Spanish, Greek French, Cambodian, Malayalam, Vietnamese and Italian.

DEPARTMENT PERFORMANCE (OPERATIONS)

| Performance Measure | FY15 Actual | FY16 YTD <br> (as of 12/31/15) | FY17 Target |
| :--- | :---: | :---: | :---: |
| Fleet Availability-Citywide |  | $90.7 \%$ | $89.1 \%$ |
| Availability of Radio Patrol Cars | $85.6 \%$ | $87.4 \%$ | $90.0 \%$ |
| Availability of Medic Units | $82.3 \%$ | $78.0 \%$ | $90.0 \%$ |
| Availability of Compactors | $74.2 \%$ | $70.0 \%$ | $90.0 \%$ |
| Median Age of Vehicles (General Fund) | 8.5 | 8.4 | $90.0 \%$ |
| Median Age of Vehicles (Water Fund) | 9.5 | 10.5 | 8 |
| Median Age of Vehicles (Aviation Fund) | 11.5 | 12.0 | 8 |
| Percentage (\%) if Vehicles Repaired in One (1) <br> Day or Less | $67.8 \%$ | $63.3 \%$ | 8 |

OFFICE OF FLEET MANAGEMENT OTHER BUDGETARY IMPACTS

FEDERAL AND STATE (WHERE APPLICABLE)

Not Applicable
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|  |  | 0\＄ | 0\＄ | \％0 |  | ャレ／โ／ゅ | $\varepsilon \tau / \tau / \tau$ | 000＇0ヤI\＄ | Su！̣SOH рие әлемұоя <br>  шวusКS <br>  łコSSH |  |
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|  |  |  | 0\＄ | \％0 | $\begin{array}{r} \text { pue } \\ \text { 子səg :HgW } \end{array}$ |  |  |  |  |  |
|  |  | 0\＄ | 0\＄ | \％0 | $\begin{gathered} \text { S7IOHA } \\ \text { :gasd } \end{gathered}$ | EL／L／LI | $\varepsilon \tau / \triangleright \tau / 8$ | 000＇86L\＄ | sวગ！̣aว SuịMoL әрगฺчә $\Lambda$ | $\begin{gathered} \hline \text { uolsillioj z } \\ \text { an!pouozn } \\ \text { s,qoy } \end{gathered}$ |
| ＾ | $\lambda$ | \％0 | 0\＄ | \％0 |  |  |  |  |  |  |
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## OFFICE OF FLEET MANAGEMENT - EMPLOYEE DATA

Staff Demographics (as of January 2016)

| Full-Time Staff |  |  | Executive Staff |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Male | Female |  | Male | Female |
| Total \% of Total Average Salary Median Salary | African-American | African-American | Total <br> \% of Total <br> Average Salary Median Salary | African-American | African-American |
|  | 91 | 17 |  | 0 | 0 |
|  | 27.6\% | 5.2\% |  | 0\% | 0\% |
|  | 44,669 | 47,048 |  | N/A | N/A |
|  | 45,416 | 42,972 |  | N/A | N/A |
|  | White | White |  | White | White |
| Total \% of Total Average Salary Median Salary | 181 | 6 | Total <br> \% of Total <br> Average Salary <br> Median Salary | 2 | 0 |
|  | 54.8\% | 1.8\% |  | 66.7\% | 0\% |
|  | 49,864 | 49,412 |  | 112,815 | N/A |
|  | 46,041 | 40,004 |  | 112,815 | N/A |
|  | Hispanic | Hispanic | Total \% of Total Average Salary Median Salary | Hispanic | Hispanic |
| Total \% of Total Average Salary Median Salary | 17 | 0 |  | 0 | 0 |
|  | 5.2\% | 0\% |  | 0\% | 0\% |
|  | 45,507 | N/A |  | N/A | N/A |
|  | 45,416 | N/A |  | N/A | N/A |
| Total $\%$ of Total Average Salary Median Salary | Asian | Asian | Total \% of Total Average Salary Median Salary | Asian | Asian |
|  | 12 | 0 |  | 1 | 0 |
|  | 3.6\% | 0\% |  | 33.3\% | 0\% |
|  | 49,451 | N/A |  | 106,605 | 0 |
|  | 45,728 | N/A |  | 106,605 | 0 |
|  | Other | Other | Total \% of Total Average Salary Median Salary | Other | Other |
| Total \% of Total Average Salary Median Salary | 6 | 0 |  | 0 | 0 |
|  | 1.8\% | 0\% |  | 0\% | 0\% |
|  | 43,752 | N/A |  | N/A | N/A |
|  | 45,729 | N/A |  | N/A | N/A |
| Total \% of Total Average Salary Median Salary | Bi -lingual | Bi-lingual |  | Bi-lingual | Bi-lingual |
|  | 14 | 0 | Total \% of Total Average Salary Median Salary | 1 | 0 |
|  | 4.2\% | 0\% |  | 33.3\% | 0\% |
|  | 49,407 | N/A |  | 106,605 | 0 |
|  | 45,416 | N/A |  | 106,605 | 0 |
|  | Male | Female | Total \% of Total Average Salary Median Salary | Male | Female |
| Total \% of Total Average Salary Median Salary | 307 | 23 |  | 3 | 0 |
|  | 93.0\% | 7.0\% |  | 100.0\% | 0\% |
|  | 47,956 | 47,665 |  | 110,745 | N/A |
|  | 46,441 | 45,678 |  | 106,605 | N/A |


[^0]:    *Code Violation Notices and Number of False Alarm Violations processed by OAR do not lend themselves to targets. Numbers processed depend on the violations issued by the issuing departments and the ones that residents decide to appeal. The numbers reported are utilized to illustrate volume from year to year. OAR will be working closely with the office of Performance Management in FY17 to identify and utilize additional performance measures more oriented toward outcomes, such as processing times and responsiveness to customers.

[^1]:    Important Note: Procurement and OIT have selected Periscope Holdings, Inc. to provide the aforementioned front-end e-procurement system. The contract for this technology service totals $\$ 1.4$ million, and is managed and reported on by OIT. However, it is worth noting that actual OEO participation on the contract is $13 \%$ MBE $(\$ 117,600)$ and $4 \%$ WBE $(\$ 62,342)$ for a total of $17 \%(\$ 239,942)$ OEO participation on the contract. Procurement will also use a staff augmentation contract through OIT to assist with project management needs on the project. The contract from which this support resource will come is with Modis, which has $21 \%$ OEO participation on the contract.

