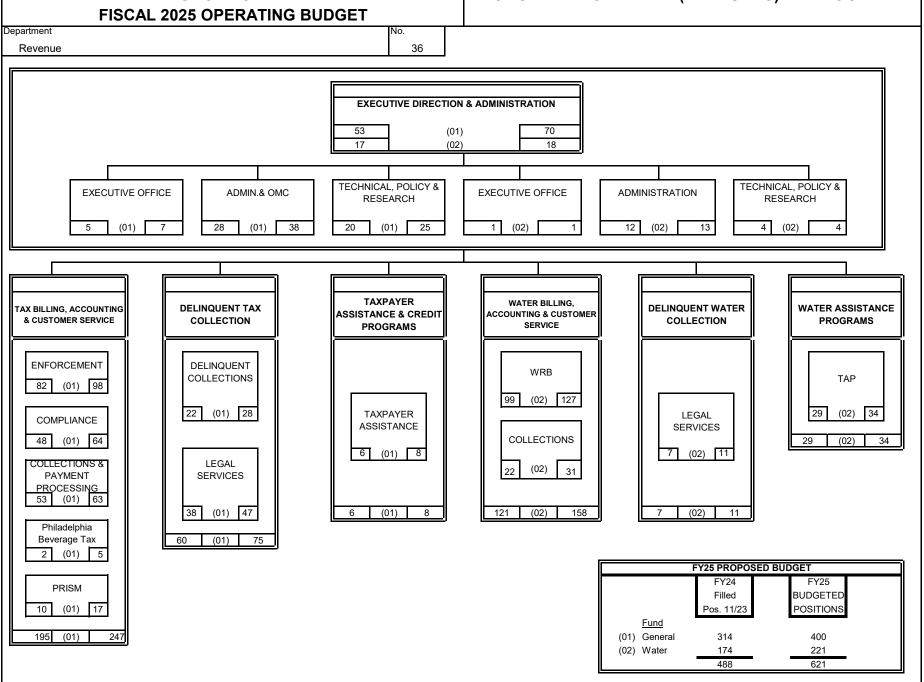
#### ORGANIZATION CHART (ALL FUNDS) BY PROGRAM



#### **DEPARTMENTAL SUMMARY BY FUND**

	FISCA	L 202	OPERATING BU	JUGET				
Depart								No.
	Revenue			Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	36 Increase
				Actual	Original	Estimated	Proposed	or
No.	Fund	Class	Description	Obligations	Appropriation	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
01		100	Employee Compensation					
	General	a)	Personal Services	20,382,438	22,626,664	22,626,664	22,626,664	
		b)	Employee Benefits					
		200	Purchase of Services	4,339,178	5,158,798	5,458,798	5,021,686	(437,112)
		300	Materials and Supplies	737,253	874,045	874,045	874,045	(000,000)
		400	Equipment	82,014 1,950	195,000	1,475,000	1,195,000	(280,000)
		500 800	Contributions, etc. Payments to Other Funds	1,950				
		800	Total	25,542,833	28,854,507	30,434,507	29,717,395	(717,112)
02		100	Employee Compensation	20,0 .2,000	20,00 .,00.	00,101,001	20,111,000	( , /
02	Water	100 a)	Personal Services	9,255,027	10,791,338	10,791,338	10,792,000	662
	vvatei	b)	Employee Benefits	9,233,021	10,791,550	10,791,550	10,7 92,000	002
		200	Purchase of Services	2,847,114	5,154,000	5,154,000	5,155,000	1,000
		300	Materials and Supplies	1,516,008	1,853,000	1,853,000	1,853,000	,
		400	Equipment	385,223	232,500	232,500	591,000	358,500
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total	14,003,372	18,030,838	18,030,838	18,391,000	360,162
80		100	Employee Compensation					
	Grants	a)	Personal Services					
		b)	Employee Benefits	47 000 004	40.050.000	40.050.000	40.050.000	
		200 300	Purchase of Services  Materials and Supplies	17,892,394	19,650,000	19,650,000	19,650,000	
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total	17,892,394	19,650,000	19,650,000	19,650,000	
14		100	Employee Compensation					I
A	cute Care	a)	Personal Services	30,000	30,000	30,000	30,000	
	Hospital	b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies	5,000	5,000	5,000	5,000	
		400	Equipment		10,000	10,000	10,000	
		500 800	Contributions, etc. Payments to Other Funds					
		000	Total	35,000	45,000	45,000	45,000	
		100	Employee Compensation	10,000	,	,	15,555	<u> </u>
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total					
		100	Employee Compensation	20,007,405	22 440 000	22 440 000	20 440 004	000
		a) b)	Personal Services Employee Benefits	29,667,465	33,448,002	33,448,002	33,448,664	662
De	epartmental	200	Purchase of Services	25,078,686	29,962,798	30,262,798	29,826,686	(436,112)
	Total	300	Materials and Supplies	2,258,261	2,732,045	2,732,045	2,732,045	(400,112)
	All Funds	400	Equipment	467,237	437,500	1,717,500	1,796,000	78,500
		500	Contributions, etc.	1,950	. ,	, , , , , , , , , , , , ,	,,.,.	
		800	Payments to Other Funds					
			Total	57,473,599	66,580,345	68,160,345	67,803,394	(356,951)

71-53B (Program Based Budgeting Version)

# DEPARTMENTAL SUMMARY INCREASES AND DECREASES ALL FUNDS

FISCAL 2025 OPERATING BUL	GLI			ALL FUND	<u> </u>	
Department						No.
Revenue						36
	Class	Class	Class	Class	Other	
Budget Comments	100	200	300/400	500	Classes	Total
(1)	(2)	(3)	(4)	(5)	(6)	(7)
General Fund	I				T T	T
Multistate Tax Commission - Audit Program		62,888				62,888
Property Assessment Relief Implementation , one		(500,000)				(500,000)
		(500,000)				(500,000)
time only			(000 000)			(000,000)
Purchase of Mail Sorter, FY24 only			(280,000)			(280,000)
Total General Fund		(437,112)	(280,000)			(717,112)
Water Fund						
Changes in requirements	662					662
Changes in requirements		1,000				1,000
Computer and peripherals upgrades		1,000	84,000			84,000
Renovations and furniture purchases			274,500			274,500
l	662	1,000				
Total Water Fund	662	1,000	358,500		<u> </u>	360,162
						1
						1
						1
						1
						1
						1
71-53C (Program Based Budgeting Version)						

71-53C (Program Based Budgeting Version)

#### DEPARTMENTAL SUMMARY PERSONAL SERVICES

Department Revenue 36 Fiscal 2023 Fiscal 2024 Fiscal 2025 Increase Increase Estimated Line Actual Actual Budgeted Increment Budgeted Proposed (Decrease) (Decrease) No. Category **Positions** Obligations **Positions** Obligations Run -PPE **Positions** Budget in Pos. in Requirements 6/30/23 11/26/23 (Col. 8 less 5) (Col. 9 less 6) (1) (2) (3) (4) (5) (6) (7) (8) (9) (10)(11)A. Summary by Object Classification - All Funds 1 Lump Sum 385,634 297,925 298,000 75 493 28,495,258 31,947,868 488 31,945,664 Full Time 622 621 (1) (2,205)3 Bonus, Gross Adj. (3,557)(3,077)3,077 PT, Temp/Seas, Bd , SCG 202,706 202,000 221,914 (706 562,288 994,021 996,000 1,979 5 Overtime Holiday Overtime 7 Shift/Stress 33 7,238 7,000 (238)8 H&L, IOD, LT-Sick 5,895 1,321 (1,321)9 33,448,002 493 29,667,465 488 621 33,448,664 (1)662 B. Summary of Uniformed Personnel Included in Above - All Funds Lump Sum Full Time - Uniform 2 3 Bonus, Gross Adj. PT, Temp/Seas, Bd , SCG 4 Overtime - Uniform Unused Uniform Leave Shift/Stress H&L, IOD, LT-Sick 8 9 C. Summary by Object Classification - General Fund 205,000 205,000 Lump Sum 311,434 401 314 400 (1) 2 Full Time 326 19,638,619 21,802,329 21,801,664 (665)3 Bonus, Gross Adj. (5,109)(3,077)3,077 PT, Temp/Seas, Bd, SCG 35,142 151,081 150,000 (1,081)398,174 470,000 470,000 5 Overtime 6 Holiday Overtime 10 7 Shift/Stress 10 (10)8 H&L, IOD, LT-Sick 4,168 1,321 (1,321)9 326 20.382.438 22.626.664 314 400 22.626.664 (1) D. Summary of Uniformed Personnel Included in Above - General Fund Lump Sum 2 Full Time - Uniform Bonus, Gross Adj. 3 PT, Temp/Seas, Bd , SCG Overtime - Uniform 5 6 Unused Uniform Leave Shift/Stress 8 H&L, IOD, LT-Sick 9 Total

71-53D (Program Based Budgeting Version)

SECTION 14

#### **PERFORMANCE MEASURES**

Department	No.	Program	No.
		Policy, Analysis, Executive Direction, and	
Revenue	36	Administration	10
_			

#### **Program Description**

This program provides leadership for the Department, conducts analyses, sets and informs policy, ensures that Revenue has the resources it needs, and includes fiscal and information technology functions and an outgoing mail processing center.

#### **Program Objectives**

- Continue refining internal departmental processes using Revenue's new tax system, such as internal tax administration, on-boarding new employees, cross-training existing employees, and streamlining research and data requests. Harness new data sources in Revenue's tax system to improve reporting, collections, and compliance efforts.
- Continue to expand and develop the Department's DEI Plan, which includes increasing the OEO participation goal from 46 percent to 48 percent, developing a racial equity resource hub for employees, training with a DEI focus, and partnering with stakeholders to make tax and water assistance programs more accessible.

	Performance Mea	asures		
		Fiscal 2023	Fiscal 2024	Fiscal 2025
	Description	Year-End	Target	Target
	(1)	(2)	(3)	(4)
Percent of	budgeted positions filled	81%	87%	87%
Comments:	Revenue continues to develop hiring strategies, including working program. The Department continues to experience recruitment a	-	-	poarding training
Comments:				
Comments:				
Comments:		•	-	
Comments:				
Comments:				

71-53EZ (Program Based Budgeting Version)

#### **PROGRAM SUMMARY - ALL FUNDS**

г	SCAL 2025 OPERATING BO	DGLI				
Department		No.	Program			No.
Revenue		36	Policy, Analysis, E	xecutive Direction &	Administration	10
		Summ	ary by Fund			
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	7,110,449	8,441,654	9,901,514	9,504,654	(396,860)
02	Water	4,767,883	7,185,954	7,185,954	7,185,000	(954)
		.,,	.,,	.,,	.,,	(5.5.7)
	Total	11,878,332	15,627,608	17,087,468	16,689,654	(397,814)
	Sui	mmary of Full 1	Time Positions b	y Fund		
Fund		Actual Positions	Fiscal 2024	Fiscal 2024	Fiscal 2025	Inc. / (Dec.)
No.	Fund	6/30/23	Budgeted	PPE 11/26/23	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	56	70	53	70	
02	Water	17	19	17	18	(1)
	Total Full Time	73	89	70	88	(1)
			Tax Revenues b		00	(1)
	T Sun	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.	i dila	Revenues	Budget	Revenues	Budget	(Decrease)
(1)	(2)		(4)		_	, ,
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
	S	elected Associ	iated Capital Pro	jects		
Dept.		Carry	Fiscal 2024	Fiscal 2024	Fiscal 2025	Fiscal 2025
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
		elected Associ	ated Operating (	Costs		
Dept.	T	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Where	Description	Calculated	Calculated	Calculated	Calculated	or
Appropriated	· ·	Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)		_	(6)	
Finance	Employee Benefits - Civilian	1,819,999	(4) 2,112,571	(5) 2,047,847	2,169,836	(7) 121,989
Finance	Employee Benefits - Civilian  Employee Benefits - Uniform	1,019,999	۷,۱۱۷,۵۱۱	2,041,041	2,109,030	121,909
i iiiaiilo	Total	1,819,999	2,112,571	2,047,847	2,169,836	121,989
<u> </u>	ıotai	1,018,888	۷,۱۱۷,۵۱۱	2,041,041	2,109,030	121,309

71-53E (Program Based Budgeting Version)

#### CITY OF PHILADELPHIA **BUDGET OFFICE** PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department No. Program 36 Policy, Analysis, Executive Direction & Administration 10 Revenue Fund No. Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2025 Fiscal 2024 Increase Class Description Actual Original **Estimated** Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (5) (6) (7) 100 **Employee Compensation** 4,451,107 5,015,848 Personal Services 5,015,848 5,295,848 280,000 a) **Employee Benefits** b) Purchase of Services 200 2,101,113 2,631,761 2,824,075 2,431,761 (392,314)488,956 300 Materials and Supplies 624,045 611,591 607,045 (4,546)400 Equipment 67,323 170,000 1,450,000 1,170,000 (280,000)500 Contributions, Indemnities and Taxes 1,950 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 Total 7,110,449 8,441,654 9,901,514 9,504,654 (396,860)Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (2) (3) (4) (5) (6) (7) 101 Full Time - Civilian 56 70 53 70 105 Full Time - Uniform Total 56 70 53 70 Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Original Proposed Actual Estimated Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) Federal

Total
71-53F (Program Based Budgeting Version)

State

Other Governments
Other Funds of the City

#### SCHEDULE 100 LIST OF POSITIONS

	FISCAL 2025 OPERATING BUDGET BY PROGRAM								
Departr	ment			No.	Program				No.
Rev	enue			36	Policy Ana	alvsis Execut	ive Direction 8	& Admin	10
Fund				No.		, 0.0,/.000.			
Gen	eral			01					
				Fiscal	Fiscal		Fiscal		Increase
			Salary	2023	2024	Increment	2025	Annual	(Decrease
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code	Title	(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	less Col. 6
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		Executive Office							I
1	2B02	Collection Customer Rep	44,352 - 48,394		2				
2	D402	Deputy Rev. Commissioner	141,139	3	3	3	3	423,417	
3		First Deputy Rev. Commissioner	152,900	1	1	1	1	152,900	
4		Revenue Collection Rep	45,540 - 49,745	2		1	2	99,490	
5		Revenue Commissioner	180,295	1	1		1	180,295	
		Total Executive Office	,	7	7	5	7	856,102	
		Administrative Service							
6	2L03	Management Trainee	42,540 - 54,692			1			
7	2L10	Administrative Assistant	45,769 - 58,840	1					
8	2L11	Administrative Assistant - Con.	46,914 - 60,310	1		1	1	56,961	
9	2L09	Administrative Services Sup	46,914 - 60,310		1	1	1	50,265	
10	2L01	Administrative Technician	40,333 - 51,866	2	2	3	2	159,145	
11	2L04	Admin/Technical Trainee	44,467 - 53,361		3		3	145,078	
12	2C05	Budget Officer 1	70,848 - 91,083		1				
13	2C06	Budget Officer 2	75,843 - 97,514				1	97,514	
14	2N05	Administrative Services Director 3	96,664 - 124,279			1			
15	1A04	Clerk 3	44,352 - 48,394	2	3	1	2	80,346	
16	1B29	Contract Clerk	51,535 - 56,695		1	1	1	51,535	
17	2F69	Contract Coordinator	66,588 - 85,594		1		1	76,090	
18	1D41	Data Services Support Clerk	40,504 - 44,023	1	1	1	1	44,023	
19	1B27	Departmental Payroll Sup	47,922 - 52,519	1	1	1	1	50,949	
20	2E08	Depart Procurement Specialist	50,483 - 64,910	1	1		1	64,910	
21	2H12	Departmental Human Resources Manager 2	75,843 - 97,514	1					
22	A620	Dir of Admin& CPO	75,843 - 97,514	1	1	1	1	97,514	
23	A620	Dir Special Proj & CI	95,945	1	1	1	1	95,945	
24	2A33	Fiscal Officer	86,775 - 111,577	1	1	1	1	111,577	
25	2H91	HR Professional 2	59,778 - 76,854	4	3	2	3	183,261	
26	2H77	Occupational Safety Admin 1	66,588 - 85,594	1	1	1	1	85,594	
27		Office Clerk 2	37,526 - 40,572	1		1		ŕ	
28	7M07	Office Machinery Equipment Operator	43,029 - 46,893			1			
29		Project Coordinator	65,000		1		1	65,000	
30		Project Manager	86,730		1		1	86,730	
31		Secretary	40,504 - 44,023	1	1	1	1	40,023	
32		Sr Departmental HR Associate	66,588 - 85,594	1	2	1	2	127,679	
33		Stores Worker	41,709 - 45,392	1	2	1	2	87,101	
34		Training & Development Mgr	75,843 - 97,514	1		1	1	75,843	
35		Training & Development Off.	64,965 - 83,508		1				
		Total Administrative Services		23	30	23	30	1,933,083	
		i otal Administrative Services		23	30		30	1,550,000	

71-53I (Program Based Budgeting Version)

#### SCHEDULE 100 LIST OF POSITIONS

No.   No.   No.   Policy, Analysis, Executive Direction & Admin.   No.   10			FISCAL 2025 OPERATING	BUDGET		BY PROGRAM				
Commonstration	Departr	nent			No.	Program				No.
No.   Ose	Rev	enue			36	Policy, Ana	alysis, Execut	ve Direction 8	& Admin.	10
Line   Class	Fund				No.	-	-			
March   Class   Title	Gen	eral			01					
Line   Cube   Title   Runger (In dollars)   Education   Cube					Fiscal	Fiscal		Fiscal		Increase
No.   Code     Code   (3)				Salary	2023		Increment	2025	Annual	(Decrease)
1	Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
Technical Policy & Research   80,000   1			(0)	,						· · · · · · · · · · · · · · · · · · ·
36	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
27 2804 Collection Representative Sup 7,78,500 78,500 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1										
A620   Community and Cutreach Mgr   82,800   1			-	,	1		1	1	·	1
A620   Community and Outreach Mgr   82,000   1   1   1   1   82,000					1	1	1	1	•	
A620   Data & Research Mgr			• •	•	·	1		1	•	
ABZ0   Data Analyst			•	•	1	1	1	1	•	
A620   A620   Data Intelligence Analyst   71,758   2   2   2   71,758     A621   Digital Content Manager   67,112   1   1   1   1   1   1   1   1   1			-				•	•	·	
A44   Digital Content Manager   67,112   1   1   1   1   1   1   1   1   1			·							
129,062			*	•					•	
A82			ŭ ,	•	1	1		1		
46   2,04   Public Information Officer   61,335 - 78,851   1   1   59,851   1   59,836   1   1   1   1   1   1   1   1   1				•		1		1	·	
Aground Examiner 4   1   1   59,836			, ,	•		1	1	1	,	
A80				, ,	1	1		1	•	
A820   Revenue Policy Analyst   75,000 - 77,437   2 2 2 2 1 77,437   (1)			·			•		1	•	
Signature   Foliage   Foliage   Signature   Foliage   Signature   Foliage   Signature   Foliage   Signature   Si						•		1	•	
Tax & Revenue Conferee Sup			• •					1		(1)
Segretaria   Tax & Revenue Conferee Sup   86,775 - 111,577			* *		·			1		
Solution   Public Relations Specialist Trainee   Writer/Editor   Total Technical, Policy & Research   Mail Center Operations							3	3		
A620   Writer/Editor   Total Technical, Policy & Research   Mail Center Operations   Data Service Support Clerk   40,504 - 44,023   48,990 - 53,761   1   1   40,504   43,029 - 46,893   2   2   2   2   (2)   25   (3)   (2)   (3)   (4			· ·		1	1		1	105,373	
Total Technical, Policy & Research   Mail Center Operations			·				1			
Mail Center Operations   Mail Processing Center Support Clerk   40.504 - 44,023   1   1   40,504   1   57   707   707   6716c Machinery Equipment Operator 2   708   7	54	A620		67,112						
1041   Data Service Support Clerk   40,504 - 44,023   1   1   40,504   1   53,761   1   53,761   1			Total Technical, Policy & Research		20	25	20	25	1,955,540	
1041   Data Service Support Clerk   40,504 - 44,023   1   1   40,504   1   53,761   1   53,761   1			Mail Center Operations							
1   1   1   1   1   1   1   1   1   1	55			40,504 - 44,023		1		1	40.504	
The first of the				48.990 - 53.761				1	*	1
TAUS   Semiskilled Laborer   Total Mail Center Operations   Program Total			- '	·	2	2	2	·	33,731	
Total Mail Center Operations   Frogram Total								5	172.597	( )
Total Mail Center Operations  Program Total  Program Total  B					·		· ·			1
Program Total    56   70   53   70   5,156,497				, , , ,	6	8	5			
			·							
			Program Total		56	70	53	70	5,156,497	
	<u></u>									

71-53l (Program Based Budgeting Version)

		CITY OF PHIL BUDGET ( FISCAL 2025 OPER	FFICE		Г	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM					
Depart	ment				No.	Program					No.
	enue				36	Policy, An	alysis, Exec	utive Direct	ion & Adminis	stration	10
Fund					No.						
Ger	neral				01		_				
Line No.	Class	Title			Salary Range (in dollars)	Fiscal 2023 Actual Pos. 6/30/23	Fiscal 2024 Budgeted Positions	Increment Run -PPE 11/26/23	Fiscal 2025 Budgeted Positions	Annual Salary 7/1/24	Inc. (Dec.) (Col. 8 less Col. 6)
(1)	(2)	(3)			(4)	(5)	(6)	(7)	(8)	(9)	(10)
1 2 3 4		Full-Time Civilian Overtime Lump Sum Temporary & Seasonal				56	70	53	70	5,156,497 90,000 130,000 150,000	
Total G	ross Re	quirements				56	70	53	70	5,526,497	
1.5.0.0	. 555 1 (6	Plus: Earned Increment					,,,	- 55	7.0	29,438	
		Plus: Longevity								833	
		Less: (Vacancy Allowance)								(260,920)	
				Total Budget						5,295,848	
	ı				ry of Personal						
<b> </b>				al 2023		iscal 2024			al 2025		Inc. / (Dec.)
Line No.		Category	Actual Positions	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE	Budgeted Positions	Proposed Budget	in Require. (Col. 9	in Bud. Pos. (Col. 8
INU.		Gategol y	6/30/23	Obligations	i USIUUIIS	Obilgations	11/26/23	1 031110115	Duuget	less Col. 6)	(Col. 8 less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S			205,996		130,000			130,000	` '	
2	Full Tim	ne - Civilian	56	4,131,667	70	4,648,915	53	70	4,925,848	276,933	
3	Full Tim	ne - Uniform									
4	Bonus,	Gross Adj.		151		(3,077)				3,077	
5		mp/Seas, Bd, SCG		35,142		150,000			150,000		
6		ne - Civilian		76,581		90,000			90,000		
7	1	ne - Uniform									
8	1	d Uniform Leave		10		40				/401	
9	Shift/St			10		10				(10)	
10	⊓&L, IC	DD, LT-Sick		1,560							
12											
	/Progra	Total am Based Budgeting Version)	56	4,451,107	70	5,015,848	53	70	5,295,848	280,000	

Total
71-53J (Program Based Budgeting Version)

SECTION 14 10

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

	FISCAL 2025 OPERATING	BY PROGRAM					
Departn	nent	No.	Program No.				
Reve	enue	36	Policy, Analysis, E	Administration	10		
und		No.	,, , , , , , , , , , , , , , , , , , ,		I		
Gen	eral	10					
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
Code	Description	Actual	Original	Estimated	Proposed	or	
	·	Obligations	Appropriations	Obligations	Budget	(Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
		Schedule 200 - I	Purchase of Serv	vices			
201	Cleaning & Laundering						
202	Janitorial Services						
205	Refuse, Garbage, Silt and Sludge Removal	3,414	4,000	4,000	4,000		
209	Telephone & Communication	1,080	18,000	20,538	18,000	(2,538	
210	Postal Services	1,541,202	1,150,000	1,257,721	1,289,721	32,000	
211	Transportation	9,749	10,000	10,000	10,000		
215	Licenses, Permits & Inspection Charges	20.050	22.222		22.222	(0.5.55.4	
216	Commercial off the Shelf Software Licenses	39,359	20,000	55,574	20,000	(35,574	
220	Electric Current						
221	Gas Services						
222	Steam for Heating		4.000	4.000	4.000		
230	Meals (non-travel) & Official Entertaining		1,000	1,000	1,000		
231	Overtime Meals	2.252	2 000	2 000	2 000		
240	Advertising & Promotional Activities	2,253	3,000	3,000	3,000	/200 002	
250 251	Professional Services Professional Svcs Information Technology	109,228 866	995,261 30,000	1,015,384 36,210	625,392 30,000	(389,992	
252	Accounting & Auditing Services	000	30,000	30,210	30,000	(0,210	
253	Legal Services						
254	Mental Health & Intellectual Disability Services						
255	Dues	20,391	20,000	20,000	25,000	5,000	
256	Seminar & Training Sessions	70,878	70,000	70,000	70,000	3,000	
257	Architectural & Engineering Services	70,070	70,000	70,000	70,000		
258	Court Reporters						
259	Arbitration Fees						
260	Repair & Maintenance Charges	166,293	160,000	230,148	235,148	5,000	
261	Repaving, Repairing & Resurfacing Streets	100,=00	120,000			-,	
262	Demolition of Buildings						
	Abatement of Nuisances						
265	Rehabilitation of Property						
266	Maint. & Support - Comp. Hardware & Software	63,482	89,000	64,000	64,000		
275	Juror Fees		·	·			
276	Juror Expenses						
277	Witness Fees						
280	Insurance & Official Bonds						
282	Lease Purchase - Computer Systems						
283	Lease Purchase - Vehicles						
284	Ground & Building Rental						
285	Rents - Other	20,895	60,000	35,000	35,000		
286	Rental of Parking Spaces	18,600					
290	Payments for Care of Individuals						
295	Imprest Advances	1,292		1,500	1,500		
298	Payments for Burials & Graves						
299	Other Expenses (not otherwise classified)	32,131	1,500				
			0.551.55	0.001.00	0.121.221	,	
	Total	2,101,113	2,631,761	2,824,075	2,431,761	(392,314	

71-53K (Program Based Budgeting Version)

## SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

	FISCAL 2025 OPERATING B	JDGET		BY PRO	GRAM		
Departn	nent	No.	Program			No.	
Revi	enue	36	Policy Analysis F	xecutive Direction & A	Administration	10	
Fund	Sind S	No.	1 olloy, 7 trialyolo, E	Accounte Direction & 7	tarriirioti ation	10	
Gen	eral	10					
00	9.4.	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Inorogoo	
Code	Description	Actual	Original	Estimated	Proposed	Increase or	
Code	Description	Obligations	Appropriations	Obligations	Budget	(Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	(Decrease) (7)	
(1)		Schedule 300 - I			(0)	(1)	
301	Agricultural & Botanical						
302	Animal, Livestock & Marine						
303	Bakeshop, Dining Room & Kitchen						
304	Books & Other Publications	11,501	5,000	5,000	5,000		
305	Building & Construction	,	2,000	5,555	5,555		
306	Library Materials						
307	Chemicals & Gases						
308	Dry Goods, Notions & Wearing Apparel	1,544	2,000	1,500	1,000	(500	
309	Cordage & Fibers	1,014	2,000	1,000	1,000	(000)	
310	Electrical & Communication	996		57		(57	
311	General Equipment & Machinery	000		O1		(01	
312	Fire Fighting & Safety	850	7,300				
313	Food	000	7,000				
314	Fuel - Heating & Cooling						
316	General Hardware & Minor Tools	1,568					
317	Hospital & Laboratory	2,038					
318	Janitorial, Laundry & Household	362		3,292		(3,292	
	•	439,274	581,545	581,399	580,702	(697	
320	Office Materials & Supplies Small Power Tools & Hand Tools	439,214	361,343	361,399	360,702	(097	
322	Plumbing, AC & Space Heating						
323		20,025	8,000	8,143	8,143		
324	Precision, Photographic & Artists	5,173	15,000	7,000	7,000		
325	Printing Recreational & Educational	5,162	5,200	5,200	5,200		
326		5,102	5,200	5,200	5,200		
328	Vehicle Parts & Accessories						
335	Lubricants						
340	#2 Diesel Fuel						
341	Compressed Natural Gas (CNG)						
342	Liquid Propane Gas (LPG)						
345	Gasoline	400					
399	Other Materials & Supplies (not otherwise classified)	463					
	Total	488,956	624,045	611,591	607,045	(4.546	
	Total		00 - Equipment	011,591	607,045	(4,546	
40E	Construction Dradeing & Conveying		oo - Equipment	ı			
405	Construction, Dredging & Conveying						
410	Electrical, Lighting & Communications						
411	General Equipment & Machinery						
412	Fire Fighting & Emergency						
417	Hospital & Laboratory	04.004	F0 000	222.000	440.000	(000,000	
420	Office Equipment	31,234	50,000	330,000	110,000	(220,000	
423	Plumbing, AC & Space Heating	383					
424	Precision, Photographic & Artists						
426	Recreational & Educational	100:0	22.25	22.22	22.25	/00 555	
427	Computer Equipment & Peripherals	19,946	60,000	60,000	30,000	(30,000	
428	Vehicles						
430	Furniture & Furnishings	15,211	60,000	1,060,000	1,030,000	(30,000	
499	Other Equipment (not otherwise classified)	549					
						/0	
	Total	67,323	170,000	1,450,000	1,170,000	(280,000	

71-53L (Program Based Budgeting Version)

#### SCHEDULE 500 - 700 - 800 - 900

	FISCAL 2025 OPERATING B	UDGET	BY PROGRAM					
Departm	nent	No.	Program			No.		
Reve		36	_	Executive Direction 8	Administration	10		
Fund	eriue	No.	Policy, Allalysis, E	Executive Direction of	Auministration	10		
Gene	eral	10						
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
Code	Description	Actual	Original	Estimated	Proposed	or		
		Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
	Schedu	le 500 - Contribi	utions, Indemni	ties & Taxes				
501	Celebrations							
504	Meritorious Awards							
505	Contributions to Educational & Recreational Org.							
506	Payments to Prisoners							
	Refunds							
	Indemnities							
515	Taxes							
	Contributions to Other Govt. Agencies and Non-Profit Org. not Educational or Recreational							
589N	Other Misc Claims	1,950						
	Total	1,950						
	Total		0 - Debt Service	•	<u> </u>			
701	Interest on City Debt - Long Term	Goriodaic 7 o	0 2021 00, 1700		I			
	Principal Payments on City Debt - Long Term							
	Interest on City Debt - Short Term							
	Sinking Fund Reserve Payment							
	Commitment Fee Expense							
706	Arbitrage Payments							
	Total							
	Sc	hedule 800 - Pay	yments to Other	r Funds				
801	Payments to General Fund							
803	Payments to Water Fund							
804	Payments to Capital Projects Fund							
805	Payments to Special Funds							
806	Payments to Bond Fund							
	Payments to Other Funds							
	Payments to Aviation Fund							
	Payments to Grants Revenue Fund							
					1			
	Total							
		) - Advances an	d Other Miscella	aneous Paymen	ots			
901	Advances to Create Working Capital Funds	, iai anoco an	3 11.01 1111000110		I			
					<del> </del>			
902	Miscellaneous Advances							
	Total							

71-53M (Program Based Budgeting Version)

# SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM

	FISCAL 2025 OPERATIN	G BUDGE	<u> </u>	CARE OF INDIVIDUALS, BY PROGRAM				
Departi	ment		No.	Program			No.	
Rev	renue		36	Policy, Analysis	s, Executive Direc	ction & Admin.	10	
Fund			No.	,	, _xeeae 2ee			
Ger	neral		10					
			Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
			Actual	Original	Estimated	Proposed	or	
Class	Description		Obligations	Appropriation	Obligations	Budget	(Decrease)	
(1)	(2)		(3)	(4)	(5)	(6)	(7)	
	Professional Services (250-254, 257-259)		110,094	1,025,261	1,051,594	655,392	(396,202)	
290	Payments for Care of Individuals		ĺ	, ,		Í	, , ,	
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purpo	ose or scope of	
Object		Actual	Original	Estimated	Proposed	service provid	·	
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit		
250	ABSO/Sterling	10,000	23,000	23,000	-	Criminal Backgrour		
250	Acumen	20,000	20,000	20,000		Database Support a	_	
250	Constant Contact	6,796	7,000	7,165	7,500	Marketing & Outrea	ch Services	
250	Drug Scan	360	240	240		Background Checks		
250	Fund for Philadelphia	7,000	7,000	7,000		Fiduciary		
250	Global Language Solutions	5,000	5,000	5,000		Language Access F	Program	
250	Instant Web LLC	14,700	14,700	14,700	14,700	Disaster Recovery	System	
250	Jones Lang LaSalle America		20,000		20,000	OM&S Triplex		
250	Powerling Inc.	10,000	5,000	10,000	10,000	Language Access F	Program	
250	Superior Moving & Storage	22,500	25,000	25,000	25,000	Professional Moving	g Services	
250	Team Clean Incorp.	11,779	15,000	15,000	15,000	Professional Cleani	ng Services	
250	U S Facilities			19,957		OM&S Triplex		
250	Various Vendors	1,093	15,000	5,000	39,000	Misc. Professional S	Services	
250	TBD '24 & '25			300,000	300,000	Concourse renovati	ons	
250	TBD '24 & '25		30,000	88,000	30,000	Expanded Outreach	n - Language	
250	TBD '24 & '25		10,000	10,000	5,000	Language Access F	Program	
250	TBD '24 & '25		20,000	20,000	20,000	Racial Equity		
250	TBD '24 & '25		744,321	445,322	49,952	Property Assessme	nt Relief	
250	TBD '24 & '25		34,000		34,000	Workforce Develop	ment	
	Total Class 250	109,228	995,261	1,015,384	625,392			
054	Online Consulting			33,941		Professional IT Ser	viana	
	Online Consulting Miscellaneous Vendors	866	30,000	2,269	30,000	Miscellaneous IT Se		
231	Total Class 251	866	30,000	36,210	30,000	Wilscellaneous II Se	ei vices	
	Total Glass 251	800	30,000	36,210	30,000	1		
						ĺ		
-4 -01	(Program Based Budgeting Version)		-					

71-53N (Program Based Budgeting Version)

#### SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290, BY PROGRAM

	FISCAL 2025 OPERATIN	G BUDGE		250S AND 290, BY PROGRA			XAIVI
Departi	ment		No.	Program			No.
Rev	venue		36	Policy. Analysis	s, Executive Direc	ction & Admin	10
Fund			No.	<u> </u>	,		
Ger	neral		10				
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purp	ose or scope of
Object		Actual	Original	Estimated	Proposed		ded. Include, if
Code	of Frovider	Obligations	Appropriation	Obligations	Budget	·	cost of service.
210	Five Thousand Forms	140,681	120,000	145,000	_	Delinguent Real Es	
210	Pitney Bowes Bank Inc. (Reserve Account)	1,342,249	970,000	1,050,641	*	Mail Center Mailing	•
210	United States Postal Services	58,272	60,000	62,080		PO Boxes	
	Total Class 210	1,541,202	1,150,000	1,257,721	1,289,721		
216	Insight Public Sector, Inc	27,225		30,000		LinkedIn subscripti	on
216	CDW, LLC	995	20,000			Microsoft software	
216	ldentitrust Digital Certificate	248				Employee subscrip	tion
216	Articulate 360			7,555		Employee reimburs	sement
216	Adobe	10,891				Adobe subscription	IS
216	TBD '24 & '25			18,019	20,000	Subscriptions and	software licenses
	Total Class 216	39,359	20,000	55,574	20,000		
256	Kimberly A. Ferguson	30,000		34,000	ŕ	Training	
256	Kimberly A. Ferguson	30,000		32,000	32,000	Organizational Dev	-
256	Pryor Learning	5,327	70,000	4.000	4.000	New Manager Train	_
256	Various Vendors  Total Class 256	5,551 <b>70,878</b>	70,000 <b>70,000</b>	4,000 <b>70,000</b>	4,000 <b>70,000</b>	Misc. Trainings/Co	nierences
	Total class 250	70,070	70,000	70,000	70,000		
260	Bell & Howell	75,962	70,000	70,000	70 000	Mail Center Equipn	nent
260	BlueCrest/DMT Solutions	70,002	70,000	93,148		Mail Center Equipn	
260	Charles W Romano Co	350	500	22,112	55,115	Mail Center Equipn	
260	Fluence Automation Holding	20,039	23,000			Mail Center Equipn	
260	Opex Corp	8,065	8,500	8,500	8,500	Mail Center Equipn	nent
260	Pitney Bowes Bank Inc.	25,604	6,500	8,150	8,150	Mail Center Equipn	nent
260	Xerox	32,131	34,000	34,000	34,000	Maintenance & Re	pair - Copiers
260	Miscellaneous Vendors	4,142	17,500	16,350	21,350	Repair & Maintena	nce
	Total Class 260	166,293	160,000	230,148	235,148		
266	Fluence Automation Holding		7,500			Computer Maintena	•
266	Opex Corp	8,310				Computer Maintena	•
266	Qless	27,040	30,000	30,000	•	Computer Maintena	•
266	Xerox	28,132	32,000	30,000		Computer Maintena	•
266	Miscellaneous Vendors  Total Class 266	63,482	19,500 <b>89,000</b>	4,000 <b>64,000</b>	4,000 <b>64,000</b>	Computer Maintena	ance & Repair
	Total class 200	03,402	89,000	04,000	04,000		
285	Xerox	20,630	30,000	30,000	30,000	Copier Lease	
285	Miscellaneous Vendors	20,030	30,000	5,000	,	Miscellaneous Lease	ses
200	Total Class 285	20,895	60,000	35,000	35,000	oonanoous Lea	
		-,	,	,	,		
71_530	) (Program Based Budgeting Version)						

71-530 (Program Based Budgeting Version)

#### SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290, BY PROGRAM

	FISCAL 2025 OPERATIN	OBOBOL		2503	AND 230,	BT PRUGE	V-VIAI
Depart	ment		No.	Program			No.
Rev	renue		36	Policy, Analysis	s, Executive Direc	ction & Admin	10
Fund			No.				-
Ger	neral		10				
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purpo	ose or scope of
Object		Actual	Original	Estimated	Proposed		ded. Include, if
Code	of Frontaci	Obligations	Appropriation	Obligations	Budget	applicable, unit	
320	Allied Envelope Co.	389,801	531,545	531,545	_	Various Envelopes	
320	Pitney Bowes Bank Inc.	11,849	20,000	12,000		Miscellaneous Equi	pment Supplies
320	Staples	14,138	10,000	21,925	20,000	Miscellaneous Offic	e Supplies
320	W B Mason	9,754	8,000	8,000	8,000	Miscellaneous Offic	e Supplies
320	Various Vendors	13,732	12,000	7,929	7,702	Miscellaneous Offic	e Supplies
	Total Class 320	439,274	581,545	581,399	580,702		
420	BlueCrest/DMT Solution Global Corp	29,428		280,000		Office Equipment	
420	Miscellaneous Vendors	1,806	50,000	50,000	110,000	Office Equipment	
	Total Class 420	31,234	50,000	330,000	110,000		
427	CDW LLC	18,315				Computer Equipme	
427	Dell Marketing	780	60,000	2,770		Computer Equipme	
427	PC Specialist			3,425		Computer Equipme	nt & Peripherals
427	Miscellaneous Vendors	851	60,000	53,805	30,000		
	Total Class 427	19,946	60,000	60,000	30,000		
430	PhilaCor	11,881		10,475		Office Furniture	
430	TransAmerican Office Furniture	3,330		16,381		Office Furniture	
430	TBD '24	3,330		1,000,000	1 000 000	Concourse Renova	tions Office
430	100 24			1,000,000	1,000,000	Furniture	tions Office
430	TBD '24 & '25		60,000	33,144	30 000	Office Furniture	
.00	Total Class 430	15,211	60,000	1,060,000	1,030,000	5	
		•					
	(Program Based Budgeting Version)						

F	CITY OF PHILADELPH BUDGET OFFICE FISCAL 2025 OPERATING I		PROGRAM SUMMARY					
Departmen	nt	No.	Program			No.		
Revenu	ue	36	Policy, Analysis, E	xecutive Direction &	Administration	10		
Fund		No.						
Water		02						
		Sumr	nary by Class					
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
Class	Description	Actual	Original	Estimated	Proposed	or		
		Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
100	Employee Compensation							
a)	Personal Services	1,005,225	1,069,954	1,069,954	1,069,000	(954)		
b)	Employee Benefits							
200	Purchase of Services	2,262,856	4,353,000	4,353,000	4,353,000			
300	Materials and Supplies	1,440,802	1,735,000	1,735,000	1,735,000			
400	Equipment	59,000	28,000 28,000 28,000					
500	Contributions, Indemnities and Taxes							
700	Debt Service							
800	Payments to Other Funds							
900	Advances and Misc. Payments							
	Total	4,767,883	7,185,954	7,185,954	7,185,000	(954)		
		Summa	ary of Positions					
		Actual	Fiscal 2024	Increment	Fiscal 2025	Increase		
		Positions	Budgeted	Run	Budgeted	or		
Code	Category	6/30/23	Positions	PPE 11/26/23	Positions	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
101	Full Time - Civilian	17	19	17	18	(1)		
105	Full Time - Uniform							
	Total	17	19	17	18	(1)		
	Sele	ected Associated	l Non-Tax Rever	nues by Type				
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
	Description	Actual	Original	Estimated	Proposed	or		
		Revenues	Budget	Revenues	Budget	(Decrease)		
	(1)	(2)	(3)	(4)	(5)	(6)		
	on-Governmental)							
Federal								
State								

Total
71-53F (Program Based Budgeting Version)

Other Governments
Other Funds of the City

### CITY OF PHILADELPHIA BUDGET OFFICE

#### SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

		FISCAL 2025 OPERATING		BY PROGRAM					
Departi	ment			No.	Program				No.
Rev	enue			36	Ĭ	alysis, Execut	ive Direction a	& Admin	10
Fund				No.		yo.o,/.oou.		<u> </u>	1 .0
Wat	ter			02					
	l			Fiscal	Fiscal		Fiscal		Increase
			Salary	2023	2024	Increment	2025	Annual	(Decrease)
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code		(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		Executive Office							
1		Deputy Revenue Commissioner	141,139	1	1	1	1	141,139	
2	2F22	Research & Information Analyst II	80,000		1			444.400	(1
		Total Executive Office		1	2	1	1	141,139	(1
		Administrative Services							
3	2L04	Administrative Technical Trainee	41,504 - 53,361	1	1	1	1	50,395	
4		Clerk 3	44,352 - 48,394	2	2	2	2	96,788	
5		Human Resources Professional 2	59,778 - 76,854	1	1				(1
6	1F22	Mail Operations Manager	59,778 - 76,854	1	1	1	1	76,854	Ì
7	7M07	Office Machinery Equipment Operator 1	43,029 - 46,893	1	6	4	6	241,333	
8	7A03	Semi-Skilled Laborer	40,504 - 44,023	5	1	2	1	44,023	
9	2H58	Senior Departmental Human Resources	66,588 - 85,594			1	1	76,091	1
10		Stores Worker	41,709 - 45,392		1		1	42,637	
11	1F20	Mail Center Supervisor	48,990 - 53,761	1	40	1	40	200 404	
		Total Administrative Services		12	13	12	13	628,121	]
		Technical, Policy & Research							
12	A620	Data & Research Manager	90,860	1	1	1	1	90,860	
13		Director of Intelligence	99,000	1	1	1	1	99,000	
14		Revenue Collection Representative	45,540 - 49,745	2	2	2	2	99,490	
		Total Technical, Policy & Research		4	4	4	4	289,350	
		Program Total		17	19	17	18	1,058,610	(1
		Ĭ							,

71-53I (Program Based Budgeting Version)

		CITY OF PHIL BUDGET ( FISCAL 2025 OPER	FFICE		г			ST OF F	ULE 100 POSITION OGRAM		
Depart	ment				No.	Program					No.
	enue				36	Policy, An	alysis, Exec	utive Direct	ion & Adminis	stration	10
Fund					No.						
Wat	ter				02						
Line No. (1)	Class Code (2)	Title			Salary Range (in dollars) (4)	Fiscal 2023 Actual Pos. 6/30/23 (5)	Fiscal 2024 Budgeted Positions (6)	Increment Run -PPE 11/26/23 (7)	Fiscal 2025 Budgeted Positions (8)	Annual Salary 7/1/24 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Full Time - Civilian				17	19	17	18	1,058,610	(1)
3		Overtime Lump Sum				17	19	17	18	41,000 10,000	
Total G	ross Re	quirements				17	19	17	18	1,109,610	(1)
		Plus: Earned Increment								4,860	
		Plus: Longevity								769	
		Less: (Vacancy Allowance)				(46,239)					
				Total Budget							
	ī				ry of Personal						
1 :				al 2023		iscal 2024	l Ingres		al 2025	Inc. / (Dec.)	Inc. / (Dec.)
Line No.		Category	Actual Positions	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE	Budgeted Positions	Proposed	in Require.	in Bud. Pos. (Col. 8
INU.		Galegory	6/30/23	Obligations	FUSITIONS	Obligations	11/26/23	FUSILIUTIS	Budget	(Col. 9 less Col. 6)	(Col. 8 less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S		(5)	13,744	(5)	10,325	(,)	(0)	10,000	(325)	
2		ne - Civilian	17	979,872	19	1,018,329	17	18	1,018,000	(329)	(1)
3	1	ne - Uniform		,	- 10	,, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			,: :,:-0	(==0)	(.,
4		Gross Adj.		1,063							
5		mp/Seas, Bd, SCG									
6		ne - Civilian		10,546		41,300			41,000	(300)	
7		ne - Uniform									
8	Unused	Uniform Leave									
9	Shift/St	ress									
10	H&L, IC	DD, LT-Sick									
11											
12											
71-53.1	(Progra	Total am Based Budgeting Version)	17	1,005,225	19	1,069,954	17	18	1,069,000	(954)	(1)

SECTION 14 19

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

	FISCAL 2025 OPERATING E	BY PROGRAM				
Departm	nent	No.	Program			No.
Reve	enue	36		executive Direction &	Administration	10
und	7140	No.	r oney, ranaryole, E	Account Direction C	, turring a diori	10
Wate	er	02				
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
	,	Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 200 - I	Purchase of Serv	vices		
201	Cleaning & Laundering					
202	Janitorial Services					
	Refuse, Garbage, Silt and Sludge Removal	3,414	4,000	4,000	4,000	
209	Telephone & Communication					
210	Postal Services	1,928,622	3,924,000	3,924,000	3,924,000	
211	Transportation	327				
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
	Electric Current					
221	Gas Services					
	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
	Overtime Meals					
	Advertising & Promotional Activities	24 220	40,000	40,000	40,000	
	Professional Services	31,338	40,000	40,000	40,000	
	Professional Svcs Information Technology	202				
252	Accounting & Auditing Services Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues					
	Seminar & Training Sessions	1,320	3,000	3,000	3,000	
	Architectural & Engineering Services	1,020	0,000	0,000	0,000	
	Court Reporters					
	Arbitration Fees					
	Repair & Maintenance Charges	273,885	320,000	363,008	363,008	
	Repaving, Repairing & Resurfacing Streets		,		555,555	
	Demolition of Buildings					
	Abatement of Nuisances					
	Rehabilitation of Property					
	Maint. & Support - Comp. Hardware & Software	803	55,000	11,992	11,992	
	Juror Fees		,	·	· ·	
	Juror Expenses					
	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	22,945	7,000	7,000	7,000	
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
	Total	2,262,856	4,353,000	4,353,000	4,353,000	

71-53K (Program Based Budgeting Version)

## SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

	FISCAL 2025 OPERATING B	SCAL 2025 OPERATING BUDGET			BY PROGRAM			
Departn	nent	No.	Program			No.		
	enue	36	_	Executive Direction &	Administration	10		
Fund		No.	r oney, ranaryolo, E	.xccaire Birection a	tarriiriotration			
Wat	er	02						
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
Code	Description	Actual	Original	Estimated	Proposed	or		
oodo	Becompacin	Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
		Schedule 300 - I	Materials & Supp	olies				
301	Agricultural & Botanical							
302	Animal, Livestock & Marine							
303	Bakeshop, Dining Room & Kitchen							
304	Books & Other Publications							
305	Building & Construction							
306	Library Materials							
307	Chemicals & Gases							
308	Dry Goods, Notions & Wearing Apparel	1,544						
309	Cordage & Fibers							
310	Electrical & Communication							
311	General Equipment & Machinery							
312	Fire Fighting & Safety							
313	Food							
314	Fuel - Heating & Cooling							
316	General Hardware & Minor Tools							
317	Hospital & Laboratory	2,038						
318	Janitorial, Laundry & Household	205						
320	Office Materials & Supplies	1,431,552	1,713,000	1,713,000	1,713,000			
322	Small Power Tools & Hand Tools							
323	Plumbing, AC & Space Heating							
324	Precision, Photographic & Artists	5,000	10,000	10,000	10,000			
325	Printing		12,000	12,000	12,000			
326	Recreational & Educational							
328	Vehicle Parts & Accessories							
335	Lubricants							
340	#2 Diesel Fuel							
341	Compressed Natural Gas (CNG)							
342	Liquid Propane Gas (LPG)							
345	Gasoline							
399	Other Materials & Supplies (not otherwise classified)	463						
	Total	1,440,802	1,735,000	1,735,000	1,735,000			
		Schedule 4	00 - Equipment					
405	Construction, Dredging & Conveying							
410	Electrical, Lighting & Communications							
411	General Equipment & Machinery							
412	Fire Fighting & Emergency							
417	Hospital & Laboratory							
420	Office Equipment	57,168	17,000	17,000	18,000	1,000		
423	Plumbing, AC & Space Heating	892	1,000	1,000		(1,000		
424	Precision, Photographic & Artists							
426	Recreational & Educational							
427	Computer Equipment & Peripherals	390						
428	Vehicles							
430	Furniture & Furnishings		10,000	10,000	10,000			
499	Other Equipment (not otherwise classified)	550						
	Total	59,000	28,000	28,000	28,000			

71-53L (Program Based Budgeting Version)

## SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM

		G BUDGE		CARE OF INDIVIDUALS, BY PROGRAM					
Departn	nent		No.	Program	No.				
Reve	enue		36	Policy, Analysis	s, Executive Direc	tion & Admin.	10		
Fund			No.	, , , , , , , , , , , , , , , , , , ,	•				
Wate	er		02						
			Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
			Actual	Original	Estimated	Proposed	or		
Class	Description		Obligations	Appropriation	Obligations	Budget	(Decrease)		
(1)	(2)		(3)	(4)	(5)	(6)	(7)		
250s	Professional Services (250-254, 257-259)		31,540	40,000	40,000	40,000			
290	Payments for Care of Individuals								
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purpo	se or scope of		
Object	or Provider	Actual	Original	Estimated	Proposed	service provid			
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit	cost of service.		
250	Instant Web LLC	14,700	14,700	14,700	14,700	Disaster Recovery S	Services		
250	Jones Lang LaSalle		5,000	5,000	5,000	Triplex OM&S			
	Superior Moving & Storage Co.	4,860				Professional Moving			
	Team Clean	11,778		14,000		Professional Cleanii			
250	Various Vendors		20,300	6,300		Dues, Conferences	& Trainings		
	Total Class 250	31,338	40,000	40,000	40,000				
251	Cellco Partnership	202				Wireless voice and	data convicca		
231	Total Class 251	202				Wileless voice and	uata sei vices		
	ľ								
	(Program Based Budgeting Version)								

71-53N (Program Based Budgeting Version)

#### SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290. BY PROGRAM

FISCAL 2025 OPERATING BUDGET 250s AND 290, BY PROGRAM						RAM	
Departr	ment		No.	Program			No.
Rev	renue		36	Policy, Analysis	s, Executive Direc	ction & Admin	10
Fund			No.				
Wat	ter		02				
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purp	ose or scope of
Object	or Provider	Actual	Original	Estimated	Proposed	service provi	ded. Include, if
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit	cost of service.
210	Pitney Bowes Bank, Inc. (Reserved Account)	1,700,052	3,918,600	3,918,600	3,918,600	Mail Center Postag	e Meters
210	Fund Balance Adjustment	223,170				FY 2023 Accounts	Payable adjust.
210	USPS	5,400	5,400	5,400		PO Boxes	
	Total Class 2	10 1,928,622	3,924,000	3,924,000	3,924,000		
260	Bell & Howell LLC	177,241	125,000	125,000	125 000	Repair and Mainter	anco
	Blue Crest/DMT Solutions	177,241	125,000	163,008		Repair and Mainter	
	Charles W Romano Co	650	800	100,000	100,000	Repair and Mainter	
	Fluence Automation Holdings	46,757	50,000			Repair and Mainter	
	Pitney Bowes Inc.	49,093	75,000	75,000	75,000	Repair and Mainter	
260	Various Vendors	144	69,200			Repair and Mainter	nance
	Total Class 2	60 273,885	320,000	363,008	363,008	1	
						1	
	Fluence Automation Holdings		22,000			Repair & Maintena	-
	Xerox Corp.	803		1,092		Repair & Maintena	
266	Various Vendors		33,000	10,900		Repair & Maintena	nce - Computer
	Total Class 2	66 803	55,000	11,992	11,992		
320	Allied Envelope Co	1,417,568	1,675,000	1,675,000	1 675 000	Various Envelopes	
	Piteny Bowes	11,849	25,000	25,000		Mail Center Equipn	
320	Staples	913	5,000	5,000		Office Materials & S	* *
320	Various Vendors	1,222	8,000	8,000		Office Materials & S	
	Total Class 3	20 1,431,552	1,713,000	1,713,000	1,713,000	1	
						1	
	Blue Crest/DMT Solutions	54,222	1			Mail Center Equipn	nent
	Holzberg Communications	1,995				Office Equipment	
	Ribbons Express Various Vendors	951	17.000	47.000	40.000	Office Equipment	
420	various vendors  Total Class 4	20 57,168	17,000 <b>17,000</b>	17,000 <b>17,000</b>	18,000 <b>18,000</b>	Office Equipment	
	Total Class 4	20 57,166	17,000	17,000	18,000	1	
			1				
			1				
			1				
			1				
4 520	(Program Based Budgeting Version)		<u>I</u>			<u> </u>	

71-530 (Program Based Budgeting Version)

#### PERFORMANCE MEASURES

Department	No.	Program	No.
		Tax Billing, Accounting & Customer	
Revenue	36	Service	11
		1 41	

#### **Program Description**

This program determines which taxes, fees, and fines people owe, lets people know how much to pay, and processes payments and tax returns received.

#### **Program Objectives**

-Revenue will launch an upgrade of its integrated tax system to the latest software version. The project will require staff testing and training and is scheduled to go live by next fiscal year. The latest version will ensure the system's support continues to be sustainable by using prevailing programming languages. The software update will provide new search functionality that will increase internal efficiency and security, and an external live chat feature that will provide customers with a new method of communicating with Revenue.

-Wage refund submissions have increased significantly due to the expansion of employer remote work requirements. Although the Philadelphia Tax Center provides customers with the ability to check the status of their refund online through the "Where's my refund" app, many customers prefer to contact the Department by phone. Modernizing the Refund Unit's phone software to a cloud-based solution will provide new functionality and reporting, which will provide staff with the tools needed to respond to customers faster.

-The Department, in partnership with OIT, will transition electronic payments to a new third-party processor. The implementation will reduce credit and debit card fees for customers, while e-check payments will continue to be free. The transition also will provide future opportunities to expand customer payment options and methods.

Performance M	easures		
	Fiscal 2023	Fiscal 2024	Fiscal 2025
Description	Year-End	Target	Target
(1)	(2)	(3)	(4)
Percent of real estate tax collected within calendar year	95.9%	95.0%	96.5%
Comments:			
Total dollar amount collected (General Fund)	\$4.88B	\$4.59B	\$4.68B
Comments:			
Total dollar amount collected (School District)	\$1.33B	\$1.33B	\$1.45B
Comments:			
Comments:			
Comments:	1		
Comments:			

71-53EZ (Program Based Budgeting Version)

#### **PROGRAM SUMMARY - ALL FUNDS**

	SCAL 2025 OPERATING B	ODGET				
Department		No.	Program		No.	
Revenue		36	Tax Billing, Accou	nting & Customer Se	rvice	11
		Summ	ary by Fund	<u> </u>		
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	13,052,462	14,235,398	14,501,519	14,165,286	(336,233
14	Acute Care Hospital Tax	35,000	45,000	45,000	45,000	
	Total	13,087,462	14,280,398	14,546,519	14,210,286	(336,233)
	Sı	ummary of Full 1	Time Positions b	y Fund		
Fund		Actual Positions	Fiscal 2024	Fiscal 2024	Fiscal 2025	Inc. / (Dec.)
No.	Fund	6/30/23	Budgeted	PPE 11/26/23	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	201	249	195	247	(2)
	Total Full Time	201	249	195	247	(2
	3	1	Tax Revenues b			
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Revenues	Budget	Revenues	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	54,608,049	62,036,000	51,955,000	51,964,000	9,000
14	Acute Care Hospital Tax	191,229,868	250,000,000	250,000,000	250,000,000	
	Total	245,837,917	312,036,000	301,955,000	301,964,000	9,000
			iated Capital Pro			
Dept.		Carry	Fiscal 2024	Fiscal 2024	Fiscal 2025	Fiscal 2025
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
		_	ated Operating (			
Dept.		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Where	Description	Calculated	Calculated	Calculated	Calculated	or
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	4,968,244	5,541,649	5,540,591	5,475,574	(65,017
Finance	Employee Benefits - Uniform					
		4,968,244	5,541,649	5,540,591	5,475,574	(65,017

71-53E (Program Based Budgeting Version)

F	CITY OF PHILADELPI BUDGET OFFICE FISCAL 2025 OPERATING		PROGRAM SUMMARY						
Departmer	nt	No.	Program			No.			
Reveni	ue	36	Tax Billing, Accour	nting & Customer Ser	vice	11			
Fund		No.							
Genera	al	01							
			nary by Class						
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase			
Class	Description	Actual	Original	Estimated	Proposed	or			
		Obligations	Appropriations	Obligations	Budget	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
100	Employee Compensation								
a)	Personal Services	11,609,063	12,985,361	12,985,361	12,835,361	(150,000)			
b)	Employee Benefits								
200	Purchase of Services	1,191,066	1,012,037	1,261,704	1,074,925	(186,779)			
300	Materials and Supplies	237,642	213,000	229,454	230,000	546			
400	Equipment	14,691	25,000	25,000	25,000				
500	Contributions, Indemnities and Taxes								
700	Debt Service								
800	Payments to Other Funds								
900	Advances and Misc. Payments								
	Total	13,052,462	14,235,398	14,501,519	14,165,286	(336,233			
		Summa	ary of Positions						
		Actual	Fiscal 2024	Increment	Fiscal 2025	Increase			
		Positions	Budgeted	Run	Budgeted	or			
Code	Category	6/30/23	Positions	PPE 11/26/23	Positions	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
101	Full Time - Civilian	201	249	195	247	(2)			
105	Full Time - Uniform								
	Total	201	249	195	247	(2)			
	Sele	ected Associated	Non-Tax Reven	ues by Type					
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase			
	Description	Actual	Original	Estimated	Proposed	or			
		Revenues	Budget	Revenues	Budget	(Decrease)			
	(1)	(2)	(3)	(4)	(5)	(6)			
Local (No	on-Governmental)	5,933,164	16,305,000	6,224,000	5,227,000	(997,000)			
Federal		4,650	7,000	7,000	7,000				
State									
	vernments	48,670,235	45,724,000	45,724,000	46,730,000	1,006,000			
Other Fu	nds of the City				_,				
74 505 /0	Total rogram Based Budgeting Version)	54,608,049	62,036,000	51,955,000	51,964,000	9,000			

SECTION 14 26

#### SCHEDULE 100 LIST OF POSITIONS

Salary   2023   2024   Increment   2025   Annual   (Decrea   2025   No.   Code   (1)   (2)   (3)   (4)   (5)   (6)   (7)   (8)   (10)	FISCAL 2025 OPERATING BUDGET					BY PROGRAM					
Fund   General   Salary   Fiscal   Fiscal   Post   General   Fiscal   Color   Color   Fiscal   Color   Fis	Departr	ment			No.	Program				No.	
Concern	Rev	enue			36	Tax Billing	, Accounting 8	& Customer S	ervice	11	
Line   Class	Fund				No.						
Code	Gen	eral			01						
Line   Class   Title   Range   Actual Pos.   Budgeted   Run-PPE   Budgeted   Salary   (Co.)					Fiscal	Fiscal		Fiscal		Increase	
No				Salary	2023	2024	Increment	2025	Annual	(Decrease)	
11   (2)   (3)   (4)   (5)   (6)   (7)   (8)   (9)   (10)	Line		Title	_		_		ŭ	-	(Col. 8	
Enforcement			(2)	,						less Col. 6)	
1   2L32   Administrative Specialist 2   58,316 - 74,980	(1)	(2)		(4)	(5)	(0)	(7)	(0)	(9)	(10)	
2   2810		01.00		50.046. 74.000	4		4			(4)	
2802   Collection Customer Representative			· ·		1	1		0	044.000	(1)	
4   2804   Collection Representative Supervisor   46,914 - 60,310   9   12   11   12   713,720     5   6625   Revenue Investigator   45,540 - 49,745   1   1   1   1   1   1     7   A620   Data Analyst   77,437 - 82,600   1   1   77,437     8   TD41   Data Services Support Clerk   40,504 - 44,023   4   5   4   6   249,138     9   2911   Revenue Collection Manager   66,588 - 85,994   8   6   6   6   6   513,564     10   2828   Tax Assessor   46,734 - 51,124   1   2   2     11   2820   Revenue Collection Officer 1   86,775 - 111,577   1   1   1   497,195     12   2821   Revenue Collection Representative   45,540 - 49,745   10   10   11   11   497,195     14   21,03   Management Trainee   45,575 - 54,892   1   1   1   1   497,195     15   1A37   Service Representative   44,352 - 48,394   1   1   1   1   48,394     16   2806   Collection Representative   44,352 - 48,394   1   1   1   1   48,394     18   2802   Collection Representative   44,352 - 48,394   1   1   1   1   48,394     19   2804   Collection Representative   49,914 - 60,310   1   1   1   1   40,330     10   1041   Data Services Support Clerk   40,944 - 40,032   1   1   1   1   1   40,033     10   1041   Data Services Support Clerk   40,944 - 40,032   1   1   1   1   1   40,033     10   1041   Data Services Support Clerk   40,944 - 40,032   1   1   1   1   1   40,033     10   1041   Data Services Support Clerk   40,944 - 40,032   1   1   1   1   1   40,033     11   12   13   13   1   1   1   1   1   1   1			=						,	(40)	
5   6E23   Revenue Investigator   45,540 - 49,745   1			·							(10)	
6   6EZ   Revenue Investigator Supervisor					1	12	11	12	713,720		
7			=	, ,	' '		1				
8			= '		'		'	1	77 437	1	
9			·		1	5	Λ				
10			'''		•				•		
11   2820   Revenue Collection Officer 1   80,775 - 111,577   1   1   1   1   1   1   1   1   1			=		1			· ·	010,001		
12   2821   Revenue Collection Officer 2   100,973 - 129,814   1   115,388   Revenue Collection Representative   45,540 - 49,745   10   10   11   11   11   497,195   15   1437   Service Representative   45,575 - 54,692   1   1   1   1   1   1   1   1   1		-			·	1				(1)	
13   2818   Revenue Collection Representative   45,540 - 49,745   10   10   11   11   497,195   14   2L03   Management Trainee   45,575 - 54,692   1   1   13   23   812,529   16   15   13   23   812,529   16   15   13   23   812,529   16   15   13   23   812,529   16   15   13   23   812,529   16   15   13   23   812,529   16   15   17   17   17   17   17   17   17							·	1	115,388	1	
14	13				10	10	11	11		1	
1A37   Service Representative	14		·	45,575 - 54,692	1						
Compliance  16 2A06 Accountant  17 1A04 Clerk 3  2802 Collection Customer Representative  44,352 - 48,394  18 2802 Collection Rep. Supervisor  46,914 - 60,310  10 1041 Data Services Support Clerk  40,504 - 44,023  21 A620 Dir of Tax Compliance  128,114  21 A03 Office Clerk 2  2811 Revenue Collection Manager  45,526 - 49,572  2811 Revenue Examiner 1  45,769 58,840  2833 Revenue Examiner 2  2833 Revenue Examiner 2  2834 Revenue Examiner 3  70,848 - 91,083  70,848	15	1A37	Service Representative	40,404 - 44,023	16	15	13	23	812,529	8	
16       2A06       Accountant       51,195-65,825       1       1       1       58,506         17       1A04       Clerk 3       44,352-48,394       1       1       1       1       48,394         18       2B02       Collection Customer Representative       44,352-48,394       3       6       2       6       250,364         19       2B04       Collection Rep. Supervisor       46,914-60,310       1       1       1       1       60,310         20       1D41       Data Services Support Clerk       40,504-44,023       1       1       1       1       44,023         21       A620       Dir of Tax Compliance       128,114       1       1       1       1       1       40,502         23       2B11       Revenue Collection Manager       66,588-85,594       2       2       2       2       2       171,188         24       2B31       Revenue Examiner 1       45,769-58,840       1       3       1       1       58,840         25       2B32       Revenue Examiner 2       58,316-74,980       10       10       10       12       844,760         26       2B33       Revenue Examiner 4       81,315-104					90	98	82	98	4,004,363		
16       2A06       Accountant       51,195-65,825       1       1       1       58,506         17       1A04       Clerk 3       44,352-48,394       1       1       1       1       48,394         18       2B02       Collection Customer Representative       44,352-48,394       3       6       2       6       250,364         19       2B04       Collection Rep. Supervisor       46,914-60,310       1       1       1       1       1       60,310         20       1D41       Data Services Support Clerk       40,504-44,023       1       1       1       1       44,023         21       A620       Dir of Tax Compliance       128,114       1       1       1       1       40,502         23       2B11       Revenue Collection Manager       66,588-85,594       2       2       2       2       2       171,188         24       2B31       Revenue Examiner 1       45,769-58,840       1       3       1       1       58,840         25       2B32       Revenue Examiner 2       58,316-74,980       10       10       10       12       844,760         26       2B33       Revenue Examiner 4       81,315-104											
17 1A04 Clerk 3			Compliance								
18       2B02       Collection Customer Representative       44,352 - 48,394       3       6       2       6       250,364         19       2B04       Collection Rep. Supervisor       46,914 - 60,310       1       1       1       1       1       60,310         20       1D41       Data Services Support Clerk       40,504 - 44,023       1       1       1       1       44,023         21       A620       Dir of Tax Compliance       128,114       1       1       1       1       1       40,572         23       2B11       Revenue Collection Manager       66,588 - 85,594       2       2       2       2       2       171,188         24       2B31       Revenue Examiner 1       45,769 58,840       1       3       1       1       58,840         25       2B32       Revenue Examiner 2       58,316 - 74,980       10       10       10       12       844,760         26       2B33       Revenue Examiner 3       70,848 - 91,083       5       5       5       5       5       455,415         27       2B34       Revenue Examiner 4       81,315 - 104,543       1       1       1       1       104,543	16	2A06	Accountant	51,195 - 65,825	1		1	1	58,506	1	
19       2B04 Collection Rep. Supervisor       46,914 - 60,310       1       1       1       1       1       60,310         20       1D41 Data Services Support Clerk       40,504 - 44,023       1       1       1       1       44,023         21       A620 Dir of Tax Compliance       128,114       1	17	1A04	Clerk 3	44,352 - 48,394	1	1	1	1	48,394		
20       1D41       Data Services Support Clerk       40,504 - 44,023       1       1       1       1       44,023         21       A620       Dir of Tax Compliance       128,114       1       1       1       1       1       128,114         22       1A03       Office Clerk 2       37,526 - 49,572       1       1       1       1       40,572         23       2B11       Revenue Collection Manager       66,588 - 85,594       2       2       2       2       2       171,188         24       2B31       Revenue Examiner 1       45,769 58,840       1       3       1       1       58,840         25       2B32       Revenue Examiner 2       58,316 - 74,980       10       10       10       12       844,760         26       2B33       Revenue Examiner 3       70,848 - 91,083       5       5       5       5       5       455,415         27       2B34       Revenue Examiner 4       81,315 - 104,543       1       1       1       1       104,543         28       2A05       Revenue Investigation Supervisor       46,914 - 60,310       2       3       2       3       180,534         30       6E23 <td>18</td> <td>2B02</td> <td>Collection Customer Representative</td> <td>44,352 - 48,394</td> <td>3</td> <td>6</td> <td>2</td> <td>6</td> <td>250,364</td> <td></td>	18	2B02	Collection Customer Representative	44,352 - 48,394	3	6	2	6	250,364		
21       A620       Dir of Tax Compliance       128,114       1       1       1       1       128,114         22       1A03       Office Clerk 2       37,526 - 49,572       1       1       1       1       40,572         23       2B11       Revenue Collection Manager       66,588 - 85,594       2       2       2       2       2       171,188         24       2B31       Revenue Examiner 1       45,769 58,840       1       3       1       1       58,840         25       2B32       Revenue Examiner 2       58,316 - 74,980       10       10       10       12       844,760         26       2B33       Revenue Examiner 3       70,848 - 91,083       5       5       5       5       5       455,415         27       2B34       Revenue Examiner 4       81,315 - 104,543       1       1       1       1       104,543         28       2A05       Revenue Examiner Trainee       42,669 - 54,854       4       2       109,708         29       6E25       Revenue Investigation Supervisor       46,914 - 60,310       2       3       2       3       180,534         30       6E23       Revenue Investigator       45,5	19	2B04	Collection Rep. Supervisor	46,914 - 60,310	1	1	1	1	60,310		
22       1A03       Office Clerk 2       37,526 - 49,572       1       1       1       1       40,572         23       2B11       Revenue Collection Manager       66,588 - 85,594       2       2       2       2       2       171,188         24       2B31       Revenue Examiner 1       45,769 58,840       1       3       1       1       58,840         25       2B32       Revenue Examiner 2       58,316 - 74,980       10       10       10       10       12       844,760         26       2B33       Revenue Examiner 3       70,848 - 91,083       5       5       5       5       5       455,415         27       2B34       Revenue Examiner 4       81,315 - 104,543       1       1       1       1       104,543         28       2A05       Revenue Examiner Trainee       42,669 - 54,854       4       2       109,708         29       6E25       Revenue Investigation Supervisor       46,914 - 60,310       2       3       2       3       180,534         30       6E23       Revenue Investigator       45,540 - 49,745       3       5       3       5       218,725         31       2A19       Senior Accounta	20		* *	40,504 - 44,023	1	1	1	1			
23       2B11       Revenue Collection Manager       66,588 - 85,594       2       2       2       2       171,188         24       2B31       Revenue Examiner 1       45,769 58,840       1       3       1       1       58,840         25       2B32       Revenue Examiner 2       58,316 - 74,980       10       10       10       12       844,760         26       2B33       Revenue Examiner 3       70,848 - 91,083       5       5       5       5       455,415         27       2B34       Revenue Examiner 4       81,315 - 104,543       1       1       1       1       104,543         28       2A05       Revenue Examiner Trainee       42,669 - 54,854       4       2       109,708         29       6E25       Revenue Investigation Supervisor       46,914 - 60,310       2       3       2       3       180,534         30       6E23       Revenue Investigator       45,540 - 49,745       3       5       3       5       218,725         31       2A19       Senior Accountant       58,316 - 74,980       1       1       1       48,393         32       A620       Sr Tax Analyst - Enforcement       80,000       1 <t< td=""><td></td><td></td><td>· ·</td><td>•</td><td>1</td><td>1</td><td>1</td><td>1</td><td></td><td></td></t<>			· ·	•	1	1	1	1			
24       2B31       Revenue Examiner 1       45,769 58,840       1       3       1       1       58,840         25       2B32       Revenue Examiner 2       58,316 - 74,980       10       10       10       12       844,760         26       2B33       Revenue Examiner 3       70,848 - 91,083       5       5       5       5       5       455,415         27       2B34       Revenue Examiner 4       81,315 - 104,543       1       1       1       1       104,543         28       2A05       Revenue Examiner Trainee       42,669 - 54,854       4       2       109,708         29       6E25       Revenue Investigation Supervisor       46,914 - 60,310       2       3       2       3       180,534         30       6E23       Revenue Investigator       45,540 - 49,745       3       5       3       5       218,725         31       2A19       Senior Accountant       58,316 - 74,980       1       1       1       48,393         32       A620       Sr Tax Analyst - Enforcement       80,000       1       1       1       1       46,871         34       2B28       Tax Assessor       46,734 - 51,124       10				37,526 - 49,572	1	1	1	1			
25       2B32       Revenue Examiner 2       58,316 - 74,980       10       10       10       12       844,760         26       2B33       Revenue Examiner 3       70,848 - 91,083       5       5       5       5       5       455,415         27       2B34       Revenue Examiner 4       81,315 - 104,543       1       1       1       1       104,543         28       2A05       Revenue Examiner Trainee       42,669 - 54,854       4       2       109,708         29       6E25       Revenue Investigation Supervisor       46,914 - 60,310       2       3       2       3       180,534         30       6E23       Revenue Investigator       45,540 - 49,745       3       5       3       5       218,725         31       2A19       Senior Accountant       58,316 - 74,980       1       1       1       48,393         32       A620       Sr Tax Analyst - Enforcement       80,000       1       1       1       1       80,000         33       1A37       Service Representative       40,504 - 44,023       1       1       1       46,871         34       2B28       Tax Assessor       46,734 - 51,124       10       14 <td></td> <td></td> <td>=</td> <td></td> <td></td> <td></td> <td>2</td> <td></td> <td></td> <td></td>			=				2				
26       2B33       Revenue Examiner 3       70,848 - 91,083       5       5       5       5       455,415         27       2B34       Revenue Examiner 4       81,315 - 104,543       1       1       1       1       104,543         28       2A05       Revenue Examiner Trainee       42,669 - 54,854       4       2       109,708         29       6E25       Revenue Investigation Supervisor       46,914 - 60,310       2       3       2       3       180,534         30       6E23       Revenue Investigator       45,540 - 49,745       3       5       3       5       218,725         31       2A19       Senior Accountant       58,316 - 74,980       1       1       1       48,393         32       A620       Sr Tax Analyst - Enforcement       80,000       1       1       1       1       80,000         33       1A37       Service Representative       40,504 - 44,023       1       1       1       1       46,871         34       2B28       Tax Assessor       46,734 - 51,124       10       14       9       14       650,736         35       2B29       Tax Assessor Supervisor       48,705 - 62,614       4       4 </td <td></td> <td></td> <td></td> <td></td> <td>•</td> <td></td> <td>•</td> <td></td> <td></td> <td>(2)</td>					•		•			(2)	
27       2B34       Revenue Examiner 4       81,315 - 104,543       1       1       1       1       104,543         28       2A05       Revenue Examiner Trainee       42,669 - 54,854       4       2       109,708         29       6E25       Revenue Investigation Supervisor       46,914 - 60,310       2       3       2       3       180,534         30       6E23       Revenue Investigator       45,540 - 49,745       3       5       3       5       218,725         31       2A19       Senior Accountant       58,316 - 74,980       1       1       1       48,393         32       A620       Sr Tax Analyst - Enforcement       80,000       1       1       1       1       80,000         33       1A37       Service Representative       40,504 - 44,023       1       1       1       1       46,871         34       2B28       Tax Assessor       46,734 - 51,124       10       14       9       14       650,736         35       2B29       Tax Assessor Supervisor       48,705 - 62,614       4       4       4       4       4       250,456										2	
28       2A05       Revenue Examiner Trainee       42,669 - 54,854       4       2       109,708         29       6E25       Revenue Investigation Supervisor       46,914 - 60,310       2       3       2       3       180,534         30       6E23       Revenue Investigator       45,540 - 49,745       3       5       3       5       218,725         31       2A19       Senior Accountant       58,316 - 74,980       1       1       1       1       48,393         32       A620       Sr Tax Analyst - Enforcement       80,000       1       1       1       1       1       80,000         33       1A37       Service Representative       40,504 - 44,023       1       1       1       1       46,871         34       2B28       Tax Assessor       46,734 - 51,124       10       14       9       14       650,736         35       2B29       Tax Assessor Supervisor       48,705 - 62,614       4       4       4       4       4       250,456					5	5	5				
29       6E25       Revenue Investigation Supervisor       46,914 - 60,310       2       3       2       3       180,534         30       6E23       Revenue Investigator       45,540 - 49,745       3       5       3       5       218,725         31       2A19       Senior Accountant       58,316 - 74,980       1       1       1       1       48,393         32       A620       Sr Tax Analyst - Enforcement       80,000       1       1       1       1       80,000         33       1A37       Service Representative       40,504 - 44,023       1       1       1       1       46,871         34       2B28       Tax Assessor       46,734 - 51,124       10       14       9       14       650,736         35       2B29       Tax Assessor Supervisor       48,705 - 62,614       4       4       4       4       4       250,456					1	1 1	1			(0)	
30 6E23 Revenue Investigator 45,540 - 49,745 3 5 218,725 31 2A19 Senior Accountant 58,316 - 74,980 1 1 1 1 48,393 32 A620 Sr Tax Analyst - Enforcement 80,000 1 1 1 1 1 1 80,000 33 1A37 Service Representative 40,504 - 44,023 1 1 1 1 46,871 34 2B28 Tax Assessor 46,734 - 51,124 10 14 9 14 650,736 35 2B29 Tax Assessor Supervisor 48,705 - 62,614 4 4 4 4 250,456					_					(2)	
31       2A19       Senior Accountant       58,316 - 74,980       1       1       1       1       48,393         32       A620       Sr Tax Analyst - Enforcement       80,000       1       1       1       1       1       80,000         33       1A37       Service Representative       40,504 - 44,023       1       1       1       1       46,871         34       2B28       Tax Assessor       46,734 - 51,124       10       14       9       14       650,736         35       2B29       Tax Assessor Supervisor       48,705 - 62,614       4       4       4       4       4       250,456			- '								
32     A620     Sr Tax Analyst - Enforcement     80,000     1     1     1     1     80,000       33     1A37     Service Representative     40,504 - 44,023     1     1     1     1     46,871       34     2B28     Tax Assessor     46,734 - 51,124     10     14     9     14     650,736       35     2B29     Tax Assessor Supervisor     48,705 - 62,614     4     4     4     4     4     250,456			=		3	5	3			1	
33       1A37       Service Representative       40,504 - 44,023       1       1       1       46,871         34       2B28       Tax Assessor       46,734 - 51,124       10       14       9       14       650,736         35       2B29       Tax Assessor Supervisor       48,705 - 62,614       4       4       4       4       4       250,456					1	4				,	
34     2B28     Tax Assessor     46,734 - 51,124     10     14     9     14     650,736       35     2B29     Tax Assessor Supervisor     48,705 - 62,614     4     4     4     4     4     250,456			•	•			-				
35 2B29 Tax Assessor Supervisor 48,705 - 62,614 4 4 4 250,456			·		10	14					
									•		
			-								
			·								
71.53 (Program Based Budgeting Version)											

71-53l (Program Based Budgeting Version)

#### SCHEDULE 100 LIST OF POSITIONS

FISCAL 2025 OPERATING BUDGET					BY PROGRAM						
Departr	ment			No.	Program N						
Rev	enue			36	Tax Billing	, Accounting 8	& Customer S	ervice	11		
Fund	Crido			No.	Tax billing	, 7 tooodinang t	2 Odotomor O	011100			
Gen	eral			01							
				Fiscal	Fiscal		Fiscal		Increase		
			Salary	2023	2024	Increment	2025	Annual	(Decrease)		
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8		
No.	Code		(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	less Col. 6)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)		
		Collections		1							
36	2A06	Accountant	51,195 - 65,825	9	10	7	7	460,775	(3)		
37	2A05	Accountant Trainee	42,699 - 54,854		6	6	8	378,832	2		
38	2A07	Accounting Supervisor	66,588 - 85,594	4	2	3	3	246,782	1		
39		Accounting Transactions Sup	70,848 - 91,083	l 1	3	1	1	91,083	(2)		
40		Asst. Revenue Collection Mgr.	54,876 - 70,534	1	1	1	1	70,534	( )		
41		Collection Customer Rep	44,352 - 48,394	7	7	8	8	357,152	1		
42		Collection Rep. Supervisor	46,914 - 60,310	2	2	3	3	180,930	1		
43		Clerk 3	44,352 - 48,394	1		3		100,900	· '		
44		Data Services Support Clerk	40,504 - 44,023	5	5	5	5	220,115			
		Director of Accounting & Special Projects		1	1	1	1				
45		. ,	127,926	•	· '		'	127,926			
46		Payment Processing Clerk	40,504 - 44,023	2		1		50.040			
47		Payment Processing Clerk Supervisor	47,922 - 52,219	1	1	1	1	52,219			
48		Revenue Accounting Manager	81,315 - 104,543	1		1	1	98,732	1		
49		Revenue Collection Manager	66,588 - 85,594	1	1	1	1	80,836			
50		Revenue Collection Rep	45,540 - 49,745	1	2		2	91,080			
51		Senior Accountant	58,316 - 74,980	1		1	1	70,819	1		
52	1A37	Service Representative	40,504 - 44,023		3		1	44,023	(2)		
		Total Collections		38	44	40	44	2,571,838			
		Philly Beverage									
53		Revenue Investigator	45,540 - 49,745		4	2	4	208,760			
54		Revenue Investigation Sup	46,914 - 60,310	3	1	_	1	61,735			
01	OLLO	Total Philly Beverage	10,011 00,010	3	5	2	5	270,495			
		PRISM									
55	2A06	Accountant	51,195 - 65,825		1				(1)		
56	2A07	Accounting Supervisor	66,588 - 85,594		1				(1)		
57	2L32	Administrative Specialist 2	58,316 - 74,980		1		1	74,980			
58	S484	Assistant Project Manager	71,087 - 90,000	1	1	1	1	90,000			
59	2B10	Assist Revenue Collection Mgr.	54,876 - 70,534	1	1	1	1	70,534			
60	A620	Assistant Security Administrator	70,000		1		1	70,000			
61		Collection Customer Rep	44,352 - 48,394		1		1	48,393			
62		Collection Rep. Supervisor	46,914 - 60,310		1		1	49,080			
63		Data Analyst	77,437 - 82,600		2		2	165,200			
64		Director of Collections	123,900	1	1	1	1	123,900			
65		PRISM Director	141,139	1	1	1	1	141,139			
66		Project Manager	111,211	1	1	1	1	111,211			
67		Revenue Collection Manager	66,588 - 85,594	1	2	2	2	156,929			
68		Systems Training Manager	70,000	'	1		1	70,000			
69		Tax Assessor	46,734 - 51,124	4	' '	1	1	49,515			
					1	1	1	49,015	ļ		
70 71		Tax Assessor Supervisor	48,705 - 62,614 58,316, 74,080	1	1		1				
71 72		Tax Collection Coordinator	58,316 - 74,980 70,848 - 01,083	1	4	1					
72	2B55	Tax Collection Coordinator	70,848 - 91,083		1	46	1	4 000 001	<b>(6)</b>		
		Total PRISM		9	19	10	17	1,220,881	(2)		

71-53I (Program Based Budgeting Version)

#### SCHEDULE 100 LIST OF POSITIONS

BUDGET OFFICE					LIST OF POSITIONS BY PROGRAM						
		FISCAL 2025 OPERATING	BUDGET			BY	PROGR	RAM			
Departı	ment			No.	Program				No.		
Rev	enue			36	Tax Billing	, Accounting &	& Customer S	ervice	11		
Fund				No.							
Ger	eral			01							
				Fiscal	Fiscal		Fiscal		Increase		
			Salary	2023	2024	Increment	2025	Annual	(Decrease)		
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8		
No.	Code		(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	less Col. 6)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)		
		Payment Processing									
73	1A22	Clerical Supervisor 2	46,734 - 51,124		1		1	51,124			
74	2B02	Collection Customer Representative	44,352 - 48,394	1	2	1	2	81,788			
75	1D41	Data Services Support Clerk	40,504 - 44,023	3	4	4	4	176,092			
76		Office Clerk 2	37,526 - 49,572	1	1		1	40,572			
77		Payment Processing Clerk	40,504 - 44,023	6	9	7	8	352,184	(1)		
78		Payment Processing Clerk Supervisor	47,922 - 52,219	1	1	1	1	52,219			
79	1B82	Senior Payment Processing Clerk	43,029 - 46,893		1		2	83,786	1		
		Total Payment Processing		12	19	13	19	837,765			
		Drawram Tatal		204	249	195	247	12,755,794	(2)		
		Program Total		201	249	195	247	12,755,794	(2)		

71-53I (Program Based Budgeting Version)

	CITY OF PHILADELPHIA BUDGET OFFICE FISCAL 2025 OPERATING BUDGET							ST OF F	ULE 100 POSITION OGRAM		
Depart	ment				No.	Program					No.
	enue				36	Tax Billing, Accounting & Customer Service					11
Fund					No.						
Ger	neral				01						
						Fiscal	Fiscal		Fiscal		Inc.
Line	Class	Title			Salary Range	2023 Actual Pos.	2024 Budgeted	Increment Run -PPE	2025 Budgeted	Annual Salary	(Dec.) (Col. 8
No.	Code	Title			(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	less Col. 6)
(1)	(2)	(3)			(4)	(5)	(6)	(7)	(8)	(9)	(10)
1		Full Time - Civilian				201	249	195	247	12,755,794	(2)
2		Overtime								330,000	
3		Lump Sum								75,000	
Total C	irnes Ro	<b>I</b> equirements				201	249	195	247	13,160,794	(2)
Total G	11055 116	•				201	243	193	241		(2)
		Plus: Earned Increment								79,850	
		Plus: Longevity								4,077	
		Less: (Vacancy Allowance)								(409,360)	
				Total Budget						12,835,361	
					ry of Personal						
				al 2023		iscal 2024	T		al 2025	Inc. / (Dec.)	Inc. / (Dec.)
Line			Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed	in Require.	in Bud. Pos.
No.		Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Budget	(Col. 9	(Col. 8
			6/30/23				11/26/23			less Col. 6)	less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S			69,394		75,000			75,000		
2	Full Tin	ne - Civilian	201	11,278,646	249	12,577,959	195	247	12,430,361	(147,598)	(2)
3		ne - Uniform								,	
4		Gross Adj.		(938)							
5		mp/Seas, Bd, SCG		(550)		1,081				(1,081)	
<b>—</b>				064.040					220.000	(1,001)	
6		ne - Civilian		261,243		330,000			330,000		
7		ne - Uniform									
8	Unused	d Uniform Leave									
9	Shift/St	ress									
10	H&L, IC	DD, LT-Sick		718		1,321				(1,321)	
11											
12											
<del></del> -	<u> </u>	Total	201	11 600 060	249	12.005.264	195	247	10 005 064	(450,000)	(0)
71-53.1	(Progra	am Based Budgeting Version)	201	11,609,063	249	12,985,361	195	247	12,835,361	(150,000)	(2)

SECTION 14 30

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

	FISCAL 2025 OPERATING I	BY PROGRAM						
Departn	nent	No.	Program		[1	No.		
Reve	enue	36	Tax Billing, Accou	nting & Customer Se	ervice	11		
und		No.	<u> </u>		t			
Gen	eral	01						
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
Code	Description	Actual	Original	Estimated	Proposed	or		
		Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
		Schedule 200 - I	Purchase of Serv	vices				
201	Cleaning & Laundering							
202	Janitorial Services							
205	Refuse, Garbage, Silt and Sludge Removal							
209	Telephone & Communication	14,085	6,000	6,000	6,000			
210	Postal Services			2 222	0.000			
211	Transportation	5,777	8,000	8,000	8,000			
215	Licenses, Permits & Inspection Charges							
216	Commercial off the Shelf Software Licenses							
220	Electric Current							
221	Gas Services							
222	Steam for Heating							
230	Meals (non-travel) & Official Entertaining  Overtime Meals							
240	Advertising & Promotional Activities							
250	Professional Services	167,269	512,391	253,850	525,279	271,429		
251	Professional Services Professional Svcs Information Technology	533,180	312,391	892,000	480,000	(412,00)		
252	Accounting & Auditing Services	333,100		092,000	400,000	(412,000		
253	Legal Services							
254	Mental Health & Intellectual Disability Services							
255	Dues	200	1,000	1,000	1,000			
256	Seminar & Training Sessions	4,380	3,000	3,000	3,000			
257	Architectural & Engineering Services	.,000	0,000	0,000	3,000			
258	Court Reporters							
259	Arbitration Fees							
260	Repair & Maintenance Charges	31,622	11,646	11,646	11,646			
261	Repaving, Repairing & Resurfacing Streets							
262	Demolition of Buildings							
264	Abatement of Nuisances							
265	Rehabilitation of Property							
266	Maint. & Support - Comp. Hardware & Software	10,722	10,000	10,000	10,000			
275	Juror Fees							
276	Juror Expenses							
277	Witness Fees							
280	Insurance & Official Bonds							
282	Lease Purchase - Computer Systems							
283	Lease Purchase - Vehicles							
284	Ground & Building Rental							
285	Rents - Other	423,831	460,000	76,208	30,000	(46,208		
286	Rental of Parking Spaces							
290	Payments for Care of Individuals							
295	Imprest Advances							
298	Payments for Burials & Graves							
		-						
		1.01.00	101000	1.001.70	1.071.005	//22 ==		
4 501/	Total	1,191,066	1,012,037	1,261,704	1,074,925	(186,779		

71-53K (Program Based Budgeting Version)

## SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

	FISCAL 2025 OPERATING BI	BY PROGRAM							
Departn	nent	No.	Program			No.			
Revi	enue	36	Tax Billing Accou	nting & Customer Ser	vice	11			
Fund		No.	rax Billing, record	Traing & Guotomor Gor	1100				
Gen	eral	01							
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase			
Code	Description	Actual	Original	Estimated	Proposed	or			
	2	Obligations	Appropriations	Obligations	Budget	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
		Schedule 300 - I	Materials & Supp	olies					
301	Agricultural & Botanical								
302	Animal, Livestock & Marine								
303	Bakeshop, Dining Room & Kitchen								
304	Books & Other Publications								
305	Building & Construction								
306	Library Materials								
307	Chemicals & Gases		4 222						
308	Dry Goods, Notions & Wearing Apparel		1,000						
309	Cordage & Fibers								
310	Electrical & Communication								
311	General Equipment & Machinery								
312 313	Fire Fighting & Safety Food								
314	Fuel - Heating & Cooling								
316	General Hardware & Minor Tools								
317	Hospital & Laboratory								
318	Janitorial, Laundry & Household								
320	Office Materials & Supplies	13,913	14,000	14,000	14,000				
322	Small Power Tools & Hand Tools	1,1	,,,,,,	,,,,,	,				
323	Plumbing, AC & Space Heating								
324	Precision, Photographic & Artists								
325	Printing	223,729	198,000	215,454	216,000	546			
326	Recreational & Educational								
328	Vehicle Parts & Accessories								
335	Lubricants								
340	#2 Diesel Fuel								
341	Compressed Natural Gas (CNG)								
342	Liquid Propane Gas (LPG)								
345	Gasoline								
399	Other Materials & Supplies (not otherwise classified)								
	<u> </u>	007.040	040.000	000.454	000 000	540			
	Total	237,642	213,000	229,454	230,000	546			
405	Construction Decision 9 C	Scriedule 4	00 - Equipment	i					
405	Construction, Dredging & Conveying	0.700							
410	Electrical, Lighting & Communications	8,722							
411 412	General Equipment & Machinery								
417	Fire Fighting & Emergency Hospital & Laboratory								
417	Office Equipment								
423	Plumbing, AC & Space Heating								
424	Precision, Photographic & Artists								
426	Recreational & Educational								
427	Computer Equipment & Peripherals	5,969	25,000	25,000	25,000				
428	Vehicles	2,200		_==,===					
430	Furniture & Furnishings								
499	Other Equipment (not otherwise classified)								
	,								
	Total	14,691	25,000	25,000	25,000				

71-53L (Program Based Budgeting Version)

# SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM

	FISCAL 2025 OPERATIN	IG BUDGE	<u>Г</u>	CARE OF INDIVIDUALS, BY PROGRAM				
Departi	ment		No.	Program			No.	
Rev	renue		36	Tax Billing, Acc	counting & Custor	mer Service	11	
Fund			No.	<u> </u>	<u> </u>			
Ger	neral		01					
			Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
			Actual	Original	Estimated	Proposed	or	
Class	Description		Obligations	Appropriation	Obligations	Budget	(Decrease)	
(1)	(2)		(3)	(4)	(5)	(6)	(7)	
250s	Professional Services (250-254, 257-259)		700,449	512,391	1,145,850	1,005,279	(140,571)	
290	Payments for Care of Individuals							
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purpo	se or scope of	
Object	or Provider	Actual	Original	Estimated	Proposed	service provid	led. Include, if	
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit	cost of service.	
250	Scotlandyard Security Services	147,965	90,000	112,906	113,000	Professional Securi	ty Services	
250	Superior Moving	756				Professional Moving	='	
250	TransUnion Risk & Alternative Data	18,548	20,000	18,688	*	Information Databas		
250	Multistate Tax Commission		52,391	54,069		Multistate Tax Com		
	Wayne Moving & Storage		050.055	68,187		Professional Moving		
250	TBD '24 & '25 Total Class 250	407.000	350,000	252.050		PRISM Property As	ssess. Project	
	Total Class 250	167,269	512,391	253,850	525,279			
251	Fairfax Imaging Inc.	48,680		30,000	50,000	MPPIS Maintenance	e & Support	
	Fast Enterprises, LLC	334,500		862,000		PRISM - Developme		
	Information Services Partner	150,000				E-Filing & E-Payme		
	Total Class 251	533,180		892,000	480,000	3		
74 FON	(Program Based Budgeting Version)							

71-53N (Program Based Budgeting Version)

#### SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290. BY PROGRAM

					7 1112 200,	BITTOOKAN
Depart	ment		No.	Program		No.
Rev	venue		36	Tax Billing, Acc	counting & Custor	mer Service 11
und			No.		<u> </u>	•
Ger	neral		01			
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purpose or scope of
Object	or Provider	Actual	Original	Estimated	Proposed	service provided. Include, if
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit cost of service.
285	Fast Enterprises	400,000	400,000			PRISM Rental Space
285	W B Mason Company Inc	119	3,500	119	250	Water Cooler Rental/Lease
285	Xerox Corporation	23,712	12,000	26,178	27,250	Copier Machine Lease/Rental
285	Various Vendors		44,500	49,911	2,500	Miscellaneous Rents
	Total Class 285	423,831	460,000	76,208	30,000	
325	Give Me Five	25,287	20,000	26,920		Real Estate Printing Service
325	Vanguard Direct	138,228	137,000	137,000		Real Estate Printing Service
325	Vanguard Direct	58,000	40,000	40,000		Refuse Printing Services
325	Vanguard Direct	2,214	1,000	11,534		Miscellaneous Printing Services
	Total Class 325	223,729	198,000	215,454	216,000	

71-530 (Program Based Budgeting Version)

F	CITY OF PHILADELPH BUDGET OFFICE ISCAL 2025 OPERATING I		PROGRAM SUMMARY						
Departmen	t	No.	Program			No.			
Revenu	Je	36	Tax Billing, Accour	nting & Customer Ser	vice	11			
Fund		No.							
Acute (	Care Hospital Tax	14	mary by Class						
	ı	1		Finant 2004	Figural 2005	la ana a a			
Class	December	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase			
Class	Description	Actual	Original	Estimated	Proposed	or (Dannana)			
(4)	(2)	Obligations	Appropriations	Obligations	Budget	(Decrease)			
(1) 100	(2)	(3)	(4)	(5)	(6)	(7)			
a)	Employee Compensation  Personal Services	30,000	30,000	30,000	30,000				
b)	Employee Benefits	30,000	30,000	30,000	30,000				
200	Purchase of Services								
		E 000	<i>E</i> 000	E 000	<i>E</i> 000				
300	Materials and Supplies	5,000	5,000	5,000	5,000				
400	Equipment  Contributions Indomnities and Taxon		10,000	10,000	10,000				
500	Contributions, Indemnities and Taxes  Debt Service								
700									
800	Payments to Other Funds								
900	Advances and Misc. Payments	05.000	45.000	45.000	45.000				
	Total	35,000 <b>Summ</b> a	45,000 ary of Positions	45,000	45,000				
		Actual	Fiscal 2024	Increment	Fiscal 2025	Increase			
		Positions	Budgeted	Run	Budgeted	or			
Code	Category	6/30/23	Positions	PPE 11/26/23	Positions	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
101	Full Time - Civilian	,	. ,	. ,	. ,	. ,			
105	Full Time - Uniform								
	Total								
		ected Associated	l Non-Tax Reven	ues by Type					
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase			
	Description	Actual	Original	Estimate	Proposed	or			
	·	Revenues	Budget	Revenues	Budget	(Decrease)			
	(1)	(2)	(3)	(4)	(5)	(6)			
Local (No	n-Governmental)	191,229,868	250,000,000	250,000,000	250,000,000				
Federal									
State									
	vernments								
Other Fur	nds of the City	1							

191,229,868

250,000,000

Total
71-53F (Program Based Budgeting Version)

SECTION 14 35

250,000,000

250,000,000

	CITY OF PHILADELPHIA BUDGET OFFICE FISCAL 2025 OPERATING BUDGET				Г			ST OF F	ULE 100 POSITION OGRAM		
Depart	ment				No.	Program					No.
	enue				36	Tax Billing	j, Accountin	g & Custom	er Service		11
Fund					No.						
Acu	te Care	Hospital Tax			14						
Line No. (1)	Class Code (2)	Title (3)			Salary Range (in dollars) (4)	Fiscal 2023 Actual Pos. 6/30/23 (5)	Fiscal 2024 Budgeted Positions (6)	Increment Run -PPE 11/26/23 (7)	Fiscal 2025 Budgeted Positions (8)	Annual Salary 7/1/24 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
(1)	(2)	Expenditure Transfer from General Fu	- d		( · /	(0)	(0)	(,)	(0)	30,000	(10)
Total G	ross Re	quirements								30,000	
		Plus: Earned Increment									
		Plus: Longevity									
		Less: (Vacancy Allowance)									
				Total Budget	ry of Personal	Convince				30,000	
	I		Eison	al 2023	T .	iscal 2024		Eiso	al 2025	Inc. / (Dec.)	Inc. / (Dec.)
Line			Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed		in Bud. Pos.
No.		Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Budget	(Col. 9	(Col. 8
		· •	6/30/23	-			11/26/23			less Col. 6)	less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S										
2		ne - Civilian		30,000		30,000			30,000		
3		ne - Uniform				1					
4		Gross Adj.									
5 6		np/Seas, Bd, SCG ne - Civilian									
7		ne - Civillan ne - Uniform									
8		I Uniform Leave									
9	Shift/St										
11											
12											
71 53 1	(Progra	Total am Based Budgeting Version)		30,000		30,000			30,000		

Total
71-53J (Program Based Budgeting Version)

SECTION 14 36

### SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT

FISCAL 2025 OPERATING BUDGET			BY PROGRAM			
Departr	nent	No.	Program			No.
Rev	enue	36	Tax Billing Accou	nting & Customer Ser	vice	11
und		No.	Tax Billing, 7,000a	mang a cactemer cor	VICO	
Acut	e Care Hospital Tax	14				
	-	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
oodo	Bosonpaon	Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 300 - I			, i	
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	5,000	5,000	5,000	5,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
	Total	5,000	5,000	5,000	5,000	
		Schedule 4	00 - Equipment			
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment		10,000	10,000	10,000	
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
	Total		10,000	10,000	10,000	

71-53L (Program Based Budgeting Version)

#### **PERFORMANCE MEASURES**

Department	No.	Program	No.
Revenue	36	Delinquent Tax Collection	12

#### **Program Description**

In partnership with the Law Department, Revenue uses an array of enforcement tools to encourage and compel payment of delinquent taxes, fees, and fines. These tools include sending letters and emails, placing liens on property, placement of accounts with collection agencies, closure of non-compliant businesses, sale of property through Sheriff's Sales, filing suit In both Municipal and Common Pleas courts, sequestration of the rents from delinquent properties, and administration of payment agreements.

#### **Program Objectives**

- -Reduce the number of delinquent accounts and delinquent active principal for Real Estate and Business Taxes by increasing enrollment in payment agreements through outreach, expanded self-service functionality, and flexible payment agreement terms.
- -Expand the use of external legal services to increase Business Tax judgment collections.
- -Add self-service functionality in the Tax Center to include applications for Offers in Compromise, which can be submitted only by paper at this time. Additionally, the Department will conduct outreach to delinquent business taxpayers who may be eligible for the program.

Performance M	easures							
	Fiscal 2023	Fiscal 2024	Fiscal 2025					
Description	Year-End	Target	Target					
(1)	(2)	(3)	(4)					
Percent change in delinquent principal outstanding - Real Estate								
Tax	4.6%	0.0%	0.0%					
This represents real estate taxes for active periods. Starting with FY24, the definition of active periods has changed and reported data will reflect that change.								
Percent delinguent real estate tax accounts in payment								
agreements	18.2%	25.0%	25.0%					
Comments: This measure consists of active periods. Active periods are de the number of real estate accounts with payment agreement be	,							
Comments:	1	l	<u> </u>					
<u> </u>								
Comments:	•							
Comments:								
Comments:								

71-53EZ (Program Based Budgeting Version)

#### **PROGRAM SUMMARY - ALL FUNDS**

Г	SCAL 2025 OPERATING E	DODGET						
Department		No.	Program No.					
Revenue		36	Delinquent Tax Co	ollections		12		
		Summ	ary by Fund					
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
Fund	Fund	Actual	Original	Estimated	Proposed	or		
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
01	General (2)	4,854,764	5,628,724	5,482,743	5,498,724	15,981		
08	Grants	15,089,265	16,550,000	16,550,000	16,550,000	10,50		
00	Oranio	10,000,200	10,000,000	10,550,000	10,000,000			
	Total	19,944,029	22,178,724	22,032,743	22,048,724	15,981		
	S	ummary of Full 1		i				
Fund		Actual Positions	Fiscal 2024	Fiscal 2024	Fiscal 2025	Inc. / (Dec.)		
No.	Fund	6/30/23	Budgeted	PPE 11/26/23	Budgeted	(Col. 6 less 4)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
01	General	61	74	60	75	1		
	Total Full Time	61	74	60	75			
	S	ummary of Non-	Tax Revenues b	y Fund				
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
Fund	Fund	Actual	Original	Estimated	Proposed	or		
No.		Revenues	Budget	Revenues	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
08	Grants	7,552,309	16,550,000	16,550,000	16,550,000			
	Total	7,552,309	16,550,000	16,550,000	16,550,000			
		Selected Associ	iated Capital Pro	ojects				
Dept.		Carry	Fiscal 2024	Fiscal 2024	Fiscal 2025	Fiscal 2025		
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt		
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
	Total							
	ı olaı	Selected Associ	ated Operating	Costs				
Dept.		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
Where	Description	Calculated	Calculated	Calculated	Calculated			
	· ·					or (Dogrados)		
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
	Employee Benefits - Civilian	1,651,332	1,805,047	1,805,047	1,747,782			
Finance	Employee Benefits - Uniform			4 44				
	Total	1,651,332	1,805,047	1,805,047	1,747,782	<u> </u>		

71-53E (Program Based Budgeting Version)

#### CITY OF PHILADELPHIA **BUDGET OFFICE** PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. 36 **Delinquent Tax Collections** 12 Revenue No. General 01 Summary by Class Fiscal 2025 Fiscal 2023 Fiscal 2024 Fiscal 2024 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (3) (6) (7) 100 **Employee Compensation** Personal Services 3,812,665 4,137,724 4,137,724 4,007,724 a) **Employee Benefits** b) Purchase of Services 200 1,031,999 1,455,000 1,313,019 1,455,000 141,981 Materials and Supplies 10,100 36,000 32,000 36,000 4,000 300 400 Equipment 500 Contributions, Indemnities and Taxes 700 Debt Service 800 Payments to Other Funds Advances and Misc. Payments 900 Total 4,854,764 5,628,724 5,482,743 5,498,724 145,981 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (2) (3) (4) (5) (6) (7) 101 Full Time - Civilian 61 74 60 75 1 105 Full Time - Uniform Total 61 74 60 75 1 Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Original Proposed Actual Estimated Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) Federal State

71-53F (Program Based Budgeting Version)

Total

Other Governments
Other Funds of the City

#### SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

		FISCAL 2025 OPERATING	BUDGET		BY PROGRAM				
Departr	ment			No.	Program				No.
Rev	enue			36	Delinguent	t Tax Collection	ons		12
Fund				No.					
Gen	eral			01					
			l	Fiscal	Fiscal		Fiscal		Increase
			Salary	2023	2024	Increment	2025	Annual	(Decrease)
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code		(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		Delinquent Collections							
1	2L10	Administrative Assistant	45,769 - 58,840	1	1	1	1	58,840	
2	2L32	Administrative Specialist 2 (Non-Confidential)	58,316 - 74,980	1	1	1	1	74,980	
3		Collection Customer Representative	44,352 - 48,394	4	5	4	5	192,239	
4		Collection Representative Supervisor	46,914 - 60,310	1	1	1	1	60,310	
5	1D41	Data Service Support Clerk	40,504 - 44,023	4	4	5	4	214,262	
6	E695	Executive Asst/Director of Collections	105,805	1	1	1	1	105,805	
7	R551	Research Analyst	99,000	1	1	1	1	99,000	
8	2B20	Revenue Collections Officer 1	86,775 - 111,577	1	1	1	1	111,577	
9	2B18	Revenue Collection Representative	45,540 - 49,745	1	1	1	1	49,745	
10	2B32	Revenue Examiner 2	58,316 - 74,980	2	2	1	2	74,980	
11	1A37	Service Representative	40,504 - 44,023	1	2	1	5	188,449	3
12	2B51	Tax Analyst 2	58,316 - 74,980	2	2	2	3	149,960	1
13	2B49	Tax Analyst Trainee	41,504 - 53,361		2	1	1	53,361	(1
14	2B55	Tax Collections Coordinator	70.848 -91,083	1	2	1	1	91,083	(1
		Total Delinquent Collections		21	26	22	28	1,524,591	2
		<u>Legal Services</u>							
15	2L10	Administrative Assistant (Non-Confidential)	45,769 - 58,840	1	1	2	2	117,680	1
16	2L20	Administrative Officer	59,778 - 76,854	1	1	1	1	76,854	
17	2L01	Administrative Technician	40,333 - 51,866	3	4	3	3	155,598	(1
18	1A22	Clerical Supervisor 2	46,734 - 51,124	1					
19	1A04	Clerk 3	44,352 - 48,394	1	1	1	2	96,788	1
20		Collection Customer Representative	44,352 - 48,394	1	5	1	3	145,182	(2
21	2B04	Collection Representative Supervisor	46,914 - 60,310	1	1		1		
22	1D41	Data Service Support Clerk	40,504 - 44,023	4	5	4	4	176,092	(1
23		Financial Technician	41,504 - 53,361		1		1		
24		Mail Center Supervisor	48,990 - 53,761	1	1	1	1	48,990	
25		Office Clerk 2	37,526 - 40,572	1	1	1	1	40,572	
26		Revenue Collection Representative	45,540 - 49,745	5	5	3	4	194,775	(1
27		Revenue Collections Officer 1	86,775 - 111,577	1		1	1	105,373	1
28		Semi-Skilled Laborer	40,504 - 44,023	2	2	1	1	41,689	(1
29		Tax Analyst 1	45,749 - 58,840	2	1	4	2	184,236	l 1
30		Tax Analyst 2	58,316 - 74,980	11	12	11	12	795,622	
31		Tax Analyst Trainee	41,504 - 53,361	2	3	1	4	186,764	
32	2B55	Tax Collections Coordinator	70,848 -91,083	2	4	2	4	253,014	
33	2B28		46,734 - 51,124	40	48	38	47	2 640 222	,,
		Total Legal Services		40	48	38	47	2,619,229	(1
		Program Total		61	74	60	75	4,143,820	<u>1</u>
1_531	(Progra	m Based Budgeting Version)							

71-53l (Program Based Budgeting Version)

		CITY OF PHIL BUDGET OF FISCAL 2025 OPER	FFICE		Γ			ST OF F	ULE 100 POSITION OGRAM		
Departi	ment				No.	Program					No.
	enue				36	Delinquent Tax Collections					12
Fund Gen	oral				No. 01						
Gei	erai				<u> </u>	<u> </u>	I	Γ			Ι .
					Salary	Fiscal 2023	Fiscal 2024	Increment	Fiscal 2025	Annual	Inc. (Dec.)
Line	Class	Title			Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Dec.) (Col. 8
No.	Code				(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	less Col. 6)
(1)	(2)	(3)			(4)	(5)	(6)	(7)	(8)	(9)	(10)
1		Full Time - Civilian				61	74	60	75	4,143,820	1
2		Overtime								40,000	
Total G	ross Re	quirements				61	74	60	75	4,183,820	1
		Plus: Earned Increment			10,7						
		Plus: Longevity								2,359	
		Less: (Vacancy Allowance)									
		Less. (Vacancy Allowance)		Total Budget						(189,185) 4,007,724	
					ry of Personal	Services				7,001,124	
			Fiece	al 2023	T	iscal 2024		Fisca	al 2025	Inc. / (Dec.)	Inc. / (Dec.)
Line			Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed		in Bud. Pos.
		Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Budget	(Col. 9	(Col. 8
No.		Category		Obligations	L OSIGOUS	Obligations		FUSITIONS	Duuget	·	
(4)		(2)	6/30/23	745	(5)	(0)	11/26/23	(0)	(0)	less Col. 6)	less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S			36,044		4 007			0.007 == :	//00 == ::	
2		ne - Civilian	61	3,748,767	74	4,097,724	60	75	3,967,724	(130,001)	1
3		ne - Uniform									
4		Gross Adj.		(4,322)							
5		mp/Seas, Bd, SCG									
6	Overtin	ne - Civilian		30,286		40,000			40,000		
7	Overtin	ne - Uniform									
8	Unused	Uniform Leave									
9	Shift/St	ress									
10		DD, LT-Sick		1,890							
11		,		1,000							
12		Tatal	2.1	0.040.00=		4 407 70 :	25		4 007 70 :	(400.00	
71-53.1	/Drogra	Total am Based Budgeting Version)	61	3,812,665	74	4,137,724	60	75	4,007,724	(130,001)	1

Total
71-53J (Program Based Budgeting Version)

SECTION 14 42

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

	TISCAL 2025 OF LIKATING D	ODOLI	DIFROGRA		OIVAIN	
Departn	nent	No.	Program			No.
Reve	enue	36	Delinquent Tax Co	ollections		12
Fund		No.				
Gen	eral	01				
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 200 - F	Purchase of Ser	vices		
	Cleaning & Laundering					
202	Janitorial Services					
	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication	00.040	00.000	00.000	110,000	00.000
210	Postal Services	99,613	90,000	90,000	110,000	20,000
211	Transportation	305	4,000	2,000	2,000	
215	Licenses, Permits & Inspection Charges	404				
216	Commercial off the Shelf Software Licenses	461				
220 221	Electric Current					
	Gas Services Steam for Heating					
231	Meals (non-travel) & Official Entertaining Overtime Meals					
	Advertising & Promotional Activities					
	Professional Services	910,911	1,359,500	1,201,592	1,341,500	139,908
	Professional Svcs Information Technology	010,011	1,000,000	1,201,002	1,041,000	100,000
252	Accounting & Auditing Services					
253	Legal Services	9,810		17,927		(17,927)
	Mental Health & Intellectual Disability Services	0,0.0		,02.		(,=.,)
	Dues	409				
256	Seminar & Training Sessions	8,913				
	Architectural & Engineering Services	,				
258	Court Reporters	1,481				
259	Arbitration Fees					
260	Repair & Maintenance Charges		1,300	1,300	1,300	
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other	96	200	200	200	
	Rental of Parking Spaces					
290	Payments for Care of Individuals					
	Imprest Advances					
	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
	Total	1,031,999	1,455,000	1,313,019	1,455,000	141,981

71-53K (Program Based Budgeting Version)

## SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

	FISCAL 2025 OPERATING B	UDGET	BY PROGRAM			
Departn	nent	No.	Program			No.
Rev	enue	36	Delinquent Tax Co	ollections		12
Fund		No.				<del></del>
Gen	eral	01				
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
	'	Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 300 - I	Materials & Supp	olies		
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	109	8,000	4,000	2,000	(2,000)
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	9,991	28,000	28,000	34,000	6,000
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
	<u> </u>	40.400	00.000	20,000	00.000	4.000
	Total	10,100	36,000	32,000	36,000	4,000
405	Construction Drodging 9 Convenient	Juliedule 4	00 - Equipment	1		
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications	1				
411	General Equipment & Machinery					
412	Fire Fighting & Emergency	1				
417	Hospital & Laboratory	+				
420 423	Office Equipment					
423	Plumbing, AC & Space Heating Precision, Photographic & Artists					
424	Recreational & Educational	1				
426		1				
	Computer Equipment & Peripherals	1				
428 430	Vehicles Furniture & Furnishings					
430	Other Equipment (not otherwise classified)					
+33	Carer Equipment (not otherwise diassilled)					
	<u> </u> Total					
	1 = 1=11	I				

71-53L (Program Based Budgeting Version)

# SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM

	FISCAL 2025 OPERATIN	G BUDGE	<u> </u>	CARE OF INDIVIDUALS, BY PROGRAM				
Departr	ment		No.	Program			No.	
Rev	enue		36	Delinquent Tax	Collections		12	
Fund			No.	·				
Gen	neral		01					
			Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
			Actual	Original	Estimated	Proposed	or	
Class	Description		Obligations	Appropriation	Obligations	Budget	(Decrease)	
(1)	(2)		(3)	(4)	(5)	(6)	(7)	
250s	Professional Services (250-254, 257-259)		922,202	1,359,500	1,219,519	1,341,500	121,981	
290	Payments for Care of Individuals							
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purpo	se or scope of	
Object	or Provider	Actual	Original	Estimated	Proposed	service provid	ed. Include, if	
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit	cost of service.	
250	AAL Acquest Corp.	100,000	440,000	440,000	440,000	Tax Information Cer	t. (Sheriff Sales)	
250	Acumen Group Inc.	260,000	60,000	60,000	60,000	Law Document Mar	agement	
250	B&R Professional Services	750		1,500	1,500	Subpoena & Compl	aint Services	
250	GSB&B LLC	50,000	50,000	50,000	50,000	Sequestrators		
250	it's Done! Courier LLC	100,000		100,000	100,000	Writ Services		
250	Lawton Associates, Inc.	100,000		100,000	100,000	Writ Services		
250	PA Constable	9,810	40,000	10,000	10,000	Phila. Municipal Co	urt Services	
250	Philadelphia Writ Services Inc	25,000	100,000	100,000	100,000	Writ Services		
250	TransUnion Risk & Alternative Data Solutions, Inc.	13,300	18,000	18,000	18,000	Public Access Data	base	
250	Vista Real Estate Solutions	240,190				Outside Appraisers		
250	Various Vendors & Employee Reimbursements	607	25,000	15,000		Petty Cash & Reimb		
250	Various Courts, Sheriff's Offices, Municipalities	2,794	17,310	17,310	17,310	Complaint & Judger	ment Fees	
250	Various Vendors	8,460	186,768	22,400	*	Misc. Professional S	Services	
250	TBD '24 & '25		422,422	267,382		Outside Appraisers		
	Total Class 250	910,911	1,359,500	1,201,592	1,341,500			
253	Thomson Consulting			17,927		Legal Services		
	PA Constable	9,810		17,927		Phila. Municipal Co	ırt Sanvicas	
200	Total Class 253	9,810		17,927		Tilla. Mariicipai Col	art dervices	
		•		,				
258	Depositions Solutions LLC	732				Court Transcripts		
258	Strehlow & Associates, Inc.	749				Court Reporters		
	Total Class 258	1,481						
74 E2N	(Program Based Budgeting Version)							

71-53N (Program Based Budgeting Version)

#### SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290. BY PROGRAM

	FISCAL 2025 OPERATIN	IG BUDGET	Γ	2509	S AND 290,	BY PROGRAM
Departi	ment		No.	Program		No.
	renue		36	Delinquent Tax	Collections	12
und			No.	Dominguone rax	. 501100110110	12
Ger	neral		01			
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purpose or scope of
Object	or Provider	Actual	Original	Estimated	Proposed	service provided. Include, if
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit cost of service.
210	Pitney Bowes Bank Inc (Reserved Account)	99,613	90,000	90,000	110,000	Postage
	Total Class 210	99,613	90,000	90,000	110,000	

71-530 (Program Based Budgeting Version)

#### CITY OF PHILADELPHIA **BUDGET OFFICE** PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. 36 **Delinquent Tax Collections** 12 Revenue No. Grants 80 Summary by Class Fiscal 2025 Fiscal 2023 Fiscal 2024 Fiscal 2024 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (3) (4) (5) (6) (7) 100 **Employee Compensation** Personal Services a) **Employee Benefits** b) 200 Purchase of Services 15,089,265 16,550,000 16,550,000 16,550,000 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 Debt Service 800 Payments to Other Funds Advances and Misc. Payments 900 Total 15,089,265 16,550,000 16,550,000 16,550,000 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (6) (2) (3) (4) (5) (7) 101 Full Time - Civilian 105 Full Time - Uniform Total Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Original **Estimate** Proposed Actual Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) Federal

150,000

16,400,000

16,550,000

7,552,309

7,552,309

71-53F (Program Based Budgeting Version)

Total

State

Other Governments

Other Funds of the City

SECTION 14 47

150.000

16,400,000

16,550,000

150,000

16,400,000

16,550,000

#### GRANT INFORMATION SUMMARY WITHIN PROGRAM

	1 13CAL 202	3 OPERATING B	ODGLI		AAIIIIIIA L	ROGRAM	
Departmen	t		No.	Program			No.
Revenue		36	Delinquent Tax Collections			12	
Fund			No.				
Grants			08				
Funding Sources Grant Title						Grant Number	Index Code
rur	iding Sources	Grant Title				Grant Number	index Code
	Federal	Delinquent Tax Collection F	Program			G36L05	360533
	State	Award Period			Type of Grant		
X	Other Govt.	7/1/24 - 6/30/25			Reimbursement		
	Local (Non-Govt.)		Gra	ant Objective			
	-						

Commissions for the collection of delinquent taxes, fees and fines.

		Summai	ry by Class			
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
	· ·	Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmts.					
	Class 187 - Worker's Comp Disability					
	Class 188 - Worker's Comp Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services	15,089,265	16,400,000	16,400,000	16,400,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	15,089,265	16,400,000	16,400,000	16,400,000	
		Summary by	Funding Source	9		
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Code	Category	Actual	Original	Estimated	Proposed	or
		Revenues	Budget	Revenues	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Federal					
200	State					•
300	Other Governments	7,552,309	16,400,000	16,400,000	16,400,000	
400	Local (Non-Governmental)					
	Total	7,552,309	16,400,000	16,400,000	16,400,000	
			of Positions			
		Actual Pos.	Fiscal 2024	Incr. Run	Fiscal 2025	Inc. / (Dec.)
Code	Category	6/30/23	Budgeted Pos.	PPE 11/26/23	Budgeted Pos.	(Col. 6 less Col. 4
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
	Total					

Total
71-53P (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA BUDGET OFFICE**

#### GRANT INFORMATION SUMMARY

	FISCAL 2025 OPERATING BUDGET			WITHIN PROGRAM				
Departme	nt .		No.	Program			No.	
			36	•	-II		12	
Reven Fund	ue		No.	Delinquent Tax C	ollections		12	
Grants			08					
Granis	•		06					
Fu	nding Sources	Grant Title				Grant Number	Index Code	
	Federal	Delinquent Tax Collecti	on Program		l <del>-</del>	G36216	360534	
X	State	Award Period			Type of Grant			
	Other Govt.	7/1/24 - 6/30/25	Gr	ant Objective	Reimbursement			
	Local (Non-Govt.)		Gi	ant Objective				
Collect sal	es tax refunds due	the City of Philadelphia from t						
			Summa	ary by Class				
			Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
Class		Description	Actual	Original	Estimated	Proposed	or	
			Obligations	Appropriations	Obligations	Budget	(Decrease)	
(1)		(2)	(3)	(4)	(5)	(6)	(7)	
100 a)	Personal Services							
100 b)	Employee Benefit							
	Class 186 - Flex							
		ker's Comp Disability						
		ker's Comp Medical						
	Class 189 - Med							
		sion Obligation Bonds						
		sion Contributions						
	Class 192 - FICA							
	Class 193 - Hea							
	Class 194 - Grou	•						
	Class 195 - Grou	·						
		icipal Plan 10 - City Match						
200	Purchase of Servi			150,000	150,000	150,000		
300	Materials and Sup	pplies						
400	Equipment							
500		emnities and Taxes						
800	Payments to Other							
900	Advances and Mi	· · · · · · · · · · · · · · · · · · ·						
		Total	Crame me a mar ha	150,000	150,000	150,000		
	1			Funding Source				
		_	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
Code		Category	Actual	Original	Estimated	Proposed	or	
(4)		(2)	Revenues	Budget	Revenues	Budget	(Decrease)	
(1)	Codoral	(2)	(3)	(4)	(5)	(6)	(7)	
100	Federal State			150,000	150,000	150,000		
200	Other Governmer	nto.		150,000	150,000	150,000		
300	ł							
400	Local (Non-Gover	Total		150,000	150,000	150,000		
		I Ulal	Summar	y of Positions	150,000	150,000		

Actual Pos.

6/30/23

(3)

Fiscal 2024

Budgeted Pos.

(4)

Total 71-53P (Program Based Budgeting Version)

Full Time - Civilian

Full Time - Uniform

Category

(2)

Code

(1)

101

105

**SECTION 14** 49

Incr. Run

PPE 11/26/23

(5)

Fiscal 2025

Budgeted Pos.

(6)

Inc. / (Dec.)

(Col. 6 less Col. 4)

(7)

#### **PERFORMANCE MEASURES**

Department	No.	Program	No.
Revenue	36	Taxpayer Assisstance and Credit	13
	•		

#### Program Description

Revenue provides tax relief to individual homeowners and business taxpayers through this program.

#### **Program Objectives**

- -Decrease processing times for assistance program applications by cross-training additional staff. This effort also will reduce overtime costs during high-volume periods.
- -Continue the collaboration with IDEA to auto-enroll eligible customers in the Senior Tax Freeze assistance program.
  -Collaborate with the Commonwealth to develop a behavioral science pilot to increase the adoption of the Income Based Wage Tax Refund. This program will use PA Revenue data to identify likely eligible Philadelphians. Working with academics at the University of Pennsylvania, Revenue will develop different messaging and measure the effectiveness of each method of communication.

Performance Med	Performance Measures								
	Fiscal 2023	Fiscal 2024	Fiscal 2025						
Description	Year-End	Target	Target						
(1)	(2)	(3)	(4)						
Percent of eligible homeowners receiving relief	79.0%	80.0%	80.0%						
Comments:									
Comments:									
Comments:									
Comments:									
Comments:									
Comments:									

<sup>71-53</sup>EZ (Program Based Budgeting Version)

#### **PROGRAM SUMMARY - ALL FUNDS**

	SCAL 2025 OPERATING	DODOLI					
Department		No.	Program No.				
Revenue		36	Tax Assistance &		13		
		Summ	ary by Fund				
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
Fund	Fund	Actual	Original	Estimated	Proposed	or	
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
01	General	525,158	548,731	548,731	548,731	, ,	
	Total	525,158	548,731	548,731	548,731		
		Summary of Full 1		-			
Fund		Actual Positions	Fiscal 2024	Fiscal 2024	Fiscal 2025	Inc. / (Dec.)	
No.	Fund	6/30/23	Budgeted	PPE 11/26/23	Budgeted	(Col. 6 less 4)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
01	General	8	8	6	8		
	Total Full Time	8	8	6	8		
		Summary of Non-	Tax Revenues b	y Fund			
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
Fund	Fund	Actual	Original	Estimated	Proposed	or	
No.		Revenues	Budget	Revenues	Budget	(Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
	Total						
		Selected Associ					
Dept.		Carry	Fiscal 2024	Fiscal 2024	Fiscal 2025	Fiscal 2025	
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt	
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
	Total						
	ı Olal	Selected Associ	ated Operating	Costs			
Dont		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
Dept. Where	Dogarintics	Calculated	Calculated	Calculated			
	Description				Calculated	or (Decrease)	
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
Finance	Employee Benefits - Civilian	211,237	212,643	210,441	210,441		
Finance	Employee Benefits - Uniform					<b></b>	
	Total	211,237	212,643	210,441	210,441	<u> </u>	

71-53E (Program Based Budgeting Version)

#### CITY OF PHILADELPHIA **BUDGET OFFICE** PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. 36 Tax Assistance & Credit Programs 13 Revenue No. General 01 Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Class Description Actual Original **Estimated** Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (4) (5) (6) (7) 100 **Employee Compensation** Personal Services 509,603 487,731 487,731 487,731 a) **Employee Benefits** b) 60,000 200 Purchase of Services 15,000 60,000 60,000 555 1,000 1,000 1,000 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 Total 525,158 548,731 548,731 548,731 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (6) (2) (3) (4) (5) (7) 8 8 101 Full Time - Civilian 8 6 105 Full Time - Uniform Total 8 8 6 8 Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Original Proposed Actual Estimated Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) Federal State

71-53F (Program Based Budgeting Version)

Total

Other Governments
Other Funds of the City

### CITY OF PHILADELPHIA BUDGET OFFICE

#### SCHEDULE 100 LIST OF POSITIONS

		BUDGET OFFICE			LIST OF POSITIONS				
		FISCAL 2025 OPERATING	BUDGET			B	PROGR	RAM	
Departi	ment			No.	Program				No.
	enue			36	Tax Assist	ance & Credi	t Programs		13
Fund				No.					
Ger	eral			01					
				Fiscal	Fiscal		Fiscal		Increase
			Salary	2023	2024	Increment	2025	Annual	(Decrease)
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code		(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		Taxpayer Assistance (360540)							
1	2B11	Revenue Collections Manager	66,588 - 85,594				1	76,090	1
2		Assistant Revenue Collection Manager	54,876 - 70,534	1	1	1			(1)
3		Collection Customer Representative	44,352 - 48,394	4	4	3	4	185,414	
4	2B04		46,914 - 60,310	1	1	1	1	60,310	
5	2B40	Tax and Revenue Conferee	69,120 - 88,861	1	1	1	1	88,861	
6	A441	Assistant Chief Administration Officier	95,000	1					
7	A620		72,450		1		1	72,450	
		Total Taxpayer Assistance		8	8	6	8	483,125	
ı				Ī	Ī	Ī			

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA BUDGET OFFICE FISCAL 2025 OPERATING BUDGET				Γ	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM						
Depart	ment				No.	Program					No.
	enue				36	Tax Assist	tance & Cre	dit Program	S		13
Fund					No.						
Ger	neral				01						
	Q.				Salary	Fiscal 2023	Fiscal 2024	Increment	Fiscal 2025	Annual	Inc. (Dec.)
Line No.	Class Code	Title			Range (in dollars)	Actual Pos. 6/30/23	Budgeted Positions	Run -PPE 11/26/23	Budgeted Positions	Salary 7/1/24	(Col. 8 less Col. 6)
(1)	(2)	(3)			(4)	(5)	(6)	(7)	(8)	(9)	(10)
1		Full Time Civilian				8	8	6	8	483,125	
2		Overtime - Civilian								10,000	
Total G	ross Re	quirements				8	8	6	8	493,125	
		Plus: Earned Increment									
		Plus: Longevity								353	
		Less: (Vacancy Allowance)				(5,747)					
				Total Budget						487,731	
					ry of Personal			<b>-</b> .	1,0005	In . 1/D	In a 1/15
Line			Actual	al 2023 Actual	Budgeted	iscal 2024 Estimated	Increment	Budgeted	al 2025 Proposed	Inc. / (Dec.) in Require.	Inc. / (Dec.) in Bud. Pos.
No.		Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Budget	(Col. 9	(Col. 8
		- ·-g-·,	6/30/23				11/26/23		301	less Col. 6)	less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S										
2	Full Tim	ne - Civilian	8	479,539	8	477,731	6	8	477,731		
3	Full Tim	ne - Uniform									
4		Gross Adj.									
		mp/Seas, Bd, SCG									
6		ne - Civilian		30,064		10,000			10,000		
7	1	ne - Uniform									
8		d Uniform Leave									
9	Shift/St										
10	H&L, IC	DD, LT-Sick									
11											
12											
71 52 1	/Drogre	Total am Based Budgeting Version)	8	509,603	8	487,731	6	8	487,731		

Total
71-53J (Program Based Budgeting Version)

SECTION 14 54

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

	TISCAL 2025 OF LIKATING B	ODGLI	BTFROGRAM						
Departm	nent	No.	Program			osed or get (Decrease)			
Reve	enue	36	Tax Assistance &	Credit Programs		13			
Fund		No.		<u> </u>		-			
Gene	eral	01							
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase			
Code	Description	Actual	Original	Estimated	Proposed	or			
		Obligations	Appropriations	Obligations	Budget				
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
		Schedule 200 - F	rurcnase of Ser	vices					
	Cleaning & Laundering								
202	Janitorial Services								
	Refuse, Garbage, Silt and Sludge Removal								
209	Telephone & Communication								
	Postal Services								
	Transportation								
	Licenses, Permits & Inspection Charges								
	Commercial off the Shelf Software Licenses								
	Electric Current								
	Gas Services								
	Steam for Heating								
	Meals (non-travel) & Official Entertaining								
	Overtime Meals								
	Advertising & Promotional Activities	45.000	22.222	22.222	22.222				
	Professional Services	15,000	60,000	60,000	60,000				
	Professional Svcs Information Technology								
	Accounting & Auditing Services								
	Legal Services								
	Mental Health & Intellectual Disability Services								
	Dues								
	Seminar & Training Sessions								
	Architectural & Engineering Services								
	Court Reporters								
	Arbitration Fees								
	Repair & Maintenance Charges								
	Repaving, Repairing & Resurfacing Streets								
	Demolition of Buildings								
	Abatement of Nuisances								
	Rehabilitation of Property								
	Maint. & Support - Comp. Hardware & Software								
	Juror Fees								
	Juror Expenses								
	Witness Fees								
	Insurance & Official Bonds								
	Lease Purchase - Computer Systems								
	Lease Purchase - Vehicles								
	Ground & Building Rental								
	Rents - Other								
	Rental of Parking Spaces								
	Payments for Care of Individuals								
	Imprest Advances								
	Payments for Burials & Graves								
299	Other Expenses (not otherwise classified)								
	Total	15,000	60,000	60,000	60,000				
	Total	15,000	00,000	00,000	60,000	1			

71-53K (Program Based Budgeting Version)

## SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

	FISCAL 2025 OPERATING BI	JDGET		BY PRO	GRAM	
Departm	nent	No.	Program			No.
Reve		36	Tax Assistance &	Credit Programs		13
Fund	51140	No.	Tax / toolotarioo G	Orodit i rogiamo		10
Gene	eral	01				
			Figure 2024	Figure 2024	Fiscal 2025	Ingraga
Code	Description	Fiscal 2023 Actual	Fiscal 2024 Original	Fiscal 2024 Estimated	Proposed	Increase
Code	Description	Obligations	Appropriations	Obligations	Budget	or (Decrease)
(1)	(2)	(3)	(4)	Obligations (5)	(6)	(7)
(1)	(2)	Schedule 300 - I	Materials & Sup	olies	(0)	(*)
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
$\vdash$	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
	Fire Fighting & Safety					
	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	555	1,000	1,000	1,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
	Total	555	1,000	1,000	1,000	
		Schedule 4	00 - Equipment			
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
	General Equipment & Machinery					
	Fire Fighting & Emergency					
	Hospital & Laboratory					
	Office Equipment					
	Plumbing, AC & Space Heating					
	Precision, Photographic & Artists					
	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
$\vdash$	Total					
I	I Ulai	l .				

71-53L (Program Based Budgeting Version)

## SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM

	FISCAL 2025 OPERATIN	G BUDGE	Γ	CARE OF INDIVIDUALS, BY PRO			OGRAM	
Departı	ment		No.	Program			No.	
Rev	enue		36	Tax Assistance	& Credit Progran	ns	13	
Fund			No.					
Gen	eral		01					
			Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
			Actual	Original	Estimated	Proposed	or	
Class	Description		Obligations	Appropriation	Obligations	Budget	(Decrease)	
(1)	(2)		(3)	(4)	(5)	(6)	(7)	
	Professional Services (250-254, 257-259)		15,000	60,000	60,000	60,000		
290	Payments for Care of Individuals							
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purpo	se or scope of	
Object	or Provider	Actual	Original	Estimated	Proposed	service provid		
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit		
	Vanguard Direct Inc	15,000	20,000	15,000		Homestead Progran		
250	Various Vendors  Total Class 250	15,000	40,000 <b>60,000</b>	45,000 <b>60,000</b>	45,000 <b>60,000</b>	Expanded Outreach		
	Total Class 250	15,000	60,000	60,000	60,000			
			1					
			1					
			1					
			1					
			1					
4	(Program Based Budgeting Version)							

71-53N (Program Based Budgeting Version)

#### PERFORMANCE MEASURES

Department	No.	Program	No.
		Water Billing, Accounting & Customer	
Revenue	36	Service	14

#### **Program Description**

This program determines which water, sewer, and stormwater charges customers owe, lets people know how much to pay, and processes payments received.

#### **Program Objectives**

- -Revenue will continue to reduce internal costs by increasing paperless billing and AutoPay adoption.
- -The Department will update water bills to make it easier for customers to understand when their bills are based on estimated usage. This project includes enhancements to both paper bills and the e-billing application.
- -Revenue will engage a planning vendor to gather business requirements and begin the change management process for the replacement of the water billing system, Basis2.

Performance Measures								
	Fiscal 2023	Fiscal 2024	Fiscal 2025					
Description	Year-End	Target	Target					
(1)	(2)	(3)	(4)					
Percent of water bills paid in 90 days	83.3%	84.0%	84.0%					
Comments:								
Dollar amount of water bills collected	\$766.1M	\$827.7M	\$895.0M					
Comments:								
Comments:								
•								
Comments:								
Comments:								
Comments:								

<sup>71-53</sup>EZ (Program Based Budgeting Version)

#### **PROGRAM SUMMARY - ALL FUNDS**

ГІ	SCAL 2025 OPERATING B	UDGET				
Department		No.	Program	No.		
Revenue		36	Water Billing, Acc	Service	14	
		Summ	ary by Fund			
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	7,343,024	8,600,529	8,600,529	8,961,000	360,471
<u> </u>	Total	7,343,024	8,600,529	8,600,529	8,961,000	360,471
			Time Positions b		2,22 ,222	
Fund		Actual Positions	Fiscal 2024	Fiscal 2024	Fiscal 2025	Inc. / (Dec.)
No.	Fund	6/30/23	Budgeted	PPE 11/26/23	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	114	157	121	158	1
-						
	Total Full Time	114	157	121	158	1
			Tax Revenues b			
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Revenues	Budget	Revenues	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	721,838,378	854,104,000	827,610,767	894,978,283	67,367,516
	Total	721,838,378	854,104,000	827,610,767	894,978,283	67,367,516
		Selected Associ	iated Capital Pro	jects		
Dept.		Carry	Fiscal 2024	Fiscal 2024	Fiscal 2025	Fiscal 2025
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt
Appropriated	· ·		(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
		Selected Associ	iated Operating (	Costs		
Dept.	I	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Where	Description	Calculated	Calculated	Calculated	Calculated	or
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	Obligations (5)	(6)	(Decrease)
Finance	Employee Benefits - Civilian	2,699,810	3,195,755	3,195,755	3,195,828	72
Finance	Employee Benefits - Uniform	2,033,010	3,183,733	0,100,700	3,193,020	12
i iiiaii05	Total	2,699,810	3,195,755	3,195,755	3,195,828	72
	iotai	2,000,010	5,155,755	5,155,755	5,155,020	12

71-53E (Program Based Budgeting Version)

F	CITY OF PHILADELPH BUDGET OFFICE FISCAL 2025 OPERATING I		PROGRAM SUMMARY						
Departmer	nt	No.	Program			No.			
Reveni	ue	36	Water Billing, Accounting & Customer Service 14						
Fund		No.							
Water		02							
		1	nary by Class						
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase			
Class	Description	Actual	Original	Estimated	Proposed	or			
		Obligations	Appropriations	Obligations	Budget	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
100	Employee Compensation								
a)	Personal Services	6,457,337	7,777,029	7,777,029	7,778,000	971			
b)	Employee Benefits								
200	Purchase of Services	484,258	501,000	501,000	502,000	1,000			
300	Materials and Supplies	75,206	118,000	118,000	118,000				
400	Equipment	326,223	204,500	204,500	563,000	358,500			
500	Contributions, Indemnities and Taxes								
700	Debt Service								
800	Payments to Other Funds								
900	Advances and Misc. Payments								
	Total	7,343,024	8,600,529	8,600,529	8,961,000	360,471			
			ary of Positions	5,555,5=5	2,221,222				
		Actual	Fiscal 2024	Increment	Fiscal 2025	Increase			
		Positions	Budgeted	Run	Budgeted	or			
Code	Category	6/30/23	Positions	PPE 11/26/23	Positions	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
101	Full Time - Civilian	114	157	121	158	1			
105	Full Time - Uniform								
	Total	114	157	121	158	1			
	Sele	ected Associated	Non-Tax Reven	ues by Type					
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase			
	Description	Actual	Original	Estimated	Proposed	or			
		Revenues	Budget	Revenues	Budget	(Decrease)			
	(1)	(2)	(3)	(4)	(5)	(6)			
Local (No	on-Governmental)	721,838,378	854,104,000	827,610,767	894,978,283	67,367,516			
Federal									
State									
Other Go	vernments								

721,838,378

854,104,000

Total
71-53F (Program Based Budgeting Version)

Other Funds of the City

SECTION 14 60

827,610,767

894,978,283

67,367,516

#### SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

		FISCAL 2025 OPERATING	BUDGET		BY PROGRAM					
Departr	nent			No.	Program	ogram				
Rev	enue			36	Water Billi	ng, Accountin	a & Custome	r Service	14	
Fund	0			No.			g a casto			
Wat	er			02						
				Finant	Figural		Fiscal		Ingresses	
			Salary	Fiscal 2023	Fiscal 2024	Increment	2025	Annual	Increase (Decrease)	
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	<b>'</b>	
No.	Code	Title	(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	(Col. 8	
(1)	(2)	(3)	(III dollars) (4)	(5)	(6)	(7)	(8)	(9)	less Col. 6) (10)	
(1)	(-)	, ,	(-/	(-)	(-)	( )	(=)	(0)	(1.5)	
4	1D10	Water Revenue Bureau Account Clerk	44 700 45 202		1	1	4	45,392		
1			41,709 - 45,392	7	•	•	9	574,133		
2		Accountant Accountant Trainee	51,195 - 65,825	/	8	9	3	•	1 (1)	
3 4		Accounting Supervisor	42,669 - 54,854 66,588 - 85,594	1	4	3	4	164,562 313,867	(1)	
5		= '		3	4	4	4	364,332		
6		Accounting Transactions Supervisor Administrative Assistant - Non. Con.	70,848 - 91,083	3	4	1	4	•	1	
7		Administrative Assistant - Non. Con.  Administrative Assistant - Con.	45,769 - 58,840 46,914 - 60,310		1	'	'	55,571	(1)	
8		Assistant Revenue Collection Manager	54,876 - 70,534		1		1	68,314	(1)	
9	1A04	Clerk 3	44,352 - 48,394	5	12	6	12	556,476		
10		Clerical Supervisor 2	46.734 - 51,124	2	2	2	2	102,248		
11		Collection Customer Representative	44,352 - 48,394	29	21	29	27	1,268,936	6	
12	2B02	Collection Representative Supervisor	46,914 - 60,310	8	9	8	9	512,643		
13		Data Services Support Clerk	40,504 - 44,023	8	12	6	10	383,948	(2)	
14		Financial Technician	41,504 - 53,361	1	2	1	2	94,865	(2)	
15		Revenue Accounting Manager	81,315 - 104,543	1	1	1	1	104,543		
16		Revenue Collection Manager	66,588 - 85,594	3	3	3	3	256,782		
17		Revenue Collection Representative	45,540 - 49,745	3	2	3	5	248,725	3	
18		Revenue Collections Officer 2	100,973 - 129,814	1	1	1	1	129,814	3	
19		Revenue Investigation Manager	52,476 - 67,470	1	'	1	1	67,470		
20		Revenue Investigation Supervisor	46,914 - 60,310	4	2	3	3	167,526	1	
21	6E23	Revenue Investigation	45,540 - 49,745	4	8	4	6	298,470	(2)	
22	1A37	Service Representative	40,504 - 44,023	9	27	11	21	924,483	(6)	
23	A620	Senior Policy Analyst (E.)	82,600	2	21	11	1	924,403	1	
23	A020	Total Water Revenue Bureau	02,000	93	126	99	127	6,703,100	1	
		Total Water Revenue Bureau		33	120	33	121	0,703,100		
		Payment Processing								
24	2B10	Assistant Revenue Collection Manager	54,876 - 70,534	1	1	1	1	70,534		
25		Clerical Supervisor 2	46.734 - 51,124	1	1	2	1	51,124		
26	2B02	Collection Customer Representative	44,352 - 48,394	2	4	3	4	190,716		
27	2B04	Collection Representative Supervisor	46,914 - 60,310	1	1	1	1	60,310		
28	1D41	Data Services Support Clerk	40,504 - 44, 023	4	6	3	6	256,832		
29	1A03	Office Clerk 2	37,526 - 40,572	2	2	1	2	78,098		
30	6E25	Revenue Investigation Supervisor	46,914 - 60,310			1				
31	7M07	Office Equipment Operator	43,029 - 46,893		1		1	43,029		
32	1B81	Payment Processing Clerk	40,504 - 44,023	8	12	6	12	504,828		
33	1B83	Payment Processing Clerk Supervisor	47,922 - 52,519	1	1	1	1	52,519		
34	1B82	Senior Payment Processing Clerk	43,029 - 46,893	1	2	3	2	93,786		
		Total Payment Processing		21	31	22	31	1,401,776		
		Program Total		114	157	121	158	8,104,876	1	
71-531 (	Drogra	m Based Budgeting Version)								

71-53l (Program Based Budgeting Version)

Total Gross Red	Title (3)  Full Time Civilian  Overtime  Lump Sum  Temprary & Seasonal  Shift Differential			No. 36 No. 02 Salary Range (in dollars) (4)	Program Water Billi  Fiscal 2023 Actual Pos. 6/30/23 (5)  114	Fiscal 2024 Budgeted Positions (6)	Increment Run -PPE 11/26/23 (7)	Fiscal 2025 Budgeted Positions (8)	Annual Salary 7/1/24 (9) 8,104,876 381,000 83,000 52,000 7,000	Inc. (Dec.) (Col. 8 less Col. 6) (10)
Fund Water  Line Class No. Code (1) 2 3 4 5	Full Time Civilian Overtime Lump Sum Temprary & Seasonal			No.  02  Salary  Range (in dollars)	Fiscal 2023 Actual Pos. 6/30/23 (5)	Fiscal 2024 Budgeted Positions (6)	Increment Run -PPE 11/26/23 (7)	Fiscal 2025 Budgeted Positions (8)	Salary 7/1/24 (9) 8,104,876 381,000 83,000 52,000	Inc. (Dec.) (Col. 8 less Col. 6)
Line Class No. Code (1)  1 2 3 4 5	Full Time Civilian Overtime Lump Sum Temprary & Seasonal			02 Salary Range (in dollars)	2023 Actual Pos. 6/30/23 (5)	2024 Budgeted Positions (6)	Run -PPE 11/26/23 (7)	2025 Budgeted Positions (8)	Salary 7/1/24 (9) 8,104,876 381,000 83,000 52,000	(Dec.) (Col. 8 less Col. 6)
Line Class No. Code (1) (2)  1 2 3 4 5	Full Time Civilian Overtime Lump Sum Temprary & Seasonal			Salary Range (in dollars)	2023 Actual Pos. 6/30/23 (5)	2024 Budgeted Positions (6)	Run -PPE 11/26/23 (7)	2025 Budgeted Positions (8)	Salary 7/1/24 (9) 8,104,876 381,000 83,000 52,000	(Dec.) (Col. 8 less Col. 6)
No. Code (1) 2 3 4 5 5 Total Gross Rec	Full Time Civilian Overtime Lump Sum Temprary & Seasonal			Range (in dollars)	2023 Actual Pos. 6/30/23 (5)	2024 Budgeted Positions (6)	Run -PPE 11/26/23 (7)	2025 Budgeted Positions (8)	Salary 7/1/24 (9) 8,104,876 381,000 83,000 52,000	(Dec.) (Col. 8 less Col. 6)
(1) (2)  1 2 3 4 5 5	Full Time Civilian Overtime Lump Sum Temprary & Seasonal				(5)	(6)	(7)	(8)	(9) 8,104,876 381,000 83,000 52,000	,
1 2 3 4 5 5	Full Time Civilian Overtime Lump Sum Temprary & Seasonal			(4)					8,104,876 381,000 83,000 52,000	1
2 3 4 5	Overtime Lump Sum Temprary & Seasonal				114	157	121	158	381,000 83,000 52,000	1
						457	404	450	0.007.070	
	equirements  Plus: Earned Increment				114	157	121	158	8,627,876 29,705	1
	Plus: Longevity								1,990	
	Less: (Vacancy Allowance)								(881,571)	
	2000. (vacancy / monance)		Total Budget						7,778,000	
			Summa	ry of Personal	Services					
		Fisca	al 2023	F	iscal 2024		Fisca	al 2025	Inc. / (Dec.)	Inc. / (Dec.)
Line		Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed		in Bud. Pos.
No.	Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Budget	(Col. 9	(Col. 8
(4)	(0)	6/30/23	(4)	(5)	(6)	11/26/23	(0)	(0)	less Col. 6)	less Col. 5)
(1) 1 Lump S	(2) Sum	(3)	(4) 44,450	(5)	(6) 82,600	(7)	(8)	(9) 83,000	(10) 400	(11)
	ne - Civilian	114	6,128,967	157	7,254,836	121	158	7,255,000	164	1
	ne - Uniform	1	244	1.07	. ,,,,,,,,,	121	100	. ,200,000	101	
	Gross Adj.		506							
5 PT, Ter	mp/Seas, Bd, SCG		186,772		51,625			52,000	375	
	ne - Civilian		94,662		380,740			381,000	260	
7 Overtim	ne - Uniform		7							
8 Unused	d Uniform Leave									
9 Shift/St			2		7,228			7,000	(228)	
	DD, LT-Sick		1,727							
11										
12		114	6,457,337	157	7,777,029	121	158	7,778,000	971	1

Total
71-53J (Program Based Budgeting Version)

SECTION 14 62

### SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

	FISCAL 2025 OPERATING E	BUDGET		BY PRO	GRAM	
Departn	nent	No.	Program		1	No.
Reve	enue	36	Water Billing, Acc	ounting & Customer	Service	14
und		No.	<u> </u>	<u> </u>	I	
Wate	er	02				
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Code	Description	Actual	Original	Estimated	Proposed	or
	·	Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 200 - I	Purchase of Ser	vices		
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication	5,224	5,000	5,000	5,000	
210	Postal Services					
211	Transportation	3,771			4,000	4,000
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses	15,314		7,722		(7,722
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities	140,000	000.000	000.050	040.000	45.044
250	Professional Services	142,083	200,000	202,052	248,000	45,94
251	Professional Svcs Information Technology		48,000			
252	Accounting & Auditing Services					
253 254	Legal Services  Mental Health & Intellectual Disability Services					
255	Dues					
256	Seminar & Training Sessions	29,102	12,000	43,000	36,000	(7,000
257	Architectural & Engineering Services	29,102	12,000	43,000	30,000	(7,000
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges	284,923	126,000	133,226	202,000	68,774
261	Repaying, Repairing & Resurfacing Streets	201,020	120,000	100,220	202,000	00,11
262	Demolition of Buildings					
	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software	3,550	62,000	62,000	6,000	(56,000
275	Juror Fees	1,200	,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-,	(,
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems		20,000	20,000		(20,000
283	Lease Purchase - Vehicles					,
284	Ground & Building Rental					
285	Rents - Other	291	25,000	25,000	1,000	(24,000
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)		3,000	3,000		(3,000
	7	101.050	504.000	504.000	500.000	1.00
	Total	484,258	501,000	501,000	502,000	1,000

71-53K (Program Based Budgeting Version)

### SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT

	FISCAL 2025 OPERATING B	UDGET	BY PROGRAM				
Departn	nent	No.	Program		Į.	No.	
Rev	enue	36	Water Billing, Acco	ounting & Customer S	ervice	14	
Fund		No.		January or Guesterner G	5.1.55		
Wat	er	02					
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase	
Code	Description	Actual	Original	Estimated	Proposed	or	
Oodo	Beschipteri	Obligations	Appropriations	Obligations	Budget	(Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
		Schedule 300 - N			(-)	( )	
301	Agricultural & Botanical						
302	Animal, Livestock & Marine						
303	Bakeshop, Dining Room & Kitchen						
304	Books & Other Publications	1,808	1,000	1,524	1,000	(524	
305	Building & Construction	10,906				,	
306	Library Materials						
307	Chemicals & Gases						
308	Dry Goods, Notions & Wearing Apparel		1,000				
309	Cordage & Fibers		·				
310	Electrical & Communication						
311	General Equipment & Machinery						
312	Fire Fighting & Safety	850					
313	Food						
314	Fuel - Heating & Cooling						
316	General Hardware & Minor Tools						
317	Hospital & Laboratory						
318	Janitorial, Laundry & Household	157	1,000	1,000		(1,000	
320	Office Materials & Supplies	41,807	100,000	87,692	105,000	17,308	
322	Small Power Tools & Hand Tools	41,007	100,000	07,002	100,000	17,000	
323	Plumbing, AC & Space Heating						
324	Precision, Photographic & Artists	10,000	10,000	10,000	10,000		
325	Printing	4,686	10,000	12,784	10,000	(12,784	
326	Recreational & Educational	4,992	2,000	2,000	2,000	(12,704	
328	Vehicle Parts & Accessories	4,332	2,000	2,000	2,000		
335	Lubricants						
340							
	#2 Diesel Fuel						
341	Compressed Natural Gas (CNG)						
342	Liquid Propane Gas (LPG)						
345	Gasoline		2.000	2.000		(2.000	
399	Other Materials & Supplies (not otherwise classified)		3,000	3,000		(3,000	
	<u> </u> Total	75,206	118,000	118,000	118,000		
	TOTAL		00 - Equipment	110,000	110,000		
405	Construction, Dredging & Conveying		oo Equipinent	I	I		
			10,000	10,000	10.000		
410	Electrical, Lighting & Communications		10,000	10,000	10,000		
411	General Equipment & Machinery	-		-			
412	Fire Fighting & Emergency						
417	Hospital & Laboratory						
420	Office Equipment		2.000	2,000	3 000		
423	Plumbing, AC & Space Heating	4 700	3,000	3,000	3,000		
424	Precision, Photographic & Artists	4,700					
426	Recreational & Educational	00.570	40.000	40.000	400.000	04.000	
427	Computer Equipment & Peripherals	26,576	16,000	16,000	100,000	84,000	
428	Vehicles	22121	4== =00	177 700	450.000	0=1===	
430	Furniture & Furnishings	294,947	175,500	175,500	450,000	274,500	
499	Other Equipment (not otherwise classified)						
	T-1-1	200 000	204 500	204.500	EG2 000	250 500	
	Total	326,223	204,500	204,500	563,000	358,500	

71-53L (Program Based Budgeting Version)

# SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM

	FISCAL 2025 OPERATIN	<u> </u>	CARE OF INDIVIDUALS, BY PROGR				
Departi	ment		No.	Program		No.	
Rev	renue		36	Water Billing, A	Accounting & Cus	tomer Svc	14
Fund			No.	Ū,	<u> </u>		
Wat	ter		02				
			Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
			Actual	Original	Estimated	Proposed	or
Class	Description		Obligations	Appropriation	Obligations	Budget	(Decrease)
(1)	(2)		(3)	(4)	(5)	(6)	(7)
250s	Professional Services (250-254, 257-259)		142,083	248,000	202,052	248,000	45,948
290	Payments for Care of Individuals						
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purpo	se or scope of
Object	or Provider	Actual	Original	Estimated	Proposed	service provid	led. Include, if
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit	cost of service.
250	Braille Works	13,035				Braille and Large Pr	rint Svc.
250	Firstline Locksmith LLC					Professional Locksr	nith Svc.
250	Jones Lang LaSalle America		15,000	15,000		Triplex OM&S	
	Levlane Advertising		10,000	10,000		Branding & Custom	er Svc. Improve.
250	Pacer Service Center	14,743	6,000	6,000		Court Records	0
250	Ramla Benaissa Architect	20,070	20.500	00.500		Architect and Engin	eer Services
250 250	Superior Moving & Storage T-Base Communications	61,089 31,995	22,500 32,000	22,500 32,000		Moving Services Braille and Large Pr	int Sondoos
250	TransUnion	1,151	4,000	4,000		Information Databas	
	Misc. Vendors	1,131	28,500	62,552	,	Misc. Professional S	
	TBD '24 & '25		82,000	50,000		WRB Customer Sei	
200	Total Class 250	142,083	200,000	202,052	248,000	With Oddiomor Co.	vice rialining
		,		, , , , , ,	.,		
251	Various Vendors		48,000			Miscellaneous IT Pr	of. Services
	Total Class 251		48,000				
74 501	(Program Based Budgeting Version)						

71-53N (Program Based Budgeting Version)

#### SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290, BY PROGRAM

	FISCAL 2025	OPERATIN	G BUDGE		2508	S AND 290,	DI PRUG	NAIVI
Depart	ment			No.	Program			No.
Rev	renue			36	Water Billing, A	Accounting & Cus	tomer Svc	14
und				No.				
Wa	ter			02				
Minor	Name of Contracto	or	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purp	oose or scope of
Object	or Provider		Actual	Original	Estimated	Proposed	service prov	ided. Include, if
Code			Obligations	Appropriation	Obligations	Budget	applicable, un	it cost of service.
260	Associated Specialty		24,310				Repair & Maintena	ance (Reno.)
260	Paik Inc		15,431				Repair & Maintena	ance (Reno.)
260	Palman Electric Inc		98,462				Repair & Maintena	ance (Reno.)
260	The Protection Bureau		2,909				Repair & Maintena	ance - Cameras
260	Ribbons Express		982				Repair & Maintena	ance (Shredder)
260	Smith Construction		134,300				Repair & Maintena	ance (Reno.)
260	Xerox Corp		8,529		7,226		Repair & Maintena	ance (Copiers)
260	TBD '24 & '25			126,000	126,000		Repair & Maintena	ance
		Total Class 260	284,923	126,000	133,226	202,000		
								_
266	Xerox Corp		3,550		9,352		Repair & Maintena	•
266	Various Vendors		2	62,000	52,648		Repair & Maintena	ance - Computer
		Total Class 266	3,550	62,000	62,000	6,000		
320	Mai Tran Ventures LLC		3,437				Paper	
320	Sharda Paper		4,825				Paper Paper	
320	Staples		16,981	60,000	60,000	60,000	Paper & Office Su	nnline
320	Tiles in Style LLC		1,659	00,000	00,000	00,000	Thermal Paper	pplies
320	W. B. Mason		9,893	20,000	20,000	20,000	5-Gallon Water Bo	ottles
320	Various Vendors		5,012	20,000	7,692	·	Miscellaneous Su	
020	Vallede Velldere	Total Class 320	41,807	100,000	87,692	100,000	Wildestian Godd Ga	Spilot .
			,		,	,		
427	CDW LLC		20,415				Computer Equipm	ent
427	Dell Marketing LP		3,900				Computer Equipm	ent
427	Various Vendors		2,261	16,000	16,000	100,000	Computer Equipm	ent
		Total Class 427	26,576	16,000	16,000	100,000		
430	Transamerican Office Furniture Inc.		288,985	175,500	175,500	450,000	Office Furniture	
430	Various Vendors		5,962				Office Furniture	
		Total Class 430	294,947	175,500	175,500	450,000		
	(Program Based Budgeting Version							

71-530 (Program Based Budgeting Version)

#### **PERFORMANCE MEASURES**

Department	No.	Program	No.
Revenue	36	Water Collections	15

#### **Program Description**

In partnership with the Law Department, Revenue uses an array of tactics to encourage and compel payment of delinquent water and sewer charges. Enforcement tools include making phone calls, sending letters, placing liens on properties, filing suits in both Municipal and Common Pleas courts, placing accounts with collection agencies, shutting off delinquent accounts, conducting sales of property through Sheriff's Sales, and administering payment agreements.

#### **Program Objectives**

- -The Department will reduce delinquencies and improve compliance by increasing the use of external collection agencies and encouraging customers to initiate payment agreements.
- -In partnership with Law, the Department will expand consolidated actions to bring more delinquent multi-property owners into compliance.

Performance Mea	asures		
	Fiscal 2023	Fiscal 2024	Fiscal 2025
Description	Year-End	Target	Target
(1)	(2)	(3)	(4)
Percent change in delinquent principal outstanding (excludes current charges not yet overdue/delinquent and city bills)  Comments:	6%	0%	0%
Percent of Delinquent Water Accounts in Payment Agreements or TAP	8.3%	11.0%	13.0%
<u>Comments:</u> The FY25 target is increased to 13% as the Department anticipal autoenrollment efforts and continued outreach.	ites more accounts w	II enter agreements o	r TAP due to
Comments:			
<u> </u>			
Comments:			
Comments:			Ι
Comments:			

71-53EZ (Program Based Budgeting Version)

#### **PROGRAM SUMMARY - ALL FUNDS**

FI	SCAL 2025 OPERATING	BUDGET				
Department		No.	Program			No.
Revenue		36	Delinquent Water	Collections		15
		Summ	ary by Fund			
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	631,780	845,933	845,933	846,000	67
08	Grants	2,803,129	3,100,000	3,100,000	3,100,000	01
	Cranto	2,000,120	0,100,000	0,100,000	0,100,000	
	Total	3,434,909	3,945,933	3,945,933	3,946,000	67
	,	Summary of Full 1		<u>.</u>		
Fund		Actual Positions	Fiscal 2024	Fiscal 2024	Fiscal 2025	Inc. / (Dec.)
No.	Fund	6/30/23	Budgeted	PPE 11/26/23	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	7	11	7	11	
	Total Full Time	7	11	7	11	
		Summary of Non-	Tax Revenues b	y Fund		
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Revenues	Budget	Revenues	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
08	Grants	2,803,129	3,100,000	3,100,000	3,100,000	
	Total	2,803,129	3,100,000	3,100,000	3,100,000	
		Selected Associ		-		
Dept.		Carry	Fiscal 2024	Fiscal 2024	Fiscal 2025	Fiscal 2025
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total	Cological	interest Community	Canta		
		Selected Associ				
Dept.		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Where	Description	Calculated	Calculated	Calculated	Calculated	or
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Employee Benefits - Civilian	202,309	229,016	229,016	228,179	(837
Finance	Employee Benefits - Uniform					
	Total	202,309	229,016	229,016	228,179	(837
					-	-

71-53E (Program Based Budgeting Version)

#### CITY OF PHILADELPHIA **BUDGET OFFICE** PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. 36 **Delinquent Water Collections** 15 Revenue No. Water 02 Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (4) (5) (6) (7) 100 **Employee Compensation** Personal Services 531,780 545,933 545,933 546,000 67 a) **Employee Benefits** b) Purchase of Services 300,000 200 100,000 300,000 300,000 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 Total 631,780 845,933 845,933 846,000 67 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (6) (2) (3) (4) (5) (7) 7 101 Full Time - Civilian 7 11 11 105 Full Time - Uniform Total 7 11 7 11 Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Original Proposed Actual Estimated Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6)

Total
71-53F (Program Based Budgeting Version)

Local (Non-Governmental)

Other Governments
Other Funds of the City

Federal State

### CITY OF PHILADELPHIA BUDGET OFFICE

#### SCHEDULE 100 LIST OF POSITIONS

		BUDGET OFFICI					OF POSI		
		FISCAL 2025 OPERATING	BUDGET			В	PROGR	RAM	
Departi	ment			No.	Program				No.
	enue			36	Delinquent	t Water Collec	ctions		15
Fund				No.					
Wat	ter			02					
				Fiscal	Fiscal		Fiscal		Increase
			Salary	2023	2024	Increment	2025	Annual	(Decrease)
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code		(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		Legal Services							
1	2B02	Collection Customer Representative	44,352 - 48,394		4		1	42,956	(3)
2	2B04	Collection Representative Supervisor	46,914 - 60,310	1	1	1	1	50,265	
3	1D41	Data Service Support Clerk	40,504 - 44,023	1	3	1	2	88,046	(1)
4	2B18	Revenue Collection Representative	45,540 - 49,745	4	2	3	4	198,980	2
5		Service Representative	40,504 - 44,023			1	1	44,023	1
6		Tax Collections Coordinator	70,848 - 91,083	1	1	1	1	91,083	
7	7A03	Semiskilled Laborer	40,504 - 44,023				1	44,504	1
		Total Legal Services		7	11	7	11	559,857	

71-53I (Program Based Budgeting Version)

		CITY OF PHIL BUDGET ( FISCAL 2025 OPER	FFICE								
Depart	ment				No.	Program					No.
	enue/				36	Delinquen	t Water Col	lections			15
Fund					No.						
Wa	ter				02						
						Fiscal	Fiscal		Fiscal		Inc.
١	01	T:11			Salary	2023	2024	Increment	2025	Annual	(Dec.)
Line No.	Class Code	Title			Range (in dollars)	Actual Pos. 6/30/23	Budgeted Positions	Run -PPE 11/26/23	Budgeted Positions	Salary 7/1/24	(Col. 8 less Col. 6)
(1)	(2)	(3)			(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	Ī	Full Time Civilian				7	11	7	11	559,857	
2		Overtime								28,000	
Total G	Gross Re	quirements				7	11	7	11	587,857	
		Plus: Earned Increment								2,747	
		Plus: Longevity								185	
		Less: (Vacancy Allowance)		Total Budget						(44,789) 546,000	
					ry of Personal	Services					
			Fisca	al 2023	T -	iscal 2024		Fisca	al 2025	Inc. / (Dec.)	Inc. / (Dec.)
Line			Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Proposed	in Require.	in Bud. Pos.
No.		Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Budget	(Col. 9	(Col. 8
		-	6/30/23				11/26/23			less Col. 6)	less Col. 5)
(1)	1,,,,,,,,,	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
2	Lump S	ne - Civilian	7	16,006 459,271	11	519,900	7	11	518,000	(1,900)	
3		ne - Uniform	,	403,Z1 l	11	313,300		''	310,000	(1,900)	
4		Gross Adj.		(17)							
5	1	mp/Seas, Bd, SCG		( ' )							
6		ne - Civilian		56,520		26,033			28,000	1,967	
7	Overtin	ne - Uniform									
8	Unused	d Uniform Leave									
9	Shift/St										
10	H&L, IC	DD, LT-Sick									
11											
12	<u> </u>	<del>-</del>									
71-53.1	/Drogra	Total am Based Budgeting Version)	7	531,780	11	545,933	7	11	546,000	67	

Total
71-53J (Program Based Budgeting Version)

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## SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

		JJ J J .				
Departm –			Program			No.
Revenue		36	Delinquent Water	Collections		15
Fund Wate	er	No. 02				
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Code	Description	Actual	Original	Estimated	Proposed	Increase or
Couc	Description	Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 200 - F	Purchase of Ser	vices		, ,
201	Cleaning & Laundering					
	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
210	Postal Services					
211	Transportation					
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
	Meals (non-travel) & Official Entertaining					
_	Overtime Meals					
	Advertising & Promotional Activities					
	Professional Services	100,000	300,000	300,000	300,000	
	Professional Svcs Information Technology					
	Accounting & Auditing Services					
	Legal Services					
	Mental Health & Intellectual Disability Services					
	Dues					
	Seminar & Training Sessions					
	Architectural & Engineering Services  Court Reporters					
	Arbitration Fees					
	Repair & Maintenance Charges					
	Repaving, Repairing & Resurfacing Streets					
	Demolition of Buildings					
	Abatement of Nuisances					
	Rehabilitation of Property					
	Maint. & Support - Comp. Hardware & Software					
	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other					
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
	Imprest Advances					
	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
	T-4-1	400,000	200 000	200 000	200 000	
	Total	100,000	300,000	300,000	300,000	

71-53K (Program Based Budgeting Version)

# SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS. BY PROGRAM

	FISCAL 2025 OPERATIN	Γ	OGRAM				
Departı	ment	No.	Program	No.			
Rev	enue		36	Delinquent Wa	ter Collections		15
Fund			No.				
Wat	ter		02				
			Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
			Actual	Original	Estimated	Proposed	or
Class	Description		Obligations	Appropriation	Obligations	Budget	(Decrease)
(1)	(2)		(3)	(4)	(5)	(6)	(7)
250s	Professional Services (250-254, 257-259)		100,000	300,000	300,000	300,000	
290	Payments for Care of Individuals		<u> </u>				
Minor	Name of Contractor	Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Describe purpo	se or scope of
Object	or Provider	Actual	Original	Estimated	Proposed	service provid	ed. Include, if
Code		Obligations	Appropriation	Obligations	Budget	applicable, unit	
	AAL Acquest	100,000		200,000		Title Search Service	
250	TBD '24 & '25		100,000	100,000	100,000	Title Search Service	s
	Total Class 250	100,000	300,000	300,000	300,000		
			1				
			1				
			1				
			1				
			1				
			1				
	(Program Based Budgeting Version)						

71-53N (Program Based Budgeting Version)

#### **CITY OF PHILADELPHIA BUDGET OFFICE** PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. 36 **Delinquent Water Collections** 15 Revenue No. Grants 80 Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (4) (5) (6) (7) 100 **Employee Compensation** Personal Services a) **Employee Benefits** b) 3,100,000 200 Purchase of Services 2,803,129 3,100,000 3,100,000 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 Total 2,803,129 3,100,000 3,100,000 3,100,000 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (6) (2) (3) (4) (5) (7) 101 Full Time - Civilian 105 Full Time - Uniform Total Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Original **Estimate** Proposed Actual Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) 2,803,129 3,100,000 3,100,000 3,100,000 Federal

2,803,129

3,100,000

71-53F (Program Based Budgeting Version)

Total

State

Other Governments
Other Funds of the City

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3,100,000

3,100,000

#### **CITY OF PHILADELPHIA BUDGET OFFICE**

#### **GRANT INFORMATION SUMMARY**

FISCAL 2025 OPERATING BUDGET				WITHIN PROGRAM						
Departmen	nt		No.	Program			No.			
Revenu	ue		36	Delinquent Wate	r Collections		15			
Fund			No.							
Grants			08							
Fur	nding Sources	Grant Title				Grant Number	Index Code			
	Federal	Delinquent Water Collect	ion Program - Water			G36L05	360563			
	State	Award Period								
	Other Govt.	7/1/24 - 6/30/25			Reimbursement					
Χ	Local (Non-Govt.)		Gra	ant Objective						
Commissio	Commissions for the collection of delinquent water and sewer charges and fees.									
			Summa	ary by Class						
	Fiscal 2023			Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase			
Class		Description	Actual	Original	Estimated	Proposed	or			
			Obligations	Appropriations	Obligations	Rudget	(Decrease)			

			iy wy Ciacc			
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmts.					
	Class 187 - Worker's Comp Disability					
	Class 188 - Worker's Comp Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services	2,803,129	3,100,000	3,100,000	3,100,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	2,803,129	3,100,000	3,100,000	3,100,000	
		Summary by	<b>Funding Sourc</b>	е		
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase
Code	Category	Actual	Original	Estimated	Proposed	or
		Revenues	Budget	Revenues	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Federal					
200	State					
300	Other Governments					
400	Local (Non-Governmental)	2,803,129	3,100,000	3,100,000	3,100,000	
	Total	2,803,129	3,100,000	3,100,000	3,100,000	
		Summary	of Positions			
		Actual Pos.	Fiscal 2024	Incr. Run	Fiscal 2025	Inc. / (Dec.)
Code	Category	6/30/23	Budgeted Pos.	PPE 11/26/23	Budgeted Pos.	(Col. 6 less Col. 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					

71-53P (Program Based Budgeting Version)

Total

SECTION 14 75

#### **PERFORMANCE MEASURES**

Department	No.	Program	No.
Revenue	36	Water Assistance	16

#### Program Description

Revenue provides discounted water bills to vulnerable residential customers through the Senior Citizen Water Discount and the Tiered Assistance Program (TAP) for low-income customers.

#### **Program Objectives**

- -Revenue will seek opportunities to enroll water customers into assistance programs through data sharing and cross-enrollment.
- -The Department will partner with researchers such as Community Health and Behavioral Economics to better understand TAP customers' satisfaction with the program and how the program has positively impacted their lives by increasing water security.
- -Revenue will work with the Chief Administrative Officer's Service Design Studio to make the TAP application a more trusted, equitable, and accessible process.

Performance Measures									
	Fiscal 2023	Fiscal 2024	Fiscal 2025						
Description	Year-End	Target	Target						
(1)	(2)	(3)	(4)						
(1)		(3)	(4)						
Percent of applications reviewed within 30 days	100%	100%	100%						
Comments:									
Comments:									
Comments:									
Comments:									
Comments:									
			_						
Comments:									

<sup>71-53</sup>EZ (Program Based Budgeting Version)

#### **PROGRAM SUMMARY - ALL FUNDS**

Г	SCAL 2025 OPERATING I	סטטפבו						
Department		Program	No.					
Revenue		36	36 Water Assistance Program					
		Summ	ary by Fund	Ü				
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
Fund	Fund	Actual	Original	Estimated	Proposed	or		
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
02	Water	1,260,685	1,398,422	1,398,422	1,399,000	578		
		, ,	, ,	, ,	,,			
	Total	1,260,685	1,398,422	1,398,422	1,399,000	578		
		Summary of Full			1,399,000	376		
Td	T		Fiscal 2024	-	Fig. a. J. 2025	In a //Dea)		
Fund	Found	Actual Positions	-	Fiscal 2024	Fiscal 2025	Inc. / (Dec.)		
No.	Fund	6/30/23	Budgeted	PPE 11/26/23	Budgeted	(Col. 6 less 4)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
02	Water	29	34	29	34			
	Total Full Time	29	34	29	34			
	3	Summary of Non-	Tax Revenues b	y Fund				
		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
Fund	Fund	Actual	Original	Estimated	Proposed	or		
No.		Revenues	Budget	Revenues	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
	Total	Salastad Assas	istad Capital Bra	vicata				
Б. 1	T	Selected Associ			F: 1000F	F: 1000F		
Dept.	<b>5</b>	Carry	Fiscal 2024	Fiscal 2024	Fiscal 2025	Fiscal 2025		
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt		
Appropriated		450	(GO Only) (All Other Sources)		(GO Only)	(All Other Sources)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
	Total							
		Selected Associ	ated Operating	Costs				
Dept.		Fiscal 2023	Fiscal 2024	Fiscal 2024	Fiscal 2025	Increase		
Where	Description	Calculated	Calculated	Calculated	Calculated	or		
Appropriated	-	Obligations	Appropriations	Obligations	Budget	(Decrease)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)		
Finance	Employee Benefits - Civilian	554,275	582,550	582,550	582,782	232		
Finance	Employee Benefits - Uniform	334,273	302,330	302,330	502,702	232		
i ilialice	Total	554,275	582,550	582,550	582,782	232		
	I Utal	004,270	062,000	362,330	502,102	232		

71-53E (Program Based Budgeting Version)

#### CITY OF PHILADELPHIA **BUDGET OFFICE** PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. 36 Water Assistance Program 16 Revenue No. Water 02 Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (5) (6) (7) 100 **Employee Compensation** Personal Services 1,260,685 1,398,422 1,398,422 1,399,000 578 a) **Employee Benefits** b) 200 Purchase of Services 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 Total 1,260,685 1,398,422 1,398,422 1,399,000 578 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (6) (2) (3) (4) (5) (7) 34 101 Full Time - Civilian 29 34 29 105 Full Time - Uniform Total 29 34 29 34 Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Original Proposed Actual Estimated Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) Federal

Total
71-53F (Program Based Budgeting Version)

State

Other Governments
Other Funds of the City

#### SCHEDULE 100 LIST OF POSITIONS

BUDGET OFFICE FISCAL 2025 OPERATING BUDGET						LIST OF POSITIONS BY PROGRAM					
Depart	mont	FISCAL 2025 OFERATING	No.	Program	D 1	PROGR	AIVI	No.			
	enue			36 No.		istance Progr	ams		16		
Wat	er			02							
			Salary	Fiscal 2023	Fiscal 2024	Increment	Fiscal 2025	Annual	Increase (Decrease)		
Line	Class	Title	Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8		
No. (1)	Code (2)	(3)	(in dollars) (4)	6/30/23 (5)	Positions (6)	11/26/23 (7)	Positions (8)	7/1/24 (9)	less Col. 6) (10)		
		TAP (Affordable Rates)									
1		Clerical Supervisor 2	46,734 - 51,112		1		1	51,124			
2		Clerk 3	44,352 - 48,394	2							
3		Collection Customer Representative	44,352 - 48,394	15	24	17	18	707,373	(6)		
4		Collection Representative Supervisor	46,914 - 60,310	4	4	4	4	241,240			
5 6		Data Service Support Clerk Director of Customer Assistance	40,504 - 44,023 72,275	2	4	2	4	154,386 72,275			
7		Service Representatives	40,504 - 44,023	6	'	5	6	209,751	6		
•	17107	Total TAP		29	34	29	34	1,436,149			

71-53l (Program Based Budgeting Version)

CITY OF PHILADELPHIA BUDGET OFFICE FISCAL 2025 OPERATING BUDGET					Г	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM					
Depart	ment				No.	program				No.	
	enue				36	Water Ass	sistance Pro	grams			16
Fund					No.						
Wa	ter				02						
Line	Class	Title			Salary Range	Fiscal 2023 Actual Pos.	Fiscal 2024 Budgeted	Increment	Fiscal 2025 Budgeted	Annual Salary	Inc. (Dec.) (Col. 8
No.	Code				(in dollars)	6/30/23	Positions	11/26/23	Positions	7/1/24	less Col. 6)
(1)	(2)	(3)			(4)	(5)	(6)	(7)	(8)	(9)	(10)
1		Full Time - Civilian				29	34	29	34	1,436,149	
2		Overtime								76,000	
Total G	ross Re	quirements				29	34	29	34	1,512,149	
		Plus: Earned Increment								1,827	
		Plus: Longevity				973					
		Less: (Vacancy Allowance)				(115,94					
				Total Budget	1,399,0						
	ı				ary of Personal Services						ı
l				al 2023		iscal 2024	la a		al 2025		Inc. / (Dec.)
Line No.		Category	Actual Positions	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE	Budgeted Positions	Proposed Budget	in Require. (Col. 9	in Bud. Pos. (Col. 8
'**		Catogory	6/30/23	- Obligations	1 03110113	Saligations	11/26/23	1 33110113	Duaget	less Col. 6)	less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Lump S			. ,	) /				, ,	` '	
2		ne - Civilian	29	1,258,285	34	1,322,474	29	34	1,323,000	526	
3		ne - Uniform									
4	Bonus,	Gross Adj.									
5	PT, Ter	mp/Seas, Bd, SCG									
6	Overtin	ne - Civilian		2,379		75,948			76,000	52	
7	Overtin	ne - Uniform									
8	Unused	d Uniform Leave									
9	Shift/St	ress		21							
10	H&L, IC	DD, LT-Sick									
11											
12											
71-53	(Drogr	Total am Based Budgeting Version)	29	1,260,685	34	1,398,422	29	34	1,399,000	578	

Total
71-53J (Program Based Budgeting Version)

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