CITY OF PHILADELPHIA	
FISCAL 2021 OPERATING BUDGET	ORGANIZATION CHART (ALL FUNDS) BY PROGRAM
Department No. PROCUREMENT 38	
Procurer Adm 7 Services, Supplies and Equipment Pu 24 22 4	ment Commissioner 44 ininistration 7 blic Works Vendor Engagement inventory osal/Control 5
71-53A (Program Based Budgeting Version)	FY21 PROPOSED BUDGET PROCUREMENT 42 44 FY20 FY21 FILLED BUDGETED POS. 11/19 POSITIONS

FISCAL 2021 OPERATING BUDGET

DEPARTMENTAL SUMMARY BY FUND

	FISCA	L 2U2	I OPERATING BU	DDGET				
Depart P	ment PROCUREMEN	NT						No. 38
No.	Fund	Class	Description	Fiscal 2019 Actual Obligations	Fiscal 2020 Original Appropriation	Fiscal 2020 Estimated Obligations	Fiscal 2021 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
01	General	100	Employee Compensation					Ī
		a)	Personal Services	2,402,513	2,709,242	2,752,970	2,430,908	(322,062)
		b) 200	Employee Benefits Purchase of Services	2,605,252	2,916,267	2,916,267	2,273,634	(642,633)
		300	Materials and Supplies	18,118	33,588	33,588	24,728	(8,860)
		400	Equipment		15,466	15,466	15,466	
		500	Contributions, etc.					
		800	Payments to Other Funds Total	5,025,883	5,674,563	5,718,291	4,744,736	(973,555)
02	Water	100	Employee Compensation	3,023,000	3,074,000	3,710,231	7,777,700	(070,000)
02	water	a)	Personal Services	90,176	105,285	105,985	110,515	4,530
		b)	Employee Benefits	,	,	,	ŕ	Í
		200	Purchase of Services					
		300 400	Materials and Supplies Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total	90,176	105,285	105,985	110,515	4,530
		100	Employee Compensation					
		a) b)	Personal Services Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500 800	Contributions, etc. Payments to Other Funds					
		800	Total					
		100	Employee Compensation					<u> </u>
		a)	Personal Services					
		b)	Employee Benefits					
		200 300	Purchase of Services Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
—		10-	Total					
		100 a)	Employee Compensation Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400 500	Equipment Contributions, etc.					
		800	Payments to Other Funds					
			Total					
		100	Employee Compensation					
		a)	Personal Services	2,492,689	2,814,527	2,858,955	2,541,424	(317,532)
De	partmental	b) 200	Employee Benefits Purchase of Services	2,605,252	2,916,267	2,916,267	2,273,634	(642,633)
	Total	300	Materials and Supplies	18,118	33,588	33,588	24,728	(8,860)
1	All Funds	400	Equipment	, ,	15,466	15,466	15,466	
		500	Contributions, etc.					
		800	Payments to Other Funds Total	5,116,059	5,779,848	5,824,276	4,855,252	(969,025)
			ting Varaian)	3,110,038	3,113,040	5,024,270	4,000,202	(303,023)

71-53B (Program Based Budgeting Version)

FISCAL 2021 OPERATING BUDGET

DEPARTMENTAL SUMMARY INCREASES AND DECREASES ALL FUNDS

TIOCAL ZUZI OI EITATIITO	BOBGE!			CE I OND	<u> </u>	
Department PROCUREMENT						No. 38
	Ol	Ola	Ola I	Olara	041	1
Dudget Commonte	Class	Class	Class 300/400	Class	Other Classes	Tatal
Budget Comments	100	200		500		Total
(1)	(2)	(3)	(4)	(5)	(6)	(7)
General Fund:						
Eliminate 8 positions, salary reduction	(323,044)					(323,044)
DC47 Wage Increase	21,156					21,156
DC47 Bonus	(9,900)					(9,900)
Non Rep Wage Increase	3,829					3,829
Exempt Salary Reductions	(14,103)					(14,103)
Advertising Invoices		(600,000)				(600,000)
Reduction in Services		(42,633)				(42,633)
Reduction in Materials			(8,860)			(8,860)
Total General Fund	(322,062)	(642,633)	(8,860)			(973,555)
Water Fund:						
DC47 Wage Increase	4,530					4,530
Total Water Fund	4,530					4,530
					<u> </u>	<u> </u>
71-53C (Program Based Budgeting Version)						

71-53C (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2021 OPERATING BUDGET

DEPARTMENTAL SUMMARY PERSONAL SERVICES

No. Department

Depar	tment	No.								
	PROCUREMENT				38					
		Fisca	al 2019		Fiscal 2020 Fiscal 2021			Increase	Increase	
Line		Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Department	(Decrease)	(Decrease)
No.	Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Request	in Pos.	in Requirements
		6/30/19	_		_	11/24/19			(Col. 8 less 5)	(Col. 9 less 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	ummary by Object Classi	fication - All	Funds							
1	Lump Sum		19,147							0
2	Full Time - Civilian	43	2,442,866	52	2,817,155	42	44	2,487,591	(8)	(329,565)
3	Bonus, Gross Adj.									0
4	PT, Temp/Seas, Bd , SCG		24,624		25,000			25,000		0
	Overtime - Civilian		6,054		6,200			6,000		(200)
6	Holiday Overtime - Civilian									0
7	Shift/Stress									0
8	H&L, IOD, LT-Sick									0
9										0
	Total	43	2,492,691	52	2,848,355	42	44	2,518,591	(8)	(329,765)
B. St	ummary of Uniformed Per	rsonnel Incl	uded in Abov	e - All Funds						
	Lump Sum									
2	Full Time - Uniform									
3	Bonus, Gross Adj.									
4	PT, Temp/Seas, Bd , SCG									
5	Overtime - Uniform									
6	Unused Uniform Leave									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9	Total									
C. SI	ummary by Object Classin	fication - Ge	eneral Fund							
	Lump Sum		19,147							
	Full Time - Civilian	41	2,353,093	50	2,712,070	41	42	2,378,358	(8)	(333,712)
	Bonus, Gross Adj.		,,		9,900			,,	(-)	(9,900)
4	PT, Temp/Seas, Bd, SCG		24,624		25,000			25,000		, , ,
	Overtime - Civilian		5,648		6,000			6,000		
	Holiday Overtime - Civilian		0,010		0,000			0,000		
	Shift/Stress									
	H&L, IOD, LT-Sick									
9	. , . ,									
	Total	41	2,402,513	50	2,752,970	41	42	2,409,358	(8)	(343,612)
	ummary of Uniformed Per	rsonnel Incl	uded in Abov	re - General F	und					
	Lump Sum									
	Full Time - Uniform									
	Bonus, Gross Adj.									
	PT, Temp/Seas, Bd , SCG									
5	Overtime - Uniform									
6	Unused Uniform Leave									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9	Total									
	Total	<u> </u>								

71-53D (Program Based Budgeting Version)

SECTION 26 4

FISCAL 2021 OPERATING BUDGET

PROGRAM SUMMARY - ALL FUNDS

Department	No.	Program	No.
PROCUREMENT	38	PUBLIC WORKS	02

Program Description

Through this program, the City utilizes formal contracts for the procurement of its public works (construction) contracting for City-owned or leased facilities. This program also includes concessions contracts, which are public-private partnerships between the City and a business to generate revenue.

Program Objectives

- Encourage staff to attend job-related seminars and pursue professional certifications.
- Increase outreach efforts to attract small, local, and diverse businesses.
- Continue to realign and augment staffing and training resources.
- Expand vendor performance to include tracking and evaluation of ongoing projects.
- Increase the number of construction-related Best Value opportunities.

Performance Measures*							
	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021			
Description	Year-End	Year-to-Date	Target	Target			
		(Q1 + Q2)					
(1)	(2)	(3)	(4)	(5)			
Average number of days from bid initiation to award	130	136	85	85			
Comments: Due to staffing changes within the Public Works Unit, this met	ric is higher than targ	eted amount.					
Average number of bidders per awarded contract(s)	4.4	4.8	5.0	5.0			
<u>Comments:</u> The Department will continue to collaborate with departments opportunities. Opportunities are advertised in the newspapers	in regards to increasi and on electronically	ng the number of pot on PHLContracts.	ential bidders on the	se contract			
Percentage of contracts awarded to Local Business Entities (LBE)	40.9%	45.5%	65.0%	65.0%			
Percentage of Public Works contracts awarded to M/W/DSBEs 30.2% N/A 35.0% 35.0%							
Comments: This is an annual measure.							

	Summary by Fund									
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase				
Fund	Fund	Actual	Original	Estimated	Proposed	or				
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)				
(1)	(2)	(3)	(4)	(5)	(6)	(7)				
01	General	267,770	433,138	428,011	445,484	17,473				
	Total	267,770	433,138	428,011	445,484	17,473				
	Sur	nmary of Full 1	ime Positions b	y Fund						
Fund		Actual	Fiscal 2020	Increment Run	Fiscal 2021	Inc. / (Dec.)				
No.	Fund	6/30/19	Budgeted	PPE 11/24/19	Budgeted	(Col. 6 less 4)				
(1)	(2)	(3)	(4)	(5)	(6)	(7)				
01	General	4	6	4	7	1				
	Total Full Time	4	6	4	7	1				

71-53E (Program Based Budgeting Version)

*For further information, please see FY21-25 Five Year Financial and Strategic Plan

PROGRAM SUMMARY - ALL FUNDS (CONTINUED) FISCAL 2021 OPERATING BUDGET Department Program No. **PROCUREMENT PUBLIC WORKS** 38 02 Selected Associated Non-Tax Revenues by Fund Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Fund Fund Actual Original Estimate Proposed Budget Budget No. Revenues (Decrease) (2) (3) (4) (6) (1) (5) (7) 01 198,677 175,000 175,000 175,000 General Selected Associated Capital Projects Dept. Carry Fiscal 2020 Fiscal 2020 Fiscal 2021 Fiscal 2021 Forward Original Approp. Proposed Budget Proposed Bdgt Where Description Original Approp. Appropriated (GO Only) (All Other Sources) (GO Only) (All Other Sources) (1) (2) (3) (4) (5) (6) (7) Selected Associated Operating Costs Fiscal 2020 Dept. Fiscal 2019 Fiscal 2020 Fiscal 2021 Increase Where Description Calculated Calculated Calculated Calculated or Appropriated Obligations Appropriations Obligations Budget (Decrease) (1) (3) (5) (6) 89,819 135,147 Finance Employee Benefits - Civilian 135,147 141,042 5,896

Employee Benefits - Uniform

Finance

CITY OF PHILADELPHIA

⁷¹⁻⁵³E (Program Based Budgeting Version)

_			PROGRAM SUMMARY			
	FISCAL 2021 OPERATING					
Departmer		No.	Program			No.
	UREMENT	38	PUBLIC WORKS			02
Fund		No.				
GENE	RAL	01	mary by Class			
		•		F: 10000	E: 10004	Ι ,
	5	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
Class	Description	Actual	Original	Estimated	Proposed	or
445		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	232,753	330,492	331,365	346,987	15,622
b)	Employee Benefits					
200	Purchase of Services	32,841	97,326	91,326	94,677	3,351
300	Materials and Supplies	2,177	3,000	3,000	1,500	(1,500)
400	Equipment		2,320	2,320	2,320	
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	267,770	433,138	428,011	445,484	17,473
		Summa	ary of Positions			
		Actual	Fiscal 2020	Increment	Fiscal 2021	Increase
		Positions	Budgeted	Run	Budgeted	or
Code	Category	6/30/19	Positions	PPE 11/24/19	Positions	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	4	6	4	7	1
105	Full Time - Uniform					
	Total	4	6	4	7	1
	Sele	ected Associated	l Non-Tax Reven	ues by Type		
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
	Description	Actual	Original	Estimate	Proposed	or
		Revenues	Budget		Budget	(Decrease)
	(1)	(2)	(3)	(4)	(5)	(6)
Local		198,677	175,000	175,000	175,000	
Federal						
State						
	vernments					
Other Fu	nds					

Other Funds
71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA

CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS FISCAL 2021 OPERATING BUDGET BY PROGRAM Department No. Program No. **PROCUREMENT PUBLIC WORKS** 02 38 No. **GENERAL** 01 Fiscal Fiscal Fiscal Increase 2019 2020 Increment 2021 (Decrease) Salary Annual Class Run - PPE Salary Line Title Range Actual Pos. Budgeted Budgeted (Col. 8 6/30/19 Positions 11/24/19 Positions No. Code (in dollars) 7/1/20 less Col. 6) (3) (8) (10) (1) (2) (5) (6) (7) (9) 1B10 Account Clerk 37,421 - 40,725 \$39,622 44,891 - 49,386 \$45,000 2 B129 Contract Clerk 3 D250 Dep. Comm./Director PW & Special Services 92,700 (1) 4 2E02 Procurement Technician 1 41,065 - 52,791 \$42,000 5 2E03 Procurement Technician 2 52,321 - 67,274 2 3 2 3 \$180,220 68,047 - 87,491 \$73,942 6 2E14 Procurement Technician Supervisor Total: 4 6 4 380,784

71-53l (Program Based Budgeting Version)

CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS **FISCAL 2021 OPERATING BUDGET BY PROGRAM** Department No. Program No. **PUBLIC WORKS** 02 **PROCUREMENT** 38 No. **GENERAL** 01 Fiscal Fiscal Fiscal Increment 2019 2020 2021 Salary Annual (Dec.) Line Class Title Range Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 Code (in dollars) 6/30/19 Positions 11/24/19 Positions 7/1/20 No. less Col. 6) (1) (2) (3) (4) (5) (6) (7)(8) (9) (10)TOTAL FULL TIME EMPLOYEES 101 \$380,784 6 2 161 **OVERTIME** \$1,000 109 DC47 WAGE INCREASE 3 \$2,150 Total Gross Requirements 4 6 4 383,934 8,053 Plus: Earned Increment Plus: Longevity (45,000)Less: (Vacancy Allowance) Total Budget Request 346,987 Summary of Personal Services Fiscal 2019 Fiscal 2020 Fiscal 2021 Inc. / (Dec.) Inc. / (Dec.) Line Actual Actual Budgeted Estimated Increment Budgeted Department in Require. in Bud. Pos. No. Category osition Obligation **Positions** Obligations Run -PPE **Positions** Request (Col. 9 (Col. 8 6/30/19 11/24/19 less Col. 6) less Col. 5) (10) (3) (7) (8) (11)(2)(5) (6) (9) (1) Lump Sum 12,998 1 2 Full Time - Civilian 218,964 6 329,465 4 7 343,837 14,372 3 Full Time - Uniform 4 Bonus, Gross Adj. 900 2,150 1,250 5 PT, Temp/Seas, Bd, SCG Overtime - Civilian 1,000 1,000 6 791 7 Overtime - Uniform 8 Holiday Overtime - Civilian 9 Unused Uniform Leave 10 Shift/Stress 11 H&L, IOD, LT-Sick 12 Total 4 232,753 6 331,365 4 346,987 15,622

71-53J (Program Based Budgeting Version)

SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

	FISCAL 2021 OPERATING B	UDGET	BY PROGRAM			
Departn	nent	No.	Program			No.
PRC	CUREMENT	38	PUBLIC WORKS			02
Fund	- CONLINE	No.	1 OBEIO WOTERO			<u> </u>
GEN	IERAL	01				
			Fi1 0000	Fi1 0000	Fi1 0004	Ingrasas
Code	Description	Fiscal 2019 Actual	Fiscal 2020 Original	Fiscal 2020 Estimated	Fiscal 2021 Departmental	Increase or
Oouc	Description	Obligations	Appropriations	Obligations	Request	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 200 - I	Purchase of Ser			
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
210	Postal Services					
211	Transportation					
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses	1,800				
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
	Advertising & Promotional Activities	31,041	87,876	87,876	87,876	
250	Professional Services		250			
	Professional Svcs Information Technology		8,900			
	Accounting & Auditing Services					
253	Legal Services					
	Mental Health & Intellectual Disability Services					
	Dues			0.450	0.504	0.054
256	Seminar & Training Sessions			3,150	6,501	3,351
	Architectural & Engineering Services		200	200	200	
258	Court Reporters		300	300	300	
	Arbitration Fees					
	Repair & Maintenance Charges					
	Repaying, Repairing & Resurfacing Streets					
	Demolition of Buildings					
	Abatement of Nuisances Rehabilitation of Property					
	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
	Juror Expenses					
	Witness Fees					
	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
	Ground & Building Rental					
	Rents - Other					
	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
	Total	32,841	97,326	91,326	94,677	3,351

71-53K (Program Based Budgeting Version)

SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT

FISCAL 2021 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Departr	nent	No.	Program			No.
PRC	OCUREMENT	38	PUBLIC WORKS			02
Fund		No.				
GEN	NERAL	01				
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
Code	Description	Actual	Original	Estimated	Departmental	or
		Obligations	Appropriations	Obligations	Request	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
004		Scneaule 300 - N	Materials & Suppl	lies		
301	Agricultural & Botanical Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	1,997	3,000	2,940	1,500	(1,440)
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists	100		00		(00)
325 326	Printing Recreational & Educational	180		60		(60)
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
	Total	2,177	3,000	3,000	1,500	(1,500)
		Schedule 40	00 - Equipment			
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency	1				
417	Hospital & Laboratory	 				
420	Office Equipment	1	2,020	2,020	2,020	
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists	+				
426	Recreational & Educational	+				
427 428	Computer Equipment & Peripherals Vehicles					
430	Furniture & Furnishings	1	300	300	300	
499	Other Equipment (not otherwise classified)	†	333	000	550	
	4- F (1				
	Total		2,320	2,320	2,320	

SECTION 26 11

FISCAL 2021 OPERATING BUDGET

CITY OF PHILADELPHIA

SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS. BY PROGRAM

	TISCAL 2021 OF LITATII	IG BODGE		OAITE OF	IIIDIVIDO	ALO, DI FI	IOGITANI
Departr	nent		No.	Program			No.
PRO	CUREMENT		38	PUBLIC WOR	KS		02
Fund			No.				
GEN	IERAL		01				
			Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
			Actual	Original	Estimated	Department	or
Class	Description		Obligations	Appropriation	Obligations	Request	(Decrease)
(1)	(2)		(3)	(4)	(5)	(6)	(7)
	Professional Services (250-254, 257-259)			9,450	300	300	
290	Payments for Care of Individuals						
Minor	Name of Contractor	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Describe purpo	se or scope of
Object	or Provider	Actual	Original	Estimated	Department	service provid	led. Include, if
Code		Obligations	Appropriation	Obligations	Request	applicable, unit	cost of service.
	ABSO/STERLING INFOSYSTEMS, INC.		250			Employee Backgrou	und Checks
	MODIS		8,900			IT Consulting	
258	MISCELLANEOUS		300	300		Miscellaneous Cour	t Reporters
			9,450	300	300		

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2021 OPERATING BUDGET

SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290, BY PROGRAM

	FISCAL 2021 OPERATIN	250s AND 290, BY PROGRAM				
Departr	nent		No.	Program		No.
	CUREMENT		38	PUBLIC WORI	KS	02
Fund			No.			
GEN	IERAL		01			
Minor	Name of Contractor	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Describe purpose or scope of
Object	or Provider	Actual	Original	Estimated	Department	service provided. Include, if
Code		Obligations	Appropriation	Obligations	Request	applicable, unit cost of service.
240	Various Vendors	31,041	87,876	87,876	87,876	Citywide Advertising

71-530 (Program Based Budgeting Version)

FISCAL 2021 OPERATING BUDGET

PROGRAM SUMMARY - ALL FUNDS

Department	No.	Program	No.
PROCUREMENT	38	INVENTORY DISPOSAL/CONTROL	03

Program Description

Inventory Disposal/Control tracks the purchase, ownership, and disposal lifecycle of all City assets and conducts random inspections to ensure vendors' compliance with contracts. This program posts all surplus inventory to a local vendor, which hosts online government auctions for vehicles, equipment, excess office supplies, and other surplus goods. Procurement promotes its auction services and visits City agencies to help identify and manage surplus inventory that can be auctioned.

Program Objectives

- Increase the citywide participation rate for completing the inventory reconciliation and reporting of City assets.
- Increase outreach and training opportunities to City departments regarding tagging, tracking, and disposal procedures.
- Develop disposal plans with City departments to improve the overall Inventory Disposal Process.

Performa	nce Measures*			
	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021
Description	Year-End	Year-to-Date	Target	Target
		(Q1 + Q2)		
(1)	(2)	(3)	(4)	(5)
Total revenues earned across the program	\$2,240,710	\$423,992	\$695,000	\$695,000

		Summa	ary by Fund			
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	254,395	328,823	315,587	262,760	(52,827)
	Total	254,395	328,823	315,587	262,760	(52,827)
	Sui	mmary of Full 1	ime Positions b	y Fund		
Fund		Actual Positions	Fiscal 2020	Increment Run	Fiscal 2021	Inc. / (Dec.)
No.	Fund	6/30/19	Budgeted	PPE 11/24/19	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	4	7	4	5	(2)
	T		_		_	(2)
	Total Full Time	4	7	4	5	(2)

71-53E (Program Based Budgeting Version)

*For further information, please see FY21-25 Five Year Financial and Strategic Plan

FISCAL 2021 OPERATING BUDGET

PROGRAM SUMMARY - ALL FUNDS (CONTINUED)

		= 3		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	
Department		No.	Program			No.
PROCUR	REMENT	38	INVENTORY DISF	POSAL/CONTROL		03
	Selecte	ed Associated I	Non-Tax Revenu	es by Fund		•
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
Fund	Fund	Actual	Original	Estimate	Proposed	or
No.		Revenues	Budget		Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	146,206	125,000	125,000	125,000	
02	Water	18,299	20,000	10,000	20,000	10,000
09	Aviation	1,129	5,000	5,000	5,000	
	5	Selected Associ	iated Capital Pro	jects		
Dept.		Carry	Fiscal 2020	Fiscal 2020	Fiscal 2021	Fiscal 2021
Where	Description	Forward	Original Approp.	Original Approp.	Proposed Budget	Proposed Bdgt
Appropriated			(GO Only)	(All Other Sources)	(GO Only)	(All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	S	elected Associ	ated Operating			
Dept.		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
Where	Description	Calculated	Calculated	Calculated	Calculated	or
Appropriated		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	97,754	123,786	123,786	99,668	(24,119
Finance	Employee Benefits - Uniform					

⁷¹⁻⁵³E (Program Based Budgeting Version)

PROGRAM SUMMARY FISCAL 2021 OPERATING BUDGET Department Program No. **PROCUREMENT** INVENTORY DISPOSAL/CONTROL 38 03 No. **GENERAL** 01 Summary by Class Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Class Actual Original Estimated Proposed Description or **Obligations Appropriations** Obligations Budget (Decrease) (3) (4) (5) (6) (7) (1) 100 Employee Compensation Personal Services 244,038 316,256 303,620 247,993 (55,627) a) b) **Employee Benefits** Purchase of Services 9,020 4,000 200 3,247 3,420 7,420 300 Materials and Supplies 7,110 2,000 7,000 5,800 (1,200)1,547 1,547 1,547 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds 900 Advances and Misc. Payments Total 254,395 328,823 315,587 262,760 (52,827)Summary of Positions Fiscal 2020 Actual Increment Fiscal 2021 Increase **Positions** Budgeted Run Budgeted or 6/30/19 **Positions** PPE 11/24/19 **Positions** Code Category (Decrease) (1) (3) (4) (5) (6) (7) 4 7 4 5 (2) 101 Full Time - Civilian 105 Full Time - Uniform 5 (2) Total Selected Associated Non-Tax Revenues by Type Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Description Actual Original Estimate Proposed or Revenues Budget Budget (Decrease) (1) 146,206 125,000 125,000 125,000 Local Federal State Other Governments Other Funds

CITY OF PHILADELPHIA

71-53F (Program Based Budgeting Version)

SCHEDULE 100

		FISCAL 2021 OPERATING	BUDGET				F POSIT		
Departi		MENT		No. 38	Program	RY DISPOSA	I /CONTROL		No. 03
Fund				No.	INVENTO	11 001 004	LOONTHOL		00
GEI	NERAL		ı	01 Fiscal	Fiscal		Fiscal	Ι	Increase
Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	2019 Actual Pos. 6/30/19 (5)	2020 Budgeted Positions (6)	Increment Run - PPE 11/24/19 (7)	2021 Budgeted Positions (8)	Annual Salary 7/1/20 (9)	(Decrease) (Col. 8 less Col. 6) (10)
1 2 3	2E23	Clerk Typist 1 Procurement Special Services Officer Procurement Special Services Supervisor	30,944 - 33,043 46,237 - 50,867 53,633 - 68,955	3 1	1 5 1	3 1	4 1	\$208,136 \$69,580	(1)
		m Rasad Rudgeting Version)	Total:	4	7	4	5	277,716	(2)

71-53I (Program Based Budgeting Version)

SECTION 26 17

CITY OF PHILADELPHIA **SCHEDULE 100 LIST OF POSITIONS FISCAL 2021 OPERATING BUDGET** BY PROGRAM Department No. Program No. **PROCUREMENT** 03 INVENTORY DISPOSAL/CONTROL 38 No. **GENERAL** 01 Fiscal Fiscal Fiscal Inc 2021 Salary 2019 2020 Increment Annual (Dec.) Run -PPE Title Actual Pos. Salary Class Range Budgeted Budgeted (Col. 8 Line 11/24/19 No. Code (in dollars) 6/30/19 **Positions Positions** 7/1/20 less Col. 6) (1) (2) (3)(4) (5) (6) (7)(8) (9)(10)TOTAL FULL TIME EMPLOYEES 101 4 7 4 5 \$277,716 (2) 2 161 **OVERTIME** \$500 DC47 WAGE INCREASE 3 101 \$3,250 4 NON REP WAGE INCREASE \$1,270 101 4 4 5 282,736 Total Gross Requirements (2)257 Plus: Earned Increment Plus: Longevity (35,000) Less: (Vacancy Allowance) 247,993 Total Budget Request Summary of Personal Services Fiscal 2019 Fiscal 2020 Fiscal 2021 Inc. / (Dec.) Inc. / (Dec.) Line Actual Actual Budgeted Estimated Increment Budgeted Department in Require. in Bud. Pos No. Category ositions Obligations **Positions** Obligations Run -PPE **Positions** Request (Col. 9 (Col. 8 6/30/19 11/24/19 less Col. 6) less Col. 5) (2) (3) (7) (10)(4) (5) (6) (8) (9) (11)(1) 1 Lump Sum 5,673 2 Full Time - Civilian 4 238,307 7 301,770 4 5 242,973 (58,797) (2) 3 Full Time - Uniform 4 Bonus, Gross Adj. 1,350 4,520 3,170 5 PT, Temp/Seas, Bd, SCG 58 500 500 6 Overtime - Civilian 7 Overtime - Uniform 8 Holiday Overtime - Civilian 9 Unused Uniform Leave 10 Shift/Stress 11 H&L, IOD, LT-Sick 12 4 244,038 303,620 4 5 247,993 (55,627) (2) Total

71-53J (Program Based Budgeting Version)

SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

	FISCAL 2021 OPERATING B	UDGET	•	BY PRO	GRAM	
Departn	nent	No.	Program			No.
PRC	CUREMENT	38	INVENTORY DIS	POSAL/CONTROL		03
Fund		No.				
GEN	IERAL	01				
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
Code	Description	Actual	Original	Estimated	Departmental	or
	•	Obligations	Appropriations	Obligations	Request	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 200 - I	Purchase of Ser	vices		
	Cleaning & Laundering					
202	Janitorial Services					
	Refuse, Garbage, Silt and Sludge Removal	198	420	420	420	
209	Telephone & Communication					
210	Postal Services					
211	Transportation					
215	Licenses, Permits & Inspection Charges	4 000				
216	Commercial off the Shelf Software Licenses	1,800				
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
	Meals (non-travel) & Official Entertaining Overtime Meals					
	Advertising & Promotional Activities	737				
	Professional Services	707				
	Professional Svcs Information Technology		8,600			
	Accounting & Auditing Services		0,000			
253	Legal Services					
	Mental Health & Intellectual Disability Services					
255	Dues					
	Seminar & Training Sessions			3,000	7,000	4,000
	Architectural & Engineering Services			-,	,	,
	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges	512				
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
	Rents - Other					
	Rental of Parking Spaces					
	Payments for Care of Individuals					
	Imprest Advances					
	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
		+				
	Total	3 247	9 020	3 420	7 420	4 000

71-53K (Program Based Budgeting Version)

SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

	FISCAL 2021 OPERATING BU	JDGET		BY PRO	GRAM	
Departn	nent	No.	Program			No.
PRC	CUREMENT	38	INVENTORY DIS	POSAL/CONTROL		03
Fund		No.				
GEN	IERAL	01				
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
Code	Description	Actual	Original	Estimated	Departmental	or
		Obligations	Appropriations	Obligations	Request	(Decrease)
(1)	(2)	(3) Schodulo 300 -	(4) Materials & Sup	(5)	(6)	(7)
301	Agricultural & Botanical		materiais & Sup	plies		
302	Animal, Livestock & Marine					
	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	1,510				
	Building & Construction	.,0.0				
306	Library Materials					
307	Chemicals & Gases					
	Dry Goods, Notions & Wearing Apparel	635				
	Cordage & Fibers					
	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
	Office Materials & Supplies	165	2,000	2,000	800	(1,200)
	Small Power Tools & Hand Tools					
	Plumbing, AC & Space Heating					
	Precision, Photographic & Artists					
325	Printing					
	Recreational & Educational					
328	Vehicle Parts & Accessories					
	Lubricants #2 Diesel Fuel					
	Compressed Natural Gas (CNG)					
	Liquid Propane Gas (LPG)					
	Gasoline					
	Other Materials & Supplies (not otherwise classified)					
	Materials & Supplies	4,800		5,000	5,000	
	Total	7,110	2,000	7,000	5,800	(1,200)
		Schedule 4	100 - Equipment			<u> </u>
405	Construction, Dredging & Conveying					
	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment		1,347	1,347	1,347	
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
	Furniture & Furnishings		200	200	200	
499	Other Equipment (not otherwise classified)					
	Total		1,547	1,547	1,547	
i	IUIAI	1	1,547	1,54/	1,54/	

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2021 OPERATING BUDGET

SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM

FISCAL 2021 OPERATING BUDGET			CARE OF	INDIVIDU	ALS, BY PR	OGRAM	
Departr	ment		No.	Program			No.
PRO	OCUREMENT		38	INVENTORY [DISPOSAL/CONT	ROL	03
Fund			No.				•
GEN	NERAL		01				
			Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
			Actual	Original	Estimated	Department	or
Class	Description		Obligations	Appropriation	Obligations	Request	(Decrease)
(1)	(2)		(3)	(4)	(5)	(6)	(7)
	Professional Services (250-254, 257-259)			8,600			
290	Payments for Care of Individuals						<u> </u>
Minor	Name of Contractor	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Describe purpo	
Object	or Provider	Actual	Original	Estimated	Department	service provide	
Code		Obligations	Appropriation	Obligations	Request	applicable, unit of	cost of service.
251	MODIS		8,600			IT Consulting	
	TOTAL		8,600				
			, ,,,,,,				
			1	1			

71-53N (Program Based Budgeting Version)

FISCAL 2021 OPERATING BUDGET

PROGRAM SUMMARY - ALL FUNDS

Department	No.	Program	No.
PROCUREMENT	38	VENDOR ENGAGEMENT	04

Program Description

Vendor Engagement is comprised of customer service and vendor outreach initiatives, including marketing City procurement contract opportunities and programs, answering questions from vendors and City employees, and registering vendors in PHLContracts, the City's eProcurement system.

Program Objectives

- Improve and increase marketing strategies to attract and maintain local and diverse businesses.
- Develop a platform to collect and gather data related customer/vendor experience.
- Increase awareness of the City's Local Business Purchasing Initiative and Local Business Entity Certification program.
- Collaborate with the Optimize Procurement and Accounting Logistics (OPAL) project team to understand how vendors will interact with the system and develop vendor training and orientation materials to support enrollment and transition efforts.

Performance Measures*						
	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021		
Description	Year-End	Year-to-Date	Target	Target		
		(Q1 + Q2)				
(1)	(2)	(3)	(4)	(5)		
Percent of external survey respondents that rate customer	N/A		85.0%	85.0%		
service as Satisfactory or better						

Comments: This is an annual meaure and is tabulated at year-end. This is also a new measure for FY20, so prior year data is not availa

		Sum	mary by Fund			
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
Fund	Fund	Actual	Original	Estimated	Proposed	or
No.		Obligations	Appropriations	Obligations	Budget	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	225,092	227,996	221,155	190,354	(30,801)
	<u>I</u> Total	225,092	227,996	221,155	190,354	(30,801)
			l Time Positio			(00,001)
Fund		Actual Positions	Fiscal 2020	Increment Run	Fiscal 2021	Inc. / (Dec.)
No.	Fund	6/30/19	Budgeted	PPE 11/24/19	Budgeted	(Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	3	4	3	3	(1)
	Total Full Time	3	4	3	3	(1)

71-53E (Program Based Budgeting Version)

*For further information, please see FY21-25 Five Year Financial and Strategic Plan

CITY OF PHILADELPHIA PROGRAM SUMMARY - ALL FUNDS FISCAL 2021 OPERATING BUDGET (CONTINUED) Department Program No. **PROCUREMENT** 38 **VENDOR ENGAGEMENT** 04 Selected Associated Non-Tax Revenues by Fund Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Fund Fund Actual Original Estimate Proposed or Budget Budget No. Revenues (Decrease) (3) (6) (1) (2) (4) (5) (7) Selected Associated Capital Projects Fiscal 2020 Fiscal 2020 Fiscal 2021 Fiscal 2021 Dept. Carry Where Description Forward Original Approp. Original Approp. Proposed Budget Proposed Bdgt (GO Only) (GO Only) Appropriated (All Other Sources) (All Other Sources) (1) (2) (3) (5) (6) (7) (4)

Selected Associated Operating Costs

Fiscal 2020

Calculated

Appropriations

(4)

86,277

Fiscal 2019

Calculated

Obligations

(3)

92,238

Employee Benefits - Civilian

Employee Benefits - Uniform

Description

Dept.

Where

Appropriated

(1)

Finance Finance

SECTION 26 23

Fiscal 2020

Calculated

Obligations

(5)

86,277

Fiscal 2021

Calculated

Budget

(6)

73,561

Increase

or

(Decrease)

(7)

(12,717)

⁷¹⁻⁵³E (Program Based Budgeting Version)

PROGRAM SUMMARY FISCAL 2021 OPERATING BUDGET PROCUREMENT 38 **VENDOR ENGAGEMENT** 04 No. **GENERAL** 01 Summary by Class Fiscal 2020 Fiscal 2021 Fiscal 2019 Fiscal 2020 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Obligations Budget (Decrease) (1) (3) (4) (5) (6) (7) **Employee Compensation** 100 Personal Services 224,960 212,171 211,330 180,329 (31,001) a) b) **Employee Benefits** 200 Purchase of Services 2.400 1,400 2.400 1,000 Materials and Supplies 132 12,188 7,188 6,388 (800) 300 1,237 1,237 400 Equipment 1,237 Contributions, Indemnities and Taxes 500 700 Debt Service 800 Payments to Other Funds 900 Advances and Misc. Payments Total 225.092 227.996 221,155 190,354 (30,801)Summary of Positions Actual Fiscal 2020 Fiscal 2021 Increase Increment **Positions** Budgeted Budgeted Run or PPE 11/24/19 6/30/19 **Positions Positions** (Decrease) Code Category (1) (2) (3) (4) (5) (6) (7) 4 3 101 Full Time - Civilian 3 3 (1) 105 Full Time - Uniform Total 3 3 (1) Selected Associated Non-Tax Revenues by Type Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Original Estimate Proposed Description Actual (Decrease) Revenues Budget Budget (1) (2) (3) (4) (5) (6) Local Federal State Other Governments

71-53F (Program Based Budgeting Version)

Other Funds

CITY OF PHILADELPHIA

CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS FISCAL 2021 OPERATING BUDGET BY PROGRAM Department No. Program No. **PROCUREMENT** 38 **VENDOR ENGAGEMENT** 04 No. **GENERAL** 01 Fiscal Fiscal Fiscal Increase Salary 2019 2020 2021 Annual Increment (Decrease) Line Class Title Range Actual Pos. Budgeted Run - PPE Budgeted Salary (Col. 8 less Col. 6) Code (in dollars) 6/30/19 Positions 11/24/19 Positions 7/1/20 No. (3) (5) (6) (8) (10) (1) (2) (4) (7) (9) 1A22 Clerical Supervisor 2 41,930 - 45,868 (1) D250 Deputy Commissioner/Dir of Admin & Mgmt. \$103,309 2 103,309 2 3 1A37 Service Representative 36,340 - 39,498 2 \$77,927 4 \$181,236 (1) 3 3 Total:

71-53l (Program Based Budgeting Version)

CITY OF PHILADELPHIA **SCHEDULE 100 LIST OF POSITIONS BY PROGRAM FISCAL 2021 OPERATING BUDGET** No. Department Program **PROCUREMENT** VENDOR ENGAGEMENT 04 38 No. **GENERAL** 01 Fiscal Fiscal Inc. Fiscal 2019 2021 Salary 2020 Increment Annual (Dec.) Class Title Range Actual Pos. Run -PPE Line Budgeted Budgeted Salary (Col. 8 6/30/19 11/24/19 No. Code (in dollars) **Positions Positions** 7/1/20 less Col. 6) (1) (2) (3)(4) (5)(6) (7) (8) (9)(10)TOTAL FULL TIME EMPLOYEES 1 101 3 4 3 \$181,236 (1) 2 161 OVERTIME \$1,000 EXEMPT SALARY REDUCTION 3 101 (\$2,696)3 3 4 3 179,540 Total Gross Requirements (1 Plus: Earned Increment 789 Plus: Longevity Less: (Vacancy Allowance) 180,329 Total Budget Request Summary of Personal Services Fiscal 2019 Fiscal 2020 Fiscal 2021 Inc. / (Dec.) Inc. / (Dec.) Estimated Line Actual Actua Budgeted Increment Budgeted Department in Require. in Bud. Pos. No. Category **Positions** oligatio **Positions** Obligations Run -PPE **Positions** Request (Col. 9 (Col. 8 6/30/19 11/24/19 less Col. 6) less Col. 5) (2) (3) (4) (10)(11)(1) (5) (6) (7) (8) (9)Lump Sum 1 2 Full Time - Civilian 3 #### 210,330 3 179,329 (31,001) (1) 3 Full Time - Uniform 4 Bonus, Gross Adj. 5 PT, Temp/Seas, Bd, SCG Overtime - Civilian 1,000 1,000 99 6 7 Overtime - Uniform 8 Holiday Overtime - Civilian 9 Unused Uniform Leave 10 Shift/Stress 11 H&L, IOD, LT-Sick 12 3 #### 211,330 3 3 180,329 (31,001)(1) Total 4

71-53J (Program Based Budgeting Version)

SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

	FISCAL 2021 OPERATING	BUDGET	BY PROGRAM			
Departr	nent	No.	Program			No.
PRC	DCUREMENT	38	VENDOR ENGAG	FMENT		04
Fund		No.	12.12.011.2110.110			ů.
GEN	NERAL	01				
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
Code	Description	Actual	Original	Estimated	Departmental	or
	·	Obligations	Appropriations	Obligations	Request	(Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
		Schedule 200	- Purchase of Se	rvices		
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
210	Postal Services					
211	Transportation					
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities					
250	Professional Services					
251	Professional Svcs Information Technology		2,400			
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues					
256	Seminar & Training Sessions			1,400	2,400	1,000
257	Architectural & Engineering Services					
258	Court Reporters					
259	Arbitration Fees					
260	Repair & Maintenance Charges					
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other					
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
	Total	1	2,400	1,400	2,400	1,000

71-53K (Program Based Budgeting Version)

FISCAL 2021 OPERATING BUDGET

SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

Program No. **PROCUREMENT VENDOR ENGAGEMENT** 38 04 No. **GENERAL** 01 Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Code Description Actual Original Estimated Departmental Obligations Appropriations Obligations Request (Decrease) (3) (6) (1) (2)(7)Schedule 300 - Materials & Supplies Agricultural & Botanical 301 Animal, Livestock & Marine Bakeshop, Dining Room & Kitchen 303 Books & Other Publications 304 **Building & Construction** 305 Library Materials 306 Chemicals & Gases 307 Dry Goods, Notions & Wearing Apparel 308 Cordage & Fibers 309 Electrical & Communication 311 General Equipment & Machinery Fire Fighting & Safety 312 313 Food 314 Fuel - Heating & Cooling 316 General Hardware & Minor Tools Hospital & Laboratory 317 318 Janitorial, Laundry & Household Office Materials & Supplies 132 1,600 1,600 800 (800)320 322 Small Power Tools & Hand Tools Plumbing, AC & Space Heating 323 Precision, Photographic & Artists 5,605 4,000 4,000 324 4,983 1,588 1,588 325 326 Recreational & Educational Vehicle Parts & Accessories 328 335 Lubricants #2 Diesel Fuel 340 Compressed Natural Gas (CNG) Liquid Propane Gas (LPG) 342 345 Gasoline Other Materials & Supplies (not otherwise classified) 132 12,188 7,188 (800)Total 6,388 Schedule 400 - Equipment Construction, Dredging & Conveying 410 Electrical, Lighting & Communications 411 General Equipment & Machinery 412 Fire Fighting & Emergency 417 Hospital & Laboratory 1,077 1,077 1,077 420 Office Equipment Plumbing, AC & Space Heating 423 Precision, Photographic & Artists 424 Recreational & Educational 427 Computer Equipment & Peripherals Vehicles Furniture & Furnishings 160 160 160 430 499 Other Equipment (not otherwise classified) 1,237 1,237 1,237

71-53L (Program Based Budgeting Version)

FISCAL 2021 OPERATING BUIDGET

CITY OF PHILADELPHIA

SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS. BY PROGRAM

FISCAL 2021 OF LITATING BODGET				CAIL OF INDIVIDUALS, DT FILOGRAM			
Department			No.	Program			No.
PROCUREMENT			38	VENDOR ENG	AGEMENT		04
			No.				
GEN	IERAL		01				
			Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
			Actual	Original	Estimated	Department	or
Class	Description		Obligations	Appropriation	Obligations	Request	(Decrease)
(1)	(2)		(3)	(4)	(5)	(6)	(7)
	Professional Services (250-254, 257-259)			2,400			
290	Payments for Care of Individuals						
Minor	Name of Contractor	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Describe purpo	se or scope of
Object	or Provider	Actual	Original	Estimated	Department	service provic	led. Include, if
Code		Obligations	Appropriation	Obligations	Request	applicable, unit	cost of service.
251	MODIS		2,400			IT Consulting	
			2,400				

71-53N (Program Based Budgeting Version)

FISCAL 2021 OPERATING BUDGET

PROGRAM SUMMARY - ALL FUNDS

Department	No.	Program	No.
PROCUBEMENT	38	ADMINISTRATION	05

Program Description

Procurement Administration is responsible for the strategic direction of all Procurement program areas and oversees training and human resources. This program also includes advertising for all City departments, boards, and commissions as required.

Program Objectives

- Increase Local Business Entity (LBE) Retention rate to support the Local Business Purchasing Initiative.
- Enhance LBE framework and establish an administrative team to perform outreach and process LBE applications.
- Expand vendor performance for Public Works to include review of open projects.
- Digitize the City's contract renewal process in PHLContracts. This effort will also digitize vendor performance data collection for SS&E contracts.
- Continue to increase Best Value opportunities.
- Create alignment between Central Procurement and departmental staff responsible for processing procurement transactions.
- Maintain engagement with the Optimize Procurement and Accounting Logistics (OPAL) project, participate in stakeholder sessions and champion the OPAL initiative with City staff and vendors.

Performance Measures*					
	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	
Description	Year-End	Year-to-Date	Target	Target	
		(Q1 + Q2)			
(1)	(2)	(3)	(4)	(5)	
Average invoice processing times for Citywide advertising days	17.4	21.6	30.0	30.0	
Percent of citywide advertising not related to bid advertisements	63.8%	76.5%	60.0%	60.0%	

Summary by Fund							
	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase		
Fund	Actual	Original	Estimated	Proposed	or		
	Obligations	Appropriations	Obligations	Budget	(Decrease)		
(2)	(3)	(4)	(5)	(6)	(7)		
General	2,976,303	3,243,066	3,238,995	2,483,187	(755,808)		
				2,483,187	(755,808)		
Summary of Full Time Positions by Fund							
	Actual Positions	Fiscal 2020	Increment Run	Fiscal 2021	Inc. / (Dec.)		
Fund	6/30/19	Budgeted	PPE 11/24/19	Budgeted	(Col. 6 less 4)		
(2)	(3)	(4)	(5)	(6)	(7)		
General	7	8	7	9	1		
Total Full Time	7	8	7	q	1		
	(2) General Total Fund (2)	Fund Fiscal 2019 Actual Obligations (3) General 2,976,303 Total 2,976,303 Summary of Full Time Actual Positions 6/30/19 (3) General 7	Fund Find Fiscal 2019 Actual Obligations (2) General 7 Total Fiscal 2020 Original Appropriations (4) 2,976,303 3,243,066 Summary of Full Time Positions by Actual Positions 6/30/19 (2) General 7 8 General 7 8	Fund Actual Obligations (2) Fiscal 2020 Estimated Obligations (3) (4) (5) (5) (6) (7) (4) (7) (7) (7) (7) (7) (7) (7) (7) (7) (7	Fund Actual Obligations (2) Fiscal 2019 Fiscal 2020 Fiscal 2020 Proposed Budget (5) (6) General 2,976,303 3,243,066 3,238,995 2,483,187 Total 2,976,303 3,243,066 3,238,995 2,483,187 Summary of Full Time Positions by Fund Actual Positions 6/30/19 (2) (3) Fiscal 2020 Budgeted (4) Proposed Budget (6) Proposed Budget (7) Proposed Budget (8) Proposed Budget (9) Prop		

CITY OF PHILADELPHIA PROGRAM SUMMARY - ALL FUNDS FISCAL 2021 OPERATING BUDGET (CONTINUED) Department Program No. **PROCUREMENT ADMINISTRATION** 38 05 Selected Associated Non-Tax Revenues by Fund Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Fund Fund Actual Original Estimate Proposed or Budget Budget No. Revenues (Decrease) (2) (3) (4) (6) (1) (5) (7) 01 General 1,039 10,000 10,000 10,000 Selected Associated Capital Projects Fiscal 2020 Fiscal 2020 Fiscal 2021 Fiscal 2021 Dept. Carry Proposed Budget Where Description Forward Original Approp. Original Approp. Proposed Bdgt (GO Only) (GO Only) Appropriated (All Other Sources) (All Other Sources) (1) (2) (3) (5) (6) (7) (4) Selected Associated Operating Costs

Fiscal 2020

Calculated

Appropriations

(4)

215,455

Fiscal 2019

Calculated

Obligations

(3)

177,820

Employee Benefits - Civilian

Employee Benefits - Uniform

Description

Dept.

Where

Appropriated

(1)

Finance Finance

SECTION 26 31

Fiscal 2020

Calculated

Obligations

(5)

215,455

Fiscal 2021

Calculated

Budget

(6)

177,198

Increase

or

(Decrease)

(7)

(38, 257)

⁷¹⁻⁵³E (Program Based Budgeting Version)

CITY OF PHILADELPHIA PROGRAM SUMMARY FISCAL 2021 OPERATING BUDGET No. **ADMINISTRATION PROCUREMENT** 38 05 No. **GENERAL** 01 Summary by Class Fiscal 2019 Fiscal 2020 Fiscal 2021 Fiscal 2020 Increase Class Description Estimated Proposed Actual Original or Obligations Appropriations Obligations Budget (Decrease) (1) (3) (4) (5) (6) (7) 100 **Employee Compensation** Personal Services 458,729 579,816 552,145 457,981 (94,164) a) b) **Employee Benefits** 200 Purchase of Services 2,513,759 2,654,221 2,676,821 2,017,537 (659, 284)300 Materials and Supplies 3,815 6,400 6,400 5,040 (1,360)3,629 2,629 400 Equipment 2,629 (1,000)500 Contributions, Indemnities and Taxes 700 Debt Service 800 Payments to Other Funds 900 Advances and Misc. Payments Total 2,976,303 3.243.066 3,238,995 2,483,187 (755,808)Summary of Positions Fiscal 2020 Fiscal 2021 Increase Actual Increment **Positions** Budgeted Budgeted Run or 6/30/19 **Positions** PPE 11/24/19 **Positions** Code Category (Decrease) (1) (2) (3) (4) (5) (6) (7) 8 101 Full Time - Civilian 7 7 7 (1) 105 Full Time - Uniform Total 8 (1) Selected Associated Non-Tax Revenues by Type Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Estimate Description Actual Original Proposed (Decrease) Revenues Budget Budget (1) (4) (6) 1,039 10,000 10,000 10,000 Local Federal State

Other Funds 71-53F (Program Based Budgeting Version)

Other Governments

CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS FISCAL 2021 OPERATING BUDGET BY PROGRAM Department No. Program No. **PROCUREMENT ADMINISTRATION** 05 38 No. **GENERAL** 01 Fiscal Fiscal Fiscal Increase Salary 2019 2020 Increment 2021 Annual (Decrease) Actual Pos. Run - PPE Salary Line Class Title Range Budgeted Budgeted (Col. 8 6/30/19 Positions 11/24/19 Positions No. Code (in dollars) 7/1/20 less Col. 6) (10) (3) (8) (1) (2) (5) (6) (7) (9) 1B10 37,421 - 40,725 \$41,350 1 Account Clerk 2 1A04 Clerk 3 39,793 - 43,420 \$44,646 D250 \$112,270 3 Deputy Commissioner 105,000 - 112,270 Executive Secretary 4 1A20 36,027 - 46,319 \$47,544 1 5 1E03 Information Management Analyst 2 58,286 - 74,924 \$67,228 1A03 33,668 - 36,402 6 Office Clerk 2 (1) P534 \$125,000 7 **Procurement Commissioner** 125,000 68,047 - 87,491 \$88,716 8 2E14 Procurement Technician Supervisor 8 \$526,754 Total: 7 (1)

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA **SCHEDULE 100 LIST OF POSITIONS BY PROGRAM FISCAL 2021 OPERATING BUDGET** Department Program No. **PROCUREMENT** 38 **ADMINISTRATION** 05 No. **GENERAL** 01 Fiscal Fiscal Fiscal Inc. 2020 Salary 2019 Increment 2021 Annual (Dec.) Line Class Title Range Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 Code (in dollars) 6/30/19 Positions 11/24/19 Positions 7/1/20 No. less Col. 6) (1) (2) (3) (4) (5) (7) (9) (10)1 101 TOTAL FULL TIME EMPLOYEES 7 8 7 \$526,754 (1) 2 121 TEMPORARY AND SEASONAL APPOINTMENTS \$25,000 3 161 OVERTIME \$1,000 EXEMPT SALARY REDUCTION 4 101 (\$6,235)5 101 DC47 WAGE INCREASE \$2,150 NON REP SALARY INCREASE \$1,275 6 101 8 7 549,944 (1) Total Gross Requirements 2,927 Plus: Earned Increment 150 Plus: Longevity (95,040) Less: (Vacancy Allowance) 457,981 Total Budget Request Summary of Personal Services Fiscal 2019 Fiscal 2020 Fiscal 2021 Inc. / (Dec.) Inc. / (Dec.) Line Actual Actual Budgeted Estimated Increment Budgeted Department in Require. in Bud. Pos Run -PPE **Positions** Obligations **Positions** Obligations **Positions** Request (Col. 8 No. Category (Col. 9 6/30/19 11/24/19 less Col. 6) less Col. 5) (1) (2) (3) (4)(5) (6)(7)(8)(9) (10)(11)Lump Sum 1 2 7 433,496 8 525,245 7 7 431,981 (93,264 (1) Full Time - Civilian Full Time - Uniform 3 4 Bonus, Gross Adj. 900 (900) PT, Temp/Seas, Bd, SCG 24,624 25,000 25,000 609 1,000 6 Overtime - Civilian 1,000 7 Overtime - Uniform 8 Holiday Overtime - Civilian 9 Unused Uniform Leave 10 Shift/Stress 11 H&L, IOD, LT-Sick 12 458,729 552,145 7 8 7 7 457,981 (94,164) (1) Total

71-53J (Program Based Budgeting Version)

SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

BY PROGRAM FISCAL 2021 OPERATING BUDGET Department Program No. **PROCUREMENT ADMINISTRATION** 05 38 No. **GENERAL** 01 Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Code Description Actual Original Estimated Departmental or Obligations Appropriations Obligations Request (Decrease) (2) (3) (4) (5) (6) (1) Schedule 200 - Purchase of Services Cleaning & Laundering 201 202 Janitorial Services Refuse, Garbage, Silt and Sludge Removal 205 250 250 Telephone & Communication 684 209 3,113 4,000 4,000 1,000 (3,000)210 Postal Services 615 5,000 5,000 1,500 (3,500)211 Transportation 215 Licenses, Permits & Inspection Charges Commercial off the Shelf Software Licenses 2,696 216 220 Electric Current 221 Gas Services 222 Steam for Heating Meals (non-travel) & Official Entertaining 35 230 Overtime Meals 231 Advertising & Promotional Activities 2,462,339 2,575,186 2,575,186 1,975,186 (600,000)240 3,990 1,000 250 Professional Services (1,000)30,000 251 Professional Svcs. - Information Technology 3,900 (30,000)252 Accounting & Auditing Services 253 Legal Services 254 Mental Health & Intellectual Disability Services 255 33,912 40,025 40,000 30,000 (10,000)Dues 4,639 8,000 8,000 7,751 (249)Seminar & Training Sessions 256 257 Architectural & Engineering Services 258 Court Reporters 259 Arbitration Fees 132 5,000 4,300 550 (3,750)Repair & Maintenance Charges 260 Repaving, Repairing & Resurfacing Streets 261 Demolition of Buildings 262 264 Abatement of Nuisances 265 Rehabilitation of Property Maint. & Support - Comp. Hardware & Software 360 266 275 Juror Fees Juror Expenses 276 Witness Fees 277 Insurance & Official Bonds 280 Lease Purchase - Computer Systems 282 Lease Purchase - Vehicles 283 Ground & Building Rental 284 285 Rents - Other 1,244 13,110 9,335 1,300 (8,035)Rental of Parking Spaces 286 Payments for Care of Individuals 290 295 Imprest Advances Payments for Burials & Graves 299 Other Expenses (not otherwise classified) 2,513,759 2,654,221 2,676,821 2,017,537 (659, 284)Total

71-53K (Program Based Budgeting Version)

FISCAL 2021 OPERATING BUDGET

SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

305 Building & Construction 306 Library Materials 307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food	BY PROGRAM				
Fund GENERAL Description Fiscal 2019 Actual Obligations (1) Code Description Code Description Fiscal 2019 Actual Obligations (3) (4) (5) (6) Code Code Code Code Code Code Description Code	Program No.				
Code		05			
Code Description Fiscal 2019 Fiscal 2020 Fiscal 2020 Department of the properties of					
Code Description Actual Obligations (3) (4) (5) (6) Schedule 300 - Materials & Supplies 301 Agricultural & Botanical 302 Animal, Livestock & Marine 303 Bakeshop, Dining Room & Kitchen 304 Books & Other Publications 541 1,000 1,000 305 Building & Construction 306 Library Materials & Gases 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food					
Obligations (3) Appropriations (6) (6) Schedule 300 - Materials & Supplies 301 Agricultural & Botanical 302 Animal, Livestock & Marine 303 Bakeshop, Dining Room & Kitchen 304 Books & Other Publications 541 1,000 1,000 305 Building & Construction 306 Library Materials 307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food	021	Increase			
(1) (2) (3) (4) (5) (6) Schedule 300 - Materials & Supplies 301 Agricultural & Botanical 302 Animal, Livestock & Marine 303 Bakeshop, Dining Room & Kitchen 304 Books & Other Publications 541 1,000 1,000 305 Building & Construction 306 Library Materials 307 Chemicals & Gases 307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food Fiber Fighting & Safety 313 Food 50	ental	or			
Schedule 300 - Materials & Supplies 301 Agricultural & Botanical 302 Animal, Livestock & Marine 303 Bakeshop, Dining Room & Kitchen 304 Books & Other Publications 305 Building & Construction 306 Library Materials 307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food	est	(Decrease)			
301 Agricultural & Botanical 302 Animal, Livestock & Marine 303 Bakeshop, Dining Room & Kitchen 304 Books & Other Publications 305 Building & Construction 306 Library Materials 307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food		(7)			
302 Animal, Livestock & Marine 303 Bakeshop, Dining Room & Kitchen 304 Books & Other Publications 541 1,000 1,000 305 Building & Construction 306 Library Materials 307 Chemicals & Gases 307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food					
303 Bakeshop, Dining Room & Kitchen 304 Books & Other Publications 305 Building & Construction 306 Library Materials 307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food					
304 Books & Other Publications 541 1,000 1,000 305 Building & Construction 306 Library Materials 307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food Food 314 Food 541 1,000					
305 Building & Construction 306 Library Materials 307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food					
306 Library Materials 307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food	1,000				
307 Chemicals & Gases 308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food					
308 Dry Goods, Notions & Wearing Apparel 309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food					
309 Cordage & Fibers 310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food					
310 Electrical & Communication 311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food					
311 General Equipment & Machinery 312 Fire Fighting & Safety 313 Food					
312 Fire Fighting & Safety 313 Food					
313 Food					
314 Fuel - Heating & Cooling					
316 General Hardware & Minor Tools					
317 Hospital & Laboratory					
318 Janitorial, Laundry & Household	0.040	(1.000)			
	2,040	(1,360)			
322 Small Power Tools & Hand Tools					
323 Plumbing, AC & Space Heating	1 000				
	1,000				
325 Printing					
326 Recreational & Educational 328 Vehicle Parts & Accessories					
335 Lubricants 340 #2 Diesel Fuel					
341 Compressed Natural Gas (CNG)					
342 Liquid Propane Gas (LPG)					
345 Gasoline					
399 Other Materials & Supplies (not otherwise classified)					
	1,000				
Total 3,815 6,400 6,400	5,040	(1,360)			
Schedule 400 - Equipment	0,0.0	(1,000)			
405 Construction, Dredging & Conveying					
410 Electrical, Lighting & Communications					
411 General Equipment & Machinery					
412 Fire Fighting & Emergency					
417 Hospital & Laboratory					
	2,289	(1,040)			
423 Plumbing, AC & Space Heating		() -/			
424 Precision, Photographic & Artists					
426 Recreational & Educational					
427 Computer Equipment & Peripherals					
428 Vehicles					
430 Furniture & Furnishings 340 300	340	40			
499 Other Equipment (not otherwise classified)					
Total 2,629 3,629	2,629	(1,000)			

71-53L (Program Based Budgeting Version)

FISCAL 2021 OPERATING BUDGET

CITY OF PHILADELPHIA

SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS. BY PROGRAM

FISCAL 2021 OPERATING BUDGET				CARE OF INDIVIDUALS, BY PROGRAM				
Depart	ment	No.	Program			No.		
PRO	OCUREMENT		38	ADMINISTRATION			05	
Fund			No.					
GEI	NERAL		01					
			Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase	
			Actual	Original	Estimated	Department	or	
Class	Description		Obligations	Appropriation	Obligations	Request	(Decrease)	
(1)	(2)		(3)	(4)	(5)	(6)	(7)	
	Professional Services (250-254, 257-259)		3,990	3,900	31,000		(31,000)	
290	Payments for Care of Individuals							
Minor	Name of Contractor	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Describe purpo	ose or scope of	
Object	or Provider	Actual	Original	Estimated	Department	service provid		
Code		Obligations	Appropriation	Obligations	Request	applicable, unit		
	US FACILITIES INC.	3,500		4 000		Building Maintenan		
	ABSO MODIS	490	3,900	1,000 30,000		Employee Background IT Consulting	una Gnecks	
251	MODIS		3,900	30,000		Tr Consulting		
		3,990	3,900	31,000		1		
71-53N	(Program Based Budgeting Version)					<u> </u>		

SUPPORTING DETAIL: CLASSES OTHER THAN

	FISCAL 2021 OPERATIN	250s AND 290, BY PROGRAM				
Depart	ment		No.	Program		No.
PRO	OCUREMENT		38	ADMINISTRAT	ΓΙΟΝ	05
Fund			No.			•
GEI	NERAL		01			
Minor	Name of Contractor	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Describe purpose or scope of
Object	or Provider	Actual	Original	Estimated	Department	service provided. Include, if
Code		Obligations	Appropriation	Obligations	Request	applicable, unit cost of service.
240	Various Vendors	2,462,339	2,575,186	2,575,186	1,975,186	Citywide Advertising

71-530 (Program Based Budgeting Version)

SECTION 26 38

FISCAL 2021 OPERATING BUDGET

PROGRAM SUMMARY - ALL FUNDS

Fiscal 2020

Target

Fiscal 2021

Target

Department	No.	Program	No.
PROCUREMENT	38	SERVICES, SUPPLIES AND EQUIPMENT	06

Program Description

Service, Supplies, and Equipment is responsible for managing formal and informal contracts for the procurement of City services, supplies, and equipment as per the requirements of the Philadelphia Home Rule Charter (Section 8-200) and The Philadelphia Code.

Program Objectives

- Encourage staff to attend job-related seminars and pursue professional certifications.
- Establish and implement a framework and administrative team to support the 8-200 Charter change/Local Business Purchasing Initiative.
- Automate Procurement's contract management platform.
- Leverage relationships with Chambers, quasi city agencies and city departments to enhance Vendor Engagement, increase sourcing and bid responses, as well as participation.

Performance Measures*

Fiscal 2019

Year-End

Fiscal 2020

Year-to-Date

- Increase training offerings for City staff regarding Procurement best practices.

Description

Continue engagement with City agencies to develop purchasing plans for general, capital, and grant-funded purchases.

71-53E (Pro	gram Based Budgeting Version)	•	*For further inform	ation, please see FY21	-25 Five Year Financia	
	Total Full Time	25	27	24	22	(5
02	Water	2			2	
02	Water	25	23	1	2	(,
01	General (2)	(3)	(4)	(3)	(6)	(1)
No. (1)	Fund (2)	6/30/19 (3)	Budgeted (4)	PPE 11/24/19 (5)	Budgeted (6)	(Col. 6 less 4) (7)
Fund		Actual Positions	Fiscal 2020	Increment Run	Fiscal 2021	Inc. / (Dec.)
	Sui		ime Positions b			
	Total	1,392,500	1,546,825	1,620,529	1,473,467	(147,06
			11, 11			
02	Water	90,176	105,285	105,985	110,515	4,53
01	General	1,302,324	1,441,540	1,514,544	1,362,952	(151,59
(1)	(2)	(3)	(4)	(5)	(6)	(7)
No.	T und	Obligations	Appropriations	·		(Decrease)
Fund	Fund	Actual	Original	Estimated	Proposed	or
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase
		Summ	ary by Fund			
Comments	E This is an annual measure. These percent	ages represent the o	verall M/W/DSBE cor	tract awards for all C	ity contracts.	
Percentage	e of Small Order Purchases (SOPs) awarded	to M/W/DSBEs	17.3%	N/A	25.0%	25.0%
	$_{\Sigma}$ This is an annual measure. These percent		verall M/W/DSBE cor	tract awards for all C	ity contracts.	
Minority-, V M/W/DSB	Vomen-, and Disabled- Owned Business Ent Es)	erprises				
	e of Service, Supply and Equipment (SSE) co		29.4%	N/A	35.0%	35.0%
	: Procurement will continue to work with dep	artments to increasi	ng the number of pote	ential bidders on these	e contract opportunitie	
	umber of bidders per awarded contract(s)	nes due to unexpect	2.6	2.0	4.0	4.0
	: SS&E is experiencing longer processing tir	nes due to unevnect	–	100	100	100
	(1) umber of days from bid initiation to award		(2) 142	(3) 100	(4) 130	(5) 130
				(Q1 + Q2)		(-)
	Description		rear-End	rear-10-Date	rarget	rargei

SECTION 26 39

CITY OF PHILADELPHIA **PROGRAM SUMMARY - ALL FUNDS** (CONTINUED) FISCAL 2021 OPERATING BUDGET Department No. **PROCUREMENT** SERVICES, SUPPLIES AND EQUIPMENT 38 06 Selected Associated Non-Tax Revenues by Fund Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Fund Fund Actual Original Estimate Proposed Budget No. Revenues Budget (Decrease) (2) (3) (4) (6) (1) (5) (7) 01 9,975 45,000 45,000 45,000 General 02 Water 18,299 20,000 20,000 20,000 Selected Associated Capital Projects Carry Fiscal 2020 Fiscal 2020 Fiscal 2021 Fiscal 2021 Dept. Forward Original Approp. Proposed Budget Proposed Bdgt Where Description Original Approp. (All Other Sources) (All Other Sources) (GO Only) (GO Only) Appropriated (3) (1) (2) (4) (5) (6) (7) Selected Associated Operating Costs Dept. Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Where Description Calculated Calculated Calculated Calculated or (Decrease) Obligations Appropriations Obligations Budget Appropriated (3) (5) (6) (1) (7) 551,826 Employee Benefits - Civilian 507,609 551,826 484,134 (67,692)Finance

Employee Benefits - Uniform

Finance

⁷¹⁻⁵³E (Program Based Budgeting Version)

	FICCAL 2024 OPERATING R	UDCET		PROGRAM	SUMMARY				
Departmer	FISCAL 2021 OPERATING B	INo.	Program			No.			
· .			3	DUES AND ESTUDA	45. IT				
Fund	UREMENT	38 No.	SERVICES, SUP	PLIES AND EQUIPM	/IEN I	06			
GENE	DAI	01							
GLINE	TAL		mmary by Class						
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase			
Class	Description	Actual	Original	Estimated	Proposed	or			
Olass	Description	Obligations	Appropriations	Obligations	Budget	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
100	Employee Compensation	(6)	(1)	(0)	(0)	(7)			
a)	Personal Services	1,242,034	1,270,507	1,354,511	1,197,619	(156,893)			
b)	Employee Benefits	1,212,001	1,270,007	1,001,011	1,107,010	(100,000)			
200	Purchase of Services	55,406	153,300	143,300	151,600	8,300			
300	Materials and Supplies	4,884	10,000	10,000	6,000	(4,000)			
400	Equipment	4,004	7,733	6,733	7,733	1,000			
500	Contributions, Indemnities and Taxes		7,700	0,700	7,700	1,000			
700	Debt Service	1							
800	Payments to Other Funds	1							
900	Advances and Misc. Payments	1							
- 500	Total	1,302,324	1,441,540	1,514,544	1,362,952	(151,593)			
	Total		nary of Positions						
	I	Actual	Fiscal 2020	Increment	Fiscal 2021	Increase			
		Positions	Budgeted	Run	Budgeted	or			
Code	Category	6/30/19	Positions	PPE 11/24/19	Positions	(Decrease)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)			
101	Full Time - Civilian	23	25	23	20	(5)			
105	Full Time - Uniform								
	Total	23	25	23	20	(5)			
	Selec	ted Associated	Non-Tax Reven	ues by Type					
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase			
	Description	Actual	Original	Estimate	Proposed	or			
		Revenues	Budget		Budget	(Decrease)			
	(1)	(2)	(3)	(4)	(5)	(6)			
Local		9,975	45,000	45,000	45,000				
Federal									
State									
	vernments								
Other Fu	nas								

Other Funds
71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA

CITY OF PHILADELPHIA **SCHEDULE 100 LIST OF POSITIONS FISCAL 2021 OPERATING BUDGET BY PROGRAM** No. Department Program Nο. **PROCUREMENT** 38 SERVICES, SUPPLIES AND EQUIPMENT 06 No. **GENERAL** 01 Fiscal Fiscal Fiscal Increase Salary 2019 2020 2021 (Decrease) Increment Annual Line Class Title Range Actual Pos. Budgeted Run - PPE Budgeted Salary (Col. 8 No. Code (in dollars) 6/30/19 Positions 11/24/19 Positions 7/1/20 less Col. 6) (1) (2) (3) (4) (7) (9) (10)3 1B10 Account Clerk 37,421 - 40,725 2 2 2 \$81,450 (1) 1 Asst Chief Administrative Officer \$92,000 2 A441 92,000 1 3 1A04 Clerk 3 39,793 - 43,420 2 2 \$47,898 (1) 1A11 Clerk Typist 1 4 30,944 - 33,043 1 (1) 5 1A12 Clerk Typist 2 33,668 - 36,402 2 2 (2) 6 1B29 Contract Clerk 46,237 - 50,867 1 2 \$93,000 7 D250 Dep. Comm/Director of Supplies & Equip 106,605 \$106,605 1A03 Office Clerk 2 2 8 33,668 - 36,402 (1) 9 2E09 Procurement Operations Support Manager 56,405 - 72,512 \$74,337 2E02 Procurement Technician 1 3 3 5 5 \$232,413 2 10 41,065 - 52,791 6 6 4 11 2E03 Procurement Technician 2 52,321 - 67,274 \$244,348 (2) 2 12 2E14 Procurement Technician Supervisor 68,047 - 87,491 3 3 \$248,308 13 1A18 Secretary 36,340 - 39,498 (1) Total: 23 25 23 20 \$1,220,359 (5)

71-53l (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2021 OPERATING BUDGET					т	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM					
_		FISCAL 2021 OPERA	TING	SUDGE				DI PRO	JGRAW		
Depar						Program	SERVICES, SUPPLIES AND EQUIPMENT				No.
PR Fund	OCURI	EMENT			38 No.	SERVICE	S, SUPPLIE	S AND EQU	JIPMENT		06
	NERAL	_			01						
						Fiscal	Fiscal		Fiscal		Inc.
					Salary	2019	2020	Increment	2021	Annual	(Dec.)
Line	Class	Title			Range	Actual Pos.	Budgeted	Run -PPE	Budgeted	Salary	(Col. 8
No.	Code	(-)			(in dollars)	6/30/19	Positions	11/24/19	Positions	7/1/20	less Col. 6)
(1)	(2)	(3)			(4)	(5)	(6)	(7)	(8)	(9)	(10)
1		TOTAL FULL TIME EMPLOYEES				23	25	23	20	\$1,220,359	(5)
2		OVERTIME								\$2,500 (\$5,170)	
3		EXEMPT SALARY REDUCTION DC47 WAGE INCREASE								(\$5,172) \$13,596	
5		NON REP SALARY INCREASE								\$1,284	
	100	THORTHER ONE, WITH WHO I ENGE								Ψ1,201	
Total (Gross Re	equirements				23	25	23	20	1,232,567	(5)
		Plus: Earned Increment								17,495	
		Plus: Longevity								116	
		Less: (Vacancy Allowance)								(52,559)	
			Total Buc	lget Request						1,197,619	
				Summa	ary of Person	al Services					
1.				al 2019		Fiscal 2020	1 .		d 2021	Inc. / (Dec.)	Inc. / (Dec.)
Line		_	Actual	Actual	Budgeted	Estimated	Increment	Budgeted	Department		in Bud. Pos.
No.		Category	Positions	Obligations	Positions	Obligations	Run -PPE	Positions	Request	(Col. 9	(Col. 8
1			6/30/19		,_,		11/24/19	, <u></u>		less Col. 6)	less Col. 5)
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	Lump S		00	476	05	1 045 001	00	00	1 100 000	/10E 000\	/F\
		ne - Civilian	23	1,237,467	25	1,345,261	23	20	1,180,239	(165,023)	(5)
3		ne - Uniform				6.750			14.000	0.100	
		Gross Adj.				6,750			14,880	8,130	
		mp/Seas, Bd, SCG		4 004		0.500			0.500		
		ne - Civilian		4,091		2,500			2,500		
		ne - Uniform									
9		Overtime - Civilian Uniform Leave									
	Shift/St										
-		DD, LT-Sick									
11	ΠάL, IC)D, LT-310K									
12	<u> </u>	Total	23	1,242,034	25	1 05/ 514	23	00	1 107 610	/156 000\	(E)
71-53	J (Progr	am Based Budgeting Version)	23	1,242,034	25	1,354,511	23	20	1,197,619	(156,893)	(5)

SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

FISCAL 2021 OPERATING BUDGET Department Program No. **PROCUREMENT** SERVICES, SUPPLIES AND EQUIPMENT 06 38 No. **GENERAL** 01 Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Code Description Actual Original Estimated Departmental or Request Obligations Appropriations Obligations (Decrease) (2) (5) (6) (1) Schedule 200 - Purchase of Services Cleaning & Laundering 201 Janitorial Services 202 Refuse, Garbage, Silt and Sludge Removal 205 520 (520)Telephone & Communication 209 210 Postal Services 397 211 Transportation 215 Licenses, Permits & Inspection Charges Commercial off the Shelf Software Licenses 3,675 216 220 Electric Current 221 Gas Services 222 Steam for Heating Meals (non-travel) & Official Entertaining 230 Overtime Meals 231 240 Advertising & Promotional Activities 51,334 131,600 131,600 131,600 5,500 250 Professional Services 16,200 251 Professional Svcs. - Information Technology 252 Accounting & Auditing Services 253 Legal Services 254 Mental Health & Intellectual Disability Services Dues 11,180 20,000 8,820 Seminar & Training Sessions 256 Architectural & Engineering Services 257 258 Court Reporters 259 Arbitration Fees Repair & Maintenance Charges 260 Repaving, Repairing & Resurfacing Streets 261 Demolition of Buildings 262 Abatement of Nuisances 264 265 Rehabilitation of Property Maint. & Support - Comp. Hardware & Software 266 Juror Fees 275 Juror Expenses 276 Witness Fees 277 Insurance & Official Bonds 280 Lease Purchase - Computer Systems 282 Lease Purchase - Vehicles 283 Ground & Building Rental 284 285 Rents - Other Rental of Parking Spaces 286 Payments for Care of Individuals 290 295 Imprest Advances Payments for Burials & Graves 299 Other Expenses (not otherwise classified) 143,300 Total 55,406 153,300 151,600 8,300

71-53K (Program Based Budgeting Version)

SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

FISCAL 2021 OPERATING BUDGET			BY PROGRAM					
Departn	nent	No.	Program No.					
PRC	CUREMENT	38	SERVICES, SUF	PPLIES AND EQUIP	MENT	06		
Fund		No.						
GEN	IERAL	01						
		Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase		
Code	Description	Actual	Original	Estimated	Departmental	or		
		Obligations	Appropriations	Obligations	Request	(Decrease)		
(1)	(2)	(3)	Materials & Su	(5)	(6)	(7)		
301	Agricultural & Botanical		waterials & Su	ppiles				
302	Animal, Livestock & Marine							
303	Bakeshop, Dining Room & Kitchen							
304	Books & Other Publications							
305	Building & Construction							
306	Library Materials							
307	Chemicals & Gases							
308	Dry Goods, Notions & Wearing Apparel							
309	Cordage & Fibers							
310	Electrical & Communication							
311	General Equipment & Machinery							
312	Fire Fighting & Safety							
313	Food							
314	Fuel - Heating & Cooling							
316	General Hardware & Minor Tools							
317	Hospital & Laboratory							
318	Janitorial, Laundry & Household					//		
320	Office Materials & Supplies	4,324	10,000	10,000	6,000	(4,000)		
322	Small Power Tools & Hand Tools							
323	Plumbing, AC & Space Heating							
324 325	Precision, Photographic & Artists	560						
325	Printing Recreational & Educational	360						
328	Vehicle Parts & Accessories							
335	Lubricants							
340	#2 Diesel Fuel							
	Compressed Natural Gas (CNG)							
342	Liquid Propane Gas (LPG)							
345	Gasoline							
399	Other Materials & Supplies (not otherwise classified)							
	Total	4,884	10,000	10,000	6,000	(4,000)		
		Schedule -	400 - Equipmer	nt				
405	Construction, Dredging & Conveying							
410	Electrical, Lighting & Communications							
411	General Equipment & Machinery							
412	Fire Fighting & Emergency	-						
417	Hospital & Laboratory	1	0.700	5 700	0.700	1 000		
420	Office Equipment		6,733	5,733	6,733	1,000		
423	Plumbing, AC & Space Heating	+						
424 426	Precision, Photographic & Artists Recreational & Educational	+						
426	Computer Equipment & Peripherals							
427	Vehicles	+						
430	Furniture & Furnishings	 	1,000	1,000	1,000			
499	Other Equipment (not otherwise classified)		1,000	1,000	1,000			
1.00	Cate. Equipment (not otherwise oldsomed)	•						
	Total		7,733	6,733	7,733	1,000		
	(Dragram Board Budgating Varaian)							

FISCAL 2021 OPERATING BUDGET

CITY OF PHILADELPHIA

SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS. BY PROGRAM

	FISCAL 2021 OPERATIN	CARE OF INDIVIDUALS, BY PROGRAM							
Departr	ment		No.	Program	No.				
PRO	DCUREMENT		38	SERVICES SI	SUPPLIES AND EQUIPMENT 06				
Fund	JOST LEWEITT		No.	021111020, 01	311 2120 71110 21	don MENT	00		
GFN	NERAL		01						
0.2	V-1. W								
			Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Increase		
			Actual	Original	Estimated	Department	or		
Class	Description		Obligations	Appropriation	Obligations	Request	(Decrease)		
(1)	(2)		(3)	(4)	(5)	(6)	(7)		
250s	Professional Services (250-254, 257-259)			21,700					
290	Payments for Care of Individuals								
Minor	Name of Contractor	Fiscal 2019	Fiscal 2020	Fiscal 2020	Fiscal 2021	Describe purpo	se or scope of		
Object	or Provider	Actual	Original	Estimated	Department	service provice			
Code	of Freehan	Obligations	Appropriation	Obligations	Request	applicable, unit			
	ABSO/STERLING INFOSYSTEMS, INC.	Obligations	500	Obligations	ricquest	Employee Backgrou			
			5,000			Building Maintenan			
	US FACILITIES INC.						ce/Support		
251	MODIS		16,200			IT Consulting			
	Total Class 250s		21,700						
	Total Olass 2008		21,700						

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA SUPPORTING DETAIL: CLASSES OTHER THAN FISCAL 2021 OPERATING BUDGET 250s AND 290, BY PROGRAM No. Department Program **PROCUREMENT** 38 SERVICES, SUPPLIES AND EQUIPMENT 06 No. **GENERAL** 01 Minor Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Name of Contractor Describe purpose or scope of Object Original Estimated Department or Provider Actual service provided. Include, if Code Obligations Appropriation Obligations Request applicable, unit cost of service. 240 Various Vendors 51,334 131,600 131,600 131,600 Citywide Advertising

71-530 (Program Based Budgeting Version)

PROGRAM SUMMARY FISCAL 2021 OPERATING BUDGET No. Department Program **PROCUREMENT** 38 SERVICES, SUPPLIES AND EQUIPMENT 06 Fund No. WATER 02 Summary by Class Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Obligations Budget (Decrease) (1) (2)(3) (4) (5) (6) (7) 100 **Employee Compensation** 4,530 a) Personal Services 90,176 105,285 105,985 110,515 b) **Employee Benefits** Purchase of Services 200 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** Payments to Other Funds 800 900 Advances and Misc. Payments 105,285 110,515 Total 90,176 105,985 4,530 Summary of Positions Actual Fiscal 2020 Fiscal 2021 Increase Increment **Positions** Budgeted Run Budgeted or 6/30/19 **Positions** PPE 11/24/19 **Positions** Code Category (Decrease) (1) (3) (5) (7) 2 2 101 Full Time - Civilian 2 Full Time - Uniform 105 Total 2 2 Selected Associated Non-Tax Revenues by Type Fiscal 2019 Fiscal 2020 Fiscal 2020 Fiscal 2021 Increase Description Actual Original Estimate Proposed or Revenues Budget Budget (Decrease) (1) (2)(4) (6) Local 18,299 20,000 20,000 20,000 Federal State Other Governments Other Funds

CITY OF PHILADELPHIA

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA SCHEDULE 100 LIST OF POSITIONS FISCAL 2021 OPERATING BUDGET BY PROGRAM Department Program No. 06 **PROCUREMENT** 38 SERVICES, SUPPLIES AND EQUIPMENT No. WATER 02 Fiscal Fiscal Fiscal Increase Salary 2019 2020 Increment 2021 Annual (Decrease) Line Class Title Range Actual Pos. Budgeted Run - PPE Budgeted Salary (Col. 8 No. Code (in dollars) 6/30/19 Positions 11/24/19 Positions 7/1/20 less Col. 6) (1) (2) (3) (4) (6) (7) (9) 1A04 CLERK 3 39,793 - 43,420 \$44,446 1 1 2 2E03 PROCUREMENT TECHNICIAN 2 52,321 - 67,274 \$64,164 Total: 2 2 2 \$108,610

71-53I (Program Based Budgeting Version)

SCHEDULE 100 CITY OF PHILADELPHIA **LIST OF POSITIONS BY PROGRAM FISCAL 2021 OPERATING BUDGET** Department No. No. Program **PROCUREMENT** 06 SERVICES, SUPPLIES AND EQUIPMENT 38 No. WATER 02 Fiscal Fiscal Fiscal Inc 2019 2020 2021 Salary Increment Annual (Dec.) Run -PPE Class Title Actual Pos. Budgeted Salary Range Budgeted (Col. 8 Line 11/24/19 No. Code (in dollars) 6/30/19 **Positions Positions** 7/1/20 less Col. 6) (1) (2) (3)(4) (5) (6) (7) (8) (9)(10)101 TOTAL FULL TIME EMPLOYEES 2 2 \$108,610 2 101 SALARY ADJUSTMENT \$1,283 2 2 2 109,893 Total Gross Requirements 622 Plus: Earned Increment Plus: Longevity Less: (Vacancy Allowance) 110,515 Total Budget Request Summary of Personal Services Fiscal 2019 Fiscal 2020 Fiscal 2021 Inc. / (Dec.) Inc. / (Dec.) Line Actual Actual Budgeted Estimated Increment Budgeted Department in Require. in Bud. Pos No. Category **Positions** Obligation Positions Obligations Run -PPE **Positions** Request (Col. 9 (Col. 8 6/30/19 11/24/19 less Col. 6) less Col. 5) (3) (4) (5) (7) (8) (10)(2)(6) (9) (11)(1) Lump Sum 2 Full Time - Civilian 2 89,771 2 105,085 2 109,232 4,147 3 Full Time - Uniform 4 Bonus, Gross Adj. 700 1,283 583 5 PT, Temp/Seas, Bd, SCG 200 406 (200)6 Overtime - Civilian 7 Overtime - Uniform 8 Holiday Overtime - Civilian 9 Unused Uniform Leave 10 Shift/Stress 11 H&L, IOD, LT-Sick 12 2 90,176 2 105,985 2 110,515 4,530 Total

71-53J (Program Based Budgeting Version)