

SECTION 26

DEPARTMENTAL SUMMARY BY FUND

| | FISCA | L 202 | 5 OPERATING BI | JDGET | | | | |
|------------|----------------------|--|--|---|--|---------------------------------------|--|-------------------------------------|
| Depart | tment | | | | | | | No. |
| F | Procurement | | | | | | | 38 |
| No. (1) | Fund (2) | Class | Description (4) | Fiscal 2023 Actual Obligations (5) | Fiscal 2024 Original Appropriation (6) | Fiscal 2024 Estimated Obligations (7) | Fiscal 2025 Proposed Budget (8) | Increase or (Decrease) (9) |
| 01 | | 100 | Employee Compensation | | | | | |
| <u> </u> | General | a) b) 200 300 400 500 | Personal Services Employee Benefits Purchase of Services Materials and Supplies Equipment Contributions, etc. | 2,585,104 3,761,841 2,036 | 3,612,226 3,576,628 46,868 | 3,612,226 3,576,628 46,868 | 3,612,226 3,576,628 46,868 | |
| | | 800 | Payments to Other Funds | 0.040.004 | 7.005.700 | 7.005.700 | 7.005.700 | |
| | | | Total | 6,348,981 | 7,235,722 | 7,235,722 | 7,235,722 | |
| 02 | Water | 100 a) b) 200 300 400 500 | Employee Compensation Personal Services Employee Benefits Purchase of Services Materials and Supplies Equipment Contributions, etc. | 83,962 | 126,961 | 28,218 | 112,870 | 84,652 |
| | | 800 | Payments to Other Funds Total | 83,962 | 126,961 | 28,218 | 112,870 | 84,652 |
| | | 100 a) b) 200 300 400 500 800 100 a) b) 200 300 400 400 | Employee Compensation Personal Services Employee Benefits Purchase of Services Materials and Supplies Equipment Contributions, etc. Payments to Other Funds Total Employee Compensation Personal Services Employee Benefits Purchase of Services Materials and Supplies Equipment | | | | | |
| | | 500 800 | Contributions, etc. Payments to Other Funds Total | | | | | |
| | | 100 a) b) 200 300 400 500 800 | Employee Compensation Personal Services Employee Benefits Purchase of Services Materials and Supplies Equipment Contributions, etc. Payments to Other Funds | | | | | |
| | epartmental Total | 100 a) b) 200 300 | Employee Compensation Personal Services Employee Benefits Purchase of Services Materials and Supplies | 2,669,066 3,761,841 2,036 | 3,739,187 3,576,628 46,868 | 3,640,444 3,576,628 46,868 | 3,725,096 3,576,628 46,868 | 84,652 |
| , | All Funds | 400 500 800 | Equipment Contributions, etc. Payments to Other Funds Total | 6,432,943 | 7,362,683 | 7,263,940 | 7,348,592 | 84,652 |

71-53B (Program Based Budgeting Version)

DEPARTMENTAL SUMMARY INCREASES AND DECREASES ALL FUNDS

| Department Procurement | | | | | | No. 38 |
|------------------------|--------------|--------------|------------------|--------------|------------------|-----------|
| Budget Comments | Class 100 | Class 200 | Class 300/400 | Class 500 | Other Classes | Total |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| Water Fund | | | | | | |
| Fully fund payroll | 84,652 | | | | | 84,652 |
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71-53C (Program Based Budgeting Version)

DEPARTMENTAL SUMMARY PERSONAL SERVICES

No. Department Procurement 38 Fiscal 2023 Fiscal 2024 Fiscal 2025 Increase Increase Budgeted Estimated Line Actual Actual Increment Budgeted Proposed (Decrease) (Decrease) Run -PPE No. Category **Positions** Obligations **Positions** Obligations **Positions** Budget in Pos. in Requirements 6/30/23 11/26/23 (Col. 8 less 5) (Col. 9 less 6) (1) (2) (3) (4) (5) (6) (7) (8) (9) (10)(11) A. Summary by Object Classification - All Funds 1 Lump Sum 21,940 37,566 (37,566)2,639,579 3,602,272 114,824 Full Time 36 56 36 55 3,717,096 (1) 3 Bonus, Gross Adj. 5,809 PT, Temp/Seas, Bd , SCG 1,738 606 (606)5 Overtime Holiday Overtime Shift/Stress 8 H&L, IOD, LT-Sick 9 36 2,669,066 3,640,444 36 55 3,717,096 (1) 76,652 B. Summary of Uniformed Personnel Included in Above - All Funds Lump Sum Full Time - Uniform 2 3 Bonus, Gross Adj. PT, Temp/Seas, Bd , SCG 4 Overtime - Uniform Unused Uniform Leave Shift/Stress H&L, IOD, LT-Sick 8 9 C. Summary by Object Classification - General Fund Lump Sum 21,940 37,566 (37,566)36 3,574,054 36 3,604,226 (1) 2 Full Time 2,555,617 54 53 30,172 5,809 3 Bonus, Gross Adj. PT, Temp/Seas, Bd, SCG 1,738 606 4,000 3,394 5 Overtime Holiday Overtime 7 Shift/Stress 8 H&L, IOD, LT-Sick 9 2.585.104 3.612.226 36 53 3.608.226 (1) D. Summary of Uniformed Personnel Included in Above - General Fund 1 Lump Sum 2 Full Time - Uniform Bonus, Gross Adj. 3 PT, Temp/Seas, Bd , SCG Overtime - Uniform 5 6 Unused Uniform Leave Shift/Stress 8 H&L, IOD, LT-Sick 9 Total

71-53D (Program Based Budgeting Version)

SECTION 26

PERFORMANCE MEASURES

| Department | No. | Program | No. |
|-------------|-----|--------------|-----|
| Procurement | 38 | Public Works | 02 |
| | _ | | |

Program Description

Through the Public Works program, the City utilizes formal contracts for the procurement of its public works (construction) contracting for City-owned property, land, or leased facilities. This program also includes concessions contracts, which are public-private partnerships established between the City and a business to generate revenue.

Program Objectives

- -Continue to further standardize documents and procedures for bidding among Public Works' primary client departments.
 -Collaborate with the Office of Economic Opportunity, Rebuild and the Infrastructure Solutions Team to increase the availability of diverse vendors to participate in Public Works contracting.
- -Encourage Public Works departments to exchange best practices related to various procurement methods, preparing projects for bid, and vendor performance. Procurement will support departments in this engagement via consistent communication and reporting.

| | Performance Mea | asures | | | | | | | |
|------------|--|---|--|--|--|--|--|--|--|
| | | Fiscal 2023 Fiscal 2024 | | Fiscal 2025 | | | | | |
| | Description | Year-End | Target | Target | | | | | |
| | | | | | | | | | |
| | (1) | (2) | (3) | (4) | | | | | |
| Average nu | mber of days from bid initiation to award | 121 | 140 | 140 | | | | | |
| ('Ommente | The target of 140 was set in anticipation to the increase of Publ Act. | ic Works projects beir | ng funded by the Bilate | eral Infrastructure | | | | | |
| Average nu | mber of bidders per awarded contract(s) | 4.0 | 3.0 | 3.0 | | | | | |
| Comments: | The Procurement Department collaborates with departments an potential bidders on SS&E contract opportunities. These opports PHLContracts. Some of these contracts are historically single reactual of 4 was reached in FY23, the average number of bidders availability and prequalification requirements. | unities are advertised esponse contracts whi | in the newspaper and ch decreases the ave | on electronically on rage. While an | | | | | |
| Percentage | of contracts awarded to Local Business Entities (LBE) | 60.7% | 60.0% | 60.0% | | | | | |
| Comments: | | | | | | | | | |
| | | | | | | | | | |
| Comments: | | | | | | | | | |
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| Comments: | | | | | | | | | |
| | | | | | | | | | |
| Comments: | | | | | | | | | |

71-53EZ (Program Based Budgeting Version)

PROGRAM SUMMARY - ALL FUNDS

| Г | ISCAL 2025 OF EKATING E | ODGET | | | | |
|----------------|------------------------------|------------------|---------------------------|---------------------------|-----------------|---------------------|
| Department | | No. | Program | | | No. |
| Procureme | ent | 38 | Public Works | | | 02 |
| | | Summ | ary by Fund | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Fund | Fund | Actual | Original | Estimated | Proposed | or |
| No. | | Obligations | Appropriations | Obligations | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 01 | General (2) | 171,099 | 695,259 | 847,760 | 909,734 | 61,974 |
| | | , | | , | | - 1,01 |
| | | | | | | |
| | Total | 171,099 | 695,259 | 847,760 | 909,734 | 61,974 |
| | S | ummary of Full 1 | Time Positions b | y Fund | | |
| Fund | | Actual Positions | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Inc. / (Dec.) |
| No. | Fund | 6/30/23 | Budgeted | PPE 11/26/23 | Budgeted | (Col. 6 less 4) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 01 | General | 5 | 12 | 7 | 15 | 3 |
| | | | | | | |
| | | | | | | |
| | Total Full Time | 5 | 12 | 7 | 15 | 3 |
| | S | Summary of Non- | Tax Revenues b | y Fund | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Fund | Fund | Actual | Original | Estimated | Proposed | or |
| No. | | Revenues | Budget | Revenues | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 01 | General | 216,218 | 200,000 | 200,000 | 200,000 | (., |
| | | | | | | |
| | | | | | | |
| | Total | 216,218 | 200,000 | 200,000 | 200,000 | |
| | | Selected Associ | iated Capital Pro | jects | | |
| Dept. | | Carry | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Fiscal 2025 |
| Where | Description | Forward | Original Approp. | Original Approp. | Proposed Budget | Proposed Bdgt |
| Appropriated | | | (GO Only) | (All Other Sources) | (GO Only) | (All Other Sources) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| | | | | | | |
| | | | | | | |
| | Total | | | | | |
| | Total | Selected Associ | ated Operating (| Costs | | |
| Dont | T | | Fiscal 2024 | | Figure 2005 | Ingrassa |
| Dept. Where | Doggriptics | Fiscal 2023 | Fiscal 2024 Calculated | Fiscal 2024 Calculated | Fiscal 2025 | Increase |
| | Description | Calculated | | | Calculated | or (Decrees) |
| Appropriated | | Obligations | Appropriations | Obligations | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| Finance | Employee Benefits - Civilian | 66,572 | 260,905 | 328,081 | 355,381 | 27,300 |
| Finance | Employee Benefits - Uniform | 22.7 | 222 2 | | | 2= |
| | Total | 66,572 | 260,905 | 328,081 | 355,381 | 27,300 |

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA BUDGET OFFICE PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. Procurement 38 Public Works 02 No. General 01 Summary by Class Fiscal 2025 Fiscal 2023 Fiscal 2024 Fiscal 2024 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (5) (6) (7) 100 **Employee Compensation** Personal Services 151,128 592,292 744,793 806,767 61,974 a) **Employee Benefits** b) 200 Purchase of Services 19,971 102,217 102,217 102,217 750 300 Materials and Supplies 750 750 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 Total 171,099 695,259 847,760 909,734 61,974 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 Positions Code Category (Decrease) (1) (2) (3) (4) (5) (6) (7) 5 101 Full Time - Civilian 12 7 15 3 105 Full Time - Uniform Total 5 12 7 15 3 Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Actual Original Estimated Proposed Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) 215,908 200,000 200,000 200,000 Federal

310

200,000

216,218

71-53F (Program Based Budgeting Version)

Total

State

Other Governments

Other Funds of the City

SECTION 26 7

200,000

200,000

SCHEDULE 100 LIST OF POSITIONS

| | FISCAL 2025 OPERATING BUDGET | | | | BY PROGRAM | | | | |
|--------|------------------------------|---|------------------|-------------|--------------|-----------|-----------|---------|-------------|
| epartn | nent | | | No. | Program | | | | No. |
| | ureme | nt | | 38 | Public Works | | | 02 | |
| und | urenie | ait. | | No. | 1 ublic vvo | INS | | | 02 |
| Gen | eral | | | 01 | | | | | |
| | | | | Fiscal | Fiscal | | Fiscal | | Increase |
| | | | Salary | 2023 | 2024 | Increment | 2025 | Annual | (Decrease |
| Line | Class | Title | Range | Actual Pos. | Budgeted | Run -PPE | Budgeted | Salary | (Col. 8 |
| No. | Code | | (in dollars) | 6/30/23 | Positions | 11/26/23 | Positions | 7/1/24 | less Col. 6 |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) |
| | Public | Works-General Fund | | | | | | | |
| 1 | 2E14 | Procurement Specialist Supervisor | 81,315 - 104,543 | 1 | 1 | 1 | 1 | 87,116 | |
| 2 | | Procurement Specialist 1 | 49,252 - 63,328 | 1 | 2 | 1 | 3 | 147,756 | |
| 3 | 2F69 | Contract Coordinator | 66,588 - 85,594 | 2 | | | | | |
| 4 | 1B29 | Contract Clerk | 51,535 - 56,695 | 1 | 1 | | 1 | 53,259 | |
| 5 | 1A04 | Clerk 3 | 44,352 - 48,394 | | 1 | | 1 | 48,394 | |
| | | | | | | | | | |
| | | Total Public Works-General Fund | | 5 | 5 | 2 | 6 | 336,525 | |
| | | | | | | | | | |
| | Public | Works-Bipartisan Infrastructure Law (BIL) | | | | | | | |
| 6 | 2E02 | Procurement Specialist 1 | 49,252 - 63,328 | | 4 | 2 | 4 | 222,743 | |
| 7 | 2E03 | Procurement Specialist 2 | 61,335 - 78,851 | | | 1 | 1 | 79,654 | |
| 8 | 2F69 | Contract Coordinator | 66,588 - 85,594 | | 2 | 2 | 2 | 165,838 | |
| 9 | 1B29 | Contract Clerk | 51,535 - 56,695 | | | | 1 | 51,535 | |
| 10 | 1E03 | Information Management Analyst 2 | 58,316 - 74,980 | | 1 | | 1 | 64,965 | |
| I | otal Pu | ıblic Works-Bipartisan Infrastructure Law (BIL) | | | 7 | 5 | 9 | 584,734 | |
| | | | | | | | | | |
| | | Total Public Works | | 5 | 12 | 7 | 15 | 921,259 | <u> </u> |
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71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA SCHEDULE 100 BUDGET OFFICE LIST OF POSITIONS FISCAL 2025 OPERATING BUDGET BY PROGRAM Department No. Program No. Procurement 38 Public Works 02 General 01 Fiscal Fiscal Fiscal Salary 2023 2024 Increment 2025 Annual (Dec.) Run -PPE Class Title Actual Pos. Budgeted Budgeted Salary Line Range (Col. 8 11/26/23 6/30/23 Positions (in dollars) Positions 7/1/24 No. Code less Col. 6) (2) (3) (4) (5) (6) (8) (9) (10)(1) (7) 12 15 921,259 Total Full Time Employees Total Gross Requirements 12 15 921,259 3 Plus: Earned Increment 9,128 178 Plus: Longevity Less: (Vacancy Allowance) (123,798)806,767 Total Budge Summary of Personal Services Fiscal 2024 Fiscal 2025 Fiscal 2023 Inc. / (Dec.) Inc. / (Dec.) Line Actual Actual Budgeted Estimated Increment Budgeted Proposed in Require. in Bud. Pos Category Positions Obligations Positions Obligations Run -PPE Positions Budget (Col. 8 No. (Col. 9 6/30/23 11/26/23 less Col. 6) less Col. 5) (5) (8) (10) (11)(1) (2) (3) (4) (6) (7) (9) Lump Sum 61,974 2 Full Time - Civilian 5 151,128 12 744,793 15 806,767 3 Full Time - Uniform 3 4 Bonus, Gross Adj 5 PT, Temp/Seas, Bd, SCG 6 Overtime - Civilian 7 Overtime - Uniform 8 Unused Uniform Leave Shift/Stress 9 10 H&L, IOD, LT-Sick 11

71-53J (Program Based Budgeting Version)

5

151,128

12

744,793

12

SECTION 26 9

7

15

806,767

61,974

SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

| Departm | nent | No. | Program | | | No. |
|---------|--|------------------|-----------------|-------------|-------------|------------|
| | urement | 38 | Public Works | | | 02 |
| Fund | | No. | | | | |
| Gen | eral | 01 | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Code | Description | Actual | Original | Estimated | Proposed | or |
| | | Obligations | Appropriations | Obligations | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 201 | | Schedule 200 - F | rurchase of Ser | vices | | |
| | Cleaning & Laundering | | | | | |
| | Janitorial Services | | | | | |
| | Refuse, Garbage, Silt and Sludge Removal Telephone & Communication | | | | | |
| 209 | Postal Services | | | | | |
| | | | | | | |
| | Transportation Licenses, Permits & Inspection Charges | | | | | |
| 216 | Commercial off the Shelf Software Licenses | | | | | |
| | Electric Current | | | | | |
| | Gas Services | | | | | |
| | Steam for Heating | | | | | |
| | Meals (non-travel) & Official Entertaining | | | | | |
| | Overtime Meals | | | | | |
| | Advertising & Promotional Activities | 19,971 | 84,361 | 84,361 | 84,361 | |
| | Professional Services | 10,011 | 0.,00. | 0.,00. | 0.,00. | |
| | Professional Svcs Information Technology | | | | | |
| | Accounting & Auditing Services | | | | | |
| | Legal Services | | | | | |
| | Mental Health & Intellectual Disability Services | | | | | |
| | Dues | | | 8,928 | 8,928 | |
| 256 | Seminar & Training Sessions | | 17,856 | 8,928 | 8,928 | |
| 257 | Architectural & Engineering Services | | | | | |
| 258 | Court Reporters | | | | | |
| 259 | Arbitration Fees | | | | | |
| 260 | Repair & Maintenance Charges | | | | | |
| 261 | Repaving, Repairing & Resurfacing Streets | | | | | |
| 262 | Demolition of Buildings | | | | | |
| 264 | Abatement of Nuisances | | | | | |
| 265 | Rehabilitation of Property | | | | | |
| 266 | Maint. & Support - Comp. Hardware & Software | | | | | |
| 275 | Juror Fees | | | | | |
| 276 | Juror Expenses | | | | | |
| 277 | Witness Fees | | | | | |
| 280 | Insurance & Official Bonds | | | | | |
| 282 | Lease Purchase - Computer Systems | | | | | |
| | Lease Purchase - Vehicles | | | | | |
| | Ground & Building Rental | | | | | |
| | Rents - Other | | | | | |
| | Rental of Parking Spaces | | | | | |
| | Payments for Care of Individuals | | | | | |
| | Imprest Advances | | | | | |
| | Payments for Burials & Graves | | | | | |
| 299 | Other Expenses (not otherwise classified) | | | | | |
| | | | | | | |
| | | | | | | |
| | Total | 19,971 | 102,217 | 102,217 | 102,217 | |
| | Total | 19,971 | 102,217 | 102,217 | 102,217 | |

71-53K (Program Based Budgeting Version)

SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

| | TISCAL 2023 OF LIVATING DI | JDOLI | DIFIOGRAM | | | |
|---------|--|------------------|------------------|-------------|-------------|------------|
| Departm | nent | No. | Program | | | No. |
| | urement | 38 | Public Works | | | 02 |
| Fund | | No. | | | | |
| Gen | eral | 01 | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Code | Description | Actual | Original | Estimated | Proposed | or |
| | | Obligations | Appropriations | Obligations | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| | | Schedule 300 - I | Materials & Supp | olies | | |
| 301 | Agricultural & Botanical | | | | | |
| 302 | Animal, Livestock & Marine | | | | | |
| 303 | Bakeshop, Dining Room & Kitchen | | | | | |
| 304 | Books & Other Publications | | | | | |
| 305 | Building & Construction | | | | | |
| 306 | Library Materials | | | | | |
| 307 | Chemicals & Gases | | | | | |
| 308 | Dry Goods, Notions & Wearing Apparel | | | | | |
| 309 | Cordage & Fibers | | | | | |
| 310 | Electrical & Communication | | | | | |
| 311 | General Equipment & Machinery | | | | | |
| 312 | Fire Fighting & Safety | | | | | |
| 313 | Food | | | | | |
| 314 | Fuel - Heating & Cooling | | | | | |
| 316 | General Hardware & Minor Tools | | | | | |
| 317 | Hospital & Laboratory | | | | | |
| 318 | Janitorial, Laundry & Household | | | | | |
| 320 | Office Materials & Supplies | | 750 | 750 | 750 | |
| 322 | Small Power Tools & Hand Tools | | | | | |
| 323 | Plumbing, AC & Space Heating | | | | | |
| 324 | Precision, Photographic & Artists | | | | | |
| 325 | Printing | | | | | |
| 326 | Recreational & Educational | | | | | |
| 328 | Vehicle Parts & Accessories | | | | | |
| 335 | Lubricants | | | | | |
| 340 | #2 Diesel Fuel | | | | | |
| 341 | Compressed Natural Gas (CNG) | | | | | |
| 342 | Liquid Propane Gas (LPG) | | | | | |
| 345 | Gasoline | | | | | |
| 399 | Other Materials & Supplies (not otherwise classified) | | | | | |
| | | | | | | |
| | Total | 0.1.1.1.1 | 750 | 750 | 750 | |
| 405 | Our structure Drudei 2.2 | Scriedule 4 | 00 - Equipment | | | |
| 405 | Construction, Dredging & Conveying | | | | | |
| | Electrical, Lighting & Communications | | | | | |
| | General Equipment & Machinery | | | | | |
| | Fire Fighting & Emergency | | | | | |
| 417 | Hospital & Laboratory | | | | | |
| | Office Equipment | | | | | |
| | Plumbing, AC & Space Heating | | | | | |
| | Precision, Photographic & Artists | | | | | |
| | Recreational & Educational | | | | | |
| 427 | Computer Equipment & Peripherals | | | | | |
| 428 | Vehicles | | | | | |
| | Furniture & Furnishings Other Equipment (not otherwise classified) | | | | | |
| 499 | Other Equipment (not otherwise classified) | | | | | |
| | Total | | | | | |
| | 10101 | 1 | 1 | | | |

71-53L (Program Based Budgeting Version)

SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290. BY PROGRAM

| Depart | ment | | No. | Program | | No. | |
|--------|--|-------------|---------------|----------------|-------------|---|----------|
| Pro | curement | | 38 | Public Works | | 02 | |
| und | odiomont | | No. | I UDIIO VVOIKS | | ÜŽ | \dashv |
| | | | | | | | |
| Ger | neral | | 01 | | | | |
| Minor | Name of Contractor | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Describe purpose or scope of | \neg |
| Object | | Actual | Original | Estimated | Proposed | service provided. Include, if | |
| | of Frovider | | | | | | |
| Code | | Obligations | Appropriation | Obligations | Budget | applicable, unit cost of service. | |
| 240 | Advertising & Promotional Activities - Various | 19,971 | 84,361 | 84,361 | 84,361 | Citywide Advertising; Philadelphia Inquirer/Daily News, Legal Intelligencer and The Philadelphia Tribune | |
| | Bipartisan Infrastructure Law (BIL) | | | | | | |
| 255 | TBD '24 & '25 | | 6,340 | 6,340 | 6 240 | Drofossional organizations and | |
| 200 | 1DD 24 & 25 | | 6,340 | 6,340 | 0,340 | Professional organizations and memberships | |
| 256 | TBD '24 & '25 | | 6,340 | 6,340 | 6.340 | Conference/training fees | |
| | Total Bipartisan Infrastructure Law (BIL) | | 12,680 | 12,680 | 12,680 | | |
| | ,, | | , | , | , | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA BUDGET OFFICE PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. Procurement 38 Public Works 02 No. Water 02 Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (4) (5) (6) (7) 100 **Employee Compensation** Personal Services 83,962 126,961 28,218 112,870 84,652 a) **Employee Benefits** b) 200 Purchase of Services 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 Total 83,962 126,961 28,218 112,870 84,652 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (2) (3) (4) (5) (6) (7) 2 101 Full Time - Civilian 2 105 Full Time - Uniform Total 2 2 Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Actual Original Estimated Proposed Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) 30,204 20,000 20,000 15,000 5,000 Federal State

30,204

20,000

71-53F (Program Based Budgeting Version)

Total

Other Governments
Other Funds of the City

SECTION 26 13

15,000

20,000

5,000

CITY OF PHILADELPHIA SCHEDULE 100 BUDGET OFFICE LIST OF POSITIONS FISCAL 2025 OPERATING BUDGET BY PROGRAM Department No. Program No. Procurement 02 38 Public Works Fund No. 02 Water Fiscal Fiscal Fiscal Increase Salary 2023 2024 Increment 2025 Annual (Decrease) Line Class Title Range Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 less Col. 6) No. Code (in dollars) 6/30/23 Positions 11/26/23 Positions 7/1/24 (1) (2) (3) (4) (5) (7) (10)1 1B29 Contract Clerk 51,535 - 56,695 1 51,535 2E03 2 61,335 - 78,851 61,335 Procurement Technician 2 1 **Total Public Works (Water)** 2 2 112,870

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA SCHEDULE 100 BUDGET OFFICE LIST OF POSITIONS FISCAL 2025 OPERATING BUDGET BY PROGRAM Department No. Program No. Procurement 02 38 Public Works Water 02 Fiscal Fiscal Fiscal Salary 2023 2024 Increment 2025 Annual (Dec.) Run -PPE (Col. 8 Class Title Actual Pos. Budgeted Budgeted Salary Line Range 11/26/23 6/30/23 Positions Code (in dollars) Positions 7/1/24 less Col. 6) No. (2) (3) (4) (5) (6) (8) (9) (10)(1) (7) 2 112,870 Total Full Time Employees Total Gross Requirements 2 112,870 Plus: Earned Increment Plus: Longevity Less: (Vacancy Allowance) 112,870 Total Budge Summary of Personal Services Fiscal 2024 Fiscal 2025 Fiscal 2023 Inc. / (Dec.) Inc. / (Dec.) in Bud. Pos Line Actual Actual Budgeted Estimated Increment Budgeted Proposed in Require. Run -PPE Category Positions Obligations Positions Obligations Positions Budget (Col. 8 No. (Col. 9 6/30/23 11/26/23 less Col. 6) less Col. 5) (4) (5) (8) (10) (11)(1) (2) (3) (6) (7) (9) Lump Sum 84,652 2 Full Time - Civilian 83,962 2 28,218 112,870 Full Time - Uniform 3 4 Bonus, Gross Adj. 5 PT, Temp/Seas, Bd, SCG 6 Overtime - Civilian 7 Overtime - Uniform 8 Unused Uniform Leave Shift/Stress 9 H&L, IOD, LT-Sick 10 11

83,962

2

28,218

71-53J (Program Based Budgeting Version)

12

SECTION 26 15

112,870

2

84,652

PERFORMANCE MEASURES

| Department | No. | Program | No. |
|-------------|-----|----------------------------|-----|
| Procurement | 38 | Inventory Disposal/Control | 03 |

Program Description

Inventory Disposal/Control tracks the purchase, ownership, and disposal lifecycle of all City assets and conducts random inspections to ensure vendors are in compliance with their contracts. This program posts all surplus inventory to a local vendor, which hosts online government auctions for vehicles, equipment, excess office supplies, and other surplus goods. Procurement promotes its auction services and visits City agencies to help identify and manage surplus inventory that can be auctioned.

Program Objectives

- -Work with the Police, Finance and Revenue departments to facilitate the auction of two Police helicopters, which will be a first for the City.
- -Continue to collaborate with the Optimizing Procurement and Accounting Logistics (OPAL) Team to enhance current business practices and develop best practice inventory efficiencies throughout the City.
- -Evaluate Citywide need for virtual tagging, disposals, transfers, and inventory reconciliation training sessions.

| Performance Measures | | | | | | | |
|--|--------------|--------------|--------------|--|--|--|--|
| Performance We | easures | • | | | | | |
| | Fiscal 2023 | Fiscal 2024 | Fiscal 2025 | | | | |
| Description | Year-End | Target | Target | | | | |
| | | | | | | | |
| (1) | (2) | (3) | (4) | | | | |
| Total revenues earned across the program | \$ 2,438,942 | \$ 1,500,000 | \$ 1,500,000 | | | | |
| The total revenues earned across Inventory Disposal/Control is based upon the availability of surplus items and the readiness of vehicles for auctions. The amount of large vehicles for auction, such as the tractor trailers and loaders auctioned in FY23, fluctuate from year to year. | | | | | | | |
| | | | | | | | |
| Comments: | • | • | | | | | |
| | | | | | | | |
| Comments: | | | | | | | |
| | | | | | | | |
| Comments: | | | | | | | |
| | | | | | | | |
| Comments: | | | | | | | |
| | | | | | | | |
| Comments: | | | | | | | |

71-53EZ (Program Based Budgeting Version)

PROGRAM SUMMARY - ALL FUNDS

| | ISCAL 2025 OPERATING B | ODOLI | | | | |
|--------------|------------------------------|------------------|-------------------|---------------------|-----------------|--------------------|
| Department | | No. | Program | | | No. |
| Procureme | ent | 38 | | | | |
| | | Summ | ary by Fund | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Fund | Fund | Actual | Original | Estimated | Proposed | or |
| No. | | Obligations | Appropriations | Obligations | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 01 | General | 220,318 | 309,676 | 276,098 | 276,098 | (., |
| | | | | | | |
| | | | | | | |
| | Total | 220,318 | 309,676 | 276,098 | 276,098 | |
| | Sı | ımmary of Full 1 | ime Positions b | y Fund | | |
| Fund | | Actual Positions | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Inc. / (Dec.) |
| No. | Fund | 6/30/23 | Budgeted | PPE 11/26/23 | Budgeted | (Col. 6 less 4) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 01 | General | 5 | 5 | 3 | 5 | |
| | | | | | | |
| | | | | | | |
| | Total Full Time | 5 | 5 | 3 | 5 | |
| | Sı | ımmary of Non- | Tax Revenues b | y Fund | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Fund | Fund | Actual | Original | Estimated | Proposed | or |
| No. | | Revenues | Budget | Revenues | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 01 | General | 46,806 | 125,000 | 135,000 | 135,000 | (*) |
| 09 | Aviation | 740 | , | | | |
| | | | | | | |
| | | 17.710 | | 40-000 | | |
| | Total | 47,546 | 125,000 | 135,000 | 135,000 | <u> </u> |
| | , T | | iated Capital Pro | | | |
| Dept. | | Carry | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Fiscal 2025 |
| Where | Description | Forward | Original Approp. | Original Approp. | Proposed Budget | Proposed Bdgt |
| ppropriated | | | (GO Only) | (All Other Sources) | (GO Only) | (All Other Sources |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| | | | | | | |
| | | | | | | |
| | Total | | | 2 | | |
| | | | ated Operating (| | | |
| Dept. | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Where | Description | Calculated | Calculated | Calculated | Calculated | or |
| Appropriated | | Obligations | Appropriations | Obligations | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| Finance | Employee Benefits - Civilian | 95,518 | 132,637 | 117,579 | 116,084 | (1,49 |
| Finance | Employee Benefits - Uniform | | | | | |
| · · · · · · | Total | 95,518 | 132,637 | 117,579 | 116,084 | (1,49 |

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA BUDGET OFFICE PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. Procurement 38 Inventory Disposal/Control 03 No. General 01 Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (5) (6) (7) 100 **Employee Compensation** Personal Services 218,274 301,106 267,528 267,528 a) **Employee Benefits** b) Purchase of Services 200 862 5,670 5,670 5,670 1,182 2,900 2,900 2,900 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 Total 220,318 309,676 276,098 276,098 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (2) (3) (4) (5) (6) (7) 5 5 3 101 Full Time - Civilian 5 105 Full Time - Uniform Total 5 5 3 5 Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Actual Original Proposed Estimated Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) 46,806 135,000 125,000 135,000 Federal

46,806

125,000

71-53F (Program Based Budgeting Version)

Total

State

Other Governments
Other Funds of the City

SECTION 26 18

135,000

135,000

CITY OF PHILADELPHIA SCHEDULE 100 BUDGET OFFICE LIST OF POSITIONS FISCAL 2025 OPERATING BUDGET BY PROGRAM Department No. Program No. 03 Procurement 38 Inventory Disposal/Control Fund No. 01 General Fiscal Fiscal Fiscal Increase Salary 2023 2024 Increment 2025 Annual (Decrease) Line Class Title Range Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 (in dollars) less Col. 6) No. Code 6/30/23 Positions 11/26/23 Positions 7/1/24 (1) (2) (3) (4) (7) (9) (10)1 2E23 Procurement Special Services Officer 51,535 - 56,695 4 4 2 4 62,868 - 80,819 2 2E09 Procurement Officer Support Manager 1 81,644 1 Total Invenotry Disposal/Control 5 5 3 5 310,474

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA SCHEDULE 100 BUDGET OFFICE LIST OF POSITIONS FISCAL 2025 OPERATING BUDGET BY PROGRAM Department No. Program No. 38 Inventory Disposal/Control 03 Procurement General 01 Fiscal Fiscal Fiscal Salary 2023 2024 Increment 2025 Annual (Dec.) Class Title Actual Pos. Budgeted Run -PPE Budgeted Salary (Col. 8 Line Range 11/26/23 6/30/23 Positions (in dollars) Positions 7/1/24 less Col. 6) No. Code (2) (3) (4) (5) (8) (9) (10)(1) (6) (7) 5 310,474 Total Full Time Employees Total Gross Requirements 5 310,474 Plus: Earned Increment Plus: Longevity Less: (Vacancy Allowance) (42,946)267,528 Total Budge Summary of Personal Services Fiscal 2024 Fiscal 2025 Fiscal 2023 Inc. / (Dec.) Inc. / (Dec.) Line Actual Actual Budgeted Estimated Increment Budgeted Proposed in Require. in Bud. Pos Category Positions Obligations Positions Obligations Run -PPE Positions Budget (Col. 8 No. (Col. 9 6/30/23 11/26/23 less Col. 6) less Col. 5) (5) (11)(1) (2) (3) (4) (6) (7) (8) (9) (10)Lump Sum (3,394) 2 Full Time - Civilian 5 216,841 5 266,922 3 5 263,528 3 Full Time - Uniform 4 Bonus, Gross Adj. 5 PT, Temp/Seas, Bd, SCG 6 Overtime - Civilian 1,433 606 4,000 3,394 7 Overtime - Uniform 8 Unused Uniform Leave Shift/Stress 9 10 H&L, IOD, LT-Sick 11

71-53J (Program Based Budgeting Version)

5

218,274

5

267,528

12

SECTION 26 20

3

267,528

5

SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

| TISCAL 2023 OF ERATING BODGET | | | BIFROGRAM | | | | |
|-------------------------------|---|------------------|-------------------|--------------|-------------|------------|--|
| Departm | nent | No. | Program No. | | | | |
| Proc | urement | 38 | Inventory Disposa | I/Control | | 03 | |
| Fund | aromone | No. | inventory Biopood | .,, 00111101 | | 00 | |
| Gene | eral | 01 | | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | |
| Code | Description | Actual | Original | Estimated | Proposed | or | |
| | | Obligations | Appropriations | Obligations | Budget | (Decrease) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| | | Schedule 200 - F | Purchase of Ser | vices | | | |
| 201 | Cleaning & Laundering | | | | | | |
| 202 | Janitorial Services | | | | | | |
| 205 | Refuse, Garbage, Silt and Sludge Removal | | 420 | 420 | 420 | | |
| 209 | Telephone & Communication | | | | | | |
| 210 | Postal Services | | | | | | |
| 211 | Transportation | | | | | | |
| 215 | Licenses, Permits & Inspection Charges | | | | | | |
| 216 | Commercial off the Shelf Software Licenses | | | | | | |
| 220 | Electric Current | | | | | | |
| 221 | Gas Services | | | | | | |
| 222 | Steam for Heating | | | | | | |
| 230 | Meals (non-travel) & Official Entertaining | | | | | | |
| | Overtime Meals | | | | | | |
| 240 | Advertising & Promotional Activities | 862 | | | | | |
| | Professional Services | | | | | | |
| | Professional Svcs Information Technology | | | | | | |
| | Accounting & Auditing Services | | | | | | |
| | Legal Services | | | | | | |
| | Mental Health & Intellectual Disability Services | | | _ | | | |
| | Dues | | | 2,625 | 2,625 | | |
| | Seminar & Training Sessions | | 5,250 | 2,625 | 2,625 | | |
| | Architectural & Engineering Services | | 0,200 | 2,020 | 2,020 | | |
| | Court Reporters | | | | | | |
| | Arbitration Fees | | | | | | |
| | Repair & Maintenance Charges | | | | | | |
| | Repaving, Repairing & Resurfacing Streets | | | | | | |
| | Demolition of Buildings | | | | | | |
| | Abatement of Nuisances | | | | | | |
| | Rehabilitation of Property | | | | | | |
| | Maint. & Support - Comp. Hardware & Software | | | | | | |
| | Juror Fees | | | | | | |
| | Juror Expenses | | | | | | |
| | Witness Fees | | | | | | |
| | Insurance & Official Bonds | | | | | | |
| | Lease Purchase - Computer Systems | | | | | | |
| | Lease Purchase - Vehicles | | | | | | |
| | Ground & Building Rental | | | | | | |
| | Rents - Other | | | | | | |
| | Rental of Parking Spaces | | | | | | |
| | Payments for Care of Individuals | | | | | | |
| | Imprest Advances | | | | | | |
| | | | | | | | |
| | Payments for Burials & Graves Other Expanses (not otherwise pleasified) | | | | | | |
| 299 | Other Expenses (not otherwise classified) | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | Total | 862 | 5,670 | 5,670 | 5,670 | | |
| | i Olai | 002 | 5,070 | 5,070 | 5,070 | | |

71-53K (Program Based Budgeting Version)

SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

| TISCAL 2023 OF LIVATING BODGET | | | DI FIXOGRAM | | | | |
|--------------------------------|---|------------------|-------------------|-------------|-------------|------------|--|
| Departm | nent | No. | Program No. | | | No. | |
| Proc | urement | 38 | Inventory Disposa | l/Control | | 03 | |
| Fund | | No. | , , , | | - | | |
| Gene | eral | 01 | | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | |
| Code | Description | Actual | Original | Estimated | Proposed | or | |
| | | Obligations | Appropriations | Obligations | Budget | (Decrease) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| | | Schedule 300 - I | Materials & Supp | olies | | | |
| 301 | Agricultural & Botanical | | | | | | |
| 302 | Animal, Livestock & Marine | | | | | | |
| 303 | Bakeshop, Dining Room & Kitchen | | | | | | |
| 304 | Books & Other Publications | 1,143 | | | | | |
| 305 | Building & Construction | | | | | | |
| 306 | Library Materials | | | | | | |
| 307 | Chemicals & Gases | | | | | | |
| 308 | Dry Goods, Notions & Wearing Apparel | | | | | | |
| 309 | Cordage & Fibers | | | | | | |
| 310 | Electrical & Communication | | | | | | |
| 311 | General Equipment & Machinery | | | | | | |
| 312 | Fire Fighting & Safety | | | | | | |
| 313 | Food | | | | | | |
| 314 | Fuel - Heating & Cooling | | | | | | |
| 316 | General Hardware & Minor Tools | | | | | | |
| 317 | Hospital & Laboratory | | | | | | |
| 318 | Janitorial, Laundry & Household | | | | | | |
| 320 | Office Materials & Supplies | 39 | 400 | 400 | 400 | | |
| 322 | Small Power Tools & Hand Tools | | | | | | |
| 323 | Plumbing, AC & Space Heating | | | | | | |
| 324 | Precision, Photographic & Artists | | | | | | |
| 325 | Printing | | | | | | |
| 326 | Recreational & Educational | | | | | | |
| 328 | Vehicle Parts & Accessories | | | | | | |
| 335 | Lubricants | | | | | | |
| 340 | #2 Diesel Fuel | | | | | | |
| 341 | Compressed Natural Gas (CNG) | | | | | | |
| 342 | Liquid Propane Gas (LPG) | | | | | | |
| 345 | Gasoline | | | | | | |
| 399 | Other Materials & Supplies (not otherwise classified) | | 2,500 | 2,500 | 2,500 | | |
| | | | | | | | |
| | Total | 1,182 | 2,900 | 2,900 | 2,900 | | |
| , | | Schedule 4 | 00 - Equipment | | | | |
| 405 | Construction, Dredging & Conveying | | | | | | |
| | Electrical, Lighting & Communications | | | | | | |
| | General Equipment & Machinery | | | | | | |
| | Fire Fighting & Emergency | | | | | | |
| | Hospital & Laboratory | | | | | | |
| | Office Equipment | | | | | | |
| | Plumbing, AC & Space Heating | | | | | | |
| | Precision, Photographic & Artists | | | | | | |
| | Recreational & Educational | | | | | | |
| 427 | Computer Equipment & Peripherals | | | | | | |
| 428 | Vehicles | | | | | | |
| | Furniture & Furnishings | | | | | | |
| 499 | Other Equipment (not otherwise classified) | | | | | | |
| | Total | | | | | | |
| | rotar | i l | | | | | |

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA BUDGET OFFICE PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. Procurement 38 Inventory Disposal/Control 03 No. Aviation 09 Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (4) (5) (6) (7) 100 **Employee Compensation** Personal Services a) **Employee Benefits** b) 200 Purchase of Services 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 Debt Service 800 Payments to Other Funds 900 Advances and Misc. Payments Total Summary of Positions Fiscal 2024 Actual Increment Fiscal 2025 Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 Positions Code Category (Decrease) (1) (2) (4) (6) (3) (5) (7) 101 Full Time - Civilian 105 Full Time - Uniform Total Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Actual Original Estimated Proposed Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) 3,000 2,500 740 2,500 Federal State

740

3,000

71-53F (Program Based Budgeting Version)

Total

Other Governments
Other Funds of the City

SECTION 26 23

2,500

2,500

PERFORMANCE MEASURES

| December December | | | | | | |
|-------------------|-----|-------------------|-----|--|--|--|
| Procurement | 38 | Vendor Engagement | 04 | | | |
| Department | No. | Program | No. | | | |
| | | | | | | |
| | | 1 | | | | |

Program Description

The Vendor Engagement program consists of customer service and vendor outreach initiatives, including marketing City procurement contract opportunities and programs, answering questions received from vendors and City employees, and registering vendors in PHLContracts, the City's eProcurement system.

Program Objectives

- -Increase marketing strategies to attract, educate and elevate small, local and diverse businesses seeking growth opportunities with the City.
- -Reinstitute e-procurement training sessions for vendors.
- -Continue to provide prompt response through focused customer service to resolve vendor registration, quotation, and purchasing inquiries.

| Performance Measures | | | | | | | | |
|--|----------|--------|--------|--|--|--|--|--|
| Fiscal 2023 Fiscal 2024 Fiscal 2 | | | | | | | | |
| Description | Year-End | Target | Target | | | | | |
| | 4-1 | 4-1 | | | | | | |
| (1) | (2) | (3) | (4) | | | | | |
| No performance measures associated with program. | | | | | | | | |
| Comments: | | | | | | | | |
| | | | | | | | | |
| Comments: | | | | | | | | |
| | | | | | | | | |
| Comments: | | | | | | | | |
| | | | | | | | | |
| Comments: | | | | | | | | |
| | | | | | | | | |
| Comments: | | | _ | | | | | |
| | | | | | | | | |
| Comments: | | | | | | | | |

⁷¹⁻⁵³EZ (Program Based Budgeting Version)

PROGRAM SUMMARY - ALL FUNDS

| | ISCAL 2023 OPERATING I | JODOL I | | | | | |
|------------------|------------------------------|-------------------|-------------------|----------------------------|------------------|--------------------|--|
| Department | epartment No. | | | Program | | | |
| Procureme | ent | 38 | Vendor Engageme | nt | | 04 | |
| | | Summ | ary by Fund | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | |
| Fund | Fund | Actual | Original | Estimated | Proposed | or | |
| No. | | Obligations | Appropriations | Obligations | Budget | (Decrease) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| 01 | General | 157,377 | 164,052 | 184,055 | 184,055 | (1) | |
| <u> </u> | | 101,011 | 101,002 | 101,000 | 101,000 | | |
| | | | | | | | |
| | Total | 157,377 | 164,052 | 184,055 | 184,055 | | |
| | | Summary of Full 1 | Time Positions b | y Fund | | | |
| Fund | | Actual Positions | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Inc. / (Dec.) | |
| No. | Fund | 6/30/23 | Budgeted | PPE 11/26/23 | Budgeted | (Col. 6 less 4) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| 01 | General | 2 | 2 | 2 | 2 | | |
| | | | | | | | |
| | | | | | | | |
| | Total Full Time | 2 | 2 | 2 | 2 | | |
| | | Summary of Non- | Tax Revenues b | y Fund | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | |
| Fund | Fund | Actual | Original | Estimated | Proposed | or | |
| No. | | Revenues | Budget | Revenues | Budget | (Decrease) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| (-) | (-) | (0) | (.) | (6) | (6) | (1) | |
| | | | | | | | |
| | | | | | | | |
| | Total | Selected Associ | iotad Capital Dra | ria eta | | | |
| - · | Τ | | | | F: 10005 | I =: 10005 | |
| Dept. | 5 | Carry | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Fiscal 2025 | |
| Where | Description | Forward | Original Approp. | Original Approp. | Proposed Budget | Proposed Bdgt | |
| Appropriated (1) | (2) | (3) | (GO Only) (4) | (All Other Sources) (5) | (GO Only) (6) | (All Other Sources | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | Total | Colonton Annani | oted Onevetine | Cooto | | | |
| | | Selected Associ | | | | | |
| Dept. | _ | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | |
| Where | Description | Calculated | Calculated | Calculated | Calculated | or | |
| Appropriated | | Obligations | Appropriations | Obligations | Budget | (Decrease) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| Finance | Employee Benefits - Civilian | 67,178 | 74,146 | 78,879 | 78,879 | | |
| Finance | Employee Benefits - Uniform | | | | | | |
| | Total | 67,178 | 74,146 | 78,879 | 78,879 | | |

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA BUDGET OFFICE PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. Procurement 38 Vendor Engagement 04 No. General 01 Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (6) (7) 100 **Employee Compensation** Personal Services 157,377 159,063 179,066 179,066 a) **Employee Benefits** b) Purchase of Services 200 1,800 1,800 1,800 3,189 3,189 3,189 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 Total 157,377 164,052 184,055 184,055 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 Positions Code Category (Decrease) (1) (2) (3) (4) (5) (6) (7) 2 2 2 101 Full Time - Civilian 2 105 Full Time - Uniform Total 2 2 2 2 Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Original Proposed Actual Estimated Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) Federal

Total
71-53F (Program Based Budgeting Version)

State

Other Governments
Other Funds of the City

CITY OF PHILADELPHIA SCHEDULE 100 BUDGET OFFICE LIST OF POSITIONS FISCAL 2025 OPERATING BUDGET BY PROGRAM Department No. Program No. 04 Procurement 38 Vendor Engagement Fund No. 01 General Fiscal Fiscal Fiscal Increase Salary 2023 2024 Increment 2025 Annual (Decrease) Run -PPE Line Class Title Range Actual Pos. Budgeted Budgeted Salary (Col. 8 No. Code (in dollars) 6/30/23 Positions 11/26/23 Positions 7/1/24 less Col. 6) (1) (2) (3) (4) (7) (10)1 D250 Deputy Commissioner/Dir of Admin & Mgmt. 127,200 1 1 1 127,200 2L01 2 Administrative Technician 40,333 - 51,866 51,866 1 1 1 **Total Vendor Engagement** 2 2 2 2 179,066

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA SCHEDULE 100 BUDGET OFFICE LIST OF POSITIONS FISCAL 2025 OPERATING BUDGET BY PROGRAM Department No. Program No. Procurement Vendor Engagement 38 04 General 01 Fiscal Fiscal Fiscal Salary 2023 2024 Increment 2025 Annual (Dec.) Run -PPE Class Title Actual Pos. Budgeted Budgeted Salary Line Range (Col. 8 11/26/23 6/30/23 Positions (in dollars) Positions 7/1/24 less Col. 6) No. Code (2) (3) (4) (5) (6) (8) (9) (10)(1) (7) 2 179,066 Total Full Time Employees Total Gross Requirements 2 2 179,066 Plus: Earned Increment Plus: Longevity Less: (Vacancy Allowance) 179,066 Total Budge Summary of Personal Services Fiscal 2024 Fiscal 2025 Fiscal 2023 Inc. / (Dec.) Inc. / (Dec.) Line Actual Actual Budgeted Estimated Increment Budgeted Proposed in Require. in Bud. Pos Category Positions Obligations Positions Obligations Run -PPE Positions Budget (Col. 8 No. (Col. 9 6/30/23 11/26/23 less Col. 6) less Col. 5) (5) (8) (10) (11)(1) (2) (3) (4) (6) (7) (9) Lump Sum 2 Full Time - Civilian 152,504 2 179,066 2 179,066 3 Full Time - Uniform 4,873 4 Bonus, Gross Adj. 5 PT, Temp/Seas, Bd, SCG 6 Overtime - Civilian 7 Overtime - Uniform 8 Unused Uniform Leave Shift/Stress 9 10 H&L, IOD, LT-Sick 11

71-53J (Program Based Budgeting Version)

2

157,377

2

179,066

12

SECTION 26 28

2

179,066

2

SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

| Departm | nent | No. | Program | | | No. |
|---------|--|------------------|-----------------|-------------|-------------|------------|
| Proc | urement | 38 | Vendor Engagem | ent | | 04 |
| Fund | | No. | | | | |
| Gen | eral | 01 | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Code | Description | Actual | Original | Estimated | Proposed | or |
| | · | Obligations | Appropriations | Obligations | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| | | Schedule 200 - F | Purchase of Ser | vices | | |
| 201 | Cleaning & Laundering | | | | | |
| 202 | Janitorial Services | | | | | |
| 205 | Refuse, Garbage, Silt and Sludge Removal | | | | | |
| 209 | Telephone & Communication | | | | | |
| 210 | Postal Services | | | | | |
| 211 | Transportation | | | | | |
| 215 | Licenses, Permits & Inspection Charges | | | | | |
| 216 | Commercial off the Shelf Software Licenses | | | | | |
| 220 | Electric Current | | | | | |
| 221 | Gas Services | | | | | |
| 222 | Steam for Heating | | | | | |
| 230 | Meals (non-travel) & Official Entertaining | | | | | |
| 231 | Overtime Meals | | | | | |
| 240 | Advertising & Promotional Activities | | | | | |
| 250 | Professional Services | | | | | |
| 251 | Professional Svcs Information Technology | | | | | |
| 252 | Accounting & Auditing Services | | | | | |
| | Legal Services | | | | | |
| 254 | Mental Health & Intellectual Disability Services | | | | | |
| 255 | Dues | | | | | |
| 256 | Seminar & Training Sessions | | 1,800 | 1,800 | 1,800 | |
| 257 | Architectural & Engineering Services | | | | | |
| 258 | Court Reporters | | | | | |
| 259 | Arbitration Fees | | | | | |
| 260 | Repair & Maintenance Charges | | | | | |
| | Repaving, Repairing & Resurfacing Streets | | | | | |
| | Demolition of Buildings | | | | | |
| | Abatement of Nuisances | | | | | |
| | Rehabilitation of Property | | | | | |
| | Maint. & Support - Comp. Hardware & Software | | | | | |
| | Juror Fees | | | | | |
| | Juror Expenses | | | | | |
| | Witness Fees | | | | | |
| | Insurance & Official Bonds | | | | | |
| | Lease Purchase - Computer Systems | | | | | |
| | Lease Purchase - Vehicles | | | | | |
| | Ground & Building Rental | | | | | |
| | Rents - Other | | | | | |
| | Rental of Parking Spaces | | | | | |
| | Payments for Care of Individuals | | | | | |
| | Imprest Advances | | | | | |
| | Payments for Burials & Graves | | | | | |
| 299 | Other Expenses (not otherwise classified) | | | | | |
| | | | | | | |
| | | | | | | |
| | Total | | 1,800 | 1,800 | 1,800 | |
| | Total | | 1,600 | 1,000 | 1,000 | |

71-53K (Program Based Budgeting Version)

SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

| TISCAL 2023 OF LIKATING BODGET | | | BIFICOGRAM | | | | |
|--------------------------------|--|------------------|----------------------|-------------|-------------|------------|--|
| Departm | nent | No. | Program | | | No. | |
| | urement | 38 | Vendor Engagement 04 | | | | |
| Fund | | No. | | | | • | |
| Gen | eral | 01 | | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | |
| Code | Description | Actual | Original | Estimated | Proposed | or | |
| | | Obligations | Appropriations | Obligations | Budget | (Decrease) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| | | Schedule 300 - I | Vlaterials & Supp | olies | | | |
| 301 | Agricultural & Botanical | | | | | | |
| | Animal, Livestock & Marine | | | | | | |
| | Bakeshop, Dining Room & Kitchen | | | | | | |
| | Books & Other Publications | | | | | | |
| | Building & Construction | | | | | | |
| | Library Materials | | | | | | |
| | Chemicals & Gases | | | | | | |
| | Dry Goods, Notions & Wearing Apparel | | | | | | |
| | Cordage & Fibers | | | | | | |
| | Electrical & Communication | | | | | | |
| | General Equipment & Machinery | | | | | | |
| | Fire Fighting & Safety | | | | | | |
| 313 | Food | | | | | | |
| 314 | Fuel - Heating & Cooling | | | | | | |
| 316 | General Hardware & Minor Tools | | | | | | |
| 317 | Hospital & Laboratory | | | | | | |
| 318 | Janitorial, Laundry & Household | | | | | | |
| 320 | Office Materials & Supplies | | 400 | 400 | 400 | | |
| | Small Power Tools & Hand Tools | | | | | | |
| 323 | Plumbing, AC & Space Heating | | | | | | |
| 324 | Precision, Photographic & Artists | | 2,000 | 2,000 | 2,000 | | |
| | Printing | | 789 | 789 | 789 | | |
| 326 | Recreational & Educational | | | | | | |
| 328 | Vehicle Parts & Accessories | | | | | | |
| | Lubricants | | | | | | |
| | #2 Diesel Fuel | | | | | | |
| | Compressed Natural Gas (CNG) | | | | | | |
| | Liquid Propane Gas (LPG) | | | | | | |
| | Gasoline | | | | | | |
| 399 | Other Materials & Supplies (not otherwise classified) | | | | | | |
| | | | 0.400 | 0.400 | 0.400 | | |
| | Total | Sobodulo A | 3,189 | 3,189 | 3,189 | | |
| 405 | Construction Dradains 9 Convenien | Scriedule 4 | 00 - Equipment | | | | |
| 405 | Construction, Dredging & Conveying | | | | | | |
| | Electrical, Lighting & Communications General Equipment & Machinery | | | | | | |
| | | | | | | | |
| | Fire Fighting & Emergency | | | | | | |
| 417 | Hospital & Laboratory Office Equipment | | | | | | |
| | Plumbing, AC & Space Heating | | | | | | |
| | Precision, Photographic & Artists | | | | | | |
| | - | | | | | | |
| | Recreational & Educational | | | | | | |
| 427 | Computer Equipment & Peripherals | | | | | | |
| 428 | Vehicles Furniture & Furnishings | | | | | | |
| 430 499 | Furniture & Furnishings Other Equipment (not otherwise classified) | | | | | | |
| 499 | Other Equipment (not otherwise classified) | | | | | | |
| | Total | | | | | | |
| | 10101 | Ī | i | | | 1 | |

71-53L (Program Based Budgeting Version)

PERFORMANCE MEASURES

| Department | No. | Program | No. |
|-------------|-----|----------------|-----|
| Procurement | 38 | Administration | 05 |

Program Description

The Procurement Administration program is responsible for the strategic direction of all procurement program areas including training and human resources. The program also oversees procurement advertising for all City departments, boards, and commissions as needed.

Program Objectives

- -Engage with City stakeholders to modernize the billing process for print media advertising.
- -Collaborate with the OPAL ERP software and vendors to analyze the City's E-Procurement system requirements. This work includes the review of existing systems and functionalities to support data integration efforts, supplier engagement, and contracting requirements.
- -The program will collaborate with the Office of Human Resources to redesign recruitment strategies for Procurementrelated positions to attract eligible interested candidates.
- -Procurement Administration will work with the Infrastructure Solutions Team (IST) and external networks to develop policies that reduce racial disparities in contracting. The program also will analyze and report data to support data-driven decision-making with the goal of achieving more equitable contracting opportunities.

| Performance Measures | | | | | | | | |
|-----------------------------------|---|---------------------------|-------------------------|-------------------|--|--|--|--|
| Fiscal 2023 Fiscal 2024 Fiscal 20 | | | | | | | | |
| | Description | Year-End | Target | Target | | | | |
| | | | | | | | | |
| | (1) | (2) | (3) | (4) | | | | |
| Average invo | ice processing times for Citywide advertising (days) | 15.7 | 14.0 | 14.0 | | | | |
| ('ommente | he Procurement Department does not directly control all factor ne invoices for payments. Payments are processed and issued | | | eives and submits | | | | |
| Percent of cit | Percent of citywide advertising not related to bid advertisements 46.2% 60.0% 60.0% | | | | | | | |
| Comments: di | iscal year targets for this measure are based on projections of ue to events such as elections. Procurement does not internal orrelate to the percentage of non-bid advertisements in a giver | ly have any ability to ir | | | | | | |
| Average cont | tract conformance time: professional services | | | | | | | |
| contracts (da | ys) | 88 | 80 | 80 | | | | |
| | he Department will continue to work with the agencies respons prough processing issues as they arise. | sible for conforming co | ontracts and assist the | m with working | | | | |
| | | | | | | | | |
| Comments: | | | | | | | | |
| • | | | | | | | | |
| Comments: | Comments: | | | | | | | |
| • | | | | | | | | |
| Comments: | | | · | | | | | |

71-53EZ (Program Based Budgeting Version)

PROGRAM SUMMARY - ALL FUNDS

| | ISCAL 2025 OPERATING I | DUDGET | | | | | |
|----------------|--|-------------------|---------------------------|---------------------|-----------------|---------------------|--|
| Department | | No. | Program | | | No. | |
| Procureme | ent | 38 | | | | | |
| | | Summ | ary by Fund | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | |
| Fund | Fund | Actual | Original | Estimated | Proposed | or | |
| No. | | Obligations | Appropriations | Obligations | Budget | (Decrease) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| 01 | General | 4,466,692 | 4,269,500 | 4,189,458 | 4,189,605 | 147 | |
| | | | | | | | |
| | | | | | | | |
| | Total | 4,466,692 | 4,269,500 | 4,189,458 | 4,189,605 | 147 | |
| | 9 | Summary of Full 1 | Time Positions b | y Fund | | | |
| Fund | | Actual Positions | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Inc. / (Dec.) | |
| No. | Fund | 6/30/23 | Budgeted | PPE 11/26/23 | Budgeted | (Col. 6 less 4) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| 01 | General | 7 | 10 | 7 | 9 | (1 | |
| | | | | | | | |
| | Total Full Time | 7 | 10 | 7 | 9 | (1 | |
| | | Summary of Non- | | | 9 | () | |
| | l . | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | |
| Fund | Fund | Actual | Original | Estimated | Proposed | or | |
| | Fulla | | _ | | * | | |
| No. | (0) | Revenues | Budget | Revenues | Budget | (Decrease) | |
| (1) 01 | (2) General | (3) | (4) | (5) 10,000 | (6) | (7) | |
| <u> </u> | - Control of the Cont | 1,010 | , | .0,000 | 10,000 | | |
| | | | | | | | |
| | Total | | | | | | |
| | | Selected Associ | iated Capital Pro | jects | | | |
| Dept. | | Carry | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Fiscal 2025 | |
| Where | Description | Forward | Original Approp. | Original Approp. | Proposed Budget | Proposed Bdgt | |
| Appropriated | · · | | (GO Only) | (All Other Sources) | (GO Only) | (All Other Sources) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| | | | | | | | |
| | | | | | | | |
| | Total | | | | | | |
| | Total | Selected Associ | ated Operating (| Costs | | | |
| Dont | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increese | |
| Dept. Where | Description | | Fiscal 2024 Calculated | | | Increase | |
| | Description | Calculated | | Calculated | Calculated | or (Decrees) | |
| Appropriated | | Obligations | Appropriations | Obligations | Budget | (Decrease) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| Finance | Employee Benefits - Civilian | 339,938 | 399,474 | 348,612 | 364,281 | 15,669 | |
| Finance | Employee Benefits - Uniform | 2 | | . | a | | |
| | Total | 339,938 | 399,474 | 348,612 | 364,281 | 15,669 | |

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA BUDGET OFFICE PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department No. Program Procurement 38 Administration 05 No. General 01 Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (5) (6) (7) 100 **Employee Compensation** Personal Services 771,742 906,866 826,824 826,971 147 a) **Employee Benefits** b) 200 Purchase of Services 3,694,096 3,325,605 3,325,605 3,325,605 854 37,029 37,029 37,029 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 4,466,692 Total 4,269,500 4,189,458 4,189,605 147 Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (2) (3) (4) (5) (6) (7) 101 Full Time - Civilian 7 10 7 9 (1) 105 Full Time - Uniform Total 7 10 7 9 (1)Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Original Proposed Actual Estimated Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) 1,540 10,000 10,000 10,000

1,540

10,000

Total
71-53F (Program Based Budgeting Version)

Federal State

Other Governments
Other Funds of the City

SECTION 26 33

10,000

10,000

SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

| BUDGET OFFICE FISCAL 2025 OPERATING BUDGET | | | | LIST OF POSITIONS BY PROGRAM | | | | | |
|---|----------------------|--|------------------------------|---------------------------------|------------------------------|-----------------------------|------------------------------|-------------------------|---------------------------------|
| Departr | nent | | | No. | Program | | | | No. |
| | cureme | nt | | 38 | Administra | ition | | | 05 |
| Fund Gen | eral | | | No. 01 | | | | | |
| | | | Salary | Fiscal 2023 | Fiscal 2024 | Increment | Fiscal 2025 | Annual | Increase (Decrease) |
| Line No. (1) | Class Code (2) | Title (3) | Range (in dollars) (4) | Actual Pos. 6/30/23 (5) | Budgeted Positions (6) | Run -PPE 11/26/23 (7) | Budgeted Positions (8) | Salary 7/1/24 (9) | (Col. 8 less Col. 6) (10) |
| 1 | | Clerk 3 | 44,352 - 48,294 | | 1 | | 1 | 48,294 | |
| 2 | | Deputy Commissioner | 131,128 | 1 | 2 | 1 | 2 | 258,128 | |
| 3 | | Information Management Analyst 3 | 64,965 - 83,508 | 1 | 1 | 1 | 1 | 84,280 | |
| 4 | | Procurement Technician Supervisor | 81,315 - 104,543 | 1 | 1 | 1 | 1 | 105,968 | |
| 5 | | Assistant Chief Administration Officer | 78,500 - 83,247 | 2 | 2 | 2 | 2 | 161,747 | |
| 6 | D166 | Deputy Chief Administration Officer | 165,200 | 1 | 1 | 1 | 1 | 165,200 | |
| 7 | E695 | Executive Assistant | 58,853 | 1 | 1 | 1 | 1 | 58,853 | |
| 8 | 1B29 | Contract Clerk | | | 1 | | | | (1) |
| | | Total Administration | | 7 | 10 | 7 | 9 | 882,469 | (1) |
| | | | | | | | | | |

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA SCHEDULE 100 BUDGET OFFICE LIST OF POSITIONS FISCAL 2025 OPERATING BUDGET BY PROGRAM Department No. Program No. 38 Administration 05 Procurement General 01 Fiscal Fiscal Fiscal Salary 2023 2024 Increment 2025 Annual (Dec.) Class Title Actual Pos. Budgeted Run -PPE Budgeted Salary Line Range (Col. 8 11/26/23 6/30/23 Positions (in dollars) Positions 7/1/24 No. Code less Col. 6) (2) (3) (4) (5) (8) (9) (10)(1) (6) (7) 10 882,469 (1) Total Full Time Employees Total Gross Requirements 10 882,469 (1) Plus: Earned Increment 147 Plus: Longevity Less: (Vacancy Allowance) (55,645) 826,971 Total Budge Summary of Personal Services Fiscal 2024 Fiscal 2025 Fiscal 2023 Inc. / (Dec.) Inc. / (Dec.) Line Actual Actual Budgeted Estimated Increment Budgeted Proposed in Require. in Bud. Pos Category Positions Obligations Positions Obligations Run -PPE Positions Budget (Col. 8 No. (Col. 9 6/30/23 11/26/23 less Col. 6) less Col. 5) (5) (11)(1) (2) (3) (4) (6) (7) (8) (9) (10)35,424 Lump Sum (35,424) 826,971 2 Full Time - Civilian 771,710 10 791,400 35,571 (1) 3 Full Time - Uniform 4 Bonus, Gross Adj. 5 PT, Temp/Seas, Bd, SCG 6 Overtime - Civilian 32 7 Overtime - Uniform 8 Unused Uniform Leave Shift/Stress 9 10 H&L, IOD, LT-Sick

71-53J (Program Based Budgeting Version)

7

771,742

10

826,824

11 12

SECTION 26 35

7

826,971

9

147

(1)

SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

| Departm | nent | No. | Program | | | No. |
|------------|---|------------------|-----------------|-------------|----------------|------------|
| Proc | urement | 38 | Administration | | | 05 |
| Fund | | No. | | | | |
| Gen | eral | 01 | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Code | Description | Actual | Original | Estimated | Proposed | or |
| | | Obligations | Appropriations | Obligations | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| | | Schedule 200 - F | rurchase of Ser | vices | | |
| | Cleaning & Laundering | | | | | |
| 202 | Janitorial Services | | | | | |
| | Refuse, Garbage, Silt and Sludge Removal | 3,281 | 2,692 | 2,692 | 2 602 | |
| 209 | Telephone & Communication | 4,300 | 1,500 | 1,500 | 2,692 1,500 | |
| | Postal Services Transportation | 4,300 | 1,125 | 1,125 | 1,125 | |
| 211 215 | Transportation Licenses, Permits & Inspection Charges | | 1,125 | 1,125 | 1,125 | |
| 216 | Commercial off the Shelf Software Licenses | 7,558 | 15,000 | 15,000 | 15,000 | |
| | Electric Current | 7,000 | 10,000 | 10,000 | 10,000 | |
| | Gas Services | | | | | |
| | Steam for Heating | | | | | |
| | Meals (non-travel) & Official Entertaining | | | | | |
| | Overtime Meals | | | | | |
| | Advertising & Promotional Activities | 2,166,415 | 2,587,217 | 2,587,217 | 2,587,217 | |
| | Professional Services | ,, | ,, | , , , | , , | |
| | Professional Svcs Information Technology | 1,496,436 | 671,346 | 671,346 | 671,346 | |
| | Accounting & Auditing Services | | ` | • | ` | |
| 253 | Legal Services | | | | | |
| 254 | Mental Health & Intellectual Disability Services | | | | | |
| 255 | Dues | | 2,000 | 2,000 | 2,000 | |
| 256 | Seminar & Training Sessions | | 30,000 | 30,000 | 30,000 | |
| 257 | Architectural & Engineering Services | | | | | |
| 258 | Court Reporters | | | | | |
| 259 | Arbitration Fees | | | | | |
| 260 | Repair & Maintenance Charges | | 14,125 | 9,699 | 9,699 | |
| 261 | Repaving, Repairing & Resurfacing Streets | | | | | |
| 262 | Demolition of Buildings | | | | | |
| 264 | Abatement of Nuisances | | | | | |
| 265 | Rehabilitation of Property | | | | | |
| | Maint. & Support - Comp. Hardware & Software | 13,534 | | 4,426 | 4,426 | |
| | Juror Fees | | | | | |
| | Juror Expenses | | | | | |
| | Witness Fees | | | | | |
| | Insurance & Official Bonds | | | | | |
| | Lease Purchase - Computer Systems | | | | | |
| | Lease Purchase - Vehicles | | | | | |
| | Ground & Building Rental | | 000 | 000 | 000 | |
| | Rents - Other | 0.574 | 600 | 600 | 600 | |
| | Rental of Parking Spaces | 2,571 | | | | |
| | Payments for Care of Individuals Imprest Advances | | | | | |
| | Payments for Burials & Graves | | | | | |
| | Other Expenses (not otherwise classified) | | | | | |
| 200 | Caron Expenses (not otherwise olassilled) | | | | | |
| | | | | | | |
| | | | | | | |
| | Total | 3,694,096 | 3,325,605 | 3,325,605 | 3,325,605 | |
| | | | | | | |

71-53K (Program Based Budgeting Version)

SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

| | 1100/12 2020 01 210 111110 2 | | | | | | | |
|------------|--|------------------|------------------|-------------|-------------|------------|--|--|
| Departn | nent | No. | Program | | | No. | | |
| Proc | urement | 38 | Administration (| | | | | |
| Fund | | No. | | | | • | | |
| General | | 01 | | | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | | |
| Code | Description | Actual | Original | Estimated | Proposed | or | | |
| | | Obligations | Appropriations | Obligations | Budget | (Decrease) | | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | | |
| | | Schedule 300 - I | laterials & Supp | olies | | | | |
| | Agricultural & Botanical | | | | | | | |
| 302 | Animal, Livestock & Marine | | | | | | | |
| | Bakeshop, Dining Room & Kitchen | | | | | | | |
| | Books & Other Publications | | | | | | | |
| | Building & Construction | | | | | | | |
| 306 | Library Materials | | | | | | | |
| 307 | Chemicals & Gases | | | | | | | |
| | Dry Goods, Notions & Wearing Apparel | | | | | | | |
| | Cordage & Fibers | | | | | | | |
| | Electrical & Communication | | | | | | | |
| | General Equipment & Machinery | | | | | | | |
| | Fire Fighting & Safety | | | | | | | |
| | Food | | | | | | | |
| 314 | Fuel - Heating & Cooling | | | | | | | |
| 316 317 | General Hardware & Minor Tools | | | | | | | |
| 318 | Hospital & Laboratory Janitorial, Laundry & Household | | | | | | | |
| | Office Materials & Supplies | 854 | 35,529 | 35,529 | 35,529 | | | |
| | Small Power Tools & Hand Tools | 004 | 33,329 | 33,329 | 33,329 | | | |
| | Plumbing, AC & Space Heating | | | | | | | |
| | Precision, Photographic & Artists | | 500 | 215 | 500 | 285 | | |
| | Printing | | 300 | 285 | 300 | (285) | | |
| | Recreational & Educational | | | 200 | | (200) | | |
| 328 | Vehicle Parts & Accessories | | | 1,000 | | (1,000) | | |
| 335 | Lubricants | | | 1,000 | | (1,000) | | |
| | #2 Diesel Fuel | | | | | | | |
| | Compressed Natural Gas (CNG) | | | | | | | |
| | Liquid Propane Gas (LPG) | | | | | | | |
| | Gasoline | | | | | | | |
| 399 | Other Materials & Supplies (not otherwise classified) | | 1,000 | | 1,000 | 1,000 | | |
| | | | | | | | | |
| | Total | 854 | 37,029 | 37,029 | 37,029 | | | |
| | | Schedule 4 | 00 - Equipment | | | | | |
| 405 | Construction, Dredging & Conveying | | | | | | | |
| 410 | Electrical, Lighting & Communications | | | | | | | |
| 411 | General Equipment & Machinery | | | | | | | |
| 412 | Fire Fighting & Emergency | | | | | | | |
| 417 | Hospital & Laboratory | | | | | | | |
| 420 | Office Equipment | | | | | | | |
| 423 | Plumbing, AC & Space Heating | | | | | | | |
| 424 | Precision, Photographic & Artists | | | | | | | |
| 426 | Recreational & Educational | | | | | | | |
| 427 | Computer Equipment & Peripherals | | | | | | | |
| 428 | Vehicles | | | | | | | |
| | Furniture & Furnishings | | | | | | | |
| 499 | Other Equipment (not otherwise classified) | | | | | | | |
| | | | | | | | | |
| | Total | | | | | | | |

71-53L (Program Based Budgeting Version)

SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUAL S. BY PROGRAM

| FISCAL 2025 OPERATING BUDGET | | | | | CARE OF INDIVIDUALS, BY PROGRAM | | | |
|------------------------------|--|-------------|----------------|----------------|---------------------------------|-------------------------------------|------------------|--|
| Departi | ment | No. | Program | | | No. | | |
| Prod | curement | | 38 | Administration | | | 05 | |
| Fund | | | No. | | | | | |
| Gen | neral | | 01 | | | | | |
| | | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | |
| | | | Actual | Original | Estimated | Proposed | or | |
| Class | Description | | Obligations | Appropriation | Obligations | Budget | (Decrease) | |
| (1) | (2) | | (3) | (4) | (5) | (6) | (7) | |
| 250s | Professional Services (250-254, 257-259) | | 1,496,436 | 671,656 | 671,346 | 671,346 | | |
| 290 | Payments for Care of Individuals | | | | | | | |
| Minor | Name of Contractor | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Describe purpo | se or scope of | |
| Object | or Provider | Actual | Original | Estimated | Proposed | service provid | led. Include, if | |
| Code | | Obligations | Appropriation | Obligations | Budget | applicable, unit | cost of service. | |
| | Westlaw EDGE and CLEAR MODIS | 1,496,436 | 671,346 310 | 671,346 | 671,346 | Legal Research Ser IT Consulting | vices | |
| 201 | Total Class 251 | 1,496,436 | 671,656 | 671,346 | 671,346 | Tr Consulting | | |
| | | | | | | 1 | | |
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| | | | | | | | | |
| | (Program Rased Budgeting Version) | | | | | | | |

71-53N (Program Based Budgeting Version)

SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290, BY PROGRAM

| Departr | ment | | No. | Program | | No. |
|--------------------------------|--------------------|-------------|---------------|----------------|--------------------|-----------------------------------|
| | curement | | 38 | Administration | | 05 |
| und | on on one | | No. | Administration | | 03 |
| Gen | eral | | 01 | | | |
| Minor | Name of Contractor | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Describe purpose or scope of |
| Object | or Provider | Actual | Original | Estimated | Proposed | service provided. Include, if |
| Code | | Obligations | Appropriation | Obligations | Budget | applicable, unit cost of service. |
| Minor Object Code 240 | | Actual | Original | Estimated | Proposed Budget | service provided. Include, if |
| | | | | | | |

71-530 (Program Based Budgeting Version)

CITY OF PHILADEL PHIA

| BUDGET OFFICE FISCAL 2025 OPERATING BUDG | PERFORMANCE MEASURES | | | |
|--|---|---|---|---|
| Department | No. | Program | | No. |
| Procurement | 38 | Services, Supplies & | Equipment | 06 |
| | ram Descri | • | | |
| Service, Supplies, and Equipment is responsible for a services, supplies, and equipment as per the requirem Ph | | hiladelphia Home R | • | - |
| Proc | gram Objec | tives | | |
| -Procurement will work with MDO and OEM to engage and/or domestic emergencies and will continue to suppostationable purchases where appropriateUse cooperative contracts established by other governand alleviate increased costs for specific commoditiesImplement continuous improvement strategies to enhance. | oort departme | ents with strategic p | urchasing plans, in | cluding age buying power |
| Perfo | rmance Me | asures | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2025 |
| Description | | Year-End | Target | Target |
| (1) | | (2) | (3) | (4) |
| Average number of days from bid initiation to award | | 224 | 140 | 200 |
| The Procurement Department has experienced a workloads and processing times. The demand fo Comments: low, but improving. Procurement collaborated wit Department continues to train new staff and focu challenges, the actual figure for FY23 was 224, a | r filling this pos th OHR to revie s on efficient c | ition is high across the ew and revise the Proc ontract execution and | e department while the curement Specialist re operational excellenc | e supply is currently quirements. The e. Due to these |
| Average number of bidders per awarded contract(s) | | 2.2 | 5.0 | 4.0 |
| Comments: The Procurement Department collaborates with option potential bidders on SS&E contract opportunities on PHLContracts. Some of these contracts are higher than the procurement of the procurement | . These oppor | tunities are advertised | in the newspaper and | d on electronically |
| Percentage of Service, Supply and Equipment (SSE) c awarded to Minority-, Women-, and Disabled- Owned I Enterprises (M/W/DSBEs) | Business | 15.2% | 35.0% | 35.0% |
| •The FY2023 Year end of 15.2 percent represent awarded to Minority-, Women-, and Disabled- Over specifically Procurement. There are a large numyield M/W/DSBE participation. In addition, there | vned Business ber of SSE cor | Enterprises (M/W/DSI ntracts that are either s | BEs) across all city de sole source or sole pro | epartments; not oduct which do not |
| Percentage of Small Order Purchases (SOPs) awarder M/W/DSBEs | d to | 58.9% | 25.0% | 25.0% |
| This is an annual measure. These percentages r Comments: percentages are based upon the availability of M citywide goal and is not set by the Procurement I | /W/DSBE in the | verall M/W/DSBE cont | ract awards for all Cit | y contracts. These |

71-53EZ (Program Based Budgeting Version)

Comments:

Comments:

SECTION 26 40

PROGRAM SUMMARY - ALL FUNDS

| | ISCAL 2025 OPERATING E | BUDGET | | | | |
|--------------|------------------------------|-------------------|--------------------|---------------------|-----------------|---------------------|
| Department | | No. | Program | No. | | |
| Procureme | ent | 38 | Services, Supplies | 06 | | |
| | | Summ | ary by Fund | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Fund | Fund | Actual | Original | Estimated | Proposed | or |
| No. | | Obligations | Appropriations | Obligations | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 01 | General | 1,333,495 | 1,797,235 | 1,738,350 | 1,676,229 | (62,121 |
| | | | | | | , . |
| | | | | | | |
| | Total | 1,333,495 | 1,797,235 | 1,738,350 | 1,676,229 | (62.121 |
| | | Summary of Full 7 | | | 1,676,229 | (62,121 |
| | s | | | Ĭ . | | |
| Fund | | Actual Positions | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Inc. / (Dec.) |
| No. | Fund | 6/30/23 | Budgeted | PPE 11/26/23 | Budgeted | (Col. 6 less 4) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 01 | General | 17 | 25 | 17 | 22 | (3 |
| | | | | | | |
| | | | | | | |
| | Total Full Time | 17 | 25 | 17 | 22 | (3 |
| | | Summary of Non- | 1 | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Fund | Fund | Actual | Original | Estimated | Proposed | or |
| No. | | Revenues | Budget | Revenues | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 01 | General | | 11,000 | 11,000 | 11,000 | |
| | | | | | | |
| | | | | | | |
| | Total | | 11.000 | 11,000 | 11,000 | |
| | | Selected Associ | iated Capital Pro | | ,,,,, | |
| Dept. | I | Carry | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Fiscal 2025 |
| Where | Description | Forward | Original Approp. | Original Approp. | Proposed Budget | Proposed Bdgt |
| Appropriated | · · | 1 Ol Wald | (GO Only) | (All Other Sources) | (GO Only) | (All Other Sources) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| (·) | (-) | (-) | (1) | (-) | (5) | (17 |
| | | | | | | |
| | | | | | | |
| | Total | | | | | |
| | | Selected Associ | | ı | | _ |
| Dept. | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase |
| Where | Description | Calculated | Calculated | Calculated | Calculated | or |
| Appropriated | | Obligations | Appropriations | Obligations | Budget | (Decrease) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| Finance | Employee Benefits - Civilian | 556,543 | 710,722 | 701,220 | 674,799 | (26,421 |
| Finance | Employee Benefits - Uniform | | | | | |
| | Total | 556,543 | 710,722 | 701,220 | 674,799 | (26,421 |
| | | | | | | . ` ′ |

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA BUDGET OFFICE PROGRAM SUMMARY **FISCAL 2025 OPERATING BUDGET** Department Program No. Procurement 38 Services, Supplies & Equipment 06 No. General 01 Summary by Class Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Class Description Actual Original Estimated Proposed or Obligations Appropriations Budget Obligations (Decrease) (1) (2) (3) (6) (7) 100 **Employee Compensation** Personal Services 1,286,583 1,652,899 1,594,014 1,531,893 (62,121)a) **Employee Benefits** b) 46,912 141,336 200 Purchase of Services 141,336 141,336 3,000 3,000 3,000 300 Materials and Supplies 400 Equipment 500 Contributions, Indemnities and Taxes 700 **Debt Service** 800 Payments to Other Funds Advances and Misc. Payments 900 Total 1,333,495 1,797,235 1,738,350 1,676,229 (62, 121)Summary of Positions Fiscal 2024 Fiscal 2025 Actual Increment Increase **Positions** Budgeted Run Budgeted or 6/30/23 Positions PPE 11/26/23 **Positions** Code Category (Decrease) (1) (2) (3) (4) (5) (6) (7) 17 101 Full Time - Civilian 17 25 22 (3) 105 Full Time - Uniform Total 17 25 17 22 (3)Selected Associated Non-Tax Revenues by Type Fiscal 2023 Fiscal 2024 Fiscal 2024 Fiscal 2025 Increase Description Original Estimated Proposed Actual Revenues Budget Revenues Budget (Decrease) (1) (2) (3) (4) (5) (6) Local (Non-Governmental) 11,000 11,000 11,000 Federal State

11,000

71-53F (Program Based Budgeting Version)

Total

Other Governments
Other Funds of the City

SECTION 26 42

11,000

11,000

SCHEDULE 100 LIST OF POSITIONS BY PROGRAM

| BUDGET OFFICE FISCAL 2025 OPERATING BUDGET | | | | | LIST OF POSITIONS BY PROGRAM | | | | |
|---|--------|---|------------------|-------------------------------|------------------------------|-----------------------|----------------------------|------------------|-------------------------|
| Departr | ment | | | No. | Program | | | | No. |
| Prod | cureme | nt | | 38 | Services, S | Supplies & Eq | uipment | | 06 |
| Fund | | | | No. | | | | | |
| Gen | eral | | | 01 | | | | | |
| Line | Class | Title | Salary Range | Fiscal 2023 Actual Pos. | Fiscal 2024 Budgeted | Increment Run -PPE | Fiscal 2025 Budgeted | Annual Salary | (Decrease) |
| No. | Code | Title | (in dollars) | 6/30/23 | Positions | 11/26/23 | Positions | 7/1/24 | (Col. 8 less Col. 6) |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) |
| 1 | A441 | Assistant Chief Administrative Officer | 102,900 | 1 | 1 | 1 | 1 | 102,900 | |
| 2 | 1A04 | Clerk 3 | 44,352 - 48,394 | 4 | 4 | 2 | 4 | 195,426 | |
| 3 | 1B29 | Contract Clerk | 51,535 - 56,695 | 1 | 2 | 1 | 2 | 108,517 | |
| 4 | D250 | Dep. Comm/Director of Supplies & Equip. | 132,080 | 1 | 1 | 1 | 1 | 132,080 | |
| 5 | 2E09 | Procurement Operations Support Manager | 62,868 - 80,819 | | 1 | | 1 | 62,868 | |
| 6 | 2E02 | Procurement Technician 1 | 49,252 - 63,328 | 1 | 5 | 3 | 3 | 175,278 | (2) |
| 7 | 2E03 | Procurement Technician 2 | 61,335 - 78,851 | 6 | 7 | 6 | 6 | 473,494 | (1) |
| 8 | 2E14 | Procurement Technician Supervisor | 81,315 - 104,543 | 2 | 3 | 2 | 3 | 317,904 | |
| 9 | 2F69 | Contract Coordinator | 66,588 - 85,594 | 1 | 1 | 1 | 1 | 82,831 | |
| | | Total Services, Supplies & Equipment | | 17 | 25 | 17 | 22 | 1,651,297 | (3) |
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71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA SCHEDULE 100 BUDGET OFFICE LIST OF POSITIONS FISCAL 2025 OPERATING BUDGET BY PROGRAM Department No. Program No. 38 Services, Supplies & Equipment 06 Procurement General 01 Fiscal Fiscal Fiscal Salary 2023 2024 Increment 2025 Annual (Dec.) Salary Class Title Actual Pos. Budgeted Run -PPE Budgeted Line Range (Col. 8 6/30/23 Positions 11/26/23 (in dollars) Positions 7/1/24 No. Code less Col. 6) (2) (3) (4) (5) (9) (10)(1) (6) (7) (8) 25 22 1,651,297 Total Full Time Employees 17 (3) Total Gross Requirements 17 25 17 22 1,651,297 (3) Plus: Earned Increment 10,868 32 Plus: Longevity Less: (Vacancy Allowance) (130,304)1,531,893 Total Budge Summary of Personal Services Fiscal 2024 Fiscal 2023 Fiscal 2025 Inc. / (Dec.) Inc. / (Dec.) Line Actual Actual Budgeted Estimated Increment Budgeted Proposed in Require. in Bud. Pos Category Positions Obligations Positions Obligations Run -PPE Positions Budget (Col. 8 No. (Col. 9 6/30/23 11/26/23 less Col. 6) less Col. 5) (5) (11)(1) (2) (3) (4) (6) (7) (8) (9) (10)2,142 (2,142 Lump Sum 21,940 1,591,872 2 Full Time - Civilian 17 1,263,434 25 17 22 1,531,893 (59,979) (3) 3 Full Time - Uniform 4 936 Bonus, Gross Adj. 5 PT, Temp/Seas, Bd, SCG 6 Overtime - Civilian 273 7 Overtime - Uniform 8 Unused Uniform Leave Shift/Stress 9 10 H&L, IOD, LT-Sick 11

25

1,594,014

71-53J (Program Based Budgeting Version)

17

1,286,583

12

SECTION 26 44

17

22

1,531,893

(62,121)

(3)

SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM

| | TISCAL 2025 OF LIKATING B | ODGLI | | DIFNO | GRAW | | | |
|---------|--|------------------|--------------------------------|-------------|-------------|------------|--|--|
| Departm | nent | No. | Program | | | No. | | |
| Proc | urement | 38 | Services, Supplies & Equipment | | | | | |
| Fund | | No. | | | | | | |
| General | | 01 | | | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | | |
| Code | Description | Actual | Original | Estimated | Proposed | or | | |
| | | Obligations | Appropriations | Obligations | Budget | (Decrease) | | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | | |
| | | Schedule 200 - F | Purchase of Ser | vices | | | | |
| | Cleaning & Laundering | | | | | | | |
| 202 | Janitorial Services | | | | | | | |
| | Refuse, Garbage, Silt and Sludge Removal | | | | | | | |
| 209 | Telephone & Communication | | | | | | | |
| | Postal Services | | | | | | | |
| | Transportation | | | | | | | |
| 215 | Licenses, Permits & Inspection Charges | | | | | | | |
| | Commercial off the Shelf Software Licenses | | | | | | | |
| | Electric Current | | | | | | | |
| | Gas Services | | | | | | | |
| 222 | Steam for Heating | | | | | | | |
| | Meals (non-travel) & Official Entertaining | | | | | | | |
| | Overtime Meals | | | | | | | |
| | Advertising & Promotional Activities | 46,912 | 126,336 | 126,336 | 126,336 | | | |
| | Professional Services | | | | | | | |
| | Professional Svcs Information Technology | | | | | | | |
| | Accounting & Auditing Services | | | | | | | |
| | Legal Services | | | | | | | |
| | Mental Health & Intellectual Disability Services | | | | | | | |
| | Dues | | | 7,500 | 7,500 | | | |
| 256 | Seminar & Training Sessions | | 15,000 | 7,500 | 7,500 | | | |
| 257 | Architectural & Engineering Services | | | | | | | |
| 258 | Court Reporters | | | | | | | |
| 259 | Arbitration Fees | | | | | | | |
| 260 | Repair & Maintenance Charges | | | | | | | |
| 261 | Repaving, Repairing & Resurfacing Streets | | | | | | | |
| | Demolition of Buildings | | | | | | | |
| 264 | Abatement of Nuisances | | | | | | | |
| 265 | Rehabilitation of Property | | | | | | | |
| 266 | Maint. & Support - Comp. Hardware & Software | | | | | | | |
| 275 | Juror Fees | | | | | | | |
| 276 | Juror Expenses | | | | | | | |
| 277 | Witness Fees | | | | | | | |
| | Insurance & Official Bonds | | | | | | | |
| 282 | Lease Purchase - Computer Systems | | | | | | | |
| 283 | Lease Purchase - Vehicles | | | | | | | |
| 284 | Ground & Building Rental | | | | | | | |
| | Rents - Other | | | | | | | |
| | Rental of Parking Spaces | | | | | | | |
| 290 | Payments for Care of Individuals | | | | | | | |
| | Imprest Advances | | | | | | | |
| 298 | Payments for Burials & Graves | | | | | | | |
| 299 | Other Expenses (not otherwise classified) | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | Total | 46,912 | 141,336 | 141,336 | 141,336 | | | |

71-53K (Program Based Budgeting Version)

SCHEDULE 300 - 400 MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM

| TISCAL 2023 OF LIVATING BODGL | | | DIFROGRAM | | | | |
|-------------------------------|---|------------------|--------------------|-------------|-------------|------------|--|
| Departm | nent | No. | Program | | | No. | |
| | urement | 38 | Services, Supplies | 06 | | | |
| Fund | | No. | | | | | |
| Gen | eral | 01 | | | | | |
| | | Fiscal 2023 | Fiscal 2024 | Fiscal 2024 | Fiscal 2025 | Increase | |
| Code | Description | Actual | Original | Estimated | Proposed | or | |
| | | Obligations | Appropriations | Obligations | Budget | (Decrease) | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | |
| | | Schedule 300 - I | viateriais & Supj | olies | | | |
| 301 | Agricultural & Botanical | | | | | | |
| | Animal, Livestock & Marine | | | | | | |
| | Bakeshop, Dining Room & Kitchen | | | | | | |
| | Books & Other Publications | | | | | | |
| | Building & Construction | | | | | | |
| | Library Materials | | | | | | |
| | Chemicals & Gases | | | | | | |
| | Dry Goods, Notions & Wearing Apparel | | | | | | |
| | Cordage & Fibers | | | | | | |
| | Electrical & Communication | | | | | | |
| | General Equipment & Machinery | | | | | | |
| | Fire Fighting & Safety | | | | | | |
| 313 | Food | | | | | | |
| 314 | Fuel - Heating & Cooling | | | | | | |
| 316 | General Hardware & Minor Tools | | | | | | |
| | Hospital & Laboratory | | | | | | |
| 318 | Janitorial, Laundry & Household | | 0.000 | 2.222 | 2.222 | | |
| 320 | Office Materials & Supplies | | 3,000 | 3,000 | 3,000 | | |
| | Small Power Tools & Hand Tools | | | | | | |
| | Plumbing, AC & Space Heating | | | | | | |
| | Precision, Photographic & Artists | | | | | | |
| | Printing | | | | | | |
| | Recreational & Educational | | | | | | |
| 328 | Vehicle Parts & Accessories | | | | | | |
| | Lubricants | | | | | | |
| | #2 Diesel Fuel | | | | | | |
| | Compressed Natural Gas (CNG) | | | | | | |
| | Liquid Propane Gas (LPG) | | | | | | |
| | Gasoline | | | | | | |
| 399 | Other Materials & Supplies (not otherwise classified) | | | | | | |
| | Total | | 3,000 | 3,000 | 3,000 | | |
| | Total | Schedule 4 | 00 - Equipment | 3,000 | 3,000 | | |
| 405 | Construction, Dredging & Conveying | Concadie 4 | -quipinent | | | | |
| | Electrical, Lighting & Communications | | | | | | |
| | General Equipment & Machinery | | | | | | |
| | Fire Fighting & Emergency | | | | | | |
| 417 | Hospital & Laboratory | | | | | | |
| | Office Equipment | | | | | | |
| | Plumbing, AC & Space Heating | | | | | | |
| | Precision, Photographic & Artists | | | | | | |
| | Recreational & Educational | | | | | | |
| 427 | Computer Equipment & Peripherals | | | | | | |
| 428 | Vehicles | | | | | | |
| | Furniture & Furnishings | | | | | | |
| 499 | Other Equipment (not otherwise classified) | | | | | | |
| .50 | | | | | | | |
| | Total | | | | | | |

71-53L (Program Based Budgeting Version)

SUPPORTING DETAIL: CLASSES OTHER THAN 250s AND 290. BY PROGRAM

| FIGURE 2020 OF ENATING BODGET | | | | 2003 AND 200, DT TROCKAIN | | | |
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| Departi | ment | | No. | Program | | No. | |
| | | | | | lioo 9 Earriana | | |
| | curement | | 38 | Services, Supp | olies & Equipment | 06 | |
| und | | | No. | | | | |
| Gen | neral | | 01 | | | | |
| Minar | Name of Contractor | Figure 2002 | Figure 2024 | Figure 2024 | Figure 2005 | Describe numera as asset of | |
| | | | | | | | |
| | or Provider | | | | | | |
| Code | | Obligations | Appropriation | Obligations | Budget | applicable, unit cost of service. | |
| Minor Object Code | Name of Contractor | Fiscal 2023 Actual Obligations 46,912 | Fiscal 2024 Original Appropriation 126,336 | Fiscal 2024 Estimated Obligations 126,336 | | Describe purpose or scope of service provided. Include, if applicable, unit cost of service. Citywide Advertising; Philadelphia Inquirer/Daily News, Legal Intelligencer and The Philadelphia Tribune | |
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71-530 (Program Based Budgeting Version)