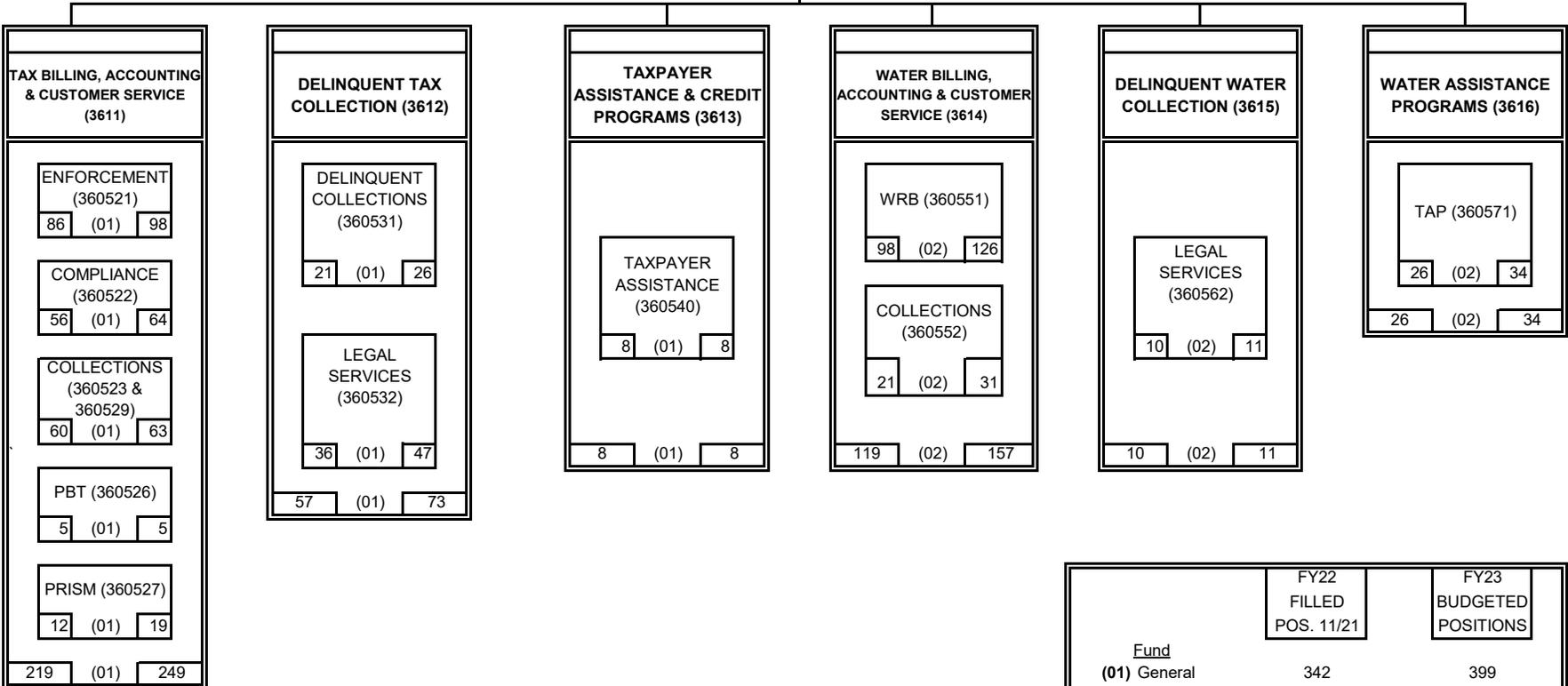
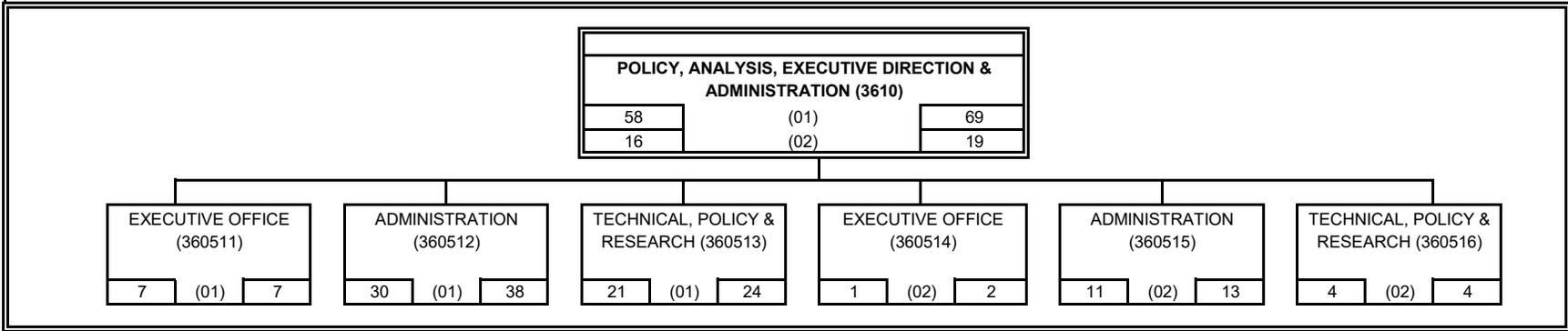


CITY OF PHILADELPHIA

ORGANIZATION CHART (ALL FUNDS) BY PROGRAM

FISCAL 2023 OPERATING BUDGET

Department	No.
Revenue	36



	FY22 FILLED POS. 11/21	FY23 BUDGETED POSITIONS
Fund		
(01) General	342	399
(02) Water	171	221
	<u>513</u>	<u>620</u>

SECTION 14

CITY OF PHILADELPHIA

DEPARTMENTAL SUMMARY BY FUND

FISCAL 2023 OPERATING BUDGET

Department								No.
Revenue								36
No. (1)	Fund (2)	Class (3)	Description (4)	Fiscal 2021 Actual Obligations (5)	Fiscal 2022 Original Appropriation (6)	Fiscal 2022 Estimated Obligations (7)	Fiscal 2023 Proposed Budget (8)	Increase or (Decrease) (9)
01	General	100	Employee Compensation					
		a)	Personal Services	22,277,095	20,380,548	21,518,547	21,756,185	237,638
		b)	Employee Benefits					
		200	Purchase of Services	4,810,492	5,787,749	4,321,359	4,106,407	(214,952)
		300	Materials and Supplies	563,117	557,976	557,976	557,976	
		400	Equipment	183,079	217,000	217,000	217,000	
		500	Contributions, etc.	301				
		800	Payments to Other Funds					
		Total		27,834,085	26,943,273	26,614,882	26,637,568	22,686
02	Water	100	Employee Compensation					
		a)	Personal Services	9,763,255	10,236,598	10,558,273	10,627,057	68,784
		b)	Employee Benefits					
		200	Purchase of Services	3,395,971	5,165,000	5,165,000	5,165,000	
		300	Materials and Supplies	355,496	560,500	560,500	560,500	
		400	Equipment	529,954	874,000	874,000	874,000	
		500	Contributions, etc.					
		800	Payments to Other Funds					
		Total		14,044,676	16,836,098	17,157,773	17,226,557	68,784
08	Grants	100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services	9,368,088	19,650,000	19,650,000	19,650,000	
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
		Total		9,368,088	19,650,000	19,650,000	19,650,000	
14	Acute Care Hospital Fund	100	Employee Compensation					
		a)	Personal Services	30,000	30,000	30,000	30,000	
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies	5,000	5,000	5,000	5,000	
		400	Equipment	5,009	10,000	10,000	10,000	
		500	Contributions, etc.					
		800	Payments to Other Funds					
		Total		40,009	45,000	45,000	45,000	
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
		Total						
	Departmental Total All Funds	100	Employee Compensation					
		a)	Personal Services	32,070,350	30,647,146	32,106,820	32,413,242	306,422
		b)	Employee Benefits					
		200	Purchase of Services	17,574,551	30,602,749	29,136,359	28,921,407	(214,952)
		300	Materials and Supplies	923,613	1,123,476	1,123,476	1,123,476	
		400	Equipment	718,042	1,101,000	1,101,000	1,101,000	
		500	Contributions, etc.	301				
		800	Payments to Other Funds					
		Total		51,286,857	63,474,371	63,467,655	63,559,125	91,470

71-53B (Program Based Budgeting Version)

CITY OF PHILADELPHIA		DEPARTMENTAL SUMMARY				
FISCAL 2023 OPERATING BUDGET		INCREASES AND DECREASES				
ALL FUNDS						No.
Department						36
Revenue						
Budget Comments	Class	Class	Class	Class	Other	Total
(1)	100	200	300/400	500	Classes	(7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
General Fund						
DC33/DC47/Nonrep/Exempt Wage Increases and Other Negotiated Increases	237,638					237,638
Transfer of Xerox maintenance from OIT		28,766				28,766
Reduction in Postal Services		(243,718)				(214,952)
Total General Fund	237,638	(214,952)				22,686
Water Fund						
DC33/DC47/Nonrep/Exempt Wage Increases and Other Negotiated Increases	68,784					68,784
Total Water Fund	68,784					68,784
Department Total - All Funds	306,422	(214,952)				91,470

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

DEPARTMENTAL SUMMARY
PERSONAL SERVICES

Department Revenue	No. 36
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Line No.	Category	Fiscal 2021		Fiscal 2022			Fiscal 2023		Increase (Decrease) in Pos. (Col. 8 less 5)	Increase (Decrease) in Requirements (Col. 9 less 6)
		Actual Positions 6/30/21	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 11/28/21	Budgeted Positions	Department Request		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

A. Summary by Object Classification - All Funds

1	Lump Sum		122,656		237,624			288,500		50,876
2	Full Time	579	31,779,565	620	30,205,778	513	620	31,204,685		998,907
3	Bonus, Gross Adj.		(979)		817,861					(817,861)
4	PT, Temp/Seas, Bd , SCG							50,000		50,000
5	Overtime		121,242		806,557			826,557		20,000
6	Holiday Overtime									
7	Shift/Stress		15		7,000			7,000		
8	H&L, IOD, LT-Sick		17,850		2,000					(2,000)
9										
Total		579	32,040,349	620	32,076,820	513	620	32,376,742		299,922

B. Summary of Uniformed Personnel Included in Above - All Funds

1	Lump Sum									
2	Full Time - Uniform									
3	Bonus, Gross Adj.									
4	PT, Temp/Seas, Bd , SCG									
5	Overtime - Uniform									
6	Unused Uniform Leave									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
Total										

C. Summary by Object Classification - General Fund

1	Lump Sum		75,714		155,778			205,000		49,222
2	Full Time	386	22,100,757	399	20,405,520	342	399	21,231,185		825,665
3	Bonus, Gross Adj.		(2,832)		655,249					(655,249)
4	PT, Temp/Seas, Bd, SCG									
5	Overtime		85,747		300,000			320,000		20,000
6	Holiday Overtime									
7	Shift/Stress		15							
8	H&L, IOD, LT-Sick		17,695		2,000					(2,000)
9										
Total		386	22,277,095	399	21,518,547	342	399	21,756,185		237,638

D. Summary of Uniformed Personnel Included in Above - General Fund

1	Lump Sum									
2	Full Time - Uniform									
3	Bonus, Gross Adj.									
4	PT, Temp/Seas, Bd , SCG									
5	Overtime - Uniform									
6	Unused Uniform Leave									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
Total										

71-53D (Program Based Budgeting Version)

CITY OF PHILADELPHIA	
FISCAL 2023 OPERATING BUDGET	PERFORMANCE MEASURES AND RACIAL EQUITY

Department Revenue	No. 36	Program Policy, Analysis, Exec Direction and Admin	No. 10
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Program Description

This program provides leadership for the Department, conducts analyses, sets and informs policy, ensures that Revenue has the resources it needs, and includes fiscal and information technology functions and an outgoing mail processing center.

Program Objectives

- Continue efforts to modernize the Department’s technology and processes with a successful launch of phase 2 of PRISM, which includes some of the property-based taxes: Real Estate and Use and Occupancy. The PRISM project is a multi-year project that will eventually affect every resident and business in the city. This effort will further improve the customer experience and self-service options while increasing efficiency. This project will be completed in FY23.
- The Data and Research unit will support the PRISM project and system implementation while maintaining full reporting and data analysis throughout the transition period. The reporting and analysis will continue to be utilized to monitor the impacts of the pandemic on the City’s tax collections. Revenue will leverage PRISM and data analytics software to increase analytical capabilities, improve work processes, and generate additional revenues through more efficient collection and enforcement initiatives.
- Due to COVID-19 safety protocols and the digital divide in Philadelphia, Revenue will continue to utilize alternative methods to outreach that go beyond social media and digital messaging.

Performance Measures

Description (1)	Fiscal 2021 Year-End (2)	Fiscal 2022 Year-to-Date (Q1 + Q2) (3)	Fiscal 2022 Target (4)	Fiscal 2023 Target (5)
Percent of budgeted positions filled	87.8%	86.0%	92.00%	90.00%
<u>Comments:</u>				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Policy, Analysis, Exec Direction and Admin			10
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General Fund	8,203,491	7,696,010	7,400,183	7,357,737	(42,446)
02	Water Fund	4,163,184	5,762,121	5,881,812	5,922,651	40,839
	Total	12,366,675	13,458,131	13,281,995	13,280,388	(1,606)
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General Fund	63	68	58	69	1
02	Water Fund	17	17	16	19	2
	Total Full Time	80	85	74	88	3
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdg (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	1,804,707	1,681,062	1,739,097	1,829,572	90,475
Finance	Employee Benefits - Uniform					
	Total	1,804,707	1,681,062	1,739,097	1,829,572	90,475

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Policy, Analysis, Exec Direction and Admin		10	
Fund		No.				
General		01				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	4,610,208	4,451,931	4,670,494	4,853,000	182,506
b)	Employee Benefits					
200	Purchase of Services	3,112,956	2,711,103	2,196,713	1,981,761	(214,952)
300	Materials and Supplies	346,659	340,976	340,976	330,976	(10,000)
400	Equipment	133,367	192,000	192,000	192,000	
500	Contributions, Indemnities and Taxes	301				
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		8,203,491	7,696,010	7,400,183	7,357,737	(42,446)
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	63	68	58	69	1
105	Full Time - Uniform					
Total		63	68	58	69	1
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department	No.	Program	No.
Revenue	36	Policy, Analysis, Executive Direction & Admin	10
Fund	No.		
General	01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
Executive Office (360511)									
1	2L10	Administrative Assistant - Non-Confidential	44,328 - 56,988	1	1				(1)
2	C121	Chief Counsel (E)	143,220	1					
3	2B02	Collection Customer Representative	42,956 - 46,871	1	1	2	2	93,742	1
4	D402	Deputy Revenue Commissioner (E)	127,926	3	3	3	3	383,778	
5	F392	First Deputy Revenue Commissioner (E)	138,586	1	1	1	1	138,586	
6	D325	Revenue Commissioner (E)	159,908	1	1	1	1	159,908	
Subtotal Executive Office				8	7	7	7	776,014	
Administration Division (360512)									
Administration									
7	2L17	Administrative Specialist 2 - Confidential	54,706 - 70,334		1				(1)
8	A620	Chief Fiscal & Administrative Officer	119,025				1	119,025	1
9	A620	Director Of Operations & Strategic Planning	119,025	1	1				(1)
10	1A18	Secretary	39,229 - 42,637	1	1	1	1	42,637	
11	2L04	Administrative/Tech Trainee	40,198 - 51,681		1		1	51,681	
12	A620	Mgr. of Ops & CI/Director	90,000	1	1	1	1	90,000	
13	A620	Project Manager	80,000	1	1	1	1	80,000	
14	A620	Project Coordinator	55,000-65,000		1		1	65,000	
Subtotal Administration				4	7	3	6	329,318	(1)
Budget & Fiscal									
15	2C05	Budget Officer 1	68,618 - 88,216	1		1	1	88,216	1
16	1A04	Clerk 3	42,956 - 46,871	2	3	2	2	91,134	(1)
17	1B29	Contract Clerk	49,913 - 54,910	1	1	1	1	54,910	
18	2F69	Contract Coordinator	64,024 - 82,298	1	1		1	82,298	
19	2E08	Department Procurement Specialist	48,894 - 62,867	1	1	1	1	62,867	
20	2A01	Financial Technician	39,906 - 51,305				1	51,305	1
21	2A33	Fiscal Officer	84,044 - 108,065	1	1	1	1	108,065	
Subtotal Budget & Fiscal				7	7	6	8	538,795	1
Human Resources									
22	2L01	Administrative Technician	39,063 -50,233	2	2	2	2	100,466	
23	1A22	Clerical Supervisor 2	45,263 - 49,515	1	1	1	1	49,515	
24	1D41	Data Services Support Clerk	39,229 - 42,637	1	1	1	1	42,637	
25	2H12	Department Human Resources Manager	73,456 - 94,445	1	1	1	1	94,445	
26	1B27	Department Payroll Supervisor	46,414 - 50,866	1		1	1	50,866	1
27	2H90	Human Resources Professional 1	35,099 - 49,761	1		1			
28	2H91	Human Resources Professional 2	57,896 - 74,435	1	2	1	2	122,102	
29	2H77	Occupational Safety Administrator 1	64,492 - 82,900	1	1	1	1	82,900	
30	2H58	Senior Department HR Associate	64,492 - 82,900		1	1	1	82,900	
Subtotal Human Resources				9	9	10	10	625,831	1

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department				No.	Program				No.
Revenue				36	Policy, Analysis, Executive Direction & Admin				10
Fund				No.					
General				01					
Line No.	Class Code	Title	Salary Range	Fiscal 2021 Actual Pos. 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Increase (Decrease) (Col. 8 less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Office Services									
31	2L09	Administrative Services Supervisor	45,437 - 58,412	1	1	1	1	58,412	
32	1A04	Clerk 3	42,956 - 46,871	1	1	1	1	46,871	
33	1F06	Stores Workers	40,396 - 43,963	2	2	2	2	87,926	
Subtotal Office Services				4	4	4	4	193,209	
Training & Development									
34	2L16	Administrative Specialist 1	45,107 - 57,987		1		1	50,287	
35	2L04	Administrative/Tech Trainee	40,198 - 51,681	1		1			
36	2H33	Training & Development Manager	72,923 - 93,759	1	1		1	93,759	
Total Training & Development				2	2	1	2	144,046	
Outgoing Mail Processing Center (360519):									
37	1D34	Data Services Support Clerk	39,229 - 42,637	1	1	1	1	42,637	
38	7M07	Office Machinery Equipment Op 1	41,675 - 45,417	2	2	1	1	45,417	(1)
39	7M08	Office Machinery Equipment Op 2	45,263 - 49,515			1	1	46,668	1
40	7A03	Semi-Skilled Laborer	39,229 - 42,637	4	5	3	5	124,201	
Subtotal Outgoing Mail Processing Center				7	8	6	8	258,923	
Subtotal Administrative Services & OMPC				33	37	30	38	2,090,122	1
Technical, Policy & Research (360513)									
Technical Staff									
41	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
42	A620	Director of Policy & Planning	109,803	1	1	1	1	109,803	
43	2B34	Revenue Examiner 4	78,755 - 101,252	1	1	1	1	101,252	
44	2B40	Tax & Revenue Conferee	66,944 - 86,064	2	3	2	3	172,128	
45	2B41	Tax & Revenue Conferee Supervisor	84,044 - 108,065	1	1	1	1	108,065	
Subtotal Technical Staff				6	7	6	7	549,660	
Policy & Outreach									
46	A620	Communication and Outreach Manager	72,450	1	1	1	1	72,450	
47	2J04	Public Information Officer	59,404 - 76,369	1	1	1	1	73,965	
48	2J02	Public Relations Specialist 2	54,090 - 69,544	1	1	1	1	69,544	
49	A620	Revenue Policy Analyst	75,000	2	2	1	2	150,000	
50	A620	Senior Revenue Policy Analyst	102,206	1	1	1	1	102,206	
51	A620	Web Content Manager	60,000	1	1	1	1	60,000	
52	A620	Writer/Editor	57,000	1	1	1	1	57,000	
Subtotal Policy & Outreach				8	8	7	8	585,165	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Revenue	No. 36	Program Policy, Analysis, Executive Direction & Admin	No. 10
Fund General	No. 01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
Data & Research									
53	A620	Data Analyst	66,000- 72,491	5	5	5	5	349,392	
54	A620	Data Intelligence Analyst	65,000	1	2	1	2	138,877	
55	A620	Data & Research Manager	78,000	1	1	1	1	78,000	
56	D554	Head/Director of Data & Research	117,266	1	1	1	1	117,266	
Subtotal Data & Research				8	9	8	9	683,535	
Subtotal Technical, Policy & Research				22	24	21	24	1,818,360	
Program Total				63	68	58	69	4,684,496	1

71-53I (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM
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Department	No.	Program	No.
Revenue	36	Policy, Analysis, Executive Direction and Admin	10
Fund	No.		
General	01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Full-Time Civilian		63	68	58	69	4,684,496	1
2		Regular Overtime						90,000	
3		Lump Sum						130,000	

Total Gross Requirements									
				63	68	58	69	4,904,496	1
Plus: Earned Increment								12,994	
Plus: Longevity								33,600	
Less: (Vacancy Allowance)								(98,090)	
Total Budget Request								4,853,000	

Summary of Personal Services

Line No. (1)	Category (2)	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/21 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum		15,464		70,000			130,000	60,000	
2	Full Time - Civilian	63	4,570,036	68	4,403,892	58	69	4,633,000	229,108	1
3	Full Time - Uniform									
4	Bonus, Gross Adj.		(254)		124,602				(124,602)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		24,832		70,000			90,000	20,000	
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress		10							
10	H&L, IOD, LT-Sick		120		2,000				(2,000)	
11										
12										
	Total	63	4,610,208	68	4,670,494	58	69	4,853,000	182,506	1

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2023 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Policy, Analysis, Executive Direction and Admin		10	
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	20,092	17,905	15,599	5,000	(10,599)
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel	9,624	2,000	2,000	2,000	
309	Cordage & Fibers					
310	Electrical & Communication	555		384		(384)
311	General Equipment & Machinery	206				
312	Fire Fighting & Safety	850		8,500	9,000	500
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools	339	1,000			
317	Hospital & Laboratory	90		422		(422)
318	Janitorial, Laundry & Household	7,021	1,000			
320	Office Materials & Supplies	289,192	269,071	269,071	287,476	18,405
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists	12,500		7,500	7,500	
325	Printing	3,677	40,000	32,500	15,000	(17,500)
326	Recreational & Educational	2,513	10,000	5,000	5,000	
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		346,659	340,976	340,976	330,976	(10,000)
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery	96				
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment	18,314		50,000	50,000	
423	Plumbing, AC & Space Heating	455				
424	Precision, Photographic & Artists	21,947				
426	Recreational & Educational					
427	Computer Equipment & Peripherals	45,444	71,000	71,000	71,000	
428	Vehicles					
430	Furniture & Furnishings	47,111	121,000	71,000	71,000	
499	Other Equipment (not otherwise classified)					
Total		133,367	192,000	192,000	192,000	

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.	Program		No.	
Revenue		36	Policy, Analysis, Executive Direction and Admin		10	
Fund		No.				
General		01				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	220,477	375,000	375,000	375,000	
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	ABSO	29,726	23,000	23,000	23,000	Criminal Background Screening
250	Acumen	31,000			30,000	Database Support and Training
250	Community College of Philadelphia	34,000				Workforce Development
250	Constant Contact Inc	4,662	6,000	4,158	6,000	Marketing & Outreach Services
250	Drugscan		2,000			Background Checks
250	Geneva Worldwide Inc.	5,000	5,000	155		Language Access Program
250	Globo Solutions	8,500	5,000	5,000	5,000	Language Access Program
250	Instant Web LLC			14,700	14,700	Disaster Recovery System
250	Jones Lang LaSalle America	12,542	20,000	20,000	20,000	General Maintenance/Repairs
250	Language Line Service	5,000	10,000			Language Access Program
250	LaSalle University	30,000	30,000	30,000	30,000	General Consulting
250	Powerling Inc.			5,000	5,000	Language Access Program
250	Superior Moving & Storage	10,954	25,000	25,000	25,000	Office Reconfigurations
250	Various Vendors	3,279	35,000	73,987	72,300	Mem. Dues, Conferences, etc....
250	TBD '22 & '23			10,000	10,000	Language Access Program
250	TBD '22 & '23		50,000	50,000	50,000	Expanded Outreach - Language
250	TBD '22 & '23		20,000	20,000	20,000	Racial Equity
250	TBD '22 & '23		50,000			Technical Writing
250	TBD '22 & '23		34,000	34,000	34,000	Workforce Development
Subtotal Class 250		174,663	315,000	315,000	345,000	
251	Acumen		30,000	30,000		Database Support and Training
251	Fairfax Imaging Inc.	40,120				Data Imaging
251	Miscellaneous Vendors	5,694	10,000	30,000	30,000	Miscellaneous IT Services
251	Online Consulting Inc		20,000			Online Training
Subtotal Class 251		45,814	60,000	60,000	30,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SUPPORTING DETAIL:
CLASSES OTHER THAN
250s AND 290, BY PROGRAM

Department	No.	Program	No.
Revenue	36	Policy, Analysis, Executive Direction and Admin	10
Fund	No.		
General	01		

Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
210	Five Thousand Forms	119,334	105,000	120,000	120,000	Delinquent Real Estate Mailing
210	Pitney Bowes Bank Inc. (Reserve Account)	2,412,716	1,745,103	1,263,831	1,016,495	Mail Center Activities
210	United Parcel Service Inc.	1,500	1,500	1,500	1,500	Express Mail
210	United States Postal Services	52,019	54,500	56,382	60,000	PO Boxes
210	Triangle Systems	151				Mailing of Coupon Books
	Subtotal Class 210	2,585,720	1,906,103	1,441,713	1,197,995	
260	Associated Specialty		30,000			Repair and Maintenance
260	Bell & Howell	64,621	70,000	70,000	70,000	Mail Center Equipment
260	Palman Electric Incorporated		42,200			Electrical Maintenance & Repair
260	Miscellaneous Vendors	41,064	7,800	32,648	38,000	Repair and Maintenance - Misc.
	Subtotal Class 260	105,685	150,000	102,648	108,000	
266	QLess Inc.	25,753				Kiosks Maintenance
266	Xerox	27,751			28,766	Computer Maintenance
266	Miscellaneous Vendors	25,470	60,000	56,715	60,000	Computer Maintenance
	Subtotal Class 265	78,974	60,000	56,715	88,766	
285	Xerox	19,627		13,763		Lease Purchase - Copier Upgrade
285	Miscellaneous Vendors	3,616	90,000	76,237	90,000	Lease Purchase
	Subtotal Class 285	23,243	90,000	90,000	90,000	
320	Paper Mart	234,812	150,000	220,000	230,000	Supplies, Paper & Envelopes
320	Pitney Bowes	10,000		10,000		Supplies for Mail Center
320	Staples	31,691		15,970		Office Supplies
320	Miscellaneous Vendors	12,689	119,071	23,101	57,476	Supplies, Paper & Envelopes
	Subtotal Class 320	289,192	269,071	269,071	287,476	
420	Miscellaneous Vendors	18,314		50,000	50,000	Miscellaneous Office Equipment
	Subtotal Class 420	18,314		50,000	50,000	
427	Miscellaneous Vendors	45,444	71,000	71,000	71,000	Furniture & Furnishings
	Subtotal Class 427	45,444	71,000	71,000	71,000	
430	TransAmerican Furniture	8,580	121,000			Furniture & Furnishings
430	Miscellaneous Vendors	38,531		71,000	71,000	Furniture & Furnishings
	Subtotal Class 430	47,111	121,000	71,000	71,000	

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Policy, Analysis, Executive Direction and Admin			10
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	4,163,184	5,762,121	5,881,812	5,922,651	40,839
	Total	4,163,184	5,762,121	5,881,812	5,922,651	40,839
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	17	17	16	19	2
	Total Full Time	17	17	16	19	2
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdg (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	305,735	340,649	372,162	385,482	13,320
Finance	Employee Benefits - Uniform					
	Total	305,735	340,649	372,162	385,482	13,320

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Policy, Analysis, Executive Direction and Admin		10	
Fund		No.				
Water		02				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	808,817	902,621	1,022,312	1,026,151	3,839
b)	Employee Benefits					
200	Purchase of Services	3,034,936	4,362,000	4,362,000	4,362,000	
300	Materials and Supplies	275,637	332,500	332,500	332,500	
400	Equipment	43,794	165,000	165,000	202,000	37,000
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		4,163,184	5,762,121	5,881,812	5,922,651	40,839
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	17	17	16	19	2
105	Full Time - Uniform					
Total		17	17	16	19	2
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department				No.	Program				No.
Revenue				36	Policy, Analysis, Executive Direction and Admin				10
Fund				No.					
Water				02					
Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
Executive Office (360514)									
1	D402	Deputy Revenue Commissioner	127,926	1	1	1	1	127,926	
2	2F22	Research & Information Analyst II	62,462 - 80,291				1	38,188	1
Subtotal Executive Office				1	1	1	2	166,114	1
Administration (360515)									
Office Services									
3	1F08	Stores Supervisor	44,934 - 49,155		1				(1)
4	1F06	Stores Worker	40,396 - 43,963	1	1	1	1	43,963	
Subtotal Office Services				1	2	1	1	43,963	(1)
Budget & Fiscal									
5	2L04	Administrative/Technical Trainee	40,198 - 51,681	1	1		1	18,992	
Subtotal Budget & Fiscal				1	1		1	18,992	
Human Resources									
6	1A04	Clerk 3	42,956 - 46,871			1	1	46,871	
7	1B25	Departmental Payroll Clerk	40,396 - 43,963	1		1	1	43,963	1
8	2H90	Human Resources Professional 1	35,099 - 49,761	1					
9	2H91	Human Resources Professional 2	57,896 - 74,435		1	1	1	57,896	
Subtotal Human Resources				2	2	3	3	148,730	1
Outgoing Mail Center									
10	1F22	Mail Operations Manager	57,896 - 74,435	1	1	1	1	70,303	
11	7M07	Office Machinery Equipment Operator 1	41,675 - 45,417	6	6	6	6	254,107	
12	7A03	Semi-Skilled Laborer	39,229 - 42,637	1			1	21,819	1
Subtotal Outgoing Mail Center				8	7	7	8	346,229	1
TECHNICAL, POLICY & RESEARCH (360516)									
Data & Research									
13	A620	Data & Research Manager	83,151	1	1	1	1	83,151	
14	R551	Director of Data Intelligence	92,803	1	1	1	1	92,803	
Subtotal Data & Research				2	2	2	2	175,954	
Technical Staff									
15	2B18	Revenue Collection Representative	44,107 - 48,179	2	2	2	2	96,358	
Subtotal Technical Staff				2	2	2	2	96,358	
Program Total				17	17	16	19	996,339	2

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM
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Department Revenue	No. 36	Program Policy, Analysis, Executive Direction and Admin	No. 10
Fund Water	No. 02		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Full-Time Civilian		17	17	16	19	996,339	2
2		Regular Overtime						40,000	
3		Lump Sum						10,000	
Total Gross Requirements				17	17	16	19	1,046,339	2
Plus: Earned Increment								5,609	
Plus: Longevity								9,075	
Less: (Vacancy Allowance)								(34,872)	
Total Budget Request								1,026,151	

Summary of Personal Services

Line No. (1)	Category (2)	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/21 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum		14,728		146			10,000	9,854	
2	Full Time - Civilian	17	774,208	17	942,422	16	19	976,151	33,729	2
3	Full Time - Uniform									
4	Bonus, Gross Adj.				39,744				(39,744)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		19,881		40,000			40,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total		17	808,817	17	1,022,312	16	19	1,026,151	3,839	2

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA		SCHEDULE 300 - 400				
FISCAL 2023 OPERATING BUDGET		MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM				
Department		No.	Program		No.	
Revenue		36	Policy, Analysis, Executive Direction and Admin		10	
Fund		No.				
Water		02				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel			805		(805)
309	Cordage & Fibers					
310	Electrical & Communication	7				
311	General Equipment & Machinery	206				
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools	22				
317	Hospital & Laboratory		1,000	195	1,000	805
318	Janitorial, Laundry & Household	65	2,000	2,000	1,000	(1,000)
320	Office Materials & Supplies	272,621	220,000	220,000	308,500	88,500
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists	2,500	30,000	30,000	10,000	(20,000)
325	Printing	216	79,500	79,500	12,000	(67,500)
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		275,637	332,500	332,500	332,500	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment	42,733	101,000	101,000	138,000	37,000
423	Plumbing, AC & Space Heating	1,061	1,000	1,000	1,000	
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings		63,000	63,000	63,000	
499	Other Equipment (not otherwise classified)					
Total		43,794	165,000	165,000	202,000	37,000

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET				SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department Revenue		No. 36	Program Policy, Analysis, Executive Direction and Admin		No. 10	
Fund Water		No. 02				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	32,679	60,000	60,000	60,000	
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	Instant Web LLC	29,400	30,000	14,700	14,700	Disaster Recovery Services
250	Jones Lang LaSalle Americas, Inc.		5,000	5,000	5,000	Triplex OM&S
250	Various Vendors	3,279	5,000	20,300	20,300	Membership Dues, Conferences and Training
250	TBD '22 & '23		20,000	20,000	20,000	Racial Equity Initiative
	Subtotal Class 250	32,679	60,000	60,000	60,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SUPPORTING DETAIL:
CLASSES OTHER THAN
250s AND 290, BY PROGRAM

Department	No.	Program	No.
Revenue	36	Policy, Analysis, Executive Direction and Admin	10
Fund	No.		
Water	02		

Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
210	Pitney Bowes Bank Inc.	2,744,917	3,995,000	3,995,000	3,995,000	Mail Center Postage Meters PO Boxes
210	Miscellaneous Vendors	4,590	5,000	5,000	5,000	
	Subtotal Class 210	2,749,507	4,000,000	4,000,000	4,000,000	
260	Bell & Howell	167,055		65,958		Repair and Maintenance
260	Miscellaneous Vendors	18,671	225,000	159,042	195,000	Repair and Maintenance
	Subtotal Class 260	185,726	225,000	225,000	195,000	
266	Fluence Automation Holdings	21,290		15,586	22,000	Repair & Maintenance - Computer
	Pitney Bowes Inc.	32,913				Repair & Maintenance - Computer
	Miscellaneous Vendors	450	25,000	9,414	33,000	Repair & Maintenance - Computer
	Subtotal Class 266	54,652	25,000	25,000	55,000	
320	Paper Mart	261,053		210,000		Envelopes
320	Miscellaneous Vendors	11,568	220,000	10,000	308,500	Office Materials and Supplies
	Subtotal Class 320	272,621	220,000	220,000	308,500	
325	Miscellaneous Vendors	216	79,500	79,500	12,000	Printing Services
	Subtotal Class 325	216	79,500	79,500	12,000	
420	Miscellaneous Vendors	938	101,000		138,000	Office Equipment
420	Pitney Bowes Inc	41,795		101,000		Mail Center Equipment
	Subtotal Class 420	42,733	101,000	101,000	138,000	
430	TBD '22 & '23		63,000	63,000	63,000	Office Furniture
	Subtotal Class 430		63,000	63,000	63,000	

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Tax Billing, Accounting and Customer Service	11	
Program Description				
<i>This program determines which taxes, fees, and fines people owe, lets people know how much to pay, and processes payments and tax returns received.</i>				
Program Objectives				
<ul style="list-style-type: none"> -Develop and streamline processes to align with new PRISM functionality to improve internal efficiencies and the customer experience. -Support all customers, practitioners, and staff throughout the second phase of PRISM. - Increase e-billing adoption for all taxes and fees. - Expand Call Center functionality to include an online “chat” communication with customers. 				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent of real estate tax collected within calendar year	95.8%	tabulated at year-end	96.00%	96.00%
<u>Comments:</u> The annual collection percentage is finalized in the November of the following calendar year.				
Total dollar amount collected (General Fund)	\$3.42B	\$1.63B	\$3.62B	\$3.84B
<u>Comments:</u> FY22 projection likely to shift again before close of FY.				
Total dollar amount collected (School District)	\$1.33B	\$208.1M	\$1.37B	\$1.41B
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Tax Billing, Accounting & Customer Service			11
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	12,704,335	13,001,813	13,775,739	13,848,996	73,257
14	Acute Care Hospital Tax	40,009	45,000	45,000	45,000	
Total		12,744,344	13,046,813	13,820,739	13,893,996	73,257
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	221	251	219	249	(2)
Total Full Time		221	251	219	249	(2)
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	31,244,663	56,547,000	48,223,000	60,626,000	12,403,000
14	Acute Care Hospital Tax	190,334,219	249,661,000	250,000,000	250,000,000	
Total		221,578,882	306,208,000	298,223,000	310,626,000	12,403,000
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdg (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	4,661,518	4,640,931	4,766,581	4,971,534	204,953
Finance	Employee Benefits - Uniform					
Total		4,661,518	4,640,931	4,766,581	4,971,534	204,953

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Tax Billing, Accounting & Customer Service		11	
Fund		No.				
General		01				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	11,928,168	12,027,167	12,801,093	12,864,350	63,257
b)	Employee Benefits					
200	Purchase of Services	523,686	769,646	769,646	769,646	
300	Materials and Supplies	202,769	180,000	180,000	190,000	10,000
400	Equipment	49,712	25,000	25,000	25,000	
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		12,704,335	13,001,813	13,775,739	13,848,996	73,257
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	221	251	219	249	(2)
105	Full Time - Uniform					
Total		221	251	219	249	(2)
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)	5,687,947	12,763,000	4,439,000	15,879,000	11,440,000	
Federal	4,187	7,000	7,000	7,000		
State						
Other Governments	25,552,529	43,777,000	43,777,000	44,740,000	963,000	
Other Funds of the City						
Total	31,244,663	56,547,000	48,223,000	60,626,000	12,403,000	

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Revenue	No. 36	Program Tax Billing, Accounting & Customer Service	No. 11
Fund General	No. 01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
Enforcement (360521)									
Administrative Unit									
1	2L32	Administrative Specialist 2	56,480 - 72,620	1	1	1	1	72,620	
2	2B02	Collection Customer Representative	42,956 - 46,871	1	1				(1)
3	2B11	Revenue Collection Manager	64,492 - 82,900		1				(1)
4	2B20	Revenue Collection Officer 1	84,044 - 108,065	1	1	1	1	96,050	
5	2B18	Revenue Collection Representative	44,107 - 48,179			1	1	48,179	1
Subtotal Administrative Unit				3	4	3	3	216,849	(1)
Northeast Satellite Office									
6	2B10	Assistant Revenue Collection Manager	53,149 - 68,314	1	1	1	1	68,314	
7	2B02	Collection Customer Representative	42,956 - 46,871	3	3	2	2	89,839	(1)
8	2B04	Collection Representative Supervisor	45,437 - 58,412				1	22,719	1
9	2B18	Revenue Collection Representative	44,107 - 48,179			1	1	48,179	1
Subtotal Northeast Satellite Office				4	4	4	5	229,051	1
North Philly Satellite Office									
10	2B10	Assistant Revenue Collection Manager	53,149 - 68,314			1	1	53,149	
11	2B02	Collection Customer Representative	42,956 - 46,871	2	2	1	1	46,871	(1)
12	2B18	Revenue Collection Representative	44,107 - 48,179			1	1	48,179	1
Subtotal North Philly Satellite Office				2	3	2	3	148,199	
Intake Unit									
13	2B10	Assistant Revenue Collection Manager	53,149 - 68,314			1	1	64,519	
14	2B02	Collection Customer Representative	42,956 - 46,871	9	11	10	9	454,411	(2)
15	2B04	Collection Representative Supervisor	45,437 - 58,412	3	3	2	3	159,017	
16	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	69,090	
17	2B18	Revenue Collection Representative	44,107 - 48,179	1	2	1	1	48,179	(1)
18	1A37	Service Representative	39,229 - 42,637				3	39,229	3
Subtotal Intake Unit				14	18	15	18	834,445	
Call Center (Telephone Pool)									
19	2B10	Assistant Revenue Collection Manager	53,149 - 68,314	1	1	1	1	68,314	
20	2B02	Collection Customer Representative	42,956 - 46,871	18	19	17	19	775,973	
21	2B04	Collection Representative Supervisor	45,437 - 58,412	2	4	2	3	175,236	(1)
22	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	64,492	
23	2B18	Revenue Collection Representative	44,107 - 48,179	3	4	3	3	144,537	(1)
24	1A37	Service Representative	39,229 - 42,637	1					
Subtotal Call Center (Telephone Pool)				26	29	24	27	1,228,552	(2)

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department				No.	Program				No.
Revenue				36	Tax Billing, Accounting & Customer Service				11
Fund				No.					
General				01					
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2021 Actual Pos. 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Increase (Decrease) (Col. 8 less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Electronic Correspondence & Research Unit									
25	2B10	Assistant Revenue Collection Manager	53,149 - 68,314	9	9	9	9	412,738	
26	2B02	Collection Customer Representative	42,956 - 46,871	2	2	2	2	116,824	
27	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	64,492	
28	2B18	Revenue Collection Representative	44,107 - 48,179	4	4	4	4	192,716	
29	1A37	Service Representative	39,229 - 42,637				2	39,229	2
Subtotal Electronic Correspondence & Research Unit				16	16	16	18	825,999	2
Judicial Sales & Formal Mail/IMU Units									
30	1B10	Account Clerk	40,396 - 43,963	1	1	1	1	42,770	
31	2B02	Collection Customer Representative	42,956 - 46,871	11	11	10	11	416,641	
32	2B04	Collection Representative Supervisor	45,437 - 58,412	1	2	2	1	116,824	(1)
33	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	82,900	
34	2B18	Revenue Collection Representative	44,107 - 48,179	2	2	2	2	96,358	
Subtotal Judicial Sales & Formal Mail/IMU Units				16	17	16	16	755,493	(1)
Clerical Support & Bill Services									
35	2B02	Collection Customer Representative	42,956 - 46,871			1	1	44,263	1
36	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
37	1D41	Data Service Support Clerk	39,229 - 42,637	3	5	3	5	162,632	
38	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	82,900	
39	1A37	Service Representative	39,229 - 42,637	1					
Subtotal Clerical Support & Bill Services				6	7	6	8	348,207	1
Total Enforcement Division				87	98	86	98	4,586,795	
Compliance (360522):									
Administrative Unit									
40	2B35	Director of Tax Compliance	117,245	1	1	1	1	117,245	
Subtotal Compliance				1	1	1	1	117,245	
Audit Unit									
41	1A04	Clerk 3	42,956 - 46,871	1	1	1	1	46,871	
42	1A12	Office Clerk 2	36,345 - 39,295	2	2	2	1	39,295	(1)
43	2A05	Revenue Examiner Trainee	41,326 - 53,127		1	1			(1)
44	2B31	Revenue Examiner 1	41,886 - 53,848	2	1		1	53,127	
45	2B32	Revenue Examiner 2	56,480 - 72,620	14	14	15	15	1,020,702	1
46	2B33	Revenue Examiner 3	68,618 - 88,216	5	5	5	5	426,369	
47	2B34	Revenue Examiner 4	78,755 - 101,252	1	1	1	1	101,252	
48	2B28	Tax Assessor	45,263 - 49,515	1	1	1	1	49,515	
Subtotal Audit Unit				26	26	26	25	1,737,131	(1)

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Revenue	No. 36	Program Tax Billing, Accounting & Customer Service	No. 11
Fund General	No. 01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
Investigations Unit									
49	1B10	Account Clerk	40,396 - 43,963		1				(1)
50	A620	Administrator of Tax Enforc. & Investigations	97,850		1		1	97,850	
51	2B02	Collection Customer Representative	42,956 - 46,871	3	4	3	3	136,710	(1)
52	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
53	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	78,292	
54	6E23	Revenue Investigator	44,107 - 48,179	5	6	4	6	192,716	
55	6E25	Revenue Investigation Supervisor	45,437 - 58,412	2	3	2	3	116,824	
Subtotal Investigations Unit				12	17	11	15	680,804	(2)
Tax Discovery Unit									
56	2B02	Collection Customer Representative	42,956 - 46,871	5	5	4	5	234,355	
57	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	82,900	
58	2B28	Tax Assessor	45,263 - 49,515	10	13	10	13	495,150	
59	2B29	Tax Assessor Supervisor	47,172 - 60,643	4	5	3	4	234,144	(1)
Subtotal Tax Discovery Unit				20	24	18	23	1,046,549	(1)
Total Compliance Division				59	68	56	64	3,581,729	(4)
Collection (360523)									
Administrative Unit									
60	2A08	Accounting Transactions Supervisor	68,618 - 88,216		1	1	1	88,216	
61	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	73,695	
62	2B20	Revenue Collection Officer 1	84,044 - 108,065	1	1	1	1	118,745	
63	2B33	Revenue Examiner 3	68,618 - 88,216	1	1	1	1	88,216	
Subtotal Administrative Unit				3	4	4	4	368,872	
Refunds Unit									
64	2A06	Accountant	49,584 - 63,753	2	6	3	7	403,767	1
65	2A05	Revenue Examiner Trainee	41,326 - 53,127	3		4			
66	2A07	Accounting Supervisor	64,492 - 82,900	1	1				(1)
67	2A08	Accounting Transactions Supervisor	68,618 - 88,216			1	1	83,311	1
68	2B02	Collection Customer Representative	42,956 - 46,871	1	3	2	3	134,090	
69	2B18	Revenue Collection Representative	44,107 - 48,179	2	2	2	2	96,358	
70	1A37	Service Representative	39,229 - 42,637	2		2			
Subtotal Refunds Unit				11	12	14	13	717,526	1
Forms Rev/Egov Unit									
71	2A06	Accountant	49,584 - 63,753	6	9	6	6	368,340	(3)
72	2A05	Revenue Examiner Trainee	41,326 - 53,127	1			1	31,000	1
73	2A07	Accounting Supervisor	64,492 - 82,900	1	1	1	1	69,090	
74	2B02	Collection Customer Representative	42,956 - 46,871	1	1				(1)
Subtotal Forms Rev/Egov Unit				9	11	7	8	468,430	(3)

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department				No.	Program				No.
Revenue				36	Tax Billing, Accounting & Customer Service				11
Fund				No.					
General				01					
Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
Forms Processing Unit									
75	1D41	Data Service Support Clerk	39,229 - 42,637	5	6	6	5	252,450	(1)
76	1B81	Payment Processing Clerk	39,229 - 42,637			1	1	39,229	1
77	1B83	Payment Processing Clerk Supervisor	46,414 - 50,866	1	1	1	1	49,345	
Subtotal Forms Processing Unit				6	7	8	7	341,024	
Agency Receivables									
78	2B02	Collection Customer Representative	42,956 - 46,871	1	1	1	1	46,871	
79	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
80	1A37	Service Representative	39,229 - 42,637				1	41,295	1
Subtotal Agency Receivables				2	2	2	3	146,578	1
Financial Reporting Unit									
81	2A06	Accountant	49,584 - 63,753	2	1	2	2	116,880	1
82	2A05	Revenue Examiner Trainee	41,326 - 53,127		2				(2)
83	2A07	Accounting Supervisor	64,492 - 82,900	1	1	1	1	82,900	
84	2B02	Collection Customer Representative	42,956 - 46,871	1					
Subtotal Financial Reporting Unit				4	4	3	3	199,780	(1)
Settlement & Bank Returns Unit									
85	2A06	Accountant	49,584 - 63,753	1					
86	2B10	Assistant Revenue Collection Manager	53,149 - 68,314		1	1	1	64,519	
87	2B02	Collection Customer Representative	42,956 - 46,871	1	1	2	2	92,447	1
88	2B04	Collection Representative Supervisor	45,437 - 58,412			1	1	48,683	1
89	1A37	Service Representative	39,229 - 42,637			1	2	40,377	2
Subtotal Settlement & Bank Returns Unit				2	2	5	6	246,026	4
Total Collections Division				37	42	43	44	2,488,236	2
Payment Processing (360529)									
Administrative Unit									
90	1D41	Data Service Support Clerk	39,229 - 42,637	1	1	1	1	41,513	
Subtotal Administrative Unit				1	1	1	1	41,513	
Cashiering Unit									
91	1B81	Payment Processing Clerk	39,229 - 42,637	4	3	4	5	163,768	2
92	1B82	Senior Payment Processing Clerk	41,675 - 45,417	1	1	1	1	45,417	
Subtotal Cashiering Unit				5	4	5	6	209,185	2
Exceptions Processing Unit									
93	2B02	Collection Customer Representative	42,956 - 46,871	2	2	2	2	92,447	
Subtotal Exceptions Processing Unit				2	2	2	2	92,447	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Revenue	No. 36	Program Tax Billing, Accounting & Customer Service	No. 11
Fund General	No. 01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
Incoming Mail Unit									
94	1A22	Clerical Supervisor 2	45,263 - 49,515	1	1	1	1	48,079	
95	1D41	Data Service Support Clerk	39,229 - 42,637	3	3	3	3	126,787	
96	1A12	Office Clerk 2	36,345 - 39,295		1		1	36,345	
Subtotal Incoming Mail Unit				4	5	4	5	211,211	
Remit Pro Unit									
97	1B81	Payment Processing Clerk	39,229 - 42,637	3	3	4	4	169,424	1
98	1B83	Payment Processing Clerk Supervisor	46,414 - 50,866	1	1	1	1	50,866	
Subtotal Remit Pro Unit				4	4	5	5	220,290	1
Total Payment Processing Division				16	16	17	19	774,646	3
Philadelphia Beverage Tax (360526)									
99	6E25	Revenue Investigation Supervisor	45,437 - 58,412	1	1	1	1	58,412	
100	6E23	Revenue Investigator	44,107 - 48,179	4	4	4	4	192,716	
Subtotal Philadelphia Beverage Tax				5	5	5	5	251,128	
PRISM (360527)									
101	2A06	Accountant	49,584 - 63,753	1	2	1	1	63,753	(1)
102	2A07	Accounting Supervisor	64,492 - 82,900	1	1		1	32,246	
103	2A08	Accounting Transactions Supervisor	68,618 - 88,216		1				(1)
104	A620	Assistant Project Manager	63,972	1	1	1	1	63,972	
105	2B10	Assistant Revenue Collection Manager	53,149 - 68,314	1	1	1	1	68,314	
106	A620	Change Management Lead	70,000 - 80,000		1		1	35,000	
107	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1		1	22,719	
108	A620	Data Analyst	73,000 - 74,242	2	3	2	3	147,242	
109	A620	Director of Collections	101,275	1	1	1	1	101,275	
110	A620	PRISM Director	127,926	1	1	1	1	127,926	
111	A620	Project Manager	90,000	1	1	1	1	90,000	
112	2B11	Revenue Collection Manager	64,492 - 82,900	2	2	1	2	82,900	
113	1A37	Service Representative	39,229 - 42,637		2				(2)
114	A620	Systems Training Manager	70,000	1	1	1	1	70,000	
115	2B51	Tax Analyst 2	56,480 - 72,620	1			1	60,517	1
116	2B28	Tax Assessor	45,263 - 49,515	1			1	49,515	1
117	2B29	Tax Assessor Supervisor	47,172 - 60,643	1	1	1	1	60,643	
118	2B55	Tax Collection Coordinator	68,618 - 88,216	1	1	1	1	88,216	
119	A620	Writer/Editor	55,000		1				(1)
Subtotal				17	22	12	19	1,164,237	(3)
Program Totals				221	251	219	249	12,846,771	(2)

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM
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Department	No.	Program	No.
Revenue	36	Tax Billing, Accounting & Customer Service	11
Fund	No.		
General	01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Full-Time Civilian		221	251	219	249	12,846,771	(2)
2		Regular Overtime						200,000	
3		Lump Sum						75,000	
4		Expenditure Transfer to Acute Care Hospital Assessment Fund						(30,000)	
Total Gross Requirements				221	251	219	249	13,091,771	(2)
Plus: Earned Increment								88,741	
Plus: Longevity								142,675	
Less: (Vacancy Allowance)								(458,837)	
Total Budget Request								12,864,350	

Summary of Personal Services

Line No. (1)	Category (2)	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/21 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum		44,661		85,000			75,000	(10,000)	
2	Full Time - Civilian	221	11,804,299	251	12,070,350	219	249	12,589,350	519,000	(2)
3	Full Time - Uniform		837							
4	Bonus, Gross Adj.		190		445,743				(445,743)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		60,602		200,000			200,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress		5							
10	H&L, IOD, LT-Sick		17,574							
11										
12										
Total		221	11,928,168	251	12,801,093	219	249	12,864,350	63,257	(2)

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA		SCHEDULE 300 - 400				
FISCAL 2023 OPERATING BUDGET		MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM				
Department		No.	Program		No.	
Revenue		36	Tax Billing, Accounting & Customer Service		11	
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	56				
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel	422	1,000	1,000	1,000	
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety	2,303				
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	22,060	14,000	14,000	14,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing	177,928	165,000	165,000	175,000	10,000
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		202,769	180,000	180,000	190,000	10,000
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications	1,130				
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals	48,582	25,000	25,000	25,000	
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
Total		49,712	25,000	25,000	25,000	

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET				SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department Revenue		No. 36	Program Tax Billing, Accounting & Customer Service		No. 11	
Fund General		No. 01				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	119,390	344,000	338,999	270,000	(68,999)
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	Scotlandyard Security Services		74,000	74,000	74,000	Professional Security Services
250	Transunion Risk & Alternative Data	5,875	10,000	25,556	10,000	Information Database Services
250	Various Vendors	2,700	100,000	79,443	26,000	Professional Services Expenses and Petty Cash Expenditures
	Subtotal Class 250	8,575	184,000	178,999	110,000	
251	ISP	107,394				TIPS Programming & Consulting
251	ISP		160,000	160,000	160,000	E-Filing & E-Payment Updates
251	Various Vendors	3,421				IT Related Expenses
	Subtotal Class 251	110,815	160,000	160,000	160,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				CLASSES OTHER THAN 250s AND 290, BY PROGRAM		
Department		No.		Program		No.
Revenue		36		Tax Billing, Accounting & Customer Service		11
Fund		No.				
General		01				
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
285	Enterprise Holdings, Inc.	98	25,000	32,000	40,000	Vehicle Share Rental
285	Fast Enterprises, LLC	359,280	360,000	360,000	400,000	Rental Space - PRISM
285	Xerox	2,970	1,700	3,846		Equipment Rental
285	Miscellaneous Vendors	50		855	16,646	Miscellaneous Rents
	Subtotal Class 285	362,398	386,700	396,701	456,646	
325	Five Thousand Forms	16,085	17,000	16,676	17,000	Real Estate Printing Services
325	Triangle Systems	15,613	13,000	18,750	19,000	Tax Coupon Booklets
325	Vanguard Direct, Inc.	37,720	40,000	40,480	41,000	Refuse Printing Services
325	Vanguard Direct, Inc.	82,960	85,000	88,200	90,000	Real Estate Printing Services
325	Vanguard Direct, Inc.	25,550		527		Miscellaneous Printing Services
325	Miscellaneous Vendors		10,000	367	8,000	Miscellaneous Printing Services
	Subtotal Class 325	177,928	165,000	165,000	175,000	

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Tax Billing, Accounting & Customer Service		11	
Fund		No.				
Acute Care Hospital Tax		14				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	30,000	30,000	30,000	30,000	
b)	Employee Benefits					
200	Purchase of Services					
300	Materials and Supplies	5,000	5,000	5,000	5,000	
400	Equipment	5,009	10,000	10,000	10,000	
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		40,009	45,000	45,000	45,000	
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)	190,334,219	249,661,000	250,000,000	250,000,000		
Federal						
State						
Other Governments						
Other Funds of the City						
Total	190,334,219	249,661,000	250,000,000	250,000,000		

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA					SCHEDULE 100					
FISCAL 2023 OPERATING BUDGET					LIST OF POSITIONS BY PROGRAM					
Department			No.	Program			No.			
Revenue			36	Tax Billing, Accounting & Customer Service			11			
Fund			No.							
Acute Care Hospital Tax			14							
Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)	
		Expenditure Transfer from General Fund						30,000		
Total Gross Requirements								30,000		
Plus: Earned Increment										
Plus: Longevity										
Less: (Vacancy Allowance)										
Total Budget Request								30,000		
Summary of Personal Services										
Line No. (1)	Category (2)	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/21 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum									
2	Full Time - Civilian		30,000		30,000			30,000		
3	Full Time - Uniform									
4	Bonus, Gross Adj.									
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian									
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total			30,000		30,000			30,000		

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA		SCHEDULE 300 - 400				
FISCAL 2023 OPERATING BUDGET		MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM				
Department		No.	Program		No.	
Revenue		36	Tax Billing, Accounting & Customer Service		11	
Fund		No.				
Acute Care Hospital Tax		14				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	5,000	5,000	5,000	5,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
	Total	5,000	5,000	5,000	5,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment	5,009	10,000	10,000	10,000	
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
	Total	5,009	10,000	10,000	10,000	

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Delinquent Tax Collection	12	
Program Description				
<p><i>Revenue, in partnership with the Law Department, uses an array of enforcement tools to encourage and compel payment of delinquent taxes, fees, and fines. These tools include sending letters and emails, placing liens on property, placement of accounts with collection agencies, closure of non-compliant businesses, sale of property through Sheriff's Sales, filing suit in both Municipal and Common Pleas Courts, sequestration of the rents from delinquent properties, and administration of payment agreements.</i></p>				
Program Objectives				
<p>-Reduce delinquent active principal for Real Estate and Business Taxes. -Continue to encourage voluntary compliance through early intervention outreach, flexible payment plans, and taxpayer self-service via the Department's new tax system.</p>				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent change in delinquent principal outstanding - Real Estate Tax	8.0%	tabulated at year-end	0.00%	0.00%
<u>Comments:</u> This represents real estate taxes for active periods. Active periods being defined as the last 10 years for real estate.				
Percent delinquent real estate tax accounts in payment agreements	24.7%	tabulated at year-end	25.00%	25.00%
<u>Comments:</u> This measure consists of active periods. Active periods are defined as the last 10 years for real estate. The calculation divides the number of real estate accounts with payment agreements by the total number of delinquent real estate accounts.				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Delinquent Tax Collection			12
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	6,223,398	5,742,241	4,911,499	4,892,082	(19,417)
08	Grants	7,700,935	16,650,000	16,550,000	16,550,000	
	Total	13,924,333	22,392,241	21,461,499	21,442,082	(19,417)
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	93	72	57	73	1
	Total Full Time	93	72	57	73	1
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
08	Grants	7,700,935	16,650,000	16,550,000	16,550,000	
	Total	7,700,935	16,650,000	16,550,000	16,550,000	
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdg (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	2,124,737	1,356,182	1,376,126	1,396,399	20,272
Finance	Employee Benefits - Uniform					
	Total	2,124,737	1,356,182	1,376,126	1,396,399	20,272

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Delinquent Tax Collection		12	
Fund		No.				
General		01				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	5,393,579	3,459,241	3,580,499	3,561,082	(19,417)
b)	Employee Benefits					
200	Purchase of Services	816,850	2,247,000	1,295,000	1,295,000	
300	Materials and Supplies	12,969	36,000	36,000	36,000	
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		6,223,398	5,742,241	4,911,499	4,892,082	(19,417)
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	93	72	57	73	1
105	Full Time - Uniform					
Total		93	72	57	73	1
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Revenue	No. 36	Program Delinquent Tax Collection	No. 12
Fund General	No. 01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
<u>Delinquent Collections (360531)</u>									
Technical/Administrative Unit									
1	2L10	Administrative Assistant	44,328 - 56,988	1	1	1	1	56,998	
2	2L01	Administrative Technician	39,063 - 50,233	1	1		1	50,233	
3	1D41	Data Services Support Clerk	39,229 - 46,637	1	1	1	1	40,377	
4	E695	Director of Collections	99,249	1	1		1	99,249	
5	R551	Research Analyst	80,752	1	1	1	1	80,752	
6	2B20	Revenue Collection Officer 1	84,044 - 108,065	1	1	1	1	108,065	
Subtotal Technical/Administrative				6	6	4	6	435,674	
Outside Collection Agencies									
7	2L32	Administrative Specialist 2	56,480 - 72,620	1	1	1	1	72,620	
8	1D41	Data Services Support Clerk	39,229 - 46,637	2	2	1	2	40,377	
9	S217	Senior Legal Assistant	36,060 - 54,100	1					
Subtotal Outside Collection Agencies				4	3	2	3	112,997	
CAL/Revocation									
10	2B32	Revenue Examiner 2	56,480 - 72,620	2	2	2	2	141,210	
11	2B49	Tax Analyst Trainee	40,198 - 56,680		1		1	48,439	
12	2B50	Tax Analyst 1	44,328 - 56,988	2					
13	2B51	Tax Analyst 2	56,480 - 72,620	2	5	4	4	318,894	(1)
14	2B55	Tax Collections Coordinator	68,618 - 88,216	1	1	1	1	78,410	
Subtotal CAL/Revocation				7	9	7	8	586,953	(1)
Tax Clearance									
15	2B02	Collection Customer Representative	42,956 - 46,871	4	4	4	5	153,581	1
16	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
17	1D41	Data Service Support Clerk	39,229 - 46,637	1	1	1	1	42,637	
18	2B18	Revenue Collection Representative	44,107 - 48,179	1	1	1	1	48,179	
19	1A37	Service Representative	39,229 - 42,637			1	1	40,377	1
Subtotal Tax Clearance				7	7	8	9	343,186	2
Total Delinquent Collections				24	25	21	26	1,478,810	1
<u>Legal Services (360532)</u>									
Administration									
20	2L01	Administrative Technician	39,063 - 50,233	1	1	1	1	50,233	
21	C130	Chief Deputy City Solicitor	107,700 - 161,540	1					
22	L153	Legal Assistant	30,060 - 45,080	1					
23	L155	Legal Assistant Supervisor	36,060 - 54,100	1					
Subtotal Administration				4	1	1	1	50,233	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Revenue	No. 36	Program Delinquent Tax Collection	No. 12
Fund General	No. 01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
Mass Revenue Litigation									
24	2L01	Administrative Technician	39,063 - 50,233	1	1		1	50,233	
25	A451	Assistant City Solicitor	51,940 - 77,900	1					
26	2B02	Collection Customer Representative	42,956 - 46,871	2	2				(2)
27	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
28	1D41	Data Service Support Clerk	39,229 - 46,637		1		1	39,229	
29	D580	Divisional Deputy City Solicitor	89,740 - 134,620	1					
30	L153	Legal Assistant	30,060 - 45,080	1					
31	2B18	Revenue Collection Representative	44,107 - 48,179	1	1	3	3	144,537	2
32	2B49	Tax Analyst Trainee	40,198 - 56,680	1					
33	2B50	Tax Analyst 1	44,328 - 56,988	1		1	1	44,328	1
34	2B51	Tax Analyst 2	56,480 - 72,620	2	4	3	3	205,757	(1)
35	2B55	Tax Collections Coordinator	68,618 - 88,216	1	1	1	1	88,216	
Subtotal Mass Revenue Litigation				13	11	9	11	630,712	
Major Tax Division									
36	2L01	Administrative Technician	39,063 - 50,233	1	1	1	1	50,233	
37	A451	Assistant City Solicitor	51,940 - 77,900	1					
38	A452	Assistant City Solicitor 2	51,940 - 77,900	1					
39	1A04	Clerk 3	42,956 - 46,871	1	1	1	1	47,896	
40	2B02	Collection Customer Representative	42,956 - 46,871		1		1	42,870	
41	1D41	Data Service Support Clerk	39,229 - 46,637	2	2	2	2	85,274	
42	D210	Deputy City Solicitor	62,320 - 93,480	1					
43	D215	Deputy City Solicitor 2	62,320 - 93,480	1					
44	D580	Divisional Deputy City Solicitor	89,740 - 134,620	1					
45	L153	Legal Assistant	30,060 - 45,080	3					
46	L155	Legal Assistant Supervisor	36,060 - 54,100	1					
47	1A03	Office Clerk 2	36,345 - 39,295	1	1	1	1	37,284	
48	2B18	Revenue Collection Representative	44,107 - 48,179		2		2	23,546	
49	2B49	Tax Analyst Trainee	40,198 - 56,680		1		1	20,099	
50	2B50	Tax Analyst 1	44,328 - 56,988	2	1	1	1	44,238	
51	2B51	Tax Analyst 2	56,480 - 72,620	6	7	7	7	290,480	
52	2B55	Tax Collections Coordinator	68,618 - 88,216	2	2	1	2	78,410	
Subtotal Major Tax Division				24	19	14	19	720,330	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department				No.	Program				No.
Revenue				36	Delinquent Tax Collection				12
Fund				No.					
General				01					
Line No. (1)	Class Code (2)	Title (3)	Salary Range (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
Real Estate Tax Division									
53	2L10	Administrative Assistant	44,328 - 56,988	1	1	1	1	56,988	
54	2L01	Administrative Technician	39,063 - 50,233	1	1	1	1	50,233	
55	A451	Assistant City Solicitor	51,940 - 77,900	2					
56	2B02	Collection Customer Representative	42,956 - 46,871	1	1	1	1	46,871	
57	1D41	Data Service Support Clerk	39,229 - 46,637	3	3	3	3	129,537	
58	D210	Deputy City Solicitor	62,320 - 93,480	2					
59	D580	Divisional Deputy City Solicitor	89,740 - 134,620	1					
60	2A01	Financial Technician	40,198 - 51,681		1		1	18,992	
61	L153	Legal Assistant	30,060 - 45,080	2					
62	L155	Legal Assistant Supervisor	36,060 - 54,100	1					
63	1F20	Mail Center Supervisor	47,448 - 52,069	1	1	1	1	52,069	
64	2B18	Revenue Collection Representative	44,107 - 48,179	2	2	2	2	96,358	
65	7A03	Semiskilled Laborer	39,229 - 42,637	1	1	1	1	42,637	
66	2B51	Tax Analyst 2	56,480 - 72,620	1	1	1	1	72,620	
67	2B55	Tax Collections Coordinator	68,618 - 88,216		1		1	34,309	
Subtotal Real Estate Tax Division				19	13	11	13	600,614	
Sequestration Group									
68	2L20	Administrative Officer	57,896 - 74,435	1	1	1	1	74,435	
69	2B02	Collection Customer Representative	42,956 - 46,871		2		2	41,908	
70	L153	Legal Assistant	30,060 - 45,080	2					
71	S201	Senior Attorney	89,740 - 134,620	1					
Subtotal Sequestration Group				4	3	1	3	116,343	
Use & Occupancy Tax Group									
72	L153	Legal Assistant	30,060 - 45,080	3					
73	L155	Legal Assistant Supervisor	36,060 - 54,100	1					
74	S201	Senior Attorney	89,740 - 134,620	1					
Subtotal Use & Occupancy Tax Group				5					
Total Legal Services Division				69	47	36	47	2,118,231	
Program Total				93	72	57	73	3,597,041	1

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM
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Department	No.	Program	No.
Revenue	36	Delinquent Tax Collection	12
Fund	No.		
General	01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Full Time Civilian		93	72	57	73	3,597,041	1
2		Overtime						25,000	

Total Gross Requirements									
				93	72	57	73	3,622,041	1
Plus: Earned Increment								21,412	
Plus: Longevity								44,400	
Less: (Vacancy Allowance)								(126,771)	
Total Budget Request								3,561,082	

Summary of Personal Services

Line No. (1)	Category (2)	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/21 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum		15,589							
2	Full Time - Civilian	93	5,380,444	72	3,484,746	57	73	3,536,082	51,336	1
3	Full Time - Uniform									
4	Bonus, Gross Adj.		(2,768)		70,753				(70,753)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		314		25,000			25,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
	Total	93	5,393,579	72	3,580,499	57	73	3,561,082	(19,417)	1

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA		SCHEDULE 300 - 400				
FISCAL 2023 OPERATING BUDGET		MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM				
Department		No.	Program		No.	
Revenue		36	Delinquent Tax Collection		12	
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications		8,000	8,000	8,000	
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication	39				
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools	477				
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	12,373	28,000	27,920	28,000	80
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing	80		80		(80)
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
Total		12,969	36,000	36,000	36,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
Total						

CITY OF PHILADELPHIA				SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Delinquent Tax Collection		12	
Fund		No.				
General		01				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	807,518	2,234,000	1,289,500	1,289,500	
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	AAL Acquest Corp	150,000	540,000	540,000	540,000	Tax Info. Certs. (Sheriff Sales)
250	Acumen Group Inc.	60,000		60,000	60,000	Law Document Management
250	B&R Professional Services	5,000	5,000	5,000	5,000	Subpoena and Complaint Services
250	FSS Acquisition Co LLC		191,000			Writ Services for Tax
250	GSB&B LLC	50,000	50,000	50,000	50,000	Sequestrators
250	It's Done! Courier		191,000			Writ Services for Tax
250	LTS Acquisition Co. LLC	7,000	540,000			Tax Info. Certs. (Sheriff Sales)
250	PA Constable		40,000	40,000	40,000	Phila. Municipal Court Services
250	Philadelphia Writ Service Inc.	75,000				Writ Services for Tax
250	RCDH of Pennsylvania Inc.	100,000	200,000	200,000	200,000	Licensed Appraisers
250	TransUnion Risk and Alter. Data Solutions, Inc.	15,824	18,000	18,000	18,000	Public Access Database
250	Various Vendors	7,799	25,000	25,000	25,000	Petty Cash and Other Reimbursements
250	Various Vendors	3,022	27,810	17,310	17,310	Non-contracted County Complaint, Judgement and Transcript Fees
250	TBD '22 & '23		267,000	267,000	267,000	Writ Services
250	TBD '22 & '23		67,190	67,190	67,190	Outside Appraiser Contracts
	Subtotal Class 250	473,645	2,162,000	1,289,500	1,289,500	
251	Acumen Group Inc.		60,000			Law Document Management
251	West Publishing Corp.		500			Online Legal Services
251	Misc. Vendors	6,969				Misc. Professional IT Services
251	TBD '22		6,500			Misc. Professional IT Services
	Subtotal Class 251	6,969	67,000			
253	RCDH of Pennsylvania, Inc.	325,000				Licensed Appraisers
	Subtotal Class 253	325,000				
253	Various Vendors	1,904	5,000			Court Reporters
	Subtotal Class 258	1,904	5,000			

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Delinquent Tax Collection		12	
Fund		No.				
Grants		08				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services					
b)	Employee Benefits					
200	Purchase of Services	7,700,935	16,650,000	16,550,000	16,550,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		7,700,935	16,650,000	16,550,000	16,550,000	
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)						
Federal						
State		150,000	150,000	150,000		
Other Governments	7,700,935	16,500,000	16,400,000	16,400,000		
Other Funds of the City						
Total	7,700,935	16,650,000	16,550,000	16,550,000		

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA			GRANT INFORMATION SUMMARY			
FISCAL 2023 OPERATING BUDGET			WITHIN PROGRAM			
Department Revenue		No. 36	Program Delinquent Tax Collection		No. 12	
Fund Grants		No. 08				
<i>Funding Sources</i>		Grant Title		Grant Number	Index Code	
	<i>Federal</i>	Delinquent Tax Collection Program		G36L05	360533	
	<i>State</i>	Award Period		Type of Grant		
X	<i>Other Govt.</i>	7/1/22 - 6/30/23		Reimbursement		
	<i>Local (Non-Govt.)</i>	Grant Objective				
Commissions for collection of delinquent taxes, fees, and fines.						
Summary by Class						
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmnts.					
	Class 187 - Worker's Comp. - Disability					
	Class 188 - Worker's Comp. - Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services	7,700,935	16,500,000	16,400,000	16,400,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
	Total	7,700,935	16,500,000	16,400,000	16,400,000	
Summary by Funding Source						
Code (1)	Category (2)	Fiscal 2021 Actual Revenue (3)	Fiscal 2022 Original Budget (4)	Fiscal 2022 Estimated Revenue (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
100	Federal					
200	State					
300	Other Governments	7,700,935	16,500,000	16,400,000	16,400,000	
400	Local (Non-Governmental)					
	Total	7,700,935	16,500,000	16,400,000	16,400,000	
Summary of Positions						
Code (1)	Category (2)	Actual Pos. 6/30/21 (3)	Fiscal 2022 Budgeted Pos. (4)	Incr. Run PPE 11/28/21 (5)	Fiscal 2023 Budgeted Pos. (6)	Inc. / (Dec.) (Col. 6 less Col. 4) (7)
101	Full Time - Civilian					
105	Full Time - Uniform					
	Total					

71-53P (Program Based Budgeting Version)

CITY OF PHILADELPHIA			GRANT INFORMATION SUMMARY			
FISCAL 2023 OPERATING BUDGET			WITHIN PROGRAM			
Department Revenue		No. 36	Program Delinquent Tax Collection		No. 12	
Fund Grants		No. 08				
<i>Funding Sources</i>		Grant Title		Grant Number	Index Code	
	<i>Federal</i>	Delinquent Tax Collection Program		G36216	360534	
X	<i>State</i>	Award Period		Type of Grant		
	<i>Other Govt.</i>	7/1/22 - 6/30/23		Reimbursement		
	<i>Local (Non-Govt.)</i>	Grant Objective				
Collect sales tax refunds due the City of Philadelphia from the Commonwealth.						
Summary by Class						
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmnts.					
	Class 187 - Worker's Comp. - Disability					
	Class 188 - Worker's Comp. - Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services		150,000	150,000	150,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total			150,000	150,000	150,000	
Summary by Funding Source						
Code (1)	Category (2)	Fiscal 2021 Actual Revenue (3)	Fiscal 2022 Original Budget (4)	Fiscal 2022 Estimated Revenue (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
100	Federal					
200	State		150,000	150,000	150,000	
300	Other Governments					
400	Local (Non-Governmental)					
Total			150,000	150,000	150,000	
Summary of Positions						
Code (1)	Category (2)	Actual Pos. 6/30/21 (3)	Fiscal 2022 Budgeted Pos. (4)	Incr. Run PPE 11/28/21 (5)	Fiscal 2023 Budgeted Pos. (6)	Inc. / (Dec.) (Col. 6 less Col. 4) (7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						

71-53P (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Taxpayer Assistance and Credit Programs	13	
Program Description				
<i>Revenue provides tax relief to individual homeowners and business taxpayers through this program.</i>				
Program Objectives				
<ul style="list-style-type: none"> -Continue timely processing of 10,000 applications received annually. -Expand auto-enrollment efforts by collaborating with other departments. -Collaborate with internal and external stakeholders to increase awareness and access to Revenue assistance programs. 				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent of eligible homeowners receiving relief	79.1%	tabulated at year-end	80.00%	80.00%
<p>Metric uses the count of enrolled homeowners divided by the Census estimate of owner-occupied homes. The four programs included are the <u>Comments:</u> Homestead Exemption, LOOP, Senior Freeze & the 10-Year Tax Abatement. Owners can be enrolled in either the Homestead Exemption, LOOP, or 10-year abatement. However, they can be cross-enrolled in the Senior Freeze program & the Homestead/LOOP.</p>				
<u>Comments:</u>				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenues		36	Tax Assistance and Credit Programs			13
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	702,860	503,209	527,461	538,754	11,293
Total		702,860	503,209	527,461	538,754	11,293
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	General	9	8	8	8	
Total Full Time		9	8	8	8	
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdg (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	136,296	172,654	176,336	186,691	10,355
Finance	Employee Benefits - Uniform					
Total		136,296	172,654	176,336	186,691	10,355

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Tax Assistance and Credit Programs		13	
Fund		No.				
General		01				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	345,140	442,209	466,461	477,754	11,293
b)	Employee Benefits					
200	Purchase of Services	357,000	60,000	60,000	60,000	
300	Materials and Supplies	720	1,000	1,000	1,000	
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		702,860	503,209	527,461	538,754	11,293
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	9	8	8	8	
105	Full Time - Uniform					
Total		9	8	8	8	
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Revenue	No. 36	Program Tax Assistance and Credit Programs	No. 13
Fund General	No. 01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
		<u>Taxpayer Assistance (360540):</u>							
1	2B10	Assistant Revenue Collection Manager	53,149 - 68,314	1	1	1	1	68,314	
2	2B02	Collection Customer Representative	42,956 - 46,871	4	3	4	4	182,286	1
3	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
4	1A37	Service Representative	39,229 - 42,637		1				(1)
5	2B40	Tax and Revenue Conferee	66,944 - 86,064	2	1	1	1	86,064	
6	A620	Taxpayer Assistant Program Director	72,450	1	1	1	1	72,450	
		Total Taxpayer Assistance		9	8	8	8	467,526	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM
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Department	No.	Program	No.
Revenue	36	Tax Assistance and Credit Programs	13
Fund	No.		
General	01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Full Time Civilian		9	8	8	8	467,526	
2		Overtime - Civilian						5,000	

Total Gross Requirements									
Plus: Earned Increment				9	8	8	8	472,526	
Plus: Longevity								1,503	
Less: (Vacancy Allowance)								3,725	
Total Budget Request								477,754	

Summary of Personal Services

Line No. (1)	Category (2)	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/21 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum				778				(778)	
2	Full Time - Civilian	9	345,140	8	446,532	8	8	472,754	26,222	
3	Full Time - Uniform									
4	Bonus, Gross Adj.				14,151				(14,151)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian				5,000			5,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
	Total	9	345,140	8	466,461	8	8	477,754	11,293	

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA		SCHEDULE 300 - 400				
FISCAL 2023 OPERATING BUDGET		MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM				
Department		No.	Program		No.	
Revenue		36	Tax Assistance and Credit Programs		13	
Fund		No.				
General		01				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies	720	1,000	1,000	1,000	
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
	Total	720	1,000	1,000	1,000	
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
	Total					

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET				SUPPORTING DETAIL: PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department Revenue		No. 36	Program Tax Assistance and Credit Programs		No. 13	
Fund General		No. 01				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	357,000	60,000	60,000	60,000	
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	Vanguard Direct, Inc.	60,000	60,000	20,000	20,000	Homestead Program
250	Campaign for Working Families	297,000				EITC Tax Preparation Services
250	Various Vendors			40,000	40,000	Expanded Outreach
	Subtotal Class 250	357,000	60,000	60,000	60,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Water Billing, Accounting and Customer Service	14	
Program Description				
<i>This program determines which water, sewer, and stormwater charges customers owe, lets people know how much to pay, and processes payments received.</i>				
Program Objectives				
<p>-Revenue will support water customers as they continue to experience pandemic challenges through ongoing assistance program outreach and expansion of e-pay services, to maintain the percentage of water bills paid on-time.</p> <p>-Continue reduction of internal billing costs by increasing e-pay and e-bill adoption.</p> <p>-Assess the lifespan of the current water billing system (Basis2), define replacement requirements, and prepare a Scope of Work for a future Request for Proposals to update the billing system.</p>				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent of water bills paid in 90 days	84.6%	83.2%	84.00%	84.00%
<u>Comments:</u>				
Dollar amount of water bills collected	\$684.7M	\$359.6M	\$683.8M	\$683.8M
<u>Comments:</u>				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Water Billing, Accounting and Customer Service			14
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	7,377,867	8,678,817	8,945,393	8,958,476	13,083
	Total	7,377,867	8,678,817	8,945,393	8,958,476	13,083
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	129	158	119	157	(1)
	Total Full Time	129	158	119	157	(1)
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	682,897,728	683,767,340	717,589,000	767,462,000	49,873,000
	Total	682,897,728	683,767,340	717,589,000	767,462,000	49,873,000
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdg (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	2,572,080	2,660,369	2,742,915	2,774,755	31,841
Finance	Employee Benefits - Uniform					
	Total	2,572,080	2,660,369	2,742,915	2,774,755	31,841

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Water Billing, Accounting and Customer Service		14	
Fund		No.				
Water		02				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	6,550,812	7,265,817	7,532,393	7,555,476	23,083
b)	Employee Benefits					
200	Purchase of Services	261,035	503,000	503,000	503,000	
300	Materials and Supplies	79,860	201,000	201,000	228,000	27,000
400	Equipment	486,160	709,000	709,000	672,000	(37,000)
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		7,377,867	8,678,817	8,945,393	8,958,476	13,083
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	129	158	119	157	(1)
105	Full Time - Uniform					
Total		129	158	119	157	(1)
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)	682,897,728	683,767,340	717,589,000	767,462,000	49,873,000	
Federal						
State						
Other Governments						
Other Funds of the City						
Total	682,897,728	683,767,340	717,589,000	767,462,000	49,873,000	

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Revenue	No. 36	Program Water Billing, Accounting and Customer Service	No. 14
Fund Water	No. 02		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
WATER REVENUE BUREAU (360551)									
Accounting									
1	1B10	Account Clerk	40,396 - 43,963	2	2	2	2	88,551	
2	2A06	Accountant	49,584 - 63,753	9	13	7	9	544,121	(4)
3	2A05	Accountant Trainee	41,326 - 53,127			1	3	104,958	3
4	2A07	Accounting Supervisor	64,492 - 82,900	4	4	3	4	333,453	
5	2A08	Accounting Transaction Supervisor	68,618 - 88,216	4	3	4	4	352,434	1
6	1A22	Clerical Supervisor 2	45,263 - 49,515		1	1	1	50,140	
7	1A04	Clerk 3	42,956 - 46,871	9	11	8	11	499,502	
8	1D41	Data Service Support Clerk	39,299 - 42,637		1		1	42,637	
9	2A01	Financial Technician	40,198 - 51,681	2	2	2	2	104,612	
10	2A21	Revenue Accounting Manager	78,755-101,252	1	1	1	1	103,077	
Subtotal Accounting				31	38	29	38	2,223,485	
Adjudications									
11	2B02	Collection Customer Representative	42,956 - 46,871	6		5	6	217,527	6
12	2B04	Collection Representative Supervisor	45,437 - 58,412	2		1	2	105,438	2
13	1D41	Data Service Support Clerk	39,299 - 42,637	1		2	2	85,274	2
14	2B11	Revenue Collection Manager	64,492 - 82,900	1		1	1	74,520	1
15	2B18	Revenue Collection Representative	44,107 - 48,179	4		4	4	195,616	4
16	1A37	Service Representative	39,229 - 42,637				1	39,229	1
Subtotal Adjudications				14		13	16	717,604	16
Administrative Operations									
17	2L11	Administrative Assistant	45,437 - 58,412	1	1	1	1	60,037	
18	2B21	Revenue Collections Officer 2	97,795 - 125,728	1	1	1	1	127,353	
Subtotal Administrative Operations				2	2	2	2	187,390	
Collection Operations									
19	2B10	Assistant Revenue Collection Manager	53,149 - 68,314		1	1	1	61,746	
20	2B02	Collection Customer Representative	42,956 - 46,871	9	22	9	9	374,025	(13)
21	2B04	Collection Representative Supervisor	45,437 - 58,412	2	5	1	2	116,623	(3)
22	1D41	Data Service Support Clerk	39,299 - 42,637	2	5	2	3	100,923	(2)
23	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	84,525	
24	2B18	Revenue Collection Representative	44,107 - 48,179		4				(4)
25	1A37	Service Representative	39,229 - 42,637				4	79,104	4
Subtotal Collection Operations				14	38	14	20	816,946	(18)
Customer Operations									
26	1A22	Clerical Supervisor 2	45,263 - 49,515	1	1	1	1	50,140	
27	2B02	Collection Customer Representative	42,956 - 46,871	20	24	17	20	876,720	(4)
28	2B04	Collection Representative Supervisor	45,437 - 58,412	3	3	4	4	232,657	1
29	1D41	Data Service Support Clerk	39,299 - 42,637	3	4	3	4	171,173	
30	2B11	Revenue Collection Manager	64,492 - 82,900	1	1	1	1	84,525	
31	1A37	Service Representative	39,229 - 42,637				4	78,458	4
Subtotal Customer Operations				28	33	26	34	1,493,673	1

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department				No.	Program				No.
Revenue				36	Water Billing, Accounting and Customer Service				14
Fund				No.					
Water				02					
Line No.	Class Code	Title	Salary Range (in dollars)	Fiscal 2021 Actual Pos. 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run -PPE 11/28/21	Fiscal 2023 Budgeted Positions	Annual Salary 7/1/22	Increase (Decrease) (Col. 8 less Col. 6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Technical Operations									
32	2B02	Collection Customer Representative	42,956 - 46,871	2	2	2	2	96,192	
33	1D41	Data Service Support Clerk	39,299 - 42,637	3	3	3	3	127,911	
34	6E26	Revenue Investigation Manager	50,824 - 65,346	1	1	1	1	62,943	
35	6E25	Revenue Investigation Supervisor	45,437 - 58,412	2	2	2	2	104,166	
36	6E23	Revenue Investigator	44,107 - 48,179	6	8	6	8	277,057	
Subtotal Technical Operations				14	16	14	16	668,269	
Total Water Revenue Bureau				103	127	98	126	6,107,367	(1)
Payment Processing (360552)									
Administrative									
37	2B10	Assistant Revenue Collection Manager	53,149 - 68,314		1		1	66,647	
38	2B02	Collection Customer Rep.	42,956 - 46,871	1		1	1	45,088	1
Subtotal Administrative				1	1	1	2	111,735	1
Cashiering									
39	1D41	Data Service Support Clerk	39,299 - 42,637	1	2	1	1	42,637	(1)
40	1B81	Payment Processing Clerk	39,229 - 42,637	8	11	6	10	260,580	(1)
41	1B83	Payment Processing Supervisor	46,414 - 50,866	1	1	1	1	51,691	
42	1B82	Senior Payment Process Clerk	41,675 - 45,417	2	3	2	2	92,884	(1)
Subtotal Cashiering				12	17	10	14	447,792	(3)
Exceptions Processing									
43	2B02	Collection Customer Representative	42,956 - 46,871	2	2	3	3	123,778	1
44	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	59,837	
45	1A37	Service Representative	39,229 - 42,637	2	2				(2)
Subtotal Exceptions Processing				5	5	4	4	183,615	(1)
Remit Pro Unit:									
46	1B81	Payment Processing Clerk	39,229 - 42,637	2		1	2	82,489	2
Subtotal Remit Pro Unit				2		1	2	82,489	2
Incoming Mail									
47	1A21	Clerical Supervisor 1	40,396 - 43,963	1	1	1	1	44,788	
48	1D41	Data Service Support Clerk	39,299 - 42,637	2	2	2	2	84,775	
49	1A03	Office Clerk 2	36,345 - 39,395	3	3	2	3	80,840	
50	7L03	Office Equipment Operator	37,994 - 42,637		2		3	38,271	1
Subtotal Incoming Unit				6	8	5	9	248,674	1
Total Payment Processing				26	31	21	31	1,074,305	
Program Total				129	158	119	157	7,181,672	(1)

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM
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Department	No.	Program	No.
Revenue	36	Water Billing, Accounting and Customer Service	14
Fund	No.		
Water	02		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Full-time Civilian		129	158	119	157	7,181,672	(1)
2		Temporary & Seasonal						50,000	
3		Regular Overtime						392,000	
4		Shift Differential						7,000	
5		Lump Sum Separation Payments						80,000	

Total Gross Requirements									
				129	158	119	157	7,710,672	(1)
Plus: Earned Increment								30,904	
Plus: Longevity								83,775	
Less: (Vacancy Allowance)								(269,875)	
Total Budget Request								7,555,476	

Summary of Personal Services

Line No. (1)	Category (2)	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/21 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum		20,150		80,000			80,000		
2	Full Time - Civilian	129	6,513,245	158	6,945,846	119		7,026,476	80,630	(1)
3	Full Time - Uniform									
4	Bonus, Gross Adj.		2,808		107,547				(107,547)	
5	PT, Temp/Seas, Bd, SCG							50,000	50,000	
6	Overtime - Civilian		14,453		392,000			392,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress				7,000			7,000		
10	H&L, IOD, LT-Sick		156							
11										
12										
	Total	129	6,550,812	158	7,532,393	119		7,555,476	23,083	(1)

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA		SCHEDULE 300 - 400				
FISCAL 2023 OPERATING BUDGET		MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM				
Department		No.	Program		No.	
Revenue		36	Water Billing, Accounting and Customer Service		14	
Fund		No.				
Water		02				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	436	2,000		2,000	2,000
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel	10,398	2,000	2,000	2,000	
309	Cordage & Fibers					
310	Electrical & Communication	20				
311	General Equipment & Machinery					
312	Fire Fighting & Safety	850				
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household	22,203	1,000		1,000	1,000
320	Office Materials & Supplies	31,668	193,000	188,000	210,000	22,000
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists	10,000		5,000	10,000	5,000
325	Printing	2,650				
326	Recreational & Educational	1,635	3,000			
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)			6,000	3,000	(3,000)
Total		79,860	201,000	201,000	228,000	27,000
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications		10,000		10,000	10,000
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment		42,000	42,000	5,000	(37,000)
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists	21,947				
426	Recreational & Educational					
427	Computer Equipment & Peripherals	151,720	16,000	16,000	16,000	
428	Vehicles					
430	Furniture & Furnishings	312,493	641,000	641,000	641,000	
499	Other Equipment (not otherwise classified)			10,000		(10,000)
Total		486,160	709,000	709,000	672,000	(37,000)

71-53L (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.	Program		No.	
Revenue		36	Water Billing, Accounting and Customer Service		14	
Fund		No.				
Water		02				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	107,230	300,000	300,000	300,000	
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	Braille Works	32,000	32,000	32,000	32,000	Braille and Large Print Services
250	Jones Lang Lasalle	19,448				Triplex OM&S
250	Levlane Advertising		10,000	10,000	10,000	Branding & Customer Svc Improv.
250	Pacer Service Center	5,296				Court Records
250	Scotlandyard Security		66,000	66,000	66,000	Security Services
250	Superior Moving & Storage	48,890				Moving Services
250	U.S. Facilities		15,000	15,000	15,000	Office Configurations
250	Misc. Vendors		27,000	27,000	27,000	Miscellaneous Professional Svc.
250	TBD '22 & '23		50,000	50,000	50,000	WRB Customer Service Training
	Subtotal Class 250	105,634	200,000	200,000	200,000	
251	Cellico Partnership	1,596				Miscellaneous IT Professional Svc.
	TBD '22 & '23		100,000	100,000	100,000	Miscellaneous IT Professional Svc.
	Subtotal Class 251	1,596	100,000	100,000	100,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SUPPORTING DETAIL:
CLASSES OTHER THAN
250s AND 290, BY PROGRAM

Department		No.	Program		No.	
Revenue		36	Water Billing, Accounting and Customer Service		14	
Fund		No.				
Water		02				
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
260	Associated Specialty Contracting	30,235				Repair & Maintenance - Abate.
260	Paik Incorporated	3,345				Repair & Maintenance - Reno.
260	Palman Electric	89,715				Repair & Maintenance - Electrical
260	Misc. Vendors	15,746				Repair & Maintenance - Misc.
260	TBD '22 & '23		126,000	126,000	126,000	Repair & Maintenance - Reno.
	Subtotal Class 260	139,042	126,000	126,000	126,000	
320	Paper Mart	4,825				Envelopes
320	Various Vendors	26,843	193,000	188,000	210,000	Envelopes
	Subtotal Class 320	31,668	193,000	188,000	210,000	
427	CDW Government	7,200				Computer Equipment
427	Dell Marketing Corp	127,420				Computer Equipment
427	Xerox Corp	17,100				Computer Equipment
427	Miscellaneous Vendors		16,000	16,000	16,000	Computer Equipment
	Subtotal Class 427	151,720	16,000	16,000	16,000	
430	Transamerican Office Furniture	312,493				Office Furniture
430	TBD '22 & '23		641,000	641,000	641,000	Office Furniture - Renovations
	Subtotal Class 430	312,493	641,000	641,000	641,000	

71-530 (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Delinquent Water Collection	15	
Program Description				
<p><i>Revenue, in partnership with the Law Department, uses an array of tactics to encourage and compel payment of delinquent water and sewer charges. Enforcement tools include making phone calls, sending letters, placing liens on properties, filing suit in both Municipal and Common Pleas Courts, placement of accounts with collection agencies, shut-off of delinquent accounts, sale of property through Sheriff's Sales, and administration of payment agreements.</i></p>				
Program Objectives				
<p>-Maintain current levels of delinquent principal outstanding considering current enforcement constraints due to the pandemic. -Continue to bring delinquent landlords into compliance using Consolidated Actions and Sequestration.</p>				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent change in delinquent principal outstanding (excludes current charges not yet overdue/delinquent and City bills)	2.0%	tabulated at year-end	0.00%	0.00%
<u>Comments:</u>				
Percent of Delinquent Water Accounts in Payment Agreements or TAP	10.0%	tabulated at year-end	11.00%	11.00%
<u>Comments:</u>				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Delinquent Water Collection			15
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	1,244,180	863,762	792,261	804,536	12,275
08	Grants	1,667,153	3,000,000	3,100,000	3,100,000	
	Total	2,911,333	3,863,762	3,892,261	3,904,536	12,275
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
01	Water	21	12	10	11	(1)
	Total Full Time	21	12	10	11	(1)
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
08	Grants	1,667,153	3,000,000	3,100,000	3,100,000	
	Total	1,667,153	3,000,000	3,100,000	3,100,000	
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bgdt (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	452,106	222,235	192,111	198,847	6,735
Finance	Employee Benefits - Uniform					
	Total	452,106	222,235	192,111	198,847	6,735

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Delinquent Water Collection		15	
Fund		No.				
Water		02				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	1,144,180	563,762	492,261	504,536	12,275
b)	Employee Benefits					
200	Purchase of Services	100,000	300,000	300,000	300,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,244,180	863,762	792,261	804,536	12,275
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	21	12	10	11	(1)
105	Full Time - Uniform					
Total		21	12	10	11	(1)
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Revenue	No. 36	Program Delinquent Water Collection	No. 15
Fund Water	No. 02		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
LEGAL SERVICES (360562)									
Mass Revenue Litigation									
1	A451	Assistant City Solicitor	50,938 - 70,231	1					
2	2L01	Administrative Technician	38,779 - 49,868		1				(1)
3	2B02	Collection Customer Representative	42,956 - 46,871	4	3	4	4	139,318	1
4	2B04	Collection Representative Supervisor	45,437 - 58,412	1	1	1	1	58,412	
5	1D41	Data Service Support Clerk	39,229 - 42,637	1	1	1	1	42,637	
6	D210	Deputy City Solicitor 2	83,780 - 89,837	1					
7	2B18	Revenue Collection Representative	44,107 - 48,179	2	2	2	2	96,358	
8	S217	Senior Legal Assistant	44,641 - 57,662	1					
Subtotal Mass Revenue Litigation				11	8	8	8	336,725	
Major Tax									
9	A452	Assistant City Solicitor 2	61,800 - 70,040	2					
10	1D41	Data Service Support Clerk	39,229 - 42,637	1	1	1	1	42,637	
11	L153	Legal Assistant	26,352 - 39,527	2					
12	2B55	Tax Collections Coordinator	68,618 - 88,216	1	1	1	1	88,216	
Subtotal Major Tax				6	2	2	2	130,853	
Real Estate Tax									
13	A452	Assistant City Solicitor 2	61,800 - 70,040		1				(1)
14	1D41	Data Service Support Clerk	39,229 - 42,637	1	1		1	42,637	
15	L153	Legal Assistant	26,352 - 39,527	2					
16	S217	Senior Legal Assistant	44,641 - 57,662	1					
Subtotal Real Estate Tax				4	2		1	42,637	(1)
Total Legal Services				21	12	10	11	510,215	(1)

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM
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Department Revenue	No. 36	Program Delinquent Water Collection	No. 15
Fund Water	No. 02		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Full-Time Civilian		21	12	10	11	510,215	(1)
2		Overtime						1,000	

Total Gross Requirements									
Plus: Earned Increment				21	12	10	11	511,215	(1)
Plus: Longevity								1,389	
Less: (Vacancy Allowance)								9,825	
Total Budget Request								(17,893)	
								504,536	

Summary of Personal Services

Line No. (1)	Category (2)	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/21 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum				1,700				(1,700)	
2	Full Time - Civilian	21	1,144,862	12	486,481	10	11	503,536	17,055	(1)
3	Full Time - Uniform									
4	Bonus, Gross Adj.		(937)		3,080				(3,080)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		255		1,000			1,000		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
	Total	21	1,144,180	12	492,261	10	11	504,536	12,275	(1)

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA				SUPPORTING DETAIL:		
FISCAL 2023 OPERATING BUDGET				PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM		
Department		No.	Program		No.	
Revenue		36	Delinquent Water Collection		15	
Fund		No.				
Water		02				
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriation (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	100,000	300,000	300,000	300,000	
290	Payments for Care of Individuals					
Minor Object Code	Name of Contractor or Provider	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriation	Fiscal 2022 Estimated Obligations	Fiscal 2023 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	AAL Acquest	100,000	150,000	150,000	150,000	Title Search Services
250	LTS Acquisition		150,000			Title Search Services
250	TBD '22 & '23			150,000	150,000	Title Search Services
	Subtotal Class 250	100,000	300,000	300,000	300,000	

71-53N (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Delinquent Water Collection		15	
Fund		No.				
Grants Revenue		08				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services					
b)	Employee Benefits					
200	Purchase of Services	1,667,153	3,000,000	3,100,000	3,100,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,667,153	3,000,000	3,100,000	3,100,000	
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)	1,667,153	3,000,000	3,100,000	3,100,000		
Federal						
State						
Other Governments						
Other Funds of the City						
Total	1,667,153	3,000,000	3,100,000	3,100,000		

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA			GRANT INFORMATION SUMMARY			
FISCAL 2023 OPERATING BUDGET			WITHIN PROGRAM			
Department Revenue		No. 36	Program Delinquent Water Collection		No. 15	
Fund Grants Revenue		No. 08				
<i>Funding Sources</i>		Grant Title		Grant Number	Index Code	
Federal		Delinquent Water Collection Program - Water		G36L05	360563	
State		Award Period		Type of Grant		
Other Govt.		7/1/22 - 6/30/23		Reimbursement		
X Local (Non-Govt.)		Grant Objective				
Commissions for the collection of delinquent water and sewer charges and fees.						
Summary by Class						
Class (1)	Description (2)	Fiscal 2021 Actual Obligations (3)	Fiscal 2022 Original Appropriations (4)	Fiscal 2022 Estimated Obligations (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
100 a)	Personal Services					
100 b)	Employee Benefits - Total					
	Class 186 - Flex Cash Pmnts.					
	Class 187 - Worker's Comp. - Disability					
	Class 188 - Worker's Comp. - Medical					
	Class 189 - Medicare Tax					
	Class 190 - Pension Obligation Bonds					
	Class 191 - Pension Contributions					
	Class 192 - FICA					
	Class 193 - Health / Medical					
	Class 194 - Group Life					
	Class 195 - Group Legal					
	Class 198 - Municipal Plan 10 - City Match					
200	Purchase of Services	1,667,153	3,000,000	3,100,000	3,100,000	
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,667,153	3,000,000	3,100,000	3,100,000	
Summary by Funding Source						
Code (1)	Category (2)	Fiscal 2021 Actual Revenue (3)	Fiscal 2022 Original Budget (4)	Fiscal 2022 Estimated Revenue (5)	Fiscal 2023 Department Request (6)	Increase or (Decrease) (7)
100	Federal					
200	State					
300	Other Governments					
400	Local (Non-Governmental)	1,667,153	3,000,000	3,100,000	3,100,000	
Total		1,667,153	3,000,000	3,100,000	3,100,000	
Summary of Positions						
Code (1)	Category (2)	Actual Pos. 6/30/21 (3)	Fiscal 2022 Budgeted Pos. (4)	Incr. Run PPE 11/28/21 (5)	Fiscal 2023 Budgeted Pos. (6)	Inc. / (Dec.) (Col. 6 less Col. 4) (7)
101	Full Time - Civilian					
105	Full Time - Uniform					
Total						

71-53P (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2023 OPERATING BUDGET				
Department	No.	Program	No.	
Revenue	36	Water Assistance Programs	16	
Program Description				
<i>Revenue provides discounted water bills to vulnerable residential customers through the Senior Citizen Water Discount and the Tiered Assistance Program (TAP) for low-income customers.</i>				
Program Objectives				
<ul style="list-style-type: none"> -In cooperation with the Commonwealth, provide direct relief to low-income customers through the new federal Low Income Household Water Assistance Program (LIHWAP). -Increase TAP enrollment for eligible customers through focused outreach, specifically within BIPOC communities. -Continue to streamline the application process to make it more convenient for customers to access assistance. 				
Performance Measures				
Description	Fiscal 2021 Year-End	Fiscal 2022 Year-to-Date (Q1 + Q2)	Fiscal 2022 Target	Fiscal 2023 Target
(1)	(2)	(3)	(4)	(5)
Percent of applications reviewed within 30 days	100.0%	100.0%	100.0%	100.0%
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				
<u>Comments:</u>				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program			No.
Revenue		36	Water Assistance Programs			16
Summary by Fund						
Fund No.	Fund	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	1,259,446	1,531,398	1,538,307	1,540,893	2,586
	Total	1,259,446	1,531,398	1,538,307	1,540,893	2,586
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/21	Fiscal 2022 Budgeted	Fiscal 2022 PPE 11/28/21	Fiscal 2023 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	26	34	26	34	
	Total Full Time	26	34	26	34	
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2022 Original Approp. (GO Only)	Fiscal 2022 Original Approp. (All Other Sources)	Fiscal 2023 Proposed Budget (GO Only)	Fiscal 2023 Proposed Bdg (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Total					
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Appropriations	Fiscal 2022 Calculated Obligations	Fiscal 2023 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	492,240	565,039	562,934	579,451	16,518
Finance	Employee Benefits - Uniform					
	Total	492,240	565,039	562,934	579,451	16,518

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2023 OPERATING BUDGET						
Department		No.	Program		No.	
Revenue		36	Water Assistance Programs		16	
Fund		No.				
Water		02				
Summary by Class						
Class	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	1,259,446	1,504,398	1,511,307	1,540,893	29,586
b)	Employee Benefits					
200	Purchase of Services					
300	Materials and Supplies		27,000	27,000		(27,000)
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,259,446	1,531,398	1,538,307	1,540,893	2,586
Summary of Positions						
Code	Category	Actual Positions 6/30/21	Fiscal 2022 Budgeted Positions	Increment Run PPE 11/28/21	Fiscal 2023 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	26	34	26	34	
105	Full Time - Uniform					
Total		26	34	26	34	
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2021 Actual Revenues	Fiscal 2022 Original Budget	Fiscal 2022 Estimate Obligations	Fiscal 2023 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2023 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Revenue	No. 36	Program Water Assistance Programs	No. 16
Fund Water	No. 02		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
TAP (360571)									
1	1A22	Clerical Supervisor 2	45,263 - 49,515	1	1	1	1	49,515	
2	1A04	Clerk 3	42,956 - 46871			1			
3	2B02	Collection Customer Representative	42,956 - 46,871	19	24	17	24	977,780	
4	2B04	Collection Representative Supervisor	45,437 - 58,412	4	4	4	4	230,404	
5	1D41	Data Service Support Clerk	39,229 - 42,637	1	4	1	4	170,548	
6	A620	Director of Customer Assistance	72,450	1	1	1	1	72,450	
7	6E23	Revenue Investigator	44,107 - 48,179			1			
		Total TAP		26	34	26	34	1,500,697	

71-531 (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2023 OPERATING BUDGET	SCHEDULE 100 LIST OF POSITIONS BY PROGRAM
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Department Revenue	No. 36	Program Water Assistance Programs	No. 16
Fund Water	No. 02		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2021 Actual Pos. 6/30/21 (5)	Fiscal 2022 Budgeted Positions (6)	Increment Run -PPE 11/28/21 (7)	Fiscal 2023 Budgeted Positions (8)	Annual Salary 7/1/22 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Full-Time Civilian		26	34	26	34	1,500,697	
2		Overtime						73,557	

Total Gross Requirements									
Plus: Earned Increment				26	34	26	34	1,574,254	
Plus: Longevity								3,538	
Less: (Vacancy Allowance)								18,200	
Total Budget Request								(55,099)	
								1,540,893	

Summary of Personal Services

Line No. (1)	Category (2)	Fiscal 2021		Fiscal 2022			Fiscal 2023		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/21 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 11/28/21 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum		12,064							
2	Full Time - Civilian	26	1,246,493	34	1,425,509	26	34	1,467,336	41,827	
3	Full Time - Uniform									
4	Bonus, Gross Adj.		(17)		12,241				(12,241)	
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian		906		73,557			73,557		
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
	Total	26	1,259,446	34	1,511,307	26	34	1,540,893	29,586	

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2023 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
Revenue		36	Water Assistance Programs		16	
Fund		No.				
Water		02				
Code	Description	Fiscal 2021 Actual Obligations	Fiscal 2022 Original Appropriations	Fiscal 2022 Estimated Obligations	Fiscal 2023 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 300 - Materials & Supplies						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications					
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory					
318	Janitorial, Laundry & Household					
320	Office Materials & Supplies		27,000	27,000		(27,000)
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists					
325	Printing					
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)					
	Total		27,000	27,000		(27,000)
Schedule 400 - Equipment						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment					
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals					
428	Vehicles					
430	Furniture & Furnishings					
499	Other Equipment (not otherwise classified)					
	Total					