

**DEPARTMENT OF LICENSES AND INSPECTIONS (L&I)
FISCAL YEAR 2022 BUDGET TESTIMONY
MAY 10, 2021**

INTRODUCTION

Good Morning, President Clarke and Members of City Council. I am Ralph DiPietro, Acting Commissioner of Licenses and Inspections. Joining me today is Kirk McClarren, Administrative Services Director. I am pleased to provide testimony on the Department of Licenses and Inspections' Fiscal Year 2022 Operating Budget.

DEPARTMENT MISSION & PLANS

Mission: The Department of Licenses and Inspections (L&I) enforces the City's codes for the safe and lawful construction and use of buildings.

Plans for Fiscal Year 2022:

The eCLIPSE web-based system has fully replaced the Department's obsolete legacy software. The public can access eCLIPSE 24 hours a day, seven days a week to submit applications and electronic plans, pay for and print out licenses and permits, file appeals, review the status of all applications and issued licenses and permits, and schedule inspections. eCLIPSE is making the process of obtaining required approvals from multiple departments more seamless for the applicant as submissions are shared across the City behind the scenes. In FY22, L&I will continue to develop and apply technological and process fixes and improvements to improve building safety, efficiency, and customer satisfaction. Also, in FY22, the Department will implement a new Mobile program using handheld devices and portable printers that will allow inspectors to perform work directly from the field instead of back in the office behind a desk.

The launch of online permitting through eCLIPSE days before State and City Stay-at-Home orders went into effect in March 2020 enabled L&I to continue issuing permits without losing even a day to the pandemic. However, the sudden and widespread shift to online permitting, where a more gradual evolution away from in-person procedures had been expected, produced a dramatic leap in requests for assistance navigating eCLIPSE. In FY22 L&I will hire six (6) new employees to create an expanded in-house Remote Support Unit with the capacity to meet customer demand for rapid and expert assistance. The Remote Support Unit will use the City's customer relationship management system so that requests and outcomes can be integrated and tracked. A new online customer chat feature will launch in FY22 to further improve the ease and accuracy of eCLIPSE support.

The Department will continue to strengthen its Audits & Investigations Unit (AIU) in FY22 to support investigations into construction being performed by unlicensed contractors that are non-compliant with City Code requirements and the use of license violations to deter bad conduct and underground economic activity. AIU will increase enforcement efforts related to the electrical construction and inspection industries and new subcontractor disclosure requirements. In addition, AIU will implement a new Construction Fire Watch Audit program designed to reduce fire hazards on construction sites. These efforts will be supported through the hiring of five (5) additional Building Inspectors in FY22.

L&I will also remain focused on its core public safety mission through the careful management of both City-funded and private demolitions. This proposed budget will allow L&I to continue our aggressive public demolition program with approximately \$9.5M in recurring funding for demolition.

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As one of the first ten departments in the City to participate in the Mayor's Racial Equity Strategy initiative, in FY22 L&I staff and leadership will finalize and implement an action plan to become a more equitable, diverse, and inclusive department.

Before I close, I would like to recognize the hard-working employees of L&I for their commitment to public safety. Thank you for the opportunity to present our proposed Fiscal Year 2022 budget. I am available to answer questions at this time.

BUDGET SUMMARY & OTHER BUDGET DRIVERS

Please refer to attached FY22 Budget Hearing Summary Charts in section 1: Staff Demographics Summary, section 2: Employment Levels, section 3: Financial Summary by Class, section 6: Participation Rate and Goal.

PROPOSED BUDGET OVERVIEW

Proposed Funding Request:

The proposed Fiscal Year 2022 General Fund budget totals \$38,965,283, an increase of \$713,589 over Fiscal Year 2021 estimated obligation levels. This increase is primarily due to the planned hiring of additional Building Inspectors and Remote Support Unit staff for improved eCLIPSE customer service.

The proposed budget includes:

- \$24,608,806 in Class 100, a \$638,589 increase from FY21
- \$13,522,002 in Class 200, a \$75,000 increase from FY21
- \$834,475 in Class 300/400, no change from FY21

DEPARTMENT OF LICENSES AND INSPECTIONS (L&I)

STAFFING LEVELS




The department is requesting 424 budgeted positions for FY22, an increase of 1 position from FY21, which is attributed to a reduction of 10 positions for internal re-alignment purposes and an increase of 11 new positions.

NEW HIRES

Please refer to attached FY22 Budget Hearing Summary Charts in section 8: New Hires Information.

PERFORMANCE, CHALLENGES, AND INITIATIVES




Permits and Licensing

Measure	 FY20 ACTUAL	 FY21 TARGET	 FY22 TARGET
Median wait times for over-the-counter permit customers (in minutes)	25	N/A	N/A
Median timeframe for permit issuance -- Residential (in days)	18	25	20
Median timeframe for permit issuance -- Commercial (in days)	33	30	30
Number of building, electrical, plumbing, and zoning permits issued	52,360	55,000	53,000

Program FY22 Strategic Goals

- Improve remote support for the City’s eCLIPSE system. L&I is working with 311 to reduce call wait times to four minutes, reduce response to email inquiries to one day, and provide immediate support in application navigation through the implementation of an online chat function.
- Develop cross-departmental permit wizard. L&I is working with other departments to develop an online permit wizard that would produce a complete and customized list of all permit requirements based upon project scope.
- Implement new legislative requirements pertaining to excavations and protection of surrounding property and public way.

Code Enforcement

Measure	 FY20 ACTUAL	 FY21 TARGET	 FY22 TARGET
Percent of nuisance properties inspected within 20 days	87.3%	85.0%	85%
Average time from complaint to clean and seal of vacant property	24	20	15




Program FY22 Strategic Goals

- Increase enforcement efforts related to the electrical construction and inspection industries.
- Increase enforcement efforts related to the Department’s new subcontractor disclosure requirements.

DEPARTMENT OF LICENSES AND INSPECTIONS (L&I)

- Successfully adopt eCLIPSE mobile tools for all Code Enforcement inspectors.




Demolition

Measure	 FY20 ACTUAL	 FY21 TARGET	 FY22 TARGET
Number of demolitions performed	326	450	450
Number of "imminently dangerous" properties	158	A reduction from FY20	A reduction from FY21
Median timeframe from "imminently dangerous" designation to demolition (in days)	128	140	130
Number of unsafe properties	3,812	A reduction from FY20	A reduction from FY21

Program FY22 Strategic Goals

- Continued management of the demolition program with an emphasis on overall reduction in the number of ID and unsafe buildings.
- Continue the steady progress that has been made in reducing time between ID designation and demolition completion.

Building Inspections




Measure	 FY20 ACTUAL	 FY21 TARGET	 FY22 TARGET
Average number of permits per building inspector	513	500	500

Program FY22 Strategic Goals

- Continue to reduce the permit caseload for Building Inspectors to 400.
- Successfully adopt eCLIPSE mobile tools for all Building Inspectors.

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Administration

Measure	 FY20 ACTUAL	 FY21 TARGET	 FY22 TARGET
Net personnel gain/loss (+ new hires, - separations)	-15	10	10
Number of on-the-job injuries	17	A reduction from FY20	A reduction from FY21

Program FY22 Strategic Goals

- Finalize and implement L&I’s Racial Equity Plan.
- Implement new electronic time and attendance system.
- Streamline internal process for submitting inspector certifications to L&I Human Resources.

OTHER BUDGETARY IMPACTS

Federal and State (Where Applicable)

L&I receives \$490,303 in annual Community Development Block Grant (CDBG) funding, which funds the salaries of eight (8) Building Inspectors that coordinate the demolition of imminently dangerous properties in low- to moderate-income areas of the city.

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CONTRACTING EXPERIENCE

Please refer to attached FY22 Budget Hearing Summary Charts in section 4: Contracts Summary.

DEPARTMENT OF LICENSES AND INSPECTIONS (L&I)

EMPLOYEE DATA

Please refer to attached FY22 Budget Hearing Summary Charts in section 7: Staff Demographics.

LANGUAGE ACCESS

- 1. Provide the name of your language access coordinator, the date of your last department training, and a link to the posting of your language access plan.**

L&I's language access coordinator is Kirk McClarren. The last Departmental Language Access trainings were conducted in April 2018. The following link contains the Department of Licenses and Inspections' Language Access Plan: www.phila.gov/media/20170307162203/Final-Redacted-LI.pdf

- 2. Breakdown new hires and existing staff by race and language. Breakdown how many front-line personnel are trained to provide language access services.**

Please refer to FY22 Budget Hearing Summary Charts section 8: New Hire Information/Language Access.

- 3. How many requests for language access services did your department receive in the past year? How many language access services were delivered by staff? Breakdown language access services provided, by language, including but not limited to the language line, translation of public notices and documents, website language services, and advertisement/publication services.**

Language Access services such as in-person and telephonic interpretation services are provided. The Department is currently developing improved internal processes that will provide better metrics on language access services usage.

- 4. Explain what your department has done to improve language access services over the past year.**

The Department is currently reviewing all forms and publications to determine those that should be translated. In-person and telephone interpretation services also continue to be utilized on a frequent basis.

CLIMATE CHANGE

1. How has climate change affected your department's provision of services?

More extreme weather has increased the demand for L&I services, including in the following ways:

- Applications for permits to build in the floodplain require heightened technical review. Builders resist and sometimes ignore mitigation requirements because they cause money, leading to increased inspections, enforcement, and litigation.
- When neighborhoods flood, Emergency Response inspectors go door to door to look for indications that the flood has compromised the properties' structural integrity.
- Increased precipitation such as we saw in 2019 leads to waterlogged soil that is more likely to give way when contractors make excavation errors. This increases the incidence of collapse of adjacent properties, and therefore increases the demand for L&I's Emergency Response Unit, investigations into contractor error, public education about the dangers of basement digging, and contractor education and increased licensing requirements.
- Increased precipitation results in more water infiltration into buildings. Water infiltration is the primary cause of structural degradation and causes properties to more quickly become imminently dangerous (ID) and in need of demolition to protect public safety.
- Before high wind events inspectors visit construction sites to ensure that construction materials and equipment are properly secured.
- High wind has knocked down and blown improperly framed buildings under construction into the street, resulting in need for emergency response and investigatory services.

2. How might worsening climate change increase costs and demands for your department?

The trends identified above would increase in frequency and intensity.

3. How does your department intend to mitigate and adapt to climate change?

Citywide interventions include the following:

- Buildings are a major source of carbon emissions and thereby exacerbate climate change. Philadelphia is implementing a new Energy Code to dramatically decrease emissions through more efficient heating/cooling systems and better insulation products and practices. Builders must demonstrate how they will meet Energy Code requirements as a condition of permit issuance. Philadelphia has created multiple guides, factsheets, flowcharts and other tools to facilitate compliance.
- One of the factors casualty insurance companies use to underwrite property risk is the quality and enforcement of the building codes adopted in a locality, because better building codes result in stronger and more resilient new construction. Because of Philadelphia's early adoption and serious enforcement of updated building codes, Philadelphia is one of the municipalities with the best

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ranking in this category, and we can expect that insurance rates here are lower than they otherwise would have been.

- Floodplain requirements are complex, relatively new, and derived from federal, state, and local laws. L&I is developing tools to help builders and contractors understand the requirements and how to figure out which ones apply to their projects.
- L&I's Floodplain Manager convenes the City's Flood Risk Management Task Force, a cross-departmental working group. The Task Force's focus on flood management contributes to climate disaster readiness.
- L&I created a simplified electrical permit process for solar panel installation to promote adoption of solar energy technology.

1. Staff Demographics Summary

Staff Demographics Summary (as of December 2020)				
	Total	Minority	White	Female
Number of Full-Time Staff	398	239	145	144
Number of Exempt Staff	35	20	15	14
Number of Executive Staff (deputy level and above)	14	6	8	5
Average Salary, Full-Time Staff	\$62,032	\$56,959	\$71,890	\$55,380
Average Salary, Exempt Staff	\$83,643	\$79,453	\$89,230	\$79,942
Average Salary, Executive Staff	\$110,554	\$97,729	\$121,837	\$104,800
Median Salary, Full-Time Staff	\$58,526	\$54,365	\$71,379	\$48,090
Median Salary, Exempt Staff	\$85,000	\$85,000	\$95,550	\$80,000
Median Salary, Executive Staff	\$114,760	\$90,650	\$118,630	\$102,900

2. Employment Levels

Employment Levels (as of December 2020)		
	Budgeted	Filled
Number of Full-Time Positions	423	398
Number of Part-Time Positions	0	0
Number of Exempt Positions	39	35
Number of Executive Positions (deputy level and above)	14	14
Average Salary of All Full-Time Positions	\$62,593	\$62,032
Median Salary of All Full-Time Positions	\$60,677	\$58,526

FY22 Budget Hearing Summary Charts - Licenses and Inspections

3. Financial Summary by Class

General Fund Financial Summary by Class						
	FY20 Original Appropriations	FY20 Actual Obligations	FY21 Original Appropriations	FY21 Estimated Obligations	FY22 Proposed Appropriations	Difference: FY22-FY21
Class 100 - Employee Compensation	\$25,967,209	\$24,986,715	\$23,970,217	\$23,970,217	\$24,608,806	\$638,589
Class 200 - Purchase of Services	\$14,403,945	\$12,635,532	\$13,447,002	\$13,447,002	\$13,522,002	\$75,000
Class 300/400 - Materials, Supplies & Equipment	\$911,397	\$996,324	\$834,475	\$834,475	\$834,475	\$0
Class 500 - Contributions	\$0	\$275,744	\$0	\$0	\$0	\$0
	\$41,282,551	\$38,894,315	\$38,251,694	\$38,251,694	\$38,965,283	\$713,589

FY22 Budget Hearing Summary Charts - Licenses and Inspections

4. Contracts Summary

M/W/DSBE Participation on Large Professional Services Contracts											
Top Five Largest Contracts, FY21											
Vendor Name	Service Provided	Dollar Amount of Contract	RFP Issue Date	Contract Start Date	Ranges in RFP	% of M/W/DSBE Participation Achieved	\$ Value of M/W/DSBE Participation	Total % Participation - All DSBEs	Total \$ Value Participation - All DSBEs	Local Business (principal place of business located within City limits) [yes / no]	Waiver for Living Wage Compliance ? [yes / no]
Bell Environmental, LLC	Asbestos Survey Services	\$80,000	5/24/2019	7/1/2020	MBE: 25%-30%	100%	\$80,000	100%	\$80,000	No	No
					WBE: 25%-30%	0%	\$0				
					DSBE:	0%	\$0				
Batta Environmental Associates, Inc.	Asbestos Survey Services	\$80,000	5/24/2019	7/1/2020	MBE: 25%-30%	100%	\$80,000	100%	\$80,000	No	No
					WBE: 25%-30%	0%	\$0				
					DSBE:	0%	\$0				
USA Environmental Management	Asbestos Survey Services	\$80,000	5/24/2019	7/1/2020	MBE: 25%-30%	9%	\$7,155	9%	\$7,155	Yes	No
					WBE: 25%-30%	0%	\$0				
					DSBE:	0%	\$0				
Synertech Incorporated	Asbestos Survey Services	\$80,000	5/24/2019	7/1/2020	MBE: 25%-30%	0%	\$0	0%	\$0	Yes	No
					WBE: 25%-30%	0%	\$0				
					DSBE:	0%	\$0				
Westchester Environmental	Asbestos Survey Services	\$80,000	5/24/2019	7/1/2020	MBE: 25%-30%	100%	\$80,000	100%	\$80,000	No	No
					WBE: 25%-30%	0%	\$0				
					DSBE:	0%	\$0				

FY22 Budget Hearing Summary Charts - Licenses and Inspections

5. Performance Measures Table

Please refer to the FY22 Budget Testimony narrative for Performance Measure data.

6. Participation Rate and Goal

Contracts Summary (Professional Services only)						
	FY16	FY17	FY18	FY19	FY20	FY21 YTD (Q1 & Q2)
Total amount of contracts	\$402,675	\$1,125,015	\$397,000	\$734,000	\$902,430	\$370,000
Total amount to M/W/DSBE	\$197,000	\$344,175	\$195,000	\$290,000	\$264,000	\$167,155
Participation Rate	49%	31%	49%	40%	29%	45%

Total M/W/DSBE Contract Participation Goal (Public Works; Services, Supplies & Equipment; and Professional Services combined)			
	FY20	FY21	FY22
M/W/DSBE Contract Participation Goal	35%	35%	35%

FY22 Budget Hearing Summary Charts - Licenses and Inspections

7. Staff Demographics

Staff Demographics (as of December 2020)					
Full-Time Staff			Executive Staff		
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
<i>Total</i>	93	93	<i>Total</i>	3	1
<i>% of Total</i>	23%	23%	<i>% of Total</i>	21%	7%
<i>Average Salary</i>	\$57,896	\$51,138	<i>Average Salary</i>	\$96,366	\$64,907
<i>Median Salary</i>	\$56,272	\$45,114	<i>Median Salary</i>	\$88,200	\$64,907
	White	White		White	White
<i>Total</i>	120	25	<i>Total</i>	4	4
<i>% of Total</i>	30%	6%	<i>% of Total</i>	29%	29%
<i>Average Salary</i>	\$72,564	\$68,654	<i>Average Salary</i>	\$130,391	\$114,773
<i>Median Salary</i>	\$72,800	\$66,572	<i>Median Salary</i>	\$134,880	\$112,700
	Hispanic	Hispanic		Hispanic	Hispanic
<i>Total</i>	16	7	<i>Total</i>	2	0
<i>% of Total</i>	4%	2%	<i>% of Total</i>	14%	0%
<i>Average Salary</i>	\$60,712	\$63,890	<i>Average Salary</i>	\$106,550	N/A
<i>Median Salary</i>	\$54,990	\$63,937	<i>Median Salary</i>	\$106,550	N/A
	Asian	Asian		Asian	Asian
<i>Total</i>	14	10	<i>Total</i>	0	0
<i>% of Total</i>	4%	3%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	\$78,401	\$71,543	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	\$80,613	\$68,619	<i>Median Salary</i>	N/A	N/A
	Other	Other		Other	Other
<i>Total</i>	11	9	<i>Total</i>	0	0
<i>% of Total</i>	3%	2%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	\$50,275	\$44,604	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	\$55,647	\$39,225	<i>Median Salary</i>	N/A	N/A
	Bilingual	Bilingual		Bilingual	Bilingual
<i>Total</i>	18	19	<i>Total</i>	2	0
<i>% of Total</i>	5%	5%	<i>% of Total</i>	14%	0%
<i>Average Salary</i>	\$62,012	\$55,707	<i>Average Salary</i>	\$106,550	N/A
<i>Median Salary</i>	\$61,740	\$59,204	<i>Median Salary</i>	\$106,550	N/A
	Male	Female		Male	Female
<i>Total</i>	254	144	<i>Total</i>	9	5
<i>% of Total</i>	64%	36%	<i>% of Total</i>	64%	36%
<i>Average Salary</i>	\$65,804	\$55,380	<i>Average Salary</i>	\$113,751	\$104,800
<i>Median Salary</i>	\$61,077	\$47,465	<i>Median Salary</i>	\$112,700	\$102,900

Detail for non-binary employees, if applicable N/A

8. New Hire Information/Language Access

New Hires (from 7/1/2020 to December 2020)	
	Total Number of New Hires
Black or African American	5
Asian	0
Hispanic or Latino	0
White	1
Other	2
Total	8

Detail for new hires since December 2020, if applicable: N/A

All Staff					
	Spanish	Hindi	Urdu	Malayalam	Arabic
Black or African American	0	0	0	0	0
Asian	0	5	2	4	0
Hispanic or Latino	10	0	0	0	0
White	0	0	0	0	1
Other	0	0	0	0	0
Total	10	5	2	4	1

Frontline Staff					
	Spanish	Hindi	Urdu	Malayalam	Arabic
Black or African American	0	0	0	0	0
Asian	0	4	1	1	0
Hispanic or Latino	8	0	0	0	0
White	0	0	0	0	1
Other	0	0	0	0	0
Total	8	4	1	1	1

**BOARD OF L&I REVIEW
FISCAL YEAR 2022 BUDGET TESTIMONY**

DEPARTMENT MISSION & PLANS

Mission: To ensure timely hearings of property violations issued by the Department of Licenses and Inspections and, in some instances, other city agencies, such as the Water Department and the Art and Historical Commissions.

Plans for Fiscal Year 2022: The Board of Licenses and Inspections Review will continue to afford citizens a process for the review of decisions made by the Department of Licenses and Inspections and in some cases, other departments. The Board of L&I Review also hears appeals of License and Firearm Permit disapprovals as well as Health and Property Maintenance Code violations. Decisions of the Board can be appealed to the Court of Common Pleas under the Local Agency Law.

BUDGET SUMMARY & OTHER BUDGET DRIVERS

Staff Demographics Summary (as of December 2020)				
	Total	Minority	White	Female
Number of Full-Time Staff	2	1	1	2
Number of Exempt Staff	0	0	0	0
Number of Executive Staff (deputy level and above)	0	0	0	0
Average Salary, Full-Time Staff	\$48,250	\$48,011	\$48,490	\$48,250
Average Salary, Exempt Staff	N/A	N/A	N/A	N/A
Average Salary, Executive Staff	N/A	N/A	N/A	N/A
Median Salary, Full-Time Staff	\$48,250	\$48,011	\$48,490	\$48,250
Median Salary, Exempt Staff	N/A	N/A	N/A	N/A
Median Salary, Executive Staff	N/A	N/A	N/A	N/A

Employment Levels (as of December 2020)		
	Budgeted in FY21	Filled as of the Increment Run (12/21)
Number of Full-Time Positions	2	2
Number of Exempt Positions	0	0
Number of Executive Positions (deputy level and above)	0	0
Average Salary of All Full-Time Positions	\$48,250	\$48,250
Median Salary of All Full-Time Positions	\$48,250	\$48,250

General Fund Financial Summary by Class						
	FY20 Original Appropriations	FY20 Actual Obligations	FY21 Original Appropriations	FY21 Estimated Obligations	FY22 Proposed Appropriations	Difference: FY22-FY21
Class 100 - Employee Compensation	\$163,434	\$126,329	\$165,635	\$165,635	\$165,635	\$0
Class 200 - Purchase of Services	\$10,436	\$10,436	\$10,436	\$10,436	\$10,436	\$0
	\$173,870	\$136,765	\$176,071	\$176,071	\$176,071	\$0

The Board of L&I Review has no professional services contracts.

PROPOSED BUDGET OVERVIEW

Proposed Funding Request:

The proposed Fiscal Year 2022 General Fund budget totals \$176,071, no change over Fiscal Year 2021 estimated obligation levels.

The proposed budget includes:

- \$165,635 in Class 100, which represents no change from FY21.
- \$10,436 in Class 200, which represents no change from FY21.

Board of L&I Review

STAFFING LEVELS

The department is requesting two budgeted positions for FY22, which represents no change from FY21.

NEW HIRES

The Board of L&I Review has no new hires to report.

Board of L&I Review

PERFORMANCE, CHALLENGES, AND INITIATIVES

N/A

Board of L&I Review

OTHER BUDGETARY IMPACTS

Federal and State (Where Applicable)

N/A

Board of L&I Review

CONTRACTING EXPERIENCE

N/A

EMPLOYEE DATA

Staff Demographics (as of December 2020)					
Full-Time Staff			Executive Staff		
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	50%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$47,093	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$47,093	<i>Median Salary</i>	N/A	N/A
	White	White		White	White
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	50%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$44,445	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$44,445	<i>Median Salary</i>	N/A	N/A
	Hispanic	Hispanic		Hispanic	Hispanic
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Asian	Asian		Asian	Asian
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Other	Other		Other	Other
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Bilingual	Bilingual		Bilingual	Bilingual
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Male	Female		Male	Female
<i>Total</i>	0	2	<i>Total</i>	0	0
<i>% of Total</i>	0%	100%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$45,769	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$45,769	<i>Median Salary</i>	N/A	N/A

LANGUAGE ACCESS¹

- 1. Provide the name of your language access coordinator, the date of your last department training, and a link to the posting of your language access plan.**

L&I's language access coordinator is Kirk McClarren. The last Departmental Language Access trainings were conducted in April 2018. The following link contains the Department of Licenses and Inspections' Language Access Plan: www.phila.gov/media/20170307162203/Final-Redacted-LI.pdf

- 2. Breakdown new hires and existing staff by race and language. Breakdown how many front-line personnel are trained to provide language access services.**

Demographic information for both new and existing staff is contained in the *Staff Demographics* table above.

- 3. How many requests for language access services did your department receive in the past year? How many language access services were delivered by staff? Breakdown language access services provided, by language, including but not limited to the language line, translation of public notices and documents, website language services, and advertisement/publication services.**

Language Access services such as in-person and telephonic interpretation services are provided. The Department is currently developing improved internal processes that will provide better metrics on language access services usage.

- 4. Explain what your department has done to improve language access services over the past year.**

The Department is currently reviewing all forms and publications to determine those that should be translated. In-person and telephone interpretation services also continue to be utilized on a frequent basis.

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**BOARD OF BUILDING STANDARDS
FISCAL YEAR 2022 BUDGET TESTIMONY**

DEPARTMENT MISSION & PLANS

Mission: The Board of Building Standards is an advisory board that reviews appeals related to building safety and the application of Philadelphia’s Building Code, makes recommendations on regulations and standards to the Commissioner of the Department of Licenses and Inspections, and reviews new building products for compliance with City safety standards.

Plans for Fiscal Year 2022: The Board of Building Standards (BBS) will continue to focus on matters affecting building safety and is faced with interpreting technical issues involving the application of the Building Code. BBS offers advice to the Commissioner of the Department of Licenses and Inspections who may then grant a variance based on this advice. Denials can be appealed to the Court of Common Pleas within 30 days of notice of decision.

BUDGET SUMMARY & OTHER BUDGET DRIVERS

Staff Demographics Summary (as of December 2020)				
	Total	Minority	White	Female
Number of Full-Time Staff	1	1	0	1
Number of Exempt Staff	0	0	0	0
Number of Executive Staff (deputy level and above)	0	0	0	0
Average Salary, Full-Time Staff	\$72,159	\$72,159	N/A	\$72,159
Average Salary, Exempt Staff	N/A	N/A	N/A	N/A
Average Salary, Executive Staff	N/A	N/A	N/A	N/A
Median Salary, Full-Time Staff	\$72,159	\$72,159	N/A	\$72,159
Median Salary, Exempt Staff	N/A	N/A	N/A	N/A
Median Salary, Executive Staff	N/A	N/A	N/A	N/A

Employment Levels (as of December 2020)		
	Budgeted in FY21	Filled as of the Increment Run (12/21)
Number of Full-Time Positions	1	1
Number of Exempt Positions	0	0
Number of Executive Positions (deputy level and above)	0	0
Average Salary of All Full-Time Positions	\$72,159	\$72,159
Median Salary of All Full-Time Positions	\$72,159	\$72,159

General Fund Financial Summary by Class						
	FY20 Original Appropriations	FY20 Actual Obligations	FY21 Original Appropriations	FY21 Estimated Obligations	FY22 Proposed Appropriations	Difference: FY22-FY21
Class 100 - Employee Compensation	\$80,366	\$79,592	\$82,018	\$82,018	\$82,018	\$0
	\$80,366	\$79,592	\$82,018	\$82,018	\$82,018	\$0

The Board of Building Standards has no professional services contracts.

PROPOSED BUDGET OVERVIEW

Proposed Funding Request:

The proposed Fiscal Year 2022 General Fund budget totals \$82,018, no change from Fiscal Year 2021 estimated obligation levels.

The proposed budget includes:

- \$82,018 in Class 100, no change from FY21.

Board of Building Standards

STAFFING LEVELS

The department is requesting one budgeted position for FY22, which represents no change from FY21.

NEW HIRES

The Board of Building Standards has no new hires to report.

Board of Building Standards

PERFORMANCE, CHALLENGES, AND INITIATIVES

N/A

Board of Building Standards

OTHER BUDGETARY IMPACTS

Federal and State (Where Applicable)

N/A

Board of Building Standards

CONTRACTING EXPERIENCE

N/A

EMPLOYEE DATA

Staff Demographics (as of December 2020)					
Full-Time Staff			Executive Staff		
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	100%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$72,159	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$72,159	<i>Median Salary</i>	N/A	N/A
	White	White		White	White
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Hispanic	Hispanic		Hispanic	Hispanic
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Asian	Asian		Asian	Asian
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Other	Other		Other	Other
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Bilingual	Bilingual		Bilingual	Bilingual
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Male	Female		Male	Female
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	100%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$70,780	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$70,780	<i>Median Salary</i>	N/A	N/A

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