

CITY OF PHILADELPHIA

ORGANIZATION CHART (ALL FUNDS) BY PROGRAM

FISCAL 2022 OPERATING BUDGET

Department	No.
Water, Sewer and Storm Water Rate Board	67

Water, Sewer and Storm Water Rate Board	
FY21 FILLED POS. 12/20	FY22 BUDGETED POSITIONS
1	1

Water, Sewer and Storm Water Rate Board	
FY21 FILLED POS. 12/20	FY22 BUDGETED POSITIONS
1	1

CITY OF PHILADELPHIA

DEPARTMENTAL SUMMARY BY FUND

FISCAL 2022 OPERATING BUDGET

Department								No.
Water, Sewer and Storm Water Rate Board								67
No. (1)	Fund (2)	Class (3)	Description (4)	Fiscal 2020 Actual Obligations (5)	Fiscal 2021 Original Appropriation (6)	Fiscal 2021 Estimated Obligations (7)	Fiscal 2022 Proposed Budget (8)	Increase or (Decrease) (9)
02	Water	100	Employee Compensation					
		a)	Personal Services	43,411	44,558	42,827	44,968	2,141
		b)	Employee Benefits					
		200	Purchase of Services	548,683	755,200	670,200	745,200	75,000
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total	592,094	799,758	713,027	790,168	77,141
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total					
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total					
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total					
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total					
	Departmental Total All Funds			43,411	44,558	42,827	44,968	2,141
		a)	Personal Services	43,411	44,558	42,827	44,968	2,141
		b)	Employee Benefits					
		200	Purchase of Services	548,683	755,200	670,200	745,200	75,000
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			Total	592,094	799,758	713,027	790,168	77,141

71-53B (Program Based Budgeting Version)

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY
FISCAL 2022 OPERATING BUDGET		
Department Water, Sewer and Storm Water Rate Board	No. 67	Responses to Racial Equity Questions
<i>Racial Equity Questions for Existing Budget</i>		
<i>What programs or policies does your office administer to improve racial equity in the following areas? What impact have they had on output and outcomes measures related to racial equity?</i>		
<ul style="list-style-type: none"> · <i>A Safer and More Just Philadelphia</i> · <i>Health Equity for All</i> · <i>Quality Education for All</i> · <i>Inclusive Economy and Thriving Neighborhoods</i> · <i>Diverse, Efficient, and Effective Government</i> 		
<p>The Rate Board's program and objectives are a small but important part of making Philadelphia more just and promoting an inclusive economy and thriving neighborhoods. The Rate Board is charged with setting just and reasonable rates and charges that meet the needs of the Water Department and are equitable to all customer groups. The Board has taken several steps, listed in the same cell, to ensure that it can, as fully as possible, understand and appreciate the interests of smaller customers. To the extent that it is able to determine that, rates and charges for smaller customers should be less than those requested by the Water Department, this will, among other things, enable some such customers to afford healthcare for which they would otherwise have required more of a subsidy from the City. The Board has promoted these goals, including racial equity, through the following:</p> <ul style="list-style-type: none"> a) retaining a public advocate to represent the interests of small users, many of whom are financially insecure, and a disproportionate number of whom are marginalized racially or otherwise. b) requiring multiple technical and public input hearings, and facilitating participation by diverse members of the public, including marginalized groups. c) adopting rate riders funding the Tiered Assistance Program, which subsidizes low-income customers, from all rate classes. d) working to maximize access to virtual hearings and meetings, which the COVID-19 pandemic has required. <p>Current Board members include two Black women, one white woman, one Black man, and one white man. All are appointed by the Mayor and confirmed by Council to 5-year terms.</p>		
<i>Have you involved internal and external stakeholders, including marginalized communities of color, in your department's budget process and program/policy design?</i>		
<p>Most customers, and in particular marginalized communities of color, are involved in the rate-setting process through the public advocate, under a professional services contract let by the Rate Board. It would be inappropriate to involve the contractor directly in setting its own budget. However, the Rate Board has been fully supportive of the public advocate contract and has ensured the availability of funds to compensate the contractor for all of the services it has deemed useful to provide, including the hiring of consultants to examine rates and rate structures from the standpoint of equity. Through both the public advocate and a separately contracted technical consultant, the Board attempts to ensure that it fully understands proposed rates, their effects on communities, and available alternatives within the discretion granted to the Board by City Council. The Board has paid its technical consultant to develop and refine a spreadsheet that will enable both the Board and members of the public, with or without the assistance of the public advocate, to see the likely effects on rates of modifying the Water Department's proposals in various ways.</p>		
<i>How is your department using its budget to create an inclusive, anti-racist workplace?</i>		
<p>The Rate Board consists of unpaid volunteers. They have worked together cooperatively, and almost every decision has been unanimous; but they typically meet only about once a month.</p> <p>The Board has no employees. The Board does pay the salary of an Asian American legal assistant who is an employee of the Law Department but performs much of the Board's day-to-day work (minutes, scheduling, notifications, record-keeping, invoice processing).</p> <p>The Board's contractors include the following:</p> <ul style="list-style-type: none"> ▪ a woman with decades of experience as an administrative law judge, who serves as hearing officer. ▪ a nonprofit (Community Legal Services) that relies on a Black expert for much of its expert testimony as public advocate. ▪ an LLC as technical consultant, with an MBE subcontractor. This is the only formally listed participation in Board contracts, though the Board also uses a WBE prime contractor under a Procurement contract to transcribe hearings. <p>The Board strives to be inclusive and anti-racist in all of its activities.</p>		

CITY OF PHILADELPHIA		PERFORMANCE MEASURES AND RACIAL EQUITY		
FISCAL 2022 OPERATING BUDGET				
Department	No.	Program	No.	
Water, Sewer and Storm Water Rate Board	67	Water, Sewer and Storm Water Rate Board	01	
Program Description				
Section 13-101 of the Philadelphia Code requires the Rate Board to "fix and regulate rates and charges for supplying water, sewer and storm water service for accounts and properties located in the City," applying standards established by Council. The Board must complete its work within 120 days after the Water Department files formal notice of proposed rate changes.				
Program Objectives				
The Board must "establish open and transparent processes and procedures for public input and comment on proposed water rates and charges," which procedures must include public hearings. Rates must cover all Water Department costs (not including supplying water to other City facilities and fire service), and provide reserves sufficient to meet bond and other rate covenants, including sinking fund requirements. The Board determines proper reserves and the amount of rates to be used directly in capital expenditures, and must consider the importance of financial stability to customers. Rates and charges must be equitably apportioned among the various classes of consumers, and must be just, reasonable and nondiscriminatory as to the same class of consumers.				
Performance Measures				
Description	Fiscal 2020 Year-End	Fiscal 2021 Year-to-Date (Q1 + Q2)	Fiscal 2021 Target	Fiscal 2022 Target
(1)	(2)	(3)	(4)	(5)
Hold publicized and effective public and technical hearings	deferred (COVID)	done*	many**	unclear***
<u>Comments:</u>				
Meet Code deadline for setting rates and charges	deferred (COVID)	done*	120 days**	at least 1***
<u>Comments:</u> * A small reconciliation proceeding was begun in FY 20 and timely completed in FY 21. General proceeding withdrawn (COVID).				
<u>Comments:</u> ** Board expects large general proceeding and another small reconciliation proceeding during the second half of FY 2021.				
<u>Comments:</u> *** Board expects small reconciliation proceeding; Water Dept. will decide on need for general proceeding after FY 21 results.				
<u>Comments:</u>				

71-53EZ (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program			No.
Water, Sewer and Storm Water Rate Board		67	Water, Sewer and Storm Water Rate Board			01
Summary by Fund						
Fund No.	Fund	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	592,094	799,758	713,027	790,168	77,141
Total		592,094	799,758	713,027	790,168	77,141
Summary of Full Time Positions by Fund						
Fund No.	Fund	Actual Positions 6/30/20	Fiscal 2021 Budgeted	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted	Inc. / (Dec.) (Col. 6 less 4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
02	Water	1	1	1	1	
Total Full Time		1	1	1	1	
Summary of Non-Tax Revenues by Fund						
Fund No.	Fund	Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Capital Projects						
Dept. Where Appropriated	Description	Carry Forward	Fiscal 2021 Original Approp. (GO Only)	Fiscal 2021 Original Approp. (All Other Sources)	Fiscal 2022 Proposed Budget (GO Only)	Fiscal 2022 Proposed Bdg (All Other Sources)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Total						
Selected Associated Operating Costs						
Dept. Where Appropriated	Description	Fiscal 2020 Calculated Obligations	Fiscal 2021 Calculated Appropriations	Fiscal 2021 Calculated Obligations	Fiscal 2022 Calculated Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Finance	Employee Benefits - Civilian	17,204	17,658	16,972	17,821	848
Finance	Employee Benefits - Uniform					
Total		17,204	17,658	16,972	17,821	848

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
Water, Sewer and Storm Water Rate Board		67	Water, Sewer and Storm Water Rate Board		01	
Fund		No.				
Water		02				
Summary by Class						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	43,411	44,558	42,827	44,968	2,141
b)	Employee Benefits					
200	Purchase of Services	548,683	755,200	670,200	745,200	75,000
300	Materials and Supplies					
400	Equipment					
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		592,094	799,758	713,027	790,168	77,141
Summary of Positions						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	1	1	1	1	
105	Full Time - Uniform					
Total		1	1	1	1	
Selected Associated Non-Tax Revenues by Type						
Description	Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate	Fiscal 2022 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)						
Federal						
State						
Other Governments						
Other Funds of the City						
Total						

71-53F (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2022 OPERATING BUDGET

SCHEDULE 100
LIST OF POSITIONS
BY PROGRAM

Department Water, Sewer and Storm Water Rate Board	No. 67	Program Water, Sewe and Storm Water Rate Board	No. 01
Fund Water	No. 02		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2020 Actual Pos. 6/30/20 (5)	Fiscal 2021 Budgeted Positions (6)	Increment Run -PPE 12/21/20 (7)	Fiscal 2022 Budgeted Positions (8)	Annual Salary 7/1/21 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)
1		Legal Assistant	36,050-49,440	1	1	1	1	44,968	
Total Gross Requirements					1	1	1	44,968	
Plus: Earned Increment									
Plus: Longevity									
Less: (Vacancy Allowance)									
Total Budget Request								44,968	

Summary of Personal Services

Line No. (1)	Category (2)	Fiscal 2020		Fiscal 2021			Fiscal 2022		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/20 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 12/21/20 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum									
2	Full Time - Civilian	1	43,411	1	42,827	1	1	44,968	2,141	
3	Full Time - Uniform									
4	Bonus, Gross Adj.									
5	PT, Temp/Seas, Bd, SCG									
6	Overtime - Civilian									
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total		1	43,411	1	42,827	1	1	44,968	2,141	

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 200			
FISCAL 2022 OPERATING BUDGET			PURCHASE OF SERVICES BY PROGRAM			
Department		No.	Program		No.	
Water, Sewer and Storm Water Rate Board		67	Water, Sewer and Storm Water Rate Board		01	
Fund		No.				
Water		02				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Schedule 200 - Purchase of Services						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal					
209	Telephone & Communication					
210	Postal Services		200	200	200	
211	Transportation					
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities		25,000	15,000	15,000	
250	Professional Services	548,558	700,000	625,000	700,000	75,000
251	Professional Svcs. - Information Technology					
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues					
256	Seminar & Training Sessions					
257	Architectural & Engineering Services					
258	Court Reporters	125	30,000	30,000	30,000	
259	Arbitration Fees					
260	Repair & Maintenance Charges					
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other					
286	Rental of Parking Spaces					
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		548,683	755,200	670,200	745,200	75,000

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA
FISCAL 2022 OPERATING BUDGET

SUPPORTING DETAIL:
PROFESSIONAL SERVICES AND
CARE OF INDIVIDUALS, BY PROGRAM

Department Water, Sewer and Storm Water Rate Board	No. 67	Program Water, Sewer and Storm Water Rate Board	No. 01
Fund Water	No. 02		

Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriation (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	548,683	730,000	655,000	730,000	75,000
290	Payments for Care of Individuals					

Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
250	Amawalk Consulting Group LLC / Edward J. Mark	98,808	200,000	160,000	200,000	Technical Consultant - Rate Proceedings
250	Community Legal Services	350,000	350,000	350,000	350,000	Public Advocate - Rate Proceedings
250	Mariane R. Chestnut	99,750	150,000	115,000	150,000	Hearing Officer - Rate Proceedings
	Subtotal Class 250	548,558	700,000	625,000	700,000	
258	Strehlow & Associates, or Replacement	125	30,000	30,000	30,000	Court Reporter - Hearings
	Subtotal Class 258	125	30,000	30,000	30,000	
	Total Class 250s	548,683	730,000	655,000	730,000	

71-53N (Program Based Budgeting Version)