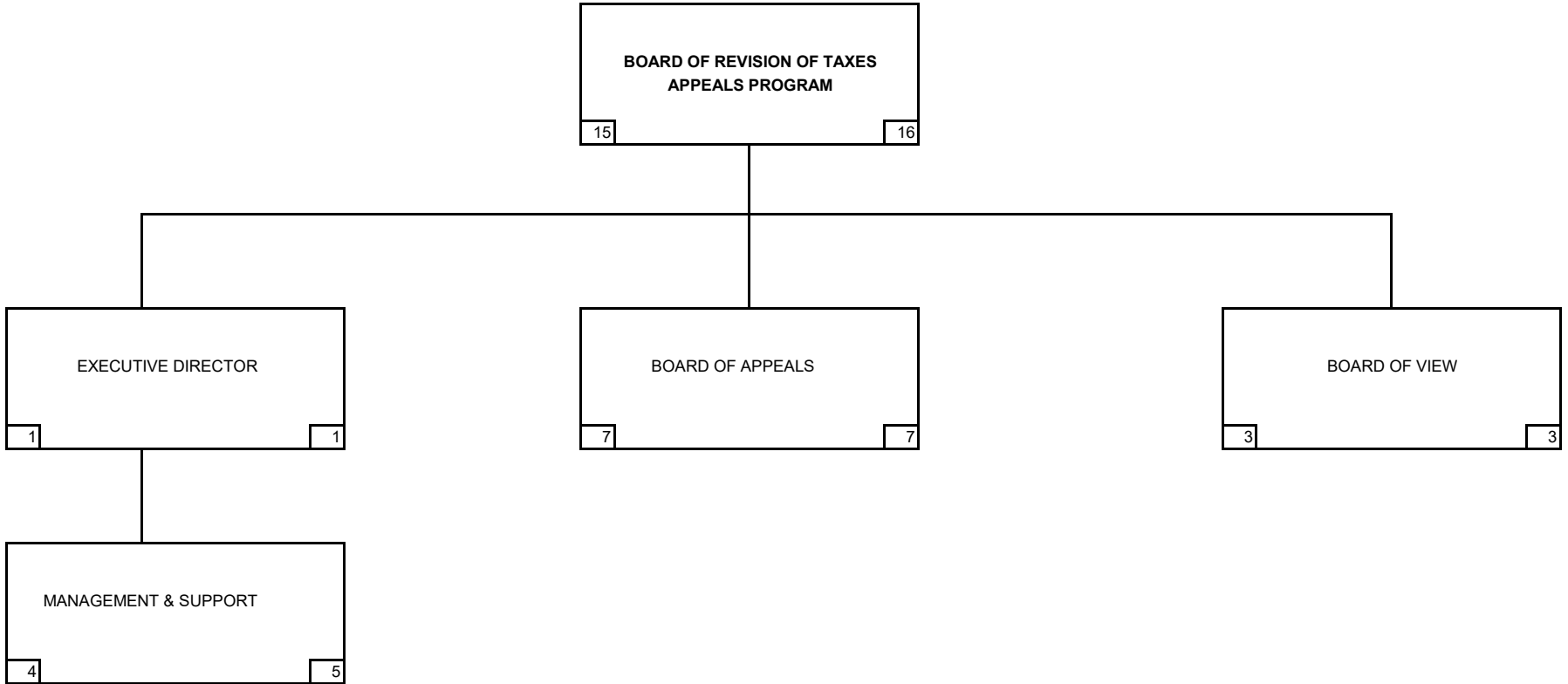


CITY OF PHILADELPHIA

ORGANIZATION CHART (ALL FUNDS) BY PROGRAM

FISCAL 2022 OPERATING BUDGET

Department: BOARD OF REVISION OF TAXES  
 No.: 63



FY22 PROPOSED BUDGET	
ORGANIZATION	
FY21 FILLED POS. 12/20	FY22 BUDGETED POSITIONS

SECTION 35

**CITY OF PHILADELPHIA**

**DEPARTMENTAL SUMMARY BY FUND**

**FISCAL 2022 OPERATING BUDGET**

Department								No.
BOARD OF REVISION OF TAXES								63
No. (1)	Fund (2)	Class (3)	Description (4)	Fiscal 2020 Actual Obligations (5)	Fiscal 2021 Original Appropriation (6)	Fiscal 2021 Estimated Obligations (7)	Fiscal 2022 Proposed Budget (8)	Increase or (Decrease) (9)
01	General	100	Employee Compensation					
		a)	Personal Services	1,044,789	987,587	987,587	997,835	10,248
		b)	Employee Benefits					
		200	Purchase of Services	39,013	37,900	37,900	37,900	
		300	Materials and Supplies	13,662	13,727	13,727	9,727	(4,000)
		400	Equipment	8,909	4,000	4,000	8,000	4,000
		500	Contributions, etc.					
		800	Payments to Other Funds					
			<b>Total</b>	<b>1,106,373</b>	<b>1,043,214</b>	<b>1,043,214</b>	<b>1,053,462</b>	<b>10,248</b>
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			<b>Total</b>					
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			<b>Total</b>					
		100	Employee Compensation					
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services					
		300	Materials and Supplies					
		400	Equipment					
		500	Contributions, etc.					
		800	Payments to Other Funds					
			<b>Total</b>					
	Departmental Total All Funds	100	Employee Compensation	1,044,789	987,587	987,587	997,835	10,248
		a)	Personal Services					
		b)	Employee Benefits					
		200	Purchase of Services	39,013	37,900	37,900	37,900	
		300	Materials and Supplies	13,662	13,727	13,727	9,727	(4,000)
		400	Equipment	8,909	4,000	4,000	8,000	4,000
		500	Contributions, etc.					
		800	Payments to Other Funds					
			<b>Total</b>	<b>1,106,373</b>	<b>1,043,214</b>	<b>1,043,214</b>	<b>1,053,462</b>	<b>10,248</b>

71-53B (Program Based Budgeting Version)

**CITY OF PHILADELPHIA**

**DEPARTMENTAL SUMMARY  
INCREASES AND DECREASES  
ALL FUNDS**

**FISCAL 2022 OPERATING BUDGET**

Department						No.
BOARD OF REVISION OF TAXES						63
Budget Comments (1)	Class 100 (2)	Class 200 (3)	Class 300/400 (4)	Class 500 (5)	Other Classes (6)	Total (7)
Exempt-Salary Reductions	10,248					10,248

**CITY OF PHILADELPHIA**  
**FISCAL 2022 OPERATING BUDGET**

**DEPARTMENTAL SUMMARY**  
**PERSONAL SERVICES**

Department BOARD OF REVISION OF TAXES	No. 63
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Line No.	Category	Fiscal 2020		Fiscal 2021			Fiscal 2022		Increase (Decrease) in Pos. (Col. 8 less 5)	Increase (Decrease) in Requirements (Col. 9 less 6)
		Actual Positions 6/30/20	Actual Obligations	Budgeted Positions	Estimated Obligations	Increment Run -PPE 12/21/20	Budgeted Positions	Department Request		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

**A. Summary by Object Classification - All Funds**

1	Lump Sum									
2	Full Time	15	958,977	16	957,970	15	16	952,835		(5,135)
3	Bonus, Gross Adj.		(126)							
4	PT, Temp/Seas, Bd , SCG		83,970		29,617			45,000		15,383
5	Overtime		1,968							
6	Holiday Overtime									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
	<b>Total</b>	<b>15</b>	<b>1,044,789</b>	<b>16</b>	<b>987,587</b>	<b>15</b>	<b>16</b>	<b>997,835</b>		<b>10,248</b>

**B. Summary of Uniformed Personnel Included in Above - All Funds**

1	Lump Sum									
2	Full Time - Uniform									
3	Bonus, Gross Adj.									
4	PT, Temp/Seas, Bd , SCG									
5	Overtime - Uniform									
6	Unused Uniform Leave									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
	<b>Total</b>									

**C. Summary by Object Classification - General Fund**

1	Lump Sum									
2	Full Time	15	958,977	16	957,970	15	16	952,835		(5,135)
3	Bonus, Gross Adj.		(126)							
4	PT, Temp/Seas, Bd , SCG		83,970		29,617			45,000		15,383
5	Overtime		1,968							
6	Holiday Overtime									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
	<b>Total</b>	<b>15</b>	<b>1,044,789</b>	<b>16</b>	<b>987,587</b>	<b>15</b>	<b>16</b>	<b>997,835</b>		<b>10,248</b>

**D. Summary of Uniformed Personnel Included in Above - General Fund**

1	Lump Sum									
2	Full Time - Uniform									
3	Bonus, Gross Adj.									
4	PT, Temp/Seas, Bd , SCG									
5	Overtime - Uniform									
6	Unused Uniform Leave									
7	Shift/Stress									
8	H&L, IOD, LT-Sick									
9										
	<b>Total</b>									

71-53D (Program Based Budgeting Version)

**CITY OF PHILADELPHIA**  
**FISCAL 2022 OPERATING BUDGET**

**PERFORMANCE MEASURES AND  
RACIAL EQUITY**

Department Board of Revision Taxes	No. 63	Program Board of Revision Taxes	No. 01
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***Program Description***

The Board of Revision of Taxes (BRT) hears appeals on real property valuations and addresses exceptions and inequities in those values. BRT is an independent, seven-member board appointed by the Board of Judges of the Philadelphia Common Pleas Court. The Board is required to hear assessment appeals and determine the market value for the tax year in question. The Appeals Board hears and renders decisions for real property assessment appeals, unique non-profit applications, Homestead Exemption appeals, and nunc pro tunc ("now for then") petitions that allows property owners to file a petition now for a previous deadline or tax year. The Board of View, an independent, three-member Board appointed by the Board of Judges, hears and renders decisions for condemnation (eminent domain) appeals.

***Program Objectives***

Continue eliminating a backlog of hearings that were a result of the COVID-19 pandemic. In 2020, BRT had to forgo four months of oral hearings until the Office of Property Assessment evaluators and counsel obtained remote access to City systems.

***Performance Measures***

Description  (1)	Calendar Year 2020  Year-End  (2)	Calendar Year 2021  Year-to-Date  (Q1 + Q2)  (3)	Calendar Year 2021  Target  (4)	Calendar Year 2022  Target  (5)
	Volume of appeals filed in the current year	63	N/A	2,115
<u>Comments:</u> The BRT does not determine a target for filing volume (figures are related to the number of assessment notices mailed annually by the Office of Property Assessment)				
Percentage of appeals heard during the reporting period (current year)	33.1%	N/A	N/A	N/A
<u>Comments:</u>				
Percentage of appeals heard during the reporting period (upcoming year)	2.0%	N/A	56.0%	N/A
<u>Comments:</u>				
Volume of appeals filed for the upcoming year	2,228	N/A	N/A	N/A
<u>Comments:</u> The BRT does not determine a target for filing volume (figures are related to the number of assessment notices mailed annually by the Office of Property Assessment)				
<u>Comments:</u>				

CITY OF PHILADELPHIA			PROGRAM SUMMARY - ALL FUNDS			
FISCAL 2022 OPERATING BUDGET						
Department BOARD OF REVISION OF TAXES		No. 63	Program APPEALS PROGRAM			No. 01
<b>Summary by Fund</b>						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriations (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
01	GENERAL	1,106,373	1,043,214	1,043,214	1,053,462	10,248
	Total	1,106,373	1,043,214	1,043,214	1,053,462	10,248
<b>Summary of Full Time Positions by Fund</b>						
Fund No. (1)	Fund (2)	Actual Positions 6/30/20 (3)	Fiscal 2021 Budgeted (4)	Increment Run PPE 12/21/20 (5)	Fiscal 2022 Budgeted (6)	Inc. / (Dec.) (Col. 6 less 4) (7)
01	GENERAL	15	16	15	16	
	Total Full Time	15	16	15	16	
<b>Summary of Non-Tax Revenues by Fund</b>						
Fund No. (1)	Fund (2)	Fiscal 2020 Actual Revenues (3)	Fiscal 2021 Original Budget (4)	Fiscal 2021 Estimate Obligations (5)	Fiscal 2022 Proposed Budget (6)	Increase or (Decrease) (7)
01	GENERAL		1,000		1,000	1,000
	Total		1,000		1,000	1,000
<b>Selected Associated Capital Projects</b>						
Dept. Where Appropriated (1)	Description (2)	Carry Forward (3)	Fiscal 2021 Original Approp. (GO Only) (4)	Fiscal 2021 Original Approp. (All Other Sources) (5)	Fiscal 2022 Proposed Budget (GO Only) (6)	Fiscal 2022 Proposed Bdgt (All Other Sources) (7)
	Total					
<b>Selected Associated Operating Costs</b>						
Dept. Where Appropriated (1)	Description (2)	Fiscal 2020 Calculated Obligations (3)	Fiscal 2021 Calculated Appropriations (4)	Fiscal 2021 Calculated Obligations (5)	Fiscal 2022 Calculated Budget (6)	Increase or (Decrease) (7)
Finance	Employee Benefits - Civilian	380,043	379,644	379,644	377,609	(2,035)
Finance	Employee Benefits - Uniform					
	Total	380,043	379,644	379,644	377,609	

71-53E (Program Based Budgeting Version)

CITY OF PHILADELPHIA			PROGRAM SUMMARY			
FISCAL 2022 OPERATING BUDGET						
Department		No.	Program		No.	
BOARD OF REVISION OF TAXES		63	APPEALS PROGRAM		01	
Fund		No.				
GENERAL		01				
<b>Summary by Class</b>						
Class	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
100	Employee Compensation					
a)	Personal Services	1,044,789	987,587	987,587	997,835	10,248
b)	Employee Benefits					
200	Purchase of Services	39,013	37,900	37,900	37,900	
300	Materials and Supplies	13,662	13,727	13,727	9,727	(4,000)
400	Equipment	8,909	4,000	4,000	8,000	4,000
500	Contributions, Indemnities and Taxes					
700	Debt Service					
800	Payments to Other Funds					
900	Advances and Misc. Payments					
Total		1,106,373	1,043,214	1,043,214	1,053,462	10,248
<b>Summary of Positions</b>						
Code	Category	Actual Positions 6/30/20	Fiscal 2021 Budgeted Positions	Increment Run PPE 12/21/20	Fiscal 2022 Budgeted Positions	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
101	Full Time - Civilian	15	16	15	16	
105	Full Time - Uniform					
Total		15	16	15	16	
<b>Selected Associated Non-Tax Revenues by Type</b>						
Description	Fiscal 2020 Actual Revenues	Fiscal 2021 Original Budget	Fiscal 2021 Estimate Obligations	Fiscal 2022 Proposed Budget	Increase or (Decrease)	
(1)	(2)	(3)	(4)	(5)	(6)	
Local (Non-Governmental)		1,000		1,000	1,000	
Federal						
State						
Other Governments						
Other Funds of the City						
Total		1,000		1,000	1,000	

71-53F (Program Based Budgeting Version)

**CITY OF PHILADELPHIA**  
**FISCAL 2022 OPERATING BUDGET**

**SCHEDULE 100**  
**LIST OF POSITIONS**  
**BY PROGRAM**

Department BOARD OF REVISION OF TAXES	No. 63	Program APPEALS PROGRAM	No. 01
Fund GENERAL	No. 01		

Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2020 Actual Pos. 6/30/20 (5)	Fiscal 2021 Budgeted Positions (6)	Increment Run -PPE 12/21/20 (7)	Fiscal 2022 Budgeted Positions (8)	Annual Salary 7/1/21 (9)	Increase (Decrease) (Col. 8 less Col. 6) (10)
<b>MANAGEMENT &amp; SUPPORT SERVICES</b>									
1	E700	EXECUTIVE DIRECTOR	105,365	1	1	1	1	105,365	
2	E695	EXECUTIVE ASSISTANT	69,340	1	1	1	1	69,340	
3	1A37	SERVICE REPRESENTATIVE	37,067 - 40,288	3	3	3	3	119,801	
4	B316	BRT HEARING ROOM OFFICER	36,186 - 38,000		1		1	38,500	
				5	6	5	6	333,006	
<b>ADMINISTRATIVE SERVICES</b>									
5	C110	CHAIRMAN OF THE BOARD OF REV OF TAXES	75,000	1	1	1	1	75,000	
6	M315	MEMBER OF THE BOARD OF REV OF TAXES	70,000	6	6	6	6	422,000	
7	B410	BOARD OF VIEW MEMBER	51,500	3	3	3	3	154,500	
				10	10	10	10	651,500	
		TOTAL FULLTIME		15	16	15	16	984,506	

71-531 (Program Based Budgeting Version)



CITY OF PHILADELPHIA				SCHEDULE 100						
FISCAL 2022 OPERATING BUDGET				LIST OF POSITIONS BY PROGRAM						
Department			No.	Program			No.			
BOARD OF REVISION OF TAXES			63	APPEALS PROGRAM			01			
Fund			No.							
GENERAL			01							
Line No. (1)	Class Code (2)	Title (3)	Salary Range (in dollars) (4)	Fiscal 2020 Actual Pos. 6/30/20 (5)	Fiscal 2021 Budgeted Positions (6)	Increment Run -PPE 12/21/20 (7)	Fiscal 2022 Budgeted Positions (8)	Annual Salary 7/1/21 (9)	Inc. (Dec.) (Col. 8 less Col. 6) (10)	
1		TOTAL FULL TIME		15	16	15	16	984,506		
2		TEMP/SEASONAL						45,000		
Total Gross Requirements				15	16	15	16	1,029,506		
Plus: Earned Increment								354		
Plus: Longevity								624		
Less: (Vacancy Allowance)								(32,649)		
Total Budget Request								997,835		
Summary of Personal Services										
Line No. (1)	Category (2)	Fiscal 2020		Fiscal 2021			Fiscal 2022		Inc. / (Dec.) in Require. (Col. 9 less Col. 6) (10)	Inc. / (Dec.) in Bud. Pos. (Col. 8 less Col. 5) (11)
		Actual Positions 6/30/20 (3)	Actual Obligations (4)	Budgeted Positions (5)	Estimated Obligations (6)	Increment Run -PPE 12/21/20 (7)	Budgeted Positions (8)	Department Request (9)		
1	Lump Sum									
2	Full Time - Civilian	15	958,977	16	957,970	15	16	952,835	(5,135)	
3	Full Time - Uniform									
4	Bonus, Gross Adj.		(126)							
5	PT, Temp/Seas, Bd, SCG		83,970		29,617			45,000	15,383	
6	Overtime - Civilian		1,968							
7	Overtime - Uniform									
8	Unused Uniform Leave									
9	Shift/Stress									
10	H&L, IOD, LT-Sick									
11										
12										
Total		15	1,044,789	16	987,587	15	16	997,835	10,248	

71-53J (Program Based Budgeting Version)

CITY OF PHILADELPHIA FISCAL 2022 OPERATING BUDGET			SCHEDULE 200 PURCHASE OF SERVICES BY PROGRAM			
Department BOARD OF REVISION OF TAXES		No. 63	Program APPEALS PROGRAM			No. 01
Fund GENERAL		No. 01				
Code (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriations (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Departmental Request (6)	Increase or (Decrease) (7)
<b>Schedule 200 - Purchase of Services</b>						
201	Cleaning & Laundering					
202	Janitorial Services					
205	Refuse, Garbage, Silt and Sludge Removal	120	500	500	525	25
209	Telephone & Communication	1,728				
210	Postal Services		100	100		(100)
211	Transportation					
215	Licenses, Permits & Inspection Charges					
216	Commercial off the Shelf Software Licenses					
220	Electric Current					
221	Gas Services					
222	Steam for Heating					
230	Meals (non-travel) & Official Entertaining					
231	Overtime Meals					
240	Advertising & Promotional Activities	225	225	225	125	(100)
250	Professional Services					
251	Professional Svcs. - Information Technology					
252	Accounting & Auditing Services					
253	Legal Services					
254	Mental Health & Intellectual Disability Services					
255	Dues	80	100	100	100	
256	Seminar & Training Sessions					
257	Architectural & Engineering Services					
258	Court Reporters	24,000	22,975	22,975	23,150	175
259	Arbitration Fees					
260	Repair & Maintenance Charges	980	3,500	3,500	3,500	
261	Repaving, Repairing & Resurfacing Streets					
262	Demolition of Buildings					
264	Abatement of Nuisances					
265	Rehabilitation of Property					
266	Maint. & Support - Comp. Hardware & Software					
275	Juror Fees					
276	Juror Expenses					
277	Witness Fees					
280	Insurance & Official Bonds					
282	Lease Purchase - Computer Systems					
283	Lease Purchase - Vehicles					
284	Ground & Building Rental					
285	Rents - Other					
286	Rental of Parking Spaces	11,880	10,500	10,500	10,500	
290	Payments for Care of Individuals					
295	Imprest Advances					
298	Payments for Burials & Graves					
299	Other Expenses (not otherwise classified)					
Total		39,013	37,900	37,900	37,900	

71-53K (Program Based Budgeting Version)

CITY OF PHILADELPHIA			SCHEDULE 300 - 400			
FISCAL 2022 OPERATING BUDGET			MATERIALS, SUPPLIES & EQUIPMENT BY PROGRAM			
Department		No.	Program		No.	
BOARD OF REVISION OF TAXES		63	APPEALS PROGRAM		01	
Fund		No.				
GENERAL		01				
Code	Description	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriations	Fiscal 2021 Estimated Obligations	Fiscal 2022 Departmental Request	Increase or (Decrease)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
<b>Schedule 300 - Materials &amp; Supplies</b>						
301	Agricultural & Botanical					
302	Animal, Livestock & Marine					
303	Bakeshop, Dining Room & Kitchen					
304	Books & Other Publications	1,300	1,500	1,500	1,500	
305	Building & Construction					
306	Library Materials					
307	Chemicals & Gases					
308	Dry Goods, Notions & Wearing Apparel					
309	Cordage & Fibers					
310	Electrical & Communication					
311	General Equipment & Machinery					
312	Fire Fighting & Safety					
313	Food					
314	Fuel - Heating & Cooling					
316	General Hardware & Minor Tools					
317	Hospital & Laboratory		50	50	200	150
318	Janitorial, Laundry & Household			162	200	38
320	Office Materials & Supplies	3,698	4,000	4,000	5,000	1,000
322	Small Power Tools & Hand Tools					
323	Plumbing, AC & Space Heating					
324	Precision, Photographic & Artists	6,600	1,500	1,500	1,327	(173)
325	Printing	2,064	4,550	4,550	1,500	(3,050)
326	Recreational & Educational					
328	Vehicle Parts & Accessories					
335	Lubricants					
340	#2 Diesel Fuel					
341	Compressed Natural Gas (CNG)					
342	Liquid Propane Gas (LPG)					
345	Gasoline					
399	Other Materials & Supplies (not otherwise classified)		2,127	1,965		(1,965)
Total		13,662	13,727	13,727	9,727	(4,000)
<b>Schedule 400 - Equipment</b>						
405	Construction, Dredging & Conveying					
410	Electrical, Lighting & Communications					
411	General Equipment & Machinery					
412	Fire Fighting & Emergency					
417	Hospital & Laboratory					
420	Office Equipment		2,000	730		(730)
423	Plumbing, AC & Space Heating					
424	Precision, Photographic & Artists					
426	Recreational & Educational					
427	Computer Equipment & Peripherals	2,293	2,000	3,270	8,000	4,730
428	Vehicles					
430	Furniture & Furnishings	6,616				
499	Other Equipment (not otherwise classified)					
Total		8,909	4,000	4,000	8,000	4,000

71-53L (Program Based Budgeting Version)

<b>CITY OF PHILADELPHIA</b>	<b>SUPPORTING DETAIL:</b>
<b>FISCAL 2022 OPERATING BUDGET</b>	<b>PROFESSIONAL SERVICES AND CARE OF INDIVIDUALS, BY PROGRAM</b>

Department BOARD OF REVISION OF TAXES	No. 63	Program APPEALS PROGRAM	No. 01
Fund GENERAL	No. 01		

Class (1)	Description (2)	Fiscal 2020 Actual Obligations (3)	Fiscal 2021 Original Appropriation (4)	Fiscal 2021 Estimated Obligations (5)	Fiscal 2022 Department Request (6)	Increase or (Decrease) (7)
250s	Professional Services (250-254, 257-259)	24,000	22,975	22,975	23,150	175
290	Payments for Care of Individuals					

Minor Object Code	Name of Contractor or Provider	Fiscal 2020 Actual Obligations	Fiscal 2021 Original Appropriation	Fiscal 2021 Estimated Obligations	Fiscal 2022 Department Request	Describe purpose or scope of service provided. Include, if applicable, unit cost of service.
258	STREHLOW COURT REPORTING	24,000	22,975	22,975	23,150	COURT REPORTER FOR HRGS

71-53N (Program Based Budgeting Version)