

**BOARD OF L+I REVIEW
FISCAL YEAR 2020 BUDGET TESTIMONY**

DEPARTMENT MISSION & PLANS

Mission: To ensure timely hearings of property violations issued by the Department of Licenses and Inspections and, in some instances, other city agencies, such as the Water Department and the Art and Historical Commissions.

Plans for Fiscal Year 2020: The Board of Licenses and Inspections Review will continue to afford citizens a process for the review of decisions made by the Department of Licenses and Inspections and in some cases, other departments. The Board of L+I Review also hears appeals of License and Firearm Permit disapprovals as well as Health and Property Maintenance Code violations. Decisions of the Board can be appealed to the Court of Common Pleas under the Local Agency Law.

BUDGET SUMMARY & OTHER BUDGET DRIVERS

Staff Demographics Summary (as of November 2018)				
	Total	Minority	White	Female
Number of Full-Time Staff	2	1	1	2
Number of Exempt Staff	0	0	0	0
Number of Executive Staff (deputy level and above)	0	0	0	0
Average Salary, Full-Time Staff	\$45,769	\$47,093	\$44,445	\$45,769
Average Salary, Exempt Staff	N/A	N/A	N/A	N/A
Average Salary, Executive Staff	N/A	N/A	N/A	N/A
Median Salary, Full-Time Staff	\$45,769	\$47,093	\$44,445	\$45,769
Median Salary, Exempt Staff	N/A	N/A	N/A	N/A
Median Salary, Executive Staff	N/A	N/A	N/A	N/A

Employment Levels (as of November 2018)		
	Budgeted in FY19	Filled as of the Increment Run (11/18)
Number of Full-Time Positions	2	2
Number of Exempt Positions	0	0
Number of Executive Positions (deputy level and above)	0	0
Average Salary of All Full-Time Positions	\$45,769	\$45,769
Median Salary of All Full-Time Positions	\$45,769	\$45,769

General Fund Financial Summary by Class						
	FY18 Original Appropriations	FY18 Actual Obligations	FY19 Original Appropriations	FY19 Estimated Obligations	FY20 Proposed Appropriations	Difference: FY20-FY19
Class 100 - Employee Compensation	\$161,349	\$143,207	\$162,284	\$162,284	\$163,434	\$1,150
Class 200 - Purchase of Services	\$10,436	\$9,928	\$10,436	\$10,436	\$10,436	\$0
	\$171,785	\$153,135	\$172,720	\$172,720	\$173,870	\$1,150

The Board of L+I Review has no professional services contracts.

PROPOSED BUDGET OVERVIEW

Proposed Funding Request:

The proposed Fiscal Year 2020 General Fund budget totals \$173,870, an increase of \$1,150 over Fiscal Year 2019 estimated obligation levels. This increase is primarily due to the District Council 33 pay raises.

The proposed budget includes:

- \$163,434 in Class 100, a \$1,150 increase over FY19. This additional funding will cover the DC33 pay raises.
- \$10,436 in Class 200, which represents no change from FY19.

Board of L+I Review

STAFFING LEVELS

The department is requesting two budgeted positions for FY20, which represents no change from FY19.

NEW HIRES

The Board of L + I Review has no new hires to report.

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PERFORMANCE, CHALLENGES, AND INITIATIVES

N/A

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OTHER BUDGETARY IMPACTS

Federal and State (Where Applicable)

N/A

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CONTRACTING EXPERIENCE

N/A

EMPLOYEE DATA

Staff Demographics (as of November 2018)					
Full-Time Staff			Executive Staff		
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	50%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$47,093	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$47,093	<i>Median Salary</i>	N/A	N/A
	White	White		White	White
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	50%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$44,445	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$44,445	<i>Median Salary</i>	N/A	N/A
	Hispanic	Hispanic		Hispanic	Hispanic
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Asian	Asian		Asian	Asian
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Other	Other		Other	Other
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Bilingual	Bilingual		Bilingual	Bilingual
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Male	Female		Male	Female
<i>Total</i>	0	2	<i>Total</i>	0	0
<i>% of Total</i>	0%	100%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$45,769	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$45,769	<i>Median Salary</i>	N/A	N/A

LANGUAGE ACCESS¹

1. Has your leadership received language access training?

Yes. Training was conducted in April 2018.

2. Do you currently have a language access coordinator?

Yes, the language access coordinator is Kirk McClarren.

3. Has your department written a language access plan and is it posted online?

Yes, the Department has written a language access plan. It has been distributed to all Department employees and it is posted on the City’s website at www.phila.gov/documents/language-access-plans.

4. Explain what your department has done to improve language access services over the past year.

The Department, in partnership with the City’s Office of Immigrant Affairs, conducted Language Access training for all customer-facing employees in April 2018. Also, the Department continues to review all forms and publications to determine those that must be translated. In-person and telephone interpretation services also continue to be utilized on a frequent basis.

¹ LIRB uses L+I’s language access plan.