

**BOARD OF BUILDING STANDARDS  
FISCAL YEAR 2020 BUDGET TESTIMONY**

**DEPARTMENT MISSION & PLANS**

**Mission:** The Board of Building Standards is an advisory board that reviews appeals related to building safety and the application of Philadelphia’s Building Code, makes recommendations on regulations and standards to the Commissioner of the Department of Licenses and Inspections, and reviews new building products for compliance with City safety standards.

**Plans for Fiscal Year 2020:** The Board of Building Standards (BBS) will continue to focus on matters affecting building safety and is faced with interpreting technical issues involving the application of the Building Code. BBS offers advice to the Commissioner of the Department of Licenses and Inspections who may then grant a variance based on this advice. Denials can be appealed to the Court of Common Pleas within 30 days of notice of decision.

**BUDGET SUMMARY & OTHER BUDGET DRIVERS**

Staff Demographics Summary (as of November 2018)				
	Total	Minority	White	Female
Number of Full-Time Staff	1	1	0	1
Number of Exempt Staff	0	0	0	0
Number of Executive Staff (deputy level and above)	0	0	0	0
Average Salary, Full-Time Staff	\$70,780	\$70,780	N/A	\$70,780
Average Salary, Exempt Staff	N/A	N/A	N/A	N/A
Average Salary, Executive Staff	N/A	N/A	N/A	N/A
Median Salary, Full-Time Staff	\$70,780	\$70,780	N/A	\$70,780
Median Salary, Exempt Staff	N/A	N/A	N/A	N/A
Median Salary, Executive Staff	N/A	N/A	N/A	N/A

Employment Levels (as of November 2018)		
	Budgeted in FY19	Filled as of the Increment Run (11/18)
Number of Full-Time Positions	1	1
Number of Exempt Positions	0	0
Number of Executive Positions (deputy level and above)	0	0
Average Salary of All Full-Time Positions	\$70,780	\$70,780
Median Salary of All Full-Time Positions	\$70,780	\$70,780

General Fund Financial Summary by Class						
	FY18 Original Appropriations	FY18 Actual Obligations	FY19 Original Appropriations	FY19 Estimated Obligations	FY20 Proposed Appropriations	Difference: FY20-FY19
Class 100 - Employee Compensation	\$75,419	\$67,339	\$75,419	\$78,574	\$80,366	\$1,792
	<b>\$75,419</b>	<b>\$67,339</b>	<b>\$75,419</b>	<b>\$78,574</b>	<b>\$80,366</b>	<b>\$1,792</b>

The Board of Building Standards has no professional services contracts.

**PROPOSED BUDGET OVERVIEW**

**Proposed Funding Request:**

The proposed Fiscal Year 2020 General Fund budget totals \$80,366, an increase of \$1,792 over Fiscal Year 2019 estimated obligation levels. This increase is primarily due to the Non-Represented Employee pay raises.

The proposed budget includes:

- \$80,366 in Class 100, a \$1,792 increase over FY19. This additional funding will cover the Non-Represented pay raises.

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**STAFFING LEVELS**

The department is requesting one budgeted position for FY20, which represents no change from FY19.

**NEW HIRES**

The Board of Building Standards has no new hires to report.

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**PERFORMANCE, CHALLENGES, AND INITIATIVES**

N/A

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**OTHER BUDGETARY IMPACTS**

**Federal and State (Where Applicable)**

N/A

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**CONTRACTING EXPERIENCE**

N/A

**EMPLOYEE DATA**

<b>Staff Demographics (as of November 2018)</b>					
<b>Full-Time Staff</b>			<b>Executive Staff</b>		
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	100%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$70,780	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$70,780	<i>Median Salary</i>	N/A	N/A
	White	White		White	White
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Hispanic	Hispanic		Hispanic	Hispanic
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Asian	Asian		Asian	Asian
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Other	Other		Other	Other
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Bilingual	Bilingual		Bilingual	Bilingual
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Male	Female		Male	Female
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	100%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$70,780	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$70,780	<i>Median Salary</i>	N/A	N/A



**LANGUAGE ACCESS<sup>1</sup>**

**1. Has your leadership received language access training?**

Yes. Training was conducted in April 2018.

**2. Do you currently have a language access coordinator?**

Yes, the language access coordinator is Kirk McClarren.

**3. Has your department written a language access plan and is it posted online?**

Yes, the Department has written a language access plan. It has been distributed to all Department employees and it is posted on the City's website at [www.phila.gov/documents/language-access-plans](http://www.phila.gov/documents/language-access-plans).

**4. Explain what your department has done to improve language access services over the past year.**

The Department, in partnership with the City's Office of Immigrant Affairs, conducted Language Access training for all customer-facing employees in April 2018. Also, the Department continues to review all forms and publications to determine those that must be translated. In-person and telephone interpretation services also continue to be utilized on a frequent basis.

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<sup>1</sup> BBS uses L+I's language access plan.