

**BOARD OF BUILDING STANDARDS  
FISCAL YEAR 2019 BUDGET TESTIMONY**

**DEPARTMENT MISSION & PLANS**

**Mission:** The Board of Building Standards is an advisory board that reviews appeals related to building safety and the application of Philadelphia’s Building Code, makes recommendations on regulations and standards to the Commissioner of the Department of Licenses and Inspections, and reviews new building products for compliance with City safety standards.

**Plans for Fiscal Year 2019:** The Board of Building Standards (BBS) will continue to focus on matters affecting building safety and is faced with interpreting technical issues involving the application of the Building Code. BBS offers advice to the Commissioner of the Department of Licenses and Inspections who may then grant a variance based on this advice. Denials can be appealed to the Court of Common Pleas within 30 days of notice of decision.

**BUDGET SUMMARY & OTHER BUDGET DRIVERS**

<b>Staff Demographics Summary (as of December 2017)</b>				
	Total	Minority	White	Female
Number of Full-Time Staff	1	1	0	1
Number of Exempt Staff	0	N/A	N/A	N/A
Number of Executive Staff (deputy level and above)	0	N/A	N/A	N/A
Average Salary, Full-Time Staff	\$65,037	\$65,037	N/A	\$65,037
Median Salary, Full-Time Staff	\$65,037	\$65,037	N/A	\$65,037

<b>Employment Levels (as of December 2017)</b>		
	Budgeted	Filled
Number of Full-Time Positions	1	1
Average Salary of All Full-Time Positions	\$65,153	\$65,037
Median Salary of All Full-Time Positions	\$65,153	\$65,037

<b>General Fund Financial Summary by Class</b>						
	FY17 Original Appropriations	FY17 Actual Obligations	FY18 Original Appropriations	FY18 Estimated Obligations	FY19 Proposed Appropriations	Difference: FY19-FY18
Class 100 - Employee Compensation	\$75,419	\$69,683	\$75,419	\$73,911	\$75,419	\$1,508
	<b>\$75,419</b>	<b>\$69,683</b>	<b>\$75,419</b>	<b>\$73,911</b>	<b>\$75,419</b>	<b>\$1,508</b>

*The Board of Building Standards has no professional services contracts.*

**PROPOSED BUDGET OVERVIEW**

**Proposed Funding Request:**

The proposed Fiscal Year 2019 General Fund budget totals \$75,419, which represents a \$1,508 increase over Fiscal Year 2018 estimated obligation levels (restoration of a prior reduction).

The proposed budget includes:

- \$75,419 in Class 100, which represents a \$1,508 increase over FY18 (restoration of a prior reduction).

Board of Building Standards

**STAFFING LEVELS**

The department is requesting one budgeted position for FY19, which represents no increase over FY18.

**NEW HIRES**

BBS has no new hires to report.

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**PERFORMANCE, CHALLENGES, AND INITIATIVES**

N/A

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**OTHER BUDGETARY IMPACTS**

**Federal and State (Where Applicable)**

N/A

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**CONTRACTING EXPERIENCE**

**Note:** The Board of Building Standards has no professional services contracts.

**EMPLOYEE DATA**

<b>Staff Demographics (as of December 2017)</b>					
<b>Full-Time Staff</b>			<b>Executive Staff</b>		
	Male	Female		Male	Female
	African-American	African-American		African-American	African-American
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	100%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$65,037	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$65,037	<i>Median Salary</i>	N/A	N/A
	White	White		White	White
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Hispanic	Hispanic		Hispanic	Hispanic
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Asian	Asian		Asian	Asian
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Other	Other		Other	Other
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Bilingual	Bilingual		Bilingual	Bilingual
<i>Total</i>	0	0	<i>Total</i>	0	0
<i>% of Total</i>	0%	0%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	N/A	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	N/A	<i>Median Salary</i>	N/A	N/A
	Male	Female		Male	Female
<i>Total</i>	0	1	<i>Total</i>	0	0
<i>% of Total</i>	0%	100%	<i>% of Total</i>	0%	0%
<i>Average Salary</i>	N/A	\$65,037	<i>Average Salary</i>	N/A	N/A
<i>Median Salary</i>	N/A	\$65,037	<i>Median Salary</i>	N/A	N/A



**LANGUAGE ACCESS**

**1) Has your leadership received language access training?**

Language Access Training has been scheduled for April 24 and April 27.

**2) Do you currently have a language access coordinator?**

Yes, Kirk McClarren (Administrative Services Director, Department of Licenses and Inspections).

**3) Has your department written a language access plan and is it posted online?**

The Board is currently covered under the L+I departmental language access plan and it is currently posted online at:

<https://beta.phila.gov/documents/language-access-plans/>.

**4) Explain what your department has done to improve language access services over the past year.**

The Board has started to review all forms and publications to determine those that must be translated. Telephone translation equipment has been reviewed to ensure that all outdated equipment has been removed. All customer-facing employees in the Department have been scheduled for Language Access Training on April 24 and April 27.